

DRAFT
Brandon Planning Commission
September 15, 2014

Planning Commission Members Present: Jeff Guevin, Linda Stewart, Anne Bransfield, Marty Feldman

Call to Order:

Anne Bransfield called the meeting to order at 7:08PM.

Approval of Minutes: August 4, 2014

A motion was made by Linda Stewart and seconded by Anne Bransfield to approve the minutes of the September 2, 2014 Planning Commission meeting. **The motion passed unanimously.**

Public Comment Period

. *Detailed Discussion of Town Plan Update Work Plan and Timeline Revision*

Anne Bransfield will be meeting with Ed Bove of the Rutland Region Planning Commission tomorrow at 10:00AM to determine how their agency can assist with the Town Plan. It was suggested that Ms. Bransfield request assistance with the providing updated data, such as the census and formatting of the Plan. A recommendation was made to add the phrase the Brandon Chamber uses; Unspoiled, Unhurried and Unforgettable to the cover page of the Brandon Town Plan.

There was discussion of eliminating the second paragraph in the subsection (Use of Plan) under Overview. Additional changes will be made in the sections: Introduction, Overview, Vision, Energy and Transportation. Relating to the Energy section, Button-up Day, which is scheduled for November 1st, will be the first event held. Jeff Guevin suggested working on the Energy section to have a draft completed prior to November 1st for people to view. An additional Planning Commission meeting was scheduled for September 29th for the purpose of working on the Energy section. It was suggested to keep the Child Care section as written; with exception of updating the census data.

A decision was made to work on the Future Land Use section during the November Planning Commission meetings and a suggestion was made to change the title to Existing and Future Land Use. This section is transect-based into areas such as Natural, Rural, Village and Downtown. Mr. Guevin stated the Planning Commission has existing transect maps and assistance with mapping could be another area where the Regional Planning Commission could help. It will need to be determined what the town wants for future land use.

It was noted that the Historic and Cultural Resources are not required components and Mr. Guevin recommended combining the two sections and shortening them. A suggestion was made to provide this information to Blaine Cliver and Kevin Thornton for review, comment and a recommended draft. It was thought the Historic and Cultural Resources section could be moved to the latter part of the Plan.

There was discussion of moving the Economic Development section to the beginning of the Plan. During the Planning Commission's December meetings, they will work on Recreation and Economic Development, with a potential event to be scheduled in January. There will be discussion of what the town has and what Bill Moore plans do to promote recreation and economic development.

The Water and Fire Districts will be asked to provide updated information for the Public Facilities and Services section. This section will require an update of the location of the Police Station and it was recommended that a Capital Budget Plan could be included in this section. The timeframe for update of this section will be the January/February timeframe. The Library Board will be asked to update information regarding the Brandon Library. Anne Bransfield will request permission from the Select Board to authorize her to contact the VLCT to request someone attend a Select Board meeting in January to provide a Capital Planning Workshop.

The Transportation and Housing section will be addressed during the February meetings and the Natural Resources section be worked on during the spring timeframe, which will include discussion about logging, fishing and agriculture.

A motion was made by Jeff Guevin and seconded by Linda Stewart to authorize the Planning Commission Chair to spend \$450.00 of the MPG grant funds for services provided by Bill Hall of the VLCT for capital planning and to negotiate with the Rutland Region Planning Commission for assistance with the Town Plan. **The motion passed unanimously.**

Other Business as Needed:

. Town-wide Joint Working Session

The next Town Committees joint working session, which will include the Select Board, Planning Commission and Design Committee, will be scheduled for October 6th during the Planning Commission's regular meeting. It was suggested to hold the meeting at the Town Hall. Anne Bransfield will confirm the availability of the Town Hall with Dennis Marden. The Town Plan will be the framework for the discussion.

Anne Bransfield will also contact Laura Maclachlan about activities and hand-outs for Button-Up Day that will be scheduled for November 1st. Ms. Bransfield will confirm the availability of the Town Hall for this event with Mr. Marden. Ms. Bransfield will ask Bill Moore to contact the local hardware stores regarding the possibility of discounts in connection with Button-up Day event.

Next Meetings:

September 29th

October 6th

October 20th

November 3rd

November 17th

Adjournment:

A motion was made by Anne Bransfield and seconded by Linda Stewart to adjourn the Planning Commission meeting at 8:36PM. **The motion passed unanimously.**

Respectfully Submitted,

Charlene Bryant
Recording Secretary