

**Brandon Select Board Meeting
January 28, 2013**

NOTE: These are unapproved minutes, subject to amendment and/or approval at subsequent board meeting.

In attendance: Devon Fuller, Richard Baker, Dave Atherton, Ethan Swift, Mitch Pearl

Also in Attendance: Keith Arlund, Wayne Rausenberger, Kathy Rausenberger, Lee Kahrs, Blaine Cliver, Sam Stone, Richard Kirby, Bernie Carr, Charles Rivers, Kevin Thornton, Helyn Anderson, Phyllis Reed, Jeff Stewart, Doug Sawyer, Judy Bunde, Maurice Racine, Lisa Kenyon, Jeff Guevin, Allan Leavitt, Chris Brickell, Priscilla McKeighan

1. Call to order

The meeting was called to order at 7:06 PM by Devon Fuller, Chair.

a) Agenda Adoption – Motion by Ethan Swift and seconded by Richard Baker to adopt the agenda as presented. **The motion passed unanimously – 4 – zero.**

2. Constant Agenda

a) Approval of Minutes – January 14, 2013 – Select Board

Motion by Richard Baker and seconded by Ethan Swift to approve the minutes of the January 14, 2013 Select Board meeting with no corrections.

3. Fiscal

a) Warrant – January 28, 2013 - \$94,309.58

Motion by Ethan Swift and seconded by Mitch Pearl to approve the warrants of January 28, 2013 in the amount of \$94,309.58. **The motion passed unanimously.**

b) Consider P. O. 23167 to Eltag North America for a 2 camera LPR system - \$22,075.00.

Mitch Pearl inquired if the License Plate Recognition System was an invasion of privacy. Chris Brickell discussed the data collection and storage of such data. There was discussion concerning the various other law enforcement agencies that are utilizing the equipment and information; the information retention; which vehicle that have the equipment installed; the proposal that is before the Legislature in this current session. **Motion** passed unanimously 4 – 0. Mitch Pearl encouraged residents to contact the local Legislators concerning the length of time the data can be stored.

4. Scheduled Reports from Committees and Officials

There was no discussion held.

5. Town Manager's Report

Keith Arlund reported the following:

- The Paynter filings have been received and recommending not closing the hearing
- The General Fund Budget is complete and the most recent copy has been distributed.
- The FEMA extension for 6 projects for 18 – 21 months has been requested.

- Segment 6 Phase 1 water line meeting is being requested with the AOT reps concerning the Right of Way acquisition. A meeting has been held with the Brandon Chamber of Commerce. The selection committee has met and ranked contractors in relation to their submitted Request for Proposal. Aldrich and Elliot has until February 6 to reply.
- A Request for Quote has been posted in various locations with regard to the Town Office repair work. The deadline for submission is February 15, 2013.

6. Public Works Report

A written report was included in the packets as the highway department was out plowing snow.

7. Town Infrastructure

Devon Fuller read an e-mail that was circulated to the Select Board expressing concerns in relation to the Route 7 project. Various discussion occurred concerning various points that were made in the information that was handed out. These concerns include: 15' buffer at the Pearl Street intersection, crosswalks, traffic signals, deed restriction at the Baptist Church area, parking spaces, and widening sidewalks. Mr. Colgan was present and will be reviewing this information and will submit a recommendation to the Select Board. There is always a chance to remove any portions of the project and adding them back in during construction with a change order.

8. Citizens Public Forum

Bernie Carr inquired the status of Segment 4. Richard Baker read an update and indicated that the construction could possibly occur in 2016 – 2017.

Wayne Rausenburger inquired the status of the hydraulic study. Keith Arlund explained that the findings should be available in March.

Helyn Anderson inquired why Segment 5 was completed so quickly. Richard Baker indicated that this was entirely stimulus funded.

Kevin Thornton inquired when the VHB report would be available to the public. Devon Fuller explained that the public would be notified on the receipt of the information.

Helyn Anderson inquired the status of the barn on the Nickerson Road. Keith Arlund explained that permits have been applied for and the town is reviewing the situation. The neighbors are constantly supplying updates.

Judy Bunde inquired the timing of the Route 7 and bridge construction. Mr. Colgan explained that VHB is trying to avoid spanning 3 construction seasons.

Maurice Racine inquired if there is a directive to the contractors concerning traffic control during the construction. VHB indicated that this would be included in the contracts.

Wayne Rausenberger inquired if there would be a loss of funding if the waterline begins prior to the beginning of the Segment 6 project. Devon Fuller advised that Mr. Rausenberger should contact the Town Manager with these concerns.

Kevin Thornton explained that the Town Preservation Committee does not have a quorum currently and that the Town should contact the Historic Preservation Commission concerning the bridge project.

9. Consider FY14 General Fund Budget

Keith Arlund explained that the latest budget draft was included in the packets and includes: adding a 4th position to the highway department; advancing the Recreation Director to full-time; increasing the health insurance by 9%; union cost of living increase of 2.27%; a bucket loader – 5 year lease, and no step increases in the salaries.

There was discussion concerning various portions of the budget.

Keith Arlund also explained that the COPS grant will be ending half-way through the upcoming budget year.

Motion by Mitch Pearl and seconded by Ethan Swift to adopt the General Fund budget in the amount of \$3,292,280 with \$2,480,080 to be raised by taxes. Motion passed 3 – 0 with Richard Baker not voting.

10. Consider Warning for Annual Town Meeting

Motion made by Mitch Pearl and seconded by Ethan Swift to accept the motion for the Annual Town Meeting as presented. Motion passed unanimously 4 – 0.

11. Old/Other Business

David Atherton inquired the status of the Churchill Road. Keith Arlund indicated that a hearing needs to be scheduled.

Mitch Pearl requested that the parties involved in the Paynter hearing be notified that the hearing is not closed.

Ethan Swift reported that he has completed the ICS 100 Training.

Richard Baker reported that the delinquent tax amount is \$353,000 and a tax sale will be in the near future.

Devon Fuller inquired the status of a 4-way stop at the intersections of Park and Marble Streets.

12. Possible Executive Session – Contracts/Personnel (if needed)

There was no executive session required.

13. Adjournment

Motion by Ethan Swift and seconded by Mitch Pearl to adjourn at 9:21 PM. Motion passed unanimously – 4 – 0.

Respectfully submitted,

Kelly Giard
Recording Secretary