

**Brandon Select Board Meeting**  
**July 10, 2017**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, July 10, 2017 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Select Board Minutes - June 12, 2017
  - b) Select Board Minutes - June 26, 2017
  - c) Emergency Select Board Minutes - July 3, 2017
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Comments for Items not on the Agenda
- 6) Newton Road Update
- 7) Consider Tax Rate for FY 2017/2018
- 8) Fiscal
  - a) FY 2016/2017 Warrant - July 10, 2017 - \$236,547.90
  - b) FY 2017/2018 Warrant - July 10, 2017 - \$110,912.83
  - c) Route 7 Construction Warrant - July 10, 2017 - \$43,377.84
- 9) Adjournment

## **Brandon Select Board Meeting June 12, 2017**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Doug Bailey, Devon Fuller, Brian Coolidge

**Others In Attendance:** Dave Atherton, Bernie Carr, Richard Baker, Arlen Bloodworth, Steve Bissette, Ray Jobst, Chris Brickell, Lee Kahrs, Dick Kirby, Bill Moore, Steve Cijka, Anna Scheck

### **1. Call to order**

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

**a) Agenda Adoption – Motion** by Devon Fuller/Brian Coolidge to adopt the agenda. **The motion passed unanimously.**

Addition of Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Addition of second Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

### **2. Approval of Minutes**

**a) May 22, 2017 – Select Board Meeting Minutes**

**Motion** by Devon Fuller/Brian Coolidge to approve the Select Board minutes of May 22, 2017. **The motion passed – Devon Fuller abstained.**

### **3. Town Manager's Report**

Dave Atherton reported a brochure should be complete by the end of the month that will be sent to all residents and businesses with an overview and timeline of the Segment 6 project. The first meeting with the engineers will be on Wednesday to obtain a construction status. The final construction meeting for the overflow culvert was held on June 7<sup>th</sup>. Markowski has a few punch list items to address. The fence for the headwall should be installed soon. The bat study for Bridge 114 started June 6<sup>th</sup> and a night observation will be conducted on June 12<sup>th</sup>. The 4F historical review was completed. VTrans has approved the temporary easements and waiver valuations for the Churchill Road Bridge project. Negotiation meetings will be scheduled for next week with the two property owners. The Town has signed an MOU with the U.S. Forest Service for their “in kind” engineering services for the bridge construction. The Champlain

Street Sewer Line project started last week and the line that comes from the Park Village area has been sleeved. The roadside mowing started last week and road grading continues.

Devon Fuller confirmed the contracts for Segment 6 are all signed and the Town is only waiting for the permanent schedule that is hoped to be obtained on Friday. Mr. Fuller also requested clarification of the Forest Service's in-kind engineering. Dave Atherton stated they will be doing the engineering on the bridge and the Town will not incur any cost for this item. Mr. Atherton noted the Forest Service has been very good to work with. On the overflow culvert, Doug Bailey thanked Markowski for their professional manner and timeliness in completing the overflow culvert project. He noted the communication with the merchants was very good. Mr. Bailey asked if the digging will be going down Pearl Street. Mr. Atherton advised that is part of the water line project.

Steve Bissette asked how it is determined where the roadside mowing is done because one side of Union Street was mowed but not the other and Barlow Avenue was also not mowed at the time they were doing Union Street. Dave Atherton stated he directs the crew as to where to do the mowing. Doug Bailey advised the mowing signs were still up when he came to the meeting this evening at the end of McConnell Road. Mr. Atherton stated the areas planned for this week are McConnell Road and Country Club Road.

Bill Moore thanked the Brandon community for its participation in the first Brandon Carnival. Mr. Moore thanked the following sponsors: Gold Level – Xfinity, Rutland Regional Medical Center, Same Sun, J & M Woodworking; Silver Level – Celebration Rentals, Naylor & Breen, Mae's Place, National Bank of Middlebury, Denton & Son Waste Services, Wyman's Event Center; Bronze Level – Heritage Family Credit Union, Brandon/Auto/Brandon RV, Brandon Motor Lodge; and Friends of the Carnival – Mike Russell, Bill Mills, Cummings & Son Landclearing.

Mr. Moore stated it was amazing to get a large event together in such a short time and he noted Colleen Wright was the major contributor in making this a successful event. Mr. Moore also wished to thank Colleen Wright, Bill Mills, John Capen and Patty Moore for all their help with the event. The Public Works Crew and many of the Town staff also provided assistance. Markowski had also donated two generators to assure safety in the parking area. Mr. Moore stated it was a free event for families and he thanked the community for supporting the event. Mr. Moore reported there is a net profit for the Brandon Area Toy Project and the Brandon Recreation Department. Mr. Hopkins also thanked Mr. Moore for organizing such a great event.

Dick Kirby stated it was a great carnival that was well run and the grounds were very clean. He noted it had something for everyone.

Devon Fuller wished to thank Bill Moore and Colleen Wright for their organization of this event and to all who worked to make the event a success. He also noted it was an excellent opportunity for the Brandon Chamber and Brandon Downtown Alliance to promote the Segment 6 project.

Doug Bailey stated it was a well-attended, good event and he hoped that the Rec Department can continue to get the volunteers to continue to event. Mr. Moore advised the Carnival will be held June 7<sup>th</sup> through the 10<sup>th</sup> next year.

#### **4. Zoning Administrator's Report**

Anna Scheck stated there were nine permits for the month of May. There was one appeal to a decision she made and a hearing was held; she is waiting results on that item. With regard to Rental and Health Codes, the revenues are \$9,750.00 and the estimated amount to be received was only \$6,000.00. Next year the amount to be received will be \$10,000.00. With the exception of five places, there will be good compliance. Ms. Scheck has received a complaint concerning a dog bite and that has been resolved. Ms. Scheck provided the Board budget information for her department. Currently the department is \$10,000.00 under budget for expenses and revenues are up due to changes in the fees. At the next meeting, Ms. Scheck will provide the Board information on hazard mitigation as this has to be updated. It is important that this be done as it keeps FEMA assistance upgraded. Ms. Scheck currently does not have all the information on this item. Devon Fuller questioned if there are regulations regarding junk issues. Anna Scheck stated there is a description of junk in the land use ordinance. She stated there is one issue on Newton Road that the occupant is working on. Ms. Scheck reported the Planning Commission will be having a special meeting on June 19<sup>th</sup> in the conference room of the Town Office that will be a training session to discuss the energy changes that the state will be requiring. Doug Bailey asked about the two properties on Maple Street and Walnut Street; Ms. Scheck noted the property on Walnut Street is a legal issue and out of her hands. She is hoping to obtain a real estate contact for the Maple Street property and she will send a letter to City Financial to advise that there are issues with the property that they will need attention. Dave Atherton advised that the Zoning Administrator has the authority to condemn only in the case of a disaster and the property on Maple Street is in foreclosure. Mr. Atherton spoke with a court clerk regarding the Walnut Street property and was advised the insurance company paid someone to clean the property, however it was never done. The Town does not want to take the property until everything is gone and the Town is waiting to see what is going to be done with regard to the contractor that was paid to do the job. Ms. Scheck stated her understanding is that she cannot condemn a property unless it is a disaster and it is not within the state's authority to condemn a property. This is an empty house and is not a health hazard to anyone. Seth Hopkins stated neighbors are considering it a problem. Bernie Carr asked if this would be considered an attractive nuisance. Ms. Scheck advised this does not fall under the zoning and one would have to have a separate ordinance for that. Ms. Scheck stated as long as the property owners are paying taxes, the Town has no recourse. Ray Jobst asked if this is a legal contractor or just a friend. Mr. Atherton stated the person that was hired did not do the job and it is the bank or insurance company that have to take recourse.

#### **5. Comments for Items Not on the Agenda**

Devon Fuller attended a Downtown and Historic Preservation conference in White River Junction. Mr. Fuller stated there was information on how to make zoning easier for people to start new businesses. Mr. Fuller stated it was an excellent conference and he hopes to sit down

with the other individuals from Brandon who attended the conference to discuss the information that was received during the various seminars that were held.

Seth Hopkins reported the Select Board and Town Manager received a letter from Helen Claridge from Brandon, Manitoba regarding the Select Board's proclamation of Helen Claridge Day in honor of her 100<sup>th</sup> birthday. The letter talked about where she lived in Brandon, Vermont and it was a very good summary of her memories of Brandon. There was also a letter from her family thanking the Town for their gesture.

Mr. Hopkins reported a letter was received for the High Street residents from Jack and Judith Schneider that included information on construction of a landscape center median down Park Street when reconstructing the street to comply with the new storm water management regulations. Dave Atherton stated this item has been previously discussed. Devon Fuller stated unless it was made a one-way street, there would need to be a separation for all driveways. Seth Hopkins noted there could possibly be one or two cutouts along the street. Mr. Hopkins stated Mr. Atherton and Mr. Burlett will be reviewing Park Street regarding the new storm water requirements. There are many options that could work, but a street with 50 feet of asphalt cannot continue. Mr. Atherton stated this project will get done, but the Town wants to do it right; noting it will likely get a lot worse before it gets better, but the Town wants to get it done.

Bill Moore also wished to thank Steve Cijka, Devon Fuller and Dave Atherton for their help with the Brandon Carnival.

Richard Baker noted the letters have been installed on the Estabrook Park sign.

Bernie Carr asked if White River Junction had form-based zoning. Devon Fuller advised there was discussion of form-based zoning, but that was not the type of zoning that White River Junction has.

Chris Brickell noted should the OV Baseball Team win the State Championship; there could be loud festivities late this evening through town.

## **6. Municipal Roads Grants-in-Aid Pilot Project**

Dave Atherton reported there is \$2.5 million in best management practices funds that the Rutland Regional Planning Commission (RRPC) is looking to give to municipalities for hydrologically connected roads. It is free money, as the Town can do its match "in-kind". The Town will have to comply with new state standards by 2020. Last year similar grant money was received for the Birch Hill drainage. The funds would be used to work on ditches and drainage for the roads. The RRPC is requesting approval of the project from the Town's legislative body. Mr. Atherton reported the Town has 30 to 35 miles of connected road miles that would be recipients of this project. Seth Hopkins noted of the 27 towns, Brandon is #4 as far as connected road miles and the Town has many roads with drainage issues according to their inventory.

**Motion** by Devon Fuller/Brian Coolidge to approve the Municipal Roads Grants-in-Aid Pilot Project. **The motion passed unanimously.**

## **7. Fiscal**

### ***a) General Fund Warrant – June 12, 2017 - \$118,022.70***

**Motion** by Brian Coolidge/Devon Fuller to approve the warrants of June 12, 2017 in the amount of \$118,022.70. **The motion passed unanimously.**

Dave Atherton advised that Brandon GLC Solar had not invoiced the Town for two months, which was the reason for three billings under this warrant. Doug Bailey requested the Town Manager provide information to the Board concerning the credits received from the solar project to confirm the savings to the Town. Mr. Atherton stated it is saving the Town money, noting that in the Wastewater Department, with the installation of the heaters and the solar, the cost is down 45% of the estimated expenses for heat and electricity. Seth Hopkins asked if the benefit of the solar is going to wastewater only. Mr. Atherton stated the Town purchases 15% of the solar array output and it covers all of the electric bills except the streetlights. The credits are covering everything that the Town owns which is saving on the overall operating costs. Devon Fuller noted the Town originally started the project to save on wastewater costs, but now everyone in the Town is benefiting from it. Mr. Atherton reiterated the Town is saving money on all the bills as the energy credits are being spread out over all energy costs.

Doug Bailey suggested having the vendors listed on the warrant report relating to the credit card charges. Dave Atherton stated the information is available and he can provide the information on any questions the Select Board has for specific charges, however, to include the entire billing would not be cost effective. Devon Fuller noted he requests clarification from the Town Manager if he feels that an invoice is out of proportion.

### ***b. Route 7 Construction Warrant – June 12, 2017 - \$47,954.60***

**Motion** by Devon Fuller/Brian Coolidge to approve the Route 7 Construction warrant of June 12, 2017 in the amount of \$47,954.60. **The motion passed unanimously.**

Dave Atherton reported the Town is only responsible for 5% of the warrant.

The Board recessed at 7:48PM to convene as the Board of Sewer Commissioners.

The Board reconvened at 8:07PM.

**Motion** by Devon Fuller/Doug Bailey to enter into executive session at 8:08PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee with Dave Atherton and Anna Scheck in attendance. **The motion passed unanimously.**

## **8. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee**

The Board came out of Executive Session at 8:10PM.

**Motion** by Devon Fuller/Doug Bailey to approve the rollover of Anna Scheck's remaining vacation time for FY2017 into FY2018. **The motion passed unanimously.**

**Motion** by Devon Fuller/Brian Coolidge to enter into executive session at 8:23PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee. **The motion passed unanimously.**

**9. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee**

The Board came out of Executive Session at 8:39PM. There were no actions required.

**9. Adjournment**

**Motion** by Devon Fuller/Brian Coolidge to adjourn the Select Board meeting at 8:40PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

# **Brandon Select Board Meeting**

## **June 26, 2017**

**NOTE:** These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

**Board Members In Attendance:** Seth Hopkins, Devon Fuller, Brian Coolidge, Tracy Wyman (arrived after start of meeting)

**Others in Attendance:** Dave Atherton, Richard Baker, Susan Gage, Jeff Stewart, Bernie Carr, Raymond Jobst, Steve Bissette, Bill Moore, Jackie Savelle, Brent Buehler

### **1) Call to Order**

The meeting was called to order by Seth Hopkins, Chair at 7 pm. Devon Fuller asked that the board and those in attendance take a moment of silence for Phyllis Reed who died last week. Mr. Fuller stated that Ms. Reed was very active in her community, and particularly in local politics, rarely missing a Select Board meeting. She served on the Budget Committee and was an appointed auditor for the town in the past. Her absence will be felt.

**a) Agenda Adoption** – Motion by Devon Fuller/Brian Coolidge to adopt the agenda. Seth Hopkins asked that the agenda be modified to add an item under fiscal: h) Town Manager Bonus. Mr. Fuller asked to add an executive session to the agenda following item number 7 under 1 VSA Section 313(a)(3) regarding the appointment of employment of evaluation of a public officer or employee. Agenda was adopted as amended.

### **2) Approval of Minutes**

**a) Select Board Minutes - June 12, 2017** – Seth Hopkins asked that the approval of minutes be tabled until a missing board member could be present. Motion to table by Devon Fuller/Brian Coolidge. Motion approved unanimously.

### **3) Town Manager's Report**

Dave Atherton reported on the weeks of June 12 and June 19. Town has received preliminary schedule and critical path activities from Casella on Segment 6. Tentatively scheduling a groundbreaking ceremony for July 31<sup>st</sup>. Waiting for state confirmation. Nothing to report on the overflow culvert. The bat study for Bridge 114 has been completed and although bats are present, they are not roosting in the structure. Right of way negotiations have begun on the Churchill Road Bridge, and we are hoping to complete this process shortly. Only two parties involved. The tax sale redemption period ended on June 22<sup>nd</sup>, and the town acquired property that we will be noticing as for sale soon. Three mobile homes will be demolished. The town has received a 2017 Energy Management Award from Efficiency Vermont for the Wastewater Treatment Plant. The Highway Department is continuing roadside mowing and grading. The Recreation Department had a successful spring baseball season which just came to a close with the largest number of kids participating, 189 of them. Thanks to all sponsors and coaches:

Aubuchon Hardware	Bull Dogs	Gus Letourneau & Brian Thomas
Hayes Pallets	Redsox	Ricky Hayes & Matt Roberts
American Legion	Post 51	Duke Whitney, Mike Lufkin & Tim Comes
Markowski Excavating	Diggers	Jessica Ketcham & Jamie Deforges
McCullough Bros	Hawks	Jeff & Dallas Ladd, Aaron Kerins
Dubois & King	Bombers	Gary Benoit & Lilly Bixby
Letourneau Lawn Care	Bees	Kristle Wheeler & Jason Donaldson
McCullough Bros	Hawks	Dan Pitner & Lance Laraway
Graph-x	Gators	Joe Desabrais & Melissa Bassette
Naylor & Breen	Extreme	Chrysty & Chad Palmer, Heather LaPorte & Keith Wetmore
From the Ground Up	Bob Cats	Lilly Bixby & Gary Benoit
Dubois & King	Engineers	Brent Wilbur & Kyle Trudo
Mae's Place	Moose	Darcie & Ian Heitmann
Patch Electric	Chargers	Jeff Guevin & Kelly Trayah

The Brandon Carnival was a great success raising \$3,300 for the Brandon Area Toy Project, and another \$3,300 to support Estabrook Park improvements. Swimming lessons at the Brandon Inn will start on July 17<sup>th</sup> and at the Autumn Mountain Winery the week of July 31<sup>st</sup>. Practice for the Vermont State Track Meet will start on July 12<sup>th</sup>. Brandon Recreation will be sending a team for the first time to Saint Johnsbury on July 29<sup>th</sup>.

Devon Fuller asked what the soft start on July 10<sup>th</sup> meant for Segment 6. Mr. Atherton explained that there may not be earth moved but we will begin seeing activity, such as the removal of trees. Mr. Fuller asked if the Bat report concludes we may move forward with Bridge 114, and Mr. Atherton confirmed.

#### **4) Comments for Items not on the Agenda**

Bill Moore reminded everyone that the Brandon 4<sup>th</sup> of July celebration will begin on Friday, June 30<sup>th</sup> with a street dance and vendors in Estabrook Park, followed by parade and vendors at Park Village on Saturday, July 1<sup>st</sup>. The activities and vendors begin at 10 am with a parade at 1:00. There will be parking in Park Village as well as shuttles running from Rite Aid and the Post Office. The shuttle will be running all day. Bernie Carr noted that the first Brandon 4<sup>th</sup> of July parade started 41 years ago at the Brandon Training School, so we are returning to our roots. Bill Moore also requested that lawn chairs be set up off the pavement as the roads are very narrow through Park Village and the parade will need the entire roadway.

Sue Gage mentioned that she passed out year-end general fund projections, and an updated sheet on project match needs. She apologized for not getting this information into the board packets on Friday.

Ray Jobst stated that he has built and installed an ashtray at the post office and is hoping to see less cigarette butts on the ground with this addition to town. Mr. Moore thanked Mr. Jobst for his contribution.

## **5) Approve Loan "Bond" Agreement**

Motion to approve and sign the bond agreement paperwork Devon Fuller/Tracy Wyman. Seth Hopkins clarified with Dave Atherton that this paperwork relates to the bond that was approved by voters in 2016. Mr. Atherton confirmed. Motion approved unanimously.

## **6) Assignment of funds for FY 16/17**

Devon Fuller/Tracy Wyman moved to assign the following amounts in the fund balance remaining after Fiscal Year 2016-2017:

1. \$17,000.00 – Interest Short Term
2. \$6,000.00 – Town Office Awning and Storm Windows from Capital Improvements
3. \$3,751.00 – Recreation - Basketball
4. \$3,300.00 – Recreation – Summer Programs from Carnival
5. \$3,300.00 – Recreation – Brandon Toy Project from Carnival

Motion approved unanimously.

Devon Fuller/Brian Coolidge moved to reserve the following amounts in the fund balance remaining after Fiscal Year 2016 - 2017:

1. \$3,965.83 – Recreation – Football
2. \$10,000.00 – Funds voted at Town Meeting for Brandon Boys and Girls Club, now defunct

Motion approved unanimously.

## **7) Fiscal**

- a) **Consider Purchase of FY 17/18 Diesel Fuel**
- b) **Consider Purchase of FY 17/18 Heating Fuel**
- c) **Consider Purchase of FY 17/18 Gasoline**
- d) **Consider Purchase of FY 17/18 Propane**

Dave Atherton explained that the quotes on fuel enclosed are the low bidders. Seth Hopkins clarified that pricing was solicited from more than one vendor. Mr. Atherton confirmed that this is part of our procurement process. Motion to approve items a) – d), the purchase of Diesel, Heating Fuel, Gasoline and Propane as presented Brian Coolidge/Tracy Wyman. Motion approved unanimously.

### **e) FY 2016/2017 Warrant - June 26, 2017 - \$31,487.16**

Motion to approve warrant Devon Fuller/Tracy Wyman. Motion approved unanimously.

### **f) FY 2017/2018 Warrant - June 26, 2017 - \$13,005.54**

Motion to approve warrant Tracy Wyman/Brian Coolidge. Motion approved unanimously.

### **g) Route 7 Construction Warrant - June 26, 2017 - \$962,784.47**

Motion to approve warrant Devon Fuller/Brian Coolidge. Tracy Wyman abstained. Payment of warrant was approved with one abstention.

**h) Town Manager Bonus \$1,250**

Motion to approve Bonus Devon Fuller/Brian Coolidge. Motion approved unanimously.  
Meeting was recessed at 7:35 pm.

Meeting reconvened at 7:58 pm.

**8) Executive Session - 1 VSA Sect 313(a)(3) regarding appointment, employment or evaluation of public officer or employee**

Motion to go into Executive Session Devon Fuller/Tracy Wyman. Motion to come out of Executive Session Brian Coolidge/Tracy Wyman. No Action Taken

**9) Adjournment**

Meeting Adjourned at 8:25 pm.

**Respectfully Submitted,**

**Susan Gage, Town Clerk**

## **Brandon Select Board Emergency Meeting Minutes July 3, 2017**

**NOTE:** These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

**Board Members in Attendance:** Brian Coolidge, Devon Fuller and Tracy Wyman

**Others in Attendance:** Dave Atherton,

### **1. Call to order**

The meeting was called to order at 5:03 PM.

**a) Agenda Adoption:** Motion by Brian Coolidge/Devon Fuller to adopt the agenda. The motion passed unanimously.

### **2. Approval of Emergency Spending Authority in Response to Newton Road Flood Damage**

Motion by Tracy Wyman/Brian Coolidge to authorize Town Manager, David Atherton to contract with Markowski Excavating for an amount of \$471,445 for repair of Newton Road. The motion passed unanimously.

Motion by Tracy Wyman/Brian Coolidge to authorize Town Manager, David Atherton to contract with Markowski Excavating for an amount of \$55,840 for repair of the Neshobe River. The motion passed unanimously.

### **3. Adjournment**

Motion by Tracy Wyman/Brian Coolidge to adjourn the Select Board meeting at 5:16 PM. The motion passed unanimously.

Respectfully submitted,

Devon Fuller, Select Board Clerk

## Town Manager Report for the weeks June 26 and July 3, 2017

### **Segment 6:**

We have a drone flight scheduled for July 10 to get video documentation of the project area

### **Overflow Culvert:**

The culvert saved the downtown from flooding on July 1<sup>st</sup>.

### **Bridge 114:**

No report at this time

### **Churchill Road Bridge:**

I am waiting to get one of the easements back so we can close out the right-of-way portion of the process.

### **Other Happenings:**

I have received offers on a few of the tax sale properties the Town acquired on June 22<sup>nd</sup>. Two of the mobile homes will be removed and demolished by the end of July. The third mobile home has a tenant which we will need to start the eviction process.

The Brandon Historic Preservation Commission received a letter of congratulations for maintaining our Certified Local Government status for 17 years from the State of Vermont Division for Historic Preservation.

Other Items will be covered in the agenda.

## **ZONING ADMINISTRATORS REPORT/SB**

**June 12, 2017**

### **Permit Activity**

During the month of June, seven permit applications were submitted and issued. One additional permit was received and additional survey information will be required.

### **Violations-Update /Code Enforcement**

I have completed reviews of properties that have had junk issues and reminder letters were sent to two property owners on Newton Road asking that continued progress be made in removal of any additional junk vehicles and junk items on the properties.

### **BLUO/Town Plan/Planning Commission Information-**

The Planning Commission held a special meeting on June 19<sup>th</sup> for a training session and a presentation was given by Barbara Noyes from the RRPC. She spoke with the Planning Commission about planning basics and land use as well as Act 174 Energy changes. These Act 174 Town Plan changes are required for compliance with the new regulations and to receive "Substantial Deference" going forward by the Public Service Board. The RRPC will be assisting the PC in amending the Plan for inclusion of the changes. The PC also reviewed sign ordinances from other Towns and will be contacting the RRPC regarding model ordinances for agricultural uses.

The Planning Commission will not be meeting July but will meet at their regular meeting date on August 7, 2017 at 6:00pm in the Town Hall Meeting Room.

### **DRB**

An appeal to the Zoning Administrators' decision to issue a permit for a storage structure located on Union Street was submitted. The hearing was held on May 31, 2017 and a decision issued on June 22<sup>nd</sup> to uphold the Zoning Administrators decision to issue the permit for the structure.

### **Rental/Health**

We have currently collected \$9,875 in rental compliance fees for the 2016 fiscal year. I am working with a few landlords and hope to bring the properties into compliance within the next few weeks. Any remaining properties will be receiving a notice of violation that will be recorded in the land records.

### **Other**

I received notice that the "Gymkana" events will again be held at the McConnell Road location this year. I know that there may be noise concerns again and wanted to let the Board know that I had contacted the Department of Agriculture to be sure that the changes to regulated agricultural practices (RAPs) did not affect their review of this property. I was correct that this is still the case.

The Department of Agriculture does not deal with noise issues unless a condition were to be placed on the use as part of a permit that would be issued by them. Noise issues are rarely included or addressed by the Department of Agriculture.

The Select Board could consider adopting other types of ordinances to deal with noise. (Event permits are also a possibility)

Permit #	Tax Map #	Description	Property Owner/Applicant	Location	Issued	Notes	Received
5903	15-22-25.0	Garage Conversion	Thurber/Struhammer	182 Deer Run Road	6/5/2017		5/30/2017
5904	07-01-41.0	Raze/Replace	Ricard, Glenn ETAL	155 Lovers Lane	6/5/2017		5/31/2017
5905	07-03-14.2	horse barn	Zeno/Piper	149 Old Basin Road	6/6/2017		5/31/2017
5906	24-50-28.0	raze/reconstruct	Dupaw, Fred	67 Maple Street	6/13/2017		6/6/2017
5907	15-20-06.03	Addition	Bird, Chrs & Cathy	923 North Street	6/20/2017		6/8/2017
5908	25-50-16.0	enclosed porch	Reid, Dan & Sabby	20 Church Street	6/6/2017		6/5/2017
5909	10-02-18.0	Porch Addition	Bertrand/Walker	996 Carver Street	6/22/2017		6/18/2017

TOWN OF BRANDON  
TAX RATE  
FISCAL YEAR 6/30/2018

Town Budget		2,509,066
Grand List *		3,260,240
Tax Rate		0.7696
Appropriations		203,259
Grand List *		3,260,240
Approp. Tax Rate		0.0623
Brandon Fire District		281,700
Grand List *		3,260,240
Tax Rate		0.0864
Education Agreement Rate- Non Res	2,199,533	21,995
Tax Rates		1.5113
Forgone Education Taxes		33,241.5422
Grand List *		3,260,239.69
Municipal Agreement Rate		0.0102
Education Agreement Rate- Homestead	840,000	8,400
Tax Rates		1.3658
Forgone Education Taxes		11,472.7200
Grand List *		3,260,239.69
Municipal Agreement Rate		0.0035
Local Agreement, Ed Taxes		0.0137

TAX RATES FOR FISCAL YEAR ENDING 6/30/2018	
	2018
Town Budget	0.7696
Appropriations	0.0623
Fire District	0.0864
Local Agreement Rate, School	0.0137
Total Municipal Tax Rate	0.9321
HOMESTEAD Education Tax Rate	1.3658
NONRESIDENTIAL Education Tax Rate	1.5113
TOTAL RATE, HOMESTEAD	2.2979
TOTAL RATE, NONRESIDENTIAL	2.4434

SETH HOPKINS

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DOUG BAILEY

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DEVON FULLER

\_\_\_\_\_

TRACY WYMAN

\_\_\_\_\_

BRIAN COOLIDGE

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SIGNED AND DATED \_\_\_\_\_

TAX RATE VOTED AT A REGULARLY SCHEDULED AND WARNED MEETING ON MONDAY, JULY 10, 2017 AT 7 PM

TAX RATE 2017/2018

TAX RATE CALCULATION					
COMPONENTS					
Grand List	3,260,240	A			
Veterans Exemptions, Homestead Ed covered by state	300,000	B			
Veterans Exemptions, Non-residential Ed covered by state	50,000	C			
Exempt Properties Grandfathered for Ed	567,700	D			
Voted Exempt Properties, Ed, Homestead					
Voted Exempt Properties, Ed, Non-Res	1,382,600	G			
Veterans Exemptions, Ed, Non-Res	150,000	E			
Veterans Exemptions, Ed, Homestead	900,000	F			
Tax Stability Contracts, Ed, Non-Res	606,933	H			
	3,039,533				
Municipal Budget					
Town Budget to be raised by Taxes	2,509,066	J			
Voted Appropriations, Infrastructure	50,000	K			
Voted Appropriations, Services	153,259	L			
Total Appropriations	203,259				
Fire District Budget	281,700	M			
Town Budget	2,509,066				
Grand List *	3,260,240				
Tax Rate	0.7696				
Appropriations	203,259				
Grand List *	3,260,240				
Approp. Tax Rate	0.0623				
Brandon Fire District	281,700				
Grand List *	3,260,240				
Tax Rate	0.0864				
Education Agreement Rate- Non Res	2,139,533	21,395			
Tax Rates		1.5113			
Forgone Education Taxes		32,334.7622			
Grand List *		3,260,239.69			
Municipal Agreement Rate		0.0099			
Education Agreement Rate- Homestead	900,000	9,000			
Tax Rates		1.3658			
Forgone Education Taxes		12,292.2000			
Grand List *		3,260,239.69			
Municipal Agreement Rate		0.0038			
Local Agreement, Ed Taxes		0.0137			
TAX RATES, INCLUDES ALL APPROPRIATIONS TO BE VOTED					
	2016	2017	2018	% Increase Over Prior Year	Rate Increase Over Prior Year
Town Budget	0.7388	0.7632	0.7696	0.84%	0.0064
Appropriations	0.0928	0.0855	0.0623	-27.08%	-0.0232
Fire District	0.0757	0.0796	0.0864	8.55%	0.0068
Local Agreement Rate, Muni	0.0107	0.0076	-	-100.00%	-0.0076
Local Agreement Rate, School	0.0101	0.0079	0.0137	73.27%	0.0058
Total Municipal Tax Rate	0.9281	0.9437	0.9320	-1.24%	-0.0117
HOMESTEAD Education Tax Rate	1.3705	1.3915	1.3658	-1.85%	-0.0257
NONRESIDENTIAL Education Tax Rate	1.4788	1.5104	1.5113	0.06%	0.0009
TOTAL RATE, HOMESTEAD	2.2986	2.3352	2.2978	-1.60%	-0.0374
TOTAL RATE, NONRESIDENTIAL	2.4069	2.4541	2.4433	-0.44%	-0.0108

## TAX RATE 2017/2018

2017/2018 TAXES ON VARYING HOMESTEAD VALUES - FINAL					
<b>HOMESTEAD</b>		<b>AVG HOME IN BRANDON</b>			
HOMESTEAD VALUE	100,000.00	170,000.00	238,000.00	300,000.00	400,000.00
MUNICIPAL TAXES DUE FYE 2017	\$ 932.03	\$ 1,584.46	\$ 2,218.24	\$ 2,796.10	\$ 3,728.13
EDUCATION TAXES DUE FYE 2017	\$ 1,365.80	\$ 2,321.86	\$ 3,250.60	\$ 4,097.40	\$ 5,463.20
TOTAL PROPERTY TAXES	\$ 2,297.83	\$ 3,906.32	\$ 5,468.84	\$ 6,893.50	\$ 9,191.33
Prior Year Municipal Taxes	\$ 943.70	\$ 1,604.29	\$ 2,246.01	\$ 2,831.10	\$ 3,774.80
Prior Year Education Taxes	\$ 1,391.50	\$ 2,365.55	\$ 3,311.77	\$ 4,174.50	\$ 5,566.00
Total Taxes, prior year	\$ 2,335.20	\$ 3,969.84	\$ 5,557.78	\$ 7,005.60	\$ 9,340.80
Increase over prior year	\$ (37)	\$ (64)	\$ (89)	\$ (112)	\$ (149)
	-1.6001%	-1.6001%	-1.6001%	-1.6001%	-1.6001%
<b>nonRESIDENTIAL</b>		<b>AVG HOME IN BRANDON</b>			
HOMESTEAD VALUE	100,000.00	170,000.00	200,000.00	300,000.00	400,000.00
MUNICIPAL TAXES DUE FYE 2017	\$ 932.03	\$ 1,584.46	\$ 1,864.07	\$ 2,796.10	\$ 3,728.13
EDUCATION TAXES DUE FYE 2017	\$ 1,511.30	\$ 2,569.21	\$ 3,022.60	\$ 4,533.90	\$ 6,045.20
TOTAL PROPERTY TAXES	\$ 2,443.33	\$ 4,153.67	\$ 4,886.67	\$ 7,330.00	\$ 9,773.33
Prior Year Municipal Taxes	\$ 943.70	\$ 1,604.29	\$ 1,887.40	\$ 2,831.10	\$ 3,774.80
Prior Year Education Taxes	\$ 1,510.40	\$ 2,567.68	\$ 3,020.80	\$ 4,531.20	\$ 6,041.60
Total Taxes, prior year	\$ 2,454.10	\$ 4,171.97	\$ 4,908.20	\$ 7,362.30	\$ 9,816.40
Increase over prior year	\$ (11)	\$ (18)	\$ (22)	\$ (32)	\$ (43)
	-0.4387%	-0.4387%	-0.4387%	-0.4387%	-0.4387%

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Brandon 2017 Billed Grand List  
Form 411 - (Town code: 078)  
Main District

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Sue

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	1,056	172,284,700	129,223,900	43,060,800	172,284,700
Residential II R2	255	64,738,400	47,952,900	16,785,500	64,738,400
Mobile Homes-U MHU	90	1,647,700	809,200	838,500	1,647,700
Mobile Homes-L MHL	120	10,788,900	8,076,900	2,712,000	10,788,900
Seasonal I S1	14	1,210,600	94,600	1,116,000	1,210,600
Seasonal II S2	22	2,477,700	1,026,900	1,450,800	2,477,700
Commercial C	112	42,155,500	2,472,000	39,683,500	42,155,500
Commercial Apts CA	7	3,338,200	0	3,338,200	3,338,200
Industrial I	5	3,423,100	0	3,423,100	3,423,100
Utilities-E UE	2	16,163,100	0	16,163,100	16,163,100
Utilities-O UO	0	0	0	0	0
Farm F	9	2,786,000	2,013,800	772,200	2,786,000
Other O	21	3,321,800	2,258,100	1,063,700	3,321,800
Woodland W	2	142,900	0	142,900	142,900
Miscellaneous M	213	10,339,600	585,200	9,754,400	10,339,600
<b>TOTAL LISTED REAL</b>	<b>1,928</b>	<b>334,818,200</b>	<b>194,513,500</b>	<b>140,304,700</b>	<b>334,818,200</b>
P.P. Cable	1	743,222		743,222	743,222
P.P. Equipment	0	0			
P.P. Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>743,222</b>		<b>743,222</b>	<b>743,222</b>
<b>TOTAL LISTED VALUE</b>		<b>335,561,422</b>	<b>194,513,500</b>	<b>141,047,922</b>	<b>335,561,422</b>
<b>EXEMPTIONS</b>					
Veterans 10K	35/35	350,000	(B) 300,000	(C) 50,000	350,000
Veterans >10K		1,050,000			
<b>Total Veterans</b>		<b>1,400,000</b>	<b>300,000</b>	<b>50,000</b>	<b>350,000</b>
P.P. Contracts	1	743,222			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	1/1	567,700	0	567,700 (D)	567,700
Non-Apprv(voted)	4/4	1,382,600			
Owner Pays Ed Tax	2/2	606,933			
<b>Total Contracts</b>	<b>8/7</b>	<b>3,300,455</b>	<b>0</b>	<b>567,700</b>	<b>567,700</b>
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Current Use	65/65	4,836,998	2,099,898	2,737,100	4,836,998
Special Exemptions	11		0	721,410	721,410
Partial Statutory	0/0	0	0	0	0
<b>Sub-total Exemptions</b>		<b>9,537,453</b>	<b>2,399,898</b>	<b>4,076,210</b>	<b>6,476,108</b>
<b>Total Exemptions</b>		<b>9,537,453</b>	<b>2,399,898</b>	<b>4,076,210</b>	<b>6,476,108</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>3,260,239.69</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>1,921,136.02</b>	<b>1,369,717.12</b>	<b>3,290,853.14</b>
<b>NON-TAX</b>					

NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

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Brandon 2017 Billed Grand List  
Form 411 - (Town code: 078)  
Main District

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Sue

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed, Listed Value	Total Education Listed Value
------------------------------	-----------------	---------------------------	------------------------------	------------------------------	---------------------------------

-----  
| Status on Personal Property |

| 1) Has inventory been exempted by vote of town/city? Yes\_XX\_ No\_\_\_\_ |

| 2) Has machinery and equipment been exempted by  
| vote of your town/city? Yes\_XX\_ No\_\_\_\_ |

| 3) If yes for #2, what portion is now exempt?  
| (include percentage) \_\_\_\_\_ 0.00\_\_\_\_ |

| 4) If no for #2, please indicate below how your town/city is  
| assessing business personal property (Place "X" by option used)  
| a) at fair market value \_\_\_\_\_ b) at depreciated value \_\_\_\_\_ |

-----  
| Summary of Adjustments to Taxable Values (Local Agreements Etc.) |

Approved (VEPC) Contracts/Exemptions	0
Grandfathered Contracts/Exemptions	567,700
Non-Approved (Voted) Contracts/Exemptions	1,382,600
Homestead Non-Approved (Voted) Contracts/Exemptions	0
Non-Resi Non-Approved (Voted) Contracts/Exemptions	1,382,600
Municipal Contracts (Owner Pays Ed Tax)	606,933
Special Exemptions	721,410
Current Use (Use Value Appraisal Program)	4,836,998
Veteran Exemptions	350,000
Homestead Veteran Exemptions beyond 10K	900,000
Non-Resi Veteran Exemptions beyond 10K	150,000
Partial Statutory Exemptions	0

-----

0-6

**OFFICIAL BALLOT  
ANNUAL TOWN MEETING  
TOWN OF BRANDON, VERMONT  
MARCH 7, 2017**

FINAL TALLY

**INSTRUCTIONS TO VOTERS**

oval to the right of your choice(s), like this: ☒  
as to the number of candidates to be marked for each office,  
on whose name is not printed on the ballot, write the candidate's name in the blank space  
in the oval.  
Do not mark, tear or deface the ballot, return it and obtain another.

**ARTICLE 1****FOR OFFICERS****MODERATOR**

NOT MORE THAN ONE

MOORE 596

(Write-In)

**CLERK**

NOT MORE THAN ONE

622

(Write-In)

1 (Write-In)

**FOR TOWN TREASURER**

3 YEARS (VOTE FOR NOT MORE THAN ONE)

SUSAN GAGE 620

scattered 2

undervotes - 27 (Write-In)

**FOR SELECTMAN**

3 YEARS (VOTE FOR NOT MORE THAN ONE)

DOUG BAILEY 576

scattered 2

undervotes - 71 (Write-In)

**FOR SELECTMAN**

1 YEAR (VOTE FOR NOT MORE THAN TWO)

SETH HOPKINS 494

BRIAN COOLIDGE 515

scattered 3

undervotes - 285 (Write-In)

(Write-In)

**FOR TRUSTEE OF  
PUBLIC FUNDS**

3 YEARS (VOTE FOR NOT MORE THAN ONE)

TANNER ROMANO 522

scattered 5

undervotes - 122 (Write-In)

**FOR TOWN AGENT**

1 YEAR (VOTE FOR NOT MORE THAN ONE)

scattered 47

undervotes - 602 (Write-In)

**FOR TOWN  
GRAND JUROR**

1 YEAR (VOTE FOR NOT MORE THAN ONE)

scattered 44

undervotes - 605 (Write-In)

**FOR TRUSTEE OF  
THE BRANDON FREE  
PUBLIC LIBRARY**

2 YEARS (VOTE FOR NOT MORE THAN ONE)

CAROL FIELD 594

scattered 4

undervotes - 51 (Write-In)

**INSTRUCTIONS TO VOTERS**A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒**ARTICLES****ARTICLE 2**

To see if the voters of the Town of Brandon will appropriate the sum of Two Million, Nine Hundred Ninety Nine Thousand, Nine Hundred and Eighty Six Dollars (\$2,999,986) for the FY 2017-2018 budget year, of which the sum of Two Million, Five Hundred and Nine Thousand, Sixty Six Dollars (\$2,509,066) is to be raised by property taxes?

overvotes - 1 YES 437

undervotes - 12 NO 199

**ARTICLE 3**

To see if the voters of the Town of Brandon will appropriate an amount not to exceed \$50,000 for paving North Street, Furnace Road and other paving projects identified by the Public Works Director, to be raised by property taxes?

undervotes - 13 YES 488

NO 148

**ARTICLE 4**

To see if the voters of the Town of Brandon will appropriate \$3,500 for ARC-Rutland Area, serving citizens with developmental and intellectual disabilities, to be raised by property taxes?

undervotes - 19 YES 427

NO 203

**ARTICLE 5**

To see if the voters of the Town of Brandon will appropriate \$1,000 for the Brandon Area Chamber of Commerce, to be raised by property taxes?

undervotes - 13 YES 426

NO 210

**ARTICLE 6**

To see if the voters of the Town of Brandon will appropriate \$20,735 for the Brandon Area Rescue Squad, to be raised by property taxes?

undervotes - 15 YES 473

NO 159

**ARTICLE 7**

To see if the voters of the Town of Brandon will appropriate \$85,500 for the Brandon Free Public Library, to be raised by property taxes?

overvotes - 1 YES 434

undervotes - 7 NO 187

**TURN BALLOT OVER AND VOTE BOTH SIDES**

# ARTICLES CONTINUED

## ARTICLE 8

To see if the voters of the Town of Brandon will appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to be raised by property taxes?

undervotes - 22 YES 484  
NO 243

## ARTICLE 11

To see if the voters of the Town of Brandon will appropriate \$10,200 for the Rutland Area Visiting Nurse Association & Hospice, to be raised by property taxes?

undervotes - 15 YES 474  
NO 60

## ARTICLE 14

To see if the voters of the Town of Brandon will appropriate \$2,400 for Southwestern Vermont Council on Aging, to be raised by property taxes?

overvotes - 1 YES 407  
undervotes - 22 NO 219

## ARTICLE 9

To see if the voters of the Town of Brandon will appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to be raised by property taxes?

undervotes - 17 YES 449  
NO 183

## ARTICLE 12

To see if the voters of the Town of Brandon will appropriate \$750 for Rutland County Humane Society, to be raised by property taxes?

undervotes - 21 YES 448  
NO 180

## ARTICLE 15

To see if the voters of the Town of Brandon will appropriate \$2,500 for the Stephen A. Douglas Community Center, Inc, to be raised by property taxes?

undervotes - 22 YES 481  
NO 246

## ARTICLE 10

To see if the voters of the Town of Brandon will appropriate \$550 for RSVP & The Volunteer Center, to be raised by property taxes?


undervotes - 27 YES 403  
NO 219

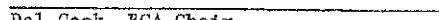
## ARTICLE 13

To see if the voters of the Town of Brandon will appropriate \$6,624 for Rutland Mental Health Services, to be raised by property taxes?

undervotes 19 YES 411  
NO 219

I hereby certify, under the pains and penalties of perjury, that the information provided is true and accurate to the best of my knowledge, information, and belief.

  
Susan Gage, Clerk

  
Del Cook, BCA Chair

TURN BALLOT OVER AND VOTE BOTH SIDES

# 2016 TREASURERS REPORT AND 2017 BUDGET

## FIRE DEPARTMENT REVENUE

	<u>2016 BUDGET</u>	<u>ACTUAL</u>	<u>2017 PROPOSED</u>
DISTRICT FIRE TAX	\$259,412.00	\$251,895.50	\$281,700.00
OUTSIDE FIRES	\$32,000.00	\$32,150.00	\$44,000.00
MISCELLANEOUS REVENUE		\$6,722.50	
<b>TOTAL REVENUE - FIRE</b>	<b>\$291,412.00</b>	<b>\$290,768.00</b>	<b>\$325,700.00</b>

## FIRE DEPARTMENT EXPENSES

	<u>2016 BUDGET</u>	<u>EXPENDED</u>	<u>2017 PROPOSED</u>
<u>ADMINISTRATION - FIRE DEPT</u>			
OFFICERS SALARIES	\$650.00	\$640.00	\$650.00
FICA/MEDICARE EXPENSE	\$50.00	\$48.96	\$50.00
LEGAL FEES	\$0.00	\$0.00	\$0.00
PROFESSIONAL AUDIT	\$2,000.00	\$0.00	\$2,000.00
INSURANCE	\$2,200.00	\$1,531.00	\$2,200.00
ANNUAL REPORT	\$700.00	\$603.38	\$700.00
<b>TOTAL ADMINISTRATION - FD</b>	<b>\$5,600.00</b>	<b>\$2,823.34</b>	<b>\$5,600.00</b>

	<u>2016 BUDGET</u>	<u>EXPENDED</u>	<u>2017 PROPOSED</u>
FIRE CHIEF STIPEND	\$3,500.00	\$3,500.00	\$3,500.00
PAYROLL	\$42,000.00	\$38,745.00	\$43,000.00
FICA/MEDICARE EXPENSE	\$4,000.00	\$3,220.60	\$4,000.00
TRAINING	\$2,000.00	\$2,463.00	\$3,000.00
WORKERS COMPENSATION	\$10,000.00	\$9,406.00	\$11,000.00
SCBA TEST AND REPAIR	\$3,000.00	\$2,914.75	\$5,000.00
FIRE HOSE TESTING			\$3,000.00
METER TEST AND REPAIR	\$500.00	\$0.00	\$500.00
WATER/SEWER SERVICES	\$600.00	\$510.31	\$600.00
SNOW REMOVAL	\$1,800.00	\$920.00	\$1,800.00
CUSTODIAL SERVICES	\$500.00	\$337.50	\$500.00
LAWN CARE	\$600.00	\$650.00	\$700.00
VEHICLE MAINTENANCE	\$16,000.00	\$19,601.25	\$18,000.00
BUILDING MAINTENANCE	\$2,500.00	\$3,379.92	\$2,500.00
INSURANCE	\$19,500.00	\$12,425.00	\$15,000.00
TELEPHONE/INTERNET	\$2,500.00	\$2,239.64	\$2,500.00
DISPATCH	\$1,400.00	\$1,200.00	\$1,400.00
POSTAGE	\$100.00	\$23.08	\$100.00
COMMUNICATION	\$3,000.00	\$671.75	\$3,000.00
PROFESSIONAL DUES	\$800.00	\$578.00	\$800.00
PERSONAL PROTECTIVE EQUIPMENT	\$11,000.00	\$10,576.35	\$11,000.00
OFFICE SUPPLIES			\$1,000.00
GENERAL SUPPLIES	\$2,000.00	\$5,554.64	\$4,000.00
TOOLS/EQUIPMENT	\$11,000.00	\$7,084.34	\$12,000.00
ELECTRICITY	\$3,000.00	\$2,554.00	\$3,000.00
PROPANE	\$10,000.00	\$5,934.02	\$8,000.00
GAS AND OIL	\$3,000.00	\$1,333.63	\$2,500.00
TRUCK PAYMENT	\$31,550.00	\$57,776.80	\$76,530.00
OFFICE EQUIPMENT	\$2,000.00	\$5,009.85	\$2,000.00
VEHICLE REPLACEMENT	\$45,000.00	\$45,000.00	\$25,000.00
BOND - FIRE STATION	\$29,497.00	\$29,496.88	\$28,220.00
GENERAL FUND REPAYMENT	\$965.00	\$965.00	\$8,650.00
FERN LAKE REPAYMENT	\$12,000.00	\$12,000.00	\$5,800.00
DUNMORE HOSE COMPANY	\$500.00	\$500.00	\$500.00
CAPITAL REPLACEMENT FUND	\$10,000.00	\$10,000.00	\$12,000.00
<b>TOTAL - FIRE DEPARTMENT</b>	<b>\$285,812.00</b>	<b>\$296,571.31</b>	<b>\$320,100.00</b>
<b>TOTAL ADMINISTRATION - FD</b>	<b>\$5,600.00</b>	<b>\$2,823.34</b>	<b>\$5,600.00</b>
<b>GRAND TOTAL EXPENSES - FIRE DEPT</b>	<b>\$291,412.00</b>	<b>\$299,394.65</b>	<b>\$325,700.00</b>

(M)

# 2018 EDUCATION PROPERTY TAX RATES

As of: 6/30/2017

9	NO BUDGET
25	BUDGET SET
260	TOWN Total Statewide

16	Pending Reappraisal
17	REAPPRAISALS Total Statewide

## TAX RATES EDUCATION

TOWN	Tax School ID	REAPPRAISAL THIS YEAR	GA %	Homestead	Nonresidential	
Addison	001	Calculated	108.95	1.4975	1.4089	1
Albany	002	Calculated	108.55	1.4305	1.4141	2
Alburgh	003	Calculated	105.22	1.4779	1.4588	3
Andover	004	Calculated	115.99	1.2461	1.3234	4
Arlington	005	Calculated	107.33	1.5242	1.4302	5
Athens	006	Calculated	105.62	1.3168	1.4533	6
Averill	255	Calculated	97.8	1.0225	1.5695	7
Averys Gore	256	Calculated	98.57	1.0225	1.5695	8
Bakersfield	007	Calculated	100.33	1.545	1.5573	9
Baltimore	008	Calculated	110.06	1.4707	1.3947	10
Barnard	009	Calculated	107.51	1.4986	1.4278	11
Barnet	010	Calculated	101.55	1.2336	1.5116	12
Barre City	011	Calculated	88.71	1.3824	1.7304	13
Barre Town	012	Calculated	98.95	1.3967	1.5358	14
Barton	013	Calculated	96.45	0	0	15
Belvidere	014	No Budget Data	93.61	1.4927	1.6398	16
Bennington	015	Calculated	101.44	1.4169	1.5132	17
Benson	016	Calculated	103.06	1.3165	1.4894	18
Berkshire	017	Calculated	105.84	1.6219	1.4503	19
Berlin	018	Calculated	107.69	1.5889	1.4254	20
Bethel	019	Calculated	108.99	1.3478	1.4084	21
Bloomfield	020	Calculated	99.06	1.4922	1.5496	22
Bolton	021	Calculated	115.42	1.2984	1.3299	23
Bradford	022	Calculated	105.33	1.3323	1.4573	24
Braintree	023	Calculated	101.57	1.3658	1.5113	25
Brandon	024	Calculated				26

STATE ED RATES

Homestead 1.3658

Nonresidential 1.5113

07/07/2017  
12:04 pm

Brandon 2017 Billed Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

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	MUNICIPAL	HOMESTEAD	NON-RESI
-----			
TAXABLE PARCELS	1,929		
ACRES	23,185.76		
LAND	83,955,800		
BUILDING	250,862,400		
REAL	334,818,200	194,513,500	140,304,700
Add			
(+) NON-APPROVED CONTRACTS		0	1,382,600
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	743,222		743,222
Subtract			
(-) VETERAN	1,400,000	1,200,000	200,000
(-) FARM STAB	0	0	0
(-) CURRENT USE	4,836,998	2,099,898	2,737,100
(-) CONTRACTS	3,300,455	0	1,950,300
(-) SPECIAL EXEMP.		0	721,410
-----			
GRAND LIST	3,260,239.69	1,912,136.02	1,368,217.12
HOMESTEAD	255,157,900		
HOUSESITE	241,835,100		
LEASE	0.00		
NON-TAX COUNT	60		
NON-TAX VAL.	42,243,500		
LATE HOMESTEAD PENALTY:			1,355.99
-----			
RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
-----			
NON-RESIDENTIAL ED.	1.5113	1,354,391.12	2,046,891.41
HOMESTEAD ED.	1.3658	1,912,136.02	2,611,595.46
LOCAL AGREEMENT RATE	0.0137	3,260,239.69	44,665.37
APPROPRIATION	0.0623	3,260,239.69	203,112.64
FIRE DIST	0.0864	3,260,239.69	281,684.66
TOWN	0.7696	3,260,239.69	2,509,080.76
TOTAL TAX			7,698,386.29
TOTAL STATE PAYMENTS			1,015,099.71

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TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 62864 Prior FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 07/10/17 To 07/10/17

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Jacolyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310707	ADVANCED ANALYTICAL SOLUTIONS, 19851	supplies for EPA testing	215.00	0.00	215.00	43914	07/10/17
200263	ALDRICH & ELLIOTT, PC 77045	Champlain St Pump Statio	20832.00	0.00	20832.00	43915	07/10/17
310590	AMERICAN WINDOW CLEANING II 1355	TO window washing	50.00	0.00	50.00	43916	07/10/17
100598	AUBUCHON HARDWARE 1616932901	chain, clips, trim line	31.94	0.00	31.94	43917	07/10/17
100598	AUBUCHON HARDWARE 1616932905	supplies	416.20	0.00	416.20	43918	07/10/17
100125	BARTOL, CURT R PH D JUNE 2017	Police Psychological	15.00	0.00	15.00	43919	07/10/17
100539	BELDEN COMPANY, INC APP # 2	Pump Station #2	166250.00	0.00	166250.00	43920	07/10/17
100280	BRANDON LUMBER & MILLWORK CO. 519660/3	mortar mix	13.58	0.00	13.58	43921	07/10/17
100280	BRANDON LUMBER & MILLWORK CO. 519898/3	paint	155.64	0.00	155.64	43921	07/10/17
100280	BRANDON LUMBER & MILLWORK CO. 519899/3	flagging tape	7.16	0.00	7.16	43921	07/10/17
301503	CHAMPLAIN VALLEY PLUMBING 510646	Fuel Oil	497.86	0.00	497.86	43922	07/10/17
310703	CITY HALL SYSTEMS, INC. 15396	online credit card syste	19.14	0.00	19.14	43923	07/10/17
310703	CITY HALL SYSTEMS, INC. 15398	online credit card syste	75.46	0.00	75.46	43923	07/10/17
310703	CITY HALL SYSTEMS, INC. 15456	online credit card syste	109.12	0.00	109.12	43923	07/10/17
310703	CITY HALL SYSTEMS, INC. 15582	online credit card syste	24.57	0.00	24.57	43923	07/10/17
100470	CROSBY'S SALES & SERVICE 0059358	string	19.93	0.00	19.93	43924	07/10/17
100494	ENDYNE INC 234793	testing	22.00	0.00	22.00	43925	07/10/17
100494	ENDYNE INC 234918	testing	123.50	0.00	123.50	43925	07/10/17
100494	ENDYNE INC 235276	testing	90.50	0.00	90.50	43925	07/10/17
100494	ENDYNE INC 235551	testing	22.00	0.00	22.00	43925	07/10/17
300187	FLORENCE CRUSHED STONE 224057	3/4 minus	1367.18	0.00	1367.18	43926	07/10/17
100925	FOLEY SERVICES INC 1101979	uniforms	20.64	0.00	20.64	43927	07/10/17
100925	FOLEY SERVICES INC 1101980	uniforms	47.58	0.00	47.58	43927	07/10/17
300029	FOSTER MOTORS INC CHCB29427	body shop repairs	1269.65	0.00	1269.65	43928	07/10/17
300029	FOSTER MOTORS INC CHCS29998	EQ2-service& warranty	34.42	0.00	34.42	43928	07/10/17
310054	FULLER, DEVON 6/30/17	Downtown PreservationCon	65.00	0.00	65.00	43929	07/10/17
100650	GALLS LLC 007645960	nylon belt	15.04	0.00	15.04	43930	07/10/17
100650	GALLS LLC 007710163	trousers w/striping	120.57	0.00	120.57	43930	07/10/17
100650	GALLS LLC 007716004	nametag	13.32	0.00	13.32	43930	07/10/17
300974	GRAPH-X INCORPORATED 3776	Gildan Perfor. TShirts	220.00	0.00	220.00	43931	07/10/17
100725	GREEN MOUNTAIN GARAGE 105790	diesel exhaust fluid15w	12.59	0.00	12.59	43932	07/10/17
100725	GREEN MOUNTAIN GARAGE 105800	nuts,washers,bolts	6.48	0.00	6.48	43932	07/10/17
100725	GREEN MOUNTAIN GARAGE 106049	grease gun hardware fits	9.08	0.00	9.08	43932	07/10/17
310552	INNOVATIVE SURFACE SOLUTIONS INV38593	Progaud Mag	1837.60	0.00	1837.60	43933	07/10/17
310552	INNOVATIVE SURFACE SOLUTIONS INV38594	Proguard Mag	1756.00	0.00	1756.00	43933	07/10/17
310287	KENYON, LISA 07/07/2017	reimburse/float supplies	135.83	0.00	135.83	43934	07/10/17
310735	KINSLEY POWER SYSTEMS JC22810	Generator-Champ PS	26350.00	0.00	26350.00	43935	07/10/17
100029	LAWES AGRICULTURAL SERVICE 8276	grass seed	85.00	0.00	85.00	43936	07/10/17
310615	MARKO MASTER MAGICIAN & HYPNOT 2017	Stage Magic Show	475.00	0.00	475.00	43937	07/10/17
100588	MARKOWSKI EXCAVATING, INC. V-18386	Gravel	602.00	0.00	602.00	43938	07/10/17
100588	MARKOWSKI EXCAVATING, INC. V-18419	gravel	2784.25	0.00	2784.25	43938	07/10/17
310630	MASTERCARD 11909	banner 7x3	22.83	0.00	22.83	43939	07/10/17
310630	MASTERCARD 11910	distilled water	5.00	0.00	5.00	43939	07/10/17
310630	MASTERCARD 11911	baseballs	79.98	0.00	79.98	43939	07/10/17
310630	MASTERCARD 11912	mailing-sewer camera	95.09	0.00	95.09	43939	07/10/17
310630	MASTERCARD 11913	mailing-Assessors	7.80	0.00	7.80	43939	07/10/17
310630	MASTERCARD 11914	business cards/magnets	65.20	0.00	65.20	43939	07/10/17
310630	MASTERCARD 11915	safety snow fence	129.78	0.00	129.78	43939	07/10/17
310630	MASTERCARD 11916	vinyl banner	419.82	0.00	419.82	43939	07/10/17
310630	MASTERCARD 11917	parking flags	130.45	0.00	130.45	43939	07/10/17

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TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 62864 Prior FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 07/10/17 To 07/10/17

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Jacolyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310630	MASTERCARD	11918 HDMI cable, cart	92.98	0.00	92.98	43939	07/10/17
310630	MASTERCARD	11919 lanyards for carnival	26.06	0.00	26.06	43939	07/10/17
310630	MASTERCARD	11920 NCIC class	20.00	0.00	20.00	43939	07/10/17
310630	MASTERCARD	11921 gun cleaning supplies	51.97	0.00	51.97	43939	07/10/17
310630	MASTERCARD	11922 baseball celebration-	150.00	0.00	150.00	43939	07/10/17
310630	MASTERCARD	11923 IACP conf. Lodging	810.94	0.00	810.94	43939	07/10/17
310630	MASTERCARD	11924 canopy gazebo	219.95	0.00	219.95	43939	07/10/17
310630	MASTERCARD	11925 basketball net/ port. PA	227.48	0.00	227.48	43939	07/10/17
310630	MASTERCARD	11926 Pickelball, tape&balls	72.97	0.00	72.97	43939	07/10/17
310630	MASTERCARD	23420 IACP Conference	795.00	0.00	795.00	43939	07/10/17
310630	MASTERCARD	23422 TAC training	41.00	0.00	41.00	43939	07/10/17
310630	MASTERCARD	23425 air conditioner	249.00	0.00	249.00	43939	07/10/17
310630	MASTERCARD	23432 earpiece	28.69	0.00	28.69	43939	07/10/17
100149	MODERN CLEANERS & TAILORS, INC	JUNE2017 uniform maintenance	88.50	0.00	88.50	43941	07/10/17
200179	ROOTX	49317 Rootx	454.00	0.00	454.00	43942	07/10/17
300375	RUTLAND CITY	18889SLUDG May sludge processing	4095.00	0.00	4095.00	43943	07/10/17
300440	RUTLAND COUNTY GIRLS SOFTBALL	2017 dues	330.00	0.00	330.00	43944	07/10/17
100005	RUTLAND COUNTY SOLID WASTE DIS	23792 MAY SURCHARGE	498.25	0.00	498.25	43945	07/10/17
301003	SALEM FARM SUPPLY, INC	IK11350 oil filters, fuel filter	97.95	0.00	97.95	43946	07/10/17
330447	TMDE CALIBRATION LABS, INC.	29932 S/N TA-02499	337.67	0.00	337.67	43947	07/10/17
330447	TMDE CALIBRATION LABS, INC.	29935 S/N TA-02501	129.67	0.00	129.67	43947	07/10/17
330348	VERIZON WIRELESS	9787982539 service May 23 - Jun 22	240.06	0.00	240.06	43948	07/10/17
310046	W.B. MASON CO INC	I45407634 toner	142.98	0.00	142.98	43949	07/10/17
301026	WATCHGUARD VIDEO	ADVREP098310 wireless microphone	174.00	0.00	174.00	43950	07/10/17
Report Total			236,547.90	0.00	236,547.90		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Bereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*236,547.90  
Let this be your order for the payments of these amounts.

07/07/2017

## TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 62865 Current FY Invoices

Jacelyn

All Invoices For Check Acct 01(10 General Fund) 07/10/2017 To 07/10/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100190	BLUE SEAL FEEDS	329-8075 trash bags	43.96	0.00	43.96	43891	07/10/17
100275	BRANDON FREE PUBLIC LIBRARY	JULY 2017 appropriation	7125.00	0.00	7125.00	43892	07/10/17
310699	BRANDON GLC SOLAR, LLC	113 monthly solar electric	4710.00	0.00	4710.00	43893	07/10/17
100310	BRANDON SENIOR CITIZENS CENTER	JULY 2017 appropriation	1125.00	0.00	1125.00	43894	07/10/17
310097	COMCAST	6-27-17 town office phone /int	376.26	0.00	376.26	43895	07/10/17
310097	COMCAST	PD 06/27/17 service 07/04 - 08/03	255.20	0.00	255.20	43896	07/10/17
310097	COMCAST	WW6-21-17 july phone/internet	170.01	0.00	170.01	43897	07/10/17
310177	COTT SYSTEMS, INC.	116388 july host fee	227.00	0.00	227.00	43898	07/10/17
330426	CVC PAGING	152-16883 july pagers	23.90	0.00	23.90	43899	07/10/17
100925	FOLEY SERVICES INC	1103348 uniforms	20.64	0.00	20.64	43900	07/10/17
100925	FOLEY SERVICES INC	1103349 uniforms	47.58	0.00	47.58	43900	07/10/17
300974	GRAPH-X INCORPORATED	3786 caps/shirts	708.50	0.00	708.50	43901	07/10/17
310624	KS STATEBANK	JULY 2017 2017 dump truck	32517.75	0.00	32517.75	43902	07/10/17
100017	LILLY'S INSTRUMENTATION	26863-07-17 service contract FY 17/1	3000.00	0.00	3000.00	43903	07/10/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39584 annual disaster recovery	652.39	0.00	652.39	43904	07/10/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39647 annual CMA recovery	614.93	0.00	614.93	43904	07/10/17
300315	PREMIER COACH CO., INC	P/42412 bus - Aug Red Sox trip	2359.00	0.00	2359.00	43905	07/10/17
310458	RIDDELL ALL AMERICAN	950285474 helmet recertification	250.96	0.00	250.96	43906	07/10/17
310637	SCHAEFFER MFG. CO.	JMS1045-INV1 oil and lube	2083.50	0.00	2083.50	43907	07/10/17
100729	TREASURY OPERATIONS DIVISION, T	JULY 2017 april-june marriages	550.00	0.00	550.00	43908	07/10/17
300665	VERMONT ASSESSORS & LISTERS AS	BRANDON2018 annual membership FY 201	50.00	0.00	50.00	43909	07/10/17
100649	VERMONT GFOA	JULY 2017 membership Sue	30.00	0.00	30.00	43910	07/10/17
100067	VLCT	18RD024 membership 2018	5501.00	0.00	5501.00	43911	07/10/17
300382	VLCT EMPLOYMENT RESOURCE AND B	JULY 2017 Quarterly Unemployment	341.00	0.00	341.00	43912	07/10/17
100146	VLCT PACIF	JULY 2017 Liability & WC - Q3 2017	48129.25	0.00	48129.25	43913	07/10/17
Report Total			110,912.83	0.00	110,912.83		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*110,912.83  
Let this be your order for the payments of these amounts.

07/07/2017

## TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 62867 Prior FY Invoices

Jacolyn

All Invoices For Check Acct 99(10 General Fund) 07/10/2017 To 07/10/2017

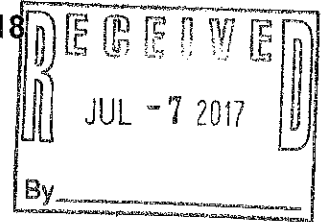
Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100051	CARR, BERNIE	PIO JUNE-17 Seg 6 - PIO June 2017	3465.00	0.00	3465.00	43888	07/10/17
100456	DUBOIS & KING INC	CI REPORT #3 Construction Inspection	39912.84	0.00	39912.84	43889	07/10/17
Report Total			43,377.84	0.00	43,377.84		

Selectboard

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that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
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aggregating \$ \*\*\*\*43,377.84  
Let this be your order for the payments of these amounts.

Vermont Department of Taxes

NOTICE of  
EDUCATION TAX RATES for FISCAL YEAR 2018



TOWN OF BRANDON

Prepared: June 30, 2017

**NON-RESIDENTIAL TAX RATE**

Non-Residential Tax Rate to be Assessed: \$ 1.5113

**HOMESTEAD TAX RATE**

Homestead Tax Rate to be Assessed: \$ 1.3658

The Homestead Education Tax Rate is based in part on the education spending per equalized pupil of all the pupils residing in your town. Many town districts are also members of union school districts. Each town and union school district will have a tax rate based on its spending per pupil. For towns with multiple school districts, the tax rate is a combination of those rates.

Town-specific information on education tax rate calculations will be available on the Department of Taxes website at:

<http://www.tax.vermont.gov>

By law, the legislative body in each municipality shall bill each property taxpayer at the homestead or non-residential rate as determined by the Commissioner for their municipality.  
32 V.S.A. Sec. 5402(b)(1)

If you have questions about your education tax rates, please call the Vermont Department of Taxes at (802) 828-5860.

ORIGINAL: Chair Selectboard / City Council

COPY: Town / City Treasurer