

**Brandon Select Board Meeting  
March 10, 2014**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Devon Fuller, Blaine Cliver, Ethan Swift, Dave Atherton, Maria Ammatuna

**Also in Attendance:** Robin Bennett, Chris Brickell, Wayne Rausenberger, Kathleen Rausenberger, Richard Baker, Linda Stewart, Jeff Stewart, Tracy Wyman, Cindy Bell, Skip Davis, Allan Leavitt, Dolores Furnari, Sara Stevens, Larry Stevens, Janet Coolidge, Lee Kahrs, Arlyn Bloodworth, Doug Bailey, Dick Kirby, Lisa Kenyon, Steve Bisette, Tecari Shuman, Jim Leary, Phyllis Reed, Jeremy McLaughlin, Mary Bagley, Priscilla McKeighan

**1. Call to order**

The meeting was called to order by Devon Fuller at 7:03PM.

**a) Agenda Adoption – Motion** by Blaine Cliver/Maria Ammatuna to adopt the agenda as amended. **The motion passed unanimously – 4 to zero.**

**2. Public Comment**

Janet Coolidge questioned the status of the Select Board table that is not being used, as it has been deemed unrepairable. It is hoped that the table can be removed from the town hall by the end of the month. The Board will determine what to do with the table and remove it by month-end.

Allan Leavitt congratulated the Select Board on the recent elections and read the following letter:

*Gentle Folk:*

*I call your attention, for the third time in writing and once again via this forum, to the damage and discomfort being inflicted upon my home located at 27 Conant Square by road vibration. I speak only for myself but wish to inform you that based on observation and information that the problem is also being experienced by my neighbors.*

*You will recall that when this matter was last addressed in Public Forum that I agreed to inquire into the possibility that the matter belonged before the State of Vermont Transportation Board. The answer from our State Representative, Butch Shaw, is that the responsibility lies squarely with the Town of Brandon – no surprise to me and I suspect none to anyone present.*

*It is now time to act! It is an immediate problem which demands immediate attention. It cannot wait another day. Heretofore I have shared my personal speculation as to the causes and possible solutions, neither of which are my responsibility. My concern is simply the deleterious affect it is having on me and my home. Since we have taken*

*valuable time to determine your responsibility in this matter, now please tell me what course of action you plan to take to alleviate it. Thank you.*

*Allan M. Leavitt*

Blaine Cliver questioned Chief Brickell whether additional signs could be installed. Chief Brickell stated at this time of year, the roads are in serious condition in many parts of town where truck traffic passes through. There are available options the state has, but size and weight limitations are being permitted and when his force has done speed enforcement, there has not been an issue. Mr. Cliver stated if the trucks could slow down, it might minimize the shock. Chief Brickell noted the speed cannot be reduced lower than 25 mph. Devon Fuller suggested addressing each of the cracks where there is a minor speed bump in removing a portion of the asphalt and patching it flat; however, noted this is not the time of year to efficiently patch the roads. Mr. Leavitt stated he is not an engineer or police officer; but thinks it has to do with the weight, as it is heavy truck traffic. He noted the truck traffic is not impeded by other traffic early in the morning and it is a dramatic event in his house when they pass through. His major concern is the problem is getting worse and is because of the shifting of the plates, which could be due to numerous things. Something needs to be done because it has a very deleterious affect to not only his house but several people in the area. Ethan Swift stated it seems that the Omya truckers are good neighbors and adhere to the speed limit and perhaps the town should reach out to some of the other trucking companies to encourage them to reduce their speed. Mr. Leavitt agreed it is not the Omya trucks. Maria Ammatuna stated when VHB was last present at a meeting, they had promised to look into the seismic study to see what the issue was and suggested pushing harder for them to do this by the next meeting. Mr. Fuller suggested having Mr. Sanderson look into cutting the road to do a temporary fix. Cindy Bell also has the same problem near her house and suggested Chief Brickell set up traffic enforcement in this area to view the other trucks. She stated the cold patches have been done and they do not work for more than a week. She stated the sewer has been broken three different times due to this issue. Lisa Kenyon also experiences the same problem and she feels it is much worse near McDonald's and agrees that cold patching does not work. Devon Fuller stated the Town of Brandon is lacking in funds and having Mr. Sanderson look at it would be a first step. Judy Bunde questioned whether the speed could be reduced further out of town due to the additional businesses that have been added on the southern side of town to help in the Franklin Street area. Ethan Swift stated this would require a traffic analysis by the AOT. Chris Brickell stated the Police Department do traffic studies and traffic enforcement during known times of the day, however, part of the issue is the makeup of the highway and even when the speed limit is being obeyed, there are still negative issues due to the nature of the road. Dave Atherton stated Route 7 is in bad shape and he is unsure if this issue can wait until Segment 6. Devon Fuller stated the Town will need to patch what it can, but this cannot be done until the spring/summer timeframe. The Town will get the seismic information from VHB and have Mr. Sanderson research the area and determine what the interim fix can be.

Cindy Bell congratulated the Select Board on the recent elections. She has spoken to the local representatives regarding Segment 6 and was advised that part of the reason

this project was behind was because of the officials of the town. They indicated that the development of the town square had been finalized and was sent to the state; however, the state has received nothing of the final outcome for the traffic lights and the town green. She was under the impression it was already at the state level. Additionally, she was also advised that the state has also not seen the letters that were supposed to be sent to the people along Route 7 for rights of way and she would like clarification. Devon Fuller stated the design that has been proposed is with VTrans for review and he is surprised that both representatives indicated that. Regarding the rights of way, Robin Bennett reported the Town needs to work out the contract with the appraiser. There will be a meeting within the week and they will get the easier right of way letters out as soon as possible. Feedback has been obtained regarding the situation and they are comfortable with what has been proposed. Over the next 4 – 6 weeks there should be activity being seen.

### **3. Election of Select Board Officers**

#### **. Chair - Vice-Chair - Clerk**

**Motion** by Dave Atherton/ Blaine Cliver to nominate Maria Ammatuna as the Board Chairperson of the Brandon Select Board. **The motion passed unanimously – 4 to zero.**

Maria Ammatuna thanked Devon Fuller for the work he has done as Chair of the Brandon Select Board.

**Motion** by Devon Fuller/Ethan Swift to nominate Dave Atherton as the Vice-Chair of the Brandon Select Board. **The motion passed unanimously – 4 to zero.**

**Motion** by Devon Fuller/Ethan Swift to nominate Blaine Cliver as the Clerk of the Brandon Select Board. **The motion passed with one “No” vote – Blaine Cliver.**

### **3. Consent Agenda**

#### **a) Approval of Minutes – February 24, 2014 - Select Board**

**Motion** by Ethan Swift/Devon Fuller to approve the Select Board minutes of February 24, 2014. **The motion passed unanimously – 4 to zero.**

#### **b) Select Board minutes - August 23, 2013**

**Motion** by Dave Atherton/Blaine Cliver to approve the Select Board minutes of August 23, 2013. **The motion passed unanimously with one abstention – Ethan Swift.**

#### **c) Designation of Select Board as Other Statutory Bodies**

- a) As representative to Board of Liquor Control (Title 7, Section 166)**
- b) As representative to the Board of Health, (Title 18, Section 604)**
- c) As representative to the Board of Sewer Commissioners**
  - a. Board of Sewage System Commissioners (Title 24, Section 3506)**
  - b. Board of Sewage Disposal Commissioners (Title 24, Section 3614)**

d) ***As representative to the Housing Board of Review (Title 24, Section 5005)***

**Motion** by Devon Fuller/Ethan Swift, pursuant to the statutory requirements noted above, to appoint the Select Board members as the Brandon Board of Liquor Commissioners, the Brandon Board of Health, the Brandon Board of Sewer Commissioners (to include Sewage System and Disposal), and the Brandon Housing Review Board. **The motion passed unanimously – 4 to zero.**

***e) Establish Meeting Schedule, Time and Location***

**Motion** by Devon Fuller/Dave Atherton to maintain the current meeting schedule of every 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month for the Brandon Select Board, unless otherwise noted. **The motion passed unanimously – 4 to zero.**

**Motion** by Devon Fuller/Dave Atherton to set a meeting time of 6:00PM for the Select Board meetings.

Ethan Swift stated 6:00PM would not provide ample time to get to the meeting for those that work regular hour jobs during the day. A recommendation was made to change the time to 6:30PM. Dave Atherton agreed with Mr. Swift that it is difficult to make it to the meeting earlier and Mr. Cliver concurred.

Devon Fuller made a friendly amendment to the motion, changing the time to 7:00PM. **The motion passed unanimously – 4 to zero.**

**Motion** by Devon Fuller/Dave Atherton to continue to meet at the Brandon Town Hall, when possible. **The motion passed unanimously – 4 to zero.**

***f) Adopt Meeting Rules and Procedures***

**Motion** by Ethan Swift/Blaine Cliver to utilize Robert's Rules of Order modified for Small Boards as the operational preference for the Brandon Select Board meetings. **The motion passed unanimously – 4 to zero.**

***g) Designate Official Newspaper***

**Motion** by Ethan Swift/Blaine Cliver to appoint The Reporter as the designated official newspaper. **The motion passed unanimously – 4 to zero.**

**Motion** by Blaine Cliver/Dave Atherton to appoint the Rutland Daily Herald as the alternate newspaper. **The motion passed unanimously – 4 to zero.**

**4. Town Meeting Recap**

Blaine Cliver suggested the town meeting should have had audio equipment available, as the meeting was chaotic. He also suggested something should be done to improve the equipment for viewing presentation images. The voting by paper ballots was more difficult, as it takes more time. Dave Atherton thought the overall meeting could have been more organized. Devon Fuller apologized to the community for the chaos of the meeting, as it was not the intent. The Board has learned a lot of lessons from the

meeting and will do better next time. He wished to thank Arthur Doty for being the moderator, noting he did the best he could under the circumstances and audio equipment would have helped the situation. Ethan Swift echoed Devon's sentiments. It was noted the ballot is a process that could work with more coordination. Maria Ammatuna suggested for the future a one-page synopsis of what had been voted on and passed at the polls could be developed and also added to the Town's website. She noted the newspapers do not usually report the appropriations and suggested this could also be included in the newspaper the next time. Robin Bennett stated the results were posted on the website the next morning. Phyllis Reed asked why the last two articles could not have been put on the written ballot and it was noted the VLCT advised this was the way they should be voted on. Bernie Carr stated people can ask for a paper ballot and the town needs to be prepared to have a paper ballot vote. Cindy Bell stated the Select Board was too far away from the floor and suggested the moderator should have been on the floor and the Select Board closer to the floor.

## **5. FY 14/15 Budget**

Maria Ammatuna opened the floor to public comment prior to the Select Board budget discussion. Priscilla McKeighan asked if the police cruisers can go longer than 100,000 miles or be leased rather than purchased by the Town. Chief Brickell stated the cruisers can be kept beyond 100,000 miles, but the one to be replaced is over 7 years old and has rusted through the floor board and is not a sound vehicle for staff or for transporting people. He noted that leasing is not cheaper than purchasing. Janet Coolidge suggested the office supply and technology lines could potentially be lowered. Jeremy McLaughlin stated the capital improvement plan is a good idea, but most of the increase was employee costs and until this item is addressed, the town is looking at very large tax increases over the coming years and this is a concern to him. Devon Fuller stated the cost increase was a 4% increase, which is in line with the last several years, but the revenue shortfall was the issue. Mr. Fuller does see a higher increase over the next few years to get the capital improvement plan built up. Doug Bailey thanked the Board for the work done on the budget, but he does not believe this is a budget that will pass. The issue seems to be the insurance costs that continue to skyrocket and this needs to be brought in line. This is a negotiated item with the union and at renewal time, the Board needs to do something to reduce these items. There is also a need to get the delinquent taxes under control. Mr. Bailey suggested a mailer could possibly help in giving people the right facts. Dave Atherton advised a process has been started to bring the delinquent taxes in line. It was noted that the health benefits for full time employees is the Blue Cross Blue Shield Platinum Plan that is paid 100% by the town. This benefit was negotiated last summer and will be up for negotiation after June 30<sup>th</sup> of this year. The plan has a \$1,250.00 deductible for single membership and \$2,500.00 deductible for the family plan. Ms. Bennett is aware that this is something that has to be worked out. Mary Bagley asked which union the Town is negotiating with and Ms. Bennett advised it is AFSCME. Devon Fuller stated budget-wise it would be good to get an estimate on where the Town is going with the union contract. He asked if there could be a best/worst case scenario. Ms. Bennett stated it will likely be a tough negotiation and it has not been altered in a long time. Worst case it would stay as it is; noting it is a process and she

could not give a good estimate. Maria Ammatuna foresees there will be an executive session at some point to provide Ms. Bennett with some guidelines. Mr. Fuller recommended for future budgets to look at the CIP and once this is in place, it should provide a stable increase and provide the public an estimate of what it will cost. Robin Bennett stated the Town is working from ground zero and some of the estimates for repairs are not small ticket items. This becomes much more complicated when one item being deferred is \$250,000.00. The taxpayers voted down receiving the annual report electronically and \$1,000.00 will be added back into the budget for this item. There will also be funds added into the budget for the Wheeler Road and Union Street projects that had been voted in. Mr. Fuller noted that many repairs are needed and the community wants to keep the Police force in tact; however, if these services are wanted, the voters will need to pass a budget to pay for them. During the budget process, Ms. Ammatuna suggested having a joint Select Board/Budget Committee meeting at the beginning and a doubling of the participants on the Budget Committee with a wider cross section of the community. She believes this would require two sessions prior to the Budget Committee talking to constituents about the budget. There will be prepared packets ready for everyone. Ms. Ammatuna noted there is a statute whereby the Select Board is allowed to have work sessions where issues are discussed, but no actions are taken. If matters are going to be discussed and voted by the Board, they should be noticed as an open meeting. There should be no general public input, but should be open to the public. Dave Atherton thinks this would be fine as long as there is also an evening for public input. Ethan Swift noted Rutland City has much more vetting by Department with a Budget Committee to be able to substantiate the budget and they have voted on budgets by department on occasion. This provides the public the ability to pass what they want and then go back to see if a particular department's budget can be tweaked. Blaine Cliver stated the concept is a good idea, but he would not like to see the Police Department cut, as many do not know what they need to get things done. He agrees the Town needs to have a Budget Committee. Dave Atherton noted comparing the Town to other towns in the state has caused a lot of controversy and it needs to be determined what the needs of this town are. Mr. Fuller and Mr. Atherton expressed concern with doubling of the Budget Committee, as the Committee is well-versed on the budget. It was suggested to maintain the same Committee during this budget season, with the possibility of adding members for the next budget. Janet Coolidge stated it would be helpful if the Budget Committee had the year-to-date actuals. Ethan Swift was thankful the voters had approved the road improvement projects for Wheeler Road and Union Street, as they are important infrastructure projects. Mr. Swift agreed the Town needs to take time and be careful and deliberate in the process and provide transparent deliberation. Ms. Ammatuna suggested until the budget is complete, a listing of the contact people be placed in The Reporter for interested parties to provide their input. Ms. Ammatuna requested Janet Coolidge, as the Chair of the Budget Committee, contact all members to determine if everyone is agreeable to continue participation on the Committee. Doug Bailey agreed that increasing the Committee is not a good idea and it is more important the Select Board discuss the budget with the various department heads. Mr. Bailey noted there was mention of the town selling some properties and asked if there is anything that could be sold to help fund the capital plan. Ms. Ammatuna stated a list was developed and there is the possibility of publishing a

formalized sale notice. There was also a Forest Management Plan developed and there had been a timber sale, but it is not recommended there be another timber cut for another couple of years. Ms. Bagley recommended the next union contract be a multi-year, rather than a one-year contract. Priscilla McKeighan stated she is willing to pay the town to have her town report mailed to her.

## **6. Town Service Officer**

Maria Ammatuna reported the Select Board has received a letter from the state regarding the appointment of a Town Service Officer. Robin Bennett has advised that Larry Stevens is currently the Town's Service Officer and recommended his reappointment to this position.

**Motion** by Ethan Swift/Dave Atherton to reappoint Larry Stevens as the Town Service Officer for a one-year term ending April 15, 2015. **The motion passed unanimously – 3 to zero.**

The role of the Town Service Officer is helping needy Vermonters to obtain the assistance they may be eligible for through the Department for Children and Families, such as Reach Up, 3SqVT and health care programs.

## **7. Spring Select Board Institute**

Maria Ammatuna reported the VLCT is offering a workshop for Select Board members. Ethan Swift, Blaine Cliver and Maria Ammatuna will be attending the 2014 Spring Select Board Institute.

## **8. Posting of Town Roads**

Maria Ammatuna stated the Select Board has received a listing of roads to be posted in according with the state statute.

**Motion** by Ethan Swift/Dave Atherton to approve the Notice to Post Brandon Roads in compliance with Title 19, Section 1109 – 1110, as presented to the Board with the named roads and their classifications.

Maria Ammatuna stated, for the record, these are Class 2 and Class 3 town highways. Route 7 would be considered a Class 1, which is a state road. Ethan Swift stated weight limitations cannot be restricted within the town when connecting two other state roads. Ms. Ammatuna suggested petitioning the state to put up a sign for weight restrictions. Chris Brickell advised that speed and markings can be regulated, but weight limitations cannot be regulated by the municipality. Mr. Swift noted the state sanctions the limits on state highways and the town has jurisdiction over town roads. Ms. Ammatuna questioned how the weight limits would be enforced for Union Street during the Segment 6 construction and it was noted they would be regulated through the truck logbooks. Chief Brickell has tried to get the AOT to do weight enforcement, however, they will not enforce within the municipality. Dave Atherton stated Shelburne owns a section of Route 7 and suggested they could be contacted to discuss this matter. Tracy Wyman stated over the past 50 years, his family has had a lumber mill and the Town has always let truck traffic up McConnell Road to Basin Road to enable them to do

business. In the past he has had his own truck, however, he has now hired contractor trucks and he would like to know that his trucker is not going to have an issue coming up McConnell Road and Basin Road. His contractor will have a log truck with a trailer. Mr. Wyman has not had issues in the past, as he has done his own trucking, and he wants to be sure he can continue to operate his business. This is not daily traffic and he tries to do it when the road is frozen. Brian Sanderson has the ability to write overweight permits under certain circumstances and it was suggested Mr. Wyman contact Brian Sanderson regarding this issue. Dave Atherton stated during past discussions, it had been noted the residents of Basin Road have done a lot of maintenance to their road and under the circumstances; this request should not be a concern to the Board. Doug Bailey stated the Wymans have done more than their share of work on the road and encouraged the Board to approve this request. Ethan Swift stated the Board also annually adopts Title 19 and this should be a future agenda item to approve.

**The motion passed unanimously – 4 to zero.**

### **9. Town Office Project**

Robin Bennett stated the result of the straw vote was 548 “yes” to 193 “no” to move back into 49 Center Street. Ethan Swift stated there are still a lot of unknown costs for the town office project and the Town will pursue as many grants as possible and leverage as much funding as available. There may have been a different vote if there was a better understanding of the cost. Ethan Swift met with Robert Black and Blaine Cliver to discuss the flood mitigation of the town office in reviewing the fundamental flood proofing. Blaine Cliver stated a lot of funds could be obtained through grants and noted that it would have to be determined where the town office would be located if it did not move back into the building, which could likely cost more. Maria Ammatuna questioned whether matching funds would be required for the grants and it was noted there will be matching funds required. If the match is more than the town’s insurance funds, it was questioned whether there would be a delay in the project. Robin Bennett stated the Town has received the go-ahead to apply for the grant previously discussed and an amount is being determined. There will be a public hearing in the next 3 – 4 weeks concerning this grant. Once the application is submitted, there could be an answer within 30 to 60 days. The repair work will be done on the roof at 49 Center Street this week.

### **10. Waterline/Segment 6/Bridge 114 Projects**

Robin Bennett met with the Act 250 people and received feedback on what the town requested for design changes. This would likely trigger an Act 250 review and there was feedback received on how to avoid this. The largest issue is the parking spaces at the Stephen Douglas House and the Town needs to take a further look at this to see if there is a resolution without triggering a review. There were some other minor items and she needs to do some work with the Chamber to ease some concerns. They were given guidance of what would create the least amount of time and the state’s pressure is to not delay or increase the project. There was a VTrans issue with the proposed changes to the sidewalks in front of the post office and this may have to be rethought. VTrans would like the Town to go with the original program. Blaine Cliver asked if it would be



possible for the Design Committee to talk with VTrans. Ms. Bennett is not sure this can be resolved and at some point the Town needs to make a decision and move on. She stated the Town will start meeting with VTrans weekly on the water lines, and currently there is a meeting every couple of weeks. It is hoped to turn this around as quickly as two weeks. Robin Bennett will provide a timeline of the project at the next meeting.

Robin Bennett stated there is nothing new to report on Bridge 114. With regard to the waterline, videotaping is being done on the properties for the blasting. The pipe is on order; the delivery date was not known. A revised schedule has not been received, but certain aspects are anticipated to begin the end of the month. Bernie Carr met with George DuPont from ANE and reported there will be a meeting on Wednesday, March 19<sup>th</sup> at 7:00PM for public input in an effort to keep the lines of communication open.

## **11. Town Manager's Report**

Robin Bennett stated the town website was slightly delayed, but work is being done on the final touches to it. The Economic Development's seminar on "Start Your Own Business" was well attended and Steve Beck has followed up with the Brandon participants. The town staff has assisted the Senior Center in finding funding sources for the repair of a recent sewer line failure. As an FYI, the Highway Department's overtime as of 2/27/14 was \$17,955.00 against a budgeted amount of \$8,000.00. With regard to personnel, one of the officer's in the Police Department has submitted his resignation and in order to maintain 24 hour coverage, each remaining officer will have to work an average of 11 hours of overtime to maintain coverage. Mr. Tyler will be graduating from the Police Academy in May, but will not be ready to start work until around July 1<sup>st</sup>. Chief Brickell stated the Police Department is facing the struggle that the town does not have a budget and with other agencies offering more money; there is the possibility of losing personnel. Chief Brickell stated it is important to hire well-rounded, competent people and he does not want to rush the process. He noted that maintaining 24-hour coverage is paramount and noted the 11 hours per week will be split over shifts to provide the 24-hour coverage. Robin Bennett stated there is a cost to any turnover, but it is a particular burden for a Police Department and hiring the right candidate is key.

## **12. Other Business**

Ethan Swift questioned the status of the RFQ for engineering services and Ms. Bennett reported it will be done this week. Mr. Swift stated at the last meeting, there was a discussion about other terms that will be expiring for appointed positions in several areas, such as the Representative to the Regional Planning Commission, Transportation Council Representative, etc. Ms. Bennett suggested doing the appointments on the fiscal year to coincide with the operating schedule. Dave Atherton asked whether the Board will be requesting letters of interest to appoint a First Constable. Robin Bennett will provide the Board the job description for the First Constable. Mr. Atherton asked when the Newton Road rock pile will be removed and Ms. Bennett is uncertain when the rocks will be removed and will follow-up. Maria Ammatuna requested a status of the Leary agreement for the open space. Ms. Bennett has had a discussion with Mr. Leary and he will provide a first draft of the agreement to the Town. Ms. Ammatuna reported she has formally resigned from the OV School

Board and the RNESU Board after she received the appointment to the Select Board. Judy Bunde requested an update on the Churchill Bridge funding. Robin Bennett will follow up on this item. Ethan Swift has talked with a colleague and was advised there is no additional funding for these types of projects at this time, as there are many competing needs for emergency work and fire protection. The project design is approximately \$500,000.00 and the Town would do better to pursue a Bailey bridge type of design. It would be more suitable for this type of traffic and much more affordable; with a price tag of approximately \$100,000.00. Mr. Swift stated this was not a formal response to the grant, but approval is highly unlikely. Cindy Bell asked why the Town has appointments like a Weigher of Coal and it was reported these types of positions are required by state statute. Linda Stewart stated the Town needs to bring the wage and benefit package back in line during the next contract negotiations. Maria Ammatuna requested Ms. Bennett provide a listing of 28 projects that were discussed at a previous meeting.

### **13. Fiscal**

#### ***a) Warrant – March 10, 2014 – \$169,746.69***

**Motion** by Dave Atherton/Blaine Cliver to approve the warrants of March 10, 2014 in the amount of \$169,746.69. **The motion passed unanimously – 3 to zero.**

Blaine Cliver questioned if the town has received a detailed CLD invoice. Robin Bennett reported the payments have been withheld for a while and she feels that the amounts are correct. Maria Ammatuna requested the town's fund accounting for this project be provided at each Select Board meeting. Maria Ammatuna asked if the revenue comes at the end of the year to offset the invoice for New England Quality Service and Ms. Bennett advised this is received monthly.

#### ***b) Consider Wastewater Fund Warrant – March 10, 21041 - \$4,913.39***

**Motion** by Ethan Swift/Dave Atherton to approve the Wastewater warrant of March 10, 2014 in the amount of \$4,913.39. **The motion passed unanimously – 3 to zero.**

#### ***c) General Fund Warrant 0 March 10, 2014 – 1,600.00***

**Motion** by Ethan Swift/Dave Atherton to approve the warrant of March 10, 2014 in the amount of \$1,600.00 for the repair of the roof for 49 Center Street. **The motion passed unanimously – 3 to zero.**

**Motion** by Dave Atherton/Ethan Swift to recess the Select Board at 9:22PM to convene as the Board of Liquor Commissioners. **The motion passed unanimously – 3 to zero.**

The Select Board reconvened at 9:26PM.

**Motion** by Ethan Swift/Dave Atherton to enter into Executive Session at 9:27PM in accordance with 1V.S.A.313(a)(1) for personnel discussion, to include the Town Manager. **The motion passed unanimously – 3 to zero.**

### **14. Executive Session 1 V.S.A.313 (a) (1)**

**Motion** by Ethan Swift/Blaine Cliver to come out of Executive Session at 9:33PM. **The motion passed unanimously – 3 to zero.**

**Motion** by Ethan Swift/Blaine Cliver to set the Town Clerk/Treasurer's salary at \$49,900.00, as budgeted. **The motion passed unanimously – 3 to zero.**

**Motion** by Blaine Cliver/Dave Atherton to enter into Executive Session at 9:34PM in accordance with 1V.S.A.313(a)(1) for a personnel discussion, to include the Town Manager. **The motion passed unanimously – 3 to zero.**

#### **15. Executive Session 1 V.S.A.313 (a) (1)**

**Motion** by Ethan Swift/Blaine Cliver to come out of executive session at 9:45PM. **The motion passed unanimously – 3 to zero.**

There was no action required.

#### **16. Adjournment**

**Motion** by Ethan Swift/Dave Atherton to adjourn the Select Board meeting at 9:46PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary