

Brandon Special Select Board Meeting
November 10, 2014
5:30 p.m.

The Brandon Select Board will meet Monday, November 10, 2014 at 5:30 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located next to the Town Office on Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Executive Session - 1 V.S.A. § 313(3)(a)(3)

Recommended Motion – I move that we enter executive session for the appointment of a public officer or employee (to include the Town Manager) pursuant to Title 1 Section 313(3)(a)(3) of the Vermont Statutes.

- 3) Adjournment

Brandon Select Board Meeting
November 10, 2014
7:00 p.m.

The Brandon Select Board will meet Monday, November 10, 2014 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located next to the Town Office on Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Consent Agenda
 - a) Select Board Meeting Minutes – October 27, 2014
- 3) Swearing in of Select Board Member
- 4) Public Comments for Items not on the Agenda
- 5) Town Managers Report
- 6) Local Options Tax
- 7) Budget Committee Selection
- 8) FY 15-16 Budget
 - a) Schedule
 - b) Appropriations
 - c) Intergovernment Entities
 - d) Annual Town Report
- 9) Errors & Omissions
- 10) Sexual Harassment Policy
- 11) Expense Reimbursements
- 12) Town Office Project
- 13) Segment 6 / Bridge 114 Project
- 14) FEMA Projects
 - a) Cobb Hill
- 15) Fiscal
 - a) General Fund Warrant – November 10, 2014 - \$55,938.99
 - b) Wastewater Fund Warrant – November 10, 2014 - \$4,761.14
 - c) Consider P.O. 51801 to Cargill, Inc. for road salt - \$50,000.00

16) Executive Session - 1 V.S.A. § 313(a)(1)

Recommended Motion #1 – I move to find that premature general public knowledge of the pending AFSCME Contract will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy.

Recommended Motion #2 – I move that we enter executive session to discuss the Town of Brandon's Contract with AFSCME under the provision of Title 1, Section 313(a)(1) of the Vermont Statutes to include the Town Manager.

17) Executive Session - 1 V.S.A. § 313(a)(2) – Real Estate

Recommended Motion – I move that we enter executive session for the negotiating or securing a real estate purchase or lease option.

18) Adjournment

**Brandon Select Board Meeting
October 27, 2014**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Ethan Swift, Maria Ammatuna, Dave Atherton, Devon Fuller

Also in Attendance: Robin Bennett, Kathy Rausenberger, Wayne Rausenberger, Delores Furnari, Richard Baker, Doug Bailey, Allan Leavitt, Sue Gage, Denis Reisenweaver, Seth Hopkins, Tracy Wyman, Arlen Bloodworth, Janet Coolidge, Jeff Stewart, Lee Kahrs, Dick Kirby, Judy Bunde, Bernie Carr

1. Call to order

The meeting was called to order by Maria Ammatuna at 7:03PM.

a) Agenda Adoption – Motion Dave Atherton/Ethan Swift to adopt the agenda as amended. **The motion passed unanimously – 3 to zero.**

The following modifications were made to the agenda:

- Internal Procedures for Approval of Expense Reports
- First Quarter Financial Report by Town Clerk
- Beaver Dam in Neshobe River
- Executive session to discuss Town Manager's Performance Evaluation

2. Consent Agenda

a) Select Board Meeting Minutes – October 14, 2014

Motion by Devon Fuller/Dave Atherton to approve the minutes of the October 14, 2014 Select Board meeting. **The motion passed unanimously – 3 to zero.**

b) Special Select Board Meeting Minutes – October 20, 2014

Motion by Devon Fuller/Dave Atherton to approve the minutes of the October 20, 2014 Special Select Board meeting. **The motion passed unanimously – 3 to zero.**

3. Public Comments for Items not on the Agenda

Sue Gage reported that Brandon Cares will be hosting a forum on opiate addiction on November 6th @ 6PM and the public is invited to attend.

Allan Leavitt requested the Select Board consider a discussion of an appeal that he has with the Board of Civil Authority; noting the Select Board can give some consideration prior to the date of the appeal. Maria Ammatuna stated the normal channel for the Select Board is to review the appeal once it has gone to the state appraiser and those meeting notes are forwarded to the Select Board for consideration. Mr. Leavitt cited state statute and indicated the Select Board does have the authority to discuss the appeal and offer their decision to the state appraiser for approval. Sue Gage noted she is familiar with this statute and the Select Board can intervene when there is a grievance with a property owner. The VLCT does not recommend doing this, but rather letting it go to hearing. If the Select Board feels aggrieved by the decision of the BCA, the Select Board can come up with another decision. Devon Fuller asked if it is a recommendation or a decision and Ms. Gage indicated it would be making a settlement with the property owner. According to statute, there has to be some sort of approval because it is in an appeal to the state. Maria Ammatuna stated there is a potential conflict of interest on her part and there should be a motion to determine whether a settlement discussion should be held. Ms. Ammatuna recused herself from the discussion and voting and turned the meeting over to Dave Atherton.

Ethan Swift stated the Select Board has made it a point of not intervening in private property disputes due to liability issues, etc. His inclination is to let the process run its course. Dave Atherton agreed with Mr. Swift as the Board of Civil Authority has a job to do and the Select Board should not intervene with their process. Devon Fuller agreed that it is the job of the Board of Civil Authority and the process has been set in place and he does not want to set a precedent. It was agreed that Mr. Leavitt will proceed with the appeal process. The meeting was turned back to Ms. Ammatuna to chair.

Denis Reisenweaver questioned why the agenda item Old/Other Business was not added to the agenda as noted in the minutes of October 14th. Maria Ammatuna reported that an agenda item Old/Other Business is not acceptable under the new open meeting laws, which does not mean that old or other business is not allowed, rather it requires titling for transparency with items outlined as specific agenda items rather than a general agenda item. Mr. Reisenweaver questioned the status of the appropriations for Wheeler Road and Union Street and whether they are still available. Maria Ammatuna stated the money is still available and the Union Street project is being prepared to go out to bid to start in the spring. There are engineering discussions taking place with the Wheeler Road project.

Bernie Carr stated VTrans will be repaving Route 73 from the top of the Brandon Gap to Park Street and suggested the Town could potentially use the same contractor to do the top layer of Park Street. Mr. Carr asked if Route 73 and Champlain Street are Brandon's roads. Maria Ammatuna stated there are signs that indicate where the state highway ends. Devon Fuller agreed that the Town should piggyback on these types of projects, but this will be happening next summer and it would have to be put out to bid and there are no funds available. Mr. Carr suggested if the Town could possibly take down 2 to 3 feet of the surface with in-house staff doing as much as possible. Mr. Carr noted the Town can't be gun shy about sensible spending and if this project could be done for a much lesser price, he does not think people will object.

Mr. Fuller stated the Town has been trying to piggyback on Segment 6 and it is worth asking if this is possible. Ms. Ammatuna asked the Town Manager to find out when the last date a bond vote could be put up for the March election. If it is determined to be a critical process, this could potentially be put out for taxpayer vote in March. Mr. Carr questioned if the state would consider taking back Routes 73 and 7 and it was noted the state has advised they will not take them back.

Judy Bunde stated two years ago when there was a question of what would have to happen to get Park Street paved, it was considered a state road and would have to be done through the state. It was never mentioned the town owned this road and she asked if the Town of Brandon is responsible for the paving. Maria Ammatuna noted the Dept. of Public Works Director, prior to Mr. Sanderson, had advised the state owned the middle and the town owned the edges. Ms. Bunde stated it was her understanding the state owned the road. Devon Fuller will get in touch with Sam to determine what has been done, as it had been discussed getting this done during Segment 6. Richard Baker stated at the last Regional Transportation meeting they were given the projects in Rutland County and the new item added to the list is the reconstruction of Park Street from US Route 7 to Marble/High Streets. The plan is that it will be done by the contractor that will be doing Segment 6, but will not be part of the Segment 6 project. Anything that is going to be a state project has to be on the list. Mr. Baker advised the final report will be available at the December 4th meeting and he will provide a copy to the Select Board. A draft of the minutes will be provided to the Town Manager prior to the next Select Board meeting. Ms. Bunde stated it was assumed that it was a project the state would fund. Maria Ammatuna stated the Board is trying to uncover as much information as possible and she thanked Ms. Bunde for bringing this to the forefront. Mr. Carr noted the Regional Planning Commission had been formed due to the fact that all funds were being funneled through Chittenden County and he served on the Commission in the 1990's. The state wanted to be able to spend money where it was needed and everyone from the county sent a representative and a list of the most important projects were developed. Mr. Carr was under the assumption that anything on the list was state funded. Devon Fuller stated Ms. Bennett has been charged with finding out who is responsible for funding this project. Ms. Bunde requested the Park Street repaving project be added as a regular agenda item to assure that someone is following up. Maria Ammatuna noted there are other areas, such as Champlain Street and Route 7 near Brandon Lumber that also require this much attention. Ms. Bunde stated if the Park Street project is on the state's list, she would like to see it monitored more closely. The Board requested Mr. Baker provide updates to the Select Board after each Regional Transportation Committee meeting. Ethan Swift stated the point that Mr. Fuller made is a good one in that the state takes jurisdiction for just the travel portion and not the wide shoulders. He noted there is a concerted effort between the Agency of Natural Resources and the Agency of Transportation with a Green Street Project that will add beautification and help sustain longevity to the storm water system. This could allow for grants and there could be the possibility of the work being done with cobblestone or other types of road surface.

Allan Leavitt stated he received a letter from the Town Manager indicating nothing will be done with the vibration on Route 7 near Conant square until it is addressed by Segment 6. Mr. Leavitt

requested the Select Board officially confirm this statement. Ms. Ammatuna stated the Town was advised that it is not possible to do anything with the edges and plates until Segment 6 begins. Mr. Leavitt would like it to be a decision of the Select Board that the problem is not going to be addressed until Segment 6 begins. Maria Ammatuna stated as the Select Board Chair, it is her understanding that the advice given from VHB has been that there is nothing that can be done until the construction with regard to vibration.

4. Town Manager's Report

Robin Bennett reported there will be an updated delinquent tax list posted to the website by month-end. As of October 24, there has been \$216,343.73 or 29.9% of the delinquent taxes collected and \$101,876.28 or 25.9% of the delinquent sewer accounts collected. This list has been turned over to the Town's attorney and the attorney will be giving them 30 days before the property will be scheduled to be sold. There are still 126 outstanding tax accounts and 138 sewer accounts. There have been 64 payment arrangements made. Maria Ammatuna asked if an auction of multiple properties will be done and Ms. Bennett noted there will be one scheduled day for an auction of all properties. Ms. Ammatuna questioned whether the accounts that had made payment plans but did not keep to the schedule would be sent to the attorney and Ms. Bennett confirmed those accounts would have been sent to the attorney also. It was requested to include a column noting those accounts at the attorney be added to the report. Bernie Carr asked if the delinquent water and sewer accounts would be handled together. Robin Bennett has reached out to the Water Department; however, to date they have not come to an agreement on working together. Ms. Ammatuna noted there has been inquiries as to whether the taxes can remain as they are if all of the delinquencies are collected. It was noted that the taxes are money that is owed to the town and is already accounted for. Sue Gage stated the town has a budget and when the payments do not come in to meet the budget, the fund balance is depleted and there is no fund balance that exists. If the delinquent taxes are collected, it would create a situation to rebuild the fund balance, as there is no sustainability at this time. Ms. Ammatuna noted that once the accounts have gone to legal, the ability to collect diminishes. Ms. Ammatuna requested the Town Manager research the percentage of collections received once the accounts have gone to the attorney. Ethan Swift stated currently there are no funds appropriated for the cost-share of the significant projects, such as the FEMA projects and the construction of the Wheeler Road Bridge, which is 25% match.

Ms. Bennett reported the draft of the Phase II Environmental Site Assessment has been received. Members of the Committee meet last week to assess the support for the Town's communication needs. The Committee will be discussing the revised project budget this week. The grant application is being wrapped up. The lead and asbestos testing was done with the results to be received in a week. Ethan Swift asked if this will satisfy all requirements for the site assessment and it was confirmed this would.

It was reported Glenna Pound will have all the necessary documents this week and once her work is complete, she will coordinate with the auditors to begin the audit.

Ms. Bennett advised regarding the state highway funds that they are received from the state for the general use of maintaining the Town roads and are not designated for specific purposes.

Ms. Bennett reported a revised Sexual Harassment policy will be provided to the Select Board at the next meeting.

Ms. Bennett advised that the Public Works Director and she will be working to submit the RFP's for the Wheeler Road Bridge and Union Street projects. The Cobb Hill culvert replacement recommendations were received today and the staff will review and present a report from A & E at the next Select Board meeting. It was noted the recommendations are for the engineering and not for the actual replacement and will include the design of the culvert.

The Town Office will be closed on November 11th in observance of Veteran's Day. Ms. Bennett provided the Board a proposed budget schedule. She advised there will be a special Select Board and Informational meeting scheduled for November 3rd. It was noted there are a number of individuals interested in participating on the Budget Committee.

The Budget Committee selection will be added to the agenda of the November 10th Select Board meeting. Maria Ammatuna stated there had been a suggestion by the prior Budget Committee to meet together with the Select Board during their budget meetings, rather than separately to avoid duplication of efforts. The budget schedule and format of the meetings will be discussed at the November 10th Select Board meeting. Ms. Ammatuna suggested the Town Manager be provided guidelines prior to her meetings with staff. Mr. Fuller confirmed this was done in the past and noted there may be known projects and suggested the Select Board hold a budget meeting prior to meeting with the Budget Committee for a review. Ms. Ammatuna noted there will need to be discussion of how the appropriations and intergovernmental will be handled. Robin Bennett recommended making this decision at the next meeting, as petitions will need to be done. Ms. Ammatuna stated there should be a more formal appropriation application process and there should also be discussion of the Town's annual report content and format. Ethan Swift stated when the Select Board had put together the capital improvement plan; it showed an inflated budget that caused angst and he suggested in an effort to avoid this issue it would be good to have the capital improvement plan sit separately from the budget to see what the priority issues are. Ms. Ammatuna requested Ms. Bennett provide the Sidewalk report developed by Mr. Sanderson and information on the roads and culverts. Ms. Ammatuna requested the former Budget Committee members provide suggested improvements on the process within the week so that Ms. Bennett can work on a model. The actuals to date, last year's unaudited balances, and salary sheets should also be included. Janet Coolidge stated it was suggested that a behind the scenes spreadsheet of all salaries be included to view different scenarios.

Ms. Bennett reported the Police Chief, the Public Works Director and she will be doing a site visit as a follow-up on a complaint regarding access to Churchill Road. Mr. Atherton suggested reviewing the survey that had been completed three years ago as it appears the road is getting narrower and the town has to maintain the right of way.

5. Beaver Dam in Neshobe River

Maria Ammatuna received a call from a property owner regarding a significant beaver dam behind the Brown property on River Street that is causing a 12-inch increase in the river level. Ms. Ammatuna will provide the Town Manager with the contact information. Ethan Swift and Robin Bennett will review the area.

6. Select Board Clerk

Due to Mr. Cliver's departure from the Board, there was a requirement to appoint a new Select Board Clerk. Devon Fuller volunteered to be the Clerk of the Select Board.

Motion by Dave Atherton/Ethan Swift to appoint Devon Fuller as Clerk of the Brandon Select Board. **The motion passed unanimously – 3 to zero.**

7. FY14-15 Tax Anticipation Note

Sue Gage reported there is a requirement for the Select Board to approve and sign the FY14/15 Tax Anticipation note.

Motion by Dave Atherton/Ethan Swift to approve the FY14/15 Tax Anticipation note in the amount of \$504,907.00 at a fixed rate of 1.4% with the National Bank of Middlebury. **The motion passed unanimously – 3 to zero.**

8. Sales Tax

In the Board's packet for consideration was information on the Vermont statute 24 V.S.A. 138 concerning local tax options. Maria Ammatuna stated there is nowhere that a Select Board is mentioned and everything indicates it has to be a charter town. Jeff Stewart stated in reviewing the budget, it would be good to look at the income side and suggested a 1% local tax could possibly be instituted. He noted since the Town does not have a charter, there are qualifications that would have to be met. If the Town does not meet the qualifications, it could ask the legislature for a special legislation. It was noted the term Administrative Body would qualify the Select Board. This would require a town vote and the Select Board would have the option to determine how they want to apply the 1% tax. Devon Fuller stated Rutland and Middlebury both have a Local Option 1% tax. Dave Atherton noted the Town would be gaining 1% from people that do not live in Brandon and it would be in line with the additional tax in Middlebury and Rutland. Mr. Stewart noted the Town of Wilmington was in a similar situation as Brandon and had instituted the 1% local tax and it has significantly helped their town. Mr. Stewart will provide the Town Manager the information he has on this subject. Ms. Ammatuna requested Ms. Bennett also request information from the state. Ms. Bennett will obtain information on general sales tax and rooms/meals tax. Ethan Swift stated there are also other opportunities that could be pursued if the Town were to become a charter town.

9. Education Funding Reform Resolution

Robin Bennett stated there is a resolution for the Board's consideration that is a result of a forum held in South Burlington regarding a proposed Education Funding Reform. There were some minor modifications to the resolution as a result of a review by VLCT and communities are asked to consider this resolution. This is not a fix, but it will ask the legislature to review this subject. There have been 16 communities that have adopted the resolution. Devon Fuller opposed signing the resolution. He noted if the schools had to freeze their income they would have to decrease services. This is a two-year moratorium and it would allow the legislature two years to consider it and it would not solve the problem. Dave Atherton agreed with Mr. Fuller that the Town should not sign the resolution. Ethan Swift stated as of October 20th, 20 towns have signed the resolution, but he noted it does not address the problem with the educational property taxes. Mr. Fuller noted Neshobe spends less per pupil than other area schools and this supervisory union has consolidated busing, special services and food service and they are an exemplary supervisory union for the state to look at. The supervisory union's administration saw that consolidation was the best way to go and the district will get penalized for doing this work. Maria Ammatuna stated, as a former OV School Board member, this supervisory union tried to work with the state representatives to get a state-wide fuel contract and a state-wide teachers' contract. The Governor has given a buy to the Teachers' union that they did not have to go with the Obama Care, which keeps the costs high. She also note four years ago, there was a Challenge for Change that included a grant of \$19 million and this supervisory union was one of four, out of 63 districts that met the Challenge. This district was supposed to be awarded funds, but the Governor decided to utilize the funds elsewhere. She noted at that time OV had cut \$500,000.00 that resulted in the reduction of several positions.

Motion by Devon Fuller/Dave Atherton for the Brandon Select Board to decline to sign the Education Funding Reform Resolution. **The motion passed unanimously – 3 to zero.**

10. Town Office Project

Devon Fuller stated the project is moving along quite well and the goal is to have the CDBG-DR grant submitted by November 11th.

11. Segment 6/Bridge 114 Projects

Robin Bennett stated due to scheduling conflicts, the conference call will be taking place later this week. Briggs Lane is moving forward on design and she is working with the property owner to get the retainer wall information to CLD. The right of way plans are with CLD. They have received input regarding the design for the Mobil property. The Town has evaluation waivers that will be needed to connect and disconnect. Ms. Bennett is waiting for a sample mortgage release waiver and she has talked with Scott Robertson on this subject. The background work is

being done and there are a couple more parcels that need follow-up on the waiver and appraisal. CLD has indicated there may be some conflicts with utilities. With regard to the waterline, payment was issued at the last Board meeting and the Town has received approval regarding the amendments. With regard to Bridge 114, the Select Board approved the scope of work for CLD. Maria Ammatuna asked if an approval from the Select Board is required regarding Briggs Lane. Robin Bennett stated the approval will come under the FEMA projects. There was coordination between all parties as to what shall be done and how it relates to the Segment 6 project. Ms. Bennett reported the last things that need to be done will be the Whittaker property, the Mobil station and the car wash property. Briggs Lane has been resolved at this point and the design is nearly complete. Dave Atherton stated CLD could be more solid on their answers. Ethan Swift asked if the CLD contract has been cleared up relative to Bridge 114 and Ms. Bennett confirmed it has been resolved.

12. FEMA Projects

Robin Bennett stated A&E provided recommendations for Briggs Lane that included three options; with Option 2 using recycled asphalt as their commended option. Option 1 is temporary fix and has to be done every year and Option 3 has some large disadvantages and is the most costly. Option 2 could be completed in the early spring, as soon as the weather becomes appropriate. Maria Ammatuna questioned relative to engineering and scope of work, who is responsible and when is a warning anticipated. Ms. Bennett reported A&E is prepared to put a package together and send out to bid and this could be lined up as soon as it is appropriate to do and the scope of work is set. The cost for Option 2 will range between \$14,000.00 and \$18,000.00. It is hoped for the lower end of the price tag as FEMA has provided \$17,000.00. This funding is not based on a match. This would still be considered a Class 4 road. Ethan Swift stated there was confusion as to whether this was a town road. There is town property accessible at the bottom of Briggs Lane and there was a question of whether the town is the owner of Briggs Lane. Dave Atherton stated the Town does own the road and there are sewer lines that run underneath and it would not make sense for the Town to throw it up when there is town property at the end of the road. Maria Ammatuna asked if this project would bring it up to a Class 3 road and Ms. Bennett did not think that it would. Ethan Swift stated the Town is not required to maintain a Class 4 road. Devon Fuller stated it would be worth approaching the owner to see if she is interested in working with the Town to upgrade this road. Mr. Atherton stated the Town has infrastructure that needs to be maintained and the Town needs to keep the road. Ms. Bennett stated the project is to do both the sewer line and the road. Mr. Fuller asked if the quality of work could be included in the scope of work. Mr. Atherton stated the Town should obtain a warranty when the contractor is hired to do this work. Denis Reisenweaver stated asphalt was used at the Fire House and there are some problems, however, he also used this material for his driveway done and it has been a good surface. It was noted that Ms. Bennett could request information about the material.

Motion by Devon Fuller/Dave Atherton to accept the recommendation from A & E of Option 2 for the Briggs Lane repair. **The motion passed unanimously – 3 to zero.**

13. Fiscal

a) Postage Warrant – October 14, 2014 - \$1,000.00

Motion by Devon Fuller/Ethan Swift to approve the Postage warrant on October 14, 2014 in the amount of \$1,000.00. **The motion passed unanimously – 3 to zero.**

b) FY13/14 Warrant – October 14, 2014 - \$631.63

Motion by Ethan Swift/Dave Atherton to approve the FY13/14 warrant of October 14, 2014 in the amount of \$631.63. **The motion passed unanimously – 3 to zero.**

c) General Fund Warrant – October 27, 2014 - \$23,701.22

Motion by Devon Fuller/Ethan Swift to approve the General Fund warrant of October 27, 2014 in the amount of \$23,701.22. **The motion passed unanimously – 3 to zero.**

d) Wastewater Fund Warrant – October 27, 2014 - \$38,604.09

Motion by Ethan Swift/Dave Atherton to approve the Wastewater Fund warrant of October 27, 2014 in the amount of \$38,604.09. **The motion passed unanimously – 3 to zero.**

e) General Fund Bond Warrant – November 15, 2014 - \$203,129.84 and Wastewater Fund Bond Warrant - \$31,643.50

Motion by Devon Fuller/Ethan Swift to approve the November 15, 2014 General Fund Bond warrant in the amount of \$203,129.84 and the Wastewater Fund Bond Warrant in the amount of \$31,643.50. **The motion passed unanimously – 3 to zero.**

f. Approval for Expense Reports

This item was postponed to a subsequent meeting.

g. Quarterly Financial Statements

Sue Gage presented the Board a report of assets and liabilities that represents the Town's balance sheet. Ms. Gage has been working with Ms. Schek to provide the Board with a quarterly report that will include a balance sheet, a budget vs. actual report and details. Dave Atherton suggested this information be provided to the Budget Committee. There was a recommendation to rename the line Select Board Revenue to Tax Revenue as it relates to the property tax revenue. Robin Bennett reported that at this time, it is expected the budget to be roughly at 25% and most lines are slightly lower than that. Inter-governmental and Recreation are cyclical spending and she is not concerned with any particular department's financials at this time.

Motion by Ethan Swift /Devon Fuller to recess the Brandon Select Board to convene as the Board of Liquor Commissioners at 9:15PM. **The motion passed unanimously – 3 to zero.**

The Select Board reconvened at 9:21PM.

Motion by Devon Fuller/Dave Atherton that the premature general public knowledge of the pending AFSCME Contract will clearly place the Town of Brandon at a substantial disadvantage by disclosing its negotiation strategy to include the Town Manager. **The motion passed unanimously – 3 to zero.**

Motion by Devon Fuller/Ethan Swift for the Select Board to enter into executive session at 9:24PM to discuss the Town of Brandon's Contract with AFSCME under the provision of Title 1, Section 313(a)(1) of the Vermont Statutes with the session to include the Town Manager. **The motion passed unanimously – 3 to zero.**

14. Executive Session

Motion by Ethan Swift/Dave Atherton to come out of executive session at 9:56PM. **The motion passed unanimously – 3 to zero.** There was no action required.

Motion by Devon Fuller/Dave Atherton to enter into executive session at 9:57PM to discuss the evaluation of an officer or employee. **The motion passed unanimously – 3 to zero.**

15. Executive Session

Motion by Ethan Swift/Dave Atherton to come out of executive session at 10:30PM. **The motion passed unanimously – 3 to zero.** There was no action required.

16. Adjournment

Motion by Devon Fuller/Dave Atherton to adjourn the Select Board meeting at 10:31PM. **The motion passed unanimously – 3 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town of Brandon
Budget Committee
FY 15-16

The following citizens have expressed interested in serving on the FY 15-16 Budget Committee:

- Dennis Reisenweaver
- Larry Rogers (maybe)
- Cindy Bell
- Janet Coolidge
- Doug Sawyer
- Carol Bertrand

NAME	PARCEL #	DATE	PREV	NEW	CHANGE	REASON
McKenzie, Allan	0085-1746	10/28/2014	56,800	64,800	8,000	Added Incomplete Camp for Current Use
The above property should be considered for approval at the Select Board Meeting of November 10, 2014						

Town of Brandon Sexual Harassment Policy

Sexual harassment in the workplace is illegal under federal and Vermont law and is strictly prohibited. The Town is committed to providing a workplace free from this unlawful conduct. All employees have the right to work without being subjected to insulting, degrading or exploitative treatment on the basis of their gender. It is against the policies of the Town for any individual, male or female, to sexually harass another individual in the workplace. In accordance with 21 V.S.A. § 495h, the Town has adopted the following sexual harassment policy. All employees are required to read this policy before signing the employee acknowledgement form.

Sexual harassment is a form of sex discrimination and means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to that conduct is made either explicitly or implicitly a term or condition of employment;
- submission to or rejection of such conduct by an individual is used as a component of the basis for employment decisions affecting that individual; or
- the conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Examples of sexual harassment include, but are not limited to, the following when such instances or behavior come within one of the above definitions:

- either explicitly or implicitly conditioning any term of employment (e.g., continued employment, wages, evaluation, advancement, assigned duties or shifts) on the provision of sexual favors;
- touching or grabbing a sexual part of an individual's body;
- touching or grabbing any part of an individual's body after that party has indicated, or it is known, that such physical contact was unwelcome;
- continuing to ask an individual to socialize on or off-duty when that person has indicated he/she is not interested;
- displaying or transmitting sexually suggestive pictures, objects, cartoons or posters if it is known or should be known that the behavior is unwelcome;
- continuing to write sexually suggestive notes or letters if it is known or should be known that the person does not welcome such behavior;
- referring to or calling a person a sexualized name if it is known or should be known that the person does not welcome such behavior;
- regularly telling sexual jokes or using sexually vulgar or explicit language in the presence of a person if it is known or should be known that the person does not welcome such behavior;
- retaliation of any kind for having filed or supported a complaint of sexual harassment (e.g., ostracizing the person, pressuring the person to drop or not support the complaint, adversely altering that person's duties or work environment, etc.);
- derogatory or provoking remarks about or relating to an employee's sex;
- harassing acts or behavior directed against a person on the basis of his or her sex;
- off-duty conduct which falls within the above definition and affects the work environment.

It is also unlawful to retaliate against employees for filing a complaint of sexual harassment or for cooperating in an investigation of sexual harassment.

Any individual who believes that she or he has been the target of sexual harassment, or who believes she or he has been subjected to retaliation for having brought or supported a complaint of harassment, is encouraged to directly inform the offending person or persons that such conduct is offensive and must stop.

Any employee who wishes to report sexual harassment should contact:

Town Manager
49 Center St.
Brandon, VT 05733
(802)247-3635

Once the Town receives a complaint of sexual harassment, it will take all necessary steps to ensure that the matter is promptly investigated and addressed. If sexual harassment is found to have occurred, the Town will take appropriate action, ranging from a verbal warning up to and including dismissal.

Complaints of sexual harassment or retaliation may also be filed with the following agencies:

Vermont Attorney General's Office
Civil Rights Unit
109 State Street
Montpelier, VT 05609-1001
Tel: (802) 828-3171 (voice/TODD)

Equal Employment Opportunity Commission
1 Congress Street
Boston, MA 02114
Tel: (617) 565-3200 (voice), (617) 565-3204 (TODD).

These agencies may conduct impartial investigations, facilitate conciliation, and, if they find that there is probable cause or reasonable grounds to believe sexual harassment occurred, they may take a case to court.

Memo

To: Select Board
From: Robin M. Bennett, Town Manager
cc:
Date: November 7, 2014
Re: Reimbursable Expenses

An employee's direct supervisor authorizes the expense an employee incurs on behalf of their job functions. The employee then submits a reimbursement form along with invoices, receipts, etc. to the supervisor for approval. The approved expense report is then submitted to the Town Manager for approval and payment on the next A/P Warrant. The warrant is then approved by the Select Board at their next meeting.

Conference call 11/6/2014

Segment 6

B. ROW Process

1. ROW Plans moving forward. Per CLD Design plans have been nearly completed. They are currently finalizing the ROW Plans and revising the technical descriptions of takes and easements. CLD received VSE updated Titles from VSE on 11/03. Revised goal to submit the updated ROW Plans and Documents to the Town and VTrans is 11/7/14. CLD to provide update as to whether they are still on schedule for November 7th submission.

2. VSE Contract
 - a. CLD to confirm that they have all the information they need from VSE. The VSE work effort has ended up being more effort than originally envisioned. More details will be provided in a separate email. CLD to provide status on VSE work.

 - b. CLD to inquire into how much time and additional cost VSE believes they are spending on the title revisions/updates that is beyond the level of work in their current contract. Per CLD, the Town prepared the original titles based on the easement information provided by CLD. It is assumed that the format inconsistencies that VSE identified as needing correction are as stated below:

There are multiple instances throughout every document where gender specific pronouns are used, where singular or plural references are used, and also possessive contractions crop up from time to time. In addition, the recording and witness dates are all written as 2012, so I need to change all of those to 20___, and find/replace doesn't necessarily work because 2012 may exist for a deed reference somewhere else in the document.

3. Design/Easement related

It is VHB's understanding that the only outstanding issue related to the ROW or easement is related to the properties at the northern end of the project, Parcels #6141-#6145 see below, where the highway, US Rte 7, is constructed across the adjacent lots under easements. Can Waiver Valuations be prepared for these properties?

4. Waiver Valuations

- a. VHB forwarded waiver valuations for the parcels that are anticipated to only need disconnect & connect to Robin on 09/26/14. Need addresses from Town before these can be submitted to VTrans.

5. Appraisal Parcels

- a. O&K indicated they cannot complete until ROW Plans are approved. Can work on background work.
- b. Parcels #6141-#6145
 - i. Town/VHB to look into this a little more and follow-up with VTrans if needed regarding what needs to be done for these parcels (i.e. waiver valuations versus appraisals).
- c. Mortgage Releases
 - i. Scott R provided a copy of a mortgage release example. This was emailed to VHB, the Town, and CLD and is to be used by the Town to prepare releases for parcels needing appraisals.

C. Design

1. Town/VHB to review fees prepared by CLD for design/construction costs related to two crosswalks and a change in shoulder at the Library. VHB and Town to review.
 2. Parking spaces at West Seminary Street: CLD was able to provide only one parking space, Non-ADA compliant, with adequate offsets from the crosswalk and the driveway to the Credit Union. Town should verify they want one space incorporated into the design. The design plan is being finalized now.
- A. As-builts: Dave Lewis is coordinating directly with A+E as it appears that the as-built points may be "shifted" off the coordinate system used by the project.

Waterline

B. Invoices

- a. A&E has confirmed that JAM as-builts are complete. Town has mailed payment for Pay Application #7 to JAM.
- b. VHB recommends Town approve and sign RE Amendments.
- c. VHB pulling together latest invoice packages

C. As-builts

- a. A&E has uploaded JAM as-built information to the project's dropbox folder, under a subfolder called "As-Built Information". CLD to confirm they are able to download file and review to see how any field changes in the Waterline project (i.e. vicinity of West Seminary intersection) impacts Segment 6 design.

Bridge 114

- A. VHB understands that the Selectboard approved CLD proposal dated 10/08/14 during a special meeting. Has the Town signed the agreement and sent a notice to proceed to CLD?
- B. Has a date for a kick off meeting been set? CLD schedule for this project included a Notice to Proceed date of 11/03/14 and a kick off meeting date of 11/10/14. Pushing out the authorization for the project to begin may push out the completion date for this project.

Other

- A. HMGP Bypass culvert application: The design and assessment of impacts could potentially be funded in advance of construction. Dan noted that FEMA suggested that there is coordination (somehow?) between Segment 6, Bridge 114, and the HMGP project.

October 24, 2014

Ms. Robin Bennett
Town Manager
Town of Brandon
49 Center Street
Brandon, VT 05733



RECEIVED
OCT 27 2014
TOWN OF BRANDON

RE: **Letter Report – Culvert Size and Material**
Town of Brandon
Cobb Hill Culvert Replacement
A+E Project 14043

Dear Robin:

The Town of Brandon retained Aldrich + Elliott, PC (A+E) to prepare the final design of the Cobb Hill Road Culvert Replacement. As the initial step in the final design process, we have reviewed the culvert sizing proposed by the Vermont Agency of Transportation and have obtained preliminary pricing for two different culvert types materials: aluminum and precast concrete. The following narrative summarizes our findings.

A+E conducted a basic hydrologic analysis of the existing stream at the proposed Cobb Hill Road culvert location based on the 25-year stormwater event. For the drainage areas, soil types, land uses, and rainfall information, we concur with VTrans' recommendation to construct either a 20' wide by 6' high box culvert, or a 20' wide by 7' high arch culvert. The exact dimensions of the culvert will be finalized as we proceed further in the final design.

Preliminary budgetary pricing was obtained for an aluminum box culvert and a precast concrete box culvert. For both types of culverts, a site-specific footing design will need to be developed. Three (3) estimates were provided for the precast concrete box culvert, ranging from \$55,000 up to \$100,000, and one (1) estimate was received for the aluminum box culvert at \$55,000. Please note that the budgetary pricing we received excludes the cost of the footing, any sitework, bypassing/temporary culvert, assembly, crane work, or excavation. It is assumed that the cost for these items noted are relatively similar regardless of the type of culvert being installed. Information provided from various aluminum and precast culvert vendors is attached to this Letter Report for your reference.

It is our opinion that while precast concrete may have a slightly longer life-cycle than aluminum, the overall cost of material and installation will be less expensive with aluminum. Given that this is a FEMA-funded project where cost is typically the deciding factor, we conclude that the aluminum box culvert is the less expensive solution and still achieves a similar goal as the precast concrete culvert option.

We are seeking concurrence from the Town of Brandon regarding the design and installation of an Aluminum Box Culvert to replace the existing Cobb Hill Culvert.



If you have any questions, please feel free to contact us.

Sincerely,

Aldrich + Elliott, PC

A handwritten signature in black ink, appearing to be 'Jason R. Booth'. The signature is written in a cursive style with a large loop at the end.

Jason R. Booth, PE
Project Manager

Attachments

CC: Peter O'Grady, Director of Public Works, Town of Brandon
Mary Andes, VT Department of Public Safety
Brett Pierce, VT Department of Public Safety

**ALUMINUM
BOX CULVERT**

Contech

October 13, 2014

Project: Brandon, VT Arch, Brandon VT (DYOB REFERENCE #203954)

As requested, the following is a Contech Aluminum Box Culvert System ENGINEER'S COST ESTIMATE for the above referenced project. This ESTIMATE is intended for preliminary estimating purposes only and should **not** be interpreted as a final QUOTATION. The information presented is based on the DYOB referenced above.

Contech will fabricate and deliver the following described Aluminum Box Culvert System components and appurtenances:

DESCRIPTION OF SUPPLIED MATERIALS:

- Contech Aluminum Box Culvert Structure Number 46
- 36.25 L.F. of Structure Number 46, 20'-3" Span x 8'-5" Rise Aluminum Box Culvert
- Two (2) Aluminum headwalls with anchors and connection hardware
- Four (4) Aluminum wingwalls with deadman anchors and connection hardware

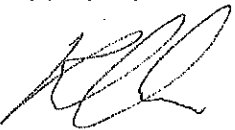
***ESTIMATE - \$55,000 Delivered**

These costs do not include the foundation, or installation costs. As part of the construction process, the contractor is to perform the items listed below in accordance with the installation drawings:

- Construct cast-in-place foundations (if applicable)
- Unload materials at jobsite location
- Assemble the plates
- Excavate and backfill the structure

Please contact me at 518-636-5881 should you have any questions or need additional information. Thank you for your interest in the CON/SPAN[®] Bridge System.

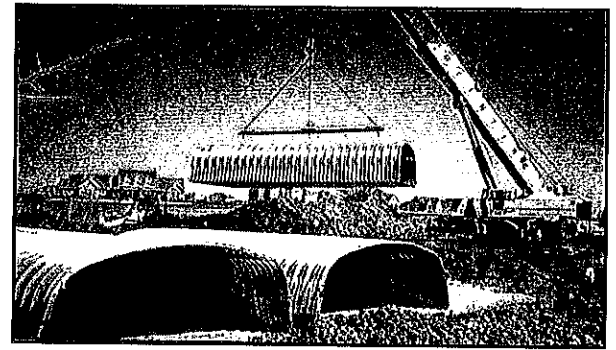
Respectfully,



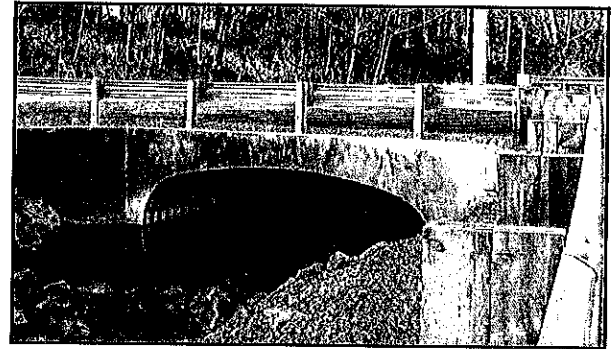
Kevin J. Giambrone, P.E.

Aluminum Box Culvert

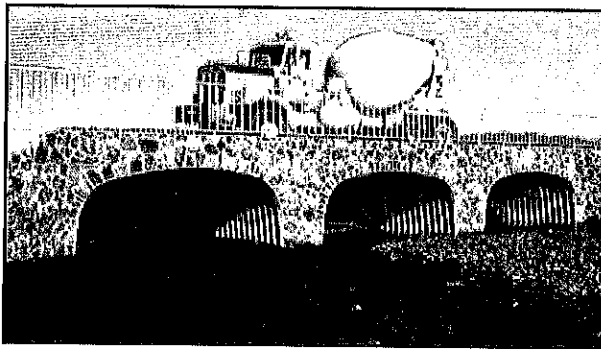
- Over 7,000 installations since 1976
- Spans to 35 ft
- Wide-span, low-rise structures
- Ideal for small bridge replacements
- Variety of shapes and sizes
- Lightweight
- Fast, easy, low cost installation
- Suitable for rehabilitation
- Extensive technical support
- Economical solution



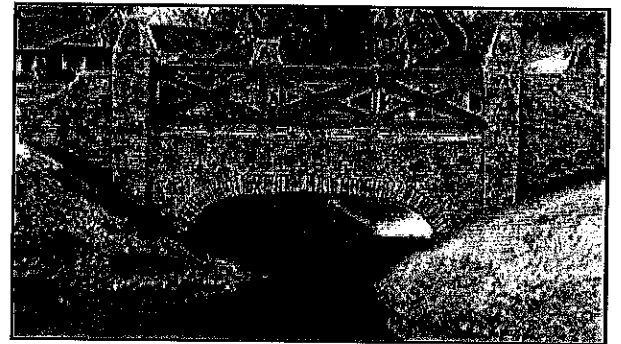
Aluminum Box Culvert - multi-cell installation



Aluminum Box Culvert - stream crossing



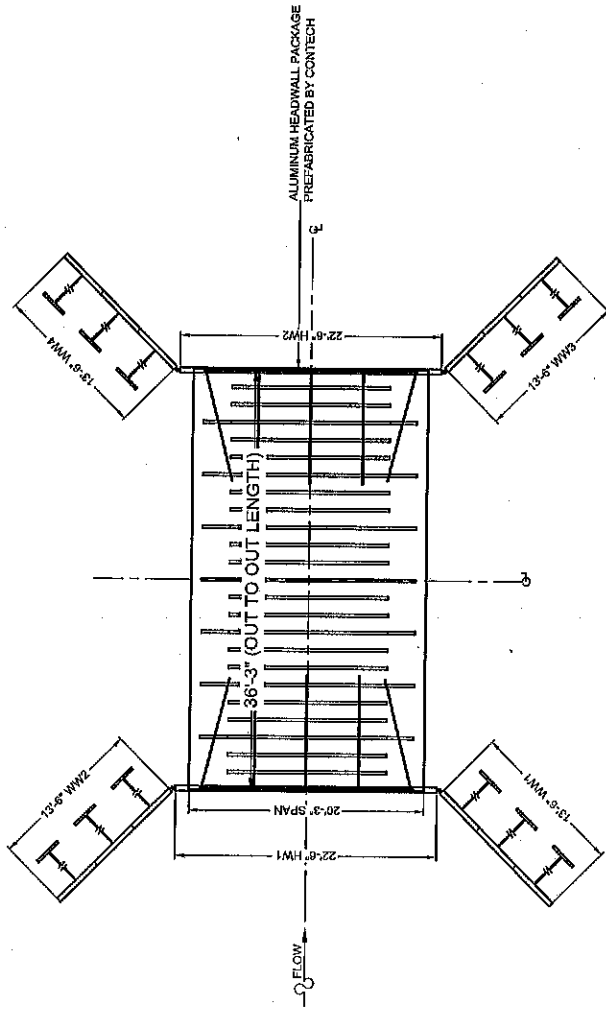
Aluminum Box Culvert - county road bridge



Aluminum Box Culvert - aesthetic finish



Aluminum Box Culvert - stream crossing



BRIDGE PLAN
1/2" = 1'-0"

PRELIMINARY
NOT FOR CONSTRUCTION

PROJECT No.	209854	DATE	10/13/2014
DESIGNER	DYOB	DRAWN	DYOB
CHECKED	DYOB	APPROVED	DYOB
SHEET No.	1	OF	5

Brandon, VT Arch
Aluminum Box Culvert
20'-3" Span x 8'-5" Rise (Structure Number 46)
Brandon, Vermont

CONTECH
STRUCTURAL PLATE

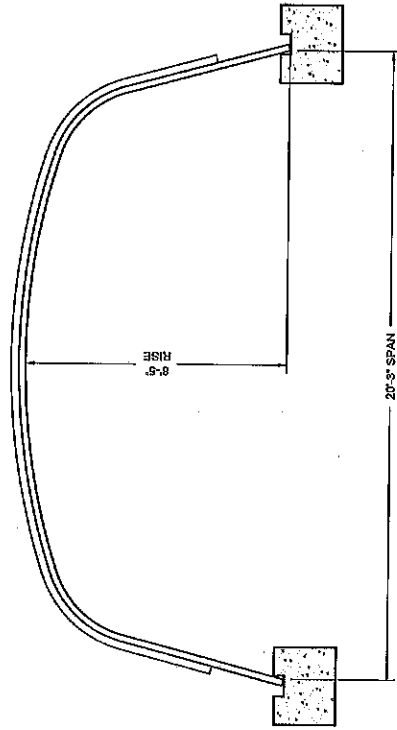
DYOB
DRAWING

CONTECH
ENGINEERED SOLUTIONS LLC

www.contechES.com
5025 Centre Pointe Dr., Suite 400, West Chester, OH 45389
800-398-1122 613-645-7000 613-645-7833 FAX

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CROSS SECTION

PRELIMINARY
NOT FOR CONSTRUCTION

PROJECT NO.	DATE
303384	10/19/2014
DESIGNED BY	DRAWN BY
DYOB	DYOB
CHECKED BY	APPROVED BY
DYOB	DYOB
SHEET NO.	2 OF 5

Brandon, VT Arch
Aluminum Box Culvert
20'-3" Span x 8'-5" Rise (Structure Number 46)
Brandon, Vermont

CONTECH
STRUCTURAL PLATE

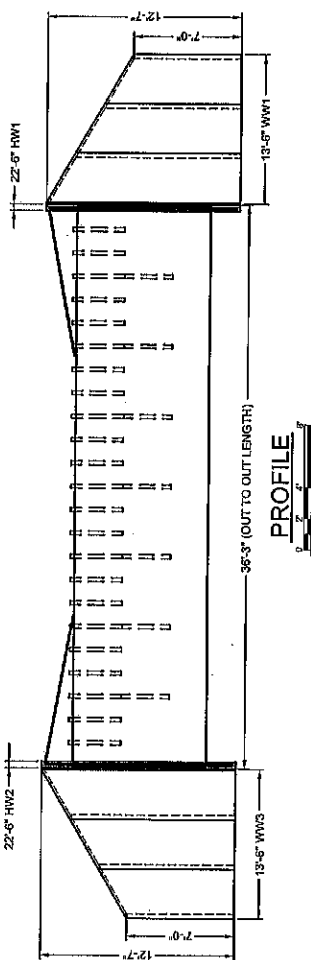
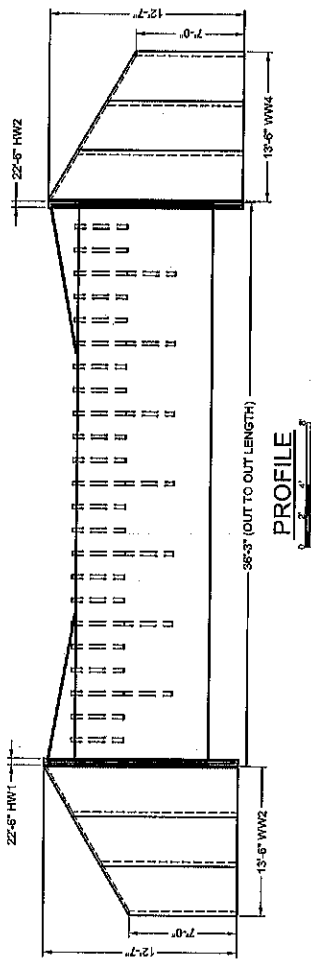
DYOB
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PRELIMINARY
FOR PER CONSTRUCTION

PROJECT NO.	10152014
ISSUE NO.	01
DATE	10/15/2014
DESIGNED BY	DYOB
CHECKED BY	DYOB
APPROVED BY	DYOB
SHEET NO.	4 of 5

Brandon, VT Arch
Aluminum Box Culvert
20'-3" Span x 8'-5" Rise (Structure Number 46)
Brandon, Vermont

CONTECH
ENGINEERED SOLUTIONS LLC
STRUCTURAL PLATE

DYOB
DRAWING

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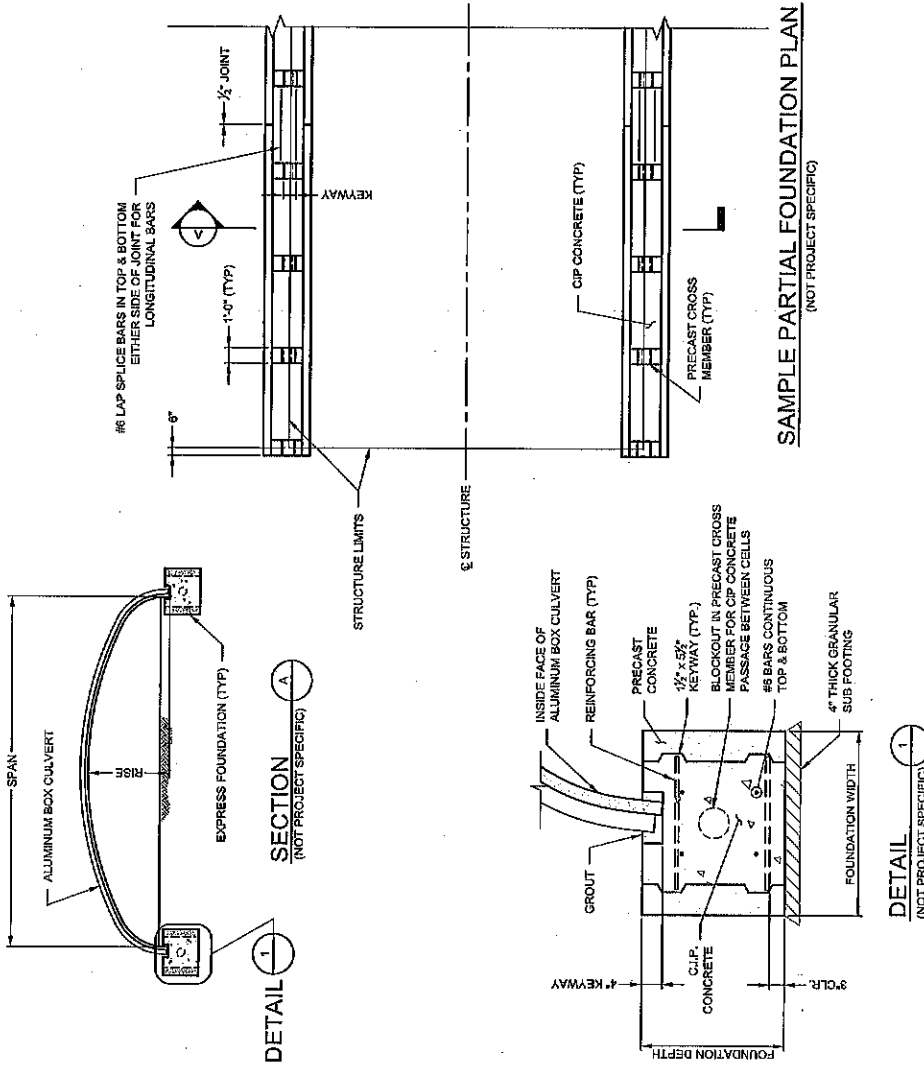
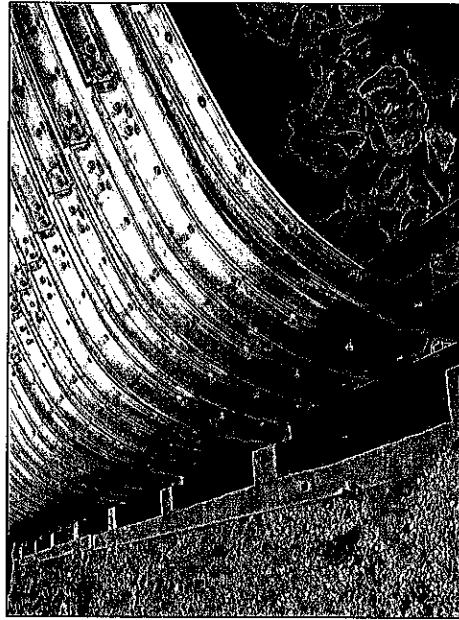
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Information supplied by others.

SAMPLE DRAWING ONLY

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CONTECH
STRUCTURAL PLATE

DYOB
DRAWING

PRELIMINARY
UNFOR CONSTRUCTION

Brandon, VT Arch
Aluminum Box Culvert
20'-3" Span x 8'-5" Rise (Structure Number 46)
Brandon, Vermont

PROJECT NO.	203954	DATE	10/13/2014
DESIGNED BY	DYOB	DRAWN BY	DYOB
CHECKED BY	DYOB	APPROVED BY	DYOB
DATE PLOTTED	5	SCALE	5

PRECAST CONCRETE

BOX CULVERT

Contech

October 13, 2014

Project: 203953 Brandon, VT Arch, Brandon VT (DYOB REFERENCE #203953)

As requested, the following is a CON/SPAN[®] O-Series Bridge System ENGINEER'S COST ESTIMATE for the above referenced project. This ESTIMATE is intended for preliminary estimating purposes only and should **not** be interpreted as a final QUOTATION. The information presented is based on the DYOB referenced above.

Contech will fabricate and deliver the following described CON/SPAN[®] O-Series Bridge components and appurtenances:

DESCRIPTION OF SUPPLIED MATERIALS:

- CON/SPAN O-Series O120 structure
- 35 L.F. of 1 Cell O120 20'-0" Span x 9'-3 5/8" Rise CON/SPAN[®] O-Series Precast Concrete units (8 FT. Typical Lay Length)
- Two (2) precast headwalls
- Four (4) precast wingwalls with mounting hardware
- Joint sealant material
- Masonite shims
- Filter fabric and perforated drain tile
- On-site consultation during installation

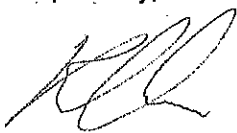
***ESTIMATE - \$100,000 Delivered**

These costs do not include the foundation, or installation costs. As part of the construction process, the contractor is to perform the items listed below in accordance with the installation drawings:

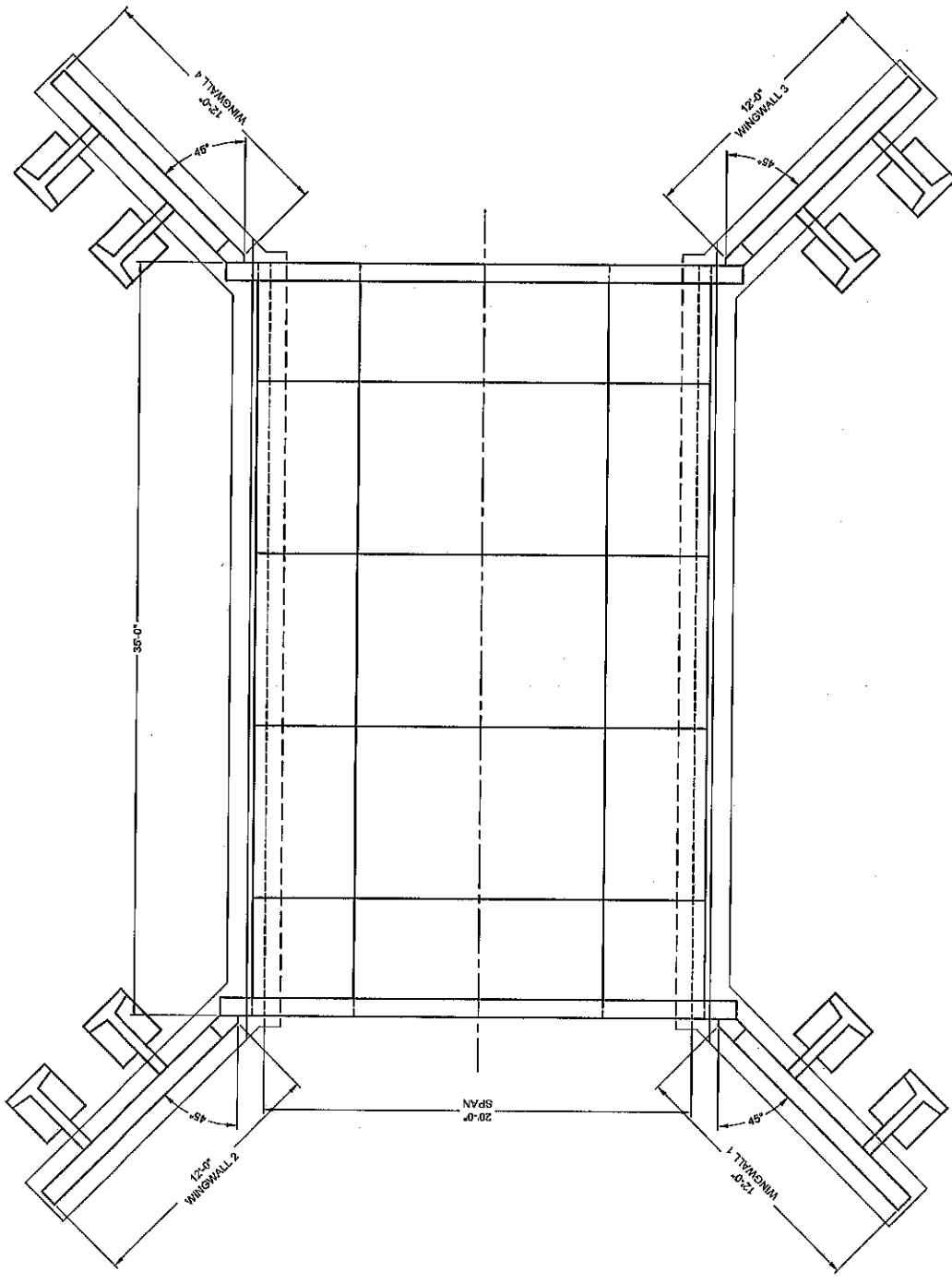
- Construct cast-in-place foundations
- Unload and set structure utilizing crane
- Grout the unit legs and wingwalls into the keyway
- Apply all joint sealing material
- Excavate and backfill the structure

Please contact me at 518-636-5881 should you have any questions or need additional information. Thank you for your interest in the CON/SPAN[®] Bridge System.

Respectfully,



Kevin J. Giambrone, P.E.



DOWNSTREAM

UPSTREAM

BRIDGE PLAN

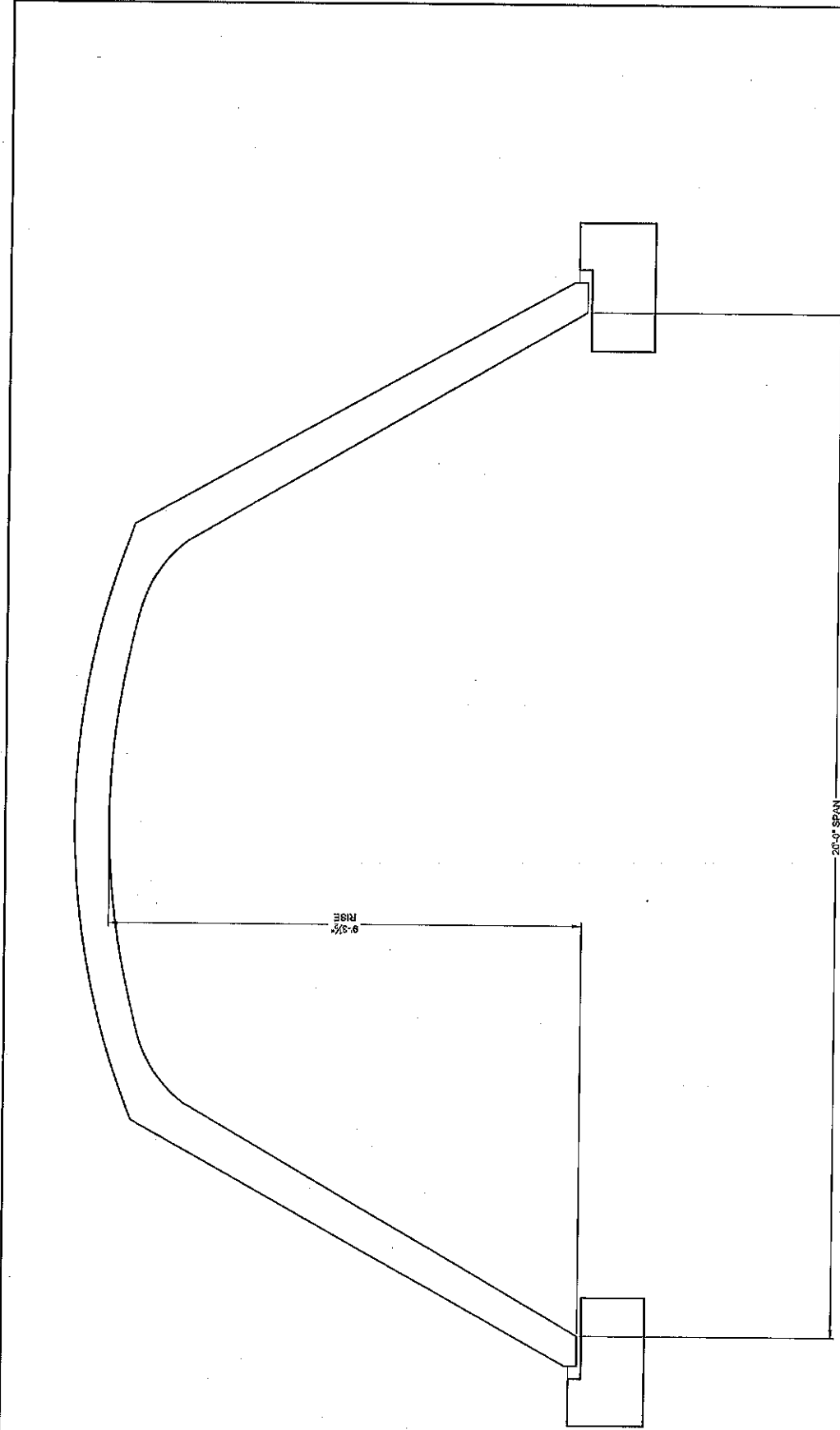
PROJECT NO.	203853	DATE	10/19/2014
DESIGNED BY	DYOB	DRAWN BY	DYOB
CHECKED BY	DYOB	APPROVED BY	DYOB
SHEET NO.	1	OF	5

Brandon, VT Arch
 CON/SPAN O-Series 0120 20'-0" Span x 9'-3 5/8" Rise
 1 Cell - 35' Long
 Brandon, Vermont



CONTECH
 ENGINEERED SOLUTIONS LLC
 www.contech.com
 8025 Centre Pointe Dr., Suite 400, West Chester, OH 45389
 800-338-1122 513-646-7900 513-646-7993 FAX

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CROSS SECTION

PROJECT NO.	2019R03	SHEET NO.	10/12/2014
DATE	10/12/2014	DESIGNED BY	DYOB
DESIGNED BY	DYOB	CHECKED BY	DYOB
CHECKED BY	DYOB	APPROVED BY	DYOB
APPROVED BY	DYOB	SHEET NO.	2 of 5

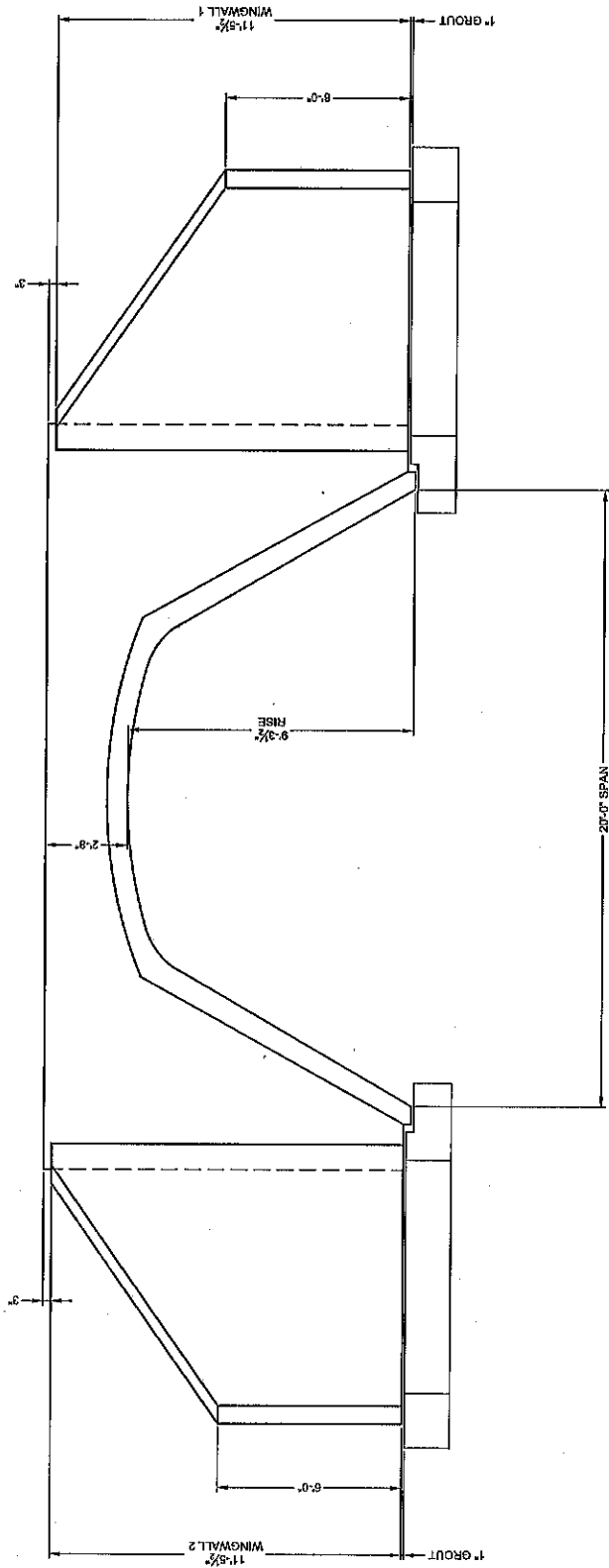
Brandon, VT Arch
 CONSPAN O-Series O120 20'-0" Span x 9'-3 5/8" Rise
 1 Cell - 35' Long
 Brandon, Vermont



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UPSTREAM END ELEVATION

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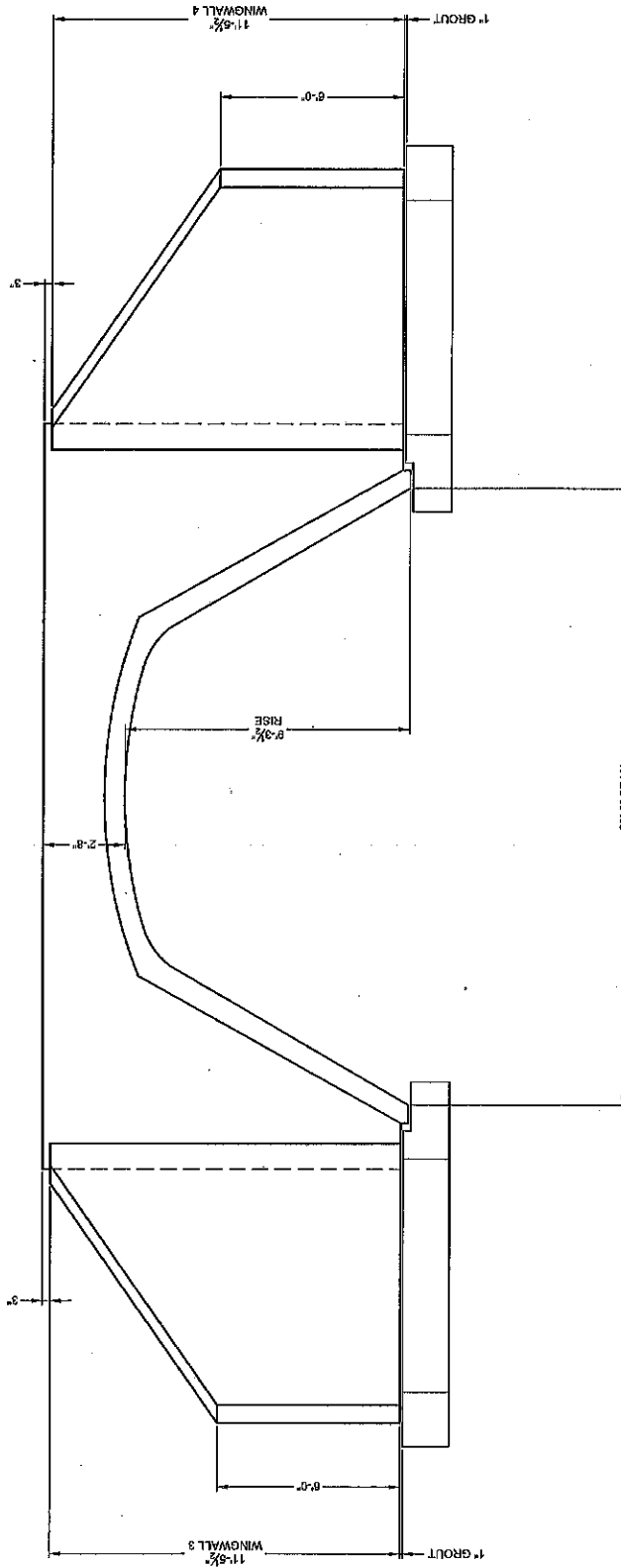
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SERIES
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DRAWINGS

Brandon, VT Arch
CON/SPAN O-Series O120 20'-0" Span x 9'-3 5/8" Rise
1 Cell - 35' Long
Brandon, Vermont

PROJECT NO.	203853	DATE	10/13/2014
DRAWN BY	DYOB	CHECKED BY	DYOB
DESIGNED BY	DYOB	APPROVED BY	DYOB
SHEET NO.	3	OF	5



DOWNSTREAM END ELEVATION

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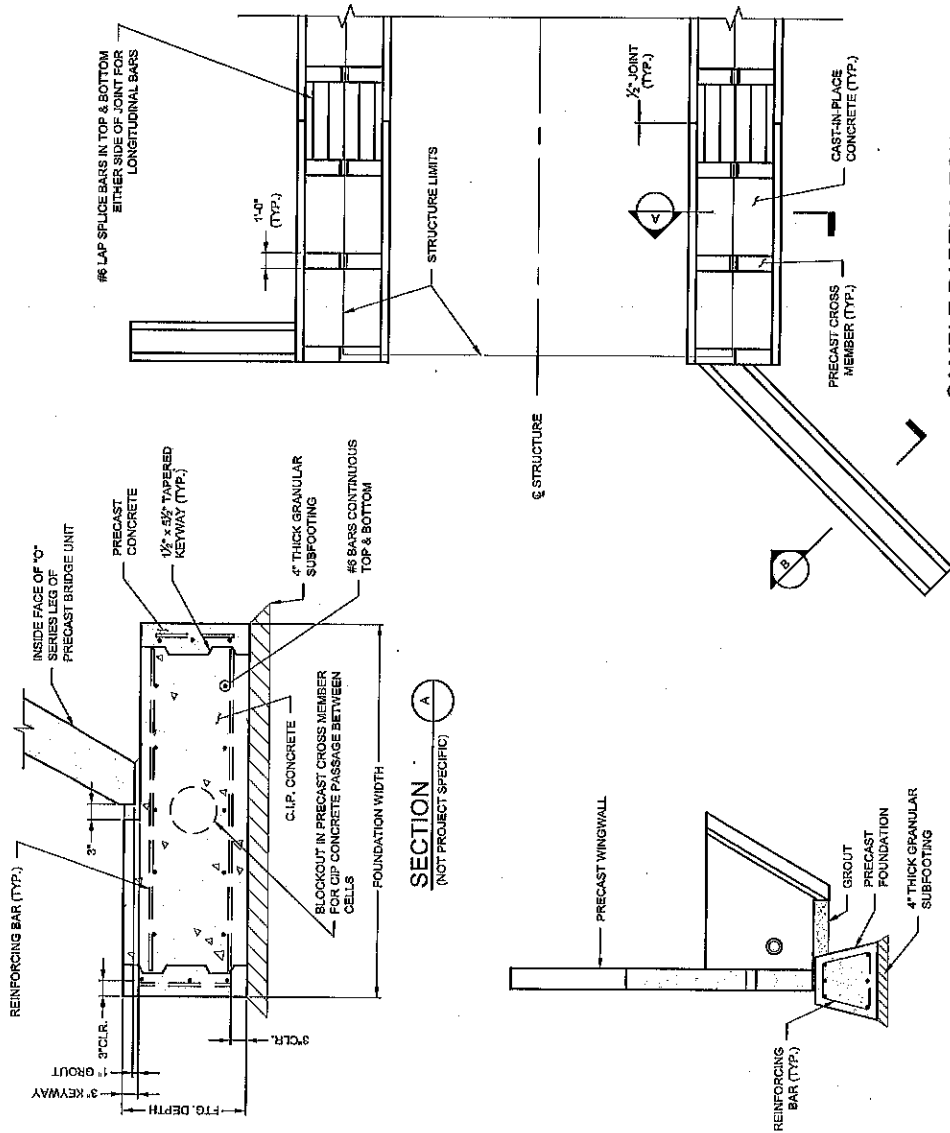
Brandon, VT Arch
CONSPAN O-Series O120 20'-0" Span x 9'-3 5/8" Rise
1 Cell - 35' Long
Brandon, Vermont

PROJECT NO:	REC. NO.:	DATE:
203853		10/13/2014
DESIGNER:	DRAWN:	
DYOB	DYOB	
CHECKED:	APPROVED:	
DYOB	DYOB	
SHEET NO:		
	4	5

EXPRESS FOUNDATIONS



EXPRESS FOUNDATIONS



SAMPLE PARTIAL FOUNDATION PLAN
(NOT PROJECT SPECIFIC)

SAMPLE DRAWING ONLY

CON/SPAN O-SERIES
ENGINEERED SOLUTIONS LLC
www.conspanseries.com
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800-334-1122 513-645-7000 513-645-7993 FAX

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800-334-1122 513-645-7000 513-645-7993 FAX

CONTECH
DYOB
DRAWING

PROJECT No. 203953
DESIGNED BY DYOB
CHECKED BY DYOB
DRAWN BY DYOB
DATE 10/13/2014

BRANDON, VT ARCH
CON/SPAN O-SERIES O120 20'-0" SPAN x 9'-3 5/8" RISE
1 CELL - 35' LONG
BRANDON, VERMONT

5 OF 5

DRWING 0120 O120 10/13/2014 143 PM

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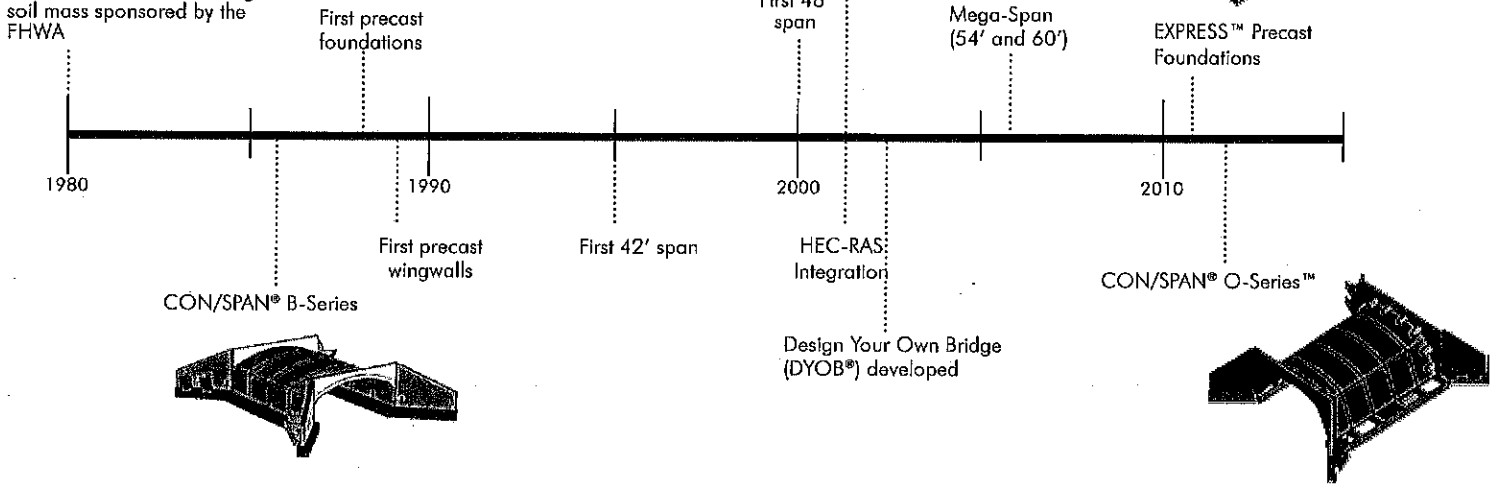
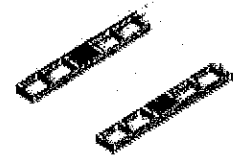
CON/SPAN® O-SERIES™

With a history of innovation and experience, Contech has taken precast buried bridge systems to the next level with the optimization of the **CON/SPAN® O-Series™**. Requiring less concrete per open area than any other precast buried bridge structure, the O-Series is the ideal blend of hydraulic efficiency and structural capacity.

A Legacy of Innovative Technologies...

Extensive analysis of the buried structure and its interaction with surrounding soil mass sponsored by the FHWA

HITEC published their evaluation of the CON/SPAN wingwall system



Taken to the Next Level of Optimization...

Designed for structural capacity

Precast Arch, circa 1960

Designed for hydraulic efficiency

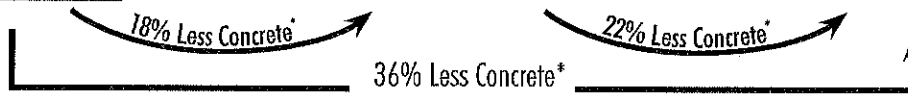
3-Sided Flat-Top, circa 1970

GOOD BLEND of hydraulic efficiency and structural capacity

CON/SPAN® B-Series, circa 1980

BEST BLEND of hydraulic efficiency, structural capacity, less material

CON/SPAN® O-Series
Featuring EXPRESS™ Foundations
Released in 2012



*dependent upon actual project

EXPRESS

Foundations

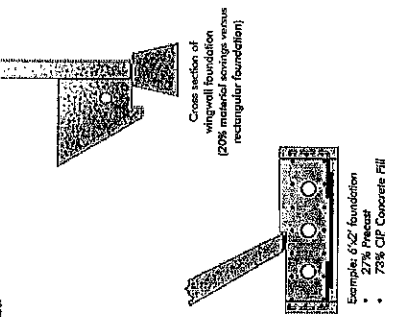
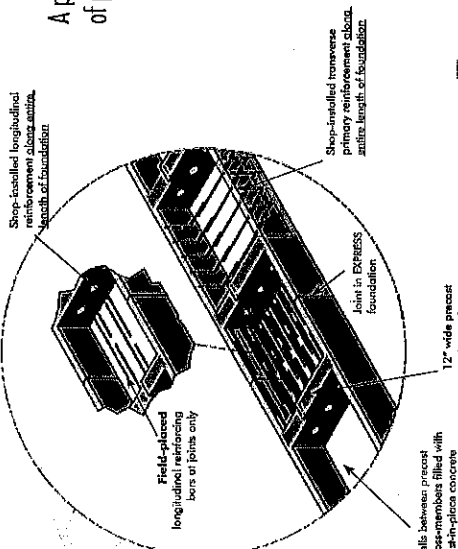
A precast foundation system that blends the speed of precast with the economy of cast-in-place

Benefits to You

- Provides ease and speed of installation
- Alleviates hazardous working conditions
- Trapezoidal foundation reduces wingwall concrete quantities
- Minimal reinforcement to be placed on site
- Pick weights and sizes customized to your equipment

Construction Process

1. Excavate and prepare foundation subgrade
2. Unload and place precast foundation sections
3. Place minimal reinforcing at joints to provide foundation continuity
4. Set precast bridge units, headwalls and wingwalls
5. Fill cells with cast-in-place concrete
6. Seal joints, grout wingwalls and backfill



Design Challenges »	O-Series		B-Series		% Diff	
	Q425	Q327	Q425	Q327	O-Series	B-Series
Shape	25	28	27	28	-4%	-4%
Span (ft)	5	6	9.4	8	18%	18%
Rise (ft)	1.96	2.84	1.94	1.95	-22%	-22%
WW Area (sq ft)	108	211	2.46	3.14	-40%	-40%
Concrete (tons/ft)	8	6	137	227	33%	33%
Steel (lb/ft)	3	4	9	12	-25%	-25%
Truckle loads (total pieces)	15.68	17.04	21.12	18.84	12%	12%
Weight (tons/unit)						

Design Challenges »

- Clear span required = 25'
- Required rise = 4' min / 10' max
- Structure length = 72'
- No hydraulic ramps, clear-span only

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ACCELERATED BRIDGE CONSTRUCTION

ABC is bridge construction that uses innovative planning, design, materials and construction methods in a safe and cost-effective manner to reduce the onsite construction time that occurs when building new bridges or replacing and rehabilitating existing bridges.

ABC improves


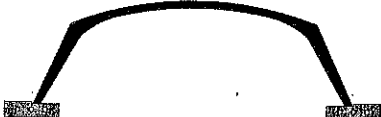
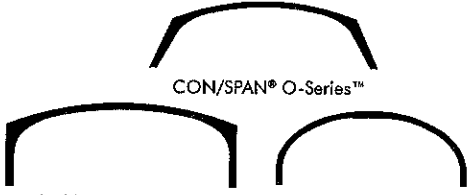
- Site constructability
- Total project delivery time
- Work zone safety for the traveling public

ABC reduces

- Traffic impacts
- Onsite construction time
- Weather-related time delays



Application Optimization

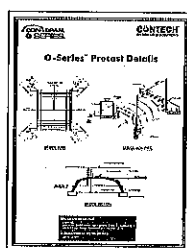
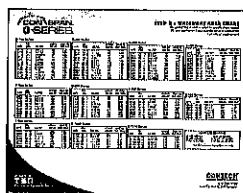
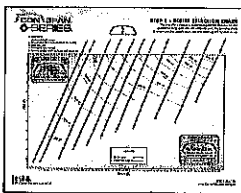
Wetlands & Clear Spanning Optimization	Hydraulic Optimization	Clearance Box/Grade Separation Optimization
 <p>CON/SPAN® O-Series™</p>	 <p>CON/SPAN® O-Series™</p>	 <p>CON/SPAN® O-Series™</p> <p>CON/SPAN® B-Series BEBO® Arch</p>
<p>Maximizing span for sensitive environmental conditions.</p>	<p>Maximizing waterway and span area for hydraulic efficiency.</p>	<p>Minimizing excess materials, while closely matching clearance diagram.</p>

Contech. Your Project Partner.

Experience the value of Contech's products and extensive technical support. Our proven innovative approach and engineering resources can help you discover the most economical solution for your site without compromising your expectations for safety, reliability and performance.

CONTECH can provide design tools and info to help optimize your project:

- Series Selection Chart
- Waterway Area Charts
- O-Series Drawing Details
- Hydraulic Coordinates for HEC-RAS and HY-8
- Wetted Perimeter Charts
- Vertical and Horizontal Foundation Reactions



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Camp Precast

Rachel Marvin

From: Travis Brousseau <travis@campprecast.com>
Sent: Wednesday, October 15, 2014 9:34 AM
To: Rachel Marvin
Cc: Jon Harrington
Subject: FW: Budgetary Quote for 3-sided Precast Structure

Rachel

Budgetary Number for this 3-sided culvert \$76,446.00 based on information given

1. Culvert Sections
2. Two Headwalls (L-shaped, attached at jobsite with mechanical fasteners)
3. Precast Footers for culvert
4. 4 – 10' long wingwalls
5. Cut-off walls under wing-walls
6. Drawings/engineering
7. Delivery – Off loaded by others

Please call or email with any questions

Thanks

Travis Brousseau
Camp Precast Concrete Products Inc.
78 Precast Road, Milton, VT 05468
Phone: 802-893-2401
Fax: 802-893-1542
Email: travis@campprecast.com

Visit our website at: www.campprecast.com

----- Original Message -----

Subject: Budgetary Quote for 3-sided Precast Structure
Date: Fri, 10 Oct 2014 19:42:05 +0000
From: Rachel Marvin <rmarvin@aeengineers.com>
To: 'jon@campprecast.com' <jon@campprecast.com>

Hi Jon,

I'm looking for some budgetary pricing on that 3-sided concrete culvert, which I briefly talked with you about a few weeks ago. This is for the Town of Brandon, VT. We've done a topo survey of the site, so I have a site plan and some section views which I can send to you either later this afternoon or on Monday, if necessary. Attached is a sketch of approximately what the downstream end of the box culvert would look like.

The overall dimensions, not including the footing, is 20 feet wide x 6 feet high (overall clear opening) x 35 feet long. The top of the roadway above this box culvert is roughly 6 feet above the top of the opening, at it's highest. On the upstream side it's probably more like 3 feet above the top of culvert. These vertical walls above the culvert ends

are mainly to hold the roadway subbase material in place .. it's not meant to be a 6 foot thick concrete bridge deck. Does that make sense?

In addition to this 3-sided structure, we'll also need wingwalls. Since I'm not sure of their exact dimensions right now, is there any chance you could give me pricing per square foot for wingwalls?

Since I don't have exact dimension of the footing, I'll keep that separate for now. It may need to be cast-in-place anyway since we have some ledge that we'll likely be sitting once you go subsurface.

I'm try to put this together for Monday end of day, so if you could get me some rough numbers early Monday that would be greatly appreciated. You may not need the site plan and sections at this point since the overall structure is relatively straightforward for these purposes.

Let me know if there's any other info you need. Thank you.

Rachel

Rachel E. R. Marvin, P.E.

Staff Engineer

Aldrich + Elliott, PC

WATER RESOURCE ENGINEERS

6 Market Place, Suite 2

Essex Junction, VT 05452

Tel: 802.879.7733 x 107

Fax: 802.879.1742

email: rmarvin@AEengineers.com

website: www.AEengineers.com

Please consider the environment before printing this email.

Fort Miller

RECORD OF TELEPHONE CONVERSATION

Date: Friday, October 10, 2014 From: Rachel Marvin, PE
 Time: 2:15 pm (approx.) To: John @ Fort Miller
 Phone No: (518) 695-5000 Project No./Name: 14043 – Brandon Cobb Hill Culvert
 Re: Precast Concrete Box Culvert

Items Discussed:

John says the most efficient concrete culvert is a 3-sided box culvert.
Footings are typically cast-in-place especially if ledge is anticipated. Tie footing into
ledge, either with cast-in-place footing or precast footing that is sitting on a bed of
mortar. Budgetary pricing for a 3-sided culvert with dimensions 20' x 7' x 35' is
\$55,000. This is just for the precast culvert including delivery to the site. This does
not include the footing, offloading, excavation, site work, crane, etc.
Cantilever style retaining wall (18 feet high) may be too large to transport. Maybe
a retaining wall system (T-Wall). T-Wall units are \$30/sf delivered. Cantilevered
retaining wall is \$60/sf delivered. Calculate area from the bottom of the footing
to the top of the wall.



518.695.5000
P.O. Box 98
Schuylerville, NY 12871



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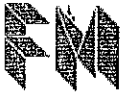
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Cantilevered

Fort Miller manufactures cantilevered wing walls for retention are required. Three cantilevered sections are shown.



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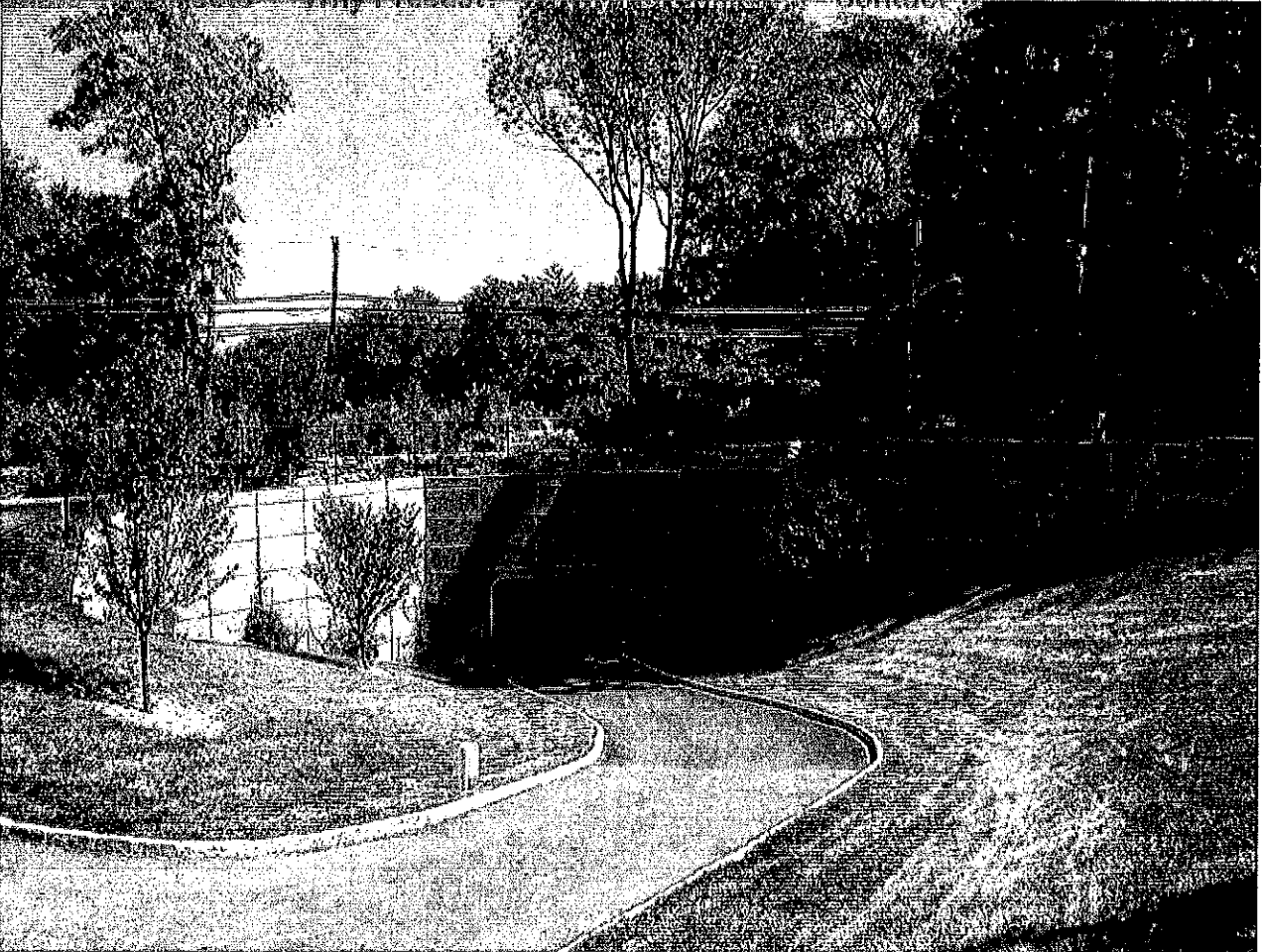
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T-WALL

Fort Miller is the largest manufacturer of precast concrete retaining walls in the world. Our walls range from a smooth finish to a rough, textured finish. A variety of finishes can be added to the wall. T-WALL is approved for use by the American Concrete Institute. T-WALL is often the preferred choice for retaining walls and can be produced in a variety of colors.

T-WALL® Retaining Walls

T-WALL® Construction



Old Oaks Country Club - T-Wall - 3image 3 of 6nextpreviousclose

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Manually Selected For Check Acct 01(10 General Fund) 11/10/2014 To 11/10/2014

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100961	A1 SEWER & DRAIN SERVICE, INC 123435	locate/pump septic syste	325.00	0.00	325.00	39574	11/10/14
200263	ALDRICH & ELLIOTT, PC 75139	FEMA Charges	2282.06	0.00	2282.06	39575	11/10/14
200263	ALDRICH & ELLIOTT, PC 75247	FEMA Billing	4506.85	0.00	4506.85	39575	11/10/14
300541	ASSOCIATION FOR RETARDED CITIZ NOV 2014	APPROPRIATION	875.00	0.00	875.00	39577	11/10/14
100598	AUBUCHON CO - BRANDON - STORE 468444	PAINT AND PROPANE	91.66	0.00	91.66	39578	11/10/14
310343	BEAYON, SALLY & JOE NOV 2014	FOOTBALL REFUND	50.00	0.00	50.00	39579	11/10/14
310386	BELL, CINDY 11/4/14	11/4/14 polls	130.00	0.00	130.00	39580	11/10/14
100900	BILODEAU, MATTHEW D 0063-0005A	tax over payment	90.09	0.00	90.09	39581	11/10/14
310363	BLIER, KEVIN & KRISTIN NOV 2014	Refund FB Equip Dep.	100.00	0.00	100.00	39582	11/10/14
310360	BLOW, SAMANTHA & KEVIN NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39583	11/10/14
300341	BOSTON CELTICS GROUP SALES 10-29-2014	VARIOUS TICKETS	2250.00	0.00	2250.00	39584	11/10/14
310468	BOVEY, ERICA NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39585	11/10/14
100245	BRANDON AREA CHAMBER OF COMMER NOV 2014	APPROPRIATION	250.00	0.00	250.00	39586	11/10/14
100305	BRANDON AREA RESCUE SQUAD NOV 2014	APPROPRIATION	5183.75	0.00	5183.75	39587	11/10/14
100275	BRANDON FREE PUBLIC LIBRARY NOV 2014	APPROPRIATION	7083.34	0.00	7083.34	39588	11/10/14
100625	BRANDON INDEPENDENCE DAY CELEB NOV 2014	APPROPRIATION	1500.00	0.00	1500.00	39589	11/10/14
100280	BRANDON LUMBER & MILLWORK CO. 484993/3	trash bags	14.99	0.00	14.99	39590	11/10/14
100310	BRANDON SENIOR CITIZENS CENTER NOV 2014	APPROPRIATION	1068.75	0.00	1068.75	39591	11/10/14
330435	BRICKELL, CHRISTOPHER 10-29-14	chief conference Fla	827.02	0.00	827.02	39592	11/10/14
310354	BROWN, GENEVIEVE NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39593	11/10/14
100051	CARR, BERNIE 11-4-14	counter	25.00	0.00	25.00	39595	11/10/14
100592	CHAMPLAIN OIL COMPANY INC CL152567	gas	274.32	0.00	274.32	39597	11/10/14
100592	CHAMPLAIN OIL COMPANY INC CL152570	gas	1513.33	0.00	1513.33	39597	11/10/14
301043	GIVES CORPORATION, DBA 4458993	winter maint supplies	189.30	0.00	189.30	39598	11/10/14
301043	GIVES CORPORATION, DBA 4459097	conveyer bed chain	912.00	0.00	912.00	39598	11/10/14
100346	CLARK'S TRUCK CENTER 347607	cutting edges	494.93	0.00	494.93	39599	11/10/14
310097	COMCAST HW 10-27-14	NOV PHONE & INT	104.61	0.00	104.61	39600	11/10/14
310097	COMCAST PD 10-27-14	NOV PHONE & INTERNET	231.08	0.00	231.08	39601	11/10/14
100567	COOLIDGE, BERTRAM NOV 2014	9/11/14 & 11/4/14	150.00	0.00	150.00	39603	11/10/14
310357	CROSSMON, BILL & SARAH NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39604	11/10/14
330426	CVC PAGING HW10300241	HW PAGERS NOV	11.95	0.00	11.95	39605	11/10/14
310469	DAME, MICHAEL NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39606	11/10/14
310347	DAVIS, KRISTINA NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39607	11/10/14
310359	DENIS, KIPP NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39608	11/10/14
310107	DESFORGES, MARY NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39609	11/10/14
310400	DOTY, ARTHUR NOV 2014	multiple meetings	150.00	0.00	150.00	39610	11/10/14
300965	FAIVRE, LOUIS NOV 2014	9/11, 11/3 & 11/4	85.00	0.00	85.00	39613	11/10/14
330422	FERGUSON WATERWORKS #590 0370559	soil probe rod	80.00	0.00	80.00	39614	11/10/14
300187	FLORENCE CRUSHED STONE 220622	crushed stone	298.59	0.00	298.59	39615	11/10/14
100925	FOLEY SERVICES INC 487972	uniforms	39.25	0.00	39.25	39616	11/10/14
100925	FOLEY SERVICES INC 489305	uniforms	39.25	0.00	39.25	39616	11/10/14
310445	FOXCROFT FARM NOV 2014	APPROPRIATION	3750.00	0.00	3750.00	39617	11/10/14
100650	GALLS, AN ARAMARK COMPANY 002568954	shirts	230.00	0.00	230.00	39619	11/10/14
100690	GIDDINGS MANUFACTURING CO INC 52999	signs	28.00	0.00	28.00	39620	11/10/14
310128	GLENNA L. POUND CPA 10-30-14	10/1-10/26	2161.25	0.00	2161.25	39621	11/10/14
310466	GRANGER, LISA NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39622	11/10/14
100725	GREEN MOUNTAIN GARAGE 059551	filters	194.45	0.00	194.45	39623	11/10/14
100725	GREEN MOUNTAIN GARAGE 060201	coupler/fittings/clamp	10.05	0.00	10.05	39623	11/10/14
100725	GREEN MOUNTAIN GARAGE 060518	coupler	16.22	0.00	16.22	39623	11/10/14
100761	HARRIS, WILDA NOV 2014	polls 11/4/14	130.00	0.00	130.00	39624	11/10/14

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310470	HAYES, RICKY	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39625 11/10/14
310465	HUDSON, LAURIE & FRANK	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39627 11/10/14
100811	INITIAL IDEAS	43369	2 election badges	13.25	0.00	13.25	39628 11/10/14
310401	JOHNSON, KATHLEEN	NOV 2014	911/14, 11/3 & 11/4/14	75.00	0.00	75.00	39630 11/10/14
310033	KNAPP, ELLEN	NOV 2014	counter 11/4/14	25.00	0.00	25.00	39631 11/10/14
310369	LAROUCHE, TANYA	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39632 11/10/14
100971	MALLORY'S AUTOMOTIVE INC	8919	change over tires	49.95	0.00	49.95	39633 11/10/14
100971	MALLORY'S AUTOMOTIVE INC	8920	maint to 2010 Charger	126.38	0.00	126.38	39633 11/10/14
100971	MALLORY'S AUTOMOTIVE INC	8921	lube/oil/filter/inspect	76.43	0.00	76.43	39633 11/10/14
100971	MALLORY'S AUTOMOTIVE INC	8922	rear bulb	16.50	0.00	16.50	39633 11/10/14
100971	MALLORY'S AUTOMOTIVE INC	8935	inspection	35.00	0.00	35.00	39633 11/10/14
100588	MARKOWSKI EXCAVATING, INC.	V-15087	gravel	1565.55	0.00	1565.55	39689 11/10/14
310471	MARTIN, JASON & KAREN	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39690 11/10/14
310340	MCCULLOUGH, CHRIS	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39691 11/10/14
310460	MCCULLOUGH, KELLY	NOV 2014	Refund FB Equip Dep.	100.00	0.00	100.00	39692 11/10/14
300901	MCDONALD, JOHN	NOV 2014	11/4/14 polls	25.00	0.00	25.00	39693 11/10/14
310472	MCKIRRYHER, LENA	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39694 11/10/14
310304	MIKE'S FUELS, LLC	249224	diesel fuel @ HWY	637.87	0.00	637.87	39695 11/10/14
100949	MITCHELL'S, INC	46677	DUFFLE BAGS	910.00	0.00	910.00	39696 11/10/14
310389	MOBILE MINI, INC	159030750	NOV VAULT RENTAL	244.87	0.00	244.87	39697 11/10/14
100149	MODERN CLEANERS & TAILORS, INC	OCT2014	uniform maintenance	106.50	0.00	106.50	39698 11/10/14
300966	MUNGER, MARJORIE	NOV 2014	9/11/14, 11/3 & 4/14	170.00	0.00	170.00	39699 11/10/14
310365	NELLSON, MARNI	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39700 11/10/14
310438	NEUSE, DUPREY & PUTNAM, P.C.	17914	release of land	105.00	0.00	105.00	39701 11/10/14
100788	NEW ENGLAND MUNICIPAL RESOURCE	33289	TAX FORMS	172.00	0.00	172.00	39702 11/10/14
100788	NEW ENGLAND MUNICIPAL RESOURCE	33345	NOV ASSESSMENT	1333.33	0.00	1333.33	39702 11/10/14
100429	NICKLAW, RICHARD	OCT2014	mulch hay	50.00	0.00	50.00	39703 11/10/14
310464	OWEN, AMY	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39705 11/10/14
310473	PARADIS, STEPHANIE	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39706 11/10/14
330423	PATCH, TERRIE	NOV 2014	counter polls	25.00	0.00	25.00	39707 11/10/14
310352	PEARSON, MIKE & MELINDA	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39708 11/10/14
300028	PETERSON, LAURA	NOV 2014	9/11/14 & 11/4/14	45.00	0.00	45.00	39709 11/10/14
100908	PITTSFORD SMALL ENGINE REPAIR,	46501	chainsaw supplies	187.00	0.00	187.00	39710 11/10/14
310474	POLLI, KERRIE	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39711 11/10/14
310475	POPP, KADY	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39712 11/10/14
300710	RIDEOUT, LAURA	NOV 2014	polls counter	25.00	0.00	25.00	39713 11/10/14
300661	RIDEOUT, SCOTT	NOV 2014	polls counter	25.00	0.00	25.00	39714 11/10/14
100743	RON'S PLUMBING & HEATING INC	9325	serviced 3 furnaces @ HW	358.50	0.00	358.50	39715 11/10/14
310341	ROWE, JOHN & MICHELLE	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39716 11/10/14
100478	ROYAL GROUP, INC.	612827	monitoring of alarm @ HW	265.00	0.00	265.00	39717 11/10/14
100485	RUTLAND AREA VISITING NURSE AS	NOV 2014	APPROPRIATION	2550.00	0.00	2550.00	39718 11/10/14
100005	RUTLAND COUNTY SOLID WASTE DIS	21111	SEPT SURCHARGE	881.93	0.00	881.93	39719 11/10/14
100005	RUTLAND COUNTY SOLID WASTE DIS	21158	OCTOBER SURCHARGE	598.70	0.00	598.70	39719 11/10/14
100492	RUTLAND MENTAL HEALTH SERVICES	NOV 2014	APPROPRIATION	1656.00	0.00	1656.00	39720 11/10/14
100984	SCHWAAB INC	E12873	STAMP FOR CLERK	12.75	0.00	12.75	39721 11/10/14
310358	SHACKETT, RICHARD	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39722 11/10/14
310342	SHANNON, ED & KELLY	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39723 11/10/14
100006	SOUTHWESTERN VT COUNCIL ON AGI	NOV 2014	APPROPRIATION	600.00	0.00	600.00	39724 11/10/14
310412	STEVENS, CARLY	NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39725 11/10/14
310429	STITZEL, PAGE & FLETCHER, P.C.	24252	personnel matters	87.81	0.00	87.81	39726 11/10/14

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310463	SULIK, CHRISTINE NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39727	11/10/14
100242	TENCO NEW ENGLAND 4722274-RI	cylinders	354.64	0.00	354.64	39728	11/10/14
100443	THOMAS, JOAN NOV 2014	9/11/14, 11/3 & 4/14	190.00	0.00	190.00	39729	11/10/14
200277	THUNDER TOWING & AUTO RECOVERY 3189	jump start	25.00	0.00	25.00	39730	11/10/14
200277	THUNDER TOWING & AUTO RECOVERY 3190	chip sealer/labor	161.95	0.00	161.95	39730	11/10/14
310361	TROMBLEY, MATTHEW & MARIETTA NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39731	11/10/14
310462	TULIPER, HELENA NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39732	11/10/14
101036	VELCO A-303	refund of damage deposit	300.00	0.00	300.00	39733	11/10/14
330348	VERIZON WIRELESS 9734223529	PD	160.04	0.00	160.04	39734	11/10/14
300194	VERMONT POLICE ACADEMY 141010633	meeting/lunch	10.50	0.00	10.50	39735	11/10/14
310046	W.B. MASON CO INC I21281124	cleaning supplies	40.09	0.00	40.09	39736	11/10/14
310046	W.B. MASON CO INC I21311821	file pockets	44.28	0.00	44.28	39736	11/10/14
310046	W.B. MASON CO INC I21379446	ink roll, planner	20.88	0.00	20.88	39736	11/10/14
310467	WALKER, AMY NOV 2014	YOUTH CANCELLED	44.00	0.00	44.00	39737	11/10/14
100048	WHITE, RICHARD NOV 2014	11/4/14 polls	130.00	0.00	130.00	39738	11/10/14
310461	WILBER, TAMMY NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39739	11/10/14
100577	WILK PAVING, INC 5-31-3233	cold patch	811.64	0.00	811.64	39740	11/10/14
310476	WILLIAMS, TIM NOV 2014	Refund FB Equip Dep.	50.00	0.00	50.00	39741	11/10/14
310415	ZALINGER CAMERON & LAMBEK, P.C 11-1-2014	COLLECTIVE BARGAINING	1243.56	0.00	1243.56	39742	11/10/14
Report Total			55,938.99	0.00	55,938.99		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****55,938.99

Let this be your order for the payments of these amounts.

11/07/14

TOWN OF BRANDON Accounts Payable

Page 1 of 2

01:26 pm

Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)

Luanne

All Invoices For Check Acct 01(10 General Fund) 11/10/14 To 11/10/14 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100900	11/06/14	pool filling refund 0656	20-2-00-02120 Sewer Fee Credits	8.30	39576	11/10/14
300235	10/29/14	service call for alarm 20141787	20-5-55-20240 Contractors	281.25	39594	11/10/14
310201	10/31/14	rustproofing OCT2014	20-5-55-41180 Maintenance-Vehicles	135.00	39596	11/10/14
310097	11/05/14	NOV PHONE & INTERNET WW 10-21-14	20-5-55-42100 Wastewater Telephone	113.32	39602	11/10/14
330426	11/05/14	WW PAGERS NOV WW10300241	20-5-55-42100 Wastewater Telephone	11.95	39605	11/10/14
100494	10/24/14	testing 158637	20-5-55-22120 Testing	22.00	39611	11/10/14
100494	10/28/14	testing 158815	20-5-55-22120 Testing	90.50	39611	11/10/14
100494	11/05/14	testing 159497	20-5-55-22120 Testing	22.00	39611	11/10/14
100756	10/30/14	check valves 44615610	20-5-55-43160 Maint. Supplies - General	199.38	39612	11/10/14
330422	10/30/14	soil probe rod 0370558	20-5-55-51310 Collection Systems	80.00	39614	11/10/14
100925	10/28/14	uniforms 487971	20-5-55-10320 Clothing Allowance	18.57	39616	11/10/14
100925	11/04/14	uniforms 489304	20-5-55-10320 Clothing Allowance	18.57	39616	11/10/14
310426	10/27/14	propane at WW 19984	20-5-55-42110 LP Gas - Bldgs	481.13	39618	11/10/14
310426	10/27/14	propane @ WW 19988	20-5-55-42110 LP Gas - Bldgs	345.68	39618	11/10/14
100725	10/18/14	repair of clutch 059972	20-5-55-41180 Maintenance-Vehicles	750.00	39623	11/10/14
100725	10/18/14	repair of clutch 059972	20-5-55-43160 Maint. Supplies - General	89.98	39623	11/10/14
100725	10/29/14	hose clamp 060418	20-5-55-43160 Maint. Supplies - General	4.56	39623	11/10/14
300600	10/22/14	sodium bisulfite 94235	20-5-55-50140 Sodium Meta Bisulfite	1905.03	39626	11/10/14
310314	11/01/14	battery 21847	20-5-55-51230 Outside Equip. - Pump St.	94.47	39629	11/10/14
310304	10/22/14	diesel fuel @ WW 249225	20-5-55-41130 Fuel - Vehicles	47.77	39695	11/10/14
100900	11/06/14	sewer double billing 0103	20-2-00-02120 Sewer Fee Credits	41.68	39704	11/10/14

11/07/14

TOWN OF BRANDON Accounts Payable

01:26 pm

Check Warrant Report # Current Prior Next FY Invoices For Fund (20 Sewer Fund)
All Invoices For Check Acct 01 (10 General Fund) 11/10/14 To 11/10/14 & Fund 20

Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				4761.14		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****4,761.14
Let this be your order for the payments of these amounts.

PIN	FY15 RPC		STATUS	PROJECT NAME/TOWN	PROJECT NUMBER	DESCRIPTION
	Priority	Priority				
AVIATION	N/A	N/A	FOB	RUTLAND AIRPORT	AV-FY 13-006	PRELIMINARY DESIGN AND ENVIRONMENTAL PERMITTING FOR RUNWAY 01 SAFETY AREA IMPROVEMENTS
	N/A	N/A	FOB	RUTLAND AIRPORT		RUNWAY 19 NORTH END STUDY (FOR ADDL LENGTH)
	N/A	N/A	FOB	RUTLAND AIRPORT		JET HANGAR RETROFIT
	N/A	N/A	FOB	RUTLAND AIRPORT		FULL PARALLEL TAXIWAY E
	N/A	N/A	NEW	RUTLAND AIRPORT		PRELIMINARY ENGINEERING FOR RUNWAY EXTENSION
BICYCLE AND PEDESTRIAN	N/A	N/A	FOB	RUTLAND CITY	STP EH06(16) & EH12(2)	RUTLAND CREEK MULT-USE PATH - SEG 4 & 5
	N/A	N/A	FOB	WEST RUTLAND	STP SR14(40)	SAFE ROUTE TO SCHOOL FEASIBILITY STUDY
	N/A	N/A	ALTERNATIVES	BRANDON	STP EH05(4)	UNIONMAPLE ST
	N/A	N/A	ALTERNATIVES	CASTLETON	STP EH10(4)	MAIN SOUTHWEST
	N/A	N/A	ALTERNATIVES	KILLINGTON	STP EH11(1)	PRO WALKWAY
	N/A	N/A	ALTERNATIVES	PITTSFORD	STP EH09(3)	PLEASANT ST
	N/A	N/A	FOB	POULTNEY	STP SR14(35)	INSTALLATION OF CONCRETE SIDEWALK ALONG E MAIN ST. IN VILLAGE, INCLUDING RETAINING WALL, RAILING AND GRAVEL SURFACE OF PARKING LOT
	N/A	N/A	ENHANCEMENT	POULTNEY	STP EH10(14)	TH6
	N/A	X	FOB	POULTNEY	STP EH 12(1)	SIDEWALK ON YORK ST BETWEEN WILSON AVE AND YORK ST EXT
	N/A	N/A	NEW	WEST RUTLAND	TAP TA12(10)	BIKE PATH CONNECTION TO CASTLETON AND RUTLAND TOWN POST ROAD
PARK & RIDE LOT						
02K256	1	X	FOB	PITTSFORD	CMG PARK(35)	SCOPING FOR A PARK & RIDE FACILITY AT THE INTERSECTION OF US7 AND VT3 IN PITTSFORD.
			CANDIDATE	RUTLAND AREA	CMG PARK	TO BE DETERMINED
PAVING						
	N/A	N/A	FOB	BRANDON-MIDDLEBURY	NH SURF(43)	RESURFACE US7 IN BRANDON/ LEICESTER, SALISBURY & MIDDLEBURY BEGINNING AT N CLASS 1 LIMIT IN BRANDON, EXTENDING 15.72 MI TO CLASS 1 LIMIT IN MIDDLEBURY
	N/A	1	NEW	TINMOUTH-PAWLET		RESURFACE VT13
	N/A	2	NEW	POULTNEY		FURNACE STREET - COLD PLANE AND PAVE .19 MILES
07D188	N/A	N/A	FOB	RUTLAND CITY	NH 2719(1)	RESURFACE USA (CLASS II) IN RUTLAND CITY, BEGINNING AT THE US7/USA INTERSECTION AND EXTENDING EASTERLY 1.25 MI TO THE RUTLAND CITY-RUTLAND TOWN LINE. ALSO INCLUDES US7 BEGINNERS AT MM 0.587 AND EXTENDING NORTHERLY 0.706 MI
07D282	N/A	N/A	FOB	RUTLAND CITY-PROCTOR	STP 2728(1)	RESURFACE BRUSA (CLASS II) IN RUTLAND CITY, BEGINNING AT THE RUTLAND TOWN/CITY LINE AND EXTENDING EASTERLY 1.942 MI TO THE US7 INTERSECTION. ALSO VT3 (CLASS II) IN PROCTOR, BEGINNING AT MM 1.804 AND EXTENDING NORTHERLY 1.480 MI TO MM 3.284
RAIL						
	N/A	N/A	FOB	ALBANY-BENNINGTON- RUTLAND	RR-FY11-NY1	BI-STATE INTERCITY RAIL STUDY
	N/A	N/A	CANDIDATE	BRANDON		IMPROVE VT107/42 CROSSING
	N/A	N/A	FOB	CASTLETON	STP 2033(26)	BULLSVILLE ROAD CROSSING
	N/A	N/A	FOB	CLARENDON	WORS(10)	SCOPING FOR IMPROVEMENTS TO BR 895 ON VT RAILWAY
	N/A	N/A	FOB	CLARENDON	STP 2033(25)	EAST CLARENDON ROAD CROSSING WITH GREEN MTR RR
	N/A	N/A	FOB	EAST WALLINGFORD	REW 4140A	REPAIR LARGE SLOPE FAILURE ADJACENT TO GMRRL-FEMA DECLARATION
09S134	N/A	N/A	D & E	CLARENDON	GMRC (13)	BR #162 SPG 48 FT
	N/A	N/A	D & E	FAIR HAVEN		REPAIR CROSSING AT S MAIN ST
	N/A	N/A	FOB	PAWLET	RREW120	CONSTRUCTION OF NEW ABUTMENT FOR BR 414.27 ON D & E RAIL TRAIL
	N/A	N/A	FOB	PITTSFORD	STP 2033 (21)	DESIGN OF SAFETY IMPROVEMENTS FOR TWO RAIL/HIGHWAY CROSSINGS ON THE WHIPPLE HOLLOW
	N/A	N/A	FOB	PITTSFORD	STP 2033 (1)	RECONSTRUCTION OF VT RAILWAY/TH2 (RENDALL HILL RD) GRADE CROSSING
	N/A	N/A	FOB	PITTSFORD	HPP ABR6 (6)	REPLACEMENT OF BR #719
	N/A	N/A	CANDIDATE	PITTSFORD		IMPROVE VT107 CROSSING
	N/A	N/A	FOB	PROCTOR	HPP ABR9 (7)	SCOPING FOR BR 612 ON RAIL
09G056	N/A	N/A	CANDIDATE	RUTLAND RAILYARD	RAIL 6307(15)	CONTINUED DEVELOPMENT OF RAILYARD RELOCATION- STARTING PE
	N/A	N/A	FOB	RUTLAND TO BENNINGTON	RREW00-1-02	FOUR CULVERTS ON VTR LINE-FEMA
	N/A	N/A	FOB	RUTLAND TO BURLINGTON		REPLACE EXISTING JOINTED RAIL WITH CONTINUOUS WELDED RAIL, RECONSTRUCTION OF SEVERAL HIGHWAY CROSSINGS & REPLACE SEVERAL SWITCHES
	N/A	N/A	FOB	RUTLAND TO BURLINGTON	VTRR(1)	REPLACE JOINTED RAIL WITH CWR, RECONSTRUCT SEVERAL HIGHWAY CROSSINGS AND REPLACE SEVERAL SWITCHES
	N/A	N/A	FOB	RUTLAND TO BURLINGTON	WCRS(3)	BRIDGE SCOPING AND PRELIM ENGINEERING FOR VT RAILWAY BETWEEN BTV & RUTLAND
	N/A	N/A	FOB	RUTLAND TO LEICESTER		REHAB VTR BETWEEN RUTLAND AND LEICESTER
	N/A	N/A	D & E	WALLINGFORD	VT RR	CROSSING-ANDERSONS
	N/A	N/A	FOB	WALLINGFORD	GMRC(4)	REHAB BR #145 IN E WALLINGFORD
ROADWAY						
04D052	1	1	FOB	RUTLAND CITY	STP 019-3(67)	IMPROVEMENTS TO 3 ROUTES IN RUTLAND CITY: US7 - STRONGS AVE. TO JACKSON ST., CONSOLIDATE CURB CUTS, CONSTRUCT 2-WAY LEFT TURN LANE WEST ST. (BRUSA) - WALKS ST. TO US7, RECONFIGURE LANES, TRAFFIC CALMING, LIGHTING, SIDEWALKS - USA - DEER ST. TO STRATTON RD. RESTORE TO THREE LANES, CONSOLIDATE CURB CUTS
02B232	3	3	FOB	BRANDON	NH 019-3(496)	RECONSTRUCTION OF THE CLASS I SECTION OF US7 IN BRANDON, BEGINNING AT THE CLASS I LIMIT AND EXTENDING NORTHERLY 1.653 KILOMETERS. WORK INCLUDES: FULL-DEPTH RECONSTRUCTION OF US7, RECONSTRUCT SIDEROADS, SIDEWALKS, PARKING AREAS, GRADING, DRAINAGE, UTILITIES RELOCATION, TRAFFIC SIGNAL SIGNS
	N/A	N/A	FOB	KILLINGTON TO STOCKBRIDGE	ER STP 022-1(28)	REHAB OF VT 100 BEGINNING AT USA AND EXTENDING NORTHERLY 10.719 MI TO VT 107
	N/A	N/A	FOB	MENDON	ER 020-2(30)	SLOPE REMEDIATION AND ROADWAY REPAIRS ON US4 BEGINNING 1.56M EAST OF RUTLAND/MENDON TOWN LINE AND EXTENDING EAST 0.18M
	N/A	N/A	FOB	MOUNT HOLLY	STP 0132(8)	SLOPE REMEDIATION AND ROADWAY REPAIRS ON VT 155 APPROX 5.57 MI NORTH OF WESTON- MT HOLLY TOWN LINE
02B196	6	3	2013 F06- 2014 D & E	PITTSFORD	NH 019-3(493)	RECONSTRUCTION OF US7 IN PITTSFORD, SEGMENT 3, BEGINNING APPROX 2.366 KM NORTH OF THE VT3 INTERSECTION AND EXTENDING NORTHERLY 3.686 KM. WORK INCLUDES WIDENING, FULL SUBBASE RECONSTRUCTION, DRAINAGE, ETC
02B198	4	4	2013 F06- 2014 D & E	PITTSFORD-BRANDON	NH 019-3(494)	RECONSTRUCTION OF US7 IN PITTSFORD AND BRANDON, SEGMENT 4 BEGINNING 1.623 KM SOUTH OF THE PITTSFORD-BRANDON TOWN LINE AND EXTENDING NORTHERLY 2.651 KM. WORK INCLUDES WIDENING, FULL SUBBASE RECONSTRUCTION, DRAINAGE, ETC
02B192	7	6	FOB	PITTSFORD	NH 019-3(491)	RECONSTRUCTION OF US7 IN PITTSFORD, SEGMENT 1, BEGINNING 2.203 KM NORTH OF THE RUTLAND/PITTSFORD TOWN LINE AND EXTENDING NORTHERLY 2.206 KM. WORK INCLUDES GRADING AND DRAINAGE
02A104	8	7	D & E	PITTSFORD	NH 019-3(492)	RECONSTRUCTION OF US7 IN PITTSFORD, SEGMENT 2 BEGINNING 4.413 KM NORTH OF THE RUTLAND/PITTSFORD TOWN LINE AND EXTENDING NORTHERLY 4.415 KM. WORK INCLUDES GRADING AND DRAINAGE
	9	6	NEW	BENSON-ORWELL		IMPLEMENT SAFETY IMPROVEMENTS ON VT 22A @ INTERSECTIONS WITH LAKE RD, VT144, AND VT73
	10	9	NEW	BENSON-WEST HAVEN		CONSTRUCT SHOULDERS ON 7.85 MILES OF VT 22A IN TOWNS OF BENSON AND WEST HAVEN
	11	10	NEW	RUTLAND TOWN		IMPLEMENT FARRHILL ROAD ACCESS AND ANCILLARY IMPROVEMENTS
	12	11	NEW	RUTLAND TOWN		SCOPING STUDY FOR NEW LOCAL CONNECTOR ROAD WEST OF US7, INTERSECTING WITH COLD RIVER ROAD @ US7
07D136	13	12	CANDIDATE	RUTLAND TOWN-RUTLAND CITY	NH 020-2(1)	THIS PROJECT REPRESENTS THE NEXT SCHEDULED IMPROVEMENTS TO START AS IDENTIFIED IN THE NH 020-1205SC SCOPING REPORT, FOR US4 AND US7 IN RUTLAND
7BD051	14	13	CANDIDATE	BRANDON/LEICESTER	NHREC P 018-3(29)	RECONSTRUCTION OF US7 BEGINNING BY THE BRANDON TRAINING SCHOOL AND EXTENDING NORTHERLY 7.29 KM TO THE INTERSECTION OF TH6 IN LEICESTER. OVER 4.64 MILES IN BRANDON AND 2.13 KM IN LEICESTER
	15	14	NEW	BRANDON		RECONSTRUCTION OF PARK ST FROM US7 TO MARBLEHEAD ST
04E078	16	N/A	FOB	BRANDON	PLM ALP(1)	REHABILITATION, DECK REPLACEMENT AND INSTALLATION OF RAILINGS ON BR #22 ON TH22 (CHURCHILL RD.) IN BRANDON, OVER THE MESHOBE RIVER
11B048	17	N/A	FOB	POULTNEY	STP 015-2(9)	SLOPE STABILIZATION ALONG VT30 IN POULTNEY, BEGINNING 5.154 MILES NORTH OF THE WELLS TOWN LINE AND EXTENDING NORTHERLY 0.194 MILES. WORK INCLUDES ROADWAY RECONSTRUCTION, LEDGE REMOVAL, DITCHING AND DRAINAGE
10D125	N/A	N/A	FOB	RUTLAND	STP 3000(20)	RUTLAND CENTER STREET MARKER/PLACE IMPROVEMENTS
	N/A	N/A	FOB	RUTLAND TO KILLINGTON	NH 020-2(30)	IMPROVEMENTS TO US7 BEGINNING AT RUTLAND CITY/TOWN LINE AND EXTENDING EASTERLY 16.657 MI TO KILLINGTON/BRIDGE WATER
	N/A	N/A	FOB	WALLINGFORD		SLOPE REMEDIATION AND ASSOCIATED ROADWAY REPAIR ON VT140 APPROXIMATELY 3.13M EAST OF US7
	N/A	N/A	FOB	STONE VALLEY BYWAY	SB VT12 (200)	STUDY FOR MULTI-MODAL ACCESS & COMPLEMENTARY INTERPRETIVE MATERIALS
STATE HIGHWAY BRIDGES						
11C288	X	1	FOB	HUBBARDTON	ER STP 018-1(25)	REPLACEMENT OF BR #96 (SHORT STRUCTURE) ON VT30 IN HUBBARDTON
11C290	X	2	FOB	HUBBARDTON	ER STP 018(27)	REPLACEMENT OF BR #98 (SHORT STRUCTURE) ON VT30 IN HUBBARDTON
	1	X	FOB	CASTLETON	BRF 015-2(10)	REPLACE BR 303 ON VT30 OVER C & P RAIL ROAD
			FOB	CASTLETON/RUTLAND	RF MEMB(37)	REPLACE MEMBRANES AND PAVEMENT ON USA BRIDGES, INCLUDING BR11 IN CASTLETON & BR16 IN RUTLAND
			FOB	CASTLETON/RUTLAND	RF MEMB(38)	MEMBRANE AND PAVE VARIOUS BRIDGES VT4A, CASTLETON, BR7 & BRUS4, RUTLAND TOWN, BR04-1
	X	X	D & E	CASTLETON-RUTLAND	BF BPN(15)	PAINTING VARIOUS BRIDGES ON US4, INCLUDING BR12 IN CASTLETON & BR13 & W IN WEST RUTLAND
	X	X	D & E	KILLINGTON	BF 020-2(42)	BR33
	X	X	D & E	PITTSFORD	BF 019-3(39)	BR #168 ON US7
10B182	X	3	FOB	FAIR HAVEN-RUTLAND	BHF BPN(10)	CLEAN STEEL SUPERSTRUCTURE AND APPLY NEW PROTECTIVE PAINT SYSTEM COATING ON SEVERAL BRIDGES ON AND OVER US4 BETWEEN FAIR HAVEN AND CASTLETON, AND ON BRUS4 IN RUTLAND TOWN
			FOB	FAIR HAVEN-WEST RUTLAND	RF MEMB(35)	MEMBRANE AND PAVE VARIOUS BRIDGES ON US4, INCLUDING BR6 & W IN FAIR HAVEN, 3E & 15E IN W RUTLAND
	2	X	CANDIDATE	MT HOLLY		REHAB/REPLACE BR #7 ON VT133
TOWN HIGHWAY BRIDGES						
08J090	1	1	FOB	RUTLAND CITY	BRF 3000(19)	REPLACEMENT OF BR #17 ON RIPLEY RD IN RUTLAND CITY, OVER OTTER CREEK
04J092	2	2	FOB	RUTLAND CITY	BRF 3000(18)	REPLACEMENT OF BR #20 ON RIVER ST. (TH6) IN RUTLAND CITY, OVER OTTER CREEK
10B359	3	3	FOB	BRANDON	BHF 019-3(50)	REHABILITATION OF BR #14 ON US7 IN BRANDON, OVER THE MESHOBE RIVER
06J244	4	4	FOB	RUTLAND CITY	BRF 3000(19)	REPLACEMENT OF BR #14 ON FOREST STREET (TH6) IN RUTLAND CITY, OVER MOON BROOK
04J154	5	5	FOB	SHREWSBURY	BRO 1443(44)	REPLACEMENT OF BR #37 ON TH4 IN SHREWSBURY, WITH NECESSARY APPROACH WORK
	6	16	FOB	CLARENDON	BRO 1443(48)	BR #11 ON TH3
	N/A	N/A	FOB	SHREWSBURY	BHO 1443 (49)	REHAB BROWN COVERED BRIDGE ON THE OVER COLD RIVER
PRE CANDIDATE BRIDGE PROJECTS						
	X	X	FOB	MT. TABOR	BO 1443 (0)	REPLACE BR #2 ON TH1-FOREST HWY OVER OTTER CREEK
	7	1	D & E	POULTNEY	BF 0136(12)	REPLACE BR #2 ON VT140 IN E POULTNEY
	8	3	D & E	DANBY	BF 0136(3)	REPLACE BR #9 ON BROOK RD @ KEELER
	9	4	D & E	WEST HAVEN	BO 1443(51)	RESTORE BR #10 ON BROOK RD @ NY 34
CANDIDATE BRIDGE PROJECTS						
	1	N/A	NEW	POULTNEY		REPLACE BR #7 OVER E POULTNEY GORGE
	2	N/A	CANDIDATE	DANBY	BF 0130(0)	REPLACE BR #7 ON BROOK RD (TH1)
	3	N/A	NEW	PITTSFORD		REPLACE BR #12 ON RENDALL HILL ROAD
	4	N/A	CANDIDATE	PROCTOR		REPLACE BR #3 ON TH11
	5	N/A	CANDIDATE	MT HOLLY		REPLACE BR #6 ON BOWLSVILLE RD
	6	N/A	NEW	HUBBARDTON		REPLACE BR #7 ON TH2
	7	N/A	NEW	RUTLAND CITY		REPLACE BR #8 ON PARK STREET
	8	N/A	NEW	WALLINGFORD		REPLACE BR #9 ON TH2
	9	N/A	NEW	FAIR HAVEN		REPLACE BR #11 ON TH3 (RIVER STREET)
	10	N/A	NEW	FAIR HAVEN		REPLACE BR #4 ON VT31
	11	N/A	NEW	RUTLAND CITY		REPLACE BR #16 ON CHURCH STREET
	12	N/A	NEW	RUTLAND CITY		REPLACE BR #11 ON NORTH STREET
	13	N/A	NEW	WALLINGFORD		REPLACE BR #7W ON TH1 (DEPOT STREET) OVER OTTER CREEK
	14	N/A	CANDIDATE	FAIR HAVEN		REPLACE BR #2 ON DEPOT ST @ RR

DRAFT

IN FY15 Capital Program

New

REC'D
2/30/11
JMH