

Brandon Select Board Meeting
September 25, 2017
7:00 p.m.

The Brandon Select Board will meet Monday, September 25, 2017 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - September 11, 2017
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Park Street Update
- 6) Approve Purchase and Sales Agreement for Tax Sale Lot
- 7) Comments for Items not on the Agenda
- 8) Fiscal
 - a) P.O. 52055 to Cargill, Inc. for Road Salt - \$58,378.00
 - b) Warrant - September 25, 2017 - \$76,988.42
 - c) Route 7 Construction Warrant - September 25, 2017 - \$83,435.74
- 9) Executive Session: 1 V.S.A. § 313(a)(3)
The appointment or employment or evaluation of a public officer or employee.
- 10) Executive Session: 1 V.S.A. § 313(a)(3)
The appointment or employment or evaluation of a public officer or employee. To include the Town Manager.
- 11) Executive Session: 1 V.S.A. § 313(a)(1):
"I move to find that the premature general public knowledge of a possible pending lawsuit will clearly place the Town of Brandon at a substantial disadvantage".

"I move we enter into executive session to discuss the pending or probable civil litigation or prosecution, to which the public body is or may be a party". To include the Town Manager.
- 12) Adjournment

Brandon Select Board Workshop
September 26, 2017
7:00 p.m.

The Brandon Select Board will meet Tuesday, September 26, 2017 at 7:00 p.m. at the Brandon Town Office Conference Room located at 49 Center Street expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Personnel Policy Update
- 3) Adjournment

Brandon Select Board Meeting September 11, 2017

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Doug Bailey, Brian Coolidge, Tracy Wyman, Devon Fuller

Others In Attendance: Dave Atherton, Lee Kahrs, Mike Frankiewicz, Charlotte Frankiewicz, Jeff Stewart, Richard Baker, Ray Jobst, Arlen Bloodworth, Mike Harrison, Melissa Harrison, Mike Lee, Kathy Hopperstad, Elden Hopperstad, Darleen Griffin, Bernie Carr, Chris Brickell, Judy Bunde

1. Call to order

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

a) Agenda Adoption – Motion by Tracy Wyman/Devon Fuller to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) August 28, 2017 – Select Board Meeting Minutes

Motion by Brian Coolidge/Tracy Wyman to approve the Select Board minutes of August 28, 2017. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a work schedule from Casella's for the Segment 6 project and advised they are coming off Rossiter Street and working down Carver Street currently. Some work in the park was started today and they are moving forward with utility lines. The upper Carver Street closure is anticipated to be around September 20th. Emails have been sent to Birch Hill residents advising the road will be closed 8:30AM to 2:30PM on September 14th. There was no additional information to report on Bridge 114 at this time. The review is still in progress by the Federal Highway Department for the Churchill Road Bridge. The roof work continues on the Champlain Street pump station. The new pumps have arrived and should be installed by next week. The Town is hoping to have this project completed by the end of October. The Town has received another 1% option tax payment in the amount of \$50,927.75. Payment plans are being set up for delinquent tax and sewer accounts. The current delinquent tax amount is \$256,292.16 and the delinquent sewer amount is \$127,908.94. Another \$42,000.00 was received today, which will reduce the delinquent tax number. The option tax is up from previous amounts of \$32,000.00 and \$38,000.00. The total is around \$120,000.00 and the 4th quarter should be a good quarter as it will include foliage season. Doug Bailey asked about the dead tree at the inlet of the overflow

culvert. Mr. Atherton advised Markowski is aware of it and are waiting for their equipment to be back in town. Seth Hopkins stated Blaine Cliver has asked about the pier under the town office and whether it will be done at the same time as Bridge 114. Mr. Atherton stated Mr. Cliver has indicated the town office abutments should be done at the same time, however, the Town needs to obtain an estimate of the project, as it could be quite costly. Mr. Atherton advised Carl Childs did an engineering study on the town office building and Mr. Atherton will review the report to determine if this information is available through that report

4. Newton Road Update

Dave Atherton reported a meeting scheduled with the Vermont Department of Environmental Conservation on the Newton Road Flooding will be held September 18th at 6PM at the town hall. It will elaborate on the information Ethan Swift provided and is open to the public. Hazard Mitigation will be there and many questions will be answered at that meeting. This Wednesday, Daryl Burlett and Mr. Atherton will be meeting with NRCS to see if there is anything to qualify there as well. There has been a meeting with FEMA and they have everything they need from the Town. It is hoped that it will be a fast turnaround. The federal declaration has been made and between FEMA and ERAF, the Town will owe around \$45,000.00. Mike Lee asked if there is anything the residents need to bring to the meeting. Mr. Atherton advised the residents would not need to provide any information. It is not known what Hazard Mitigation is planning to do. In the case of a buyout, the Town ultimately ends up owning the property in the Hazard Mitigation process and the Town does the majority of the legwork. The residents would be required to fill out an application. Ray Jobst asked if FEMA will be redirecting their assistance to other areas in the country. Mr. Atherton stated Vermont has already been approved and Monday's meeting will answer many questions. Mr. Atherton stated with regard to buyouts; that is up to the residents as to what they want to do and is not something they are required to do. Hazard Mitigation will be providing some options and it is up to the landowners to determine what they want to do. Judy Bunde questioned the access for the fields on Newton Road to avoid damage to the road. Mike Lee suggested the Town could install a culvert to assure there is good access to the fields or the equipment will likely break the tar. There has not been a culvert in the past and the ditch needs to be there if the river were to flood again.

Bill Moore wished to commend Tina Wiles and Ethan Swift for their assistance in getting the Town eligible for ERAF reimbursement. Bernie Carr also noted a lot of work was done through the State's Resiliency Department and in doing due diligence this process is going a lot faster than many towns in the State.

5. Park Street Update

Dave Atherton reported Daryl Burlett and he met on September 7th with CLD and VTrans regarding Class 1 paving money for portions of Route 73 that will not be in Segment 6. Discussions included what the project would be and about the storm water plan, water line and sewer line for Park Street. The State will provide the shim and overlay and the Town will have to do the base. It will be curb-to-curb paving. Cold paving will be done on Champlain Street and Marble Street. There was discussion of a bike lane and parking ideas for Park Street. The project is anticipated for late spring or summer of 2019, after Segment 6 is completed. The Statement of Qualifications for the storm water, water and sewer are due September 12th. Seth Hopkins asked

if the Town is at a point for interested persons to provide their recommendations. Mr. Atherton stated there is only so much that can be changed with the water and sewer. Judy Bunde asked if CLD is the designer. Mr. Atherton reported CLD was hired by VTrans to survey the paving project at this point. Ms. Bunde stated there are some requirements to reduce the amount of pavement because of state laws in terms of run-off. Mr. Atherton advised it is planned to pave from curb-to-curb, but the Town is looking at other options for storm water. The first step is to choose an engineer and at that point, the design will begin. Ms. Bunde asked what instructions will be given. Mr. Atherton stated rain gardens have been discussed and it is planned to connect to the new storm water project. There will be community meetings to discuss the project. Devon Fuller suggested Ms. Bunde provide her ideas to either a member of the Select Board or Town Manager. Mr. Atherton advised this project will be included on the Select Board agendas and he will be providing information at every Select Board meeting. It has not been figured out how the project is going to be funded at this point. Once the plans are drawn up, they will be available for public review at the town office. Doug Bailey stated Park Street is a pristine street, but the Town cannot have everyone on Park Street telling the Town how to build the road. The Town will look at the desires of the people on Park Street, but also have to take into consideration the desires of the other people in town.

6. Personnel Policy Update

Seth Hopkins advised the Board has received both the current personnel policy adopted in 1988 and a model policy from the VLCT with suggestions that incorporate changes in Vermont and Federal law. Doug Bailey suggested rather than trying to rewrite a 30-year-old policy, the Board would be better served working from the VLCT model and changing it in places that the Board would like to either be more or less generous. Devon Fuller stated he would like to include some items from the current town policy, but VLCT will cover the town's bases better. Mr. Fuller suggested including an item from the current policy that the personnel policy be approved by the Select Board annually. Mr. Bailey suggested the board members do a comparison of the two policies and revise the VLCT policy for adoption sometime in November so that it would take effect the next fiscal year. Mr. Fuller suggested providing recommendations to the Board Chair. Mr. Atherton suggested the Board hold a workshop separate from the Board meetings. A recommendation was made to hold the workshop on Tuesday, September 26th at 7PM in the town office conference room.

7. Comments for Items not on the Agenda

Devon Fuller reported the purchasers of the Smith Block were honored by the Governor last week in Montpelier and will be receiving more tax credits for the redevelopment of the Smith Block. Mr. Fuller stated this is due in part to the Designated Downtown Committee and the Economic Development Director.

Bill Moore reminded everyone that the Brandon Firefighters will be hosting their annual Corn Hole Tournament on September 16th. The registration starts at 10AM and competition starts at 1PM. Mr. Moore noted this is a great fundraiser.

Doug Bailey questioned if something is going to be done in the area near Blue Moon where there is absence of a barrier, noting he understands it is not the Town's property but is concerned with someone falling in. Dave Atherton reported the property owner is hoping to have his bridge completed by the end of the month. Mr. Atherton will contact the property owner to discuss this matter.

Ray Jobst stated there was a 9/11 memorial service at the Brandon Police Station that takes place every year at 9AM. Mr. Jobst stated the public should be reminded going forward of this event. All attendees of the meeting stood for a moment of silence for the victims of 9/11.

8. Fiscal

a) Warrant – September 11, 2017 - \$280,632.63

Motion by Doug Bailey/Tracy Wyman to approve the September 11, 2017 warrant in the amount of \$280,632.63. **The motion passed unanimously.**

Doug Bailey questioned if bids were obtained for the Long Swamp ditching project. Dave Atherton reported this was a grant that was received last fall and originally was going to be done in-house, but was outsourced to complete this year.

Motion by Brian Coolidge/Doug Bailey to eliminate the credit card information from the Board packet. **The motion passed unanimously.**

Mr. Coolidge stated it is a waste of paper and does not provide information. Mr. Bailey agreed that it did not provide sufficient information and suggested a code could be provided on the warrants indicating departments. Mr. Atherton noted the budget analysis Sue Gage provides to the Board would have this information.

b) Route 7 Construction Warrant – September 11, 2017 - \$137,611.12

Motion by Devon Fuller/Brian Coolidge to approve the September 11, 2017 Route 7 Construction warrant in the amount of \$137,611.12. **The motion passed with one abstention – Tracy Wyman.**

The Select Board recessed at 7:57PM to convene as the Board of Liquor Commissioners.

The Select Board reconvened at 8:15PM.

Motion by Devon Fuller/Brian Coolidge to enter into executive session at 8:17PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee with the Town Manager and Economic Development Director in attendance. **The motion passed unanimously.**

9. Executive Session

Motion by Devon Fuller/Brian Coolidge to come out of Executive Session at 8:32PM. **The motion passed unanimously.** There were no actions required.

Motion by Tracy Wyman/Devon Fuller to enter into executive session at 8:34PM pursuant to 1VSA 313(a)(3) regarding the appointment or employment or evaluation of a public officer or employee. **The motion passed unanimously.**

10. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Devon Fuller/Doug Bailey to come out of Executive Session at 9:15PM. **The motion passed unanimously.** There were no actions required.

11. Adjournment

Motion by Tracy Wyman/Devon Fuller to adjourn the Select Board meeting at 9:16PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the weeks September 11 and September 18, 2017

Segment 6:

See attached work schedule from CCI

Bridge 114:

Nothing at this time

Churchill Road Bridge:

Nothing at this time

Champlain Street Pump Station:

Work completed included final paving, electrical work including the change over to the new service entrance, installation of new ATS, new generator, and removal of old generator.

Belden is planning to core for new suction line penetrations next week and will be looking to bring the skid pump station in end of next week or the first of the following.

Other Happenings:

Had a conference with FEMA and VTrans on the 20th to start the reimbursement process for the Newton Road repairs. We also met with FEMA today at 1 p.m. to get invoices and documentation uploaded on the FEMA Portal.

We have started scheduling meetings with the Newton Road residents and Hazard Mitigation to assist in filling out the applications for buyouts.

Sept 22nd was the final day for the tenants at 3 Conway Terrace to vacate the premises. If they have vacated we will schedule demolition and removal. If they haven't vacated we will pursue a court order to do so.

Continuing to set up payment plans for delinquent tax and sewer accounts. The current delinquent tax amount is \$229,734.38 and the delinquent sewer amount is \$116,601.21.

The SOQ's for the Park Street are still being reviewed.

Rec Dept Happenings:

Harvest Fest is coming on October 1st. The Brandon Area Chamber of Commerce, Neshobe PTO, Brandon Area Toy project and rec department have joined forces to celebrate fall, together. "Leaf "People, wagon rides, games, food, hot chocolate, music and fun will be down at Estabrook park. Free to enter and plenty of parking. 1-4pm

The numbers are fall the fall youth sports programming: 116 soccer players, 81 football players and 18 cross country runners, and 10 cheerleaders, 9 dancers,

The RNESU/UVM Extension PROSPER program collaboration kicked off on September 20th at Otter Valley. 5 families registered and had a blast. SFP10-14 (Strengthening Families Program for parents and youth ages 10-14*) is a 7-week evening program focused on communication, empathy, responsibility and respect. During each 2.5 hour session, families are fed dinner, parents work with other parents while youth work with other youth, then all families come together at the end of the evening to play, practice what is learned and have fun together

Flagship Movie booklets are going fast, better get yours before they are gone!

Other Items will be covered in the agenda.

ZONING ADMINISTRATORS REPORT/SB
September 25, 2017

Permit Activity

During the past month five permit applications were submitted. All of these were issued along with one permit that we had been waiting for additional information. (#5913) I am also working with one new property owner on Newton Road involving permitting in a flood hazard area.

Violations-Update /Code Enforcement

One property owner on Newton Road is continuing clean-up of junk on their property and we have been in contact regarding sticking with a timeline for completion. The target for completion of the clean-up is late fall.

I have received an email regarding clean-up of a burned property on Maple Street indicating that the bids for the clean-up were reviewed and the work awarded. The work is scheduled to begin this week and will continue until completion.

A complaint was received regarding violation of a junk yard permit, a letter was sent and follow up with the owner was completed.

Complaints were received regarding a family living in a camper at one of the mobile home parks in Town. The owner of the park was contacted and has asked the mobile home owner to remove the camper from the site. There had also been a garbage complaint at the same park and the owner has ordered a dumpster to assist in the clean-up.

BLUO/Town Plan/Planning Commission Information-

The Planning Commission met on September 5, 2017 and reviewed and finalized the proposed Section 619, performance standards for regarding farm animals. The Board discussed changes to the signage requirements of the Brandon Land Use Ordinance and Ethan Nelson submitted changes that he had spent some time on which included comparing the State regulations and our historic ordinances. The Board asked that I keep all of the changes to the BLUO in one document so that they can be reviewed as we go forward. It appears that the signage requirements will be more condensed and easier to follow. Stephanie Jerome and I are working on changes to the Land Use Application document that are specific to the type of permit required for a particular project. I will be presenting the redesigns to the Planning Commission at their next meeting.

DRB

There are no current applications at this time.

Rental/Health

We have now collected \$10,325 in rental compliance fees for the 2016 fiscal year. A portion of these fees were collected after year end and be counted as a revenue in the current fiscal year.

Rental inspections are picking up with fall approaching.

Rutland Regional Planning Commission

The RRPC held their first meeting after summer break on September 18th. The two solar projects in Brandon were reviewed by the Regional Committee for compliance with the Regional Plan. These were the Blackberry Lane project submitted by Solar Sense VT and the Grove Street project submitted by Norris Brothers Solar Development LLC. Both proposals are for 500 kw projects.

The RRPC has redesigned their website to include data on all of the Towns that are part of our region. Data that will easily be accessed include demographics, housing and employment and industry as well as our Town Plan, Land Use Ordinance and Hazard Mitigation documents.

Other

I recently attended an ASFPM Webinar entitled "Structural Elevation for Flood Hazard Mitigation". I will be attending another webinar on October 1st regarding hazard mitigation planning and have attended other webinars for flood hazards in the past. I find these to be quite helpful and relevant to application of the Brandon Zoning regulations.

On Friday, Sept. 22, 2017, I will be attending a meeting at the ASA Bloomer Building in Rutland entitled "When Government's Cooperate-State Government Municipal Day" hosted by ANR regarding shore land regulations, Wetlands, Act 250 regulations and other topics.

I will also be attending a Health Officer training in October and a Zoning Forum on November 1st.

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62921 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 09/25/17 To 09/25/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
301053	ABLE TO SUPPLY INC	188246 signs, sign stands	300.00	0.00	300.00	44220	09/25/17
100406	ADDISON INDEPENDENT	8-31-17 summer guide	750.00	0.00	750.00	44221	09/25/17
100015	ALLEN ENGINEERING & CHEMICAL C	1.1151138501 chlorine	476.85	0.00	476.85	44222	09/25/17
310251	APEX SOFTWARE	298299 maintenance renewal	215.00	0.00	215.00	44223	09/25/17
300086	BLACK, ROBERT L	09/19/17 official for 9/17 @ OV	45.00	0.00	45.00	44224	09/25/17
100190	BLUE SEAL FEEDS	329-3453 bags, gloves	52.95	0.00	52.95	44225	09/25/17
100190	BLUE SEAL FEEDS	329-4747 trash bags	43.98	0.00	43.98	44225	09/25/17
300341	BOSTON CELTICS GROUP SALES	SEPT 2017 2017-18 tickets	4050.00	0.00	4050.00	44226	09/25/17
310699	BRANDON GLC SOLAR, LLC	119 Monthly Solar Electric	4710.00	0.00	4710.00	44227	09/25/17
100280	BRANDON LUMBER & MILLWORK CO.	522605/3 extension cords	144.98	0.00	144.98	44228	09/25/17
100280	BRANDON LUMBER & MILLWORK CO.	522640/3 cement	34.66	0.00	34.66	44228	09/25/17
100280	BRANDON LUMBER & MILLWORK CO.	522682/3 materials for corn-toss	241.96	0.00	241.96	44228	09/25/17
100280	BRANDON LUMBER & MILLWORK CO.	522957/3 cap pvc 4" slip	8.76	0.00	8.76	44228	09/25/17
200218	BRANDON REPORTER	8-31-17 august ads	567.56	0.00	567.56	44229	09/25/17
100860	CARROLL, BOE & PELL P.C.	30768 Bridge 114	133.15	0.00	133.15	44230	09/25/17
100860	CARROLL, BOE & PELL P.C.	30769 tax sale	95.00	0.00	95.00	44231	09/25/17
100462	CASELLA WASTE MANAGEMENT INC.	1351916 tax sale-Steinberg Rd De	3124.42	0.00	3124.42	44232	09/25/17
100462	CASELLA WASTE MANAGEMENT INC.	2081455 Aug trucking of sludge	1521.00	0.00	1521.00	44232	09/25/17
301503	CHAMPLAIN VALLEY PLUMBING	355085 diesel fuel	1181.80	0.00	1181.80	44233	09/25/17
301503	CHAMPLAIN VALLEY PLUMBING	355267 gasoline	399.41	0.00	399.41	44233	09/25/17
301043	CIVES CORPORATION, DBA	4465711 sandblast and paint	3000.00	0.00	3000.00	44234	09/25/17
301043	CIVES CORPORATION, DBA	4475934 repair drive shaft/camer	700.00	0.00	700.00	44234	09/25/17
300796	CLD CONSULTING ENGINEERS	55638 B114- Engineering	728.90	0.00	728.90	44235	09/25/17
310010	CODE 3, INC.	1143336 RI GHSP Grant-Light bar	728.97	0.00	728.97	44236	09/25/17
310097	COMCAST	TH 09/09/17 service @ TH 9/16 - 10/1	78.76	0.00	78.76	44237	09/25/17
310177	COTT SYSTEMS, INC.	117938 October host fee	233.00	0.00	233.00	44238	09/25/17
100470	CROSBY'S SALES & SERVICE	0060000 oil filter, string	26.39	0.00	26.39	44239	09/25/17
100470	CROSBY'S SALES & SERVICE	0060003 repair	51.15	0.00	51.15	44239	09/25/17
310333	EATON, KEVIN	09/22/17 football game - 9/21	45.00	0.00	45.00	44240	09/25/17
100494	ENDYNE INC	243568 testing	123.50	0.00	123.50	44241	09/25/17
310037	FAIRPOINT COMMUNICATIONS	HW SEPT 17 highway sept	71.97	0.00	71.97	44242	09/25/17
310037	FAIRPOINT COMMUNICATIONS	ED 09/06/17 Service Aug 06 to Sep 05	44.40	0.00	44.40	44243	09/25/17
330422	FERGUSON WATERWORKS #590	0777274 Birch Hill Culvert	1902.80	0.00	1902.80	44244	09/25/17
300187	FLORENCE CRUSHED STONE	224474G 3/4 minus	921.16	0.00	921.16	44245	09/25/17
300187	FLORENCE CRUSHED STONE	224474S sand	2863.32	0.00	2863.32	44245	09/25/17
300187	FLORENCE CRUSHED STONE	224513 sand	681.45	0.00	681.45	44245	09/25/17
300187	FLORENCE CRUSHED STONE	224531 sand	4288.43	0.00	4288.43	44245	09/25/17
100925	FOLEY SERVICES INC	1116955 uniforms	21.00	0.00	21.00	44246	09/25/17
100925	FOLEY SERVICES INC	1116956 uniforms	48.75	0.00	48.75	44246	09/25/17
100925	FOLEY SERVICES INC	1118305 uniforms	21.00	0.00	21.00	44246	09/25/17
100925	FOLEY SERVICES INC	1118306 uniforms	48.75	0.00	48.75	44246	09/25/17
100650	GALLS LLC	OR8942593 GHSP Grant- Stinger LED	1090.15	0.00	1090.15	44247	09/25/17
310761	GILMAN, NATE	09/19/17 official for 9/17 @ OV	45.00	0.00	45.00	44248	09/25/17
310270	GOOD WAY DOCUMENT SERVICES	1403 digitizing 4 map books	359.30	0.00	359.30	44249	09/25/17
330364	GOVERNMENT FINANCE OFFICERS AS	26535002 sue's membership	160.00	0.00	160.00	44250	09/25/17
310455	GRAZIANO, LINDA	SEPT2017 mileage	17.12	0.00	17.12	44251	09/25/17
100725	GREEN MOUNTAIN GARAGE	109434 headlight bulb, fuse	10.69	0.00	10.69	44252	09/25/17
100725	GREEN MOUNTAIN GARAGE	109453 filters	244.49	0.00	244.49	44252	09/25/17
100725	GREEN MOUNTAIN GARAGE	109540 degreaser/penetrant	8.64	0.00	8.64	44252	09/25/17
100725	GREEN MOUNTAIN GARAGE	109683 repairs to truck #6	341.38	0.00	341.38	44252	09/25/17

All Invoices For Check Acct 01(10 General Fund) 09/25/17 To 09/25/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100725	GREEN MOUNTAIN GARAGE	109852 oil	17.97	0.00	17.97	44252	09/25/17
100725	GREEN MOUNTAIN GARAGE	109986 oil	77.00	0.00	77.00	44252	09/25/17
310233	GREEN MOUNTAIN POWER	CHAM ST PUMP Champlain St Pump Statio	-2.33	0.00	-2.33	44253	09/25/17
310233	GREEN MOUNTAIN POWER	CLAY ST LIGH Clay St Light	58.60	0.00	58.60	44253	09/25/17
310233	GREEN MOUNTAIN POWER	CTR ST FLASH Center St Flasher	31.72	0.00	31.72	44253	09/25/17
310233	GREEN MOUNTAIN POWER	CTR ST LIGHT Center St Lights	3233.59	0.00	3233.59	44253	09/25/17
310233	GREEN MOUNTAIN POWER	CTR ST PARK Center St Park	22.66	0.00	22.66	44253	09/25/17
310233	GREEN MOUNTAIN POWER	RT7 REC Rec Field	34.90	0.00	34.90	44253	09/25/17
310233	GREEN MOUNTAIN POWER	TOWN OFF Town Office	356.07	0.00	356.07	44253	09/25/17
310762	HAYES, MARCI	09/22/17 refund	40.00	0.00	40.00	44254	09/25/17
310759	JFMA STAFF DEVELOPMENT SOLUTIO	2017-0113 subscription to Library	420.00	0.00	420.00	44255	09/25/17
310639	MANIERY, DOMINICK	09/19/17 trainer for 9/17 @ OV	40.00	0.00	40.00	44256	09/25/17
310639	MANIERY, DOMINICK	09/22/17 football	80.00	0.00	80.00	44256	09/25/17
100588	MARKOWSKI EXCAVATING, INC.	V-18838 gravel	73.50	0.00	73.50	44257	09/25/17
100030	MINER CONSTRUCTION, INC.	17061 Demo MH from Tax Sale	2202.85	0.00	2202.85	44258	09/25/17
100030	MINER CONSTRUCTION, INC.	17066 Birch Hill Ditching-gran	14437.50	0.00	14437.50	44259	09/25/17
100030	MINER CONSTRUCTION, INC.	17067 Birch Hill Culvert-grant	1853.11	0.00	1853.11	44260	09/25/17
310763	MORRISSETTE, UNA	09/22/17 football game - 9/21	45.00	0.00	45.00	44261	09/25/17
100788	NEW ENGLAND MUNICIPAL RESOURCE	40066 sept assessment	1416.66	0.00	1416.66	44262	09/25/17
310530	PATCH ELECTRIC	665 TH-install new fans	2895.23	0.00	2895.23	44263	09/25/17
310530	PATCH ELECTRIC	667 PD ~ New power outlet	193.23	0.00	193.23	44263	09/25/17
310736	POCKETTE PEST CONTROL	10386 pest control/Police Dept	65.00	0.00	65.00	44264	09/25/17
310736	POCKETTE PEST CONTROL	10387 pest control/Town Office	70.00	0.00	70.00	44264	09/25/17
310736	POCKETTE PEST CONTROL	10388 pest control/Town Hall	80.00	0.00	80.00	44264	09/25/17
310488	PRIMMER PIPER EGGLESTON & CRAM	157492 Bond services	2950.00	0.00	2950.00	44265	09/25/17
200179	ROOTX	50001 root killer	454.00	0.00	454.00	44266	09/25/17
300375	RUTLAND CITY	19474SLUDG July sludge processing	4095.00	0.00	4095.00	44267	09/25/17
100005	RUTLAND COUNTY SOLID WASTE DIS	24099 august surcharge	797.60	0.00	797.60	44268	09/25/17
100714	SCHECK, ANNA	SEPT 2017 Mileage-ANR training/RRP	36.80	0.00	36.80	44269	09/25/17
100797	SHARE CORPORATION	31428 degreaser	213.92	0.00	213.92	44270	09/25/17
310758	STALKER RADAR	S209323 GHSP Grant-Lidar Radar	2212.50	0.00	2212.50	44271	09/25/17
310764	STEIN STEVE	09/22/17 football game - 9/21	45.00	0.00	45.00	44272	09/25/17
310534	TRAYNOR, NATHAN J	09/19/17 official for 9/17 @ OV	45.00	0.00	45.00	44273	09/25/17
100682	USA BLUE BOOK	365053 rust converter	175.52	0.00	175.52	44274	09/25/17
100900	VALUE PAYMENT SYSTEMS	VPS-AUG 17 CC pymt- wrong Town	260.98	0.00	260.98	44275	09/25/17
310052	VERMONT DEPT. OF FORESTS & FAR	09/18/2017 Branbury-swim lesson ren	75.00	0.00	75.00	44276	09/25/17
310052	VERMONT DEPT. OF FORESTS & FAR	9/18/17 Branbury-swim lessons	75.00	0.00	75.00	44276	09/25/17
100649	VERMONT GFOA	SEPT 2017 Sue fall workshop	50.00	0.00	50.00	44277	09/25/17
300382	VLCT EMPLOYMENT RESOURCE AND B	OCT 2017 3rd Quar. Unemployment	341.00	0.00	341.00	44278	09/25/17
310046	W.B. MASON CO INC	I47333461 discs	47.97	0.00	47.97	44279	09/25/17
310046	W.B. MASON CO INC	I47479076 ink cartridges	88.96	0.00	88.96	44279	09/25/17
310046	W.B. MASON CO INC	I47520623 toner	241.98	0.00	241.98	44279	09/25/17
310046	W.B. MASON CO INC	I47520944 batteries	37.98	0.00	37.98	44279	09/25/17

09/22/2017

TOWN OF BRANDON Accounts Payable

01:56 pm

Check Warrant Report # 62921 Current Prior Next FY Invoices

Jacolyn

All Invoices For Check Acct 01(10 General Fund) 09/25/17 To 09/25/17

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			76,988.42	0.00	76,988.42		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****76,988.42
 Let this be your order for the payments of these amounts.

09/15/17
04:00 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62915 Current Prior Next FY Invoices
All Invoices For Check Acct 99(10 General Fund) 09/25/17 To 09/25/17

Page 1
Jacolyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	APP # 5	43424.31	0.00	43424.31	44218	09/15/17
100456	DUBOIS & KING INC	917069	40011.43	0.00	40011.43	44219	09/15/17
Report Total			83,435.74	0.00	83,435.74		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****83,435.74
Let this be your order for the payments of these amounts.

From: Mattrick, Christopher J -FS [<mailto:cmattrick@fs.fed.us>]

Sent: Wednesday, September 13, 2017 2:00 PM

To: Undisclosed recipients:

Subject: Proposed fee increases at several recreation facilities on the Rochester and Middlebury Ranger Districts of the GMNF

Good afternoon,

Please pass along this information to all Selectboard members and any interested town boards, committees, or citizens.

I would like to bring to your attention a proposal to increase or add fees at several of the developed recreation sites on the Rochester and Middlebury Ranger Districts of the Green Mountain National Forest (GMNF). Please see the below information for more details and background on this proposal. The fees charged at these location stay on the GMNF and are used to maintain and make improvements to the recreation facilities where they are collected. The proposed fee changes are as follows:

	<u>Current Fee</u>	<u>Proposed Fee</u>
Chittenden Brook Campground	\$10.00	\$15.00
Moosalamoo Campground	\$10.00	\$15.00
Silver Lake Campground	\$0.00	\$10.00
Texas Falls Picnic Pavillion	\$0.00	\$20.00 fee is for reservation only, walk up use remains free if it is not previously reserved. \$40.00 groups over 20 people

If you have any questions, comments or concerns please feel free to contact me at any time. At 802-767-4261 ext. 5513 or cmattrick@fs.fed.us.

Full Briefing

Topic:

Rochester Ranger District, Green Mountain National Forest, proposes fee changes at Silver Lake, Chittenden Brook, and Moosalamoo Campgrounds; and the addition of a fee to reserve the Texas Falls Day Use Area Pavilion under the Federal Lands Recreation Enhancement Act (REA).

Purpose for Briefing:

This is to inform Town Select Boards that the Rochester Ranger District, Green Mountain National Forest, is proposing new fees at Silver Lake Campgrounds and Texas Falls Day Use Area Pavilion, and proposing fee increases at Chittenden Brook and Moosalamoo Campgrounds.

Background & Key Points:

- The Federal Lands Recreation Enhancement Act (REA) was passed into law as part of the 2005 Consolidated Appropriations Act (P.L 108-447) on December 8, 2004.
- REA authorizes the Forest Service and four Department of Interior agencies to retain recreation fee revenues to supplement appropriations to repair, improve, operate, and maintain recreation sites and areas to quality standards, and to enhance delivery of recreation services.

- All new fees and fee change proposals will be presented before a citizen's advisory committee in Region 9, called the Forest Service Eastern Region Recreation Resource Advisory Committee, (RRAC).
- RRAC Committee members represent a broad array of recreation interest groups to help ensure that the Forest Service is proposing reasonable and publicly acceptable new fees and fee changes.
- REA provides specific requirements related to implementing new fees and changing existing fees, and informing publics on the use of recreation fee revenues.
- Eighty to 95 percent of the revenue collected at recreation fee sites remains on the Forest to operate, maintain, and improve the facilities. The remaining 5-20% goes to the Regional and Washington Office to support the field.
- The three areas are maintained by the Forest Service employees and volunteers. The proposed new fees and fee increases reflect the services and amenities offered, and are more comparable to similar public and private sites in their respective areas.

External-Internal Interest:

External:

- A Public Meeting was held by the Rochester District Ranger and Recreation Staff on the Green Mountain National Forest from 6:30-8:00pm on August 31, 2017, at Ilsley Public Library to gather comments on the proposed new and increased fees.

Internal:

- The Forest Service goal is to be able to operate and maintain a sustainable recreation program using fees collected under REA to provide a revenue source to enhance visitor services and continue to offer amenities.

Recommendations, Options:

The Green Mountain National Forest would like to hear the ideas, opinions, and questions Town Select Boards in establishing the new fees proposed at Silver Lake Campgrounds and Texas Falls Day Use Area Pavilion, and increased fees proposed at Chittenden Brook and Moosalamoo Campgrounds.

Sincerely,
Chris

Christopher Mattrick
District Ranger

Forest Service
Green Mountain and Finger Lakes National Forest, Rochester and
Middlebury Ranger Districts

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c: 802-353-4858

f: 802-767-4777

cmattrick@fs.fed.us

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Rochester, VT 05767
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Caring for the land and serving people

Forest Service Mission: To sustain the health, diversity and productivity of the Nation's forests and grasslands to meet the needs of present and future generations