

**FINAL**  
**Brandon Planning Commission**  
**August 4, 2014**

**Planning Commission Members Present:** Jeff Guevin, Linda Stewart, Anne Bransfield, Marty Feldman

**Call to Order:** Anne Bransfield called the meeting to order at 7:00 PM.

**Approval of Minutes: June 16, 2014**

A motion was made by Linda Stewart and seconded by Jeff Guevin to approve the minutes of the July 21, 2014 Planning Commission meeting, as amended. **The motion passed unanimously.**

**Public Comment Period**

**Municipal Planning Grant and Town Plan Update**

General discussion ensues as to whether the MPG Request for Proposals should again be put out to bid – for a third time. The lackluster response to the first to rounds of bidding is mentioned, as is the efficacy of breaking the work out into individual components, and seeking consultants for various components. These would include mapping, conducting public events and possibly assimilating the results of all public outreach events.

It is agreed that this would be a good approach, and Anne Bransfield indicates that she will check with Faith Ingulsrud of the VT Agency of Commerce and Community Development to be sure this is acceptable.

The Planning Commission will hire individuals to take care of sections of the Town Plan, as needed. This information will be sent to the VPA website, the NNCAPA website, to all consultants listed on the ACCD MPG webpage, as well as to every consultant the PC has worked with or knows. The contracts will be essentially the same as the one used to hire the previous consultant.

The question was raised – could the Tree Canopy Mini Grant be repurposed to do a mailing for a relevant section of the Town Plan update? Anne will investigate and report back on this.

To enhance the degree of public outreach, all Planning Commission meetings and/or events will be advertised on the Front Porch Forum and in the Brandon Reporter.

**Next Meetings:** Tuesday, September 2, 2014

**Adjournment:** A motion was made by Linda Stewart and seconded by Marty Feldman to adjourn the Planning Commission meeting at 8:00 PM. **The motion passed unanimously.**

Brandon Planning Commission Meeting  
July 7, 2014

Respectfully Submitted,

Anne Bransfield, Chair  
Brandon Planning Commission