

**Brandon Board of Sewer Commissioners
February 25, 2013**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Devon Fuller, Dave Atherton, Richard Baker, Ethan Swift, Mitch Pearl

Also In Attendance: Keith Arlund, Chris Brickell, Bernie Carr

The meeting was called to order at 8:13PM by Chair – Devon Fuller.

a) Agenda Adoption – Motion by Ethan Swift/Dave Atherton to adopt the agenda as presented. **The motion passed unanimously – 4 to zero.**

2. Consent Agenda

a) Approval of Minutes – January 28, 2013 - Minutes of the Board of Sewer Commissioners Meeting

Motion by Ethan Swift/Mitch Pearl to approve the Board of Sewer Commissioners minutes of January 28, 2013. **The motion passed unanimously – 4 to zero.**

3. Fiscal

a) Warrant – Utility Line Project NH 0193 495 - \$9,042.60

Motion by Mitch Pearl/Ethan Swift to approve the warrant for the Utility Line Project NH 0193 495. **The motion passed unanimously – 4 to zero.**

Keith Arlund reported there was some utility work done during Segment 5 that was really Segment 6 work. There was a connection point in front of the fire station and certain lines were put in and will be connected later. This was early work for Segment 5 so transition could be done. This has been a lingering bill, as part of it had been paid, but the second half was never paid and the Town has received an invoice for the balance. Mr. Arlund advised this was approved by the Select Board when it happened. The invoice will be paid from the interest on the construction funds that have been reserved for Segment 6.

4. Consider VT Clean Water State Revolving Fund State Priority List

Keith Arlund stated the Agency of Natural Resources has a priority list for funding. Mr. Arlund has discussed this item with the wastewater people and the wastewater engineers and there are a couple of projects to consider for the sewer line, the Champlain Street pump station and an overall evaluation of the sewer collection. Aldrich and Elliott have drafted this document to get the Town on the list and it requires a sign-off from the Select Board to confirm that this is being done. The projects would require a bond vote and this action is only to get the Town on the priority list for possible assistance from the State.

Motion by Mitch Pearl/Richard Baker to approve the priority list application for the VT Clean Water State Revolving Fund State Priority List. **The motion passed unanimously – 4 to zero.**

5. Old/Other Business

Richard Baker stated the water and the sewer bills have not been issued and the Town needs to get back on track with the billings. Keith Arlund stated the Fire District has been questioned and they had technical problems with some of the electronic readings and several accounts had to be reread manually. Dave Atherton asked if there has been any progress with the delinquent sewer bills. Keith Arlund advised the delinquent tax sale process will be started after Town Meeting. There is still the outstanding issue of mobile homes that will need a resolution.

6. Possible Executive Session

There was no Executive Session held.

7. Adjournment

Motion by Richard Baker/Ethan Swift to adjourn the Board of Sewer Commissioners meeting at 8:20PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary