

Brandon Board of Sewer Commissioners Meeting
July 15, 2014
6:00 p.m.

The Brandon Board of Sewer Commissioners will meet Tuesday, July 15, 2014 immediately following the Select Board Meeting to begin at 6:00 p.m. at the Neshobe School located at 17 Neshobe Circle expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located next to the Town Office on Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption

- 2) Consent Agenda
 - a) Sewer Commissioners Minutes – June 23, 2014

- 3) Fiscal
 - a) Consider P.O. 44183 to Allen Engineering for Sodium Hypochlorite - \$15,850.00
 - b) Consider P.O. 44185 to City of Rutland for Sludge Processing - \$49,140.00
 - c) Consider P.O. 44187 to Mike Hance Trucking for Sludge Transport - \$23,166.00
 - d) Consider P.O. 44189 to Holland Company for Sodium Aluminate - \$15,300.00
 - e) Consider P.O. 44190 to Holland Company for Sodium Bisulfite - \$18,300.00
 - f) Consider P.O. 44242 to Fyles Bros., Inc. for Propane - \$10,502.00

- 4) Adjournment

Brandon Board of Sewer Commissioners
June 23, 2014

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Maria Ammatuna, Dave Atherton, Devon Fuller, Blaine Cliver

Also in Attendance: Robin Bennett, Lee Kahrs, Richard Baker, Cindy Bell, Brian Sanderson, Wayne Rausenberger, Kathy Rausenberger, Bruce Edwards, Phyllis Reed, Nancy Fisher, Joe Ammatuna, Sue Gage, Arlund Bloodworth, Linda Stewart, Jeff Stewart

The meeting was called to order at 6:55PM by Chair – Maria Ammatuna.

1. Call to Order

a) Agenda Adoption – Motion by Dave Atherton/Devon Fuller to adopt the agenda as presented. **The motion passed unanimously – 3 to zero.**

2. Consent Agenda

a. Sewer Commissioners Minutes – June 9, 2014

Motion by Devon Fuller/Dave Atherton to approve the Sewer Commissioners' minutes of June 9, 2014. **The motion passed unanimously – 3 to zero.**

3. Fiscal

Motion by Devon Fuller/Dave Atherton to table Items 3a through 3f until after the budget vote. **The motion passed unanimously – 3 to zero.**

a) Consider P.O. 44183 to Allen Engineering for sodium hypochlorite in the amount of \$15,850.00

b) Consider P.O. 44185 to City of Rutland for sludge processing in the amount of \$49,140.00

c) Consider P.O. 44187 to Mike Hance Trucking for sludge transport in the amount of \$23,166.00

d) Consider P.O. 44189 to Holland Company for sodium aluminate in the amount of \$15,300.00

e) Consider P.O. 44190 to Holland Company for sodium bisulfite in the amount of \$18,300.00

f) Consider P.O. 44242 to Fyles Brothers, Inc. for propane in the amount of \$10,502.00

4. Adjournment

Motion by Devon Fuller/Dave Atherton to adjourn the Board of Sewer Commissioners' meeting at 6:56PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

TOWN OF BRANDON

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635
FAX: (802)247-5481

PURCHASE ORDER NO.

No 44183

THIS NUMBER MUST APPEAR
ON ALL INVOICES, PACKING
LISTS AND ANY OTHER
CORRESPONDENCE RELATED
TO THIS ORDER.

Fax (802) 665-0015

TO: Allen Engineering + Chemical
21 U.S. RT. 4
Rutland, Vt. 05701
(800) 649-5952

SHIP TO: Town of Brandon WWP
500 Union Street
Brandon, Vt. 05733-1193
(802) 247-6730

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	ACCOUNT NO.		UNIT PRICE	VENDOR NUMBER
QUANTITY	DESCRIPTION	ORG.	OBJ.		AMOUNT	
6/19/2014						100015
10000 Gallons	Sodium Hypochlorite 12.5% July 1, 2014 - June 30, 2015 Used to kill load bacteria in cleaned up wastewater. More is used when water enters the system through sump pumps, roof drains, and pipes with cracks + holes in them both town lines and homeowner lines.	20555	50120	1.585/gallon	\$15850	
	Allen Engineering			1.585		
	Slack Chemical			1.95		
	Univar USA			NO BID		
	Chemical is slow proportioned!					

NOTE: THE TOWN OF BRANDON IS
EXEMPT FROM STATE & LOCAL TAXES.
TAX EXEMPT #28863
PLEASE NOTIFY IMMEDIATELY IF ANY
PORTION OF THIS ORDER CANNOT BE
SATISFIED BY THE DATE REQUIRED.

REQUESTED BY

Stephanie Cyprien

APPROVED BY

TOTAL

\$15850

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 44185

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (802) 775-3947

TO: City of Rutland DPW
P.O. Box 969
Rutland, Vt. 05702
(802) 773-1803

SHIP TO: Town of Brandon WPP
500 Union Street
Brandon, Vt. 05733-1193
(802) 247-6130

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	ACCOUNT NO.		UNIT PRICE	VENDOR NUMBER	AMOUNT
QUANTITY	DESCRIPTION		ORG.	OBJ.			
6/19/2014						300375	
108 Loads	702,000 gallons of sludge		20555	5060	74/gallon		\$49,140
	58,500 gallons / month * 12 months / year						
	Brought to Rutland City WWTP for disposal						
	Fiscal Year July 1, 2014 - June 30, 2015						
	Washington County Sewer Plant No bid						
	Glen Falls Wastewater Treatment Plant no response						
	Rutland City Wastewater Treatment Plant 74/gallon						
	Sludge thickened before and after it enters holding tank						

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26883. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephen J. Cypka

APPROVED BY _____

TOTAL \$49,140

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 44187

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

ON August 26, 2013 Joe Hance Trucking became

TO: Mike Hance Trucking Inc
3059 Walker Mountain Road
West Rutland Vt. 05777
(802) 770-2707

SHIP TO: Town of Brandon WPO
500 Union Street
Brandon Vt. 05733-1193
(802) 247-6730

DATE		DATE REQUIRED	SPECIAL INSTRUCTIONS		VENDOR NUMBER	
6/19/2014					300364	
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT	
		ORG.	OBJ.			
100 Loads	Trucking of Sludge from Wastewater Plant to Rutland City Wastewater July 1, 2014 - June 30, 2015	2055	3060	.033/gal	\$23166	
(702,000 gallons)						
	6500 gallons per load					
	9 loads per month					
	12 months per year					
This is the Third Year of a Three Year Contract						

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephan D. Cifka
 APPROVED BY _____

TOTAL \$23166

TOWN OF BRANDON

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635

FAX: (802)247-5481

Fax (413) 743-1298

PURCHASE ORDER NO.

№ 44189

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: Holland Company Inc
153 Howland Avenue
Adams, Ma. 01220
(413)743-1292

SHIP TO: Town of Brandon WWP
500 Union Street
Brandon, Vt. 05733-1193
(802)247-6430

DATE <u>6/19/2014</u>	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER <u>300600</u>
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QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
<u>6000 Gallons</u>	<u>Sodium aluminate 38%</u>	<u>20555</u>	<u>50150</u>	<u>2.55</u>	<u>\$15,300</u>
	<u>July 1, 2014 - June 30, 2015</u>				
	<u>Used to remove phosphorus from wastewater</u> <u>which it turns into more sludge</u>				
	<u>Allen Engineering</u>	<u>No bid</u>			
	<u>Holland</u>	<u>2.55/gal</u>			
	<u>Skon</u>	<u>4.99/gal</u>			
	<u>This is not flow proportioned</u>				

TOTAL	<u>\$15,300</u>
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NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY: Stephen D. Cifka

APPROVED BY: _____

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.
№ 44190
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (413) 743-1290

TO: Holland Company Inc
153 Howland Avenue
Adams, Ma. 01220
(413) 743-1292

SHIP TO: Town of Brandon WPA
500 Union Street
Brandon, Vt. 05733-1193
(802) 247-6730

DATE <u>6/19/2014</u>	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER <u>30060</u>
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QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
<u>10000</u> <u>gallons</u>	<u>Sodium bisulfite 380</u>	<u>20555</u>	<u>50140</u>	<u>1.83</u>	<u>\$18,300</u>
	<u>July 1, 2014 - June 30, 2015</u>				
	<u>Remove sodium hypochlorite from water</u>				
	<u>after bad bacteria are killed. More is used</u>				
	<u>when water enters the system through sump</u>				
	<u>pumps / roof drains / and cracks holes in</u>				
	<u>town pipes and homeowners pipes.</u>				
	<u>Allen Engineering No Bid</u>				
	<u>Holland 1.83/gallon</u>				
	<u>Slack 3.19/gallon</u>				
	<u>Univar No Bid</u>				
	<u>Chemical IS flow proportioned</u>				

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephen O'Connell

APPROVED BY _____

TOTAL \$18,300

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.
№ 44242
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: FYLES BROS., INC.
425 NEEDHAM HILL ROAD
ORWELL, VT 05760-9667

SHIP TO: 500 UNION STREET
43 CHAMPLAIN STREET
397 NEWTON ROAD

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	ACCOUNT NO.		UNIT PRICE	VENDOR NUMBER
QUANTITY	DESCRIPTION	ORG.	OBJ.		AMOUNT	
6/19/14						310426
	PER THE MAY 19, 2014 TOWN OF BRANDON BID REQUEST, THIS P.O. TO ACCEPT THE MAY 21, 2014 PROPOSAL FROM FYLES BROS., INC TO SUPPLY PROPANE FOR FY 2014/2015					
5,900	GALLONS OF PROPANE	20555	42110	\$ 1.78	10,502.00	
	BIDS RECEIVED:					
	AMERIGAS			2.149		
	FYLES			1.78		
	IRVING (REC'D LATE)			1.913		
	MIKE'S			2.25		

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Brian Sanderson
 APPROVED BY _____

TOTAL 10,502.00