

DRAFT
Brandon Planning Commission
April 7, 2014

Planning Commission Members Present: Marty Feldman, Jeff Guevin, Linda Stewart, Anne Bransfield

Others present: Charlene Bryant, Tina Wiles, Richard Baker

Call to Order:

Anne Bransfield called the meeting to order at 7:19PM.

Approve Meeting Minutes:

. March 31 2014 Sign Ordinance Hearing

A motion was made Linda Stewart and seconded by Anne Bransfield to approve the Sign Ordinance hearing minutes of March 31, 2014. **The motion passed unanimously.**

. March 31 2014 Waiver Hearing

A motion was made Linda Stewart and seconded by Anne Bransfield to approve the Waiver hearing minutes of March 31, 2014. **The motion passed unanimously.**

. March 31, 2104 Planning Commission Meeting

A motion was made by Linda Stewart and seconded by Tracy Wyman to approve the minutes of the March 31, 2014 meeting. **The motion passed unanimously.**

Public Comment Period:

There was no public comment.

Action Items:

. Status –Municipal Planning Grant – Request for Proposals

Anne Bransfield reported that Tina Wiles has posted the RFQ on the Vermont Planners list serve and the Zoning Administrators list serve. Ms. Bransfield will be posting it on the Front Porch Forum. There have been no responses to date.

. Pedestrian and Bicycle Information Center standards – re: Transects T3 and above in the BBC

Jeff Guevin stated there are measurement tools that are available for sidewalk and street standards when working on the Brandon Based Code. It needs to be determined what transect is going to be used and come up with a standard using a measurement tool as far as walkability. In moving forward with the Town Plan and zoning, the Planning Commission should keep this in mind. Tina Wiles stated the Town Plan has a lot of this information, but it can be improved upon. There is money available to do these projects, particularly in the Forestdale area with the Safe Routes to School Travel Plan. In this plan, there is an engineer on staff that volunteers his time. A site visit has been done and Ms. Wiles provided a 1997 plan for a path extension from
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Park Street to Neshobe School to the program. The plan provides immediate, long-term and short-term projects. The Committee needs to get together and bring in Neshobe School, Goshen Select Board and Brandon Select Board for approval. Anne Bransfield suggested linking this information to the Town Plan. Tina Wiles advised a traffic count will be done sometime in May near Neshobe School while the school is still in session. Ms. Bransfield suggested it would be good to do a project with another town. Tina Wiles stated Goshen is currently drafting a town plan.

. Amphibians and the Wildlife Corridor

Anne Bransfield stated area Select Boards and Planning Commissions should be invited to the Wildlife Corridor hearings. Tina Wiles will send a notice to neighboring towns.

Linda Stewart asked if there will be a Regional Planning Commission representative at the Wildlife Corridor hearing. Steve Schild from the Regional Planning Commission, who is the GIS person, will be present at the hearing to show how the boundaries might be adjusted.

It was noted that the Planning Commission agreed to present the current boundaries outlined at the Wildlife hearing to obtain input. It is hoped that Mr. Schild will be able to show how lines can be changed. Anne Bransfield reported Richard Baker has offered to be the Alternate to the Regional Planning Commission. Dave Atherton is interested in being the Regional Planning Commission Representative for Brandon. Ms. Bransfield will write a letter to the Select Board requesting appointment of Dave Atherton as the Regional Planning Commission Representative and Richard Baker as the Alternate. There also needs to be an Alternate to the Regional Transportation Committee and Anne Bransfield will ask Robin Bennett if she is interested in serving as the Alternate to this committee.

Business as Needed:

A motion was made by Jeff Guevin and seconded by Linda Stewart to accept the Town Plan hearing minutes of April 7th and request Tina Wiles draft a report to the Select Board for the Select Board Chair to sign regarding the re-adoption of the Town Plan. **The motion passed unanimously.**

Next Meetings:

April 21st – Regular Meeting

Hearings:

April 21st – 1st Wildlife Corridor Hearing and 2nd Sign Ordinance Hearing

May 5th – 2nd Wildlife Corridor Hearing

Adjournment:

A motion was made by Linda Stewart and seconded by Anne Bransfield to adjourn the Planning Commission meeting at 7:45PM. **The motion passed unanimously.**

Respectfully Submitted,

Charlene Bryant
Recording Secretary

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