

**Brandon Select Board Meeting**  
**October 14, 2014**  
**7:00 p.m.**

The Brandon Select Board will meet Tuesday, October 14, 2014 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located next to the Town Office on Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Consent Agenda
  - a) Select Board Meeting Minutes – September 22, 2014
  - b) Special Select Board Meeting Minutes – September 29, 2014
- 3) Public Comments for Items not on the Agenda
- 4) Town Managers Report
- 5) Tracy Carris
- 6) FY14-15 Tax Anticipation Note
- 7) Select Board Vacancy
- 8) Fall Select Board Institute – November 8, 2014
- 9) Historical Preservation Commission
- 10) Town Office Project
- 11) Segment 6 / Bridge 114 Project
- 12) Fiscal
  - a) FY 13/14 Warrant – October 14, 2014 - \$131,662.03
  - b) General Fund Warrant – October 14, 2014 - \$64,293.59
  - c) Wastewater Fund Warrant – October 14, 2014 - \$8,214.42

13) Executive Session - 1 V.S.A. § 313(a)(1)

Recommended Motion #1 – I move to find that premature general public knowledge of the pending AFSCME Contract will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy.

Recommended Motion #2 – I move that we enter executive session to discuss the Town of Brandon's Contract with AFSCME under the provision of Title 1, Section 313(a)(1) of the Vermont Statutes to include the Town Manager.

14) Adjournment

**Brandon Select Board Meeting  
September 22, 2014**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Ethan Swift, Maria Ammatuna, Blaine Cliver, Dave Atherton

**Also in Attendance:** Robin Bennett, Kathy Rausenberger, Wayne Rausenberger, Bernie Carr, Delores Furnari, Lee Kahrs, Richard Baker, Linda Stewart, Joe Ammatuna, John Wilson, Lynn Wilson, Dick Kirby, Arlen Bloodworth, Janet Coolidge, Gary Meffe, Jessie Burkan, Erin Mansfield, Priscilla McKeighan

**1. Call to order**

The meeting was called to order by Maria Ammatuna at 7:00PM.

**a) Agenda Adoption – Motion** by Ethan Swift/Blaine Cliver to adopt the agenda as amended. **The motion passed unanimously – 3 to zero.**

Item 11- Other Business – split into A. Mosquito Control District – Wayne Rausenberger letter and B. Mosquito Control District – Vermont Law School letter

Item 12(c). Fiscal – split the \$85,953.03 General Fund warrant into three separate warrants relating to the appropriate accounts: (c1) \$80,425.69 for Account 10, (c2) \$33,282.47 for Fund 46 for the AOT Grant Fund and (c3) \$2,244.87 for the Town Office Project

**2. Consent Agenda**

**a) Select Board Meeting Minutes – September 8, 2014 (AM)**

**Motion** by Dave Atherton/Blaine Cliver to approve the minutes of the September 8, 2014 morning Select Board meeting. **The motion passed unanimously – 3 to zero.**

**b) Select Board Meeting Minutes – September 8, 2014 (PM)**

**Motion** by Blaine Cliver/Ethan Swift to approve the minutes of the September 8, 2014 evening Select Board meeting. **The motion passed unanimously – 3 to zero.**

**3. Public Comments for Items not on the Agenda**

Wayne Rausenberger asked about the Union Street project. Robin Bennett has not had a chance to look into this as she was out last week. Ms. Bennett will review this project and will provide a scope of work and timeline to the Select Board.

Linda Stewart wished to thank whoever painted the bus stop as it looks terrific and she also wished to thank those who did the patching of the bridge. It was noted that Devon Fuller is responsible for the painting the bus stop the Public Work's road crew did the patching.

Priscilla McKeighan asked about patching the spot by the town office. Robin Bennett advised the interim Public Works Director is looking into that area and is on the list of items to be addressed.

Janet Coolidge reported the "Brandon Has Talent" was a great event and she thanked those who attended the event that raised over \$1,500.00 for the roof project.

Bernie Carr thanked Devon Fuller for painting the bus stop. Mr. Carr wished to remind the Board that it was discussed to add Park Street engineering into the Segment 6 project. Mr. Carr questioned who would be the contact person to request a rumble strip between Brandon and Pittsford, as it is a very dangerous section of road. Robin Bennett will ask her contact at VTrans and will advise Mr. Carr. It was noted that Segment 4 will at least two years away and Mr. Carr thinks it would be a safe way to get attention to that dangerous section of road.

#### **4. Town Manager's Report**

Robin Bennett stated there has been no further draw down on the expense note. There has been \$208,246.59 or 28.9% of the delinquent taxes and \$72,135.57 or 18.5% of the delinquent sewer taxes collected. Payment arrangement letters will be sent to 45 property owners. There are 145 tax accounts and 155 sewer accounts with a balance that include the 45 payment arrangements. October 3<sup>rd</sup> is still the timeline to forward the accounts to the attorney. The town has worked with people the best that they could. Dave Atherton asked if the expense note will be paid off now that the town is collecting taxes. Ms. Bennett reported it will be paid off by the end of this month and will be converted to a tax anticipation note and this account will have a zero balance. The Phase 2 environmental study for the town office project has begun and it is hoped to have the grant application done this week. A timeline of five weeks was estimated for the study, but it is thought that this could be shortened up. Mt. Pleasant, Town Farm Road and Pleasant Street have been graded. The salt bids came in \$22.00/ton more than last year and the town was only able to purchase 668 tons with the current bid price compared to 836 tons last year. Blaine Cliver requested sand be used for the sidewalks rather than salt. Ethan Swift stated past practice was to mix more salt with the sand, and perhaps there could be a more conservative use of salt. Public Works is looking into this item. With regard to the Public Assistance grant, there has been an agreement as to what will be completed under the PA project versus Segment 6. It is anticipated to have a recommendation to the town by October 15<sup>th</sup>. Ethan Swift questioned if this would apply to other PA grants. Robin Bennett advised these are separate and there was an extension on all 6 remaining projects. It is hoped to get them all done. Ms. Bennett reported concerns have been addressed at the wastewater treatment plant and most of the big items have been addressed and it is a cleanliness issue at this point. The town office will be closed on October 13<sup>th</sup> for Columbus Day. Ms. Bennett reported she attended the ICMA conference. There were some very good keynote speakers and it was the 100<sup>th</sup> anniversary of the program. Dave Atherton asked

if there is grading on the schedule for this week. Ms. Bennett will look into this and get back to the Board. Priscilla McKeighan stated some of the roads are in poor shape. Robin Bennett noted there are a lot of roads that need attention, but it is a budget issue.

Linda Stewart stated during budget time she suggested checking with the state whether the town could take advantage of the price that the state gets for salt and sand and perhaps buy it at a lesser price from them. Robin Bennett stated the town obtains the state bulk pricing that is offered to municipalities.

Maria Ammatuna stated the town is up for certified local government review. Robin Bennett responded indicating she would be getting back to them. She is not sure what is needed for the review and will be attending a meeting regarding the process. Ms. Ammatuna recommended Blaine Cliver attend the meeting with the Town Manager. Ms. Ammatuna questioned the staffing in Public Works and Ms. Bennett reported there are three people back, with one being a temp because of the person out on medical leave. The person on leave is out until at least the end of the month.

## **5. CDBG-DR Resolution**

Maria Ammatuna stated there is a resolution presented to the Board for consideration for the Disaster Recovery Grant application process. The Board needs to adopt the resolution in order to apply for the grant for the town office.

**Motion** Ethan Swift/Blaine Cliver to approve the CDBG-DR resolution. **The motion passed unanimously – 3 to zero.**

The Town Manager will keep the Board updated on this process.

## **6. Errors and Omissions**

Maria Ammatuna reported there are four parcels for consideration.

**Motion** by Blaine Cliver/Dave Atherton to approve the errors and omissions as presented. **The motion passed unanimously – 3 to zero.**

## **7. Halloween Parade**

Maria Ammatuna advised there is a request from Neshobe School's Principal requesting the closure of Route 7 for the Halloween Parade on October 31<sup>st</sup>.

**Motion** by Ethan Swift/Dave Atherton to approve the closing of Route 7 on October 31, 2014 for the Halloween Parade.

**The motion passed unanimously – 3 to zero.**

It was recommended that Chief Brickell be advised of this request and it was noted that he is already aware of the parade.

## **8. Citizen Petition**

Maria Ammatuna reported the Select Board received a document titled, Petition of Legal Voters of Brandon to the Select Board that reads: "The undersigned registered voters of the Town of Brandon hereby petition the Select Board to add the following advisory article to the warning for the November 4, 2014 General Election. Shall the Town of Brandon vote on the town budget from the floor." Ms. Ammatuna advised the petition made it in with the appropriate number of signatures. Ms. Ammatuna proposed a special meeting on September 29<sup>th</sup> at 8:00AM to review the petition and approve the warning for the November ballot. This will be an open meeting at the town hall and the public is invited.

Ethan Swift stated knowing the article has to be placed on the warning for a special meeting; this has to be very specific in accordance with VLCT. There was mention that the town vote to adopt the budget from the floor is pursuant to 17 V.S.A. § 2680(c). Should the town vote to adopt its town budget from the floor it raises the question if there needs to be a vote for other articles on the ballot. There may also be a misunderstanding created in that it has been reported the petition is for both the town budget and the school budget. It was noted there are two petitions being circulated, one for the town budget and one for the school budget.

Linda Stewart expressed concern that voting the budget from the floor disenfranchises the servicemen, the young people who are away, the older people who cannot get out and those who have winter homes but are Brandon residents. Ms. Stewart questioned the legality of the process. It was noted there are no absentee ballots and the process is legal. Dave Atherton advised that Bristol votes their budget in this manner.

## **9. Town Office Project**

Robin Bennett reported the town is proceeding with the grant application and it will be completed this week in time to make the deadline. Blaine Cliver stated there is a committee that is working on different items and suggested the committee be authorized as a Select Board committee to be officially recognized. Maria Ammatuna stated a committee was sanctioned that included members of the Design Committee and it was noted that Robert Black was named the liaison between the Select Board and the Committee. Ms. Ammatuna stated the Committee is sanctioned to keep working on the project. Robin Bennett stated in the near future, there will be a public hearing regarding the grant.

## **10. Segment 6/Bridge 114 Projects**

Robin Bennett provided a VHB report to the Select Board. Dave Atherton questioned if VTrans could be requested to extend the resurfacing of Route 7 from Jiffy Mart towards town to alleviate the problem with that section of road. Robin Bennett reported the town had taken over that

section of the road where the problem lies. Mr. Atherton noted it may be worth posing the question to VTrans whether this could be done.

Robin Bennett will confirm the design changes discussed during the September 11<sup>th</sup> conference call and noted the right of way plans are in progress. Ms. Bennett spoke with VSE today and it is hoped to have a contract in place soon. The contract runs through CLD and she gave the go-ahead on this item. Mr. Swift asked if an updated timeframe was provided. Ms. Bennett stated it is known the town wants this done by the end of month. Maria Ammatuna requested the Town Manager contact Scott Robertson to discuss the rights of way. Blaine Cliver expressed concern with the services provided by VHB in not moving things ahead and suggested the possibility of no longer using their services. Ethan Swift stated these concerns do raise questions. He is aware there is a contract with VHB and questioned if a cross-referencing of services provided to what the town is supposed to be getting and assuring the invoices are tied to work is being done. Robin Bennett advised the invoices are reviewed and are sent to the state for review. She does not think it is entirely their fault as there have been some slow responses provided to them. Mr. Cliver asked how effective they are in dealing with the other engineering firms and moving the project ahead; as he does not think they are acting in the town's best interest. Ms. Bennett noted the cost of any of the changes outside the original plan would be the town's responsibility. Mr. Cliver stated CLD came up with an estimate to cover the changes that were recommended and accepted. The actual construction costs will be the town's responsibility, but the design changes were covered. Mr. Cliver noted the design changes for the park will not affect the construction costs. Mr. Cliver would like to receive a more detailed account of what is being done. Ms. Bennett stated the timeline has been given out multiple times. Maria Ammatuna stated Scott Robinson was questioning where the town is with the rights of way and indicated the town has not met the first due date and the process needs to be moved along to allow for construction in 2016. It was suggested that VHB, CLD and VSE be put to task to adhere to the critical timeframe to not risk delaying the 2016 start time of the project. Ms. Bennett reported VSE will be in town on Wednesday. Ethan Swift stated it is VHB's responsibility to coordinate this effort. Ms. Ammatuna requested VHB's invoices be included in the General Fund warrants. Ms. Bennett is working on an update for the design easement and she needs to get conversations going with some property owners. She has asked VHB to provide the waivers and the easy ones will be sent out. Ms. Ammatuna asked that a generic letter be sent upfront to all parties involved to provide information on what the process will be. Ms. Bennett reported the Pattis easements are being verified and they are confirming some other parcels.

## **11. Other Business**

### ***a. Mosquito Control District – Wayne Rausenberger Letter***

Wayne Rausenberger submitted and read the following letter:

"Attn: Members of the Select Board

Enclosed please find a check for \$6,953.75. Upon looking at a summary of our bank account I have determined that the BLSG account was paid \$6,953.75 on August 15, 2014. This was the old assessment, and on September 8, 2014 we were paid \$7,375.00 the new assessment.

After speaking with Louann and Anna it has been determined that no warrant was signed for an August payment, but one was signed for the September (the new assessment). This is definitely a bank error.

After talking to your bank it was also determined by the bank that our quarterly payments will now be September, December, March and June.

I would appreciate it if you could change the payments back to August, November, February and May.

Thank you for your attention to this matter.

Respectfully,  
Wayne Rausenberger  
Treasurer, BLSG Insect Control District"

Robin Bennett has a reimbursement check for \$6,953.75. Mr. Rausenberger reported two years ago there was a problem with not getting paid, but this had been straightened out. He would like to change the months for the quarterly payments. Richard Baker stated initially the bank transfers were set up because the former Head of the Mosquito Control District spent his winters in Florida. Maria Ammatuna stated going forward the town will receive invoices and checks will be issued. Robin Bennett stated this is the only automatic transfer that is done for a vendor and she prefers to go with invoicing and issuing of checks. Ms. Bennett will provide a letter to the Mosquito District outlining the agreement.

#### ***b. Mosquito Control District – Vermont Law School Letter***

Wayne Rausenberger provided the Board a copy of the letter the BLSG District received from the Vermont Law School requesting public records. There is an individual in the district that is not happy with the use of pesticides and intends to do everything in their power to shut the District down. They are requesting information back to the point the District was established and the District is in the process of obtaining clarification on the request. The district has consulted with an attorney. The Leicester Select Board has been advised and Salisbury and Goshen will be made aware of this request. Mr. Rausenberger noted the state will likely be notified for a similar request.

#### ***c. Other***

Blaine Cliver recommend the Board re-establish the Finance Committee to make it part of the budget process, as it was a process that worked in the past. Dave Atherton suggested posting for letters of interest to participate on this Committee. There were 10 individuals on the last

committee that included one alternate. Janet Coolidge thought the process worked well, with exception of the time constraints they had and she felt that there may be more people interested in participating on the committee now that the process has been established. Mr. Atherton expressed concern the committee needs to come together as a board and it needs to be stressed that it is a joint effort. It was suggested that rules should be developed prior to the start of the process. Robin Bennett thought the committee was too large. Ms. Coolidge thought it would be better for both the Committee and the Select Board to start at the same time, to avoid redundancy. It was recommended to advertise for letters of interest to participate on the committee that will be posted on the website and in The Reporter. Ms. Bennett will begin the budget process in meeting with department heads in October. Ethan Swift stated it is difficult to meet during the holiday time and he suggested the process begin soon after the first of the year. Dave Atherton suggested getting the notice in the paper and getting the committee together and ready to go. Robin Bennett recommended advertising for a longer period of time. Ms. Ammatuna requested Ms. Coolidge obtain feedback from the prior committee members on the process.

Blaine Cliver requested the town empty the dog receptacle in Kennedy Park when emptying the trash containers. Wayne Rausenberger talked with Lynn Barrel regarding the receptacle and she noted the key had been given to Brian Sanderson. Robin Bennett will look into this request.

Ethan Swift reported the VLCT will be hosting municipal budget workshops and encouraged board members attend. He did not have information on the dates of workshops.

Dave Atherton requested status on the union negotiations. Robin Bennett has not been contacted by Mr. Blair and she will contact him again this week. Mr. Atherton questioned the status of the job posting for the Zoning Administrator position. Robin Bennett will be working on this item this week.

Maria Ammatuna requested an audit update. Robin Bennett reported there has been an email sent to Glenna Pound, but she has not received a response. Ms. Bennett noted Ms. Pound is not the issue as the town is not totally prepared due to the amount of time spent working on tax and sewer billings over the last few weeks. Ms. Ammatuna requested a detailed billing of Ms. Pound's daily activities.

## **12. Fiscal**

### ***a) Postage Warrant – September 12, 2014***

**Motion** by Ethan Swift/Dave Atherton to approve the Postage warrant on September 12, 2014 in the amount of \$1,000.00. **The motion passed unanimously – 3 to zero.**

### ***b) FY13/14 Warrant – September 22, 2014 - \$51,011.82***

**Motion** by Ethan Swift/Dave Atherton to approve the FY13/14 warrant of September 22, 2014 in the amount of \$51,011.82. **The motion passed unanimously – 3 to zero.**



**c) General Fund Warrant – September 22, 2014 - \$85,953.03**

- 1) **Motion** by Ethan Swift/Dave Atherton to approve the General Fund warrant of September 22, 2014 in the amount of \$80,425.69. **The motion passed unanimously – 3 to zero.**
- 2) **Motion** by Ethan Swift/Dave Atherton to approve Fund 46, the AOT Grant Fund warrant of September 22, 2014 in the amount of \$33,282.47. **The motion passed unanimously – 3 to zero.**
- 3) **Motion** by Ethan Swift/Dave Atherton to approve the Town Office Project warrant of September 22, 2014 in the amount of \$2,244.87. **The motion passed unanimously – 3 to zero.**

Maria Ammatuna stated this warrant includes the rent for October and the September vault rental.

Dave Atherton questioned if this is the end of the waterline project. Robin Bennett stated there are still outstanding invoices and there will be more to be paid. The last payment request is with A & E and will then be sent to VHB. The town will then sign off and then it is sent to the state. At the completion, the Select Board will receive a full accounting of the overage. Ethan Swift stated VHB has submitted revised invoices and asked if they are in keeping with the projected budget expenses and whether they are following what their contract specifies. Robin Bennett stated the project did not go over, except for the ledge issue.

**d) Wastewater Fund Warrant – September 22, 2014 - \$19,034.43**

**Motion** by Ethan Swift/Dave Atherton to approve the Wastewater Fund warrant of September 22, 2014 in the amount of \$19,034.43. **The motion passed unanimously – 3 to zero.**

**16. Adjournment**

**Motion** by Blaine Cliver/Ethan Swift to adjourn the Select Board meeting at 8:22PM. **The motion passed unanimously - 3 to zero.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

**Brandon Select Board**

**September 29, 2014**

**In Attendance:** Maria Ammatuna, Blaine Cliver, Ethan Swift, David Atherton, and Devon Fuller.

**Also In attendance:** Robin Bennett, Richard Baker, Bertrand Coolidge, Lynn Wilson, and John Wilson.

The meeting was called to order at 8:02 a.m. by Chair Maria Ammatuna.

1. Call to Order
  - a. Agenda Adoption – Motion Atherton/Swift to adopt the agenda as presented. The motion passed unanimously – 4 - 0.
  
2. Sign Special Town Meeting Warning  
Motion Swift/Atherton to approve signing the Special Town Meeting Warning for November 4, 2014 with the Informational meeting to be held on November 3, 2014. There was a question from Richard Baker as the article was not exactly as presented in the position. It was explained that VLCT had stated this was the article necessary for the action requested in the petition according to State statute. The motion passed unanimously – 5-0.
  
3. Fiscal
  - a. Expense Note – Due October 3, 2014 - \$351,373.62  
Motion Fuller/Atherton to sign the warrant to pay off the Current Expense Note in the amount of \$351,373.62. The passed unanimously – 5-0.
  
4. Adjournment  
Motion by Swift/Fuller to adjourn the Select Board meeting at 8:09 a.m. The motion passed unanimously – 5-0.

# FALL SELECTBOARD INSTITUTE – SATURDAY, NOVEMBER 8, 2014

## WHO SHOULD ATTEND AND WHY

The *Fall Selectboard Institute* will expand our training on the unique roles and responsibilities of Vermont selectboard members. This workshop includes timely town meeting preparation topics of drafting articles, preparing the warning and dealing with petitioned articles, as well as calculating and managing overtime and compensatory time-off, overseeing a municipal land use program, and municipal bonding. Designed for both newly elected and seasoned members, the program is highly interactive and allows members to learn from each other's experiences.

### Presentations and Speakers:

- **Preparing for Your Town Meeting**  
Gwynn Zakov, Staff Attorney I  
VLCT Municipal Assistance Center
- **The Selectboard's Role in Planning and Zoning**  
Garrett Baxter, Senior Staff Attorney  
VLCT Municipal Assistance Center
- **The Vermont Municipal Bond Bank: A Resource for Municipalities**  
Robert W. Giroux, Executive Director  
Vermont Municipal Bond Bank
- **Overtime and Compensatory Time-Off: Legal Requirements and Best Practices**  
Sarah Jarvis, Staff Attorney II  
VLCT Municipal Assistance Center

### REGISTRATION FEE (PER PERSON):

\$60.00 ..... VLCT PACIF Members  
\$90.00 ..... VLCT Members  
\$150.00 ..... Non-Members

**PLEASE REGISTER  
BY OCTOBER 31.\***

To see a detailed agenda and register online,  
visit [vlct.org/eventscalendar](http://vlct.org/eventscalendar),  
and click on the workshop title.

Questions? Contact VLCT at 800-649-7915 or [info@vlct.org](mailto:info@vlct.org).

*\* Please include an additional \$10.00 per person for registrations received after the deadline above. For a full refund, please cancel in writing by the same deadline.*

**REGISTRATION BEGINS AT 8:30 A.M. THE WORKSHOP ENDS AT 2:50 P.M. A LIGHT BREAKFAST AND LUNCH ARE INCLUDED.**

### BRANDON S6 PROJECT SCHEDULE

Task Name	Finish	Duration	Start	End
1. Submit ROW Plans #2 W/Documents	Fri 10/6/12	1 day	Oct 4, 2012	Oct 5, 2012
2. VTrans Review #2	Wed 2/20/13	19.6 wks	Oct 11, 2012	Jan 1, 2013
3. Finalize DBA Requests	Fri 6/30/14	87 wks	Oct 11, 2012	Jan 1, 2013
4. Revise Design Plans (Segment 5, Items, Phase 1, DBA, etc.)	Wed 10/29/14	24 wks	Oct 11, 2012	Jan 1, 2013
5. Revise ROW Plans	Wed 10/29/14	11 wks	Oct 11, 2012	Jan 1, 2013
6. Appraisals / Waiver Valuations	Wed 11/26/14	9 wks	Oct 11, 2012	Jan 1, 2013
7. VTrans Appraisal / Waiver Review	Wed 3/4/15	14 wks	Oct 11, 2012	Jan 1, 2013
8. Negotiations	Wed 6/2/15	22 wks	Oct 11, 2012	Jan 1, 2013
9. Revise ROW Plans	Wed 6/2/15	4 wks	Oct 11, 2012	Jan 1, 2013
10. Necessary Hearing (if necessary)	Thu 6/23/15	1 day	Oct 11, 2012	Jan 1, 2013
11. Final Negotiations	Thu 11/12/15	10 wks	Oct 11, 2012	Jan 1, 2013
12. Compensation Hearing	Thu 1/7/16	8 wks	Oct 11, 2012	Jan 1, 2013
13. Submit ROW/Certification Package	Fri 1/22/16	1 day	Oct 11, 2012	Jan 1, 2013
14. ROW Certification / Clearance	Fri 1/22/16	8 wks	Oct 11, 2012	Jan 1, 2013
15. Final Plans	Fri 2/19/16	14 wks	Oct 11, 2012	Jan 1, 2013
16. VTrans Final Plans QAU Review	Fri 4/15/16	3 wks	Oct 11, 2012	Jan 1, 2013
17. Contract Plans	Fri 5/27/16	6 wks	Oct 11, 2012	Jan 1, 2013
18. Advertise	Fri 7/22/16	8 wks	Oct 11, 2012	Jan 1, 2013

Segment 5rmp

Wed 6/17/14



October 10, 2014

Mr. Mark Colgan, P.E.  
Director, Engineering Services  
Vanasse Hangen Brustlin  
7056 US Route 7  
P.O. Box 120  
North Ferrisburgh, VT 05473

Re: Brandon BHF 019-3(58)  
US Route 7 Bridge No. 114 over Neshobe River  
Scoping Study  
Scope and Cost Estimate Revised  
CLD Reference No. 12-0177

Dear Mr. Colgan:

In response to your request for proposal for evaluation of rehabilitation options for the Brandon Bridge No. 114 project, enclosed are our revised proposed work hours and cost estimate. The scope of this proposal is based on the Request for Scope and Fees – Scoping Study of Bridge 114 and has been revised based on the letter from Michael Servetas and Jenny Austin dated June 9, 2014. CLD Consulting Engineers, Inc. (CLD) will be responsible for the developing conceptual level bridge rehabilitation and sidewalk rehabilitation studies, cost estimating, cultural and environmental coordination and attending meetings as outlined on the attached work hour sheets.

We propose to evaluate the bridge and sidewalk options specified in this scope and fee. If different options are selected to be evaluated following the Local Concerns Meeting, the scope/fee will be reassessed to determine if the level of effort needed will be able to be encompassed within the existing budget. Any changes in budget for the Scoping Study will need Selectboard approval.

#### Project Background

The existing bridge is a twin stone arch structure spanning the Neshobe River and carries US Route 7 through Brandon, VT. The stone arches are approximately 42'-0" long with a 6'-6" long concrete extension consisting of concrete abutments, wingwall, and pier on its southern / downstream end. This concrete extension supports a 5'-0" concrete sidewalk slab with concrete parapet. Each arch has a span of approximately 17 feet from springline to springline. The structure extends underneath US Route 7 before ending at the approximate location of the downstream sidewalk.

The stone arches are in fair condition overall and are structurally sound, but extensive leaking has resulted in efflorescence, algae growth, and mortar loss, especially within the first and last 10'-0" to 11'-0" of the arch barrels. Voids are apparent along the entire length of the arch walls and sand is coming through between the stones of the arch, indicating that the mortar loss extends the full depth of the stones. Some minor cracking and displacement of the stones is also evident. The concrete extension at the downstream face of the arch supporting the sidewalk is in poor condition. The concrete pier between the arch barrels and the downstream concrete abutments is delaminated, and the pier is also



heavily scoured along the waterline. An emergency repair performed in late 2011 repaired the large voids between the arch stones within the first six feet of the downstream end of the arches. Included in this proposal is a figure indicating the approximate limits of the roadway and upstream slabs and the approximate project limits.

The following are scope items and assumptions made:

#### Structure Evaluation

- ◆ The Preliminary Engineering Study prepared by CLD in June 2010 will be the basis of the rehabilitation evaluation. CLD will re-evaluate these options and update the costs used in the rehabilitation report. These options include:
  1. Pointing, patching and pressure grouting.
  2. Improving drainage with weep holes and / or French drains.
  3. Rehabilitating, removing, replacing or widening the concrete roadway slab.
  4. Rehabilitation to the downstream sidewalk gutter.
  5. Rehabilitation of the upstream deck at the joint.
  6. Soil remediation to reduce water intrusion.
  7. Concrete saddle placed on the arch. Evaluating the strength of the arch to carry the extra weight is included.
  8. Widening the existing roadway slab.
- ◆ CLD will evaluate the following sidewalk replacement options:
  1. Sidewalk structure rehabilitation.
  2. Separate pedestrian bridge (two structure types – steel and concrete). This includes evaluating parapet options on the arch bridge.
  3. Reconstruct the sidewalk with pier in-kind.
  4. Widening the arch bridge to incorporate the sidewalk.
- ◆ CLD will evaluate retaining wall types for the replacement of the retaining wall adjacent to the bridge at the park.

#### Roadway/Sidewalk Evaluations

- ◆ CLD was asked to evaluate several parapet options combined with sidewalk location options as part of the study. Time is included to evaluate how parapets can be safely terminated.

#### Temporary Traffic Control Evaluations

- ◆ Certain bridge and sidewalk options may require extensive excavation on Route 7 including replacement of the retaining wall at the park.



- ◆ CLD will conceptually evaluate temporary traffic control by inspection only. At this phase, plans and cross sections will not be used to evaluate the feasibility of one-way alternating and two-way temporary traffic (for 3-phase construction) during construction. No evaluation of backup times for one-way alternating traffic is included at this time.

#### Environmental and Cultural

- ◆ CLD's subconsultant, EIV Technical Services, LLC (EIV), will provide cultural resource coordination. Please refer to EIV's Scope and Fee Proposal.

#### Geotechnical

- ◆ CLD's subconsultant, Haley and Aldrich, Inc. (H&A), will provide geotechnical evaluation services. Please refer to H&A's Scope and Fee Proposal. We have reduced some of H&A's scope per your request; however, we feel the remaining work needs to be included in the contract.

#### Plans and Exhibits

- ◆ CLD will modify the drawings developed in Preliminary Engineering Study as needed.
- ◆ Plans and sections for new bridge and sidewalk options will be developed for the Alternatives Meeting and Report.
- ◆ Development of sidewalk and bridge elevations is not included.
- ◆ Phasing diagrams and plans are not included.
- ◆ Computer renderings of sidewalk and bridge elevations are not included.
- ◆ Existing materials will be used as exhibits for the Local Concerns Meeting.
- ◆ CLD will review bridge and sidewalk drawing prepared by others for presentations.

#### Meetings

- ◆ CLD will attend the following meetings:
  1. Project Kick-off Meeting (by phone or if scheduled on the day of site inspection).
  2. Local Concerns Meeting.
  3. Alternatives Meeting.
  4. Preferred Alternatives Meeting.
  5. Draft Scoping Report Meeting.
- ◆ CLD will prepare meeting minutes. Placing advertisements in the newspaper will be performed by others.



### Submissions

- ◆ CLD will submit the following;
  1. Scoping Report which will include plans, details and cost estimates for all alternatives evaluated.
  2. EIV will submit a final Historic Resources Report.

### Other Assumptions

- ◆ Work hours are not included for evaluating the removal of the concrete slab upstream of the bridge. This will require extensive fieldwork and may be considered out-of-scope for the bridge project.
- ◆ Work hours are not included to evaluate additional aesthetic improvements such as lighting.

### Schedule

Enclosed is a schedule illustrating the Scoping Study portion of the project.

If you need any additional information or if you have input on our assumptions, please do not hesitate to call. We look forward to working with you and your staff on this project.

Very truly yours,

A handwritten signature in black ink that reads 'John P. Byatt'. The signature is written in a cursive style with a large initial 'J'.

John P. Byatt, P.E.  
Project Manager

JPB:ams

Enclosures



# Work Hours/Cost Estimate



**TOWN OF BRANDON, VT  
BRANDON BHF 019-3(58)  
US ROUTE 7 BRIDGE 114 OVER NESHOBE RIVER  
SCOPING STUDY**

**PHASE A - PROJECT DEFINITION**

TASK	ESTIMATED WORK HOURS							Total Hours
	Prog. Mgr.	Proj. Mgr.	Senior Eng.	Project Eng.	Junior Eng.	Tech.	Tech. Typist	
<b>A. Project Kick-Off Meeting</b>								
Pre-Design Conference (by phone or day of site meeting)	1	2						3
Prepare Meeting Minutes								0
<b>B. Compile Base Map / Document Existing Conditions</b>								
Attain and evaluate current traffic / bicycle / crash data			2	4				6
<b>C. Local Concerns and Purpose and Need</b>								
Create Public Meeting Notice			1	1			1	3
Prepare PowerPoint Presentation for meeting			4					4
Attend Local Concerns Meeting	1		8				1	10
Prepare other exhibits				1		4		5
Prepare Meeting Minutes								0
<b>D. Purpose and Need Statement</b>								
Purpose and Need Statement (draft, comments, revise)				1				1
<b>E. Identify Land Use Context</b>								
Identify Land Use Context				1				1
<b>F. Develop Conceptual Alternatives</b>								
Site visit			8	8				16
<b>Roadway</b>								
Evaluate traffic barrier options with separated sidewalk			1	1	2			4
<b>Bridge</b>								
Re-evaluate Rehabilitation Options from Preliminary Engineering Study including extending roadway slab		1	2	4	4			11
Evaluate 4 Sidewalk Options - Pedestrian Bridge (2 structure types), rebuild in-kind, widening and rehabilitation		1	2	4	16			23
Analyze existing stone arch for saddle concrete/soil remediation loads								0
Retaining wall sizing and type evaluation		1	1	2	4			8
Evaluate Traffic Control Options (by inspection only)			1	2				3
Develop evaluation matrix			1	2	4		1	8
QC/QA			4					4
<b>G. Right-of-Way (ROW)</b>								
Identify ROW issues				1				1
<b>H. Identify Natural and Cultural Resource Constraints and Permitting Requirements</b>								
Complete environmental research, incl. AOP and wetlands flagging								By EIV
Complete historic/archaeological research								By EIV
Complete environmental constraints memo								By EIV
Field identify cultural and environmental issues and report								By EIV
Quantify Environmental Impacts			0.5	1.5		1		3
<b>I. Identify Utility Conflicts</b>								
Identify Utility Conflicts				1				1
<b>J. Develop Preliminary Cost Estimates</b>								
Compute conceptual roadway quantities for each alternative				1	2			3
Compute conceptual bridge quantities for each alternative (bridge rehab. and sidewalk rehab. / replace options)		1	2	6	24			33
Compile conceptual cost estimates			1	2	2			5
<b>K. Alternatives Presentation</b>								
Update Bridge Rehabilitation Details from Prelim. Eng. Study			1	2	2	4		9
Draft Sidewalk Options (Plan and Sections) (3 replace options and rehab.)	1	1	1	2	6	20		31
Generate Roadway Color Display Plans - rendered roll plans / profile								0
Review drawings provided by local artists			1	3				4
Create Public Meeting Notice				0.5			0.5	1
Prepare PowerPoint Presentation for meeting			4					4
Attend Alternatives Meeting			8					8
Prepare Meeting Minutes								0
<b>L. Preferred Alternate</b>								
Develop Preferred Alternatives Plan		1	2	2		4		9
Attend Preferred Alternatives Meeting		8						8
Prepare Meeting Minutes								0
<b>M. Project Design and Construction Timeline</b>								
Develop Design and Construction Timeline		1	2	2				5

PHASE A - PROJECT DEFINITION

TASK	ESTIMATED WORK HOURS							
	Prog. Mgr.	Proj. Mgr.	Senior Eng.	Project Eng.	Junior Eng.	Tech.	Tech. Typist	Total Hours
<b>N. Scoping Report Production</b>								
Prepare Scoping Report (Bridge and Sidewalk)		1	4	12			2	19
Attend Town Draft Scoping Report Meeting		8						8
Prepare Meeting Minutes								0
Revise Report		1	2	4		4	1	12
<b>O. Project Administration</b>								
Project administration	1	4					4	9
Coordination with subconsultants		2						2
Coordination with Town / VHB and VTrans		4		2				6
<b>TOTAL WORK HOURS:</b>	<b>4</b>	<b>37</b>	<b>63.5</b>	<b>73</b>	<b>66</b>	<b>37</b>	<b>10.5</b>	<b>291</b>

ESTIMATED ENGINEERING COSTS			
	Work Hours	Estimated Hourly Rate	Estimated Costs
Program Manager	4	\$ 56.65	\$ 227
Project Manager	37	44.88	1,661
Senior Engineer	63.5	44.88	2,850
Project Engineer	73	36.00	2,628
Junior Engineer	66	32.82	2,166
CADD Technician	37	24.26	898
Technical Typist	10.5	19.00	200
	291		
		Total Direct Labor	\$ 10,630
		Indirect Costs @ 1.38	14,669
		Subtotal	\$ 25,299
		Fixed Fee	2,530
		Direct Costs	1,045
		<b>CLD TOTAL ESTIMATED COST:</b>	<b>\$ 28,874</b>
		EIV Technical Services, LLC	4,454
		Haley and Aldrich	3,668
		<b>Total Estimated Cost</b>	<b>\$ 36,996</b>



**TOWN OF BRANDON, VT  
BRANDON BHF 019-3(58)  
US ROUTE 7 BRIDGE 114 OVER NESHOBIE RIVER**

**ESTIMATE OF DIRECT COSTS**

**A. Project Definition**

**Roadway/Bridge**

Mileage	# Trips	miles (rnd trp)	cost/mi	=	\$	907.20	
To Brandon	6	270	0.56	=	\$	-	
To Montpelier -		260	0.56				
				Subtotal	\$	907.20	\$ 907.20

Tolls/Parking		12	\$ 1.50	=	\$	18.00	
				Subtotal	\$	18.00	\$ 18.00

**Reproductions**

	no. sets**	Plans per set	Rate / sheet		Totals		
Full Size	4	8	\$ 1.10		\$	35.20	
11x17	4	8	\$ 0.30		\$	9.60	
8.5x11		12	\$ 0.15		\$	-	
Mylar	0	12	\$ 5.56		\$	-	
					\$	44.80	\$ 44.80
Postage	2	sets shipped @	\$25				\$ 50.00
Newspaper Advertisement for Public Meetings							\$ -
Misc.							\$ 25.00

**Project Definition Subtotal = \$ 1,045.00**



**BREAKDOWN  
COST ESTIMATE**

Last State Audit Submittal Year: 2013

Consultant:	CLD Consulting Engineers, Inc.
Contract No.:	PS0177
Project Name:	BRANDON BHF 019-3(58)
CLD Project No.:	12-0177
Date:	6/20/2014/ <b>Revised 10/10/2014</b>

WORK ITEM	Labor	Overhead	Fixed Fee	Direct Costs	Total
<b>A. PHASE A - PROJECT DEFINITION</b>					
H&H Study and Historic Coordination					
Scoping Study	10,630	14,669	2,530	1,045	28,874
Conceptual Plans					
<b>SUBTOTAL - PHASE A - PROJECT DEFINITION</b>	10,630	14,669	2,530	1,045	28,874
<b>B. PHASE B - PROJECT DESIGN</b>					
Preliminary Plans					
Final Plans					
Contract Plans					
<b>SUBTOTAL - PHASE B - PROJECT DESIGN</b>	-	-	-	-	-
<b>C. CONSTRUCTION</b>					
<b>SUBTOTAL:</b>	\$ 10,630	\$ 14,669	\$ 2,530	\$ 1,045	\$ 28,874
<b>SUBCONSULTANTS</b>					
EIV Technical Services, LLC					\$ 4,454
Haley and Aldrich					3,668
	* Subconsultants' totals include direct labor, travel time, and expenses				
<b>SUBTOTAL:</b>	\$ -	\$ -	\$ -	\$ -	\$ 8,122
<b>TOTAL ESTIMATED COST:</b>	\$ 10,630	\$ 14,669	\$ 2,530	\$ 1,045	\$ 36,996

\* See attached subconsultants' backup.



Last State Audit Submittal Year: 2013

**Town of Brandon  
 Brandon BHF 019-3(58)  
 US ROUTE 7 BRIDGE 114 OVER  
 NESHOBE RIVER**

**Project Cost Summary**

Project	CLD Project No.	Original Contract Amount	Pending Additional Services Request No. 1	Updated Contract Amount
<b>CLD CONSULTING ENGINEERS, INC. (Phase A - Project Definition)</b>				
Brandon BHF 019-3(58)	12-0177	\$ 44,260	\$ 28,874	\$ 73,134
<b>SUBTOTAL - PHASE A - PROJECT DEFINITION:</b>		<b>\$ 44,260</b>	<b>\$ 28,874</b>	<b>\$ 73,134</b>
<b>SUBCONSULTANTS</b>				
EIV Technical Services, LLC		\$ 5,169	\$ 4,454	\$ 9,623
Haley and Aldrich, Inc.			3,668	3,668
Vermont Survey and Engineering, Inc.		11,331		11,331
<b>SUBTOTAL:</b>		<b>\$ 16,500</b>	<b>\$ 8,122</b>	<b>\$ 24,622</b>
<b>GRAND TOTAL - PHASE A:</b>		<b>\$ 60,760</b>	<b>\$ 36,996</b>	<b>\$ 97,756</b>



55 Leroy Rd, Suite 15  
Williston, VT 05495  
Tel: 802-497-3653 Fax: 802-497-3656

September 30, 2014

Mr. John Byatt, PE  
CLD Consulting Engineers  
540 North Commercial Street, Ste 401  
Manchester, NH, US, 03101

**Re: Bridge 114 Scoping Study in Brandon, VT  
Environmental and Cultural Resource Statement of Work (SOW)**

Dear Mr. Byatt:

We look forward to continuing our support to your team on the Brandon Bridge 114 Rehabilitation project. We can assist your team during the development of alternatives by providing pertinent information regarding environmental and cultural resource impacts, and their permit requirements. We understand the scope of this project will be consistent with the VTrans Local Transportation Facilities (LTF) process. The focus of the study will be the rehabilitation of the Bridge itself, but we recognize that the study area may extend beyond the approaches, both along the roadway and river.

Specifically, our team of engineers and specialists will complete the following tasks in your preparation of the Scoping Study Report:

**Task A. Project Kickoff Meeting**

Our environmental engineer and historic specialist for the project will attend the project kickoff meeting via conference call.

**Task B. Compile Existing Conditions Information**

EIV's historic specialist will complete an inspection below Bridge 114.

**Task H. Identify Cultural Resource Constraints & Permitting Requirements**

The Reconnaissance-Level Historic Resource Report previously completed in 2013 will be utilized and referenced as part of this effort. EIV's historic specialist will advise the project team of issues related to Section 106 of the National Historic Preservation Act. She will complete coordination for Section 106 Review with the VTrans Historic Preservation Officer.



55 Leroy Rd, Suite 15  
Williston, VT 05495  
Tel: 802-497-3653 Fax: 802-497-3656

**Task H. Cont'd, Identify Environmental Resource Constraints & Permitting Requirements**

EIV's environmental engineer will review the study area for any *changes* in natural resources within the project area since recent reports for this Bridge project and the Route 7 Segment 6 roadway project. This includes: wetlands, surface waters, flora/fauna, endangered species, storm water, hazardous material sites, and agricultural lands. Documentation of correspondence with regulators will be submitted as part of Task H's deliverables. EIV will also provide permit requirements and constraints per design alternative.

**Task L. Report Production**

EIV will prepare a final Historic Resource Report, with sections including a Project Description with preferred alternative(s), a Determination of Effect, Recommendations for Avoiding Adverse Effect, Mitigation Measures for Adverse Effect (if needed), and an account of Public Participation. Additionally, natural resource descriptions and applicable permits for the preferred alternative will be created for use in the Scoping Report. Any pertinent resource maps identifying resources and their relationship to the preferred alternative will be submitted. A resource impact matrix will be developed for inclusion in the Scoping Report.

We look forward to our continued work as part of your team on Bridge 114 in Brandon, Vermont. If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,  
**EIV Technical Services**

A handwritten signature in black ink, appearing to read "Jacqueline Dagesse", written over a horizontal line.

Jacqueline Dagesse, MBA, CPESC, PMP  
*Operations Manager / Environmental Engineer*

Enclosure: Cost Proposal

**PROJECT COST SUMMARY**

Town of Brandon  
Bridge 114 Scoping Study

Description	Subtotal Hours	Direct Labor Costs	Overhead (26.31%)	Fee (10%)	Subtotal Labor	Direct Expenses	TOTALS
<b>EIV Technical Services Project Totals</b>	49	\$1,709.00	\$2,158.47	\$386.75	\$4,254.22	\$200.00	\$4,454.22

**LABOR TASK BREAKDOWN**

Town of Brandon  
Bridge 114 Scoping Study

TASK DESCRIPTION	Principal Hydrogeologist	Environmental Engineer	Historic Specialist	Staff Engineer	CAIDD Tech	Admin	Total Hours	Direct Labor Costs
<b>A Project Kick-Off Meeting</b>		2	2				4	\$138.00
							0	\$0.00
<b>B Compile Base Map/Document Existing Conditions</b>							3	\$105.00
Historic inspection underneath Bridge 114			3				0	\$0.00
<b>C Local Concern Meeting</b>							0	\$0.00
Attend Local Concerns Meeting							0	\$0.00
<b>D Identify Land Use Context</b>							0	\$0.00
							0	\$0.00
<b>E Develop Conceptual Alternatives</b>							0	\$0.00
							0	\$0.00
<b>F Identify Right-of-Way Issues</b>							0	\$0.00
							0	\$0.00
<b>G Identify Utility Conflicts</b>							0	\$0.00
							0	\$0.00
<b>H Identify Natural &amp; Cultural Resource Constraints &amp; Permitting Requirements</b>							11	\$377.00
Identification and confirmation of natural and historic resources within the project area.			3				6	\$204.00
Documentation of correspondence with regulators.		6					8	\$284.00
Description of permit requirements per alternative.	2	6					0	\$0.00
							0	\$0.00
<b>I Alternatives Presentation</b>							0	\$0.00
							0	\$0.00
<b>J Develop Preliminary Cost Estimates</b>							0	\$0.00
							0	\$0.00
<b>K Project Time Line</b>							0	\$0.00
							0	\$0.00
<b>L Report Production</b>							11	\$385.00
Historic Resource Report			11				6	\$216.00
Scoping report description for Natural & Cultural resources.	2	4						
7/16 thru 7/27								
<b>TOTAL:</b>	4	26	19	0	0	0	49	\$1,709.00
<b>TOTAL HOURS:</b>	4	26	19	0	0	0	49	\$1,709.00
<b>DIRECT HOURLY RATES:</b>	\$46.00	\$34.00	\$38.00					
<b>TOTAL LABOR COSTS:</b>	\$ 160.00	\$ 884.00	\$ 665.00	\$ -	\$ -	\$ -		\$ 1,709.00

**DIRECT EXPENSES**  
Town of Brandon  
Bridge 114 Scoping Study

Description	Cost	Unit	Quantity	Direct Expense Cost (Rounded)
1 Mileage for project meetings		0.56	356	200
2				
3				
4				
5				
6				
7				
8				
9				
10				
<b>Total:</b>				200



Brandon Two-Span Stone Arches  
US Route 7 over Neshobe River  
Bridge No. 114

Haley & Aldrich, Inc.  
Geotechnical Engineering Services

SCOPE OF SERVICES

The purpose of our geotechnical engineering services is to evaluate the subsurface conditions based on existing information and supplemental borings and provide geotechnical recommendations for the rehabilitation of Bridge No. 114 in Brandon, Vermont at a scoping study level. A Preliminary Engineering Study was prepared by CLD Consulting Engineers, Inc. (CLD) in June 2013. That report will serve as a basis for our scope of services. The following services will generally be performed during F. Development of Conceptual Alternatives portion of the project.

Review Existing Information - Review the existing bridge plans and information provided by CLD in the Preliminary Engineering Study. Research the geology of the project site from published geologic information and from the archives of Haley & Aldrich, Inc.

Field Reconnaissance - Conduct a field reconnaissance at the project site to view site conditions, consider existing and proposed structures, foundation elements, and access for future drilling.

Geotechnical Engineering Studies - Provide geotechnical consultation to CLD. Service items may include the following

- Assist CLD with the evaluation of grouts for the area above the bridge arches.
- Assist CLD with the evaluation of the cost of grouting.
- Assist CLD with conceptual foundations for the stand alone walkway and parapet.
- Assist CLD with the evaluation of costs for foundations for the downstream retaining wall, walkway, and parapet.
- Provide input concerning further geotechnical engineering studies (borings and probes).

No meetings have been assumed.

Our estimated cost is presented on the attached worksheet. Service items listed above will generally be performed under Task F. Develop Conceptual Alternatives and Task J. Develop Preliminary Cost Estimates.

**PROJECT COST SUMMARY**

Town of Brandon  
Bridge 114 Scoping Study

Description	Subtotal Hours	Direct Labor Costs	Overhead 2.155	Fee 19%	Subtotal Labor	Direct Expenses	TOTALS
<b>CLD Engineers Project Totals</b>	28	\$1,008.00	\$2,172.24	\$318.02	\$3,498.26	\$169.50	\$3,667.76

**LABOR TASK BREAKDOWN**

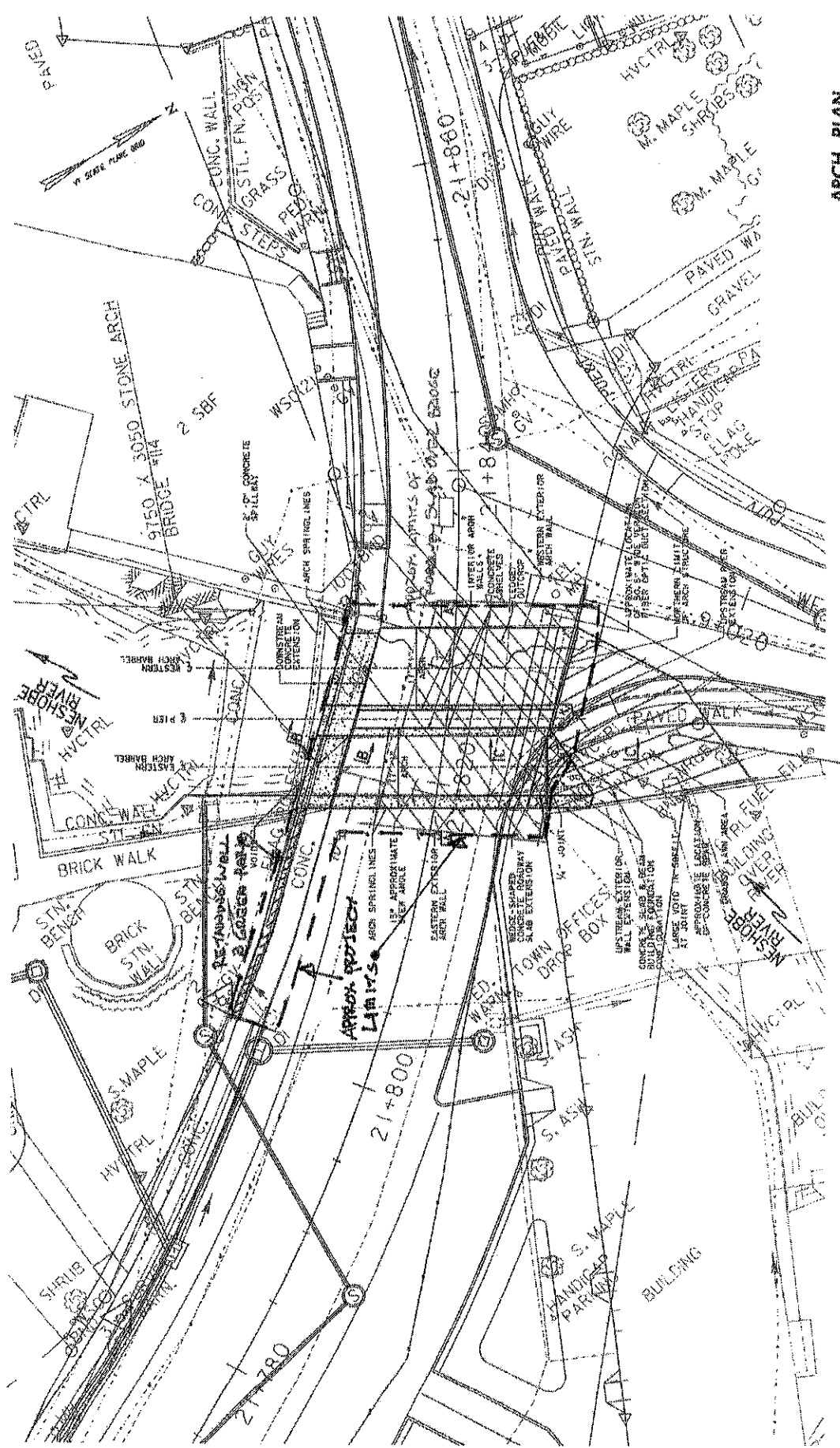
Town of Brandon  
Bridge 114 Scoping Study

TASK DESCRIPTION	Quality Assurance	Project Manager	Project Engineer	Staff Engineer	CADD Tech	Admin	Total Hours	Direct Labor Costs
A Project Kick-Off Meeting							0	\$0.00
B Compile Base Map/Document Existing Conditions							0	\$0.00
C Local Concerns Meeting							0	\$0.00
D Identify Land Use Context							0	\$0.00
E Develop Conceptual Alternatives							0	\$0.00
Background and Field Visit		2		12			14	\$476.00
Consultation		2		6			8	\$296.00
F Identify Right-of-Way Issues							0	\$0.00
							0	\$0.00
G Identify Utility Conflicts							0	\$0.00
							0	\$0.00
H Identify Natural & Cultural Resource Constraints & Permitting Requirements							0	\$0.00
							0	\$0.00
I Alternatives Presentation							0	\$0.00
							0	\$0.00
J Develop Preliminary Cost Estimates							0	\$0.00
Assist with cost estimating		2		4			6	\$236.00
K Project Time Line							0	\$0.00
							0	\$0.00
L Report Production							0	\$0.00
							0	\$0.00
<b>TOTAL :</b>	0	6	0	22	0	0	28	\$1,008.00
<b>TOTAL HOURS:</b>	0	6	0	22	0	0	28	\$1,008.00
<b>DIRECT HOURLY RATES:</b>	30.00	88.00	37.00	30.00	95.00	25.00		
<b>TOTAL LABOR COSTS :</b>	\$ -	\$ 348.00	\$ -	\$ 660.00	\$ -	\$ -		\$ 1,008.00

**DIRECT EXPENSES**  
Town of Brandon  
Bridge 114 Scoping Study

Description	Cost	Unit	Quantity	Direct Expense Cost (Rounded)
1 Travel (1 round trip)	0.565	miles	300	169.5
2				
3				
4				
5				
6				
7				
8				
9				
10				
<b>Total:</b>				169.5





PROJECT NAME:	BRANDON
PROJECT NUMBER:	
FILE NAME:	000000060202.rvt
PROJECT LEADER:	JOB
DESIGNED BY:	DES
CHECKED BY:	DES
DATE:	10/17/2003
SCALE:	AS SHOWN
SHEET:	1 OF 3

**ARCH PLAN**

Approx. Limits of Upstream SLOO  
 OUTSIDE OF GRAVEL ROAD LIMITS.

10/10/14  
03:25 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Prior FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 10/14/14 To 10/14/14

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310166	10/02/14	J.A. MCDONALD, INC. RT 7 Waterline #223 REQ. #7	46-5-50-20241 Contractors-RT 7 Water	131567.03	39349	10/14/14
300024	10/10/14	VERMONT DIGITAL SCANNED, CLEANED FORMATE 5232T	10-5-10-30134 Technical Support	95.00	39380	10/14/14
Report Total				131662.03		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*131,662.03  
Let this be your order for the payments of these amounts.

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10/10/14  
03:49 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Current Next FY Invoices  
Manually Selected For Check Acct 01(10 General Fund) 10/14/14 To 10/14/14

Page 1 of 5  
Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310184	10/10/14	SEPT RENTAL 3075	57-5-00-20240 Town Office Contractors	75.00	39317	10/14/14
310450	10/10/14	football game 10-9-14	10-5-18-40010 Middle School Football	45.00	39320	10/14/14
310454	10/10/14	ARBITRATION CALL IN PAY 8-18-14	10-5-10-21110 Legal Services	1587.50	39321	10/14/14
100598	10/09/14	batts, car wash, etc pd 468313	10-5-14-41160 PD Maint. Supplies-Vehicl	42.75	39322	10/14/14
100598	10/09/14	key holders/paint 468368	10-5-18-40000 Youth Soccer	56.40	39324	10/14/14
100598	10/09/14	key blank 9-30-14	10-5-10-30110 Office Supplies	6.78	39325	10/14/14
300086	10/10/14	football game 9-28-14	10-5-18-40010 Middle School Football	45.00	39326	10/14/14
100275	10/09/14	appropriation OCT 2014	10-5-17-71400 Brandon Library	7083.34	39327	10/14/14
100280	10/02/14	trash bags 483906/3	10-5-22-43170 Trash costs-Transfer Stat	14.99	39328	10/14/14
100280	09/25/14	trash bags K83639/3	10-5-22-43170 Trash costs-Transfer Stat	9.99	39328	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-50000 Zumba Class	47.33	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40080 Floor Hockey	47.33	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-50050 Language Lessons	47.27	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40000 Youth Soccer	29.17	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40000 Youth Soccer	47.33	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40020 Flag Football	29.17	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-12-30310 Legal Advertising	72.00	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-10-30310 Legal Advertising	312.00	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40010 Middle School Football	29.17	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-30030 FIELD HOCKEY CAMP	29.17	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-30000 Swim Lesson Expense	29.17	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-30030 FIELD HOCKEY CAMP	47.33	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-60010 Bus Trips	29.15	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40110 Cross Country Run	47.33	39329	10/14/14
200218	10/10/14	AUGUST ADS 8-31-14	10-5-18-40020 Flag Football	47.33	39329	10/14/14

10/10/14  
03:49 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Current Next FY Invoices  
Manually Selected For Check Acct 01(10 General Fund) 10/14/14 To 10/14/14

Page 2 of 5  
Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100310	10/09/14	appropriation OCT 2014	10-5-17-71450 Senior Citizen Center	1068.75	39330	10/14/14
100592	09/30/14	gas CL151120	10-5-15-41130 Fuel - Vehicles HW	84.81	39333	10/14/14
100592	09/30/14	gas CL151123	10-5-14-41130 Fuel - Vehicles	1435.34	39333	10/14/14
300796	10/02/14	RT 7 Inv. #223 51356	46-5-50-20121 Engineering-RT 7 Water	916.08	39334	10/14/14
300796	10/02/14	RT 7 Inv #223 51357	46-5-50-30340 RT 7 - ASR #8	10105.57	39334	10/14/14
300796	10/02/14	RT 7 Inv.#223 51467	46-5-50-30330 RT 7 - ASR #7	5387.25	39334	10/14/14
310097	10/10/14	HW OCT AND SETUP HW 9-27-14	10-5-15-42100 HW Telephone	130.90	39335	10/14/14
310097	09/27/14	Oct service PD OCT 2014	10-5-14-42100 PD Telephone Service	230.96	39335	10/14/14
310097	10/10/14	2417 FRANKLIN ST TO SEPT 2014	10-5-10-42100 Telephone Exp. Admin.	522.10	39335	10/14/14
310177	10/10/14	OCT HOST FEES 74456	10-5-13-30123 Records Preservation	200.00	39336	10/14/14
330426	10/10/14	hw pagers oct 10299099	10-5-15-42100 HW Telephone	11.95	39337	10/14/14
300187	09/21/14	winter sand 220374	10-5-15-47120 Winter Sand	6333.72	39339	10/14/14
100925	09/16/14	uniforms 479547	10-5-15-10320 Clothing Allowance	29.72	39340	10/14/14
100925	09/23/14	uniforms 480907	10-5-15-10320 Clothing Allowance	29.72	39340	10/14/14
100925	09/30/14	uniforms 482264	10-5-15-10320 Clothing Allowance	29.72	39340	10/14/14
100925	10/07/14	uniforms 483632	10-5-15-10320 Clothing Allowance	118.45	39340	10/14/14
310426	09/05/14	propane 06048	10-5-14-42110 PD Heating Fuel	649.17	39341	10/14/14
310426	09/24/14	parts for tank changeover 68804	10-5-14-42110 PD Heating Fuel	49.72	39341	10/14/14
310455	10/10/14	6 IN CAR SPEAKER PHONE 9-25-14	10-5-14-41110 New Equipment - Vehicles	347.94	39342	10/14/14
100725	09/22/14	repairs to trk #6 058597	10-5-15-41160 HW Maint. Supplies-Vehicl	80.24	39344	10/14/14
100725	09/22/14	repairs to trk #6 058597	10-5-15-41180 HW Outside Maint. - Vehic	110.00	39344	10/14/14
100725	10/07/14	oil for pickup 059349	10-5-15-41160 HW Maint. Supplies-Vehicl	28.14	39344	10/14/14
310197	10/10/14	football game 10-9-14	10-5-18-40010 Middle School Football	45.00	39345	10/14/14
300359	10/10/14	office & maint supplies 8026881	10-5-10-30110 Office Supplies	83.58	39346	10/14/14
310188	10/10/14	BRAVO REFUND 10-6-14	10-5-14-41170 Bravo Expense	25.00	39348	10/14/14

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TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Current Next FY Invoices  
Manually Selected For Check Acct 01 (10 General Fund) 10/14/14 To 10/14/14

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100081	10/10/14	JAM MAN ENTERTAINMENT TEEN DANCE 9/26/14 9-26-14	10-5-18-40040 After School Activity	87.50	39350	10/14/14
300636	09/22/14	JOHN C STEWART & SON INC service to F-550 13970	10-5-15-41160 HW Maint. Supplies-Vehicl	595.21	39351	10/14/14
300636	09/22/14	JOHN C STEWART & SON INC service to F-550 13970	10-5-15-41180 HW Outside Maint. - Vehic	2525.18	39351	10/14/14
310315	09/24/14	JUSTICE PLANNING & MGMT. subscription 95531408	10-5-14-10340 Professional Development	660.00	39352	10/14/14
100853	10/10/14	KEITH'S II SPORTS, LTD FOOTBALL SHIRTS 810935	10-5-18-40010 Middle School Football	98.97	39353	10/14/14
310259	10/10/14	KOFILE land record paper 212209	10-5-13-30120 Professional Supplies	127.62	39354	10/14/14
310453	10/10/14	LAIRD III, CARLETON J football game 9-28-14	10-5-18-40010 Middle School Football	45.00	39355	10/14/14
100873	10/09/14	LHS ASSOCIATES INC coding of voting machine 45391	10-5-13-10100 Board of Civil Authority	1103.00	39356	10/14/14
300491	10/10/14	MAILFINANCE METER LEASE10/18-1/17 N4904241	10-5-10-30130 Service Contracts	182.01	39357	10/14/14
100971	09/30/14	MALLORY'S AUTOMOTIVE INC tire change over 8861	10-5-14-41180 PD Outside Maint. -Vehicl	118.67	39358	10/14/14
100971	10/01/14	MALLORY'S AUTOMOTIVE INC tire rotation 8867	10-5-14-41180 PD Outside Maint. -Vehicl	75.43	39358	10/14/14
100971	10/01/14	MALLORY'S AUTOMOTIVE INC lube, oil, filter 8868	10-5-14-41180 PD Outside Maint. -Vehicl	41.43	39358	10/14/14
100588	09/19/14	MARKOWSKI EXCAVATING, INC gravel V-14845	10-5-15-46140 Gravel	298.20	39359	10/14/14
100588	09/26/14	MARKOWSKI EXCAVATING, INC gravel V-14893	10-5-15-46140 Gravel	969.15	39359	10/14/14
100588	10/03/14	MARKOWSKI EXCAVATING, INC trucking of grader V-14944	10-5-15-20240 Contractors	282.50	39359	10/14/14
100588	10/07/14	MARKOWSKI EXCAVATING, INC stump dump V-14978	10-5-15-44130 Tree Removal/Planting	22.50	39359	10/14/14
310304	09/23/14	MIKE'S FUELS, LLC diesel at HWY 267842	10-5-15-41130 Fuel - Vehicles HW	529.23	39361	10/14/14
310389	10/10/14	MOBILE MINI, INC OCT VAULT RENTAL 159030432	57-5-00-20240 Town Office Contractors	244.87	39362	10/14/14
100149	09/30/14	MODERN CLEANERS & TAILORS uniform maintenance SEPT2014	10-5-14-10320 Clothing Allowance	26.50	39363	10/14/14
310457	10/10/14	MOVIE MONEY BONANZA MOVIE BOOKLETS 19	10-5-18-60020 Movies Expense	950.00	39364	10/14/14
100788	10/10/14	NEW ENGLAND MUNICIPAL RES INT. TAX BILL WORK 32983	10-5-10-30134 Technical Support	468.75	39365	10/14/14
100788	10/10/14	NEW ENGLAND MUNICIPAL RES OCT ASSESSMENT 33017	10-5-11-22140 Property Assessor	1333.33	39365	10/14/14
100788	10/10/14	NEW ENGLAND MUNICIPAL RES SUPP TAX BILL WORK 33073	10-5-10-30134 Technical Support	1062.50	39365	10/14/14
200107	10/10/14	NORTHEAST MAILING SYSTEMS SUPPLIES POSTAGE METER 342055	10-5-10-30132 Postage Expenses	166.54	39366	10/14/14
310456	10/10/14	PULSE TEAM WEAR 4 ENGRAVED BASKETBALLS 2624	10-5-18-40050 Youth Basketball	130.00	39367	10/14/14



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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310456	10/10/14	PULSE TEAM WEAR 4 ENGRAVED BASKETBALLS 2624	10-5-18-30010 NBA Camp	130.00	39367	10/14/14
310456	10/10/14	PULSE TEAM WEAR 4 ENGRAVED BASKETBALLS 2624	10-5-18-40050 Youth Basketball	25.00	39367	10/14/14
300502	09/15/14	ROUSE TIRE SALES INC front tires for grader 10168490	10-5-15-41180 HW Outside Maint. - Vehic	100.00	39368	10/14/14
300502	09/15/14	ROUSE TIRE SALES INC front tires for grader 10168490	10-5-15-41170 HW Tires - Vehicles	1700.00	39368	10/14/14
300502	09/30/14	ROUSE TIRE SALES INC alignment/wheel bearing 10169506	10-5-14-41150 Other Supplies - Vehicles	264.90	39368	10/14/14
100005	10/10/14	RUTLAND COUNTY SOLID WAST RUT HERALD RECERT AD 20998	10-5-22-20530 License & Fees	140.20	39370	10/14/14
100005	10/10/14	RUTLAND COUNTY SOLID WAST AUGUST SURCHARGE 20999	10-5-22-75120 Solid Waste Disposal	830.85	39370	10/14/14
100005	10/10/14	RUTLAND COUNTY SOLID WAST RECERT AD IN REPORTER 21007	10-5-22-20530 License & Fees	66.00	39370	10/14/14
100005	10/10/14	RUTLAND COUNTY SOLID WAST 5 REFRIGERATORS 21012	10-5-22-75120 Solid Waste Disposal	60.00	39370	10/14/14
100900	10/10/14	SAMPSON, ALLAN refund taxes 0003-0737	10-4-09-04110 Current Tax Revenue	177.04	39371	10/14/14
200164	09/02/14	SHEA MOTOR CO repairs 6045997/1	10-5-14-41180 PD Outside Maint. -Vehicl	2076.84	39372	10/14/14
310429	10/10/14	STITZEL, PAGE & FLETCHER, august personnel 24158	10-5-10-21110 Legal Services	704.45	39373	10/14/14
100036	09/11/14	TOOLS PLUS INDUSTRIES safety vests 42199	10-5-15-41120 Safety Equipment	75.00	39375	10/14/14
100729	10/09/14	TREASURY OPERATIONS DIVIS marriages July -Sept OCT 2014	10-5-13-30121 Marriage License Expense	385.00	39376	10/14/14
310208	10/02/14	VANASSE HANGEN BRUSTLIN, RT 7 Inv. #223 186712-31	46-5-50-20240 RT 7 Contractors	1842.91	39377	10/14/14
310208	10/02/14	VANASSE HANGEN BRUSTLIN, RT 7 Inv. #223 186712-31	46-5-50-20240 RT 7 Contractors	1061.10	39377	10/14/14
310208	10/02/14	VANASSE HANGEN BRUSTLIN, RT 7 Inv.#223 LPM 187566-32	46-5-50-20240 RT 7 Contractors	823.19	39377	10/14/14
310208	10/02/14	VANASSE HANGEN BRUSTLIN, RT 7 Inv.#223 LPM 187566-32	46-5-50-20240 RT 7 Contractors	597.22	39377	10/14/14
300018	10/10/14	VCDA CONFERENCE 10-23 10-9-14	10-5-10-75000 Economic Development	40.00	39378	10/14/14
330348	10/10/14	VERIZON WIRELESS SEPT CELL PHONES 9732058437	10-5-10-42100 Telephone Exp. Admin.	67.58	39379	10/14/14
330348	10/10/14	VERIZON WIRELESS SEPT CELL PHONES 9732058437	10-5-14-42100 PD Telephone Service	49.55	39379	10/14/14
330348	10/10/14	VERIZON WIRELESS SEPT CELL PHONES 9732058437	10-5-15-42100 HW Telephone	84.90	39379	10/14/14
330348	10/10/14	VERIZON WIRELESS SEPT CELL PHONES 9732058437	10-5-10-42100 Telephone Exp. Admin.	35.35	39379	10/14/14
330348	09/11/14	VERIZON WIRELESS Service Aug 23 - Sep 22 9732523838	10-5-14-20233 MDT/Aircards	160.04	39379	10/14/14
300024	10/10/14	VERMONT DIGITAL multiple computer jobs 10-141	10-5-10-30130 Service Contracts	157.50	39380	10/14/14

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TOWN OF BRANDON Accounts Payable  
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
300024	09/16/14	VERMONT DIGITAL color laser printer 2345055	10-5-14-30130 Service Contracts	797.50	39380	10/14/14
300581	09/30/14	VERMONT OFFENDER WORK PRO mowing 79578	10-5-18-20210 Rec Contractors	600.00	39381	10/14/14
300581	09/30/14	VERMONT OFFENDER WORK PRO mowing 79578	10-5-22-43120 Municipal Mowing	600.00	39381	10/14/14
300877	10/10/14	VERMONT PEST CONTROL SEPT SERVICE B3381	10-5-22-42140 Maint. supplies-Bldgs.	85.00	39382	10/14/14
100067	10/10/14	VLCT BRICKELL/BENNETT TOWN FAI 15281	10-5-14-10340 Professional Development	50.00	39383	10/14/14
100067	10/10/14	VLCT BRICKELL/BENNETT TOWN FAI 15281	10-5-10-10340 Professional Development	50.00	39383	10/14/14
100067	10/10/14	VLCT BENNETT WORKSHOP 15377	10-5-10-10340 Professional Development	60.00	39383	10/14/14
310046	09/16/14	W.B. MASON CO INC toner for OKI printer I20551896	10-5-10-30110 Office Supplies	102.99	39384	10/14/14
310046	09/19/14	W.B. MASON CO INC labels, envelopes, etc I20651975	10-5-14-30110 Office Supplies	57.44	39384	10/14/14
310046	09/23/14	W.B. MASON CO INC folders, staples I20714312	10-5-10-30110 Office Supplies	20.16	39384	10/14/14
310046	09/30/14	W.B. MASON CO INC binders I20871779	10-5-14-30110 Office Supplies	23.96	39384	10/14/14
310452	10/10/14	WHITCOMB, THOMAS football game 9-28-14	10-5-18-40010 Middle School Football	45.00	39385	10/14/14
310415	10/10/14	ZALINGER CAMERON & LAMBEK collective bargaining 57216	10-5-10-21110 Legal Services	92.00	39387	10/14/14

Report Total

64293.59

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*64,293.59  
Let this be your order for the payments of these amounts.

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TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)  
All Invoices For Check Acct 01(10 General Fund) 10/14/14 To 10/14/14 & Fund 20

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
100961	08/27/14	A1 SEWER & DRAIN SERVICE, unplugged line	20-5-55-20240	800.00	39316	10/14/14
		123051	Contractors			
300776	09/16/14	AKERS INDUSTRIES INC latex gloves	20-5-55-43160	103.23	39318	10/14/14
		107744	Maint. Supplies - General			
100015	09/30/14	ALLEN ENGINEERING & CHEMI chlorine	20-5-55-50120	523.05	39319	10/14/14
		11250085301	Chlorine			
100598	10/09/14	AUBUCHON CO - BRANDON - S plugs	20-5-55-43160	14.98	39323	10/14/14
		468358	Maint. Supplies - General			
310049	09/11/14	BROOK FIELD SERVICES T/S generator fault light	20-5-55-42150	300.60	39331	10/14/14
		20021	Outside Maint. - Bldgs			
100462	10/01/14	CASELLA WASTE MANAGEMENT dumpster rental	20-5-55-50160	640.00	39332	10/14/14
		1218123	Sludge Disposal			
310097	10/10/14	COMCAST OCT PHONES	20-5-55-42100	113.26	39335	10/14/14
		WW9-21-14	Wastewater Telephone			
330426	10/10/14	CVC PAGING ww pagers oct	20-5-55-42100	11.95	39337	10/14/14
		WW OCT 2014	Wastewater Telephone			
100494	09/24/14	ENDYNE INC testing	20-5-55-22120	123.50	39338	10/14/14
		155985	Testing			
100494	09/29/14	ENDYNE INC testing	20-5-55-22120	22.00	39338	10/14/14
		156443	Testing			
100494	10/02/14	ENDYNE INC testing	20-5-55-22120	90.50	39338	10/14/14
		156891	Testing			
100925	09/23/14	FOLEY SERVICES INC uniforms	20-5-55-10320	16.57	39340	10/14/14
		480906	Clothing Allowance			
100925	09/30/14	FOLEY SERVICES INC uniforme	20-5-55-10320	18.57	39340	10/14/14
		482263	Clothing Allowance			
100925	10/07/14	FOLEY SERVICES INC uniforms	20-5-55-10320	18.57	39340	10/14/14
		483631	Clothing Allowance			
310158	09/29/14	GREEN MOUNTAIN ELECTRIC S bulbs	20-5-55-42140	76.78	39343	10/14/14
		S2509598.001	Maint. Supplies - Bldgs			
100725	10/10/14	GREEN MOUNTAIN GARAGE BATTERY	20-5-55-41180	97.93	39344	10/14/14
		WW 059010	Maintenance-Vehicles			
100725	10/10/14	GREEN MOUNTAIN GARAGE SPRAY ADHESIVE	20-5-55-43160	27.00	39344	10/14/14
		WW059062	Maint. Supplies - General			
100792	09/23/14	HULBERT SUPPLY CO INC pvc	20-5-55-43160	6.94	39347	10/14/14
		S1590888.001	Maint. Supplies - General			
310322	10/04/14	MIKE HANCE TRUCKING INC Sept trucking of sludge	20-5-55-50160	1930.50	39360	10/14/14
		0151	Sludge Disposal			
310304	09/23/14	MIKE'S FUELS, LLC diesel @ WW	20-5-55-41130	80.73	39361	10/14/14
		267843	Fuel - Vehicles			
300502	09/23/14	ROUSE TIRE SALES INC tire change/alignment	20-5-55-41180	139.95	39368	10/14/14
		10168945	Maintenance-Vehicles			
100478	09/23/14	ROYAL GROUP, INC. new window and door locks	20-5-55-42150	228.00	39369	10/14/14
		612027	Outside Maint. - Bldgs			
100478	09/23/14	ROYAL GROUP, INC. new window and door locks	20-5-55-42140	451.86	39369	10/14/14
		612027	Maint. Supplies - Bldgs			
100617	10/09/14	TEDDY TIRE SALES & SERVIC tires/tubes for tractor	20-5-55-41180	1747.50	39374	10/14/14
		36664	Maintenance-Vehicles			
330348	10/10/14	VERIZON WIRELESS WW CELL SEPT	20-5-55-42100	35.67	39379	10/14/14
		WW9732058437	Wastewater Telephone			

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TOWN OF BRANDON Accounts Payable  
Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)  
All Invoices For Check Acct 01(10 General Fund) 10/14/14 To 10/14/14 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
300581	10/10/14	VERMONT OFFENDER WORK PRO WW PORTION OF MOWING WW 79578	20-5-55-42150 Outside Maint. - Bldgs	500.00	39381	10/14/14
310451	09/25/14	WOODARD MARINE INC oars 32171	20-5-55-43160 Maint. Supplies - General	90.78	39386	10/14/14
Report Total				8214.42		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*8,214.42  
Let this be your order for the payments of these amounts.

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**Public Hearing Notice**

Notice of Public Hearing

The Town of Brandon is/are considering making application to the State of Vermont for a Community Development Block Grant-Disaster Recovery VCDP Disaster Recovery Implementation Grant 2012 under the Vermont Community Development Program. A public hearing will be held at 6:30 PM on 10/20/2014 at Town Hall, 1 Conant Sq., Brandon, VT 05733 to obtain the views of citizens on community development, to furnish information concerning the amount of funds available and the range of community development activities that may be undertaken under this program, the impact to any historic and archaeological resources that may be affected by the proposed project, and to give affected citizens the opportunity to examine the proposed statement of projected use of these funds. The proposal is to apply \$500,000 in CDBG-DR Funds which will be used to accomplish the following activities:

To rehabilitate the Brandon Town Office located at 49 Center St.

Copies of the proposed application are available at 2417 Franklin St., Brandon, VT 05733 and may be viewed during the hours of 8:00 AM - 4:00 PM.

Should you require any special accommodations, please contact Robin M. Bennett at 802-247-3635 to ensure appropriate accommodations are made. For the hearing impaired please call (TTY) # 1-800-253-0191.

Legislative Body for the Town of Brandon.

Copy submitted by: Robin M. Bennett Phone: 802-247-3635.