

Brandon Select Board Meeting
November 9, 2015
7:00 p.m.

The Brandon Select Board will meet Monday, November 9, 2015 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located in the front window of the Town Office at 49 Center Street, on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office and the bulletin board at Lake Sunapee Bank. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – October 26, 2015
- 3) Town Managers Report
- 4) Comments for Items not on the Agenda
- 5) PACE (Property Assessed Clean Energy)
- 6) Green Lantern Solar Project
- 7) FEMA Projects / Segment 6 / Bridge 114
- 8) Town Office Project
- 9) Fiscal
 - a) Postage Warrant – November 4, 2015 - \$2,000.00
 - b) Town Office Warrant – November 6, 2015 - \$45,512.00
 - c) General Fund Warrant – November 9, 2015 - \$74,829.21
 - d) Wastewater Fund Warrant – November 9, 2015 - \$5,061.52
- 10) Executive Session Pursuant to 1 VSA § 313(a)(3):
The appointment or employment or evaluation of a public officer or employee
- 11) Adjournment

**Brandon Select Board Meeting
October 26, 2015**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Doug Bailey, Seth Hopkins, Tracy Wyman, Ethan Swift, Devon Fuller

Also in Attendance: Dave Atherton, Wayne Rausenberger, Kathy Rausenberger, Richard Baker, Bernie Carr, Sue Gage, Arlen Bloodworth, Daryl Burlett, Phyllis Reed, Dick Kirby, Bill Moore, Janet Coolidge, Jeff Stewart, Linda Stewart, Anna Scheck, Lee Kahrs, C. J. Walsh, Liz Peyton, Paul Harris

1. Call to order

The meeting was called to order by Doug Bailey - Chair at 7:00PM.

a) Agenda Adoption – Motion by Seth Hopkins/Tracy Wyman to adopt the agenda as printed. **The motion passed unanimously.**

2. Consent Agenda

a) Public Hearing Minutes (Union/Maple Street Project) – October 13, 2015

Motion by Seth Hopkins/Tracy Wyman to approve the minutes of the October 13, 2015 Union/Maple Street Project public hearing. **The motion passed with one abstention – Ethan Swift.**

b) Public Hearing Minutes (Town Plan Adoption) – October 13, 2015

Motion by Seth Hopkins/Tracy Wyman to approve the minutes of the October 13, 2015 Town Plan Adoption public hearing. **The motion passed unanimously.**

c) Select Board Meeting Minutes – October 13, 2015

Motion by Seth Hopkins/Tracy Wyman to approve the minutes of the October 13, 2015 Select Board meeting. **The motion passed with one abstention – Ethan Swift.**

3. Town Manager's Report

Dave Atherton reported he has met with Green Lantern over the last couple of weeks to discuss the town's solar project on the industrial land. Engineers have visited the site and they are moving forward. The Town has hired Tim Kingston as the new wastewater operator. The town employee summer cookout was held last week and a good time was had by all. The Segment 6 right of way negotiations are moving along and have required changes to many deeds, which is time consuming. A new fence has been

installed in front of the old BHOP building that looks much better than the jersey barriers. The winter sand and salt has been delivered. The Town is test-driving new graders in the hopes of replacing the old one. There was another sewer dig on East Seminary Street, due to clogged lines with roots, and has been repaired. Budget work has started and Mr. Atherton has been working with department heads regarding the budget. The next budget meeting is scheduled for November 3rd and it is anticipated there should be a draft budget ready for discussion at that meeting. The town office renovation contract has been signed and the contractor started last Thursday, with an anticipated move-in timeframe of March. Mr. Atherton attended a VTCMA conference that included some very good workshops. He noted it was good to have discussions with other town managers on how they operate.

Doug Bailey thanked the Town Manager, the Brandon Chamber and the Public Works Department for the work on the fence, noting it is good to have the jersey barriers gone. Ethan Swift asked if the Phase 1 one ground assessment on Newton Road has been completed. Mr. Atherton advised it had been sent to the Regional Planning Commission; however, they were not able to assist the Town. Mr. Atherton obtained a quote from the vendor who did the oil tank issue and has submitted the quote to FEMA for their approval. Tracy Wyman questioned the reason for a new grader. Mr. Atherton advised the grader is 26 years old and has required a lot of repairs. The Town is just looking into the options they might have as it was used a lot more this year. Daryl Burlett advised the cost to rebuild the motor is equal to what the grader is worth. Mr. Atherton reported there has also been more paving done that includes Wheeler Road near the bridge, patching on River Street and repair of the apron on Basin Road. The state has done a skim coat on Route 73 to get the Town through the winter. Next year Route 73 will have a complete redo. Ethan Swift thanked everyone involved in the paving efforts.

4. Comments for Items not on the Agenda

Bill Moore reported the Recreation Department had a successful annual adult Halloween dance and he wished to thank the sponsors of that event. He noted the Brandon Christmas Toy Project benefited from the proceeds. He also noted there is a Corn Hole open league that takes place weekly at the town hall.

Phyllis Reed read the following letter of thanks that she submitted to The Reporter and Rutland Herald:

"I would like to extend this special thank you to Dave Atherton - Brandon Town Manager, Devon Fuller - Brandon Select Board Member, Tom Donahue - CEO of the Rutland Region Chamber of Commerce and Dave Allaire - Rutland City Alderman for taking the time out of their busy schedules to come to the Rutland Home Depot and thanking the cashiers for their service to the Rutland County Community. October is Cashier Appreciation month, and I feel very fortunate that I was given the opportunity to have these local government leaders come to our store. I was told by the cashiers that

this was an awesome occasion. Thank you, gentlemen, on behalf of myself and my co-workers. We so appreciated it. Sincerely, Phyllis Cioffi Reed."

Ms. Reed questioned if there is any plan to paint a turning arrow into McDonalds. Daryl Burlett stated there is a turn lane, but no plans to paint an arrow. Ms. Reed also read a prior article published regarding a vote on a "pot" policy by VLCT at their annual meeting on October 8th. Ms. Reed questioned whether Brandon voted on this item and was advised that Brandon did not vote on the item, but the VLCT voted to oppose the policy.

Jeff Stewart stated at the last meeting for the proposed Town Plan he was concerned with the Vision section. He has seen a copy of the proposed changes and suggested the following change to the first sentence: *Brandon is an intimate, warm, and walkable small town, including a compact and full service downtown. Brandon is a real Vermont town.* He stated it should be included that the Town does have a compact and serviceable downtown. Doug Bailey stated the Select Board has been provided a copy of the proposed changes; however, action will not be taken during the meeting, as the Board would like more time to review. Seth Hopkins noted there are still some editing that is outstanding. Jeff Stewart will contact Jeff Guevin to provide his input. Ethan Swift stated the expectation was the Select Board was going to approve it at this meeting and hopefully it will pass in time avoid it lapsing. It was noted that the next Select Board meeting would provide time for the Town Plan to be submitted to the Regional Planning Commission's November meeting.

Wayne Rausenberger questioned whether the Town is considering the project matches during the budgeting process, as the projects are known and it would be good to plan for the matches. Dave Atherton stated there are monies that have been in the Segment 6 project for years. Mr. Atherton will be discussing Bridge 114 with VTrans; however, there are currently no figures available. He noted that Segment 6 will have an increase. It was noted that the Town originally bonded for 5% for Segment 6; however, the costs have continued to increase every year. Bernie Carr stated there had been discussion of tying in Park Street with the Segment 6 project.

5. Policy for Collection of Delinquent Taxes

Dave Atherton advised that Anna Scheck and he have been working on a policy for collection of delinquent taxes and have tweaked a VLCT template. There is no current policy on record and it was thought that a policy should be in place to provide guidelines to the public. Seth Hopkins asked why the timeframe is 10 days for personal property. Mr. Atherton advised that the Town does not have a personal property tax and one of the things he would like to discuss is how to go after delinquent taxes and utilities on mobile homes. It is a process that will have to be developed; however, it will require a Delinquent Tax policy first. The benefit of filing for a lien is that the Town will have the ability to foreclose and the foreclosure follows the person and not the property. The Town has not been able to effectively collect delinquent taxes on mobile homes for

several years. Seth Hopkins noted a spelling correction to the word "principle" in Item (e).

Motion by Devon Fuller/Seth Hopkins to approve the Collection of Delinquent Taxes policy, with the spelling correction in Item (e). **The motion passed unanimously.**

Devon Fuller thanked the Town Manager for getting this policy in place.

6. Revolving Loan Application – Common Ground

Bill Moore read a letter in support of the Select Board approving the Revolving Loan Fund application of the Common Ground Restaurant and Pub. (**See attached letter**).

Kathy Rausenberegger asked if they have auto monthly withdrawals and Mr. Moore stated this can be set up.

Motion by Tracy Wyman/Seth Hopkins to approve the Revolving Loan contract for the Common Ground Restaurant as presented by the Economic Development Officer. **The motion passed unanimously.**

7. Ranger Solar Presentation

Liz Peyton advised Ranger Solar was formed earlier this year by Adam Cohen and Paul Harris. Ms. Peyton and C.J. Walsh do a lot of the day to day development. She works with southern Vermont projects and Mr. Walsh focuses on northern projects and NH and Maine. They focus on larger scale solar projects and this size is new to the state of Vermont, but they think this is the next step for the New England region. They are aware that projects have to be sized appropriately and they have the expertise to size and minimize the impact on natural resources. Large sources of base load power, like Vermont Yankee that will be retired soon, will need replacement. Wind power has been a difficult source to permit. The benefit of a larger source is that it is cheaper and solar power has achieved parity with wind and it makes them a good source for taxpayers. The proposed project is a 20 megawatt project that will be placed on 100 to 140 acres of land and is larger than most projects in Vermont. The proposed site is off the Syndicate Road and is projected to last 25 to 40 years. The contract will have a full decommission plan and the land will be returned to its original use. Brandon has been determined a good place for the project as the potential impacts are minimal, there will be very few transmission upgrades required and due to its close proximity to Rutland that has a large demand for power. Ranger Solar has started the permitting process and the initial environmental studies. It is hoped to submit the Act 248 permit in early November, submit the full application by the end of this year and start on the project late-spring or early-summer of next year. This project will be a \$29 million investment and the town will realize \$100,000.00 in improvement taxes annually and will generate locally sourced jobs. Bernie Carr asked why the project is decommissioned after 40 years. Ms. Peyton stated it is more for the protection of the community and landowners. It is good that anything that is put in is taken out. Sue Gage asked if it requires road

upgrades. Ms. Peyton stated it is possible it may require the road to be expanded, as it is important to have access to the road to enable maintenance of the project. Kathy Rausenberger stated that area does flood in the spring. The wetlands have been delineated and they are aware of the wetland issues. Linda Stewart asked what the current tax is being paid on the property. This figure was not known, but the company estimates the improvement tax will be \$100,000.00. It was noted the tax benefits are good for towns and is extra revenue. All abutters are contacted and the land being considered has very few neighbors. The tax maps are reviewed and there will be a firm that develops a computer model. There are 6 projects that are slated in Vermont in 2016 and they are all this size. The largest current solar project in Vermont is a little under 5 megawatts. The state of Vermont has 5.4 million acres and it is understood that people are sensitive to this issue. Ethan Swift noted that VELCO cannot handle 20 megawatt. It was noted the company will absorb the cost for any upgrades to the grid. There will be grid studies completed and they will work with VELCO on this issue. It was noted that this will derail the gas pipeline. Paul Harris stated the company has been advised by VELCO that Brandon is a good place to inject power, as the concerns are more for the northern part of the state. Ethan Swift expressed concern with all the solar farms that are along Route 7. Ms. Peyton stated rather than having a lot of small solar farms, a larger solar farm, from an aesthetics point would be more in line. Linda Stewart asked what the land's current use is and it was noted that it is a cattle farm. Jeff Stewart stated he is a fan of solar, but noted concern for the viewscape, as it is essential to the community and some towns are acting to prohibit solar installations. Mr. Stewart questioned whether there will be a visibility study done. Ms. Peyton advised there will be an aesthetic model created and the company will work with the town regarding a view mitigation plan. The company is agreeable to working with the town, as Brandon is the best place they have found in the state. Seth Hopkins stated he earns his living on tourism and he is familiar with the site and he uses it as a bicycle route. Mr. Hopkins was in favor of the project as he thinks that visitors will see this as a good project. Devon Fuller questioned the sizing of 20 megawatts. It was noted that this amount of power would go into the grid and would be consumed locally and could go throughout the state. Linda Stewart expressed concern the state needs to decide whether Vermont is going to be the supplier of power to the rest of the country. Mr. Harris stated Vermont is importing a massive amount of energy from Canada and this will create energy for local use and will likely be sold to a Vermont utility or Vermont businesses. Anna Scheck asked if they are going to upgrade the current lines if the VELCO lines cannot take in this amount of energy. It was noted that this would not require intense upgrades and the lines would not be changed to larger lines. Daryl Burlett asked if it can be guaranteed the energy will stay in Vermont. Ms. Peyton stated because of the power deficit that currently exists; it is highly likely the power will stay in the state. There is a guarantee the electrons will be consumed in the state. Mr. Burlett questioned how they chose Brandon. It was noted the company spent a year siting projects, due to the closing of Vermont Yankee. There was a grid analysis done and discussions were started with landowners. The company has also looked into sites in Connecticut, Maine and New Hampshire. Dick Kirby stated he read the Governor is against solar power and Green Mountain Power has indicated they are almost to their limit of purchasing energy. It was noted that Green Mountain Power is looking to

purchase solar and they make sure the renewable energy goals are in line. The company is going to focus on providing clean, cost-effective power. Mr. Kirby stated we are trying to keep our state beautiful and he finds it offensive with all of the solar panels. Bernie Carr stated OMYA is the 2nd largest consumer of energy in the state and questioned if they will be contacted, as they were going to benefit from the gas line. Ms. Peyton advised this is an example of the businesses that they will be focusing on to discuss providing energy cost-savings. Kathy Rausenberger expressed concern with seeing the project from Route 7. Ms. Peyton stated it is not anticipated there will be a risk of seeing the project from Route 7 and they don't see that elevation is a problem. Bill Moore stated this is a good opportunity for Brandon and it is a fantastic location. He noted that Vermont is opposed to nuclear power and wind power, but we have to pay a cost for power and he thinks that this is a fantastic project. Devon Fuller asked what the project will require for operation and whether a facility will be needed. It was noted the project will create two to three full-time local jobs. Dave Atherton stated there has been a shortcoming of revenues and this project will create revenue and jobs for the Town. He also likes that the project will be in one area and not several small solar farms. He would prefer one spot rather than 20 and he thinks it is a great project and he would support it as a taxpayer. Doug Bailey stated his personal opinion is that he does not enjoy all the panels along Route 7, but he agrees with Mr. Moore that we have to get our power from somewhere and he is in favor of the project. Tracy Wyman stated they have chosen a great location and agrees with the Town Manager's comments. Janet Coolidge hopes everyone will keep an open mind as the location seems to be good. Bernie Carr agreed it is a great spot. Ms. Peyton stated they have to get into the interconnection queue to determine if there are any upgrades needed. Ethan Swift expressed concern if the project is successful it may set a precedent. Mr. Harris stated their projects have been received with positive support and from a grid standpoint, there are other parts of the state that have more constraints and they will decide whether to proceed with those projects. It was noted that the project can guarantee a line item in the budget. Bernie Carr questioned if they would be coming from the Brandon side and Ms. Peyton stated it is something that could be negotiated as part of the project. Linda Stewart stated if the value of the land goes up, there is a possibility that the tax value will increase. It was noted that if there is any change with the property taxes, the landowner is protected against tax increases. Richard Baker asked if the solar panels depreciate, and it was confirmed that they do. Mr. Baker stated the reaction to the current solar farms is probably similar to telephone poles when they were initially installed.

8. FEMA Projects/Segment 6/Bridge 114

Dave Atherton reported there is another quote submitted to FEMA for the buyout of Newton Road. Cobb Hill will be done during the next construction season. The Segment 6 right of way negotiations are continuing with several deed changes. More information on Bridge 114 will be provided at the next meeting. Mr. Atherton stated he has heard there is a final rail design for Bridge 114 and he will confirm this information for the next meeting. Mr. Atherton advised that documents have been received from

CLD and Mr. Burlett and he will be reviewing them to determine what the next steps will be.

9. Town Office Project

Dave Atherton stated construction started last Thursday at the town office. They have been doing demolition. Today they were measuring for the beam that has to be replaced underneath the building and there is discussion of raising the 2nd floor to level it. Bernie Carr reminded that the workers should park away from the site. Mr. Atherton advised that the Town has received permission from Mr. Read to park behind the building along the Leary block. Mr. Carr also questioned the status of the parking lot behind the Mobil station. Mr. Atherton advised that he has met with the owners of the Mobil station to go over the permit process, as they are concerned with the Segment 6 project. The Town will not be able to move forward in acquiring the land until they have moved forward with their project. There will be lighting considered for that area.

10. Fiscal

a) FY 15/16 General Fund Warrant – October 26, 2015 - \$82,383.84

Motion by Devon Fuller/Seth Hopkins to approve the FY15/16 General Fund warrant of October 26, 2015 in the amount of \$82,383.84. **The motion passed unanimously.**

Devon Fuller questioned the charge of \$1,588.00 for a tire and was advised that it was for a loader tire. Mr. Fuller also questioned the \$2,500.00 charge for football equipment. Bill Moore stated for the 2nd year the Football Commissioner, Barry "Duke" Whitney had a program with 60+ children. There was a football program raffle that netted \$4,500.00 and the \$2,500.00 will be offset. The program is running successfully. Mr. Fuller questioned if the equipment costs \$2,500.00 each year. Mr. Moore advised this was a helmet upgrade for the 3rd and 4th grades. The program helmets will be replaced in a cycle going forward. Mr. Atherton stated in reviewing the Comcast bill he noticed there were 17 lines on the bill that included the lines at the fire station. Mr. Atherton talked with Comcast to adjust the bill and there will be a savings of \$200.00 per month.

b) FY 15/16 Wastewater Fund Warrant – October 26, 2015 - \$15,268.23

Motion by Devon Fuller/Tracy Wyman to approve the FY15/16 Wastewater Fund warrant of October 26, 2015 in the amount of \$15,268.23. **The motion passed unanimously.**

c) General Fund Bond Warrant – October 27, 2015 - \$184,632.40

Motion by Devon Fuller/Seth Hopkins to approve the General Fund Bond warrant of October 27, 2015 in the amount of \$184,632.40. **The motion passed unanimously.**

Dave Atherton stated this is the bond payment that has to be done each year and it will be a single payment made, however, when it is motioned for warrant approval, it is split between the General Fund and the Wastewater Department.

d) Wastewater Fund Bond Warrant – October 27, 2015 - \$26,793.92

Motion by Devon Fuller/Tracy Wyman to approve the Wastewater Fund Bond warrant of October 27, 2015 in the amount of \$26,793.92. **The motion passed unanimously.**

Motion by Devon Fuller/Tracy Wyman to recess the Select Board at 8:51PM to convene as the Board of Liquor Commissioners. **The motion passed unanimously.**

The Select Board reconvened at 9:05PM.

Motion by Ethan Swift/Seth Hopkins to enter into executive session at 9:06PM for the purpose of discussing the appointment or employment or evaluation of a public officer or employee pursuant to Title 1, Section 313(a)(3) of the Vermont Statutes. **The motion passed unanimously.**

10. Executive Session

Motion by Seth Hopkins/Devon Fuller to come out of executive session at 9:40PM. **The motion passed unanimously.**

There was no action required.

11. Adjournment

Motion by Devon Fuller/Tracy Wyman to adjourn the Select Board meeting at 9:42PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

(Attachment 1)



October 26, 2015,

Select Board Members:

As Economic Development Officer for the town of Brandon, I am responsible for helping shepherd people through Brandon's Revolving Loan Fund application process. The new owner of the building at 18 Center Street, formerly Sully's place (AKA Patricia's), Erynn Doaner has come forward to request funds to help with the revitalization and re-opening of a new business, "Common Ground Restaurant and Pub"

The application was submitted to the members of the Revolving Loan Fund committee. The committee unanimously voted to approve her loan in the amount of \$61,000 with terms and conditions to be tracked by the bookkeeper and economic development officer. The terms of the loan: 1.25 % amortized at a 15 year rate with a balloon at 10 years. Collateral would be a second commercial real estate mortgage on land and buildings located at 18 Center Street in Brandon, VT and first security interest in all business assets of Common Ground Restaurant and Pub.

I have had many meetings with Erynn Doaner during this application process. Her attention to detail, entrepreneurial spirit and energy are contagious. Her application was thorough and voluminous, the most detailed of all of the applications that have been presented in the history of the loan fund. It is no wonder that she was able to take a struggling diner business (Mae's Place) and turn a profit within the first 6 months of ownership, ahead of schedule.

This loan represents an opportunity to revitalize a business, hat has historically served an important role in the Brandon community. The select board would be doing well by the Town to use the RLF funds to support a great business owned by a fully-vested community member.

Respectfully Submitted,

Bill Moore
Economic Development Officer

Town Manager Report for the weeks of October 26th and November 2nd, 2015

Met with VTrans to discuss deed corrections. So far we have corrected 52 deeds.

Continued meetings with Ranger Solar to discuss the proposed project on Syndicate Road.

Attended the annual VT Rail Action Network meeting.

Held a budget committee meeting on Nov 3rd.

Met with VLCT to discuss insurance costs and possibilities of savings.

Route 73 has been paved from Marble Street to Town Farm Road.

We are continuing the rehabilitation of the 3 garages at the Wastewater Plant.

Met with the UVM extension service and agrees to get 200 hours of free engineering service for the Wastewater plant upgrades from senior students.

Road grading continues.

Super successful Spooksville event – Thanks to Committee Members who spear headed the four event sites: Tanya Laroche (Haunted Gazebo) Liz Alvarado (Trunk or Treat, Colleen Wright of the Brandon Area Christmas Toy Project (Non-Scary Party) and Missey Thompson (5th/6th Grade dance at the Town Hall)

NYC Bus Trip scheduled for December 5th there is a second bus going. Ticket \$75/ person.

Program sponsor support for the Snow White and the Seven Dwarfs. Shows at OV on December 4, 5 & 6th. Tickets will be available for purchase at Carr's Florist.

Celtics Bus Trip (December 11th) has only 9 tickets left. \$110/ person. Playing the NBA world Champion Golden State Warriors.

Volunteer opportunities exist for the Winter Carnival Committee (February 6th)

Other items will be covered in the agenda items.



PACE

PROPERTY ASSESSED CLEAN ENERGY

Efficiency Vermont

Greetings,

PACE (Property Assessed Clean Energy) financing can be available to homeowners in your town. This is a great residential financing tool to help people save money on their energy costs while making their homes more energy efficient, comfortable and valuable at the same time. It is even available for renewable energy such as solar PV systems.

A number of improvements have been made to the Vermont PACE program in past year, including:

- Expansion of lower interest rates based on household income – as low as 0.00%
- We have increased the amount of project cost that qualifies for interest rate buy-downs from \$10,000 to \$15,000 per borrower
- Upfront availability of funds for down payments (up to 50% of project costs)
- Application fees have been waived through the end of 2016
- Applications are accepted at any time (no longer every other month) and closings can occur on any Monday
- All application processing and monthly billing is done by our processor (Opportunities Credit Union) just like a car loan; as opposed to the town property tax bill

In order for residents of your town to have access to this unique financing tool, the residents of the must vote in favor of establishing a PACE District and then town officials are required to sign the PACE program documents. I have enclosed sample ballot language should you choose to put PACE on the ballot for 2016. I have also included a presentation on PACE which many have found useful in explaining the details of the program. Please feel free to contact me at any time with questions.

Thank you,

Mark Kelley

*Program Manager - Financing
Vermont Energy Investment Corporation
128 Lakeside Avenue, Suite 401
Burlington, VT 05401
Mobile - (802) 338-5111
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PACE

PROPERTY ASSESSED CLEAN ENERGY



Sample Ballot Language

Warning items are typically added to the Ballot by a vote of the Selectboard or City Council. Alternatively, an item can be put on the town warning through a petition which is signed by 5% of the voters and which must be received by the Select Board or City Council at least 40 days prior to a Town election. Items on a municipal ballot warning notice must be published no later than 30 days before the election.

Sample ballot language for adopting a PACE district is as follows:

"Shall the voters designate the City/Town of _____ as a Property Assessed Clean Energy (PACE) District to enable participating property owners to access funding for eligible energy efficiency and renewable energy projects and then pay back the cost as a regular municipal assessment on that property owner's property tax or other municipal bill as provided for by 24 V.S.A. Chapter 87 (Section 3261 et seq.) and authorize the City Council/Selectboard to enter into an agreement with Vermont Energy Investment Corporation d/b/a Efficiency Vermont to operate the PACE program, including the processing of all applications and regular billing?"

And include this last question ONLY if your town intends to issue a bond for PACE financing:

"Shall the voters of the City/Town of _ authorize the municipality to incur indebtedness to finance PACE District projects relating to renewable energy or energy efficiency?"



PACE : **Getting Your Town on Board**

Agenda

- PACE Overview – What is PACE, how does it work?
 - Benefits of PACE
 - Vermont's PACE Program
- Implementation of PACE in Vermont
 - Bringing PACE to your Town
 - Adopting a Program
 - Promoting PACE
- Questions

What is PACE?

- PACE stands for Property Assessed Clean Energy
- PACE is a financing mechanism through which homeowners can make energy improvements to their homes.
- In Vermont over 50 towns have voted to create a special assessment district that allows this financing to occur.
- Vermont's first PACE loan was approved in September 2013

Why do we need PACE?

- Homeowners are reluctant to risk upfront cost
- Energy financing programs frequently serve those who least need them (people who can afford it anyway)
- Short-term consumer financing (less than 7 years) is not effective unless there are substantial subsidies
 - PACE offers up to 20 year terms
 - Interest rates of 0% to 1.99% are currently available to many Vermont households (for efficiency work only)

PACE: Message to Interested Municipalities

- Efficiency Vermont will act as your PACE administrator at no cost to you.
- We essentially handle everything, including providing the capital and processing of all applications, billing and payments.
- This provides an effective low cost financing option for homeowners in your community looking to invest in energy efficiency or renewable energy, with practically no effort on the part of your staff.

Benefits for Vermont property owners

- No costs to property owners who do not participate
- Overcome a key financial hurdle
- No down payment required
- Payments spread out over the useful life of the installed improvements
- Transferability if the property is sold
- Electricity/fuel bills are lower than they would be without the improvements

Benefits to Vermont's economy

- Injects dollars directly into the Vermont economy, to make lasting energy and building infrastructure improvements
- Supports a steady and growing demand for good-quality sustainable jobs that cannot be outsourced
- Decreased energy costs will increase discretionary income of Vermonters, allowing money to be saved or spent on other essentials

How does PACE work?

- Voluntary mechanism allowing property owners to opt in to a special assessment district created by their municipality
- Funds may be used for eligible energy efficiency and/or renewable energy improvements
- Repayment period up to 20 years
- Special assessment transfers to the new owner when the property is sold, or can be paid in full at time of transfer

Vermont's PACE legislation

- PACE lien is subordinate to any existing property-secured liens currently in place
- Residential only at this time
- Mandatory reserve account– 2% from participating property owners
- Statewide loan loss reserve – 5% from RGGI funds, up to \$1 million
- Efficiency Vermont available to act as PACE administrator for towns – at no cost to the town
- Vermont Department of Financial Regulation determines underwriting criteria
- Effective Jan. 1, 2012

Towns are responsible for collection of delinquent assessments

24 V.S.A. § 3255

Special assessments ... shall constitute a lien on the property against which the assessment is made in the same manner and to the same extent as taxes assessed on the grand list of a municipality, and all procedures and remedies for the collection of taxes shall apply to special assessments.

(source: www.leg.state.vt.us/statutes/fullsection.cfm?Title=24&Chapter=087&Section=03255)



Who is eligible for PACE financing?

- **The participant must:**
 - **own the property**
 - **certify that there are no overdue payments on mortgages or liens secured by the property**
 - **have a Debt to Income Ratio \leq 41%**
- **Expected energy savings will be included in the income calculation**
- Homeowners must fully participate in all available rebate and incentive programs for the measures that they are installing

What properties are eligible for PACE

- **The property must be:**
 - **a residential dwelling - primary residence, vacation home, 1-4 unit owner occupied structure, manufactured home or condominium located in a PACE district**
 - **current on all taxes and assessments**
 - **free of tax, federal, state or municipal liens**
 - **not subject to reverse mortgage, or to any mortgage for which there is a default, foreclosure, delinquency or unsatisfied judgment**

What can be financed through PACE?

- Minimum PACE assessment is \$3,500
- Maximum PACE assessment is the lesser of:
 - \$30,000 or
 - 15% of the assessed value of the property
- Total of PACE assessment and all mortgages and liens on the property shall not exceed 90% combined LTV
- Efficiency Vermont/BED issues a list of eligible efficiency and renewable measures annually
- Repairs and new construction costs do not qualify for financing under the PACE Program, with the exception of health and safety measures necessary to complete proposed energy improvements. Health and safety repairs may not exceed 50% of the total energy improvement project cost.

PACE eligible measures

Eligible Energy Efficiency Measures

- Blower door assisted air sealing
- Insulate building envelope
- Seal and insulate heating and cooling distribution systems
- Install new efficient heating and/or cooling system
- Install new efficient hot water heating system
- Replace windows, doors or skylights
- Whole home ventilation and health and safety measures

Eligible Renewable Measures

- Solar electric (PV) system
- Solar hot water system
- Small wind system
- Micro-hydro system
- Health and safety measures
- Other renewable energy measures meeting the legislative definition (e.g., biofuels) are eligible for PACE, but will be reviewed on a custom basis.

What is my town's role in PACE?

Hold a vote

Designate a contact

Adopt a program

Decide how to administer program (in house or through Efficiency Vermont)

Collection of delinquent assessment payments as described in 24 V.S.A. Section 3255

Implementation Steps for Towns

1. Designate a PACE Contact
2. Adopt a program – Review Vermont PACE Guidelines. Select Board or City Council adopts program
3. Decide how PACE will be implemented (in-house or contract with Efficiency Vermont as PACE administrator)
4. Design program materials
5. Provide information materials to interested PACE participants
6. Accept applications
7. Manage PACE project financing through execution
8. Bill PACE participants through the life of their assessment

Efficiency Vermont is available to provide support through steps 1-4 and if chosen as the town's PACE Administrator, will perform steps 5-8

Designate a PACE contact

- Decide who in the town will be the contact for PACE
 - Town employee (Town Manager, Town Clerk)
 - Responsible for
 - leading the town through the implementation steps
 - providing information to Select Board/City Council
 - sending agreements and other communications to Efficiency Vermont
 - Receives official PACE emails on behalf of your town
 - Sign up on Efficiency Vermont's website
 - [http://efficiencyvermont.com/about us/energy initiatives/pace/email sign up.aspx](http://efficiencyvermont.com/about_us/energy_initiatives/pace/email_sign_up.aspx)

Adopt a Program

- Review Vermont PACE Program Guidelines
- Review guidelines with town staff and Select Board
- Sign the guidelines document
- Pass resolution to formally adopt your PACE program

Determine how PACE will be implemented in your town

- Determine if you wish to contract with Efficiency Vermont as your town's PACE administrator
- Select Board or City Council executes Program Administration Agreement
- Return to Efficiency Vermont
- There is no cost to the town to hire Efficiency Vermont as PACE Administrator

What is Efficiency Vermont's role in PACE?

EEU Role (mandated by statute):

- Maintain and publish a list of measures that can be financed through PACE.
- Review and approve the costs and energy savings of the proposed energy improvements and perform a cash flow analysis.
- Maintain 2% Loan Loss Reserve Account funded by participating property owners
- Provide information concerning implementation and contact each municipality that votes to establish a district to offer this information

What is the PACE Administrator's role?

Services are provided at no cost to town. All costs are borne by participating property owners

- Facilitate financing through credit facility
- Provide online and direct customer service to answer questions and perform prequalification analyses
- Provide materials and process applications for PACE assessments
- Provide qualification letter to approved customers with documents needed for project participation, timeline for execution and general customer assistance

PACE Administrator's Role (continued)?

- Records reservation with credit facility upon receipt of executed participation agreement
- Records lien with town
- Reviews customer invoices and approves payment to contractor or homeowner
- Manages customer billing throughout life of assessment
- Reports annually to town and customer of status of assessment

More information

Tara Bartlik
PACE Coordinator
802-540-7925
Tbartlik@veic.org

Mark Kelley
Program Manager
802-338-5111
mkelley@veic.org

PACE@efficiencyvermont.com

**Vermont PACE information:
www.efficiencyvermont.com/PACE**

NAME Postage
DATE NOVEMBER 4, 2015
INVOICE# Req. #16-2
VENDOR# _____
AMOUNT \$2,000.
FISCAL YEAR 15-16
ORG/OBJ 10510/30132

Funds added to the postage machine via telephone line. Entry only Board signature required.

	DR	CR
10100/01110		2000.00
10510/30132	1500.00	
20555/30132	500.00	

11/06/2015
01:34 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61559 Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 11/06/2015 To 11/09/2015

Page 1 of 1
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310538	SMALLEY CONTRACTORS	10-19-2015 town office work	45512.00	0.00	45512.00	41214	11/06/15
Report Total			45,512.00	0.00	45,512.00		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****45,512.00
Let this be your order for the payments of these amounts.

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310540	ACADIA INSURANCE	5229796-10 insurance t/o workers	2998.00	0.00	2998.00	41158	11/06/15
100015	ALLEN ENGINEERING & CHEMICAL C	410113042 silk tabs	195.99	0.00	195.99	41159	11/06/15
300541	ASSOCIATION FOR RETARDED CITIZ	NOV 2015 appropriation	875.00	0.00	875.00	41160	11/06/15
310531	B-B CHAIN INC	BB54289 chains	2568.00	0.00	2568.00	41161	11/06/15
300987	BANDY, ANNE	OCT2015 mileage reimbursement	63.25	0.00	63.25	41162	11/06/15
100655	BLSG INSECT CONTROL DISTRICT	NOV 2015 appropriation	7375.00	0.00	7375.00	41163	11/06/15
100190	BLUE SEAL FEEDS	329-3995 trash bags	30.97	0.00	30.97	41164	11/06/15
300341	BOSTON CELTICS GROUP SALES	8614016 tickets	2550.00	0.00	2550.00	41165	11/06/15
310095	BOYS & GIRLS CLUB OF BRANDON	NOV 2015 appropriation	2500.00	0.00	2500.00	41166	11/06/15
100245	BRANDON AREA CHAMBER OF COMMER	NOV 2015 appropriation	250.00	0.00	250.00	41167	11/06/15
100305	BRANDON AREA RESCUE SQUAD	38309111 cold packs	48.00	0.00	48.00	41168	11/06/15
100305	BRANDON AREA RESCUE SQUAD	NOV 2015 appropriation	5183.75	0.00	5183.75	41169	11/06/15
100275	BRANDON FREE PUBLIC LIBRARY	NOV 2015 appropriation	7125.00	0.00	7125.00	41170	11/06/15
100625	BRANDON INDEPENDENCE DAY CELEB	NOV 2015 appropriation	1500.00	0.00	1500.00	41171	11/06/15
100280	BRANDON LUMBER & MILLWORK CO.	498247/3 trash bags	7.99	0.00	7.99	41172	11/06/15
100280	BRANDON LUMBER & MILLWORK CO.	498334/3 lumber for sideboards	26.59	0.00	26.59	41172	11/06/15
100280	BRANDON LUMBER & MILLWORK CO.	498372/3 stretch wrap film	29.99	0.00	29.99	41172	11/06/15
100310	BRANDON SENIOR CITIZENS CENTER	NOV 2015 appropriation	1125.00	0.00	1125.00	41173	11/06/15
310539	BRODOWSKI, JOHN	NOV 2015 clay club expenses	62.00	0.00	62.00	41174	11/06/15
310049	BROOK FIELD SERVICES	MOV 2015 generator service packag	545.00	0.00	545.00	41175	11/06/15
310501	BURLETT, DARYL	11-4-15 montpelier seg 6 meeting	93.72	0.00	93.72	41176	11/06/15
100370	CARR'S FLORIST AND GIFTS	1511 ARRANGEMENT J SMITH	45.00	0.00	45.00	41178	11/06/15
310216	CENTER MASS INC.	31530 rifle instructor re-cert	149.00	0.00	149.00	41179	11/06/15
100592	CHAMPLAIN OIL COMPANY INC	CL168827 gas	154.31	0.00	154.31	41180	11/06/15
100592	CHAMPLAIN OIL COMPANY INC	CL168830 gas	865.22	0.00	865.22	41180	11/06/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	802279 diesel fuel @ HWY	541.10	0.00	541.10	41181	11/06/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	824695 heating fuel @ Town Hall	390.60	0.00	390.60	41181	11/06/15
301503	CHAMPLAIN VALLEY PLUMBING & HE	825100 diesel fuel @ HWY	68.43	0.00	68.43	41181	11/06/15
310097	COMCAST	10/27/15 PD pd phone/internet nov	240.64	0.00	240.64	41183	11/06/15
310097	COMCAST	HW NOV 2015 hw phone November	107.37	0.00	107.37	41184	11/06/15
310177	COTT SYSTEMS, INC.	106075 OCT HOST FEE	227.00	0.00	227.00	41186	11/06/15
330426	CVC PAGING	HW PAGER HW PAGER NOV	11.95	0.00	11.95	41187	11/06/15
330469	ENGINEERING SERVICES OF VERMON	15058-03 town office	360.00	0.00	360.00	41189	11/06/15
300187	FLORENCE CRUSHED STONE	221849 winter sand	3750.99	0.00	3750.99	41190	11/06/15
300187	FLORENCE CRUSHED STONE	221884 winter sand	5942.27	0.00	5942.27	41190	11/06/15
300187	FLORENCE CRUSHED STONE	221918 crushed stone	214.43	0.00	214.43	41190	11/06/15
100925	FOLEY SERVICES INC	60578 uniforms	48.98	0.00	48.98	41191	11/06/15
310445	FOXCROFT FARM HARVEST PROGRAM	NOV 2015 appropriation	3750.00	0.00	3750.00	41192	11/06/15
310535	FREDETTE, MICHAEL L	NOV 2015 game 9/24/15	45.00	0.00	45.00	41193	11/06/15
310536	FREDETTE, RICHARD E JR	NOV 2015 game 9/24/15	45.00	0.00	45.00	41194	11/06/15
100645	G STONE MOTORS INC	17194 seat covers	234.22	0.00	234.22	41196	11/06/15
100650	GALLS, AN ARAMARK COMPANY	004239336 chevrons	97.00	0.00	97.00	41197	11/06/15
100650	GALLS, AN ARAMARK COMPANY	004283354 belt keepers with snaps	14.53	0.00	14.53	41197	11/06/15
100650	GALLS, AN ARAMARK COMPANY	004286192 shirt, pants, jacket	395.47	0.00	395.47	41197	11/06/15
100650	GALLS, AN ARAMARK COMPANY	004313568 name tags	28.00	0.00	28.00	41197	11/06/15
300974	GRAPH-X INCORPORATED	3345 vinyl for new tarrus	375.00	0.00	375.00	41198	11/06/15
310455	GRAZIANO, LINDA	OCT2015 mileage reimbursement	20.13	0.00	20.13	41199	11/06/15
100725	GREEN MOUNTAIN GARAGE	077595 alarm, chuck	48.11	0.00	48.11	41200	11/06/15
100725	GREEN MOUNTAIN GARAGE	077914 fittings	14.70	0.00	14.70	41200	11/06/15
100725	GREEN MOUNTAIN GARAGE	077932 filters	145.16	0.00	145.16	41200	11/06/15

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61558 Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 11/06/2015 To 11/09/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100029	LAWES AGRICULTURAL SERVICE 32388	winter rye - grass seed	18.00	0.00	18.00	41202	11/06/15
310406	LINSTAR 71631	ID cards	25.60	0.00	25.60	41203	11/06/15
310389	MOBILE MINI, INC 159034528	NOV VAULT RENTAL	244.87	0.00	244.87	41204	11/06/15
100149	MODERN CLEANERS & TAILORS, INC OCT2015	uniform maintenance	121.50	0.00	121.50	41205	11/06/15
100788	NEW ENGLAND MUNICIPAL RESOURCE 35489	NOV ASSESSMENT	1416.66	0.00	1416.66	41206	11/06/15
300315	PREMIER COACH CO., INC 31125	buses for celtic game	8315.00	0.00	8315.00	41207	11/06/15
300502	ROUSE TIRE SALES INC 10194956	tires	551.20	0.00	551.20	41209	11/06/15
300502	ROUSE TIRE SALES INC 10196153	tires	1102.40	0.00	1102.40	41209	11/06/15
100478	ROYAL GROUP, INC. 621798	alarm monitoring at HWY	265.00	0.00	265.00	41210	11/06/15
100485	RUTLAND AREA VISITING NURSE AS NOV 2015	appropriation	2550.00	0.00	2550.00	41211	11/06/15
100491	RUTLAND HERALD 11162015	1 year subscription	223.00	0.00	223.00	41212	11/06/15
100492	RUTLAND MENTAL HEALTH SERVICES NOV 2015	appropriation	1656.00	0.00	1656.00	41213	11/06/15
310099	STEPHEN A DOUGLAS BIRTHPLACE NOV 2015	appropriation	625.00	0.00	625.00	41215	11/06/15
100242	TENCO NEW ENGLAND 5124599	strobes	360.00	0.00	360.00	41216	11/06/15
100242	TENCO NEW ENGLAND 5132755	connector kits	32.00	0.00	32.00	41216	11/06/15
200277	THUNDER TOWING & AUTO RECOVERY 3820	changed tires	40.00	0.00	40.00	41217	11/06/15
200277	THUNDER TOWING & AUTO RECOVERY 3821	repair pedal/change tire	207.22	0.00	207.22	41217	11/06/15
200277	THUNDER TOWING & AUTO RECOVERY 3836	repairs to 2008 Durango	786.16	0.00	786.16	41217	11/06/15
310534	TRAYNOR, NATHAN NOV 2015	games 9/20 & 10/15/15	90.00	0.00	90.00	41218	11/06/15
330348	VERIZON WIRELESS 9754390965	Service: Sept 23 - Oct 2	160.04	0.00	160.04	41219	11/06/15
300024	VERMONT DIGITAL 36295	repairs for OKIdata	110.00	0.00	110.00	41220	11/06/15
300024	VERMONT DIGITAL 36296	OKIdata drum	169.00	0.00	169.00	41220	11/06/15
300581	VERMONT OFFENDER WORK PROGRAMS 085463	signs	68.13	0.00	68.13	41221	11/06/15
200284	VMCTA NOV 2015	MEMBERSHIP 15/16	55.00	0.00	55.00	41222	11/06/15
310046	W.B. MASON CO INC I29328211	toner	115.99	0.00	115.99	41223	11/06/15
310046	W.B. MASON CO INC I29394028	toner	231.98	0.00	231.98	41223	11/06/15
310046	W.B. MASON CO INC I29469853	key tags	17.58	0.00	17.58	41223	11/06/15
310046	W.B. MASON CO INC I29542857	toner, paper	185.93	0.00	185.93	41223	11/06/15
310046	W.B. MASON CO INC I29714342	toner for Clerk's printe	187.99	0.00	187.99	41223	11/06/15
301026	WATCHGUARD VIDEO 0005911	installation kit	190.00	0.00	190.00	41224	11/06/15
300905	WELLS COMMUNICATION SERVICE IN 167226	repair of radio	220.00	0.00	220.00	41225	11/06/15
100577	WILK PAVING, INC WP15-075	cold patch	821.10	0.00	821.10	41226	11/06/15
310415	ZALINGER CAMERON & LAMBEK, P.C 58887	union matters October	184.00	0.00	184.00	41227	11/06/15

11/06/2015
01:30 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61558 Current Prior Next FY Invoices
Manually Selected For Check Acct 01(10 General Fund) 11/06/2015 To 11/09/2015

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			74,829.21	0.00	74,829.21		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****74,829.21
Let this be your order for the payments of these amounts.

11/06/15
01:35 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61561 Current Prior Next FY Invoices For Fund (20 Sewer Fund)
For Check Acct 01(10 General Fund) All check #s 11/06/15 To 11/06/15 & Fund 20

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Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100015	10/26/15	ALLEN ENGINEERING & CHEMI chlorine 111506198-01	20-5-55-50120 Chlorine	567.60	41159	11/06/15
100190	10/29/15	BLUE SEAL FEEDS raingear 329-4086	20-5-55-41120 Safety Equipment	99.98	41164	11/06/15
100280	11/06/15	BRANDON LUMBER & MILLWORK materials for ww WW 645368	20-5-55-42150 Outside Maint. - Bldgs	2008.65	41172	11/06/15
300454	11/02/15	CAMP PRECAST CONCRETE PRO orange ladder rungs 31890	20-5-55-51310 Collection Systems	80.00	41177	11/06/15
100411	10/28/15	CIJKA, STEPHEN J postage reimbursement OCT2015	20-5-55-10310 Travel & Expenses	30.74	41182	11/06/15
310097	11/05/15	COMCAST ww nov phone WW NOV 2015	20-5-55-42100 Wastewater Telephone	116.47	41185	11/06/15
330426	11/05/15	CVC PAGING WW PAGER NOV WW PAGER NOV	20-5-55-42100 Wastewater Telephone	11.95	41187	11/06/15
100494	10/23/15	ENDYNE INC testing 186633	20-5-55-22120 Testing	22.00	41188	11/06/15
100925	10/27/15	FOLEY SERVICES INC uniforms 60577	20-5-55-10320 Clothing Allowance	11.11	41191	11/06/15
100925	11/03/15	FOLEY SERVICES INC uniforms 61846	20-5-55-10320 Clothing Allowance	11.11	41191	11/06/15
310426	10/26/15	FYLES BROS., INC. propane for WW Chem Bldg 46873	20-5-55-42110 LP Gas - Bldgs	55.06	41195	11/06/15
310426	10/26/15	FYLES BROS., INC. propane WW Bryant Heater 47793	20-5-55-42110 LP Gas - Bldgs	83.13	41195	11/06/15
100725	10/27/15	GREEN MOUNTAIN GARAGE battery for Newton PS 077817	20-5-55-43160 Maint. Supplies - General	86.69	41200	11/06/15
100725	11/03/15	GREEN MOUNTAIN GARAGE gasket maker 078164	20-5-55-43160 Maint. Supplies - General	13.32	41200	11/06/15
300600	11/05/15	HOLLAND COMPANY INC sodium bisulfite 100532	20-5-55-50140 Sodium Meta Bisulfite	1810.80	41201	11/06/15
100430	10/29/15	REYNOLDS & SON INC hard hat & ear muffs 3262462	20-5-55-43160 Maint. Supplies - General	52.91	41208	11/06/15

11/06/15
01:35 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 61561 Current Prior Next FY Invoices For Fund (20 Sewer Fund)
For Check Acct 01(10 General Fund) All check #s 11/06/15 To 11/06/15 & Fund 20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				5061.52		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****5,061.52
Let this be your order for the payments of these amounts.

