

**Brandon Select Board Meeting**  
**July 24, 2017**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, July 24, 2017 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Select Board Minutes - July 10, 2017
  - b) Emergency Select Board Minutes - July 12, 2017
- 3) Town Manager's Report
- 4) Comments for Items not on the Agenda
- 5) Fiscal
  - a) FY 2016/2017 Warrant - July 24, 2017 - \$193,734.24
  - b) FY 2017/2018 Warrant - July 24, 2017 - \$39,139.41
  - c) Route 7 Construction Warrant - July 24, 2017 - \$49,879.88
- 6) Adjournment



## **Brandon Select Board Meeting July 10, 2017**

**NOTE:** These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

**Board Members In Attendance:** Seth Hopkins, Doug Bailey, Brian Coolidge, Tracy Wyman

**Others In Attendance:** Dave Atherton, Bernie Carr, Richard Baker, Jeff Stewart, Mike Frankiewicz, Charlotte Frankiewicz, Dick Kirby, Ray Jobst, Anna Scheck, Sue Gage, Janet Coolidge, Brenda Fizur, Alden Hopperstad, Cathy Hopperstad, Mike Lee, Stacy Lee, Frank James, Lyle Jepson, Mary Cohen, Mike Harrison, Melissa Harrison, Chris Brickell, Bill Moore, Steve Bisette, Darlene Griffin, Jeffrey Griffin

### **1. Call to order**

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

**a) Agenda Adoption – Motion** by Tracy Wyman/Doug Bailey to adopt the agenda as amended. **The motion passed unanimously.**

Add Item 1b – REDC Presentation regarding Regional Marketing Initiative

Add Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Move Newton Road Update to follow REDC Presentation

### **b. REDC Presentation on Regional Marketing Initiative**

Mary Cohen, Executive Director of the Rutland Region Chamber of Commerce and Lyle Jepson of Rutland Economic Development Corp. (REDC) provided a presentation on a strategic plan to reverse the population trend in the area (See Attachment 1). From a study that had been done, it was noted the county faces a serious population decline with Brandon's population potentially decreasing 13% by the year 2030. The senior population is growing, but the region is not filling the other end and there is a need to attract younger people to the region. Implications of decreased population include property values, tax base, local retailers, restaurants and employers. REDC is developing a three-part plan that focuses on quality of life, workforce and tourism to reverse the trend. Lyle Jepson stated there are 80 jobs open in Rutland County that pay \$43,000.00 or more, as well as many more jobs. Castleton University, REDC and the Rutland Chamber have come together to develop this program to bring more workers to the area. With regard to tourism, Mr. Jepson noted it is important to tie into things that are going on in the county with the Killington Valley brand, as many areas outside of the state that are familiar with the Killington name. It was noted that Killington Resort wants to become a four-season resort



and has put a large amount of money into their trail system. Mr. Jepson stated Bill Moore has been very active with the initiative. Ms. Cohen advised that \$200,000.00 has been raised for this initiative from local businesses, with Rutland City providing \$100,000.00. A marketing firm has been hired to develop a program to highlight professional jobs and assets. An outreach campaign geared towards college graduates who have left the area will be done. The Rutland Chamber and REDC have joined forces and a Steering Committee has been developed. This will be a 10-year project and they would like other communities to be involved. There has been support received from some towns already that include West Rutland, Fair Haven, and this proposal was also on the ballot in five towns. Mr. Jepson suggested funding the program at \$1.00/per person, however, more importantly the program needs people to assist in this effort. Mr. Jepson noted Brandon is part of the bigger picture and they would like Brandon to be involved. Bill Moore sees good opportunity for Brandon with this project and though his Economic Development budget is not large; to be able to pool resources and combine with Killington Valley and Killington's brand name is good. The Town needs people to move here and this will be a good way to attract people. Ray Jobst asked what level of development they are looking for and what are they doing to change the structure. He also questioned whether people who are donating will be able to see the financials. Ms. Cohen advised that during the first quarter of the program, the marketing group talked to many people and have done much research, after which a strategy and marketing plan was developed. The marketing group hired received \$90,000.00 of the funds and the remainder will be going to ad placements. The target groups will be school age and college students, early professionals and seasoned professionals. Mr. Jepson noted there are two subcommittees and one of the committees is working with high school students, as some students do not go on to college and it is important for them to know the opportunities available. Mr. Jobst asked how much permit work is required. Mr. Jepson advised there is a commission that is studying Act 250, as there is a need to grow business while protecting Vermont. This Plan is doing things all at the same time to attract people and increase the tax base. Mr. Jobst asked if there is going to be a concerted effort to change Act 250 and Mr. Jepson noted the Governor is forward thinking for business and it is hoped he will push that agenda.

## **2. Newton Road Update**

Dave Atherton reported Markowski started working on the road and it is hoped to have it completed within the next 2 weeks for paving. There will be 18-inch culverts installed to replace the 10-inch culverts in the driveways to allow for faster drainage. A permit was received to work in the river from the East to North Street to clean out debris. The lot the Town owns will be a storage area for silt for storm events. Seth Hopkins stated this is a short-term plan with more capacity in the culverts and the ditches. The State's River people have been in the area every day and FEMA will begin visits on Wednesday, Thursday and Friday. The State realizes there is a problem with a lot of sediment upstream building up on the banks. Mr. Atherton stated it is a flood plain and it is not sure what is going to happen with the river when it floods. The Town is taking advice from the State and have to do what the State directs. Mike Frankiewicz questioned whether the road could be lowered with no culverts to allow the road to be the overflow, similar to what it was years ago. He noted he has over 100 yards of gravel in his back yard. Mr. Atherton stated this had been suggested to the State, but they do not like water to run down roadways. Mr. Atherton stated at this point, it is unsure how the repairs will be done. Tracy Wyman stated for



many years people drove up into the driveways and Newton Road was lower and that would allow the water to flow down the road and disperse into the meadows and then the road was raised in the early 2000's. Mike Harrison stated he has lost his cellar again and it had never come from the front before. It was noted it was worse this time with water waist-deep in the front yards. Mr. Harrison noted there is a berm on the other side of the river and no one has looked at that area. He stated the river should be cleaned out down to the Fizur property and noted there are three natural cuts on the Dilt's property. Mike Lee stated the river has nowhere to go and he had raw sewage running from the manhole to his property. Mr. Atherton stated Green Mountain Power had shut the power down and the backup generator did not come on, which created the sewage issue, however, there were no broken lines. Mr. Lee has asked the Town to bank the river, as the flood comes right to his house and the State has not opened up any of the waterways. Mr. Harrison stated Devon Fuller and Ethan Swift had opened up the area behind their houses during the last flooding that helped. Mr. Harrison asked if the Town will assist in getting something done with the river. Frank James stated someone could lose their life with another flood. Bernie Carr noted the State owns the river and they need a plan to clean out of the river on a regular basis to keep the river open and flowing. Doug Bailey stated the Town was responsive and did everything they could to be sure that people were safe, but there has to be a long-term solution found. Mr. Hopkins asked if the stream people can come to a meeting to discuss this item with the people involved to hear what the conditions are. Mr. Atherton stated when FEMA did the buyout, the Town tried to put a berm in closer to the road, but the State did not approve it. The Town met with the State last week to show the reason for the flooding and Mr. Atherton thought it would be beneficial to have a public meeting to discuss this area with State officials. Mr. Lee agreed with Mr. Frankiewicz that the road should be brought down and curbed. It was noted that in the past, the river used to be dredged from one bridge past the second bridge where the problem areas were. Mr. Hopkins stated it is good to hear the experience of the alternations that were made; but River Management practices have changed. The State does not want to pen the river or armor the banks. Ray Jobst questioned why one would dam a known floodplain. He stated placing a bridge and culverts in is not the logical thing to do. Mr. Bailey asked if there was an offer from FEMA to buy out the properties. Stacy Lee advised there has been no offer of a buyout and there was a rumor that if an area floods in 10 years or less, it is more likely FEMA will buy an area out. What the residents need is support from the Town to come up with a maintenance plan for the river on a regular basis to allow the river to flow more freely. Bernie Carr stated the river cut an entirely new channel and he had heard that post-Irene repairs were done with too small Rip Rap that caused a redirection of the river. Tracy Wyman stated the big concern was what was east of Vermont Tubbs to the bridge because the State did not allow cleaning out the river and it left a lot of debris from the Tubbs building. Mr. Atherton stated an emergency permit was received to start picking up the debris after the flood. Mr. Carr stated the rocks that had reestablished the banks are now in the river. Mr. Atherton suggested having the State present to discuss this matter with the Select Board and the residents. Mr. Lee asked why the Town could not have an appointed position that residents could call. It was suggested residents can call the DPW Superintendent who could then contact the State. Mr. Atherton noted there is a lot of water that comes down from Goshen. Mr. Lee noted the State created a 90-degree turn in the river and it now causes debris to build up and eventually the bridge will be taken out. Mr. Atherton reiterated FEMA will be doing visits either Wednesday, Thursday or Friday. The State has applied for federal relief and it looks like Vermont will receive it, but site visits are



required. Mr. Atherton stated the first step is to have a meeting of everyone involved. Mr. Atherton noted putting \$500,000.00 into a road that may flood again is not fiscally responsible. Mr. Lee stated it would be cheaper to buy the last four or five houses on the road than it is to continue to fix this area. Stacy Lee noted when people have a mortgage; one cannot walk away from a house and create bad credit. She noted it is frustrating and the residents need support from the Town and the State. Mr. Bailey stated the Select Board will not abandon the people on this issue. Mr. Atherton stated the first thing is to get the temporary driveways done and he thinks that perhaps keeping it dirt until finding a solution might be a good option. Seth Hopkins stated there was no knowledge of whether there would be FEMA funding, but the Select Board has authorized the spending of funds to fix the road. Mr. Hopkins noted a lot has changed and the State has more respect for Brandon in being responsible and proactive and he did not think the requests will be ignored. Mr. Bailey asked if FEMA does anything in Goshen, as this is part of the problem. Mr. Atherton was unaware of what FEMA does in Goshen. Mr. Atherton requested all residents of Newton Road provide contact information. It was noted the residents were not advised of the school opening for shelter. Ray Jobst asked what happens to the income from the property taxes if FEMA buys out the properties and it was confirmed that the funds are lost. Mr. Jobst stated it behooves the Town to keep the residents in the area. Brenda Fizur noted having Markowski do the driveways right away was very important and a huge kudos to the Fire Department for their assistance. Mr. Atherton expressed the Town's gratitude to Mr. Burlett also. Richard Baker noted the road is 42 inches higher than it used to be and it used to be lower for the reason Mr. Frankiewicz had mentioned. Bill Moore stated there is an organization, Youth Works, that does various work in the Town and advised they will be here Wednesday and Thursday for the next four weeks and he can have them assist the residents of Newton Road with the cleanup.

### **3. Approval of Minutes**

#### ***a) June 12, 2017 – Select Board Meeting Minutes***

**Motion** by Brian Coolidge/Doug Bailey to approve the Select Board minutes of June 12, 2017 as amended. **The motion passed with one abstention – Tracy Wyman.**

In Item 4, Zoning Administrator Report, there was a need for clarification in the minutes. The Zoning Administrator provided a suggested replacement for Item 4 (See Attachment 2).

**Motion** by Doug Bailey/Brian Coolidge to replace Item 4 – Zoning Administrator's Report as presented by the Zoning Administrator. **The motion passed with one abstention – Tracy Wyman.**

#### ***b) June 26, 2017 – Select Board Meeting Minutes***

**Motion** by Tracy Wyman/Brian Coolidge to approve the Select Board minutes of June 26, 2017. **The motion passed with one abstention – Doug Bailey.**

#### ***a) July 3, 2017 – Emergency Select Board Meeting Minutes***



**Motion** by Brian Coolidge/Tracy Wyman to approve the Emergency Select Board minutes of July 3, 2017 as amended. **The motion passed with one abstention – Doug Bailey.**

Under Board Members in Attendance: Addition of Seth Hopkins name

Under Item 2, second motion, addition of the phrase, “subject to state approval of the work” at the end of the motion.

#### **4. Town Manager’s Report**

Dave Atherton reported the Town had a drone flight today to obtain video documentation of the project area for Segment 6. A work schedule was provided for the week of July 10<sup>th</sup>. The overflow culvert saved the downtown from flooding on July 1<sup>st</sup>. The Town has received the easements so that the right of way portion of the Churchill Road Bridge process can be closed out. Mr. Atherton received offers on a few of the tax sale properties the Town acquired on June 22<sup>nd</sup>. Two of the mobile homes will be removed and demolished by the end of July. The third mobile home has a tenant for which the Town will need to start the eviction process. The Town’s attorney is on vacation and when she is back, the Town Manager will move forward with this process. The Brandon Historic Preservation Commission received a letter of congratulations from the State of Vermont Division for Historic Preservation for maintaining the Town’s Certified Local Government status for 17 years. A Segment 6 Public meeting will be held on July 12<sup>th</sup> at 6:30PM in the Town Hall lower level. Bill Moore asked if the x’s in the road were for the drone and this was confirmed. Seth Hopkins advised that Bernie Carr is the Public Information Officer for the Segment 6 Project and noted it would be more efficient to funnel any questions people have through Mr. Carr. Doug Bailey stated it was great the culvert worked and noted it was nice to see The Reporter had indicated it was money well spent and paid for itself in one day. As a Board, Mr. Bailey thanked David Atherton, Daryl Burlett, Ethan Swift, Dubois and King, Markowski’s, and the Brandon taxpayers who voted the money to do this project. Dave Atherton stated this was Ethan Swift’s idea and he wished to thank Mr. Swift for making this a reality. Bernie Carr suggested Ethan Swift, Butch Shaw and Steve Carr also be advised of the issues with Newton Road, as FEMA needs to be aware that this is an area that needs to be fixed. Mr. Atherton applauded the efforts of the Select Board in their support for the residents of Newton Road.

#### **5. Zoning Administrator’s Report**

Anna Scheck reported there were eight permit applications submitted in June, with seven permits issued and one application requiring additional survey information. Ms. Scheck has completed review of the properties that have code violations relating to junk and reminder letters have been sent to the property owners on Newton Road requesting continued progress on the removal of additional junk items from the properties. She does not currently know the status of Newton Road after the flooding. The Planning Commission held a special meeting on June 19<sup>th</sup> for a training session with Barbara Noyes of the Rutland Regional Planning Commission (RRPC) that included information on planning basics and land use, plus information on the Act 174 Energy changes. The RRPC will assist the Planning Commission in amending the Town Plan for the Act



174 compliance. There was talk about the agricultural issues and what type of ordinance would work for Brandon. The Planning Commission also reviewed the sign ordinances from other towns and will be contacting the RRPC regarding a model ordinance for agricultural uses. A DRB hearing was held on May 31<sup>st</sup> regarding an appeal to the Zoning Administrator's decision to issue a permit for a storage structure located on Union Street. The DRB issued a decision on June 22<sup>nd</sup> upholding the Zoning Administrator's decision to issue a permit for the structure. The Town has collected \$9,875.00 in rental compliance fees for FY2016. Ms. Scheck is working with some landlords and hopes to bring those properties into compliance within the next few weeks and the remaining properties will receive a notice of violation that will be recorded in the land records. Ms. Scheck advised that she has received notice that the Gymkhana events will again be held at the McConnell Road location this year. Ms. Scheck has contacted the Department of Agriculture and confirmed the changes to regulated agricultural practices does not affect their review of this property, as the Agriculture Department does not deal with noise issues unless a condition were to be placed on the use as part of a permit that they would have issued. Ms. Scheck noted it matters if the horses used in the Gymkhana are housed at the location and noted they are used. Ms. Hathaway will be sticking with the plan from the last time that she met with the Select Board. Doug Bailey stated horses that are boarded on the property are not the only horses that are used in Gymkhana and it is not the noise of the horses, but the noise of the PA system that is the issue. Mr. Atherton stated there was a suggestion to lower the speakers and they did follow the suggestions of the Select Board. Mr. Atherton questioned if admission is charged for the event and it was noted that there is no charge to view the event, just for entering in the event.

## **6. Comments for Items Not on the Agenda**

Doug Bailey noted his disappointment with the July 8<sup>th</sup> newspaper article about the Brandon fireworks and parade regarding the comments from Debbie Boyce about the parade being moved from the downtown area and that the Independence Day Committee had been ordered it be out of the downtown. Mr. Bailey noted it never came from the Select Board that the parade had to be out of town. Seth Hopkins stated the Select Board did not advise the Committee where the parade could be and only provided a proposed construction schedule. Chris Brickell stated he was at the Parade Committee meetings and there was a potential construction start date of June and the decision was made to hold it outside of town as a dry run, because it will have to be outside of town next year. Mr. Hopkins stated whether the Board agreed with it or not, the Select Board would not say that they made a bad decision. Dave Atherton stated there have been other organizations, such as the Farmer's Market, that use the park that had come to the Town last fall and there were alternate suggestions given. Dick Kirby stated it was a great parade and he gives a lot of credit to the members of the Committee.

Seth Hopkins requested the Town Manager provide a flow chart on the approval process for the Segment 6 invoices. The Select Board is not looking for a change in the system, just an explanation of what the system is. Mr. Hopkins also noted that he had been asked about an updated project tracker report. Mr. Atherton stated this is an in-house document and he will review and update the document with Mr. Burlett. Mr. Atherton stated the order that the Segment 6 invoices flow is Casella, the Engineers, Daryl Burlett, Jackie and the Town Manager.



Dave Atherton stated there was prior discussion concerning an analysis of the solar array billing. Mr. Atherton requested clarification on what type of information the Select Board is looking for. There was a suggestion that Jackie do an analysis of the savings the Town has realized in their electric billings since the installation of the solar program. Doug Bailey stated there is a sizeable item in the warrant and the Board would like to see what the savings are. Mr. Atherton stated the Town is allocated 15% of the total output of the array. Sue Gage volunteered to provide the Town Manager a monthly breakdown on this item. Mr. Atherton suggested future requests for information be in the form of a motion for better clarity.

**Motion** by Doug Bailey/Tracy Wyman to ask the Town Manager to provide a brief flow chart of the process for reviewing the Segment 6 bills for payment in advance of the Select Board meetings. **The motion failed.**

Doug Bailey stated the Select Board members are elected official whose responsibility is to look over the money and they cannot delegate that responsibility to someone else. They need to be assured that there is a process in place. Mr. Atherton stated the Town is on two-week pay period with the contractors and to be reimbursed from the State, invoices have to be submitted and this process is in place for a faster turnaround. Sue Gage stated this does not happen all the time and more often than not, it is not going to happen. Mr. Atherton suggested if the Select Board preferred, when there is an off week, there could be a Special Select Board meeting called to sign the Segment 6 warrants.

Steve Bissette advised he mowed the lower part of Barlow Avenue and another chunk of Barlow has been lost and this needs to be addressed. Dave Atherton will advise Mr. Burlett and it will be looked into tomorrow.

Ray Jobst asked for an update on the 1% sales tax. Dave Atherton reported the process is working well and another quarter just closed. The money is being held in the event there is a shortage on project matches. Sue Gage stated she has provided the Board some ballpark figures and is trying to close out the year for the auditors. Mr. Hopkins questioned if the audit went out to bid. Sue Gage stated the Town is in the third year of a three-year contract. Mr. Atherton advised that the Town saved about \$30,000.00 with this contract.

Bernie Carr stated the Great Brandon Auction will take place next Tuesday.

## **7. Consider Tax Rate for FY2017/2018**

Information was provided to the Select Board on the proposed tax rate. Sue Gage stated there is a drop in the tax rate, but noted that when the school district consolidated there is a 6-cent credit received that will decrease next year. Mr. Hopkins thanked Ms. Gage for the information on the tax rate calculation. Mr. Hopkins noted the municipal rate is down over 1% and the education rate is down 2%, with the homestead tax nearly the same as it was two years ago.

**Motion** by Doug Bailey/Tracy Wyman to set the homestead tax rate at \$2.2979 per hundred and the nonresidential tax rate at \$2.4434 per hundred. **The motion passed unanimously.**



Mr. Bailey questioned if the tax bills would be sent out before the State does the prebate. Ms. Gage advised the State has indicated she will have the information by Friday, however, the bills have to go out by Friday and if the information is not received, corrected bills can be sent.

## **8. Fiscal**

### ***a) FY2016/2017 Warrant – July 10, 2017 - \$236,547.90***

**Motion** by Tracy Wyman/Doug Bailey to approve the FY16/17 warrants of July 10, 2017 in the amount of \$236,547.90. **The motion passed unanimously.**

### ***b) FY2017/2018 Warrant – July 10, 2017 - \$110,912.83***

**Motion** by Doug Bailey/Brian Coolidge to approve the FY17/18 warrants of July 10, 2017 in the amount of \$110,912.83. **The motion passed unanimously.**

### ***c. Route 7 Construction Warrant – July 10, 2017 - \$43,377.84***

**Motion** by Brian Coolidge/Tracy Wyman to approve the Route 7 Construction warrant of July 10, 2017 in the amount of \$43,377.84. **The motion passed unanimously.**

Doug Bailey stated there were 22 items under the MasterCard billing and he would like to see a copy of the billing to see to whom the money is being paid.

**Motion** by Doug Bailey/Tracy Wyman to request that the MasterCard statement be attached to the warrant. **The motion passed – 3 to 1.**

The Board recessed at 9:28PM to convene as the Board of Sewer Commissioners.

The Board reconvened at 9:34PM.

**Motion** by Doug Bailey/Tracy Wyman to enter into executive session at 9:35PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee with the Town Manager in attendance. **The motion passed unanimously.**

## **9. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee**

**Motion** by Brian Coolidge/Tracy Wyman to come out of Executive Session at 10:00PM. **The motion passed unanimously.**

There were no actions required.

## **10. Adjournment**



**Motion** by Doug Bailey/Brian Coolidge to adjourn the Select Board meeting at 10:01PM. **The motion passed unanimously.**

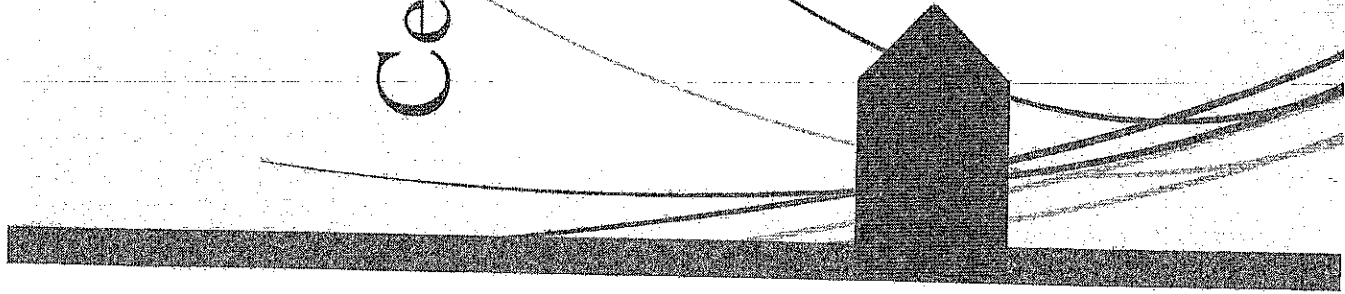
Respectfully submitted,

Charlene Bryant  
Recording Secretary



# Rutland County Celebrating a Common Direction

A Strategic Plan to grow the  
economy and reverse the  
Region's population trends.



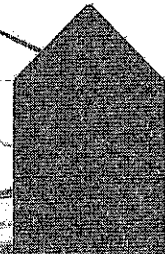


# Rutland County faces serious population decline

Population in steady decline

Scenario A: County population decreases  
1.4% by 2020 and 5.2% by 2030

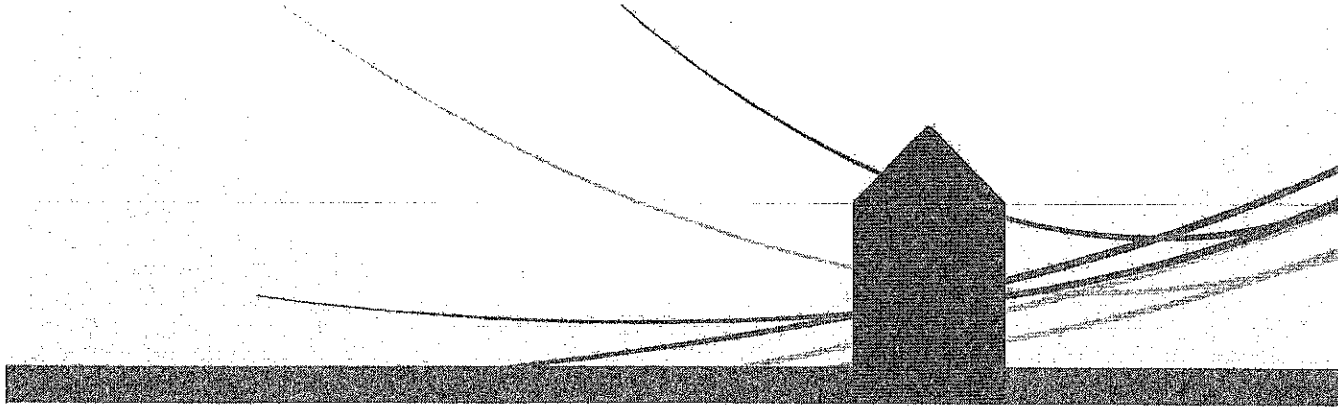
Scenario B: County population  
decreases 5.1% by 2020 and  
12.1% by 2030



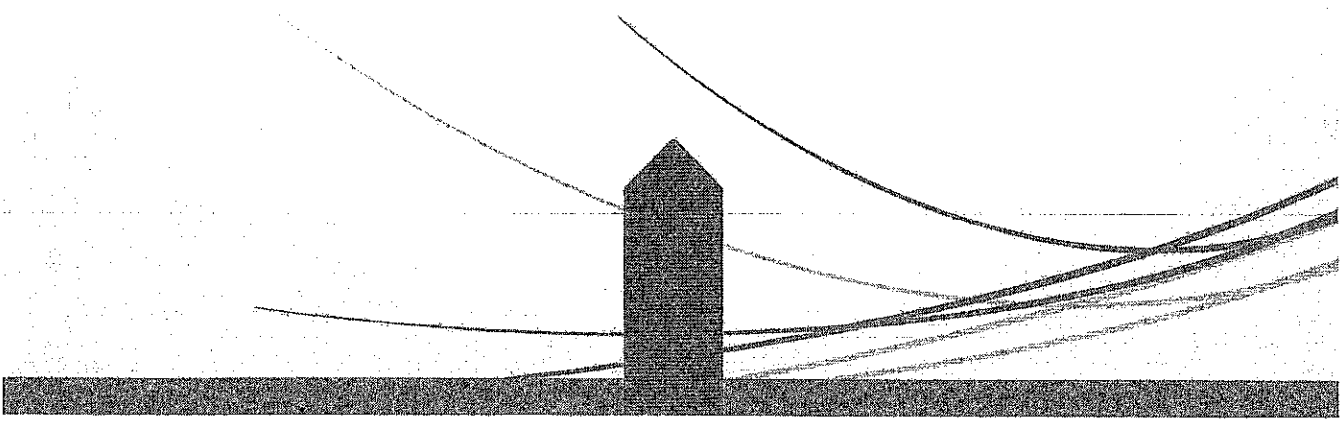


# SIGNIFICANT IMPLICATIONS FOR THE REGION

- PROPERTY VALUES
- TAX BASE
- LOCAL RETAILERS
- RESTAURANTS
- EMPLOYERS







# 3-PART PLAN TO REVERSE THE TREND

QUALITY OF LIFE –

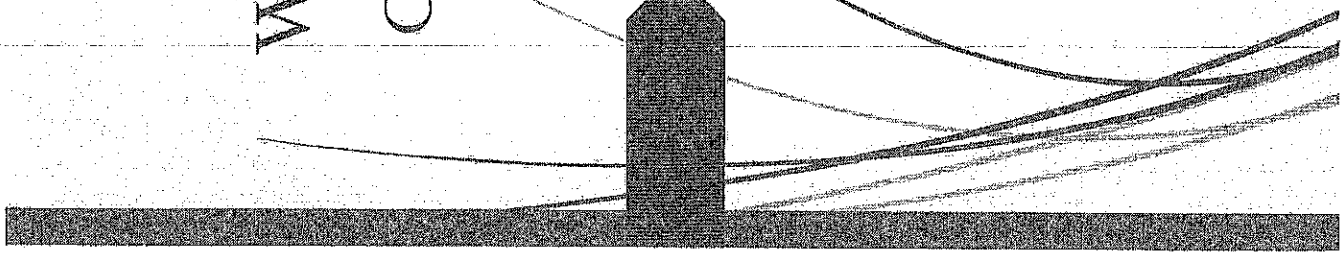
Population Growth

WORKFORCE – Dispel the myth  
there are no jobs here

TOURISM – Grow

Killington Valley Initiative





# We Control Our Quality of Life Narrative

## Our Region is the perfect place to blend career, family and recreation.

- Highlight a narrative that includes our recreational resources, great jobs, exciting cultural and educational assets, etc.
- Focus on Quality of Life
- Go beyond the stereotypical Vermont brand
- Expand the outdoor adventure focus





# WORKFORCE DEVELOPMENT

## New REDC program: Succeeding in VT

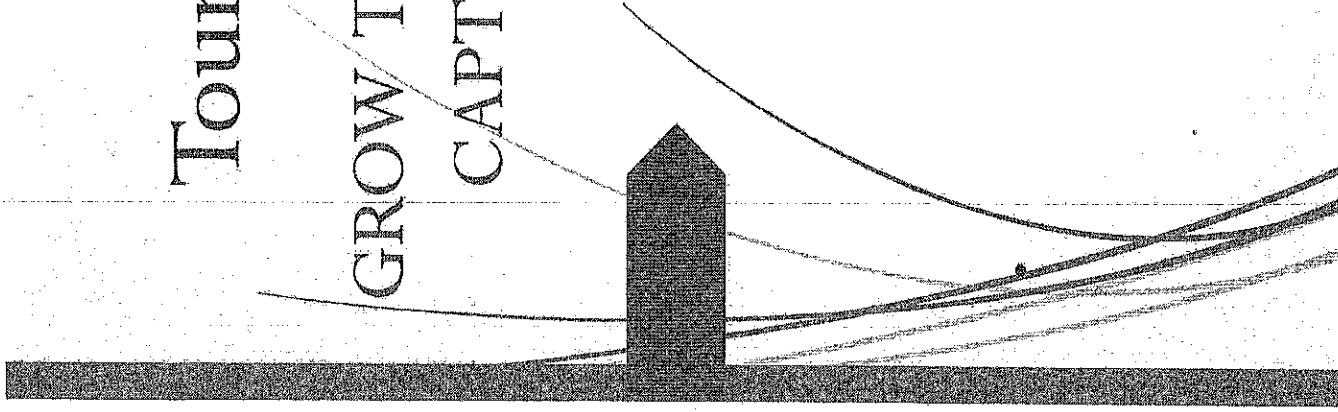
- Banish the myth of “no jobs here”
- Educate local students about opportunities, connect job seekers with local positions
- Young Leadership Development Programming
- Formal mentoring efforts to help young professionals expand skills, community ties and professional networks



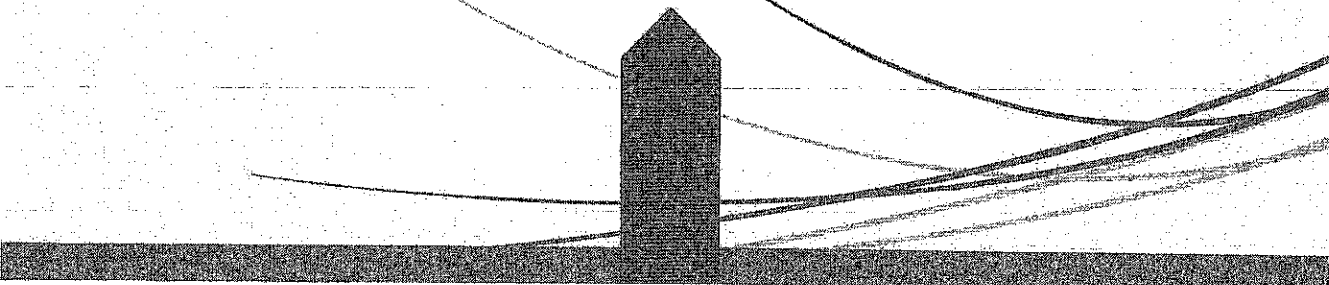
# Tourism / Outdoor Adventure

## GROW THE KILLINGTON VALLEY INITIATIVE: CAPTURE INCREASED MARKET SHARE

- Target tourist for relocation
- Expand from mountain biking and trail riding to all outdoor adventure
- Market Regional Assets







## Tactics

- Utilize targeted digital campaigns produced by professionals hired through a rigorous RFP process.
- Highlight real, professional, high-paying, jobs that are available at RPMC, GE and others.
- Highlight our assets in new and innovative ways.





## Additional Tactics

- Outreach campaign directly focused on local college/university alumni
  - Media pitches
  - Wikipedia
  - Welcome packages



# PARTNERS AND BUDGET

Steering Committee: REDC/RRCC and DRP, RRA, Area Businesses, Towns

## Subcommittees:

Population Growth: Quality of Life

Workforce

Tourism and Outdoor Adventure

- We envision a multi-year strategy.
- The challenge is significant, therefore the budget must be as well.
- \$200,000 is tentatively proposed for the year 1 budget, with subsequent budgets based upon a review of progress and the results of local and regional support.

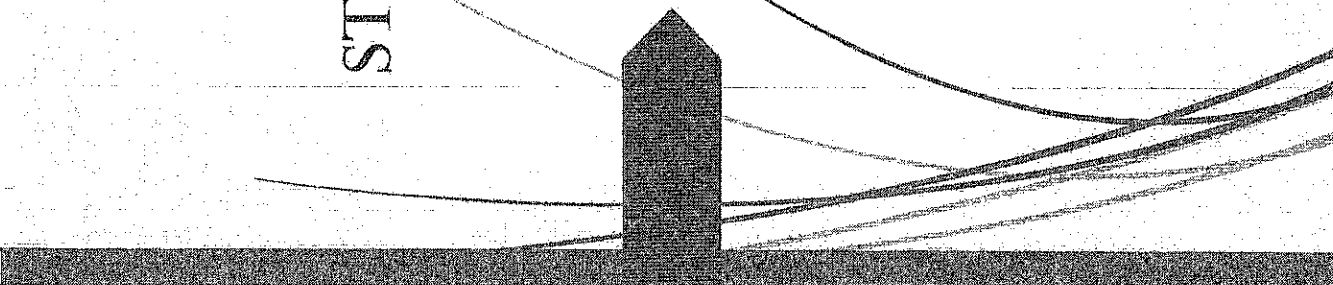


# STRONG SUPPORT - \$200K COMMITTED

THE FOLLOWING BUSINESSES AND ORGANIZATIONS HAVE  
PLEDGED AT LEAST \$10,000

- CARPENTER AND COSTIN - \$10K
- CASELLA - \$10K
- FOLEY FAMILY OF BUSINESSES - \$10K
- GREEN MOUNTAIN POWER - \$10K
- HERITAGE FAMILY CREDIT UNION - \$10K
- MOUNTAIN TIMES - \$12K IN ADVERTISING
- RUTLAND ECONOMIC DEVELOPMENT CORP - \$10K
- RUTLAND REGION CHAMBER OF COMMERCE - \$10K
- RUTLAND REGIONAL MEDICAL CENTER - \$10K





## STRONG SUPPORT - \$200K COMMITTED

Additional funding has been pledged by:

Castleton University - \$5,000 + in kind Donations

VELCO - \$3,000

Russell Construction Services - \$1,000





## SUSTAINABILITY PLAN

Rutland City has committed:

\$50,000 in FY 2016-17

\$50,000 in FY 2017-18

We have begun outreach to other communities  
Rutland Town, West Rutland, Brandon,  
Fair Haven, Killington, Pittsford



## 7/10/17 Select Board Meeting – Attachment 2

### Item 4. Zoning Administrator's Report

Anna Scheck stated there were nine permits for the month of May. There was one appeal to a decision she made and a hearing was held; she is waiting results on that item. With regard to Rental and Health Codes, the revenues are \$9,750.00 and the estimated amount to be received was only \$6,000.00. Next year the amount to be received will be \$10,000.00. With the exception of five or so places, we are getting close to full compliance. Ms. Scheck has received a complaint concerning a dog bite and that has been resolved. Ms. Scheck provided the Board budget information for her department. Currently the department is \$10,000.00 under budget for expenses and revenues are up due to changes in the fees. At the next meeting, Ms. Scheck will provide the Board information on hazard mitigation as this has to be updated through the Rutland Regional Planning Commission and has expired. It is important that this be done as it keeps FEMA assistance upgraded. Ms. Scheck that we will need to have a small committee and a few meetings but we do not have all the information together yet because this had just happened last Thursday. Devon Fuller questioned if there are regulations regarding junk issues. Anna Scheck stated there is a description of junk in the land use ordinance. She stated there is one issue on Newton Road that the occupant is working on. Devon went on to ask when the Planning Commission meetings are held. Anna Scheck stated that the regular meetings are held the first Monday of each month at 6:00 PM. Ms. Scheck reported the Planning Commission will be having a special meeting on June 19th in the conference room of the Town Office that will be a training session for Land Use procedures and to discuss the energy changes that the state will be requiring. Doug Bailey asked about the two properties on Maple Street and Walnut Street; Ms. Scheck noted the property on Walnut Street is a legal issue and she was not sure where that stands. Anna Scheck stated that she had looked at this issue again today and the property had been transferred to Citi Bank. She stated that she was trying to get a contact, (at the Bank), through the real estate person that is dealing with the assessment on this property but hadn't heard back yet so the plan was to send a letter to the bank to let them know there are issues at the property that need to be dealt with. Doug stated that we may be able to contact them to find out who the contact was as this is the process once the property goes back to the bank. He said that there is an officer that deals with these situations. Anna Scheck stated that the process was that once the bank owns the property they must wait so many days and then put the clean-up out to bid. But this has not yet happened. Mr. Atherton stated that the Zoning Administrator does have the authority to condemn a property. Anna state that would be only when there was a disaster. Dave stated that he has information on both of these properties that had just come to him this past week. He said he didn't think the complaint on the Maple Street property was active anymore and that the foreclosure was from 2014. Anna stated that the property had already transferred. Dave said that he had checked on that and it hadn't. Dave said he had spoken with a court clerk regarding the Walnut Street property and was advised the insurance company paid someone to clean the property, however it was never done. The Town does not want to take the property until everything is gone and the Town is waiting to see what is going to be done with regard to the contractor that was paid to do the job. Doug asked what the Town needed to do to condemn a property. Ms. Scheck stated her understanding is that she cannot condemn a property unless it is during a disaster. Dave stated that just because a house is empty it is not health



hazard. He said that if they do not pay their taxes we could go after them through tax sale. Seth Hopkins stated neighbors are considering it a problem. Anna stated that she wasn't sure what the process was but we couldn't condemn through the Health Ordinance. Seth asked if this would fall under the States' authority though the Department of Health. I stated that I had contacted them and there wasn't anything that could be done through the health ordinance because this is private property. Bernie Carr asked if this would be considered an attractive nuisance. Ms. Scheck advised this does not fall under the zoning ordinance and one would have to have a separate ordinance for that. Bernie Carr stated that this would be a dangerous situation and he see a child going in there and getting hurt when the house falls in on him. Anna stated that she had discussed with the State and that said that no one should be on private property. Ray Jobst asked if this is a legal contractor or just a friend. Mr. Atherton stated the person that was hired did not do the job and it is the bank or insurance company that have to take recourse.



## **Brandon Select Board Emergency Meeting Minutes July 12, 2017**

**NOTE:** These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

**Board Members in Attendance:** Doug Bailey, Brian Coolidge, and Seth Hopkins.

**Others in Attendance:** Dave Atherton, Karl Fjeld, Robert Layman, Todd Menees, Jacolyn Savela, Daryl Burlett

### **1. Call to order**

The meeting was called to order at 2:10 PM.

**a) Agenda Adoption:** Motion by Seth Hopkins/Brian Coolidge to adopt the agenda as amended. The motion passed unanimously.

Add item 2b – Land Use Fees

### **2. Newton Road Flood Damage**

a) Presentation by Todd Menees, State of Vermont Watershed Management.  
Review of proposed site work to create a flood bench.

b) Land Use Fees- Motion by Doug Bailey/Brian Coolidge to waive Land Use application fees for Newton Road Residents.

### **3. Adjournment**

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 3:00 PM. The motion passed unanimously.

Respectfully submitted,



Jacolyn Savela



## Town Manager Report for the weeks July 10 and July 17, 2017

### **Segment 6:**

The "Building An Even Better Brandon" brochures are available. They will be available at local businesses and shops throughout Town.

The groundbreaking ceremony will be held at Central Park on July 31<sup>st</sup> at 10 a.m.

We have a proposal for additional work on Carver Street to replace approximately 500 lf of water line and complete paving to Rossiter Street. This is outside the scope of work, however it will complete the new line from last year's waterline work to the end of limit line for Segment Six. This proposal was sent to BFD#1 for approval.

### **Bridge 114:**

No report at this time

### **Churchill Road Bridge:**

Both easements have been signed and are in the Town Clerks office waiting for a Book/Page. Once we have that information I will send them to VTrans to close out the R/O/W process and move on to advertise the project for Fall 2017 or Spring 2018 construction.

### **Other Happenings:**

The Newton Road repairs are moving along. We had our first meeting with FEMA on 7/13/17 so they could assess the site. We have submitted all of our information to FEMA (pictures, repairs, estimates).

We have removed the mobile home from 20 Bridge Park and have delivered an eviction notice to the tenants at 31 Conway Terrace. Once the eviction is completed that mobile home will also be removed.

Other Items will be covered in the agenda.



07/21/2017

## TOWN OF BRANDON Accounts Payable

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11:50 am

Check Warrant Report # 62879 Prior Next FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 07/24/2017 To 07/24/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310097	COMCAST	PD 1-27-17 pd feb service	250.31	0.00	250.31	43952	07/13/17
310097	COMCAST	PD MAY 17 pd june service	255.19	0.00	255.19	43952	07/13/17
					-----		
					Check Total	505.50	
200263	ALDRICH & ELLIOTT, PC	77081 Champlain St PS	4428.00	0.00	4428.00	43955	07/24/17
100598	AUBUCHON HARDWARE	REC463291 painting supplies	86.48	0.00	86.48	43958	07/24/17
100598	AUBUCHON HARDWARE	REC463293 paint brushes	16.10	0.00	16.10	43958	07/24/17
100598	AUBUCHON HARDWARE	REC463298 gloves, saws, wastecans	52.95	0.00	52.95	43958	07/24/17
100598	AUBUCHON HARDWARE	REC463302 drill, flagging tape	42.42	0.00	42.42	43958	07/24/17
100598	AUBUCHON HARDWARE	REC463306 painting supplies	83.86	0.00	83.86	43958	07/24/17
100598	AUBUCHON HARDWARE	REC463319 ext cords, tape, drill	166.96	0.00	166.96	43958	07/24/17
					-----		
					Check Total	448.77	
200218	BRANDON REPORTER	6/30/17 carnival ad	377.94	0.00	377.94	43962	07/24/17
100860	CARROLL, BOE & PELL P.C.	30516 Newton Prop. Walnut St	209.00	0.00	209.00	43963	07/24/17
100462	CASELLA WASTE MANAGEMENT INC.	2060142 June trucking of sludge	1521.00	0.00	1521.00	43964	07/24/17
310738	ENGRAVING, AWARDS & GIFTS	362556 seg 6 groundbreaking sho	4371.00	0.00	4371.00	43971	07/24/17
100588	MARKOWSKI EXCAVATING, INC.	APP #9 Overflow Culvert	176806.51	0.00	176806.51	43983	07/24/17
310736	POCKETTE PEST CONTROL	10125 PD pest control	65.00	0.00	65.00	43987	07/24/17
300375	RUTLAND CITY	19019SLUDG June processing of sludg	4095.00	0.00	4095.00	43990	07/24/17
100005	RUTLAND COUNTY SOLID WASTE DIS	23885 june surcharge	865.50	0.00	865.50	43991	07/24/17
310046	W.B. MASON CO INC	I45528583 cleaning supplies	41.02	0.00	41.02	43999	07/24/17



07/21/2017

TOWN OF BRANDON Accounts Payable

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11:50 am

Check Warrant Report # 62879 Prior Next FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 07/24/2017 To 07/24/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			193,734.24	0.00	193,734.24		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*193,734.24  
Let this be your order for the payments of these amounts.



07/21/2017

## TOWN OF BRANDON Accounts Payable

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11:52 am

Check Warrant Report # 62880 Current FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 07/24/2017 To 07/24/2017

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310714	HANS, ALISON H	JULY 2017	YOGA6/30-7/7/17	324.00	0.00	324.00	43951 07/12/17
100900	TOWN OF BRANDON	0021-0014	H SHERWOOD TAX CREDIT	228.68	0.00	228.68	43953 07/14/17
100900	TOWN OF BRANDON	0083-2143	B PRATT TAX CREDIT	761.58	0.00	761.58	43954 07/14/17
330390	ALL SERVICE	AR48159	FY 17/18 service contrac	550.00	0.00	550.00	43956 07/24/17
100015	ALLEN ENGINEERING & CHEMICAL C	11151069201	chlorine	476.85	0.00	476.85	43957 07/24/17
100015	ALLEN ENGINEERING & CHEMICAL C	11151072401	chlorine	245.65	0.00	245.65	43957 07/24/17
					Check Total	722.50	
310546	BRANDON AREA TOY PROJECT	JULY2017	carnival proceeds	3300.00	0.00	3300.00	43959 07/24/17
310699	BRANDON GLC SOLAR, LLC	115	monthly solar electric	4710.00	0.00	4710.00	43960 07/24/17
100280	BRANDON LUMBER & MILLWORK CO.	520553/3	maint supplies	44.34	0.00	44.34	43961 07/24/17
100280	BRANDON LUMBER & MILLWORK CO.	520618/3	striping paint	7.59	0.00	7.59	43961 07/24/17
100280	BRANDON LUMBER & MILLWORK CO.	520661/3	plastic fittings	9.84	0.00	9.84	43961 07/24/17
100280	BRANDON LUMBER & MILLWORK CO.	520663/3	bushing, valve, etc.	15.50	0.00	15.50	43961 07/24/17
					Check Total	77.27	
301503	CHAMPLAIN VALLEY PLUMBING	511296	diesel fuel	1123.50	0.00	1123.50	43965 07/24/17
301503	CHAMPLAIN VALLEY PLUMBING	511298	gasoline	577.52	0.00	577.52	43965 07/24/17
301503	CHAMPLAIN VALLEY PLUMBING	512050	gasoline	592.77	0.00	592.77	43965 07/24/17
					Check Total	2293.79	
100900	CHOQUETTE, MICHAEL	0005-0101	state payment	656.81	0.00	656.81	43966 07/24/17
310097	COMCAST	7-9-17	t hall July	78.74	0.00	78.74	43967 07/24/17
100470	CROSBY'S SALES & SERVICE	0059584	string	15.94	0.00	15.94	43968 07/24/17
100470	CROSBY'S SALES & SERVICE	0059602	oil filter	10.45	0.00	10.45	43968 07/24/17
					Check Total	26.39	
300466	DUNDON PLUMBING & HEATING INC	36116	portable toilet rental	75.00	0.00	75.00	43969 07/24/17
100494	ENDYNE INC	236804	testing	123.50	0.00	123.50	43970 07/24/17
310037	FAIRPOINT COMMUNICATIONS	7-6-17	highway july	71.87	0.00	71.87	43972 07/24/17
300187	FLORENCE CRUSHED STONE	224168	3/4 minus	1340.49	0.00	1340.49	43973 07/24/17
100925	FOLEY SERVICES INC	1104710	uniforms	20.64	0.00	20.64	43974 07/24/17
100925	FOLEY SERVICES INC	1104711	uniforms	35.58	0.00	35.58	43974 07/24/17
100925	FOLEY SERVICES INC	1106075	uniforms	21.00	0.00	21.00	43974 07/24/17



07/21/17  
11:52 am

TOWN OF BRANDON Accounts Payable  
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Page 2  
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100925	FOLEY SERVICES INC	1106076 uniforms	48.75	0.00	48.75	43974	07/24/17
					Check Total	125.97	
100725	GREEN MOUNTAIN GARAGE	106479 nuts, washers, cap screw	11.31	0.00	11.31	43975	07/24/17
100725	GREEN MOUNTAIN GARAGE	106538 halogen capsule	26.20	0.00	26.20	43975	07/24/17
100725	GREEN MOUNTAIN GARAGE	106917 oil	11.58	0.00	11.58	43975	07/24/17
					Check Total	49.09	
310233	GREEN MOUNTAIN POWER	JULY july electric	3636.69	0.00	3636.69	43976	07/24/17
100792	HULBERT SUPPLY CO INC	S1908373.001 pipe thread, washer	11.22	0.00	11.22	43977	07/24/17
310552	INNOVATIVE SURFACE SOLUTIONS	INV38715 Proguard Mag	3588.80	0.00	3588.80	43978	07/24/17
310552	INNOVATIVE SURFACE SOLUTIONS	INV38754 proguard mag	3605.60	0.00	3605.60	43978	07/24/17
					Check Total	7194.40	
100985	J.F.MCDERMOTT CORP.	71443 labor: repair push camer	255.00	0.00	255.00	43979	07/24/17
100017	LILLY'S INSTRUMENTATION	26863-071117 control board / Brookdal	359.50	0.00	359.50	43980	07/24/17
100900	LINDSEY, HERBERT	0107-0101/18 state payment	116.87	0.00	116.87	43981	07/24/17
310564	MAGEE OFFICE PRODUCTS	938540 notes, envelopes	28.02	0.00	28.02	43982	07/24/17
100588	MARKOWSKI EXCAVATING, INC.	V-18485 gravel	3268.00	0.00	3268.00	43984	07/24/17
310248	MOUNTAIN VIEW EQUIPMENT, LLC	166547 clip	10.21	0.00	10.21	43985	07/24/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	39856 july assessment	1416.66	0.00	1416.66	43986	07/24/17
310736	POCKETTE PEST CONTROL	10179 Police Dept pest control	65.00	0.00	65.00	43988	07/24/17
310736	POCKETTE PEST CONTROL	10183 Town Office pest control	70.00	0.00	70.00	43988	07/24/17
310736	POCKETTE PEST CONTROL	10184 Town Hall pest control	80.00	0.00	80.00	43988	07/24/17
					Check Total	215.00	
100900	PRATT, BONNIE	0197 state payment	378.54	0.00	378.54	43989	07/24/17
100442	RUTLAND ECONOMIC DEVELOPMENT C 155	2018 membership	500.00	0.00	500.00	43992	07/24/17
100900	SHERWOOD, HOPE	1105 state payment	84.68	0.00	84.68	43993	07/24/17
310397	SOUTHWORTH-MILTON, INC.	INV1013002 mower parts	735.20	0.00	735.20	43994	07/24/17
100682	USA BLUE BOOK	301207 degreaser	401.67	0.00	401.67	43995	07/24/17
330348	VERIZON WIRELESS	JULY 2017 july cell	240.11	0.00	240.11	43996	07/24/17



07/21/17  
11:52 am

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 62880 Current FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 07/24/2017 To 07/24/2017

Page 3  
Luanne

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300877	VERMONT PEST CONTROL	E2581	monthly pest control ser	85.00	0.00	85.00	43997 07/24/17
310596	VERMONT SHADE AND BLIND, LLC	2072	Town Office awnings	4528.00	0.00	4528.00	43998 07/24/17
310046	W.B. MASON CO INC	I45839651	toner	158.96	0.00	158.96	43999 07/24/17
Report Total			39,139.41	0.00	39,139.41		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*39,139.41  
Let this be your order for the payments of these amounts.

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07/21/17

12:32 pm

## TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 62881 Current Prior Next FY Invoices

Jacolyn

All Invoices For Check Acct 99(10 General Fund) 07/24/17 To 07/24/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300796	CLD CONSULTING ENGINEERS	55954	Roadway design	7605.81	0.00	7605.81	44000 07/24/17
100456	DUBOIS & KING INC	717053	CI Progress report # 4	28879.07	0.00	28879.07	44001 07/24/17
310737	ORACLE AMERICA INC	454426-2017	submittal exchange seg6	13395.00	0.00	13395.00	44002 07/24/17
Report Total			49,879.88	0.00	49,879.88		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*\*49,879.88  
Let this be your order for the payments of these amounts.