

Brandon Select Board Meeting
May 22, 2017
7:00 p.m.

The Brandon Select Board will meet Monday, May 22, 2017 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - May 8, 2017
- 3) Town Manager's Report
- 4) Comments for Items not on the Agenda
- 5) Grant Anticipation Note Series 2017A - Cash Flow Financing for Route 7
- 6) Resolution: Bond Anticipation Note
for the Overflow Culvert and Route 7 Utilities
- 7) Resolution: Grant Anticipation Note Construction Line of Credit
for the Overflow Culvert and Route 7 Utilities
- 8) Resolution: Tax/Revenue Anticipation Note
- 9) Homestead Declaration - Late Filing Penalties for Fiscal Year Ending June 30, 2018
- 10) Financial Management Questionnaire
- 11) Fiscal
 - a) Warrant - May 22, 2017 - \$1,073,349.29
- 12) Executive Session Pursuant to 1 V.S.A. § 313(a)(3):
The appointment or employment or evaluation of a public officer or employee
- 13) Adjournment

Brandon Select Board Meeting May 8, 2017

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Devon Fuller, Doug Bailey, Seth Hopkins, Brian Coolidge, Tracy Wyman

Others In Attendance: Dave Atherton, Bernie Carr, Richard Baker, Steve Bissette, Jeff Stewart, Anna Scheck, Marty Feldman, Daryl Burlett, Dick Kirby, Bill Moore, Chris Brickell, Lee Kahrs, Rod Pulsifer, Adam Murach

1. Call to order

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) April 24, 2017 – Select Board Meeting Minutes

Motion by Devon Fuller/Brian Coolidge to approve the Select Board minutes of April 24, 2017. **The motion passed with one abstention – Tracy Wyman.**

3. Town Manager's Report

Dave Atherton reported VTrans has reviewed the bids for Segment 6 and the Notice of Award was sent to Casella and the Town should have a schedule soon. The culvert box has been installed in its entirety for the overflow culvert and last week was spent backfilling. Headwall forming and pour should be done soon and paving is scheduled for May 12th. There is a small bridge on Churchill Road that will need to be addressed and a box culvert will work as a replacement. One property that will require an easement is in the process of being sold and the Town has been advised to wait until it is conveyed and negotiate with the new property owners. The bat study will begin the first week of June for Bridge 114. The Town has successfully transferred the payroll over to NEMRC. They will be completing bi-weekly payroll, quarterly VMERS accounting and annual tasks such as W2s, W9s, etc. Mr. Atherton has walked two town-owned lots off Union Street with a potential buyer and he will keep the Select Board informed of the progress. A "Kick-Off Palooza" is scheduled for May 21st from 2PM to 6PM for the Segment 6 project at the Town Hall, followed by Kevin Thornton's movie "Death in the Wilderness, A Love Story". Thanks to Bernie Carr, Devon Fuller, Judy Bunde, Jeff Stewart and Dennis Marden for coordinating this. The Naturalization Ceremony is scheduled for May 10th at 1:00PM at Neshobe School. Awnings have been ordered for the front of the Town Office with

funds that had been set aside from the renovation. The Project Tracker has been updated and is available for viewing on the Town's website. Senator Welch will be in Brandon on May 10th to look at the "Super Culvert" and will be attending a Brandon Cares meeting. Also on the 10th, FEMA will be in town for a final walk through on Newton Road.

In the Recreation Department, Safety Day was held on May 7th and thanks to the generous donation from Omya 100 helmets were given away. They also donated additional funds that were used to purchase bike parts that mechanic and Vice-President of the Brandon Area Mountain Bikers, Ethan Nelson, used on bikes that needed tuning up. Thanks again to the Brandon Fire Department who provided fire safety awareness in a simulation of a smoky situation. Thanks also to Debbie Boyce for running the Bike Rodeo, Colleen Wright of the Brandon Toy Project for providing hot dogs, the Brandon Police and Brandon Area Rescue for being on hand for face time and vehicle inspection and to the Rutland Rec for loaning some balance bikes. The Red Sox trip of August 6th is sold out. The Brandon Carnival is taking shape and will include a 1k kick-off fun run sponsored by Comcast, a battle of the bands competition on Saturday starting at noon and carnival and associated activities (bingo, music, magic, car show) will run June 8th through the 11th at Estabook Park. Baseball registrations are closed with 179 participants in baseball and softball from Pre-K through 6th grade. The new middle school lacrosse team coached by Greg Bernhardt played their first game at OV on May 1st. A summer schedule for Brandon Rec camps and new companion offerings through a collaboration with Neshobe SOAR and Leicester's Summer program will be finalized soon. This will provide all-day enrichment/camp solutions for children in the RNESU district for five weeks (July 5th through August 4th).

Devon Fuller questioned if there are any permit issues regarding the second Churchill Bridge. Mr. Atherton stated there are no permits requested and he has viewed the bridge with Daryl Burlett and it is thought that it can be repaired with a box culvert. Mr. Fuller also questioned how long the bat study would take and Mr. Atherton advised that it is not known at this time. Doug Bailey was pleased with the switch to NEMRC, noting that should free up some staff time. Seth Hopkins questioned who had suggested waiting on the property closing prior to moving forward with the Churchill Bridge. Mr. Atherton advised that the Federal Land group and VTrans suggested it would be best to wait until the closing is complete.

4. Zoning Administrator's Report

Anna Scheck reported there were eight permits submitted and issued. There was an appeal to a decision that is pending regarding conditional use in a residential area. With regard to violations, the property on Walnut Street is still pending and the attorneys will be working that out. There was a transfer to a banking institution for the property on Maple Street and there is a period before they can start the cleanup. Ms. Scheck will be in contact with the financial institution. She will be doing some site visits on pending violations. With regard to rental codes, the Town has collected \$9,250.00. Ms. Scheck also provided information to the Board regarding the discussion of murals painted on buildings and the process going forward. Devon Fuller stated the BAG (Brandon Artist Guild) is set for putting a mural on the building. Ms. Scheck stated in talking with the Community Development, there was a question of whether it needs to be painted

on the building. As long as it is painted on the wall of the building, it can be done provided it is not an advertisement.

5. Comments for Items Not on the Agenda

Bill Moore advised that Brandon would be hosting the first-time Brandon Carnival. There will be musical acts and many activities and all are welcome to attend the Carnival from June 8th through the 11th.

6. Consider Downtown Brandon Alliance Road Closure Request

Devon Fuller stated the request is to close down Seminary Street from Route 7 to River Street on May 21st for the Route 7 Segment 6 kick-off to keep it in the downtown. There would be an informational fair inside the Town Hall and then get together outside with a beer garden and celebrate the fact that the Route 7 renovation is going to happen. Seth Hopkins suggested in addition to discussion with Town Manager and Police Chief, the Rescue Squad and Fire Department should be alerted. Chris Brickell questioned who has the authority to close the road, as the Police Department does not have that authority. Daryl Burlett noted there is criteria that has to be followed in closing of a road. Dave Atherton stated this situation was reviewed and suggested detouring would resolve the issue. The Board has the authority to discontinue and alter, but the Town could make it happen with a detour rather than a road closure.

Motion by Doug Bailey/Tracy Wyman to approve the request of the Downtown Brandon Alliance road closure by having a detour, rather than a complete road closure from 1:00PM to 6:30PM on Sunday, May 21st. **The motion passed unanimously.**

7. Churchill Road Parking Area

Dave Atherton stated with regard to the Churchill Road project, there had been a parcel that the Town had previously determined an easement for the property owned by Deb Wing would be required for the proposed parking area. In doing the title search, it was determined that the Town does not need to have a parking area in this location as there was a prior parking area on the Forest Service property that can be used and therefore, an easement is not necessary. When starting the process again, Mr. Atherton had met with the Forest Service and they want to have the parking on their property. This document is something the attorneys had put together to indicate the Town does not need the easement and to eliminate it. Seth Hopkins asked if the easement for the parking area was separate from the temporary easement for the bridge construction. Dave Atherton confirmed that they were separate easements. Mr. Hopkins also questioned if there is funding to do the repair to the small bridge and Mr. Atherton advised that the brook is small where this bridge is located and Mr. Burlett indicated it is not going to be a big project and will be done in next year's budget.

Motion by Doug Bailey/Brian Coolidge to authorize the Town Manager to sign the document releasing the interest in the parking lot directly north of the Churchill Bridge and return the parking lot to the federal land. **The motion passed unanimously.**

8. Consider Letter of Authorization for Segment 6 Invoices

Dave Atherton stated this was tabled at the last meeting. He spoke with Sarah Jarvis and the VLCT attorney regarding this request and provided the statute relative to the authority of the Select Board and the Town Manager. He noted Title 24, Section 1623 lays out what the authority is for the Select Board and what the authority is for a Town Manager with a Select Board. The Select Board is not responsible for many of the daily actions. In 12 VSA 1236, Sections 3 and 5 outline the town manager's roles to perform all duties including signing orders, provided they are not out of the General Fund. The Segment 6 funding is Federal Highway money. The verdict from the VLCT attorney is that the Town Manager would have the authority from the Select Board. Mr. Atherton requested the Select Board approve the Letter of Authorization to allow the Town Manager to be efficient and avoid having to dip into the line of credit for orders.

Doug Bailey appreciated the efforts of the Town Manager in researching this information to protect everyone involved. Mr. Atherton stated the bills would still be coming to the Select Board at the subsequent meetings.

Motion by Doug Bailey/Devon Fuller to approve the Letter of Authorization for Segment 6 Invoices. The motion passed unanimously.

9. Segment 6 Cost Analysis

Dave Atherton stated CLD had put together a report on the funding breakdown for Segment 6. Seth Hopkins questioned whom the owners would be relating to the utility poles and Mr. Atherton advised it would be the utility companies. Mr. Burlett noted the sewer funding is the Enterprise Fund through the Sewer District that is not paid for by all taxpayers. Mr. Hopkins stated it does parse out who is responsible for what, but the report is somewhat technical. Mr. Atherton stated Sue Gage had provided a Project & Matching Funds report for the Board's review and discussion at a subsequent meeting. Mr. Burlett stated there is a non-participating item under soils that is an estimate that the federal highway does not pick up. The Town is trying to procure funding outside of the federal funding. The approval has been received from VTrans. Doug Bailey stated there might be some match money that could be used from what is remaining from the overflow culvert. It was noted if the match was created by an article; it has to go back to the taxpayers. Bernie Carr stated it appears the Town is almost at where it needs to be and perhaps the funds from the option tax could be used to fill in. Mr. Atherton stated the estimate is about \$200,000.00.

10. Fiscal

a) General Fund Warrant – May 8, 2017 - \$491,384.28

Motion by Devon Fuller/Tracy Wyman to approve the warrants of May 8, 2017 in the amount of \$491,384.28. The motion passed unanimously.

It was noted that \$421,000.00 of the warrant was for the overflow culvert. Doug Bailey questioned the invoice for Brandon GLC Solar. Mr. Atherton advised that the Town purchases

the recs from the solar array and the credits are then deducted off the Green Mountain Power bills. The average monthly savings to the Town is about \$600.00. Mr. Bailey questioned the MasterCard charge for a mechanic tool set. Mr. Atherton advised the Police Department purchased a set of tools to have at the Police Department. Mr. Hopkins asked with regard to the MasterCard charges how the Select Board knows who the vendors are. Mr. Atherton stated the credit card statements could be included in the warrants, but he did not find a motion that indicated the Select Board would want them in their board packets. All invoices have a description of what the purchase was for. Mr. Bailey also questioned the purchase of the motion sensors and Mr. Atherton stated the Police Department required the sensors to cover the garage area. Mr. Bailey asked about the highway safety policies invoice and Mr. Atherton advised that the Town has to do lock out and tag out at the garage and Mr. Burlett had contacted Susan Sreibman to set up the policies for the garage.

b) Warrant – Segment 6 - \$1,267.50

Motion by Devon Fuller/Brian Coolidge to approve the Segment 6 warrant in the amount of \$1, 267, 50. **The motion passed unanimously.**

The Board recessed at 7:46PM to convene as the Board of Liquor Control Commissioners.

The Board reconvened at 7:54PM.

Motion by Doug Bailey/Brian Coolidge to enter into executive session at 7:55PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee to include the Town Manager, Police Chief, Police Lieutenant and Police Officer. **The motion passed unanimously.**

11. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Doug Bailey/Brian Coolidge to come out of executive session at 8:40PM. **The motion passed unanimously.**

There was no action required.

Motion by Devon Fuller/Brian Coolidge to enter into executive session at 8:42PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee. **The motion passed unanimously.**

12. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Devon Fuller/Brian Coolidge to come out of executive session at 9:00PM. **The motion passed unanimously.**

There was no action required.

13. Adjournment

Motion by Devon Fuller/Brian Coolidge to adjourn the Select Board meeting at 9:03PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks May 8 and May 15, 2017

Segment 6:

We have received a preliminary construction schedule from Casella. They will start mobilization June 6th.

See attached segment plan and schedule.

There will be a pre-construction meeting on May 23rd, 10 a.m. in the Town Hall basement meeting room.

Overflow Culvert:

The culvert has been completed. The road has been paved. Green Park is currently being put back together and will include installation of all the bricks.

Other:

Attended the Vermont Town and City Management Association spring conference in Manchester on May 18th and May 19th.

We have received our 1st quarter 1% Local Option Tax revenue in the amount of \$34,321.42.

Current delinquent taxes for fiscal year 16-17 are \$271,063.13. We will be send out letters next week.

We have also been reviewing the current delinquent payment plans and letters were sent out on May 19th requesting payment in full. The prior year delinquent taxes are: \$121,174.93 and delinquent sewer: 90,729.46.

Recreation Department Happenings:

Brandon Rec is collaborating with the RNESU to provide an all day option (in the absence of the Boys & Girls club) for parents in the summer. On Mondays, Tuesdays and Wednesdays starting July 10th, the Awesome Afternoons will be a rotating enrichment summer camp that will be held at Branbury Beach, The Compass Center & at various sites in Beautiful downtown Brandon. Activities include: Swimming Lessons, Music Lessons, Photography, Art Projects, Jewelry, hiking, biking, cooking and STEM as well as a special service learning project. To sign-up, visit our website (www.townofbrandon.com/recreation-department)

The Kick-Off to Summer Brandon Rec/Brandon Area Toy Project Carnival is going to be an amazing event. Registration for the 1k Xfinity Fun Run is open online. Participants will receive a Race Lanyard, T-shirt, and a voucher for an All you can Ride bracelet! Registration closes June 2nd.

The Brandon Rec, Otter Valley hosted the 54 kids for the MLB Pitch, Hit Run Sectionals. Thanks to Fred Pockette, Varsity Coach Mike Howe and his players for turning it into a great event.

Other Items will be covered in the agenda.

Note No. 1 of 1

\$2,000,000

TOWN OF BRANDON
GRANT ANTICIPATION NOTE
SERIES 2017A

Brandon, Vermont

June 1, 2017

On May 31, 2018 for value received, the Town of Brandon promises to pay to Bar Harbor Bank & Trust, or order, the principal sum of:

TWO MILLION DOLLARS (\$2,000,000)

or so much thereof as may be advanced hereunder, with interest at the rate of 1.490% per annum, calculated on the basis of an actual 365 day year from the date of each advance hereunder, with principal and interest payable in lawful money of the United States at the office of Lake Sunapee Bank, a division of Bar Harbor Bank & Trust, in Brandon, Vermont. Principal and interest may be prepaid in whole or in part prior to the above maturity date.

This note is given for money borrowed in anticipation of the receipt of grants-in-aid to finance construction of highway improvement authorized pursuant to a vote of the Town duly held on March 1, 2016, and by resolution of the Selectboard of the Town duly adopted at a meeting thereof held on May 22, 2017.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this note have been done, have happened, and have been performed in regular and due form as required by law and that the full faith and credit of said Town of Brandon are hereby irrevocably pledged for the payment of this note.

TOWN OF BRANDON

Seth Hopkins, Chair

Doug Bailey, Vice Chair

Devon Fuller, Clerk

Tracy Wyman

Susan Gage, Treasurer

Brian Coolidge
Selectboard or a Majority Thereof

GRANT ANTICIPATION BORROWING
RESOLUTION

WHEREAS, the Selectboard is duly empowered to borrow money on the credit of the Town of Brandon (the "Town") in anticipation of the receipt of awarded state and federal construction grants-in-aid for public highway improvements duly authorized by vote of the legal voters at the special meeting thereof held on March 1, 2016; and

WHEREAS, the Selectboard, acting under authority of 24 V.S.A. § 1773(c), has found and determined that it is in the best interest of the Town to borrow the sum of \$2,000,000 in anticipation of the receipts of said grants in order to have available money with which to temporarily defray the cost of constructing the improvements authorized at said Town meeting; and

WHEREAS, in order to have funds available to defray the cost of such, the Selectboard has arranged to borrow \$2,000,000, in the form of a non-revolving line of credit from Bar Harbor Bank & Trust, with such borrowing evidenced by a Grant Anticipation Note (the "Note"), which Note does not refund or replace an obligation previously issued for the same purpose.

THEREFORE, BE IT RESOLVED, that the Selectboard and the Treasurer proceed forthwith to complete said transaction and issue said evidence of indebtedness to cover the same; and

BE IT FURTHER RESOLVED, that evidence of debt when issued and delivered pursuant to this Resolution shall be the valid and binding general obligation of the Town, payable according to the terms and tenor thereof from unlimited ad valorem taxes duly assessed on the grand list of taxable property in the Town, as assessed, apportioned and established by law; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Town and its Selectboard in, about, or concerning the expenditure of proceeds of the Note and the issuance thereof are hereby ratified and confirmed; and

We, the undersigned Selectboard and Treasurer, hereby certify that we as such officers have signed the Note, numbered 1, in the principal amount of \$2,000,000, dated June 1, 2017 and due May 31, 2018, with an interest rate of 1.490%, payable as therein set forth and further certify that the Note is issued under and pursuant to this Resolution adopted at a duly noticed and warned meeting of the Selectboard of the Town held on May 22, 2017.

We the said Selectboard and Treasurer of the Town, hereby certify that we are the duly chosen, qualified and acting officers as undersigned, that the Note is issued pursuant to authority, that no proceeding relating thereto has been taken other than as shown in the foregoing recital, that no such authority or action has been amended or repealed, and that

there is no litigation threatened or pending in any state or federal court of competent jurisdiction seeking to enjoin either the issuance of the Note or the expenditures being financed by the proceeds of the same.

We also certify that there has been full and timely compliance with all public procurement, solicitation and bidding laws, ordinances and regulations with respect to each of the transactions embodied in this Resolution.

We certify also that no litigation is pending or threatened affecting the validity of the Note or the apportionment and assessment of taxes if necessary, to pay the same when due, that neither the corporate existence nor the boundaries of the Town, nor the title of any of us to our respective offices is being questioned or contested.

Further, we hereby certify to and covenant with Bar Harbor Bank & Trust, its successors and assigns, including specifically the transferees, assigns, holders and owners of the Note, that:

1. During the current calendar year, the Town will not issue debt of any sort aggregating \$10,000,000.00 or more.
2. The Town will file when and as required with the Treasury Department or Internal Revenue Service information returns relating to the issuance of the Note and all other obligations of the Town.
3. The Town will comply with, perform, maintain and keep each and every covenant, representation, certification and undertaking in the accompanying Tax Certificates, execution and delivery of which is hereby authorized.

May 22, 2017

TOWN OF BRANDON

Susan Gage, Treasurer

Seth Hopkins, Chair

Doug Bailey, Vice Chair

Devon Fuller, Clerk

ATTEST:

Tracy Wyman

Clerk

Brian Coolidge
Selectboard or a Majority Thereof

TAX CERTIFICATE

(General Obligation)

We, the Treasurer and at least a majority of the Selectboard of the Town of Brandon (the "Municipality"), HEREBY CERTIFY and reasonably expect with respect to the issuance and the use of proceeds of the \$2,000,000 Series 2017A Grant Anticipation Note (the "Note") of the Municipality, dated June 1, 2017 as follows:

1. We are the officers of the Municipality duly charged and responsible for issuing the Note. The certifications and expectations set forth in this document are being given pursuant to Sections 141 and 148 of the Internal Revenue Code of 1986, as amended, (the "Code"), and the Treasury Regulations promulgated thereunder.
2. The dates, maturities and rates of interest of the Note are as shown and more fully described in Schedule A, attached hereto. The issuance of the Note has been reported to the Internal Revenue Service on IRS Form 8038-G, a copy of which is attached as Schedule B.
3. The proceeds of the Note will be used to provide funds for the purpose of funding highway improvements in Brandon, Vermont (the "Project"), as shown on Schedule C attached. There are no other funds available to the Municipality under the provisions and within the meaning of Regulation Section 1.148-6(d)(3), other than appropriations, bond proceeds, grants-in-aid and capital reserve funds of the Municipality dedicated to the Project. The weighted average maturity of the Note is less than 120% of the useful life of the Project.
4. The Municipality will use the proceeds of the Note within thirty (30) days of the date hereof to retire any obligations in the nature of short-term bond anticipation notes (the "Prior Obligations") which originally financed the Project or to reimburse itself for Project costs advanced under a duly adopted notice of official intent. The proceeds of the Note may be invested in the interim at a yield in excess of the yield on the Note. To the extent there remain any unspent proceeds of the Prior Obligations, any and all of such proceeds shall be invested at a yield not in excess of the yield on the Note.
5. The proceeds of the sale of the Note do not exceed the amount necessary to retire the Prior Obligations and to complete the Project. The proceeds of the Note will not be used to effect a tax increment financing loan or a tax assessment loan under Regulation Section 1.141-5(c)(3) and (d).
6. The Municipality has entered into (or will enter into within six months from the date hereof or the issue date of the Prior Obligations, whichever is earlier) a binding commitment for the acquisition or accomplishment of the Project. The amount of such commitment(s) with respect to the Project exceeds an amount equal to five percent (5%) of the greater of the Note, the Prior Obligations, or the aggregate amount of all obligations issued for the Project. Work on the acquisition, construction or accomplishment of the Project will proceed with due diligence to the completion thereof. The Note proceeds will be invested temporarily and expended in compliance with the non-arbitrage and rebate requirements of Section 148 of the Code, so as to maintain the interest on the Note excludable from the gross income of the recipient thereof.
7. The total proceeds (including interest earnings therefrom) received from the sale of the Note and the Prior Obligations with respect to the Project do not exceed the total cost of

the Project. All unexpended proceeds will be deposited in a construction account and will not be commingled with amounts from other sources.

8. It is not expected that the Project will be sold or otherwise disposed of in whole or in part. In the event an unanticipated disposition of the Project occurs, the Municipality will undertake remediation measures under Regulation Section 1.141-12 at the earliest opportunity so as to preserve the tax exempt character of the Note.

9. Principal of and interest on the Note, to the extent not paid with the proceeds of grants-in-aid, will be paid from taxes and other revenues of the Municipality. The funds used to pay principal and interest on the Note, whether or not deposited into a segregated debt service fund, will be expended within thirteen (13) months of the date of deposit in such fund on the payment of debt service on the Note. Any amounts received from the investment of such fund will be used to pay debt service on the Note within one (1) year of the date of receipt.

10. Except for the debt service fund described herein, if any, the Municipality has not created or established, and does not expect to create or establish, any sinking fund or other similar fund which the Municipality reasonably expects to use to pay principal or interest on the Note, or from which there is a reasonable assurance that amounts therein will be available to pay debt service on the Note.

11. No portion of the proceeds of the Note will be invested, directly or indirectly, in federally insured deposits or accounts other than (a) investments of unexpended Note proceeds for an initial temporary period until the proceeds are needed for the Project; and (b) investment of moneys on deposit in a bona fide debt service fund.

12. The Municipality is a political subdivision of the State of Vermont and is an entity with general taxing powers, the power to incur debt, the power of eminent domain, and the power to enact and enforce police power measures. The Note is not a "private activity bond" (as defined in Section 141 of the Code). At least 95% of the proceeds of the Note are to be used for local governmental activities of the Municipality. Neither the Municipality nor any agency, instrumentality or political subdivision of the Municipality has issued or expects to issue any tax-exempt bonds or notes during calendar year 2017 other than: (i) the Note; (ii) short-term notes in an aggregate amount not to exceed the Municipality's maximum anticipated cumulative cash flow deficit, to be issued in anticipation of the receipt of taxes and other revenues of the Municipality; (iii) current refunding bonds in an amount not to exceed the amount of bonds to be refunded; and (iv) short-term notes issued in anticipation of receipt of federal or state capital improvement grants-in-aid. In the event the aggregate face amount of all tax-exempt obligations (including the Note) issued or to be issued by the Municipality (and all agencies, instrumentalities and other political subdivisions of the Municipality) during calendar year 2017 exceeds \$5,000,000, except for private activity bonds and additional obligations aggregating no more than \$10,000,000 or such lesser amount attributable to the financing of the construction of public school capital facilities, the proceeds of each issue of such obligations shall be invested temporarily and expended in compliance with the rebate requirements of Section 148(f)(2) and (3) and the Regulations thereunder, as applicable, so as to assure that the interest paid on such obligations remains excludable from the gross income of the recipient thereof. The Municipality will expend at least 85% of the Note proceeds, and all of the net income derived from the temporary investment thereof, within a three-year period calculated from the earlier of the date of issuance of the Note or date of issuance of the Prior Obligations. Proceeds not expended within three years shall be invested at a yield not in excess of the yield on the Bank Bonds.

13. The Project is and will be owned by the Municipality and will not be leased to any person which is not a state or local government unit, or an instrumentality thereof.

14. Any reimbursement of an expenditure made prior to the issue date of the Note or earlier short term financing is pursuant to a declaration of intent. In addition, any declaration of official intent of the Municipality to reimburse itself out of such proceeds for Project expenditures incurred before the issuance of the Note or short term financing, if earlier, was adopted not later than 60 days after the date of such expenditures. The Project has not been in service for more than 18 months after the date of original expenditure, and such expenditures being reimbursed out of Note proceeds are not more than three years old.

15. The Municipality will do and perform all acts and things necessary or desirable in order to assure that interest paid on the Note shall, for purposes of federal income taxation, be excludable from the gross income of the recipients thereof, or, if applicable, preserve the Note's tax advantages in the form of tax credits or interest payment subsidies.

16. In addition to the record-retention requirements of Section 6001 of the Code, and the Regulations now or hereafter promulgated thereunder, the Municipality hereby adopts and commits to implement the procedures set forth in Schedule D which are intended to provide the following:

(a) Assignment of tax-exempt and tax credit bond, if applicable, compliance responsibilities to appropriate departments, officers, or employees.

(b) Establishment and maintenance of books and records for each issue of obligations of the Municipality.

(c) Establishment of Code Section 148 compliant procedures for the investment of gross proceeds for each issue of the Municipality's obligations.

(d) Maintenance of records relating to all allocations of expenditures of proceeds of each issue of the Municipality's obligations.

(e) Periodic monitoring of use of proceeds of each issue of the Municipality's obligations, the investment and reinvestment of proceeds from the temporary investments thereof and the use of property acquired or financed by the proceeds of such obligations.

(f) Verification of the foregoing.

17. This certification has been delivered as part of the record of proceedings and accompanying certificates with respect to the issuance of the Note.

18. On the basis of the foregoing, it is not expected that the proceeds of the Note will be used in a manner which would cause the Note to be an "arbitrage bond" or "private activity bond" under Sections 103, 141 and 148 of the Code and the Treasury Regulations promulgated thereunder. To the best of our knowledge and belief, there are no other facts, estimates or circumstances that would materially change the foregoing conclusions.

19. No other obligations of the Municipality are:

(a) being sold within fifteen (15) days of the date of this Tax Certificate;

(b) being sold pursuant to a common plan of financing as was employed in the sale of the Note; or

(c) expected to be paid from substantially the same source of funds.

20. The Municipality designates the Note to be a "bank qualified obligation" under Section 265(b) of the Code.

IN WITNESS WHEREOF, we have hereunto set our hands on behalf of the Municipality this 1st day of June, 2017.

TOWN OF BRANDON

By: _____
Seth Hopkins, Chair

Doug Bailey, Vice Chair

Devon Fuller, Clerk

Tracy Wyman

Brian Coolidge

All or a Majority of Its Selectboard

And By: _____
Susan Gage, Treasurer

Schedule C

1. Title of Bonds: \$2,000,000 Town of Brandon Series 2017A Grant
Anticipation Note

Total Principal Amount: \$2,000,000

Dated: June 1, 2017

<u>Maturity Date(s)</u>	<u>Principal Amount(s)</u>	<u>Interest Rate(s)</u>
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As per attached specimen bond.

2. Title of Authorizing Resolution(s) or Ordinance(s)

Resolution and Warning of Selectboard January 25, 2016

Special Town Meeting March 1, 2016

Resolution and Certificate of Selectboard May 22, 2017

- | 3. <u>Project</u> | <u>Estimated Date
of Completion</u> | <u>Estimated Date
All Proceeds Expended</u> |
|-------------------|---|---|
|-------------------|---|---|

Route 7

4. Other Obligations of Issuer Issued This Calendar Year

SCHEDULE D

MUNICIPAL BOND POST-ISSUANCE COMPLIANCE PROCEDURES

The following procedures have been adopted by the Municipality, effective as of the date of issue of the Municipal Bond. These procedures shall be implemented immediately and shall relate to the Municipal Bond and all currently outstanding and future debt obligations and financing leases. These procedures are intended to assist the Municipality in complying with those provisions of the Internal Revenue Code of 1986, as amended (the "Code") relating to (a) the qualified use of proceeds of the Municipality's tax-exempt and other tax advantaged bonds and notes and improvements financed by such proceeds; (b) arbitrage yield restrictions and rebate; (c) remediation of the effects of "deliberate action" of the Municipality which results in the disposition, abandonment or other change in use of property financed by the Municipality's debt obligation; and (d) the resolution of matters raised in connection with an audit or examination of the Municipality's tax-exempt or tax-advantaged obligations. These procedures are intended to furnish guidance in matters of Code compliance, and are subject to revision, modifications and enlargement from time to time.

- (1) The municipal official or employee possessing the statutory or contractual powers, functions and responsibilities of a Chief Financial Officer (to the extent the same are not exercised by the Municipal Treasurer) shall be responsible for monitoring Municipal Bond post-issuance compliance (the "Compliance Official").
- (2) The Compliance Official shall review and implement these procedures in the manner necessary to ensure ongoing compliance with the provisions of the Tax Certificate. In connection therewith such official will become knowledgeable or consult an advisor experienced in post issuance compliance and will review and monitor notices, advice and directives as may be received by the Municipality from its bond counsel, accountants, financial advisors, and governmental sources. At least once annually the Compliance Official will verify and confirm to the Municipality that it is in compliance with the terms of the Tax Certificate, including this Exhibit D.
- (3) On or before the first day of June in each year, the Compliance Official shall confirm that all Municipal property financed by the proceeds of the Municipality's obligations continues to be used in the same manner as existed when such property was first placed into service. Such confirmation shall be based upon a visual inspection and representations of the public officials under whose care, custody and control the property is placed.

- (4) For so long as the proceeds of any debt obligation of the municipality remains unexpended, the Compliance Official shall confirm on the first day of June and the first day of December in each year that such proceeds are deposited or invested for a "temporary period" as established under Section 148 of the Code, and the Regulations thereunder. Following the third anniversary of the issuance of a Municipal obligation, all unexpended proceeds shall be invested so as to generate a yield no greater than the yield on the corresponding obligation.
- (5) The Compliance Official shall confirm, at least annually while there are unexpended proceeds, that the proceeds of each Municipal obligation shall be expended in such amounts, at such frequency, and in such intervals to ensure that the Municipality avails itself of one or more arbitrage rebate exception allowed under Section 148 of the Code, and the Regulations promulgated thereunder. Alternatively, if rebate is due, the Compliance Official will engage a consultant to prepare a report to determine any rebate due. Reports of such confirmation or rebate shall be prepared no less frequently than annually until proceeds are fully expended.
- (6) With respect to the acquisition and construction of capital improvements financed with the proceeds of the Municipality's debt obligations, the Municipality hereby declares that such proceeds shall be allocated to acquisition and construction expenditures prior to the expenditure and application of funds from any other public or private source. A final expenditure report accounting for the use of all Municipal Bond proceeds and earnings shall be completed no later than 18 months after the Project(s) financed by the Municipal Bond is placed in service.
- (7) In the event there is a change of use, abandonment or disposition of property financed by the proceeds of the Municipal Bond, the Compliance Official shall immediately consult with the Municipality's bond counsel and accountants regarding remedial action. The Municipality thereafter shall endeavor to call and redeem all or a portion of outstanding debt obligations, the proceeds of which were expended to finance such property. The proceeds derived from the sale or other disposition of the financed property shall not be commingled with other funds of the Municipality, but shall be used to effect the redemption of obligations, if necessary, the proceeds of which financed such property. Pending redemption as called for in this section, such proceeds shall be invested at a yield no greater than the yield on the obligations to be redeemed.

- (8) The Compliance Official shall create and preserve records for the term of the Municipal Bond and any refunding thereof plus three years documenting the procedures incident to the authorization and issuance and identifying the proceeds of each issue of the Municipality's obligations, the deposit and investment thereof, the income derived from such deposit and investment, the expenditure of such proceeds and investment income (containing at a minimum the date, amount and recipient of each expenditure), payment requisitions, and all rate, fee, charge and assessment schedules relating to property financed by the Municipality's obligations. Such records shall include copies of loan agreements, escrow agreements, tax certificates, project bid documents, construction and acquisition contracts, project invoices, project-related bank statements, and documents related to anticipatory bond financing.
- (9) The Compliance Official shall retain all contracts or arrangements with non-governmental persons relating to the use, control and management of the Project(s) finance by the Municipal Bond.
- (10) In the event there remain on hand any excess proceeds from a Municipal obligation, following acquisition or completion of the improvements for which such obligation was issued, the Compliance Official shall consult with the Municipality's bond counsel regarding the use of such proceeds.

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

Part I Reporting Authority

If Amended Return, check here ☐

1 Issuer's name Town of Brandon		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) 49 Center Street	Room/suite	5 Report number (For IRS Use Only) 3
6 City, town, or post office, state, and ZIP code Brandon, VT 05733-1105		7 Date of issue 06-01-17
8 Name of issue 2017 Series A Grant Anticipation Note		9 CUSIP number None
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) Susan M. Gage, Treasurer		10b Telephone number of officer or other employee shown on 10a 802-247-3635

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11 Education	11	
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	
18 Other. Describe ► Public Highway	18	2,000,000
19 If obligations are TANs or RANs, check only box 19a		
If obligations are BANs, check only box 19b		
20 If obligations are in the form of a lease or installment sale, check box		

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	05-31-18	\$ 2,000,000	\$ 2,000,000	0.5 years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	-0-
23 Issue price of entire issue (enter amount from line 21, column (b))	23	2,000,000
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	-0-
25 Proceeds used for credit enhancement	25	-0-
26 Proceeds allocated to reasonably required reserve or replacement fund	26	-0-
27 Proceeds used to currently refund prior issues	27	-0-
28 Proceeds used to advance refund prior issues	28	-0-
29 Total (add lines 24 through 28)	29	-0-
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	2,000,000

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	0.00 years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	N/A years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	N/A
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	N/A

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

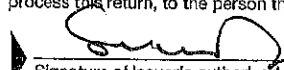
Form **8038-G** (Rev. 9-2011)

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	N/A
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	-0-
b	Enter the final maturity date of the GIC ▶ _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	-0-
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool obligation ▶ _____		
c	Enter the EIN of the issuer of the master pool obligation ▶ _____		
d	Enter the name of the issuer of the master pool obligation ▶ _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box	<input checked="" type="checkbox"/>	
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box	<input type="checkbox"/>	
41a	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ _____		
c	Type of hedge ▶ _____		
d	Term of hedge ▶ _____		
42	If the issuer has superintegrated the hedge, check box	<input type="checkbox"/>	
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box	<input checked="" type="checkbox"/>	
44	If the issuer has established written procedures to monitor the requirements of section 148, check box	<input checked="" type="checkbox"/>	
45a	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b	Enter the date the official intent was adopted ▶ _____		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.



Signature of issuer's authorized representative

5/22/2017

Date

Town Treasurer

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

J. Paul Giuliani

Preparer's signature

Date

Check ☐ if self-employed

PTIN

Firm's name ▶ Primmer Piper Eggleston & Cramer PC

Firm's EIN ▶ 03-0289541

Firm's address ▶ P. O. Box 1309, Montpelier, VT 05601-1309

Phone no. 802-223-2102

RESOLUTION
BOND ANTICIPATION NOTE

On the 22 day of May, 2017 at a duly warned meeting of the Select Board of the Town of Brandon in the County of Rutland and State of Vermont the following action was taken:

Upon Motion duly made and seconded, it was approved that the Town of Brandon to borrow an amount not exceeding \$700,000 at a rate of 1.62% from the National Bank of Middlebury, with its main office at the Town of Middlebury, County of Addison and State of Vermont. It was further resolved that said borrowing shall be for the purpose of funding approved construction expenditures for projects known as Overflow Culvert, and Route 7 Utilities in anticipation of the receipt of Bond Funds for the projects noted herein.

It was further resolved that the Treasurer and at least a majority of the legislative body of the Select Board shall have the authority to act on behalf of the Town of Brandon in executing any notes or other documents as may be required to consummate the construction loan transaction contemplated by this resolution.

It was further resolved that the Town of Brandon shall be bound by the terms and conditions of such Construction Note or any other documents as may be required by the National Bank of Middlebury.

SELECTBOARD
TOWN OF BRANDON

By All or a Majority Thereof:

Seth Hopkins, Chairman – Select Board

Doug Bailey, Vice Chairman- Select Board

Devon Fuller, Clerk – Select Board

Tracy Wyman – Select Board

Brian Coolidge – Select Board

The foregoing signatures are true and genuine. Attest:

Town Clerk/Treasurer – Susan Gage

Dated this _____ day of _____, 2017.

RESOLUTION
GRANT ANTICIPATION NOTE
CONSTRUCTION LINE OF CREDIT

On the 22 day of May, 2017 at a duly warned meeting of the Select Board of the Town of Brandon in the County of Rutland and State of Vermont the following action was taken:

Upon Motion duly made and seconded, it was approved that the Town of Brandon to borrow an amount not exceeding \$413,242.00 at a rate of 1.62% from the National Bank of Middlebury, with its main office at the Town of Middlebury, County of Addison and State of Vermont. It was further resolved that said borrowing shall be for the purpose of funding approved construction expenditures for project known as Route 7 Utilities in anticipation of the receipt of Grant/State & Federal Match Funds for the project noted herein.

It was further resolved that the Treasurer and at least a majority of the legislative body of the Select Board shall have the authority to act on behalf of the Town of Brandon in executing any notes or other documents as may be required to consummate the construction loan transaction contemplated by this resolution.

It was further resolved that the Town of Brandon shall be bound by the terms and conditions of such Construction Note or any other documents as may be required by the National Bank of Middlebury.

SELECTBOARD
TOWN OF BRANDON

By All or a Majority Thereof:

Seth Hopkins, Chairman – Select Board

Doug Bailey, Vice Chairman- Select Board

Devon Fuller, Clerk – Select Board

Tracy Wyman – Select Board

Brian Coolidge – Select Board

The foregoing signatures are true and genuine. Attest: _____
Town Clerk/Treasurer – Susan Gage

Dated this _____ day of _____, 2017.

RESOLUTION
Tax/Revenue Anticipation Note

On the 22 day of May, 2017 at a duly warned meeting of the Select Board of the Town of Brandon in the County of Rutland and State of Vermont the following action was taken:

Upon Motion duly made and seconded, it was approved that the Town of Brandon to borrow an amount not exceeding \$500,000 at a rate of 1.62% from the National Bank of Middlebury, with its main office at the Town of Middlebury, County of Addison and State of Vermont. It was further resolved that said borrowing shall be for the purpose of funding approved budget expenditures in anticipation of the receipt of taxes to be levied, assessed and collected for the fiscal period commencing July 1, 2017. The amount borrowed does not exceed 90% of taxes assessed for said fiscal period.

It was further resolved that the Treasurer and at least a majority of the legislative body of the Select Board shall have the authority to act on behalf of the Town of Brandon in executing any notes or other documents as may be required to consummate the loan transaction contemplated by this resolution. It was further resolved that the Town of Brandon shall be bound by the terms and conditions of such Notes or other documents.

SELECTBOARD
TOWN OF BRANDON

By All or a Majority Thereof:

Seth Hopkins, Chairman – Select Board

Doug Bailey, Vice Chairman- Select Board

Devon Fuller, Clerk – Select Board

Tracy Wyman – Select Board

Brian Coolidge – Select Board

The foregoing signatures are true and genuine. Attest: _____
Town Clerk/Treasurer – Susan Gage

Dated this _____ day of _____, 2017.

HOMESTEAD DECLARATION

Late Filing Penalties for Fiscal Year Ending 6/30/2018

Under 32 VSA §5410(g), late Homestead filers may be subject to a penalty which is assessed and goes to the municipality. The penalty is based on homestead and nonresidential education rates. If the municipality has a lower homestead rate than a nonresidential rate, the penalty shall be an amount equal to 8% of the education tax on the property. If the homestead education rate exceeds the nonresidential rate, the amount is 3% of the education tax on the property.

Brandon has a higher nonresidential rate, so the penalty would be 8% of the education tax on the property.

The Select Board may decide whether to waive these penalties or assess them.

_____ ASSESS PENALTIES ON ALL PROPERTIES FILING LATE HOMESTEAD ELECTIONS.

_____ WAIVE ALL PENALTIES ON ALL PROPERTIES FILING LATE HOMESTEAD ELECTIONS.

Seth Hopkins _____

Date _____

Douglas Bailey _____

Date _____

Devon Fuller _____

Date _____

Brian Coolidge _____

Date _____

Tracy Wyman _____

Date _____

Financial Management Questionnaire – Towns and Cities

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?	<input checked="" type="checkbox"/>			Elaine, Luane, Jackie & Sue
Do you reconcile bank and ledger balances monthly?	<input checked="" type="checkbox"/>			
Are checks always written to specified payees and not to cash?	<input checked="" type="checkbox"/>			
Does the same individual open the mail and deposit checks?	<input checked="" type="checkbox"/>			Luane & Sue
Are pre-numbered checks used for all bank accounts?	<input checked="" type="checkbox"/>			
Are unopened bank statements delivered directly to the treasurer as received?	<input checked="" type="checkbox"/>			
Do you always provide a numbered receipt for any cash payment made to the town?	<input checked="" type="checkbox"/>			
Have select board members attended financial trainings?		<input checked="" type="checkbox"/>		
Are bank statements reconciled on a regular basis?	<input checked="" type="checkbox"/>			
Does someone other than the treasurer review bank reconciliations?	<input checked="" type="checkbox"/>			Jackie Savola
Have you deposited town monies anywhere other than a town account?	<input checked="" type="checkbox"/>			
Have you deposited any non-town monies into a town account?	<input checked="" type="checkbox"/>			Fund 58 - Chamber Loan Fund
Is interest in town accounts apportioned to each account?	<input checked="" type="checkbox"/>			
Have there been any changes in authorized signatures during the fiscal year?	<input checked="" type="checkbox"/>			
Has a signature stamp ever been used for any town account?	<input checked="" type="checkbox"/>			
Has there ever been a theft, or unauthorized use of town funds or equipment?	<input checked="" type="checkbox"/>			
Are financial records maintained in a computerized system?	<input checked="" type="checkbox"/>			
Does the town have written policies and procedures for financial operations?	<input checked="" type="checkbox"/>			
Does each town official have copies of these policies and procedures?	<input checked="" type="checkbox"/>			
Have you attended trainings on recordkeeping?	<input checked="" type="checkbox"/>			
Are checks written by the same individual who approves payments?	<input checked="" type="checkbox"/>			
Are you a participant in any business which does business with the town?	<input checked="" type="checkbox"/>			
Do you maintain separate pages, columns or running balances for each fund?	<input checked="" type="checkbox"/>			
Do elected town auditors attend financial trainings?				NA
Are bank accounts and fund balances reconciled on a monthly basis?	<input checked="" type="checkbox"/>			
Does the town loan money to town employees?	<input checked="" type="checkbox"/>			

As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: Brandon, Vermont.

Preparer: (signature) Susan Gagnon (printed name): Susan Gagnon Title: Treasurer

Received by Select Board (signature): _____ on (date): _____

05/19/17

02:38 pm

TOWN OF BRANDON Accounts Payable

Page 1

Check Warrant Report # 62835 Current Prior Next FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 05/22/17 To 05/22/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100125	BARTOL, CURT R PH D	MAY2017	reports	15.00	0.00	15.00	43699 05/22/17
100539	BELDEN COMPANY, INC	APP #1	Champlain Pump Station	11276.50	0.00	11276.50	43700 05/22/17
100190	BLUE SEAL FEEDS	329-1529	trash bags	28.97	0.00	28.97	43701 05/22/17
100255	BRANDON FIRE DISTRICT #1	MAY 2017	appropriation	64853.00	0.00	64853.00	43702 05/22/17
100255	BRANDON FIRE DISTRICT #1	PD 5/31/17	water for pd	65.04	0.00	65.04	43702 05/22/17
100255	BRANDON FIRE DISTRICT #1	FW 5/31/17	water for hw garage	44.99	0.00	44.99	43702 05/22/17
100255	BRANDON FIRE DISTRICT #1	TH 5/31/17	town hall water	80.58	0.00	80.58	43702 05/22/17
100255	BRANDON FIRE DISTRICT #1	TO 5/31/17	wate for town office	74.86	0.00	74.86	43702 05/22/17
100255	BRANDON FIRE DISTRICT #1	WW 5/31/17	ww water	897.57	0.00	897.57	43702 05/22/17
100280	BRANDON LUMBER & MILLWORK CO.	517881/3	trash bags, clorox	26.75	0.00	26.75	43703 05/22/17
100280	BRANDON LUMBER & MILLWORK CO.	518135/3	epoxy, shield	41.41	0.00	41.41	43703 05/22/17
310449	BSN SPORTS	99007123	softball equipment	474.83	0.00	474.83	43704 05/22/17
100860	CARROLL, BOE & PELL P.C.	30354	Misc Opinion Letter	342.35	0.00	342.35	43705 05/22/17
100860	CARROLL, BOE & PELL P.C.	30355	Newton Property	228.00	0.00	228.00	43705 05/22/17
100462	CASELLA WASTE MANAGEMENT INC.	2039244	April trucking of sludge	1521.00	0.00	1521.00	43706 05/22/17
310719	CATAMOUNT RADIO	MB040617	WJEN remote broadcast	750.00	0.00	750.00	43707 05/22/17
301503	CHAMPLAIN VALLEY PLUMBING	307616	diesel fuel	914.09	0.00	914.09	43708 05/22/17
301503	CHAMPLAIN VALLEY PLUMBING	307790	gasoline	570.73	0.00	570.73	43708 05/22/17
301503	CHAMPLAIN VALLEY PLUMBING	308093	gasoline	317.33	0.00	317.33	43708 05/22/17
310097	COMCAST	TH 5-9-17	town hall	78.75	0.00	78.75	43709 05/22/17
100470	CROSBY'S SALES & SERVICE	0059229	oil filter	10.45	0.00	10.45	43710 05/22/17
300466	DUNDON PLUMBING & HEATING INC	34945	portable toilet fee	75.00	0.00	75.00	43711 05/22/17
300466	DUNDON PLUMBING & HEATING INC	35003	re: MH @ Kennedy Park	180.00	0.00	180.00	43711 05/22/17
300466	DUNDON PLUMBING & HEATING INC	35058	pump MH @ Kennedy Park	810.00	0.00	810.00	43711 05/22/17
100494	ENDYNE INC	231083	testing	101.00	0.00	101.00	43712 05/22/17
100494	ENDYNE INC	231685	testing	68.00	0.00	68.00	43712 05/22/17
100756	F W WEBB COMPANY	54574992	check valves	689.96	0.00	689.96	43713 05/22/17
310037	FAIRPOINT COMMUNICATIONS	HW MAY 2017	hw telephone	71.87	0.00	71.87	43714 05/22/17
310037	FAIRPOINT COMMUNICATIONS	PD 05/06/17	Apr 6 to May 5	44.17	0.00	44.17	43714 05/22/17
300187	FLORENCE CRUSHED STONE	223869	3/4 minus	675.65	0.00	675.65	43715 05/22/17
100925	FOLEY SERVICES INC	1092478	uniforms	20.64	0.00	20.64	43716 05/22/17
100925	FOLEY SERVICES INC	1092479	uniforms	48.58	0.00	48.58	43716 05/22/17
100925	FOLEY SERVICES INC	1093823	uniforms	20.64	0.00	20.64	43716 05/22/17
100925	FOLEY SERVICES INC	1093824	uniforms	47.58	0.00	47.58	43716 05/22/17
300974	GRAPH-X INCORPORATED	3748	caps, shirts	993.00	0.00	993.00	43717 05/22/17
100725	GREEN MOUNTAIN GARAGE	103440	lamps	6.78	0.00	6.78	43718 05/22/17
100725	GREEN MOUNTAIN GARAGE	103492	trk #5 inspection	50.00	0.00	50.00	43718 05/22/17
100725	GREEN MOUNTAIN GARAGE	103642	oil	11.58	0.00	11.58	43718 05/22/17
310233	GREEN MOUNTAIN POWER	FLAS MAY 17	center st flasher	29.97	0.00	29.97	43719 05/22/17
310233	GREEN MOUNTAIN POWER	MAY 2017	street lights	3024.97	0.00	3024.97	43719 05/22/17
310233	GREEN MOUNTAIN POWER	PARK 5/17	center st park	21.36	0.00	21.36	43719 05/22/17
310233	GREEN MOUNTAIN POWER	TO MAY 17	town office electric	345.81	0.00	345.81	43719 05/22/17
310233	GREEN MOUNTAIN POWER	WW MAY 17	may electric	54.82	0.00	54.82	43719 05/22/17
310714	HANS, ALISON H	051917	yoga classes	363.00	0.00	363.00	43720 05/22/17
100900	HUNTOON, MARGARET	0070-0415	TAX OVER PAYMENT	140.75	0.00	140.75	43721 05/22/17
310715	LEAR, TREVOR	MAY 5 2017	lacrosse referee	45.00	0.00	45.00	43722 05/22/17
310566	LUFKIN, MICHAEL	051817	umpiring	70.00	0.00	70.00	43723 05/22/17
310564	MAGEE OFFICE PRODUCTS	929819	labels	24.00	0.00	24.00	43724 05/22/17
100588	MARKOWSKI EXCAVATING, INC.	V-18182	brush disposal	150.00	0.00	150.00	43725 05/22/17
300328	MECHANICAL SOLUTIONS INC	1011145	ball checks and flange	681.00	0.00	681.00	43726 05/22/17

05/19/17
02:38 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62835 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 05/22/17 To 05/22/17

Page 2
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300328	MECHANICAL SOLUTIONS INC	1011266	flange	158.05	0.00	158.05	43726 05/22/17
310117	MIDDLEBURY COLLEGE SNOWBOWL	2017		1023.00	0.00	1023.00	43727 05/22/17
310602	MITCHELL, DAVID A.	051917	umpiring	175.00	0.00	175.00	43728 05/22/17
310721	MORRISSETTE, JOE	051817	umpiring	40.00	0.00	40.00	43729 05/22/17
310718	MYLC	MAY2017	Brandon Otters lacrosse	100.00	0.00	100.00	43730 05/22/17
310720	NELSON, ETHAN	051817	Safety Day bike supplies	90.83	0.00	90.83	43731 05/22/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39493	consult PR-update data	812.50	0.00	812.50	43732 05/22/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39498	PR-process review/update	1687.50	0.00	1687.50	43732 05/22/17
310617	OTTER VALLEY UNIFIED UNION SCH	MAY 2017	school portion of taxes	968642.79	0.00	968642.79	43733 05/22/17
310701	PEAK ELECTRIC MOTOR AND PUMP S	30355	repair of pump	2821.00	0.00	2821.00	43734 05/22/17
100274	PETTY CASH - TOWN OFFICE	MAY 2017	postage, key tags, stamp	74.28	0.00	74.28	43735 05/22/17
310488	PRIMMER PIPER EGGLESTON & CRAM	154356 JPG	USDA GAN/Bond financing	510.00	0.00	510.00	43736 05/22/17
100005	RUTLAND COUNTY SOLID WASTE DIS	23709	april surcharge	447.53	0.00	447.53	43737 05/22/17
100005	RUTLAND COUNTY SOLID WASTE DIS	23737	april recycling charges	60.63	0.00	60.63	43737 05/22/17
310583	SBARDELLA SLATE, INC.	3783	repair to Town Hall roof	675.00	0.00	675.00	43738 05/22/17
100900	SCHANER CHRISTOPHER SR & DONNA	0086-1717	TAX OVER PAYMENT	792.28	0.00	792.28	43739 05/22/17
100714	SCHECK, ANNA	5-16-17	MILEAGE RRPC MEETING	18.40	0.00	18.40	43740 05/22/17
100714	SCHECK, ANNA	MAY 2017	energy wkshop 5/10/17	18.40	0.00	18.40	43740 05/22/17
300247	SURPASS CHEMICAL CO INC	308640	sodium hypochlorite	462.00	0.00	462.00	43741 05/22/17
100443	THOMAS, JOAN	MAY 2017	BCA TRAINING MONTPELIER	65.80	0.00	65.80	43742 05/22/17
310717	THURSTON FOR ENTERTAINMENT LLC	DEPOSIT	Deposit-JaimeLee Thursto	1000.00	0.00	1000.00	43696 05/12/17
310591	THURSTON, EMMETT	051817	umpiring	175.00	0.00	175.00	43743 05/22/17
330447	TMDE CALIBRATION LABS, INC.	29481	calibration/certificatio	792.50	0.00	792.50	43744 05/22/17
300024	VERMONT DIGITAL	4290	setup printer	110.00	0.00	110.00	43745 05/22/17
300024	VERMONT DIGITAL	4291	Remote access-NEMRC/PR	110.00	0.00	110.00	43745 05/22/17
300024	VERMONT DIGITAL	51122	modem set up	359.00	0.00	359.00	43745 05/22/17
300877	VERMONT PEST CONTROL	E1655	May service @ Town Offic	85.00	0.00	85.00	43746 05/22/17
100067	VLCT	2017-18628	HR Workshop	120.00	0.00	120.00	43747 05/22/17
310046	W.B. MASON CO INC	I43925722	chairmat	69.99	0.00	69.99	43748 05/22/17
310046	W.B. MASON CO INC	I44107838	notebooks, protectors	43.77	0.00	43.77	43748 05/22/17
100577	WILK PAVING, INC	W17-008	asphalt	331.71	0.00	331.71	43749 05/22/17

05/19/2017

TOWN OF BRANDON Accounts Payable

Page 3 of 3

02:38 pm

Check Warrant Report # 62835 Current Prior Next FY Invoices

Iuanne

All Invoices For Check Acct 01(10 General Fund) 05/22/17 To 05/22/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			1,073,349.29	0.001,073,349.29			

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *1,073,349.29
Let this be your order for the payments of these amounts.