

**Brandon Board of Sewer Commissioners
April 14, 2014**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Maria Ammatuna, Ethan Swift, Blaine Cliver, Dave Atherton, Devon Fuller

Also In Attendance: Robin Bennett, Richard Baker, Sue Gage

The meeting was called to order at 9:36PM by Chair – Maria Ammatuna.

1. Call to Order

a) Agenda Adoption – Motion by Devon Fuller/Ethan Swift to adopt the agenda as presented. **The motion passed unanimously – 4 to zero.**

2. Consent Agenda

a. Sewer Commissioners Minutes –September 30, 2013

Motion by Ethan Swift/Devon Fuller to approve the Sewer Commissioners' minutes of September 30, 2013. **The motion passed unanimously – 4 to zero.**

3. Fiscal

a) Refinance Wastewater Loan - \$60,000.00

Sue Gage reported she had asked for 3 bids. She was advised this loan cannot be rolled over again after this year. There is a lot of debt that will be retired for the Wastewater Department this year. The bank will provide one more year for this loan and Ms. Gage hopes to roll another piece into this loan and term it out. Richard Baker reported the loan started out at \$90,000.00 in 1996. This year the principal was brought down by \$5,000.00.

Motion by Devon Fuller/ Dave Atherton to approve the refinance of the Wastewater loan in the amount of \$60,000.00 with the National Bank of Middlebury at a rate of 1.35%. **The motion passed unanimously – 4 to zero.**

A friendly amendment was made to include the \$150.00 document fee, total fees to be \$960.00.

Motion by Devon Fuller /Dave Atherton to authorize Sue Gage, Town Treasurer, to sign the loan. **The motion passed unanimously – 4 to zero.**

Dave Atherton stated he has been bringing up the delinquent sewer issue for two years and it is upsetting that there are now issues, with no money to repair lines for people that pay their taxes.

The next Sewer Commissioners' meeting will be set for May 12th. Ms. Bennett stated the town has never had a budget for the Sewer Department and this needs to be addressed. The correct fees have not been in place and she will begin working on a budget for the Board to review, potentially at the next Sewer Commissioners' meeting. Richard Baker stated the recent sewer bills were issued without a Sewer Commissioners' meeting to determine a rate. It was noted that the rate had been set at a prior Sewer Commissioners' meeting.

4. Adjournment

Motion by Devon Fuller/Blaine Cliver to adjourn the Board of Sewer Commissioners' meeting at 9:46PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary