

Brandon Select Board Meeting
February 10, 2014

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Devon Fuller, Maria Ammatuna, Ethan Swift, Blaine Cliver, Dave Atherton

Also in Attendance: Robin Bennett, Wayne Rausenberger, Kathleen Rausenberger, Richard Baker, Cindy Bell, Tina Wiles, Bernie Carr, Linda Stewart, Dick Kirby, Janet Coolidge, Jeff Stewart, Mary Bagley, Alan Leavitt, Bill Dick, Bruce Edwards, Judy Bunde, Anne Bransfield, Jeff Guevin, Phyllis Reed, Lee Kahrs, Steve Bissette

1. Call to order

The meeting was called to order by Devon Fuller - Chair at 7:01PM.

a) Agenda Adoption – Motion by Blaine Cliver/Dave Atherton to adopt the agenda as presented. **The motion passed unanimously – 3 to zero.**

2. Consent Agenda

a) Approval of Minutes – January 27, 2014 – Select Board Meeting

Motion by Dave Atherton/Blaine Cliver to approve the minutes of the January 27, 2014 Select Board meeting. **The motion passed unanimously – 3 to zero.**

3. Public Comments for Items not on the Agenda

Cindy Bell noted she had previously asked why the state did not plow the roads in Brandon and had been advised it is the town's responsibility to take care of the roads within the town limits, however, during the last storm VTrans had plowed the roads near her home. It was noted that they are not required to plow the town roads and likely did it as a courtesy. They do plow Route 7 north and south of Brandon. It was recommended the town inquire if the state would do Route 7 and Route 73 in town as a cost-savings measure for the town.

Last Friday, Jeff Stewart attended a meeting for designated downtowns and reported there is a grant opportunity to install electric recharging units in town that would have a 25% town match. Mr. Stewart volunteered to do the initial investigation of the grant if the Select Board wanted to consider this grant. It was noted the installation could increase revenues in town, as people would likely visit stores and restaurants while cars are being charged. The nearest site that will have installations will be Middlebury. Robin Bennett expressed concern with the Route 7 project of doing the installation and then having to rip it out during construction. The Board was in favor of looking into the details

of the grant and when the installation would take place.

Alan Leavitt stated there is a concerning phenomenon happening in Conant Square with the shaking of the properties on that stretch of road that is likely due to the plates that are moving due to the frost. Everyone that lives in this area has a serious situation and it is getting worse. Devon Fuller suggested Mr. Leavitt address his letter of concern to the town, as well as VTrans and the state representatives. Ms. Bennett stated she could also ask VHB their thoughts on this issue. Mr. Leavitt has been told there are several strata to Route 7 along that corridor and the road composition is 30 foot wide cement plates. It was noted it can be seen where they separate under the latest layer of asphalt. Mr. Leavitt asked if there is some way he could define this with a measuring device. Blaine Cliver stated there are devices that would measure the vibration.

Wayne Rausenberger stated with the upcoming election of a treasurer and clerk, with four people running, it is possible that the two positions could be split, and if so, what would the two salaries. Also, in the event it is split, would the individuals have the right to set their own hours. Mr. Rausenberger also questioned whether the individuals running are aware of this. Bill Dick stated the clerk has the authority to hire an assistant and the treasurer has the authority to hire an assistant treasurer. When Mr. Dick started, he hired an assistant, however, the hiring went through the budget process. It was noted that the salaries for both positions are in the current budget. Mr. Rausenberger expressed concern that people are accustomed to someone available from 8AM to 4PM and if the clerk/treasurer has an assistant, will it be expected that the assistant is to be there from 8AM to 4PM. Mr. Dick stated a clerk/treasurer would likely put in close to a 40-hour week. It was noted that any changes will depend on how the elections go and the Board will investigate this situation at that time.

Linda Stewart stated in the minutes of the last meeting, there was a motion made that was approved, with one vote against and she noted the name of the person should be included. She also noted that the Town Manager's written report should be attached to the minutes since there was no discussion.

Cindy Bell stated she lives at 40 Franklin Street and noted there is a rebar in front of the Kent's house and when trucks hit it, all the houses in the area shake. Public Works put cold patch in it, however, this did not help the situation and she knows exactly what Mr. Leavitt is saying. Bernie Carr stated the rebar is from the sidewalk curbing. Mr. Carr noted all of Route 7 in town is built with concrete blocks and when Segment 6 is done, the problem should diminish greatly. Mr. Leavitt is concerned with what is happening in the interim as speed and weight of the vehicles are important factors. Mr. Fuller stated the town could potentially do something about the issue if VTrans provides input on what could be done.

Judy Bunde asked the Town Manager whether she has heard anything about the Churchill House Bridge. Ms. Bennett has not followed up on this item, as a response was anticipated in the January/February timeframe. Ms. Bennett will do a follow-up.

4. Town Clerk

The Select Board received a letter from Bill Dick requesting his resignation as of February 28th. He proposed the Board appointment him as Town Clerk from March 1st thru March 4th on a volunteer basis, to oversee the town meeting and voting.

Motion by Maria Ammatuna/Dave Atherton to accept Bill Dick's resignation as Town Clerk as of February, 28, 2014. **The motion passed unanimously – 3 to zero.**

Motion by Dave Atherton/Blaine Cliver to appoint Bill Dick as Acting Town Clerk from March 1st through March 4th on a voluntary basis. **The motion passed unanimously – 3 to zero.**

The Select Board wished to thank Mr. Dick for his years of service.

5. Sidewalk Sign and Merchandise Display Ordinance

The Select Board received a letter from the Brandon Planning Commission regarding the approval of the Sidewalk Sign and Merchandise Display ordinance.

Motion by Dave Atherton/Blaine Cliver to approve the Sidewalk Sign and Merchandise Display ordinance for the purpose of discussion.

Bernie Carr has discussed this ordinance with the merchants and has met multiple times with the Planning Commission and the merchants are in agreement with the ordinance. It was questioned who would administer the violations. The zoning administrator has training in this area and can administer violations as the designee. Under definitions, it provides information as to who would be the designated officer. Jeff Guevin stated the Town Manager has the right to enforce this ordinance and would have the authority to appoint a designee. Grammatical corrections to the ordinance to include omission of the second period in Section 5 and a correction to the numbering sequence were noted. Devon Fuller thanked the Planning Commission for their work on this ordinance and for coordinating with the merchants.

The motion passed unanimously – 4 to zero, with amendments noted.

6. FY14/15 Budget/2014 Town Meeting

Two drafts of an informational flyer to be sent to the public were presented and the Board was asked to choose which option to use.

Motion by Maria Ammatuna/Dave Atherton to accept the content and format of Draft #2 of the informational flyer. **The motion passed unanimously – 3 to zero.**

In an effort to speak to the public concerning the proposed budget, Dave Atherton and Blaine Cliver will attend the Chamber of Commerce meeting on February 17th. Maria

Ammatuna and Devon Fuller will attend the Senior Luncheon on January 28th. Maria Ammatuna and Devon Fuller will attend the Fire District's meeting on February 26th. Mr. Carr stated the Board could have flyers available at the February 20th Candidates Forum. Robin Bennett and Devon Fuller will be attending a Town Meeting Tune-up in Montpelier tomorrow.

7. 2014 Certificate of Highway Mileage

Motion by Blaine Cliver/Dave Atherton to approve the 2014 Certificate of Highway Mileage as presented and to authorize the Town Manager to sign the certificate for the Town of Brandon. **The motion passed unanimously – 4 to zero.**

Maria Ammatuna noted she was surprised that the total miles for Class 4 roads were 8.63 miles, due to the issues with saving money on those roads. Dave Atherton stated the problems are due to the roads not being large enough for town vehicles to service them and the roads would require a lot of work to maintain them.

8. Blueberry Hill Ski Club Proposal

A letter was received from the Blueberry Hill Ski Club requesting the Youth Ski Program be folded into the Brandon Recreation Department and their cash balance of \$989.45 to be donated to the Brandon Recreation Department for this purpose. Bill Moore stated this is a win for the town that allows the take over a well-managed program, with potential to make money. The Club wants to be assured the funds are dedicated to the cross country ski program and not folded into the general fund. Right now, this is a trial program and the Recreation Department will be working in coordination with the Neshobe School. This program is built on the Bill Koch Ski model and will be part of the Bill Koch Ski League. This program will be partnering with Bill Koch program at Mt. Top Ski area. The program will be available to youth through the 8th grade. Mr. Moore reported Neshobe School has been very generous in allowing the program to use their equipment, facility and trails, which will allow access for more students. The Club also has a groomer that the program can use for trails.

Motion by Blaine Cliver/Dave Atherton to accept the offer of \$989.45 from the Blueberry Hill Ski Club for the establishment of a Youth Cross Country Ski Program in coordination with Neshobe School. **The motion passed unanimously – 4 to zero.**

Bill Moore reported the Winter Carnival was a huge success. Mr. Moore wished to thank the Winter Carnival Committee (Stacey Doucette, Ben Wimmert, Sara Johnston-Stevens, Missey Thompson and Harriet Wyman) and the following sponsors; Brandon Area Rescue Squad, Brandon Fire Department, Brandon House of Pizza, Cafe Provence, Forestdale Wesleyan Church, Fox Croft Harvest Program, Hannafords, Hayes Pallets, Omya, OVUHS, Brandon Table Tennis Club, Brandon Explorers, Brandon Motor Lodge, Moore Family, Neshobe Golf Course, Neshobe School, The Reporter, Wyman Family, Thompson Family, Zellis Family and Friends of the Town Hall.

9. Property Map Maintenance Agreement

Motion by Dave Atherton/Blaine Cliver to approve the Property Map Maintenance agreement for purpose of discussion.

Blaine Cliver requested the property maps be included on the website in pdf format for public access. Tina Wiles reported the maps are available on the website and she just received the new version. Maria Ammatuna questioned whether the GIS piece is included, as it is not noted in the agreement. Ms. Wiles stated this had been added to the agreement and an additional \$500.00 is paid for this service. Ms. Ammatuna noted the items included in the agreement and thought that \$2,650.00 seemed high. Ms. Ammatuna asked if the listers have reviewed this document and Ms. Bennett reported she received the document from the listers and noted there are funds in the budget for this agreement. Tina Wiles stated there are a lot of errors on the maps and suggested holding payment until the maps are corrected. Ms. Wiles had confirmed with the listers that they have provided all of the information and Mr. Faivre believes some of the information has been missed. She stated some of the ones she is tracking are still wrong. Dave Atherton stated the agreement should not be approved until the GIS is clarified and the document and maps are corrected.

Motion by Dave Atherton/Maria Ammatuna to table the motion on the floor until the GIS maps are received and corrections are made to the maps and agreement. **The motion passed unanimously – 4 to zero.**

10. Town Office Project

Devon Fuller stated now that the budget process is complete; the Town Manager will be able to concentrate on the town office project. Maria Ammatuna asked if the April deadline has been extended and Ms. Bennett advised she will be asking for an extension, but progress needs to be continuing. Blaine Cliver asked about the status of the culvert grant. Robin Bennett met with the FEMA people regarding the grant and they will separate the overflow portion, if this is what the town prefers to be the solution. The revisions will have to be submitted by the end of the month, but a date when the town will have a response is still unknown. Tina Wiles stated they asked the Select Board to make a motion to do one project over the other and then submit a letter, as they want the town to prioritize. Ethan Swift stated at previous meetings, there had been a commitment to rehab the structure. It is the desire to focus on the town's grant priority and not spend a lot of time on both.

Motion by Blaine Cliver/Dave Atherton for the Select Board to commit to the culvert project and reject the demolition project, if it should be approved.

Maria Ammatuna would prefer to withdraw the town office demolition and move forward with the culvert project and suggested a friendly amendment to only accept the culvert grant and retract the town office grant at this point. Tina Wiles stated the preferred

alternative was done in the grant, but other alternatives had to be identified. The culvert is the preferred option and the town office was an alternative that required a separate grant. She noted the Select Board needs to be clear in their direction. Ethan Swift stated FEMA recommended the Board could withdraw the demolition application at this point and provide reaffirmation on the priority the town would like.

The original motion was left on the table.

Motion by Blaine Cliver/Dave Atherton to withdraw the demolition grant for the town office building. **The motion passed unanimously – 4 to zero.**

There was a suggestion of a possible acquisition of a property that would affect the culvert. Once that grant application is removed, the town can look at different grants. Christy Gahagan is knowledgeable about grant applications and has offered to assist with grants for the town office project.

Robin Bennett stated the project needs to be defined and the town needs to move forward. The lease/purchase agreement was a cost estimate that had been submitted to do repairs and replace the roof for the municipal lease consultants. It came back that the town had the ability to obtain \$500,000.00 for this project with a lease purchase agreement, with an annual payment of \$61,500.00 per year, however during the budget talks, this option was eliminated. The town could submit another variation in the future, but that agreement is no longer available. Maria Ammatuna asked if the Town Manager had a timeline for obtaining grants, as there needs to be a review of the grants available and the matches for those grants to determine if the town has the funds to match. Some of the \$30,000.00 in the budget could be immediately used to do projects. Ms. Ammatuna stated the Select Board needs to have a plan to move forward. Dave Atherton stated the Select Board needs to find out what the people in Brandon want to do with this building. Mr. Atherton suggested there could potentially be a town office committee similar to the budget committee to solicit input. Bernie Carr stated there could be a poll done at town meeting for voters' recommendations. Mr. Cliver stated there is a plan for the building and having public input would be good; but he does not think the Select Board should go back to square one. Ms. Ammatuna stated the majority of the plan could be utilized by anyone and would not be specific to the municipality. Wayne Rausenberger stated the Select Board voted to rehab the building for a purpose, but in the interim, there was a problem with the oil tank and since then the Select Board voted to put heat back in the building, however, it has not been done. Ms. Bennett clarified that there had been a suggestion at a workshop to put an oil tank in. Ms. Bennett will be meeting with Eric LaRock to determine what the best option would be for heating the building going forward. Mr. Swift stated there could be a more efficient way to heat the building over the long-term and questioned the urgency of heating the building right now. He noted the building is due for a great deal of renovations and there is no danger of freezing pipes and he does not understand the hurry to do something. Mr. Atherton agreed the town needs to rehab the building and suggested posing the question to the voters whether to rehab the building to sell or rehab it to move the town offices back. Mr. Swift stated there has been a good deal of deliberation and there had

been an agreement to preserve the asset and equity of the building in leveraging the finances available. There still needs to be information received from the engineer regarding the attic structure. Mr. Fuller stated the building renovation could be started, however, the question of whether the town office moves back to the building would be a separate item. It was noted the cost would be around \$1,000.00 to install a new oil tank and heat with the existing boiler. Mr. Swift questioned the merit of rushing to get the boiler up and running, as winter is drawing to a close. Mr. Cliver stated there was a lot of work done by the architects and he thinks that some organized activities can be lined up and issues can be decided on. The entire building does not have to be done all at once and a new roof can be done at a later date. The air space has to be done and an agreement has to be made with the Leary's. Ms. Bennett asked what scope of work the Select Board would want to pursue. Mr. Atherton reiterated the Select Board needs to find out whether the public wants the town office to be located in the building again or whether to sell it. The taxpayers are going to want to know how much it is going to cost to bring that building back to occupancy, but it does not preclude the Select Board from going after grants. Bernie Carr stated there should be two questions; 1) do the taxpayers want the town offices to go back into the building or, 2) do the taxpayers want the town to sell the building. Mr. Swift stated there needs to be some legal work to get a legal right of way, not just an agreement with the Leary's. Mr. Fuller stated the roof on one side of the building is deteriorating both buildings and suggested repairing this item. Janet Coolidge suggested the Select Board should start fixing the building and then go to the public to determine whether they want the town office moved back into the building or sell the building.

The Select Board directed the Town Manager to move forward with repairing the roof flashing. Ms. Bennett stated she will be using the insurance money for this repair, which will affect the insurance claim. Ms. Bennett has talked to Mr. Leary about this issue and an agreement will be drafted. Bernie Carr stated a poll vote at town meeting would give the public the opportunity to weigh in on this subject.

11. Waterline/Segment 6/Bridge 114 Projects

Robin Bennett reported Devon Fuller and she met with VTrans and VHB about the progress of the project and addressed the issues on how to proceed. There are a couple of items that still need to be addressed and the Board needs to approve the Cooperative Agreement amendment and the Utility Relocation Agreement with the Brandon Fire District. Ms. Bennett noted they want a revised schedule and a game plan, and they want to get the project completed. Devon Fuller stated VTrans wants to see the construction begin in 2016. There were concerns with right of way issues that took longer and they want the town to concentrate on that. There was a question about the change requests from the town and whether they would trigger Act 250. Ms. Bennett spoke with VHB and they will get feedback from Scott at VTrans who will be talking with the Historical Department. There will also be discussion with Act 250. All indication is that there is a minor amendment to the application that would not involve Act 250. VTrans has to work through the issues with the proposed changes, but it is thought that they are reasonably manageable. Blaine Cliver stated the changes have been in the

works for a year and VHB should be moving these along, as VHB had agreed to a lot of the changes. Ms. Bennett stated VTrans was aware of what the town was requesting, however, there are new players at VTrans. The first Ms. Bennett had heard about these issues was at the VTrans meeting. The light signal had sparked the newest issue with VTrans. There is a lot of right of way work to do and the town has to stay on top of it. Mr. Fuller suggested Ms. Bennett have a conversation at least one per week with VTrans.

Ms. Bennett advised the Cooperative Agreement is specific to the Waterline Agreement. The difference is the money had been included for the design, but not the construction. Richard Baker stated the lighting was not in the early Cooperative Agreement and it makes it a 50/50 split, with the amount increased to include the underground utilities. This agreement would get the town through the design of the project. The engineering is for the total Segment 6 project and the construction is for the Waterline project. Maria Ammatuna noted she thought the rights of way were done. Richard Baker stated there are still 143 rights of way to complete. The waterline is in for \$1,068,000.00 and the town's share of \$61,000.00, which will come from the Fire District. Ms. Bennett noted this will allow the town to begin the waterline.

Motion by Ethan Swift/Blaine Cliver to approve the Cooperative Agreement, Amendment 5, State of Vermont for the advancement of the municipal project NH019-3(49)s for towns of Brandon and Pittsford for the waterline. **The motion passed with one abstention (Maria Ammatuna).**

Ms. Bennett reported a preconstruction meeting will be held Friday and all documents will be signed at that time.

Motion by Dave Atherton/Blaine Cliver to approve the Utility Relocation Agreement between the municipality of Brandon and Brandon Fire District 1. **The motion passed unanimously – 4 to zero.**

This is an agreement between the town and the water district regarding who pays for what. The municipality share is a minimum of \$3,096.37 up to \$28,236.37 for nonparticipating costs of the project. There are some items that have to do with the Read property and whether there are additional accommodations needed.

Wayne Rausenberger stated after the Bridge 114 meeting, he felt confident about the project, however, he now questions the project. Mr. Rausenberger stated CLD appeared to run the meeting and questioned whether there is a contract with CLD, as he thought that VHB should have been running the meeting. Ms. Bennett stated CLD is near the end of their contract with the town. Ms. Bennett stated it was clear that certain people at VTrans think this is a rehab project, but there are going to be considerations for local preference that the town can work with. What was recommended is to engage with CLD through the next portion to get the alternative phase of the rehab done. VTrans is concerned with the operation of the bridge and the town is also concerned with the aesthetics. Mr. Fuller stated nothing is set in stone and the town needs to make

this happen. Mr. Cliver suggested telling VHB that the town wants a contract for the bridge design. Mr. Fuller stated the town could come up with the ideas that are desired, but those would have to be engineered and up to VTrans specs. Blaine Cliver stated this is based on CLD's recommendation that the concrete has to come off and there are alternatives for completion at that point. Mr. Fuller suggested the town manager contact VHB and ask them what the next step is. Ms. Bennett stated it is VTrans' recommendation to get the project through the rehab portion from their perspective, but aesthetics are not their concern. At the meeting, the point was made that they wanted to maximize local public involvement. The next step is getting VHB's take on the alternatives and a discussion of the aesthetics.

12. Town Manager's Report

Robin Bennett reported the staff met with the designer today regarding the town website and this project is on track for completion. Ms. Bennett met with the VDAT team to discuss the report and the next steps. There have been a couple of personnel changes in the Police Department with Linda Graziano as the new Administrative Assistant and Officer Tyler Martin starting his training at the VT Police Academy, with an expected graduation date of late May. Ms. Bennett wished to thank everyone who has helped with the town office move. The town should receive the final draft of the audit report in a couple of days and the auditor will be at the next Select Board meeting to present the audit.

13. Other Business

Maria Ammatuna noted the town needs to complete the MOU's with the local schools and Mr. Fuller noted these items will be worked on.

Devon Fuller reported the town has received a letter from Jeff Spaulding regarding the Emergency Relief and Assistance Fund that indicates the state will reduce the amount if a town is not in compliance. Tina Wiles reported the town is eligible at the higher percentage rate as it is compliant in the areas noted. The Town of Brandon has proactive Flood Hazard regulations and has adopted local Transportation Codes and Standards. The town has a Hazard Mitigation Plan and also has in place a local Emergency Operation Plan, which is currently out of date, and will need to be re-adopted by May 1st.

Mr. Fuller requested the Mt. Pleasant Road that is under consideration for town take-over be added to a future agenda.

14. Fiscal

a) General Fund Warrant – January 27th, 2014 - \$115,724.65

Motion by Dave Atherton/Blaine Cliver to approve the General Fund warrant of February 10, 2014 for an amount not to exceed \$115,724.65. **The motion passed unanimously – 4 to zero.**

Dave Atherton questioned the Todd Transportation invoice for the office move and Ms. Bennett reported this will be reimbursed by the insurance company. Maria Ammatuna questioned whether the highway department has multiple fuel tanks and it was confirmed that they do. It was noted the heat for the town hall was high this month with a charge of \$836.00 due to the numerous meetings held last month. It was clarified the Cott Systems, Inc. is a monthly fee for the Town Clerk. Devon Fuller questioned whether the Green Mountain Power invoice is for the total usage including the street lights, as he would like to determine whether the new lighting is a cost-saving. Robin Bennett will do an analysis of the street light billings in a few months once they are 100% installed.

b) Wastewater Fund Warrant – February 10, 2014 - \$23,618.20

Motion by Dave Atherton/Blaine Cliver to approve the Wastewater Fund warrant for an amount not to exceed \$23,618.20. **The motion passed unanimously – 4 to zero.**

Ethan Swift questioned the warrant for Champlain Construction and it was confirmed this was for the broken line at the wastewater treatment plant.

c) BLSG Insect Control District – February 14, 2014 - \$6,953.75

Motion by Dave Atherton/Blaine Cliver to approve the BLSC Insect Control District warrant for February 14, 2014 for an amount not to exceed \$6,953.75. **The motion passed unanimously – 4 to zero.**

Motion by Ethan Swift/Blaine Cliver to recess as the Select Board to convene as the Board of Liquor Commissioners at 9:24PM. **The motion passed unanimously – 4 to zero.**

The Select Board reconvened at 9:27PM.

Motion by Blaine Cliver/Dave Atherton to enter into Executive Session at 9:28PM in accordance with 1V.S.A.313(a)(1). **The motion passed unanimously – 4 to zero.**

15. Executive Session 1 V.S.A.313 (a) (1)

Motion by Maria Ammatuna/Blaine Cliver to come out of Executive Session at 9:36PM. **The motion passed unanimously – 4 to zero.**

Motion by Maria Ammatuna/Dave Atherton for the Town to stipulate the value of the Stag II tax appeal to be \$2,950,000.00 and to authorize the Town Manager to executive any documents necessary. **The motion passed unanimously – 4 to zero.**

Motion by Blaine Cliver/Dave Atherton to enter into Executive Session at 9:37PM in accordance with 1V.S.A.313(a)(1). **The motion passed unanimously – 4 to zero.**

16. Executive Session 1 V.S.A.313 (a) (1)

Motion by Maria Ammatuna/Blaine Cliver to come out of Executive Session at 9:39PM. **The motion passed unanimously – 4 to zero.**

Motion by Maria Ammatuna/Dave Atherton for the Town to stipulate the value of the Tucel tax appeal to be \$885,000.00 for this fiscal year and the next two years, and to authorize the Town Manager to execute any necessary documents. **The motion passed unanimously – 4 to zero.**

Motion by Maria Ammatuna/Dave Atherton to enter into Executive Session at 9:40PM in accordance with 1V.S.A.313(a)(1). **The motion passed unanimously – 4 to zero.**

17. Executive Session 1 V.S.A.313 (a) (1)

Motion by Ethan Swift/Dave Atherton to come out of Executive Session at 9:45PM. **The motion passed unanimously – 4 to zero.**

There was no action taken.

Motion by Maria Ammatuna/Blaine Cliver to enter into Executive Session at 9:45PM in accordance with 1V.S.A.313(a)(1). **The motion passed unanimously – 4 to zero.**

18. Executive Session 1 V.S.A.313 (a) (1)

Motion by Blaine Cliver/Ethan Swift to come out of Executive Session at 10:11PM. **The motion passed unanimously – 4 to zero.**

There was no action taken.

19. Adjournment

Motion by Ethan Swift/Dave Atherton to adjourn the Select Board meeting at 10:12PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary