

FINAL
Brandon Planning Commission
March 31, 2014

Planning Commission Members Present: Marty Feldman, Jeff Guevin, Linda Stewart, Anne Bransfield

Others present: Charlene Bryant, Tina Wiles, Richard Baker

Call to Order:

Anne Bransfield called the meeting to order at 8:10PM.

Approve Meeting Minutes:

. March 10, 2014 Waiver Hearing

A motion was made Linda Stewart and seconded by Jeff Guevin to approve the Waiver hearing minutes of March 10, 2014. **The motion passed unanimously.**

. March 17, 2104 Planning Commission Meeting

A motion was made by Linda Stewart and seconded by Jeff Guevin to approve the minutes of the March 17, 2014 meeting. **The motion passed unanimously.**

Public Comment Period

Richard Baker stated the town should have a representative to the Regional Planning Commission and the Regional Transportation Committee, as well as an alternate for the Regional Transportation Committee. He stated it is important to have representative because there are 26 communities that belong to the Regional Planning Commission and Segment 6 and Bridge 114 have been promoted over the years. Mr. Baker stated many towns have their town manager as the alternate to the Regional Planning Commission.

Anne Bransfield stated Richard Baker has offered to be Brandon's Representative to the Regional Planning Commission.

A motion was made by Jeff Guevin and seconded by Tracy Wyman to authorize the Planning Commission Chair write a letter of recommendation to the Select Board requesting Richard Baker be appointed as the Representative to the Regional Planning Commission. **The motion passed unanimously.**

Anne Bransfield requested Mr. Baker provide a monthly report from the Regional Planning Commission meetings.

Tina Wiles stated there is also a local emergency group that meets monthly. It was noted this group is run by the Regional Planning Commission staff, but is not a committee of the Commission. It was noted that someone in the community should also be on that committee.

Action Items:

1. Municipal Planning Grant – Request for Proposals

Anne Bransfield and Jeff Guevin have been working on an RFP for hiring a consultant for the Municipal Planning Grant. Anne Bransfield will send the RFP to the listing of state approved vendors and Tina Wiles will post the information on the VPA List Serve. Responses are due around April 18th and the Planning Commission will have discussion about choosing a vendor at that time.

Other Business as Needed:

There was no discussion held.

Next Meetings:

April 7th – Regular Planning Commission Meeting

Hearings:

April 7th – Town Plan Adoption Hearing

April 21st – 1st Wildlife Corridor Hearing and 2nd Sign Ordinance Hearing

May 5th – 2nd Wildlife Corridor Hearing

Adjournment:

A motion was made by Tracy Wyman and seconded by Jeff Guevin to adjourn the Planning Commission meeting at 8:39PM. **The motion passed unanimously.**

Respectfully Submitted,

Charlene Bryant
Recording Secretary