

Brandon Board of Sewer Commissioners
August 26, 2013

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Maria Ammatuna, Ethan Swift, Devon Fuller

Also In Attendance: Richard Baker, Anna Scheck, Wayne Rausenberger, Kathy Rausenberger

The meeting was called to order at 9:15PM by Chair – Devon Fuller.

1. Call to Order

a) Agenda Adoption – **Motion** by Maria Ammatuna/Ethan Swift to adopt the agenda as presented. **The motion passed unanimously – 3 to zero.**

2. Consent Agenda

a. Sewer Commissioners Minutes – June 24, 2013

Motion by Ethan Swift/Maria Ammatuna to approve the Sewer Commissioners’ minutes of June 24, 2013. **The motion passed unanimously – 3 to zero.**

b. Sewer Commissioners Minutes – August 12, 2013

Motion by Ethan Swift/Maria Ammatuna to approve the Sewer Commissioners’ minutes of August 12, 2013. **The motion passed unanimously – 3 to zero.**

2. Fiscal

a) Consider/Approve Wastewater Budget

Motion by Maria Ammatuna/Ethan Swift to approve the Wastewater budget for FY 13/14 as presented, for purpose of discussion.

Richard Baker and Ann Scheck provided a breakdown of the budgeting for the wastewater department. It was noted that the sewer revenues are a little more than \$500,000.00. The sewer fees are budgeted and the payments are placed in the revenue line. For 2012, it added up to \$527,000.00 and the miscellaneous fee was the \$27,000.00 that was more than what was budgeted. Ms. Scheck advised the budget had been provided to the prior town manager and included a budget for the chemical. Richard Baker stated the FY 12/13 budget was not approved by the Sewer Commissioners. There are two employees in the budget, Mr. Cija and Mr. LaGrange. Mr. Baker stated there are a lot of items that are coming due that have to be paid off in 2014 and there is no revenue for them. There is a \$52,000.00 loan amount due at the end of the fiscal year. There was a refinance done on two loans. The recent billing was for the prior

year's uses from January to July 12th. Mr. Baker stated people are using less water to conserve and in relying on the water readings, it impacts the sewer billings. Mr. Baker advised that when the training school was in existence, they provided funds to the town every year and the town applied it to the sewer account, which deflated the sewer fees for others. Mr. Baker noted the rates are very competitive with other communities of our size. The current fund is an operating fund and if the Sewer Commission wants to have a capital fund, there needs to be an assessment done. It was suggested that some of the \$75.00 current fee assessed could be placed into a capital account. Mr. Baker noted the auditors are requiring depreciation and they depreciated \$88,000.00 which shows the department ran a deficit, but in actuality, there was an \$18,000.00 profit. Anna Scheck stated the number of delinquencies is very high. Mr. Baker stated Aldrich and Elliott are currently doing an assessment of the plant.

Motion by Maria Ammatuna/Ethan Swift to table the motion to the next Sewer Commissioners meeting in order to obtain actuals. **The motion passed unanimously – 3 to zero.**

6. Possible Executive Session

There was no executive session held.

7. Adjournment

Motion by Ethan Swift/Maria Ammatuna to adjourn the Board of Sewer Commissioners meeting at 9:30PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary