

**Brandon Board of Sewer Commissioners**  
**August 12, 2013**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Blaine Cliver, Maria Ammatuna, Ethan Swift

**Also In Attendance:** Richard Baker

The meeting was called to order at 10:16PM by Vice-Chair – Ethan Swift.

**1. Call to Order**

*a) Agenda Adoption* – **Motion** by Maria Ammatuna/Blaine Cliver to adopt the agenda as presented. **The motion passed unanimously – 3 to zero.**

**2. Fiscal**

*a) Consider P.O. 44112 Barlow Avenue Sewer – NTE - \$25,500.00*

**Motion** by Maria Ammatuna/Blaine Cliver to approve P.O. 44112 for Barlow Avenue sewer for an amount not to exceed \$25,500.00.

Richard Baker advised the sewer billings are for operation & maintenance and capital projects. It is proposed to increase the consumption rate from \$65.00 to \$75.00 to generate money to fund this project. There is a total of \$26,000.00 in the FY2014 budget and with the increase in the customer charge; there will be \$18,000.00 of additional revenues. Anna Scheck is currently working on a budget for the sewer department. Ms. Scheck advised there is a \$54,000.00 loan that will be due on June 30<sup>th</sup>. The \$487,000.00 bond for equipment updating was refinanced. This is a topic that needs to be addressed in depth. Ms. Scheck advised the current billing will be booked into the previous year because it is for previous year usage. It is hoped to get the sewer rate to the point where maintenance and upgrades can be funded.

**The motion passed unanimously – 3 to zero.**

*b) Consider/Set Sewer Rate*

**Motion** by Maria Ammatuna/Blaine Cliver to set the 2013/2014 sewer rate at \$9.00/1000 gallons with a minimum billing of \$45.00, plus a \$75.00 consumption rate. **The motion passed unanimously – 3 to zero.**

**6. Possible Executive Session**

There was no executive session held.

## **7. Adjournment**

**Motion** by Blaine Cliver/Maria Ammatuna to adjourn the Board of Sewer Commissioners meeting at 10:27PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary