

Brandon Select Board Meeting
May 26, 2015
7:00 p.m.

The Brandon Select Board will meet Tuesday, May 26, 2015 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Consent Agenda
 - a) Select Board Minutes – May 11, 2015
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) Appointments
 - a) Appointment to Planning Commission
 - b) Reappointment to Planning Commission
 - c) Appointment to Historic Preservation Commission
- 6) FEMA Projects
- 7) Segment 6
- 8) Town Office Project
- 9) Bridge 114
- 10) Brandon Leicester Salisbury Goshen Insect Control District
- 11) Purchasing Policy
- 12) Old Brandon Road Discontinuance
- 13) Fiscal
 - a) Consider P.O. 23321 to Watchguard for Wearable Cameras - \$6,349.00
 - b) Consider P.O. 51873 to All States Asphalt, Inc. for Calcium Chloride - \$10,000.00
 - c) Postage Warrant – May 20, 2015 - \$2,000.00
 - d) General Fund Warrant – May 26, 2015 - \$956,427.27
 - e) Wastewater Fund Warrant – May 26, 2015 - \$76,829.30
- 14) Executive Session –
The Appointment or Employment or Evaluation of a Public Officer or Employee –
1 VSA § 313(a)(3)
- 15) Adjournment

Brandon Select Board Meeting May 11, 2015

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Devon Fuller, Doug Bailey, Seth Hopkins, Ethan Swift, Tracy Wyman

Also in Attendance: Dave Atherton, Kathy Rausenberger, Richard Baker, Daryl Burlett, Arlen Bloodworth, Bernie Carr, Dick Kirby, Anna Scheck, Steve Bissette, Robert Jones, Judy Bunde, Carol Bertrand, Shannon Bertrand

1. Call to order

The meeting was called to order by Doug Bailey - Chair at 7:05PM.

a) Agenda Adoption – Motion by Devon Fuller/Ethan Swift to adopt the agenda, as amended. **The motion passed unanimously – 4 to zero.**

- . Item 14 – executive session to discuss the appointment or evaluation of a public employee in accordance with
1VSA313(a)(3)
- . Item 3A – to discuss notice of discontinuance or layout of a town road
- . Item 15 – executive session to discuss the negotiation of securing a real estate purchase in accordance with 1VSA313(a)(2)
- . Item 16 – executive session to discuss a pending litigation which the public body (Town) as a party in accordance with
1VSA313(a)(1)

2. Consent Agenda

a) Select Board Meeting Minutes – April 27, 2015

Motion by Seth Hopkins/Ethan Swift to approve the minutes of the April 27, 2015 Select Board meeting, as amended. **The motion passed unanimously – 4 to zero.**

- . Page 2 – Notice of April 24th – correction to abbreviation - HVAC
- . Page 4 – DRB abbreviation should be spelled out to read Development Review Board
- . Page 5 – BLSG abbreviation should be spelled out to read Brandon, Leicester, Sudbury, Goshen

b) Special Select Board Meeting Minutes – May 4, 2015

Motion by Seth Hopkins/Devon Fuller to approve the minutes of the May 4, 2015 Select Board meeting, as amended. **The motion passed unanimously - 4 to zero.**

In the motion to adopt the agenda, correction to read Ethan Swift motioned and Seth Hopkins seconded.

3. Town Manager's Report

Dave Atherton reported Jacolyn Savela has been hired as the part-time bookkeeper. Ms. Savela is a local resident and has worked at Lake Sunapee Bank for the last 10 years. The RFP for Green Park has gone out and bids are due by May 22nd, with a project completion date on or before July 20th. The RFP for the annual audit was sent out on May 7th with a May 25th deadline for receiving proposals. The Levy/Warrant and Notice of Tax Sale has been received by the town clerk. Street sweeping started last week and will continue through this week. There are options being considered for the Kennedy Park retainer wall repair and staircase to the parking lot. VTrans has advised the Town that Pearl Street cannot be included with the paving for the Union Street project and the funds will have to be reallocated for something else. The Town has received the draft contract from Dubois & King for design only for the overflow culvert that will be reviewed and a final contract in place by the next Select Board meeting. A meeting has been scheduled with VHB for tomorrow at 3:00PM to discuss future plans. Mr. Atherton requested representation from the Select Board for this meeting. Ethan Swift and Doug Bailey will attend the meeting on behalf of the Board. Mr. Atherton met with Dennis Marden and Ideal Construction Roofers regarding the town hall roof that was damaged during a hail storm last year. A report will be generated by the vendor to submit a claim to the insurance company. The Union Street culvert work will begin on Wednesday and road closure notices will be advertised in The Reporter. Paving will begin upon completion of that work. The eroded embankment on Wheeler Road has been repaired. The gazebo in Central Park will be repaired and painted by Devon Fuller. Stonework will be done by some students to avoid issues with rotting and the stone work will also be done around the picnic tables in the park.

Seth Hopkins questioned whether the Town Manager had suggestions for spending limits for the department heads. Dave Atherton stated the Public Works Director has a \$1,000.00 limit and Town Manager has a \$5,000.00 limit. Mr. Atherton stated the limits were set 12 years ago and costs have increased significantly. Anna Scheck stated if the limits are changed, it would require an update to the Purchasing Policy. Dave Atherton and Anna Scheck will revisit the Purchasing Policy and provide recommended changes at the next meeting.

Kathy Rausenberger recommended placing the road closure signs for the Union Street culvert project at the intersections of High Pond Road and Maple Street. Daryl Burlett advised the current signs are just for notification and the other signs will be placed at the intersections.

a) Notice of Discontinuance

Doug Bailey advised the Select Board had previously met concerning the discontinuance of a portion of Old Brandon Road.

Motion by Seth Hopkins/Ethan Swift to discontinue Daley Road, a portion Town Highway #44 (Old Brandon Road), located between its intersection of Town Highway #42 (Carver Street) and Town Highway #43 (Nickerson Road) with the land to be conveyed to the underlying landowners. **The motion passed unanimously – 4 to zero.**

Daryl Burlett reported there is no water line on that section of the road. Robert Jones asked what will be done with the land that is to be thrown up. Doug Bailey stated with the discontinuance, the road would be split down the center with half to go to Mr. Jones and half to the Bertrands. Mr. Jones had no objections to the road being discontinued. Daryl Burlett questioned if there is a specified amount of time for appeals. Ethan Swift stated testimony has been given and there has been a 30-day notice already given. All requirements and conditions have been met and notification will be given via certified mail to the abutters and the change will be recorded in the deeds.

4. Public Comments for Items not on the Agenda

Bernie Carr questioned the status of the Town's employee contract. Devon Fuller reported the negotiators for the union have been let go and they have had to hire new people. They will review the contract and get back to the Town. Dave Atherton reported a meeting has been scheduled for May 27th. The Town's attorney has advised that there is nothing further the Board can do. Mr. Atherton stated in order for a change, half of the union employees plus one could petition to change the union or get out of the union. Nonunion people cannot have any say in it and it has to be discussed by union members themselves.

Devon Fuller asked Bernie Carr about the Memory Tree lights in Central Park. Mr. Carr advised they have been shut off, but the plan is to leave the bulbs on the tree until Segment 6 is done and at that time there will be another tree planted.

Steve Bissette stated there is an issue with the paving that was done last summer on Barlow Avenue. The Town removed a piece near his property and the water is now running on to his lawn. Daryl Burlett stated this is new paving that was done prior to his arrival and noted that the entire Barlow paving project was not done the right way initially. He will take a look at it tomorrow to see what might be done and will advise the Board. Mr. Bissette stated the dirt portion also needs to be graded. Doug Bailey noted Public Works is understaffed as there are a couple of people out on disability and there is a backlog of work.

5. Appointments

. Rutland Regional Planning Commissioner

Dave Atherton reported there is a vacancy to the Rutland Regional Planning Commission and Anna Scheck has volunteered to be the representative and Mr. Atherton agreed to serve as the Alternate.

Motion by Ethan Swift/Seth Hopkins to appoint Anna Scheck as the Representative and Dave Atherton as Alternate to the Rutland Regional Planning Commission. **The motion passed unanimously – 4 to zero.**

. Rutland Region Transportation Council

Dave Atherton advised that Richard Baker has volunteered to continue as the Representative to the Rutland Region Transportation Council and Mr. Atherton agreed to be the Alternate.

Motion by Ethan Swift/Seth Hopkins to reappoint Richard Baker as the Representative and Dave Atherton as Alternate to the Rutland Region Transportation Council. **The motion passed unanimously – 4 to zero.**

It was noted that Richard Baker is the Chair of the Rutland Region Transportation Council.

6. Town Charter – Local Option Tax

Ethan Swift stated for the record that despite what the weekly paper of record is suggesting in that he was bringing the discussion to a halt, he is very much in favor of the local option tax. A lot of energy has gone into crafting the language and he is supportive of moving it forward. He understands that some of his colleagues were not part of the Board and he was bringing to their attention other aspects a charter could provide. Mr. Swift noted towns by nature are largely governed by the state and when it is thought of town government providing local control, they are held accountable through state statutes. There are other opportunities that can be explored down the road, but at this time those options do not seem to be of great board importance and the charter can be amended at a later date. Mr. Swift thought it is important to move the local option tax along with the crafted town charter.

Devon Fuller stated there are some things that are worth-while investigating, such as providing the Select Board the ability to lease, sell and purchase property to assist with those instances when the Board needs to deal with a piece of property in an expeditious manner. Mr. Fuller noted the Board has the authority to purchase high-priced equipment, but cannot purchase an inexpensive piece of property, such as dilapidated properties that appear to be abandoned. He stated there is also the possibility of providing the authority for the Select Board to transfer appropriated funds to other projects to alleviate the necessity to hold special elections.

Seth Hopkins asked if it is the intent to do it all at once or move forward and amend at a later date after consideration. Devon Fuller asked if a June election is being considered for the local option tax or will it be considered for next year. Doug Bailey stated there are a couple of issues that could possibly require a meeting now. He believes that people are feeling that the Board is doing okay and the voters would like to have the

local options tax and he is concerned if too much is put into the charter it may get voted down. He stated it may be better to get the initial charter for the local option tax. Mr. Fuller understood that people want the local options tax, but it may be reasonable to add a couple more items to the charter. Seth Hopkins stated the straw poll was to have the local options tax and he feels that other items may not enjoy such a landslide support, such as the Select Board authorizing the transfer of appropriations. Mr. Bailey stated with the abandoned buildings, he feels that those may be a safety hazard and perhaps the zoning laws could be adjusted to assure that those types of issues are handled.

Bernie Carr stated there are other items that could be piggy-backed with the voting in June on the local options tax and perhaps in 2016, other items could be proposed during the election to be added to the charter. Ethan Swift stated the vote for the re-appropriation for the paving is a critical item that needs to be voted on and the reallocation of the funds could also be used for the FEMA match. Daryl Burlett stated he is in a hold pattern for the Union Street extra paving until this reallocation is done. The pre-RFP meeting is this Thursday for Green Park and that also needs match money. Mr. Hopkins stated there would need to be 10 days before the first hearing could be held and an additional hearing would be required within 30 days, which would mean the earliest a vote could take place would be June 21st. Tracy Wyman noted that though he is not that familiar with the charter, he is concerned in taking away the power of the voters regarding transferring appropriations and purchasing land. Mr. Hopkins would prefer not to have the good of the 1% tax being held hostage to the other items that are being considered.

Bernie Carr suggested appointing a Charter Committee with the proposed suggestions. Dave Atherton stated one reason to go forward with the local option tax was based on the straw poll and he suggested this could be the process used for future proposed changes, as providing the input from the public means a lot to everyone in town. Tracy Wyman felt that people need to have more information about the other items being considered. Doug Bailey thought the 1% could go a long way with helping the infrastructure and providing a steady cash flow that the Public Works Department could base their work on. It would keep road and sidewalk projects moving forward. Judy Bunde stated she thought the 1% has to be earmarked for specifics, but she did not think it could just go into the General Fund. What is being proposed is for voter-approved capital projects within the Town of Brandon. Anna Scheck stated the 1% would go into a separate fund and would then be allocated from the voter approval. Judy Bunde asked if it would include the repairs to the sewer treatment plant, as she was appalled to learn that there have not been any improvements to the plant. It was noted that the Wastewater Department is a separate entity, but there has been an increase in the sewer rates to be used for improvements. Dave Atherton stated it was discussed it would be for infrastructure that should cover roads, buildings, sidewalks, sewer, etc. Seth Hopkins stated any improvements would go before the voters and the way it was written is to make the money available to the town as a whole. Bernie Carr asked if it has to be voter approved capital projects as he thought this would restrict the Select Board's work and would cause delays. Mr. Swift stated this would provide

transparency and there would be plenty of projects in mind to vet to the public. Judy Bunde stated with the confidence from the town growing, she agreed with Mr. Carr that this would take away the authority of the Select Board. Mr. Hopkins stated it will be up to the Select Board to make a case for all projects proposed. Daryl Burlett expressed concern when putting a project into an article and bids come in at a lesser amount than what was allocated, it ties up the funds until another vote can be done. Mr. Carr noted the townspeople have voted the Select Board to do a job and he would rather not restrict their work and recommended removing the wording "voter-approved" in the charter.

Motion by Seth Hopkins/Ethan Swift for the Select Board to adopt the Town Charter as previously prepared with the deletion of the wording "voter-approved" in Item 2c. **The motion passed unanimously – 4 to zero.**

The Charter will be presented to the voters for approval. It was noted that a Notice of Public Hearings and Special Meeting will be required and will need to be published in either the Reporter or the Rutland Herald. Additional items for public vote include the re-appropriation of funds and the Select Board vacancy. The first hearing will be for the Town Charter only. On or before May 30th, there will have to be a notice for petition for the vacant Select Board seat. Dave Atherton will take care of the notification to the newspapers.

Motion by Seth Hopkins/Tracy Wyman to hold a hearing to propose a Town Charter to the voters on Tuesday, May 26th at 7:00PM at the Town Hall and hold a second hearing that will also be a special town meeting on Monday, June 29th at 7:00PM at the Neshobe School, with voting by Australian ballot on Tuesday, June 30th. **The motion passed unanimously – 4 to zero.**

7. FEMA Projects

. Green Park

Dave Atherton stated the RFP has gone out for Green Park and the bid deadline is May 22nd, with a completion on or before July 20th. There will be a meeting regarding Green Park this Thursday at 10AM with some people from the state. Daryl Burlett stated the general part of the park is scheduled to be open for July 4th. Seth Hopkins stated there is a warrant for Aldridge and Elliott for \$3,500.00 and he asked if any of this invoice can be put towards an in-kind match. Mr. Burlett will look into this being a possibility. Mr. Burlett noted this warrant was factored into the total cost and the portion that is not reimbursable could potentially be put towards the match. Ethan Swift asked if there was clarification by the state regarding the slope. Mr. Burlett stated a representative from the state will be present at the meeting for discussion of this item. Doug Bailey suggested the Town advise the landowners who were kind enough to deed the Town the land for the park, as they may want to contact the same contractor to repair their portion in an effort to save them money. Dave Atherton will reach out to the landowners. Doug Bailey

questioned the status of the paving in front of the town hall. Mr. Burlett will talk to the representative about that issue as well.

8. Segment 6

Dave Atherton reported there will be a meeting tomorrow with VHB to discuss the future with this group. All evaluations and waivers have been completed and Richard Baker is working with the appraisal company. Mr. Robertson is very happy that the evaluations are all done. Seth Hopkins stated the deadline was successfully met and the Board would like to thank Mr. Baker for his efforts in completing the evaluation.

9. Town Office Project

Devon Fuller reported that weekly meetings are taking place and they are down to one outstanding requirement; a letter from a third party. He has received a letter that has been forwarded along and it is hoped that this will satisfy the requirements. Seth Hopkins stated there is a warrant for 49 Center Street and asked if this is something that gets covered through the grant. Mr. Fuller stated this is for a permit that is required for occupancy and it can be covered under the grant. Mr. Fuller expressed the Board's gratitude to Robert Black for printing of the plans and placing his seal on the prints.

10. Bridge 114

Dave Atherton reported there is a meeting scheduled for May 27th at 10:30AM with the state's Historic Preservation department, CLD and possibly VTrans to finalize the rail design for the bridge. There have been some designs proposed and Mr. Atherton is confident that a design will be determined. Devon Fuller expressed concern that VTrans has to approve the final design and it would be important that they are involved in the meeting to obtain their approval. Mr. Atherton noted all parties are in communication and he is confident the final design will be agreed upon.

11. Tax Sale Update

. Sign Resolution

Dave Atherton advised that the Town's attorney has provided a resolution noting that Dave Atherton, as the new Town Manager, also allows him to be the Delinquent Tax Collector.

Motion by Devon Fuller/Seth Hopkins to approve the Tax Sale resolution that allows Dave Atherton to be the Delinquent Tax Collector and authorizes him to bid at the tax sales in an amount equal to all delinquent taxes, interest, penalties and fees owed at the time of the sale as allowed by law. **The motion passed unanimously – 4 to zero.**

. Updated Time Line

Mr. Atherton reported he has an updated tax sale timeline and that they are on to the next deadline of mailing registered letters. The sale is scheduled for 9:00AM on June 22nd. There was a question of whether to place the Levy/Warrant on the website and Mr. Bailey noted that in doing so, the Town Manager should be sure that the list is up to date.

12. Fiscal

a) Postage Warrant – April 27, 2015 - \$1,000.00

Motion by Devon Fuller/Seth Hopkins to approve the Postage warrant of April 27, 2015 in the amount of \$1,000.00. **The motion passed unanimously – 4 to zero.**

b) General Fund Warrant – May 11, 2015 - \$62,182.71

Motion by Ethan Swift/Seth Hopkins to approve the General Fund warrant of May 11, 2015 in the amount of \$62,182.71. **The motion passed unanimously – 4 to zero.**

Ethan Swift stated the quarterly appropriation for the BLSG (Brandon, Leicester, Sudbury, Goshen) Insect Control District is in the warrant. He asked if there will be regular updates provided for the district. Wayne Rausenberger stated things will be different from last year.

c) Wastewater Fund Warrant – May 11, 2015 - \$6,433.73

Motion by Ethan Swift/Seth Hopkins to approve the Wastewater Fund warrant of May 11, 2015 in the amount of \$6,433.73. **The motion passed unanimously – 4 to zero.**

Dave Atherton stated these invoices are part of the General Fund and if the Board wants to do these as the Board of Sewer Commissioners he can change it going forward. It was agreed that the invoices can continue to be approved in this manner.

d) Bond Warrant – May 15, 2015 - \$51,695.08

Motion by Ethan Swift/Seth Hopkins to approve the Bond warrant of May 15, 2015 in the amount of \$51,695.08. **The motion passed unanimously – 4 to zero.**

Motion by Seth Hopkins/Devon Fuller to recess the Select Board meeting at 8:48PM. **The motion passed unanimously – 4 to zero.**

The Select Board reconvened at 8:52PM.

Motion by Devon Fuller/Ethan Swift to enter into executive session at 8:53PM for the purpose of discussing the appointment or evaluation of a public employee in accordance with 1VSA313(a)(3). **The motion passed unanimously – 4 to zero.**

13. Executive Session

The Board came out of Executive session at 9:00PM. There were no actions required.

Motion by Devon Fuller/Ethan Swift to enter into executive session at 9:01PM for the purpose of discussing the appointment or evaluation of a public employee in accordance with 1VSA313(a)(3). **The motion passed unanimously – 4 to zero.**

14. Executive Session

The Board came out of Executive session at 9:18PM. There were no actions required.

Motion by Devon Fuller/Ethan Swift to enter into executive session at 9:19PM for the purpose of discussing the negotiation of securing a real estate purchase in accordance with 1VSA313(a)(2). **The motion passed unanimously – 4 to zero.**

15. Executive Session

The Board came out of Executive session at 9:33PM. There were no actions required.

Motion by Devon Fuller/Ethan Swift to enter into executive session at 9:34PM for the purpose of discussing a pending litigation which the public body (Town) is a party in accordance with 1VSA313(a)(1). **The motion passed unanimously – 4 to zero.**

16. Executive Session

The Board came out of Executive session at 9:43PM. There were no actions required.

Motion by Devon Fuller/Ethan Swift to change the next regular Select Board meeting to Tuesday, May 26th. **The motion passed unanimously – 4 to zero.**

17. Adjournment

Motion by Devon Fuller/Ethan Swift to adjourn the Select Board meeting at 9:44PM. **The motion passed unanimously - 4 to zero.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report from May 11, 2015 to May 22, 2015

Met with VHB on Tuesday May 12th at 3:00 p.m. to discuss future plans. Please see attached minute notes.

Conducted interviews for the DPW position.

Met with Jason Booth from A&E to meet at Green Park for pre-bid.

Met with Briggs Lane landowners to review the paving project, which is tentatively scheduled for mid-June.

Kennedy Park was also discussed with A&E. Possible repairs are rebuilding steps and decking as well as removing trees and repairing retaining wall.

Union Street culverts have been replaced. Gravel has been spread and reclaiming was done today. Paving will start June 1st.

Central Park Gazebo repairs and painted are completed. Stone was layed around the Gazebo, picnic table and steps. This was completed with the help of Devon Fuller and the OV football team. Both fountains have been painted and sealed and are now working.

Attended a Delinquent Tax Collector seminar on 5/20/14 in Randolph that was put on by VLCT.

RECEIVED

MAY 14 2015

TOWN OF BRANDON

Town Manager
Town of Brandon

Greetings:

My name is Frank Bump, resident of Brandon, home owner at 4 Church Street. I am interested in filling the vacant position on the Brandon Planning Commission. I am retired, from the Consumer Protection and Food Safety Section, Agency of Agriculture, Food and Markets. Where for 32 years I inspected and assisted commercial and industrial businesses for compliance with state and federal laws relative to consumer protection and food safety. For the last two years I have volunteered, for Thursday afternoons, at the Stephen Douglas Museum and Visitor Center. I attended the recent Planning Commission meeting that was held at the Brandon Free Library.

In the mid 1970's I worked about two years at the old Brandon Training School. At the time I was living in Proctor, because of the vibrancy of Brandon I did most of my shopping here in town. At that time Brandon had three large grocery stores, one very nice clothing store, six service stations, an interesting newspaper stand, hardware, farm and building supply stores, two marina type locations and many more retail outlets. I moved to Brandon twenty years ago in 1995.


Sincerely
Frank Bump

Dave Atherton

From: Jeff Guevin <jpguevin@gmail.com>
Sent: Monday, May 18, 2015 2:01 PM
To: datherton@townofbrandon.com
Subject: Planning Commission

Dear Select Board,

My term as planning commissioner expires June 30. I continue to enjoy serving our community as a member of the Planning Commission and am excited by the progress we are making on the Town Plan and other planning issues in Town. Accordingly, please accept this email as my letter of interest for appointment to another term.

Very truly yours,

Jeff Guevin

Dave Atherton

From: Seth M. Hopkins <shopkins@townofbrandon.com>
Sent: Monday, May 18, 2015 10:38 AM
To: David Atherton
Cc: Devon Fuller; Doug Bailey; Ethan Swift; twyman@townofbrandon.com
Subject: Fwd: Historic Preservation Commission
Attachments: CV-2014-EBC.doc; Untitled attachment 00098.htm

Hello, Fellows,

Could we please consider this appointment (below) as an agenda item on the next regular selectboard meeting (Tuesday, May 26)? Thank you,

Seth Hopkins.

Begin forwarded message:

From: Blaine Cliver <blaine_cliver@yahoo.com>
Subject: Historic Preservation Commission
Date: May 18, 2015 at 10:15:13 AM EDT
To: "Seth M. Hopkins" <shopkins@townofbrandon.com>
Reply-To: Blaine Cliver <blaine_cliver@yahoo.com>

Good Morning Seth,

From what I understand I need to send to you an interest in being on the Brandon Historic Preservation Commission. Please accept this email as such an interest. Currently I am a member of the Vermont Historic Preservation Advisory Council, which has the same requirements for experience in the field of historic preservation. For your information I am attaching a resume of my professional experience.

Thanks for considering this application.

Blaine

Blaine Cliver
49 Park Street
Brandon VT 05733
802-247-0180



40 IDX Drive, Building 100
 Suite 200
 South Burlington, VT 05403

Client Authorization

New Contract

Date May 22, 2015

Amendment# 2

Project No. 57533.00

Client: Town of Brandon

Transportation
 Land Development
 Environmental
 Energy

Project Name: US Route 7, Segment 6 Reconstruction
 Brandon, Vermont

To: Mr. David Atherton, Town Manager	<u>Cost Estimate</u>	<u>Amendment Amount</u>
Town of Brandon	Project development LPM	\$111,618
49 Center Street	Contract advertisement/award	\$10,600
Brandon, VT 05733	Expenses	\$4,890
	Total:	\$127,108

Previous Contract Total	\$238,937.39
Amendment Total	\$127,108.00
Revised Contract Total	\$366,045.39

As Requested By: Michael J Servetas

Date of request: May 22, 2015

Fixed Fee Time & Expenses

Cost + Fixed Fee Other

Estimated Date of Completion: October 2016

VHB's original February 17, 2012 contract with the Town of Brandon was for Local Project Manager (LPM) Services for the Segment 6 US Route 7 project. The scope and fee was based on a 48 week duration for final design support followed by 2 years of construction support with an estimated construction competition date of December 31, 2014. Based on the original contract estimate for labor hours, VHB would provide an average 13 hours per week for design support to the Town, 11 hours per week for support during contract advertisement through award, and 3 hours per week support to the Town for construction support. The contract expiration date through construction was December 31, 2014.

This Contract was amended on August 27, 2012 to add limited LPM support services to advance the replacement of a section of the Waterline that was damaged during T.S. Irene. It also provided additional time and funding for VHB to provide limited ROW acquisition assistance to the Town for the Segment 6 project.

Due to a number of contributing factors the project development is not scheduled to be complete until the summer of 2016, therefore VHB is respectfully requesting an amendment to the original US 7, Segment 6 Local Project Manager (LPM) Services contract. This amendment request includes additional time for VHB to assist the Town with the following tasks:



Client Authorization

US Route 7, Segment 6 Brandon Project / Amendment 2 (continued)

May 22, 2015

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1. Review project development to verify it follows Local Transportation Facilities (LTF), now the Municipal Assistance Bureau (MAB), and Guidelines for Municipally Managed Projects.
2. Coordination of Project activities and monitoring project development on the behalf of the Municipality while acting as a liaison between the Town, VTrans, Consultants and/or contractors, as necessary. The LPM will review the project materials for adherence to federal and State rules and regulations relative to developing and constructing a project.
3. Review and monitor master schedule to coordinate activities necessary for:
 - i. Completing the project design;
 - ii. Coordinating necessary permits and approvals;
 - iii. Relocating conflicting utilities, acquiring and clearing Rights of Way and
 - iv. Preparing bid documents.
4. Prepare Requests for Proposal/Qualifications and Scope of Services for consulting needs subject to VTrans Approval. Act as member of selection team and assume responsibility for documenting the process.
5. Review and recommend modifications, as needed, to verify the provisions of Consulting/Contractor contracts for the approved scope or work are met and submitted on time and within cost limits. Coordinate and assist the Municipality where requested with contract administration activities.
6. Review project invoices for correctness, completeness and reasonableness. These invoices will be forwarded to VTrans by the Municipality with a statement attesting to the previous statement and a request for reimbursement.
7. Provide regular progress reports to the Town and to VTrans with invoices.
8. Identify, obtain approval of and implement procedures for facilitating development of the project.
9. Schedule, participate and document project related discussions, meetings or hearing.
10. Review permit mandates, conditions, and stipulations to verify they are incorporated in the project design.
11. Verify design consultant has obtained approval for and document request for waivers of design criteria if deemed necessary.
12. Review of project design plans and documents for the Municipality for consistency with project goals and design parameters. Within the context of the review, the LPM will explore/consider design options to improve constructability, reduce cost and expedite construction.
13. Assist the Municipality in Right-of-Way issues. The LPM will assist the Municipality with obtaining the information required to provide certification to VTrans that the Right-of-Way issues have been resolved in accordance with applicable federal and state laws and regulations.
14. Assist the Municipality with utility and/or railroad issues for the project. Verify plans and project documents are complete and assist with documentation to provide VTrans to show that federal and state laws and regulations have been complied with.
15. Review the project for compliance with Federal, State and local laws, ordinances, regulations and permit requirements including environmental permits. Assist the Municipality in assembling the required documentation to certify to VTrans that the



Client Authorization

US Route 7, Segment 6 Brandon Project / Amendment 2 (continued)

May 22, 2015

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requirements have been met and permits have been obtained. *NOTE: an overview of the Environmental Permitting process may be requested through the MAB project Representative.*

16. Assist the Municipality with the certification that the design meets applicable standards, codes and requirements for design and public safety standards.
17. Provide certification from an engineer of adherence of all Traffic control devices per the Manual on Uniform Traffic Control Devices
18. Assist the Municipality with preparing a statement for submission to VTrans as to which permits, agreements and clearances have been secured and which ones are not applicable to the project.
19. Assist the Municipality as requested in reviewing the bid package prepared by the Design Engineer for conformance with Federal and State regulations. Once bids are received and opened, assist Municipality in reviewing the Design Engineers evaluation on whether apparent low bidder has provided a complete and responsible bid. Assist the Municipality with the execution of the contract with the low bidder.
20. Provide project administration for project during construction.
21. Secure certification to VTrans that the project was constructed as designed.
22. Keep a master project file to become the possession of the Town once the project has been awarded. Should additional information be necessary to meet any reviews of the project, such as an audit, the LPM will assist the Municipality with assembling the information.

Time and Cost Estimate for support LPM Services

Base on VHB's project history, an average of 13 hours per week has been spent on project oversight. We believe this is a reasonable estimate for the average work effort to be expended through the end of Project Development and the beginning of contract advertisement. This Amendment assumes a start date of January 1, 2015, and an estimated project development completion date of July 22, 2016, for a total of 81 weeks. This timeframe, assuming an average of 13 hours per week totals approximately 1,055 hours.

To reduce the overall cost, VHB recommends that the Town consider having the Public Work Director provide the Construction Administration rather than VHB. The majority of the construction oversight work will be the responsibility of the Resident Engineer and because of the project location and complexity, there may be several construction inspectors or administrators working under the Resident Engineer.



Client Authorization

The following is a summary of our cost estimate:

	LPM	Assistant LPM
Project Development		
Total level of effort, hr	1055	
% of total	80%	20%
Hours	844	211
Hourly Rate	\$95	\$150
Subtotal, Labor	\$80,180	\$31,650
Subtotal, Labor	\$111,830	
Subtotal, Expenses (approx. 4%)	\$4,500	
Total, Project Development	\$116,330	
Contract Advertisement and Coordination Support		
Total level of effort, hr	100	
% of total	80%	20%
Hours	80	20
Hourly Rate	\$95	\$150
Subtotal, Labor	\$7,600	\$3,000
Subtotal, Labor	\$10,600	
Subtotal, Expenses (approx. 4%)	\$425	
Total, Project Development	\$11,025	
Total	\$127,355	

This project is a cost plus fixed fee structure, therefore it would be billed only for actual time spent on the project. This is therefore only an estimate based on the work efforts expended to date. If the Town Staff is able to take on more of the tasks described for the LPM or the project in general needs less oversight than a cost savings would be realized.



AUTHORIZATION

Prepared By: Mike Servetas

Department Approval: Mark Colgan

Please execute this Client Authorization for Vanasse Hangen Brustlin, Inc. to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

Subject to attached terms & conditions.

Subject to terms & conditions in our original agreement dated Feb 17, 2012.

Vanasse Hangen Brustlin, Inc. Authorization

Client Authorization (Please sign and return)

By Mark Colgan
Print Name

By _____
Print Name

Signature

Signature

Title Managing Director, Vermont Office

Title _____

Date _____

Date _____



AGENCY OF AGRICULTURE, FOOD & MARKETS

www.vermontagriculture.com

116 State Street • Montpelier, Vermont 05620-2901 • (802) 828-2426 • (802) 828-5983 FAX

May 20, 2015

Dr. Ben Lawton
Brandon-Leicester-Salisbury-Goshen Insect Control District
P.O. Box 188
Brandon, Vermont 05733

It has come to the attention of the Agency that there is confusion regarding how to comply with the Vermont Regulations for the Control of Pesticides with regard to commercial versus non-commercial (government) licensure.

- Non-commercial applicators (current status of BLSG applicators) may make applications as part of the function of their job on property held (owned/leased) by their employer (including municipal).
- Commercial applicators may make applications on properties that are privately-owned, for payment or *gratis*, and must be operating under a pesticide company license.

It has recently come to the attention of the Agency of Agriculture that the BLSG mosquito control district has historically made applications to properties outside of municipal control. We were unaware that some of the roads historically treated were private roads; this was brought to our attention this week by BLSG. The solution to resolving this is for BLSG to obtain a company license, with certified commercial applicators. Applications to and within private property require commercial applicator status.

The Agency is willing to assist the district with compliance while allowing the district to maintain historical adulticiding routes, provided the district acquires and maintains a commercial company license and commercially certifies applicators.

If the Agency receives the necessary paperwork and associated fees for a commercial company license prior to Friday May 22nd (Memorial Day Weekend) treatments to the historical mapped routes will be considered compliant with the Regulations.

A handwritten signature in black ink, appearing to read "Cary Giguere".

Cary Giguere
Agrichemical Program Manager
Vermont Agency of Agriculture

ORDER OF DISCONTINUANCE, LAYING OUT & ALTERNATION OF ROADS

WHEREAS, on April 6, 2015 the Selectboard of the Town of Brandon resolved to hold a public hearing relating to the following:

1. Discontinue a portion of Old Brandon Road (formerly known as Daley Road);
2. Throw up and discontinue that portion of Town Highway #44 located between its intersection with Town Highway #42 (Carver Street) and Town Highway #43 (Nickerson Road);

WHEREAS, the Selectboard of the Town of Brandon has the authority to initiate the discontinuance, lay out and alteration of a Town Highway on its own motion as authorized in Title 19 V.S.A. § 708;

Whereas Notice was given by the Selectboard by certified mail on April 6, 2015 to Robert L. Jones, Jr and Kim M. Jones, Shannon and Carol Bertrand, Roy W. Murdock, June Bohler, Janner and Anita Morgan, Brandon Fire District #1 and Imery's Pigment, Inc., who are parties owning or interested in lands through which the said Town Highway pass or abut, which Notice set forth the date and time of the Public Hearing in this matter;

WHEREAS, Notice was also posted at the Town Office located at 49 Center Street, Brandon, Vermont, Lake Sunapee Bank located at 2 Park Street, Brandon, Vermont, and Forestdale Grocery located at Furnace Road, Forestdale, Vermont in accordance with 19 V.S.A § 709;

WHEREAS, Hearing was held on May 11, 2015 at 6:30 p.m. at the Brandon Town Hall, which were the date, time and place set forth in the Notice and the Selectboard having examined the premises and heard all interested parties who appeared at said Hearing, determined and adjudged that the public good, common necessity and convenience of the residents of the Town of Brandon are not adversely affected in any manner by:

1. Discontinuing a portion of Old Brandon Road (formerly known as Daley Road);
2. Throwing up and discontinuing that portion of Town Highway #44 located between its intersection with Town Highway #42 (Carver Street) and Town Highway #43 (Nickerson Road).

THEREFORE, it is hereby **RESOLVED AND ORDERED** that Old Brandon Road (formerly known as Daley Road), also known as Town Highway #44, be discontinued from its intersection with Town Highway #42 (Carver Street) and Town Highway #43 (Nickerson Road). The portion of Road being discontinued is depicted on a survey prepared by Jesse L. Stanley at the request of Robert and Fred Merkert in May of 1982 and recorded by the in Map book 1, Page 64 on June 14, 1982 in the Town of Brandon Land Records. The former road bed between the said T.H. #42 and T.H. #43 will be conveyed to the underlying landowners.

This Order is executed pursuant to 19 V.S.A. § 711(a) dated at Brandon, Vermont, this 26th day of May, 2015.

Doug Bailey

Devon Fuller

Seth Hopkins

Ethan Swift

Tracy Wyman

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 23321

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: WATCH GUARD
415 CENTURY PKWY
ALLEN, TX 75013

SHIP TO: BRANDON POLICE DEPT.
301 FOREST DALE RD.
BRANDON, VT 05733

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS		VENDOR NUMBER	
5/20/15				30102L	
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
7	VISTA HD EXTENDED VERSION WEARABLE CAMERA	10514	20232	\$ 895.00	\$ 6265.00
	ELXS VIEWER SOFTWARE W/CASE			INC	
	SOFTWARE INST. DISC,				
	VISTA CHARGING BASE, POWER/USB.			INC	
	VISTA HD LOCKING MAGNETIC CHEST MOUNT			INC	
	SHIPPING				\$ 84.00
	PACIF VIDED GRANT				
	SD% MATCH				
NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26869. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.				TOTAL	\$ 6349.00
REQUESTED BY		CHIEF BRICKELL			
APPROVED BY					



415 Century Parkway, Allen, TX 75013
 (972) 423-9777 Fax: (972) 423-9778
 National Toll-Free 1-800-605-MPEG (6734)
 www.watchguardvideo.com

CAMERA QUOTE

Quote #: QUO-21732-L0N4 Rev #: 0

Customer	
Town of Brandon Police Department	
Attn: Chlef Brickell	

Telephone Number	Fax Number
802-247-0222	802-247-0221
Email Address	
Christopher.Brickell@state.vt.us	

Quote Information		
Quote Valid From:	5/19/2015	To: 6/19/2015
Quote Presented By:	Kevin Coughlin	
Presenter Contact:	KCoughlin@WatchGuardVideo.com	
Est. Ship Date	Ship Via	Payment Terms
30 days	UPS Ground	Net 30

#	Part Number	Description	Unit Price	Qty	Ext Price
1	VIS-CAM-EXT-002	VISTA HD, Extended Version, Wearable Camera	\$895.00	7	\$6,265.00
2	SFW-ELX-KIT-300	Software Installation Disc, 4RE Evidence Library Express3, w/ Case and Document	Included	1	Included
3	VIS-CHG-BSE-KIT	VISTA Charging Base Kit, Incl. Power and USB Cables	Included	7	Included
4	WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	Included	7	Included
5	SFW-ELX-VWR	ELX3 Viewer Software Installation Disc w/ Case and Document	Included	1	Included
6	VIS-MNT-KIT-001	VISTA HD, Locking Magnetic Chest Mount (Without Straps) - KIT1	Included	7	Included

Comments:

Subtotal	\$6,265.00
Shipping	\$84.00
Taxes	
Total	\$6,349.00

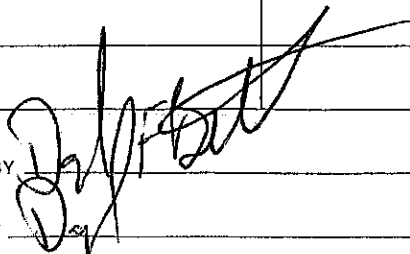
TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO:
№ 51873
 THIS NUMBER MUST APPEAR
 ON ALL INVOICES, PACKING
 LISTS AND ANY OTHER
 CORRESPONDENCE RELATED
 TO THIS ORDER.

TO: ALL STATES ASPHALT, INC.
P.O. BOX 91
SUNDERLAND, MA 01375

SHIP TO: _____

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	ACCOUNT NO.		UNIT PRICE	VENDOR NUMBER
QUANTITY	DESCRIPTION	ORG	OBJ	AMOUNT		
	MULTIPLE DELIVERIES					
	OF CALCIUM					
	CHLORIDE	10515	46150			10,000.00
NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26666. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.					TOTAL	10,000.00
REQUESTED BY					APPROVED BY _____	

NAME Postage
DATE May 20, 2015
INVOICE# Req. #8
VENDOR# _____
AMOUNT \$2,000.
FISCAL YEAR 14-15
ORG/OBJ 10510/30132

Funds added to the postage machine via telephone line. Entry only Board signature required.

	DR	CR
10100/01110		2000.00
10510/30132	1500.00	
20555/30132	500.00	

11:19 am

Check Warrant Report # 0526 Current Prior Next FY Invoices

Luanne

Manually Selected For Check Acct 01(10 General Fund) 05/26/2015 To 05/26/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310184	ABANAKI INC	3716	MAY POD RENTAL	75.00	0.00	75.00	40474 05/26/15
100598	AUBUCHON CO - BRANDON - STORE	4-20-15	repair supplies	13.96	0.00	13.96	40475 05/26/15
100598	AUBUCHON CO - BRANDON - STORE	469281	car wash	13.98	0.00	13.98	40476 05/26/15
100598	AUBUCHON CO - BRANDON - STORE	469344	little league supplies	221.30	0.00	221.30	40477 05/26/15
100598	AUBUCHON CO - BRANDON - STORE	469350	HW rake	19.99	0.00	19.99	40478 05/26/15
310496	BEVERAGE WORLD	MAY 2015	advertising 4 months	1275.00	0.00	1275.00	40480 05/26/15
310203	BLACK, ROBERT	PC 5-15	MPG #00056	987.00	0.00	987.00	40481 05/26/15
310356	BLAIR, MATTHEW D.	051215	repairs to bus stop	275.00	0.00	275.00	40482 05/26/15
300341	BOSTON CELTICS GROUP SALES	5-14-15	deposit for 2015-16	200.00	0.00	200.00	40483 05/26/15
100255	BRANDON FIRE DISTRICT #1	HW 5-29-15	hway water	56.00	0.00	56.00	40484 05/26/15
100255	BRANDON FIRE DISTRICT #1	PD 5-29-15	PD WATER	38.91	0.00	38.91	40484 05/26/15
100255	BRANDON FIRE DISTRICT #1	REC 5-29-15	ESTABROOK FIELD WATER	30.54	0.00	30.54	40484 05/26/15
100255	BRANDON FIRE DISTRICT #1	T H 5-29-15	TOWN HALL WATER	41.00	0.00	41.00	40484 05/26/15
100255	BRANDON FIRE DISTRICT #1	T O 5-29-15	TOWN OFFICE WATER	92.48	0.00	92.48	40484 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491483/3	materials / gazebo repai	89.65	0.00	89.65	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491860/3	2x6's	52.17	0.00	52.17	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491861/3	towels, lube, cleaners	19.76	0.00	19.76	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491862/3	grade stakes	22.25	0.00	22.25	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491962/3	white marking flags	8.37	0.00	8.37	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	491963/3	paint, brushes	78.87	0.00	78.87	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	492015/3	hydraulic cement	38.97	0.00	38.97	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	492063/3	rule	16.99	0.00	16.99	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	492093/3	anti-freeze	35.88	0.00	35.88	40485 05/26/15
100280	BRANDON LUMBER & MILLWORK CO.	K91866/3	pebbles, fabric, pegs	191.24	0.00	191.24	40485 05/26/15
100315	BRANDON TOWN SCHOOL DISTRICT	MAY 2015	quarterly education tax	553297.58	0.00	553297.58	40486 05/26/15
300796	CLD CONSULTING ENGINEERS	52218	Bridge 114 #21	9541.38	0.00	9541.38	40487 05/26/15
300796	CLD CONSULTING ENGINEERS	52242-52243	RT 7 Inv.227	1373.12	0.00	1373.12	40488 05/26/15
300796	CLD CONSULTING ENGINEERS	52244	RT 7 Inv. #227	3128.28	0.00	3128.28	40489 05/26/15
300796	CLD CONSULTING ENGINEERS	52357	Bridge 1114 #21	5005.04	0.00	5005.04	40490 05/26/15
300796	CLD CONSULTING ENGINEERS	52380-52381	RT 7 Inv. #227	1564.09	0.00	1564.09	40491 05/26/15
300796	CLD CONSULTING ENGINEERS	52382	RT 7 Inv. 227	639.79	0.00	639.79	40492 05/26/15
310319	CREATIVE APPAREL	265	Lego Club Shirts	220.50	0.00	220.50	40493 05/26/15
300466	DUNDON PLUMBING & HEATING INC	23617	portalet 4/17-6/17	160.00	0.00	160.00	40494 05/26/15
100860	ENGLISH, CARROLL & BOE, P.C.	27856	FDale Mobile Home Park	293.40	0.00	293.40	40496 05/26/15
310495	FEDERAL PUBLISHING	50261HWY	OSHA-EPA-HS Comp Journal	149.25	0.00	149.25	40498 05/26/15
100925	FOLEY SERVICES INC	26212	uniforms	42.05	0.00	42.05	40500 05/26/15
100925	FOLEY SERVICES INC	27512	uniforms	42.05	0.00	42.05	40500 05/26/15
310054	FULLER, DEVON	18	repairs to gazebo	880.00	0.00	880.00	40501 05/26/15
310426	FYLES BROS., INC.	37795	propane @ Police Dept	68.71	0.00	68.71	40502 05/26/15
310212	GAGE, SUE	5-21-15	RECORDS HOLE PUNCH	11.81	0.00	11.81	40503 05/26/15
100690	GIDDINGS MANUFACTURING CO INC	63559	200' of 18" culvert	2590.00	0.00	2590.00	40504 05/26/15
100725	GREEN MOUNTAIN GARAGE	069580	reducer sleeve	24.99	0.00	24.99	40506 05/26/15
100725	GREEN MOUNTAIN GARAGE	069634	hose, hose end	27.12	0.00	27.12	40506 05/26/15
100725	GREEN MOUNTAIN GARAGE	069641		4.85	0.00	4.85	40506 05/26/15
310233	GREEN MOUNTAIN POWER	MAY 2015	electric May	4407.71	0.00	4407.71	40507 05/26/15
101051	HOWLAND, PATRICIA	E-269	refund of damage deposit	300.00	0.00	300.00	40508 05/26/15
100081	JAM MAN ENTERTAINMENT	5-29-15	teen dance 5-29-15	87.50	0.00	87.50	40509 05/26/15
310259	KOFILE PRESERVATION INC	213262	back flap vol 227	33.78	0.00	33.78	40510 05/26/15
100971	MALLORY'S AUTOMOTIVE INC	9397	service, check light	42.43	0.00	42.43	40512 05/26/15
100588	MARKOWSKI EXCAVATING, INC.	V-15481	gravel	1235.40	0.00	1235.40	40513 05/26/15

05/22/15
11:19 am

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 0526 Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 05/26/2015 To 05/26/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100588	MARKOWSKI EXCAVATING, INC.	V-15537	gravel	596.40	0.00	596.40	40513 05/26/15
330461	MARKOWSKI, GREG	JUNE 2015	June rent	2100.00	0.00	2100.00	40514 05/26/15
310304	MIKE'S FUELS, LLC	343558	diesel fuel @ HWY	387.79	0.00	387.79	40515 05/26/15
310389	MOBILE MINI, INC	159032769	June vault rental	244.87	0.00	244.87	40516 05/26/15
301055	NMS LABS	136446	toxixology panel test	207.00	0.00	207.00	40518 05/26/15
310125	OPEN DOOR CLINIC	MAY 2015	appropriation	750.00	0.00	750.00	40519 05/26/15
100691	OTTER VALLEY UNION HIGH SCHOOL	MAY 2015	quarterly education tax	347123.37	0.00	347123.37	40520 05/26/15
100261	PETTY CASH - POLICE DEPT	5-12-15	postage	38.22	0.00	38.22	40521 05/26/15
100478	ROYAL GROUP, INC.	617639	computer restore & reset	361.00	0.00	361.00	40522 05/26/15
100491	RUTLAND HERALD	594637	green park bid ad	210.31	0.00	210.31	40524 05/26/15
300895	RUTLAND PRINTING COMPANY, INC.	23644	town clerk billheads	45.34	0.00	45.34	40525 05/26/15
310429	STITZEL, PAGE & FLETCHER, P.C.	24839	APRIL PERSONNEL MATTERS	125.30	0.00	125.30	40526 05/26/15
200277	THUNDER TOWING & AUTO RECOVERY	3594	rear hitch assembly	363.79	0.00	363.79	40527 05/26/15
310208	VANASSE HANGEN BRUSTLIN, INC	196800	RT 7 Inv. #227	1921.16	0.00	1921.16	40528 05/26/15
310208	VANASSE HANGEN BRUSTLIN, INC	196802	Bridge #114 #21	3173.20	0.00	3173.20	40529 05/26/15
310208	VANASSE HANGEN BRUSTLIN, INC	198000	RT 7 Inv. #227	5436.66	0.00	5436.66	40530 05/26/15
310208	VANASSE HANGEN BRUSTLIN, INC	198001	Bridge 114 #21	2346.50	0.00	2346.50	40531 05/26/15
300581	VERMONT OFFENDER WORK PROGRAMS	82633	rake / trash pick up	425.00	0.00	425.00	40532 05/26/15
300194	VERMONT POLICE ACADEMY	1504710972	meeting lunch	10.50	0.00	10.50	40533 05/26/15
310046	W.B. MASON CO INC	I25443806		193.80	0.00	193.80	40534 05/26/15
310046	W.B. MASON CO INC	I25563796	ink cartridge	15.99	0.00	15.99	40534 05/26/15
310046	W.B. MASON CO INC	I25708691	paper, drum, envelopes	165.86	0.00	165.86	40534 05/26/15
100577	WILK PAVING, INC	5-31-3381	cold patch	988.05	0.00	988.05	40536 05/26/15
100710	WINMILL EQUIPMENT COMPANY, INC	14810	fluids for grader	132.02	0.00	132.02	40537 05/26/15
Report Total			956,427.27	0.00	956,427.27		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***956,427.27

Let this be your order for the payments of these amounts.

05/22/15

TOWN OF BRANDON Accounts Payable

Page 1 of 2

11:09 am

Check Warrant Report # 0526 Current Prior Next FY Invoices For Fund (20 Sewer Fund)

Luanne

All Invoices For Check Acct 01(10 General Fund) 05/26/15 To 05/26/15 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100458	05/07/15	A.W. CHESTERTON COMPANY rebuilt mechanical seals 2644755/912	20-5-55-51230 Outside Equip. - Pump St.	1399.20	40473	05/26/15
100598	05/21/15	AUBUCHON CO - BRANDON - S batteries, bags, etc WW469302	20-5-55-43160 Maint. Supplies - General	43.45	40479	05/26/15
100255	05/21/15	BRANDON FIRE DISTRICT #1 WASTE WATER WATER WW 5-29-15	20-5-55-41180 Maintenance-Vehicles	1216.88	40484	05/26/15
100280	05/15/15	BRANDON LUMBER & MILLWORK painting supplies 491819/3	20-5-55-42140 Maint. Supplies - Bldgs	33.65	40485	05/26/15
100494	05/18/15	ENDYNE INC testing 172410	20-5-55-22120 Testing	101.00	40495	05/26/15
100756	05/15/15	F W WEBB COMPANY sump pump/Carver St P.S. 46559153	20-5-55-43160 Maint. Supplies - General	149.87	40497	05/26/15
310495	04/28/15	FEDERAL PUBLISHING OSHA-EPA-HS Comp Journal 50261WW	20-5-55-10340 Continuing Education	149.25	40498	05/26/15
330422	05/14/15	FERGUSON WATERWORKS #590 riser rings 0378550	20-5-55-51310 Collection Systems	250.00	40499	05/26/15
100925	05/12/15	FOLEY SERVICES INC uniforms 27511	20-5-55-10320 Clothing Allowance	18.57	40500	05/26/15
100925	05/19/15	FOLEY SERVICES INC uniforms 28843	20-5-55-10320 Clothing Allowance	18.57	40500	05/26/15
310158	05/04/15	GREEN MOUNTAIN ELECTRIC S batteries, ballasts S2605070.001	20-5-55-43160 Maint. Supplies - General	110.57	40505	05/26/15
310233	05/21/15	GREEN MOUNTAIN POWER electric May WW MAY 2015	20-5-55-42130 Electric	5597.87	40507	05/26/15
100017	05/18/15	LILLY'S INSTRUMENTATION variable frequency drive 26863-05-15	20-5-55-41110 New Equipment-Misc Tools	644.95	40511	05/26/15
310304	05/12/15	MIKE'S FUELS, LLC diesel fuel @ WW 343559	20-5-55-41130 Fuel - Vehicles	267.82	40515	05/26/15
300463	05/21/15	NATIONAL BANK OF MIDDLEBU Pay Off WW Loan 05-15	20-5-55-60100 Interest Exp - Short Term	884.25	40517	05/26/15
300463	05/21/15	NATIONAL BANK OF MIDDLEBU Pay Off WW Loan 05-15	20-2-00-02527 Sewer Note #66920	60000.00	40517	05/26/15
300375	05/15/15	RUTLAND CITY April sludge processing 14250SLUDG	20-5-55-50160 Sludge Disposal	4095.00	40523	05/26/15
100409	05/11/15	WATSON-MARLOW, INC. repair of chlorine pump 0299304	20-5-55-43160 Maint. Supplies - General	1848.40	40535	05/26/15

05/22/15
11:09 am

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 0526 Current Prior Next FY Invoices For Fund (20 Sewer Fund)
All Invoices For Check Acct 01(10 General Fund) 05/26/15 To 05/26/15 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				76829.30		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****76,829.30
Let this be your order for the payments of these amounts.
