

Brandon Select Board Meeting
June 12, 2017
7:00 p.m.

The Brandon Select Board will meet Monday, June 12, 2017 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - May 22, 2017
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Comments for Items not on the Agenda
- 6) Municipal Roads Grants-in-Aid Pilot Project
- 7) Fiscal
 - a) Warrant - June 12, 2017 - \$118,022.70
 - b) Route 7 Construction Warrant - June 12, 2017 - \$47,954.60
- 8) Adjournment

**Brandon Select Board Meeting
May 22, 2017**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Doug Bailey, Seth Hopkins, Brian Coolidge, Tracy Wyman

Others In Attendance: Dave Atherton, Bernie Carr, Richard Baker, Arlen Bloodworth, Steve Bissette, Ray Jobst, Norm Milot, Sue Gage, Lee Kahrs, Dick Kirby, Jeff Stewart.

1. Call to order

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

a) Agenda Adoption – Motion by Brian Coolidge/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) May 8, 2017 – Select Board Meeting Minutes

Motion by Tracy Wyman/Brian Coolidge to approve the Select Board minutes of May 8, 2017. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton reported the Town has received a preliminary construction schedule from Casella. They will start mobilization June 6th. A segment plan and schedule was provided. There will be a pre-construction meeting on May 23rd with engineers, Casella and VTrans at 11AM in the Town Hall basement meeting room. The overflow culvert has been completed and the road has been paved. Green Park is currently being put back together and will include installation of all the bricks. There are a few miscellaneous items to tie up on the headwall of the culvert. Mr. Atherton attended the Vermont Town and City Management Association Spring Conference in Manchester on May 18th and 19th. The Town has received the 1st quarter 1% local option tax revenue for \$34,321.42. Currently the delinquent taxes for FY16/17 are \$271,063.13. The Town has been reviewing the current delinquent payment plans and letters were sent out on May 19th requesting payment. The prior year's delinquent taxes are \$84,000.00 and delinquent sewer payments are \$90,729.46. The Brandon Rec is collaborating with Rutland Northeast Supervisory Union to provide an all-day option (in the absence of the Boys and Girls Club) for parents in the summer. On Mondays, Tuesdays and Wednesdays starting July 10th there will be a rotating enrichment summer camp that will be held at Branbury Beach, the Compass Center and various other sites in downtown Brandon. Activities will include swimming lessons, music lessons, photography, arts projects, jewelry, hiking, biking, cooking and STEM, as well as a special service-learning project. To sign up, visit the Town's website,

www.townofbrandon.com/recreation-department. The kick-off to the Summer Brandon Rec/Brandon Area Toy Project Carnival will be an amazing event. Registration for the 1k Xfinity Fun Run is open online. Participants will receive a race lanyard, t-shirt and a voucher for an all-you-can-ride bracelet. Registration will close June 2nd. The Brandon Rec and Otter Valley hosted 54 kids for the MLB Pitch, Hit and Run sectionals. Thanks to Fred Pockette, Varsity Coach Mike Howe and his players for turning it into a great event.

Doug Bailey questioned if the Rec Department's summer program collaboration with RNESU will be funded with any taxpayer money and Mr. Atherton stated it would not. Brian Coolidge thanked the Town Manager for his efforts in the tax collection. Seth Hopkins expressed thanks for the Segment 6 event that was held yesterday. Mr. Atherton reported there were more than 200 people attending the event. Norm Milot thanked the people involved in the Segment 6 information event. Mr. Milot stated the Police Department is failing on traffic control, as it is out of control from the Brandon Library to the Green Mountain Garage, particularly the trucks, and asked for assistance in this matter. Dick Kirby asked if the bridge railings are going to be the same near Blue Moon as those on Bridge 114. Dave Atherton stated the railings for Bridge 114 are federally mandated. He stated the design of the railings near Blue Moon will not be the same as Bridge 114, but will be decorative railings and will match the Kennedy and Green Park railings. Mr. Bailey thanked the Town employees, Markowski and Bernie Carr for the wonderful job they did with the overflow culvert project. Mr. Bailey stated Mr. Carr did a great job of informing people about the project and assisting with communications. Mr. Carr will assist in this effort with Segment 6.

4. Comments for Items Not on the Agenda

Tracy Wyman stated VAST would like to coordinate with the Town when doing the Churchill Bridge to pull out the other bridge while the crane is there. Dave Atherton stated the Town can work with VAST and questioned who the contact would be. Tracy Wyman stated Doug Mohan would be the person to contact.

Sue Gage stated the Town has more data relating to the local options tax and can back into sales that are generated to see if businesses are heavily affected by the construction. It was noted the first local option check received for October through December was \$38,000.00.

5. Grant Anticipation Note Series 2017A – Cash Flow Financing for Route 7

Sue Gage stated this is a cash flow note for the Route 7 project. This has been discussed over the last year that it would be needed as the grant is a reimbursement grant and the Town has to pay upfront. Daryl Burlett had advised the State had indicated \$2 million would be the recommended cash flow loan to float through the construction project and is likely a seasonal line of credit. Ms. Gage stated it is a short-term financing and a rolling line of credit that will likely be renewed next June 1st. It is the intent to be at a zero balance at the end of the construction season and four months without a balance. This is a grant anticipation loan because the money is coming from the State and Federal government in the form of a reimbursement. Once approved, it will get set up and ready to go by the beginning of construction. Doug Bailey stated this year interest was not budgeted, but suggested possibly it should be worked into future budgets.

Motion by Doug Bailey/Tracy Wyman to approve the grant anticipation note for Segment 6 for \$2 million @ 1.49% interest rate. **The motion passed unanimously.**

6. Resolution: Bond Anticipation Note for the Overflow Culvert and Route 7 Utilities

Sue Gage stated this was a bond anticipation note obtained a year ago for potential funding that was not needed as the project was floated with funds that were earmarked for Route 7. This bond will expire as of June 30th and the Town needs to float the \$500,000.00 for a little while for the overflow culvert and \$200,000.00 for Route 7 utilities that may not be happening this summer. When this was done, the Town did not know the timing of the Route 7 utilities. This is a not to exceed amount and is a cash flow item until the bond is in hand. Ms. Gage stated the Town starts June square for the Route 7 project and the only loan was a short-term loan for Cobb Hill that was a FEMA project, which the State has paid the Town for and FEMA will repay the State.

Motion by Tracy Wyman/Brian Coolidge to approve the bond anticipation note for the overflow culvert and Route 7 utilities for an amount not to exceed \$700,000.00 @ 1.62% interest rate. **The motion passed unanimously.**

7. Resolution: Grant Anticipation Note Construction Line of Credit for Route 7 Utilities

Sue Gage stated this is a grant anticipation note for the Route 7 utilities project that will potentially be done this summer. This is a reimbursement and if the Town needs a cash flow boost, it will assure the Town has it. Doug Bailey stated with Casella's schedule and anticipation of the utilities, it looks like something happening between August and November and then out to May of next year. Dave Atherton stated the Town will have a better idea after tomorrow's meeting. Ms. Gage stated this is only for the underground utilities and is again a renewal. There are pieces that were approved last year that are not being renewed. This note is current with a zero balance.

Motion by Doug Bailey/Brian Coolidge to approve the grant anticipation note for the Route 7 utilities in the amount of \$413,242.00 @ 1.62% interest rate. **The motion passed unanimously.**

Mr. Atherton noted the Union Street sidewalk work will be done, but will likely be done the spring of 2018. The Town had to apply for another grant so that the expired grant does not have to be paid back.

8. Resolution: Tax/Revenue Anticipation Note

Sue Gage stated this tax/revenue anticipation note is for cash flow for bills that are going out before tax dollars come in. It is not used if it is not needed and has not been used in the past three years. This is related to government operations and tax revenues. This is a renewal of an existing note.

Motion by Doug Bailey/Tracy Wyman to approve the tax revenue/anticipation note from the National Bank of Middlebury for \$500,000.00 @ 1.62% interest rate. **The motion passed unanimously.**

Doug Bailey noted the amount of loans approved this evening equal the total annual budget.

9. Homestead Declaration – Late Filing Penalties for Fiscal Year ending June 30, 2018

Dave Atherton stated this is something that comes to the Select Board every year to choose whether to assess or not assess a penalty for late Homestead Declaration filings. The penalty has been assessed in the past.

Motion by Doug Bailey/Tracy Wyman to continue to assess the Homestead Declaration late filing penalties for the fiscal year ending June 30, 2018. **The motion passed unanimously.**

10. Financial Management Questionnaire

Sue Gage stated this is another annual item that is a set of questions regarding internal controls to insure that the Town has different people doing different tasks. This document comes from the State and has to be completed and presented to the Select Board to assure that the Select Board is aware that there are internal controls in place. The auditors also require this form to be completed every year. Ms. Gage stated the Select Board is required to sign the document verifying they have received this information. Ms. Gage will then record it in the Town Office.

11. Fiscal

a) General Fund Warrant – May 22, 2017 - \$1,073,349.29

Motion by Tracy Wyman/Brian Coolidge to approve the warrants of May 22, 2017 in the amount of \$1,073,349.29. **The motion passed unanimously.**

Doug Bailey questioned the WJEN remote broadcast invoice. Dave Atherton reported this is for the Brandon Carnival and he will question Mr. Moore about the funding. Sue Gage stated there have been several corporate donations that have been received for this event. Seth Hopkins advised that \$968,000.00 of the warrant is the school tax.

Mr. Bailey stated with regard to the budget information provided by Ms. Gage, he noted the rental code compliance was budgeted for \$6,000.00 and have received \$9,400.00. He also noted part of Mr. Burlett's salary is the MPM for the Route 7 project that will be reimbursed at 95%. Mr. Bailey questioned how the year-end balance is looking. Sue Gage stated the Town is in good shape. There were a number of grant match amounts that have been paid because of a healthy fund balance.

The projected \$500,000.00 already has items attached to it and there may be a slight shortfall. The 1% options tax is a separate fund. Ms. Gage noted the Boys and Girls Club funds will need to be re-appropriated and it was suggested it go towards the sidewalk project match.

The Board recessed at 7:47PM to convene as the Board of Liquor Commissioners.

The Board reconvened at 8:02PM.

Motion by Doug Bailey/Tracy Wyman to enter into executive session at 8:02PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee. **The motion passed unanimously.**

12. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

The Board came out of Executive Session at 8:33PM.

Motion by Tracy Wyman/Brian Coolidge to direct Seth Hopkins and Devon Fuller to meet with the Town Manager on behalf of the Board. **The motion passed unanimously.**

13. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 8:35PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks May 29 and June 5, 2017

Segment 6:

Have been working on the brochure which will be sent out to all residents and businesses with an overview and timeline of the project. This should be ready by the end of the month.

Overflow Culvert:

Had the final construction meeting on June 7th. MEI has a few punch list items to address. The fence for the headwall should be installed soon.

Bridge 114:

The bat study for Bridge 114 started on June 6th. They will be conducting a night observation on June 12th. Also, the 4F historical review has been completed.

Churchill Road Bridge:

Temporary easements and waiver valuations have been approved by VTrans for the Churchill Road bridge project. We will be scheduling negotiation meetings for next week.

We have signed an MOU with the U.S. Forest Service for their "In Kind" engineering services for the bridge construction.

Other Happenings:

The Champlain street sewer line project started last week. The line that comes from the Park Village area has been sleeved.

Roadside mowing started last week and road grading continues.

Other Items will be covered in the agenda.

ZONING ADMINISTRATORS REPORT/SB
June 12, 2017

Permit Activity

During the month of May, nine permit applications were submitted and issued, with one appeal to the Zoning Administrators decision to issue a permit.

Violations-Update /Code Enforcement

I have completed reviews of properties that have had junk issues and found that while progress has been slow there have been some improvements.

BLUO/Town Plan Information-

The Planning Commission met on June 5th to review changes to the Land Use Ordinance and discuss and set assignments to move forward with the required BLUO changes for Act 174 and Act 64. (Energy Standards and Clean Water Act)

The Planning Commission will hold a special meeting on June 19th and Barbara Noyes from the RRPC will speak to the Board about planning basics and energy changes that will need to be included in our Town Plan and BLUO going forward.

DRB

An appeal to the ZA Administrators decision to issue a permit for a storage structure located on Union Street was submitted. A hearing was held on May 31, 2017 and the decision is pending.

Rental/Health

While it was a slow start, I believe we are getting close to full compliance. This is a busy time of year for inspections and I am still catching up on non-complying units, but things are moving along. As you can see by the attached budget status report we have now collected with \$9,750 in fees. (The budgeted revenue for FY 2018 is \$10,000.

Part of my responsibilities as Health Officer is dealing with dog bites and there have been a few this month. Usually I receive a call from the ER with information regarding a dog or animal bite. I keep records of each situation, the owner of the dog, and the victim. It is my responsibility to see that the owner is aware of the 10 day quarantine period and to be sure that the dog or animal is up to date on its' rabies and other vaccinations.

Budget Status – Year End Review

Actuals for revenues have exceeded the budget by \$5,412, (to date), and I expect additional applications and fees to be submitted before year end.

Actuals for expenses are under the budget by \$14, 076.23, (to date). There will be additional payroll expenses and some mileage expense.

The budget for FY 2018, (expenses), is \$85,700 which is \$4,725 less than the FY 2017 budget.



RUTLAND REGIONAL PLANNING COMMISSION

June 5, 2017

INVITATION TO PARTICIPATE IN MUNICIPAL ROADS GRANTS-IN-AID PILOT PROJECT

TO: Vermont Municipal Officials
FROM: Rutland Regional Planning Commission, Barbara Noyes Pulling and Kitt Shaw
RE: Letter of Intent to Participate in a **Municipal Roads Grants-In-Aid Pilot Program:**
A New Project to Provide Funding Assistance in Municipal Road General Permit Compliance

Vermont's Regional Planning Commissions(RPC) and the Department of Environmental Conservation (DEC) invite your municipality to participate in a new **Municipal Roads Grants-In-Aid Pilot Project**. The intent of this new pilot project is to provide funding for municipalities to implement best management practices (BMPs) on municipal roads ahead of the forthcoming DEC **Municipal Roads General Permit (MRGP)**.¹

DEC has set aside \$2.5 million to support this pilot project and will work with the Regional Planning Commissions to make available grant funds to all participating Vermont municipalities that agree to terms contained in the attached commitment letter. Your municipality must return the signed letter **by July 5, 2017** to be eligible (page 3 of this invitation letter).

DEC will offer participating municipalities funding to implement BMPs on hydrologically connected road segments that currently do not meet standards.² A municipality's funding award depends upon:

- The number of hydrologically connected roads, sorted into five-mile increments. (DEC used its mapped Geographic Information Systems (GIS) data layer to estimate the number of hydrologically-connected municipal roads by Vermont municipality³); and
- The number of participating municipalities. Additional funds may become available, should some municipalities decide not to participate. Refer to page 4 of this letter to see the DEC Base Offer for your municipality.⁴

Grants-In-Aid awards will be made available through Regional Planning Commissions, which will submit reimbursement requests to VDEC on behalf of municipalities. VDEC will reimburse up to 80% of the municipality's documented construction expenses, including in-kind support, for BMPs on hydrologically connected roads.

Participating municipalities agree to:

- Construct the additional road BMPs on hydrologically connected roads to bring road segments up to MRGP standards;
- Complete the project by October 31, 2017, or if more time is necessary, by the final completion date of June 30, 2018;
- Sign the commitment letter to confirm the mileage of hydrologically connected roads in your municipality;
- Document project costs and provide a minimum of 20% local match (cash or in-kind). Match can include in-kind contributions such as transportation, municipally-owned road equipment, crew labor, municipal staff time and

¹ Act 64 requires VDEC to develop the MRGP. Municipalities will begin applying for coverage under the MRGP in July of 2018. Municipalities will ultimately be required to conduct road erosion inventories, develop road Stormwater Management Plans and begin implementing road BMP priorities contained within those plans.

² Hydrologically connected roads are those that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands).

³ DEC map layer for hydrologically-connected municipal roads in Vermont is available at: <http://anr.vermont.gov/maps/nr-atlas>.

⁴ A municipality may prefer to use a recent road-erosion inventory to determine the number connected road-miles, provided that the inventory is less than two years old and is consistent with the Municipal Road General Permit Erosion Inventory.

**APPENDIX: MUNICIPAL ROADS GRANTS-IN-AID PILOT PROJECT
HYDROLOGICALLY CONNECTED ROADS BY RUTLAND REGION MUNICIPALITY**

(Excerpt from the VDEC Data Map Layer: : <http://anr.vermont.gov/maps/nr-atlas>)

Town Name	State Estimate: Connected Road-Mile by Range	DEC Base Offer	20% Local Match (Cash or In-Kind)	Total
BENSON	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
BRANDON	30-35 Connected Road-miles	\$10,800	\$2,160	\$12,960
CASTLETON	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
CHITTENDEN	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
CLARENDON	20-25 Connected Road-miles	\$7,500	\$1,500	\$9,000
DANBY	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
FAIR HAVEN	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
HUBBARDTON	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
IRA	5-10 Connected Road-miles	\$2,500	\$500	\$3,000
KILLINGTON	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
MENDON	10-15 Connected Road-miles	\$4,200	\$840	\$5,040
MIDDLETOWN SPRINGS	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
MOUNT HOLLY	30-35 Connected Road-miles	\$10,800	\$2,160	\$12,960
MOUNT TABOR	1-3 Connected Road-miles	\$1,000	\$200	\$1,200
PAWLET	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
PITTSFORD	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
POULTNEY	40-45 Connected Road-miles	\$14,100	\$2,820	\$16,920
PROCTOR	10-15 Connected Road-miles	\$4,200	\$840	\$5,040
RUTLAND	20-25 Connected Road-miles	\$7,500	\$1,500	\$9,000
RUTLAND CITY	35-40 Connected Road-miles	\$12,500	\$2,500	\$15,000
SHREWSBURY	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
SUDBURY	5-10 Connected Road-miles	\$2,500	\$500	\$3,000
TINMOUTH	10-15 Connected Road-miles	\$4,200	\$840	\$5,040
WALLINGFORD	25-30 Connected Road-miles	\$9,200	\$1,840	\$11,040
WELLS	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
WEST HAVEN	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960
WEST RUTLAND	15-20 Connected Road-miles	\$5,800	\$1,160	\$6,960

**LETTER OF INTENT TO PARTICIPATE IN THE
RPC/DEC MUNICIPAL ROADS GRANTS-IN-AID PILOT PROJECT**

(page 3 of 4)

We, the Legislative Body of the Municipality of _____ certify that there are _____ miles of hydrologically connected municipal roads in our municipality, based on (check one):

- Vermont Department of Environmental Conservation's map layer for hydrologically-connected municipal roads in Vermont, (most common approach, contact your regional planning commission or see: <http://anr.vermont.gov/maps/nr-atlas>), or
- A municipal road erosion risk inventory completed within the past two years (provide excerpt).

As a municipality participating in the Municipal Roads Grants-in-Aid Pilot Project, we also certify that the municipality will:

- Construct one or more road Best Management Practices (BMPs) to bring additional connected road segments up to Municipal Roads General Permit (MRGP) standards, to be completed, if possible, by October 31, 2017, or by the final completion date of June 30, 2018.
- Construct the additional road BMPs on hydrologically connected roads – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Contact your Regional Planning Commission or refer to the VDEC map layer for *hydrologically-connected* municipal roads in Vermont. This map layer is available at: <http://anr.vermont.gov/maps/nr-atlas>.
- Consult with the regional planning commission prior to construction of the BMPs to conduct a required site visit and verify the appropriate location of the connected road segment and BMP to meet draft MRGP Standards.
- BMPs will bring road segment up to MRGP Draft Standards.
- Provide a minimum of 20% local match (in-kind and cash). Match can include quantified in-kind contributions such as transportation, municipally-owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this pilot project. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Work with the regional planning commissions to complete the report template for each additional BMP, which includes: (a) location of the BMP (road segment number), (b) itemized practice installed and (c) before/after photographs (refer to page 3 of the invitation letter).

_____ Date: _____

(Duly Authorized Representatives)

Return signed commitment letter to: Municipal Roads Grants-in-Aid Pilot Program, c/o Northwest Regional Planning Commission, 75 Fairfield Street, St. Albans, Vermont 05478

MUNICIPAL ROADS GRANTS-IN-AID PILOT PROJECT

(page 4 of 4)

FINAL PERFORMANCE REPORT

Project Information

Municipality:

Report date:

Direct aid funding amount:

Total documented cost including match (20% of total project(s) cost):

Complete this table indicating road segments worked on and *linear practices* implemented along paved and gravel roads with ditches (e.g., stone-lined ditch, berm removal).

Road Segment ID #	Hydrologically Connected? Yes/No	Road condition* before project implementation	Itemized practices implemented to improve road condition	Road condition* after project implementation

* Road conditions are based on Municipal Roads General Permit (MRGP) draft standards. Please indicate one of the following three standards: (1) not meeting standards, (2) partially meeting standards, or (3) fully meeting standards. If road erosion inventory has not yet been completed or new MRGP inventory template not used, assume the before project implementation condition does not meet standards.

If your project involved outlet stabilization on paved roads with catch basins, Class 4 gully erosion remediation and/or municipal winter sand pile erosion remediation, complete this table.

Road Segment ID #	Hydrologically Connected? Yes/No	Average estimated length of erosion	Average estimated width of erosion	Average estimated depth of erosion

Attach before and after photos for each road segment worked on and work completed. Photos should be taken from the same perspective before and after project implementation and submitted as individual JPG files (minimum resolution 300ppi).

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62852 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/09/17 To 06/12/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310722	A ONE JANITORIAL	600142 drain opener	70.00	0.00	70.00	43751	06/09/17
200263	ALDRICH & ELLIOTT, PC	77024 Champlain PS	5550.00	0.00	5550.00	43752	06/09/17
310590	AMERICAN WINDOW CLEANING II	1325 WINDOWS 5-27-17	50.00	0.00	50.00	43753	06/09/17
100598	AUBUCHON HARDWARE	1616705989 tap, fasteners	10.09	0.00	10.09	43754	06/09/17
100598	AUBUCHON HARDWARE	1616705991 watercan/car wash/matche	37.44	0.00	37.44	43755	06/09/17
100598	AUBUCHON HARDWARE	1616705993 maint supplies	212.50	0.00	212.50	43756	06/09/17
310732	BEN FULLER MUSIC	6-9-17 carnival 6-10-17	500.00	0.00	500.00	43831	06/09/17
100190	BLUE SEAL FEEDS	329-2689 contractor bags for tras	14.99	0.00	14.99	43757	06/09/17
100305	BRANDON AREA RESCUE SQUAD	101 ice packs	98.91	0.00	98.91	43758	06/09/17
100275	BRANDON FREE PUBLIC LIBRARY	JUNE 2017 APPROPRIATION	7125.00	0.00	7125.00	43759	06/09/17
310699	BRANDON GLC SOLAR, LLC	105 Monthly Solar Electric	4710.00	0.00	4710.00	43760	06/09/17
310699	BRANDON GLC SOLAR, LLC	107 Monthly Solar Electric	4710.00	0.00	4710.00	43760	06/09/17
310699	BRANDON GLC SOLAR, LLC	111 Monthly Solar Electric	4710.00	0.00	4710.00	43760	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	518315/3 deck screws	5.29	0.00	5.29	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	518407/3 socket	4.49	0.00	4.49	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	518444/3 flagging	9.99	0.00	9.99	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	518677/3 for bridge at Estabrook	1096.05	0.00	1096.05	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	519071/3 plunger, shackle	27.55	0.00	27.55	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	519088/3 trash bags	13.99	0.00	13.99	43761	06/09/17
100280	BRANDON LUMBER & MILLWORK CO.	K18373/3 dugout repairs	280.42	0.00	280.42	43761	06/09/17
100310	BRANDON SENIOR CITIZENS CENTER	JUN 2017 APPROPRIATION	1125.00	0.00	1125.00	43762	06/09/17
310395	BUTTERFIELD, PAULA	JUNE2017 cleaning supplies	107.85	0.00	107.85	43763	06/09/17
301503	CHAMPLAIN VALLEY PLUMBING	366744 diesel fuel	615.43	0.00	615.43	43764	06/09/17
301503	CHAMPLAIN VALLEY PLUMBING	366941 gasoline	904.50	0.00	904.50	43764	06/09/17
301043	CIVES CORPORATION, DBA	4474186 pivot block for trk #5	42.26	0.00	42.26	43765	06/09/17
310716	CLAESSENS, WILL	060917 umpiring	15.00	0.00	15.00	43766	06/09/17
300796	CLD CONSULTING ENGINEERS	55738/55739 Seg 6 Roadway Design	23360.98	0.00	23360.98	43767	06/09/17
300796	CLD CONSULTING ENGINEERS	55749 Roadway Design PE-final	24680.25	0.00	24680.25	43768	06/09/17
100900	COBURN, JAMES & STACEY	0027-0251 TAX OVER PAYMENT	1572.00	0.00	1572.00	43769	06/09/17
310097	COMCAST	5-21-17 WASTE WATER JUNE	170.01	0.00	170.01	43770	06/09/17
310097	COMCAST	5-27-17 TOWN OFFICE JUNE	376.25	0.00	376.25	43771	06/09/17
310727	CORMANY, DAVID	060917 refund - season cancell	45.00	0.00	45.00	43772	06/09/17
310177	COTT SYSTEMS, INC.	115885 JUNE HOST FEE	227.00	0.00	227.00	43773	06/09/17
330426	CVC PAGING	151-16883 PAGERS WW & HW	23.90	0.00	23.90	43774	06/09/17
300466	DUNDON PLUMBING & HEATING INC	35266 portable restroom	500.00	0.00	500.00	43775	06/09/17
300466	DUNDON PLUMBING & HEATING INC	35382 septic truck/line cleane	1390.00	0.00	1390.00	43775	06/09/17
300466	DUNDON PLUMBING & HEATING INC	35452 portable toilet fee	75.00	0.00	75.00	43775	06/09/17
100494	ENDYNE INC	232035 testing	22.00	0.00	22.00	43776	06/09/17
100494	ENDYNE INC	232366 testing	22.00	0.00	22.00	43776	06/09/17
100494	ENDYNE INC	233112 testing	22.00	0.00	22.00	43776	06/09/17
330422	FERGUSON WATERWORKS #590	0748267 fire hose, quick connect	275.84	0.00	275.84	43777	06/09/17
101011	FOLEY DISTRIBUTING, INC	258747 towels, tissue, soap	259.81	0.00	259.81	43778	06/09/17
100925	FOLEY SERVICES INC	1095176 uniforms	20.64	0.00	20.64	43779	06/09/17
100925	FOLEY SERVICES INC	1095177 uniforms	47.58	0.00	47.58	43779	06/09/17
100925	FOLEY SERVICES INC	1096516 uniforms	20.64	0.00	20.64	43779	06/09/17
100925	FOLEY SERVICES INC	1096517 uniforms	47.58	0.00	47.58	43779	06/09/17
100925	FOLEY SERVICES INC	1097874 uniforms	20.64	0.00	20.64	43779	06/09/17
100925	FOLEY SERVICES INC	1097875 uniforms	53.58	0.00	53.58	43779	06/09/17
100900	FOSTER, CHARLES & JOHNA	0023-0345 TAX OVER PAYMENT	964.00	0.00	964.00	43780	06/09/17
310603	FRANCOEUR, BEN	060917 umpiring	70.00	0.00	70.00	43781	06/09/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310054	FULLER, DEVON	06/07/17 sign-Better Brandon reim	198.48	0.00	198.48	43782	06/09/17
310426	FYLES BROS., INC.	108130 propane - WW Chem Bldg	90.74	0.00	90.74	43783	06/09/17
310426	FYLES BROS., INC.	108141 propane @ Police Station	186.68	0.00	186.68	43783	06/09/17
310426	FYLES BROS., INC.	108474 propane/WW Bryant heater	326.86	0.00	326.86	43783	06/09/17
100332	GAGNON LUMBER INC	64806 wood chips	320.00	0.00	320.00	43784	06/09/17
310729	GALLO, PAIGE	060917 refund - season cancella	45.00	0.00	45.00	43785	06/09/17
310597	GOOD EARTH FARM	5093 plants for parks	327.73	0.00	327.73	43786	06/09/17
310597	GOOD EARTH FARM	5029 plants for parks	19.95	0.00	19.95	43786	06/09/17
310270	GOOD WAY DOCUMENT SERVICES	1382 SURVEY MAPS	297.08	0.00	297.08	43787	06/09/17
300974	GRAPH-X INCORPORATED	3764 shirts	486.00	0.00	486.00	43788	06/09/17
100725	GREEN MOUNTAIN GARAGE	1003777 oil, labor, inspect: van	88.14	0.00	88.14	43789	06/09/17
100725	GREEN MOUNTAIN GARAGE	102941 oil & filter	27.26	0.00	27.26	43789	06/09/17
100725	GREEN MOUNTAIN GARAGE	104240 trk #6 brake adjustment	40.00	0.00	40.00	43789	06/09/17
100725	GREEN MOUNTAIN GARAGE	104374 oil filter	6.32	0.00	6.32	43789	06/09/17
100725	GREEN MOUNTAIN GARAGE	104523 connector	10.30	0.00	10.30	43789	06/09/17
100725	GREEN MOUNTAIN GARAGE	104914 telescopic mirror	6.51	0.00	6.51	43789	06/09/17
100239	GREEN MOUNTAIN RENTAL	65222 STAGE FOR CARNIVAL	537.60	0.00	537.60	43790	06/09/17
100900	HYLAND, BRIAN & LESLIE	2017 TAX OVER PAYMENT	260.00	0.00	260.00	43791	06/09/17
310728	KERR, GAIL	060917 refund - season cancella	45.00	0.00	45.00	43792	06/09/17
310731	LAFORTE, HEATHER	060917 overpayment for softball	90.00	0.00	90.00	43793	06/09/17
310715	LEAR, TREVOR	051917 referee	90.00	0.00	90.00	43794	06/09/17
310566	LUFKIN, MICHAEL	060917 umpiring	70.00	0.00	70.00	43795	06/09/17
310630	MASTERCARD	11901 Batting Tee	49.47	0.00	49.47	43796	06/09/17
310630	MASTERCARD	11902 Town Mang Conf-Lodging	130.90	0.00	130.90	43796	06/09/17
310630	MASTERCARD	11903 Brandon Carnival -Lanyar	99.36	0.00	99.36	43796	06/09/17
310630	MASTERCARD	11904 Seminary Playground Equi	217.36	0.00	217.36	43796	06/09/17
310630	MASTERCARD	11905 Seg 6 Reimbursement inv	3.08	0.00	3.08	43796	06/09/17
310630	MASTERCARD	11906 Postage fee Death cert.	14.50	0.00	14.50	43796	06/09/17
310630	MASTERCARD	11907 Cert. mailing Assessors	35.10	0.00	35.10	43796	06/09/17
310630	MASTERCARD	11908 Town web Provider	261.00	0.00	261.00	43796	06/09/17
310630	MASTERCARD	23414 Shop Vac	69.97	0.00	69.97	43796	06/09/17
310630	MASTERCARD	23417 Keurig machine	98.79	0.00	98.79	43796	06/09/17
310630	MASTERCARD	23418 PD- ac unit	237.07	0.00	237.07	43796	06/09/17
100030	MINER CONSTRUCTION, INC.	17031 Kennedy Park	970.00	0.00	970.00	43797	06/09/17
100949	MITCHELL TEES & SIGNS, INC	4692 banner	125.06	0.00	125.06	43798	06/09/17
100949	MITCHELL TEES & SIGNS, INC	4910 signs	300.00	0.00	300.00	43798	06/09/17
100949	MITCHELL TEES & SIGNS, INC	5565 t-shirts	269.50	0.00	269.50	43798	06/09/17
100949	MITCHELL TEES & SIGNS, INC	5639 safety vest	64.00	0.00	64.00	43798	06/09/17
310602	MITCHELL, DAVID A.	060717 umpiring	560.00	0.00	560.00	43799	06/09/17
100149	MODERN CLEANERS & TAILORS, INC	MAY2017 uniform maintenance	51.00	0.00	51.00	43800	06/09/17
310721	MORRISSETTE, JOE	060917 umpiring	80.00	0.00	80.00	43801	06/09/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39528 Payroll Service to4/30/1	5500.00	0.00	5500.00	43802	06/09/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39543 JUNE ASSESSMENT	1416.66	0.00	1416.66	43802	06/09/17
310595	OCCUPATIONAL HEALTH PARTNERS	05012017 W/C Service Agreement	6479.20	0.00	6479.20	43803	06/09/17
100900	ORVIS, ANDREA	0064-1136 TAX OVERPAYMENT	113.57	0.00	113.57	43804	06/09/17
310530	PATCH ELECTRIC	620 Basement Electrical work	111.99	0.00	111.99	43805	06/09/17
100261	PETTY CASH - POLICE DEPT	MAY 2017 POSTAGE ETC	52.44	0.00	52.44	43806	06/09/17
310730	POLITANO, ERIKA	060917 refund - season cancella	45.00	0.00	45.00	43807	06/09/17
310245	ROD'S ELECTRIC MOTOR REPAIR	10966 rebuilt gear motor	318.50	0.00	318.50	43808	06/09/17
100743	RON'S PLUMBING & HEATING INC	10101 replace toilet	353.01	0.00	353.01	43809	06/09/17

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62852 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/09/17 To 06/12/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100900	RUSSELL, ERIC	0053-0000 TAX OVER PAYMENT	662.09	0.00	662.09	43810	06/09/17
300375	RUTLAND CITY	18689SLUDG April sludge disposal	4060.00	0.00	4060.00	43811	06/09/17
100714	SCHECK, ANNA	JUNE 7 2017 RRPC meeting 6-7-17	18.40	0.00	18.40	43812	06/09/17
300412	SCHWIEBERT, LAUREN & VAN	JUNE 2017 RENTAL FEE REFUND	25.00	0.00	25.00	43813	06/09/17
100797	SHARE CORPORATION	19874 degreaser	450.74	0.00	450.74	43814	06/09/17
100900	SOMERSET, HAROLD & JEAN	0030-0056 TAX OVER PAYMENT	146.49	0.00	146.49	43815	06/09/17
100900	STEEN, NATALIE ANNE	0060-0003 TAX OVER PAYMENT	99.48	0.00	99.48	43816	06/09/17
300247	SURPASS CHEMICAL CO INC	309620 sodium hypochlorite	504.00	0.00	504.00	43817	06/09/17
200277	THUNDER TOWING & AUTO RECOVERY	4629 headlight bulb	23.99	0.00	23.99	43818	06/09/17
200277	THUNDER TOWING & AUTO RECOVERY	4673 lube/oil/filter/tie rod	112.88	0.00	112.88	43818	06/09/17
200277	THUNDER TOWING & AUTO RECOVERY	4676 shop time re: door locks	50.00	0.00	50.00	43818	06/09/17
200277	THUNDER TOWING & AUTO RECOVERY	4677 lube, oil, filter	29.95	0.00	29.95	43818	06/09/17
310717	THURSTON FOR ENTERTAINMENT LLC	6-9-17 CARNIVAL	1000.00	0.00	1000.00	43819	06/09/17
310591	THURSTON, EMMETT	060917 umpiring	245.00	0.00	245.00	43820	06/09/17
310724	TRAFFIC SAFETY WAREHOUSE	42555A barricades	638.00	0.00	638.00	43821	06/09/17
310723	TWOHIG POLYGRAPH SERVICES	2017-10-TPS preemployment exam	350.00	0.00	350.00	43822	06/09/17
100630	US POSTMASTER, BRANDON	6/5/17 Stamp Order	647.40	0.00	647.40	43823	06/09/17
330348	VERIZON WIRELESS	9786249844 Service: Apr 23 - May 22	240.06	0.00	240.06	43824	06/09/17
330348	VERIZON WIRELESS	MAY 2017 MAY CELL PHONES	235.06	0.00	235.06	43824	06/09/17
310045	VERMONT DEPT OF HEALTH	6-2-17 CERTIFICATE PAPER	5.00	0.00	5.00	43825	06/09/17
100649	VERMONT GFOA	6-20-17 Sue workshop 6/20/17	50.00	0.00	50.00	43826	06/09/17
100649	VERMONT GFOA	JUNE 20,17 Summer Workshop	50.00	0.00	50.00	43827	06/09/17
100649	VERMONT GFOA	JUNE 2017 Annual Dues-Jackie	20.00	0.00	20.00	43827	06/09/17
300877	VERMONT PEST CONTROL	E2196 June pest control servic	85.00	0.00	85.00	43828	06/09/17
310046	W.B. MASON CO INC	I44468209 discs, mailers, envelope	161.94	0.00	161.94	43829	06/09/17
310046	W.B. MASON CO INC	I44485161 discs	111.96	0.00	111.96	43829	06/09/17
310598	WALTER, ELLEN	060517 plants for parks	90.63	0.00	90.63	43830	06/09/17

06/09/2017

TOWN OF BRANDON Accounts Payable

12:45 pm

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Luanne

All Invoices For Check Acct 01(10 General Fund) 06/09/17 To 06/12/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			118,022.70	0.00	118,022.70		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***118,022.70
 Let this be your order for the payments of these amounts.

06/09/2017

TOWN OF BRANDON Accounts Payable

12:45 pm

Check Warrant Report # 62853 Current Prior Next FY Invoices

Luanne

All Invoices For Check Acct 99(10 General Fund) 06/09/2017 To 06/12/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100051	CARR, BERNIE	6/1/17 PTO - May 2017	3682.50	0.00			
300796	CLD CONSULTING ENGINEERS	55771 Design Services	3115.42	0.00			
100456	DUBOIS & KING INC	517081 Const Inspection rpt#1	41156.68	0.00			
Report Total			47,954.60	0.00	0.00		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****47,954.60
 Let this be your order for the payments of these amounts.
