

Brandon Select Board Meeting
January 8, 2018
7:00 p.m.

The Brandon Select Board will meet Monday, January 8, 2018 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - December 11, 2017
 - b) Select Board Budget Workshop Minutes - December 20, 2017
- 3) Town Manager's Report
- 4) Park Street Update
- 5) Comments for Items not on the Agenda
- 6) Appointments
 - a) Planning Commission (remainder of 3-year term ending June 30, 2020)
- 7) Green Lantern Letter of Support
- 8) Bridge 114
- 9) Budget Discussion
- 10) Fiscal
 - a) Warrant - January 8, 2018 - \$51,708.23
 - b) Route 7 Construction Warrant - January 8, 2018 - \$230,616.29
- 11) Executive Session: 1 V.S.A. § 313(a)(3)
The appointment or employment or evaluation of a public officer or employee
- 12) Adjournment

Brandon Select Board Meeting December 11, 2017

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Devon Fuller, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Arlen Bloodworth, Richard Baker, Lee Kahrs, Chris Brickell, Dick Kirby, Bernie Carr, Chris Kilmer, Fred Colburn, Mike Denis, John Capen, Constance Pell

1. Call to order

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

a) Agenda Adoption

Motion by Tracy Wyman/Doug Bailey to adopt the agenda as amended. **The motion passed unanimously.**

Addition of Item 2b, c and d – approval of Budget Committee/Select Board special meeting minutes.

Addition of a third Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

2. Approval of Minutes

a) November 27, 2017 – Select Board Meeting Minutes

Motion by Brian Coolidge/Devon Fuller to approve the minutes of the November 27, 2017 Select Board meeting.

Doug Bailey reported the Select Board received an email from a constituent regarding the minutes of the November 27th meeting. Mr. Bailey has reviewed the Select Board Meeting policy from the VLCT handbook and noted that it states that by law, the minutes need to reflect the business transacted, board members present and active participants that talk, motions, proposals, resolutions and any votes. The suggestion that the minutes are edited is something that Mr. Bailey takes strong offense to as the Board is open and transparent and the minutes are also recorded. Mr. Bailey feels the minutes clearly reflect the business of the Select Board. Seth Hopkins stated the recording secretary submits the minutes and no editing happens until the next Select Board meeting. The minutes as taken and written by the recording secretary are posted with no input from the Town

Administration or Select Board and Mr. Hopkins has complete confidence in the recording secretary who has served in this capacity for many years.

The motion passed unanimously.

b) November 21, 2017 – Special Select Board/Budget Committee Meeting Minutes

Motion by Devon Fuller/Doug Bailey to approve the minutes of the November 21, 2017 special Select Board/Budget Committee meeting as amended. **The motion passed unanimously.**

A change in the meeting start time from 6:30PM to 6:00PM.

b) November 28, 2017 – Special Select Board/Budget Committee Meeting Minutes

Motion by Doug Bailey/Tracy Wyman to approve the minutes of the November 28, 2017 special Select Board/Budget Committee meeting as amended. **The motion passed unanimously.**

A change in the meeting start time from 6:30PM to 6:00PM and omit Seth Hopkins name from the list of attendees.

b) December 5, 2017 – Special Select Board/Budget Committee Meeting Minutes

Motion by Devon Fuller/Tracy Wyman to approve the minutes of the December 5, 2017 special Select Board/Budget Committee meeting as amended. **The motion passed unanimously.**

A change in the meeting start time from 6:30PM to 6:00PM.

3. Town Manager's Report

Dave Atherton reported the Budget meeting scheduled for tomorrow night has been rescheduled to Wednesday, December 20th at 6PM in the town office conference room. Mr. Atherton advised the Segment 6 work continues on the storm water structure on Franklin Street and the drainage work at the former Mobile Station site for Segment 6. The Town is planning to put Bridge 114 out to bid the first week of January and the Churchill Road Bridge the following week. The piping has been replaced on the Champlain Street pump station and the station is running fine. A meeting is scheduled with A & E and Belden for December 13th to discuss the add-on alternates. Mr. Atherton met with Dave Cramer from FEMA on December 7th to follow up on the July 1, 2017 flood damage and repairs. The Town has submitted all requested documents and is hoping to see reimbursement by the end of the year. A closing was held on the Champlain Street tax sale lot and the closing on the River Street property should take place before Christmas. The current delinquent tax total is \$196,263.33 of which \$124,727.81 is the collectable amount. The Town is going to be working with the attorney to determine what can be done with the abandoned properties. The delinquent sewer total is \$106,359.70, of which \$94,850.77 is collectable and the

rest is the same situation as the taxes. In the Rec Department, over 200 attended the Brandon Youth Theatre production, with a huge thanks to Director Nancy Manney, Dallas Ladd, Chris Naylor, Jeff Ladd, Chantelle Huff and Nichole LoPinto for making this a huge success. This is the last year that Nancy Manney will be directing. The Youth Wrestling sign-ups are open with the program starting 3 weeks earlier this year. Greg Babcock, Duke Whitney and Derric Miner will be the coaches again this year. The remaining 25 Flagship Cinema movie booklets that are good through April 30th have been reduced from \$25 to \$20. Mr. Moore wished to thank the Friends of the Town Hall for all the work they have done in preserving and restoring the Town Hall and for securing a grant that is supporting the stage rebuild. An information meeting is scheduled for January 2nd for the Brandon Rec/Blueberry Hill Ski Club. The U6/U8 basketball signups are open and practices start January 6th. The February Celtics trip is nearly sold out. The Brandon and Pittsford Recs will be collaborating to offer Teen Dances again this year, with the first one having taken place on December 8th.

4. Park Street Update

Dave Atherton received an email from VTrans last Friday regarding the Town's timeline for the water and sewer for Park Street because VTrans does not think the paving will be done until 2020. Mr. Atherton advised the Town will proceed as scheduled and a base coat will be done following completion of the water, sewer and storm water, with the final paving done according to VTrans schedule in 2020. Doug Bailey stated it likely also means that Route 73 will again be postponed and not paved until 2020. Mr. Atherton stated there will need to be a conversation with VTrans concerning that paving. Mr. Bailey stated it appears the project is much further down the line than initially thought.

5. Comments for Items not on the Agenda

Seth Hopkins stated at a previous meeting, there was a consensus of the Board to cancel the December 25th Select Board meeting. Dave Atherton advised warrants could be approved during the December 20th special Select Board/Budget Committee meeting since it is a warned meeting.

Motion by Doug Bailey/Devon Fuller to omit the second regularly scheduled Select Board meeting of December 25th. **The motion passed unanimously.**

Doug Bailey advised that merchants had indicated there was good business during the Moonlight Madness Event and he congratulated the Brandon Chamber on another successful event.

Dick Kirby questioned if there is just going to be another layer of pavement added to Park Street. Dave Atherton stated VTrans had come to the Town with Class I highway paving funds to finish the areas not done with Segment 6. Park Street is going to be brought down and made flatter with upgrades to the storm water, sewer and water.

6. Fiscal

a) Warrant – December 11, 2017 - \$111,977.50

Motion by Brian Coolidge/Tracy Wyman to approve the December 11, 2017 warrant in the amount of \$111,977.50. **The motion passed unanimously.**

Doug Bailey asked about the \$5,200.00 warrant for repairs on the town trucks. Dave Atherton reported one had a spring replaced and one had a brake job, plus items such as work on the augers for the sanders and chains installation. Mr. Bailey questioned the warrant for the Downtown Brandon Alliance for \$3,552.00. Mr. Atherton reported this amount was budgeted for items such as the downtown flowerpots, Christmas decorations and the Downtown Segment 6 Palooza event. Devon Fuller stated there has been discussion of doing payments on a quarterly basis.

b) Route 7 Segment 6 Construction Warrant – December 11, 2017 - \$506,787.14

Motion by Doug Bailey/Devon Fuller to approve the December 11, 2017 Route 7 Construction warrant in the amount of \$506,787.14. **The motion passed with one abstention – Tracy Wyman.**

The Board recessed to convene as the Board of Sewer Commissioners meeting at 7:23PM.

The Select Board reconvened at 7:38PM.

Motion by Tracy Wyman/Doug Bailey to enter into Executive session at 7:40PM Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee to include Constance Pell, Chris Kilmer, Fred Colburn, Mike Denis and John Capen. **The motion passed unanimously.**

7. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Brian Coolidge/Tracy Wyman to come out of executive session at 8:04PM. **The motion passed unanimously.**

There were no actions required.

Motion by Doug Bailey/Brian Coolidge to enter into Executive session at 8:08 Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee to deliberate from the first Executive session. **The motion passed unanimously.**

Motion by Doug Bailey/Brian Coolidge to come out of executive session at 8:35PM. **The motion passed unanimously.**

There were no actions required.

Motion by Tracy Wyman/Devon Fuller to enter into Executive session at 8:40PM Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee to include the Town Manager. **The motion passed unanimously.**

8. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Doug Bailey/Tracy Wyman to come out of executive session at 9:08PM. **The motion passed unanimously.**

Motion by Doug Bailey/Devon Fuller to separate the Code Enforcement position from the Zoning position and create two positions; a Zoning position at 20 hours per week and a Code Enforcement position at 8 hours per week. **The motion passed unanimously.**

Motion by Tracy Wyman/Doug Bailey to authorize the Board Chair to allow the Zoning Administrator to attend classes funded by the Zoning budget. **The motion passed unanimously.**

Motion by Doug Bailey/Tracy Wyman to enter into Executive session at 9:18PM Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee to include the Town Manager. **The motion passed unanimously.**

9. Executive Session Pursuant to 1V.S.A. 313(a)(3) – The Appointment or Employment or Evaluation of a Public Officer or Employee

Motion by Devon Fuller/Doug Bailey to come out of executive session at 9:53PM. **The motion passed unanimously.**

There were no actions required.

9. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 9:55PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Brandon Select Board Minutes
Special Meeting w/Budget committee
December 20, 2017
6:00pm

Meeting included; Select Board, Town manager, Budget Committee minus Carol Bertrand, Bill Moore, Chris Brickell, and Jackie Savela, Daryl Burlett

Meeting called to order 6:00

Motion to approve agenda by Brian Coolidge 2nd by Doug Bailey

Move to add executive session by Doug Bailey 2nd by Brian Coolidge

Motion passed 3-0

Meeting consisted of brief presentations by department heads concerning their budgets.

6:52 Motion by Brian Coolidge 2nd by Devon Fuller to raise out-of-town rec. Youth fee to \$10.00

Motion passed 4-0

8:00 Motion to approve warrant in the amount of 169,298.87 by Doug Bailey 2nd Brian Coolidge

Motion passed 4-0

8:01 Motion to approve Route 7 warrant in the amount of 9,136.69 by Doug Bailey 2nd by Brian Coolidge

Motion passed 3-0 With Mr. Wyman abstention

8:05 Motion to go into executive session by Doug Bailey 2nd Tracy Wyman

Motion passed 4-0

11:00 Motion to come executive session by Tracy Wyman 2nd Devon Fuller

Motion passed 4-0

No Action taken

11:01 Motion to adjourn by Doug Bailey 2nd Brian Coolidge

Motion to passed 4-0

Town Manager Report for December 15, 2017 through January 5, 2018

Segment 6:

Work continued on the storm water structure on Franklin Street. Held a meeting on Jan 4 with all of the utility companies to discuss the new underground utility work.
The project is slowly shutting down for winter.

Bridge 114:

This project went out to bid on January 5th. We will be reviewing bids February 18th.

Churchill Road Bridge:

Nothing to report

Other Happenings:

Have been preparing Easement Deeds for the Union Street sidewalk project. I am hoping to have these completed and executed by mid-February.

Current delinquent taxes: \$174,684.83, delinquent sewer: \$102,431.39. We are currently getting reports together to forward to our attorney to start the annual tax sale process.

Met with Green Lantern to review our first year and re-allocate our solar credits within our electricity accounts.

Rec Dept Happenings:

Thanks to a collaboration with the Pittsford Rec, Otter Valley and Mae's Place, pick-up volleyball is back at the Otter Valley North Campus gym on Monday Nights 7-9 pm. Free! Starts January 8th!

Indoor Cornhole at the Beautifully restored Town Hall starts back up on Wednesday, January 17th 7-9pm. \$25 a team, will last 8 weeks.

Due to the inclement weather, we have had to push back the start of U6-U8 basketball to January 13th.

Looking for Volunteers for the Winter Carnival committee. Slated for February 3rd, indoor and outdoor events on tap!

Cult Movie Night starts February 9th, sponsored by Lazy Acres Equines and Otterside Animal Hospital 7-9 pm, cult movies shown on the big screen here at the town hall!

Compliments to Tim Shields Construction and the Friends of the Town Hall for the work put into the stage renovation. AMAZING!!

Other Items will be covered in the agenda.

Brandon PD updates 1/5/18

Highlights of activities of the police department over the last few months:

Nick Stewart graduated the academy, has completed his FTO process and is now working the road on his own and taking calls.

We have hired Ronald Taylor as a part time officer. He has completed his basic training and is almost complete with his FTO hours. Once they are complete he will be able to fill in shifts while working with another fully certified officer. He is a full time college student looking for a full time career once he graduates. We are still actively recruiting for our vacant position, have identified a candidate, and are in the early testing phase.

We have had some repairs to older cruisers to keep them functionally safe. Our oldest cruiser is a 2009 followed by 2-2010 Dodge chargers. All officers perform monthly maintenance tasks and sheets on their cruisers which are kept by the Lt.

All officers have completed their annual in service training hours as required by law and have reported them to the Vermont Police Academy. I was recertified in my Taser this past week by another officer who is qualified as a Taser Instructor. This eliminated cost of attending a training elsewhere in the state.

Officer J. Butterfield recently completed his firearms instructor certification course. This allows him to train department officers in weapons certifications, use of force applications, use of force policy, and incorporate less than lethal training.

We recently completed an ALICE training at OVUHS. ALICE is an acronym for Alert, Lockdown, Inform, Counter, and Evaluate. Students and faculty did a drill that officers participated in to evaluate how the process worked.

We recently purchased a new LIDAR, which is similar to a radar gun only using laser technology instead of radar technology. The Lidar is more accurate, can be used for measurements at accident scenes, and was purchased with GHSP grant money.

Last week we had 18 complaints of vandalism that ranged from broken, damaged, destroyed mailboxes to damage of farm equipment. 3 juveniles were identified within a day and are now going to participate in the BRAVO program where they will make reparations to the community and avoid the criminal justice system.

Over the last quarter the police department has made 174 traffic stops, responded to 28 alarms, 21 vandalism complaints and 15 complaints related to motor vehicle complaints. Officers have also conducted 260 property watches.

Offense Summary Report

Top 10 Offenses for this Report

Offense Summary Report

From: 10/01/2017 2:36 To: 12/30/2017 22:51

ORI: VT0110100

	count	% of Total
Offenses Brandon Police Department		
Unlawful Mischief (Misdemeanor)	13	21.67%
Disorderly Conduct - All Other	6	10.00%
Driving With A Criminally Suspended License	6	10.00%
Violation Of Conditions Of Release (Other)	4	6.67%
Burglary	3	5.00%
Driving Under The Influence, First Offense	2	3.33%
Identity Theft	2	3.33%
Leaving Scene Of An Accident	2	3.33%
Petit Larceny From A Building/Residence/Structure	2	3.33%
Petit Larceny From A Motor Vehicle	2	3.33%
Petit Larceny From Other Location	2	3.33%
Unlawful Mischief (Felony)	2	3.33%
Unlawful Trespass (Misdemeanor) 2	3.33%	
Bad Checks	1	1.67%
Disseminating Indecent Materials To Minors	1	1.67%

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Offense Summary Report

From: 10/01/2017 2:36 To: 12/30/2017 22:51

Domestic Assault - 1st Degree Aggravated	1	1.67%
False Pretenses	1	1.67%
Liquor Sale Or Furnishing To Minors	1	1.67%
Negligent Operation	1	1.67%
Petit Larceny - Shoplifting	1	1.67%
Petit Larceny Other	1	1.67%
Reckless Endangerment	1	1.67%
Resisting Arrest	1	1.67%
Violation Of An Abuse Prevention Order	1	1.67%
Weapons Possession Of A Dangerous Weapon At School, On Bus, Building Or Property , First Offense	1	1.67%

Total Offenses: 60

Friday, January 5, 2018 Page 2 of 2 13:34

January 2, 2018

Dear Town of Brandon Select Board:

Greetings and Happy New Year! I trust all of you had a wonderful holiday and I hope your new year has started joyously. Thank you in advance for your time and consideration of my request to join the Planning Commission. I'm excited to be in Brandon and eager to serve this town in any way that I can. The Commission's agenda aligns nicely with my areas of expertise and experience as I'll identify below.

While my PhD is in environmental policy (specifically around climate conflict and climate security issues), my current work is very much focused on urban planning. My professional employment is with the Urban Sustainability Directors Network (www.usdn.org) and the Carbon Neutral Cities Alliance (www.carbonneutralcities.org) and, consequently, I'm working with cities every day as they problem solve planning issues pertaining to infrastructure, transportation, energy, waste and more (including cities like Burlington, VT). I love this work. It's incredibly fulfilling to help cities trouble-shoot planning problems, engage the community throughout the planning process, and communicate effectively the social, economic and environmental benefits.

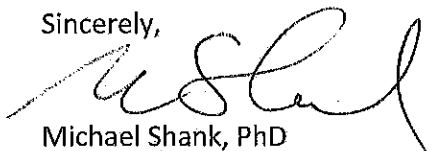
My graduate teaching at New York University has been similarly focused on sustainable development, exploring with students and faculty the latest best practices for growth that is socially inclusive, economically feasible and prosperous, and environmentally sustainable.

In both my cities and NYU work above, I'm fortunate to be hearing about the latest national and international innovations and lessons learned when it comes to sustainable development. And I'd love to bring some of that momentum and energy into my work locally.

In Peekskill, NY, from where I just moved, I served on the city's Conservation Advisory Council and found this service very meaningful, which is why I'd like to continue to serve my new home – the town of Brandon – in a similar capacity.

Thanks again for your time and consideration and I look forward to being in discussion with you going forward.

Sincerely,



Michael Shank, PhD
730 High Pond Road
Brandon, VT 05733
802.247.4844
michael.john.shank@gmail.com

January __, 2018

Public Utility Commission
112 State Street
Montpelier, VT 05620-2701

Re: Designation as "Preferred Site" under Net Metering Rule 5.100

Dear Members:

The Green Lantern Group ("the Developer") has proposed to locate a 150 KW AC net-metered solar array, designated as "Brandon Lamoureux GLC Solar, LLC," ("the Project") at 3164 McConnell Road in Brandon (Tax Map ID 0084-3196, SPAN #: 078-024-11005). Toward that end, the Developer has asked the Brandon Select Board, the Brandon Planning Commission, and the Rutland Regional Planning Commission for a joint letter of support for the proposed site in accordance with Net Metering Rule 5.103, "Preferred Site," (7), clause 2.

The proposed site of the Project lies within our jurisdiction, and we have discussed the site with the Developer, who has furnished visual renderings for our consideration. Based on our review, we wish to support the Project location as a designated "Preferred Site" under Net Metering Rule 5.103, "Preferred Site,"(7), clause 2.

Please note that neither the Brandon Planning Commission, the Brandon Select Board, nor the Rutland Regional Planning Commission takes a position certifying or approving the Project's compliance with any other applicable provisions of Vermont law. Our sole aim in this letter is to state our support for designating the site as a "Preferred Site" under Net Metering Rule 5.103, "Preferred Site,"(7), clause 2.

Thank you for your attention to this matter.

Yours truly,

Town of Brandon Select Board

By: _____

Date: _____

Town of Brandon Planning Commission

By: _____

Date: _____

Rutland Regional Planning Commission

By: _____

Date: _____



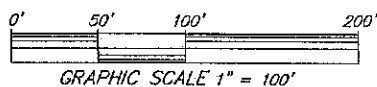
**Krebs & Lansing Consulting
Engineers, Inc.**
164 Main Street, Suite 201
Colchester, VT 05446
T: (802) 878-0375
F: (802) 878-9618
email@krebsslansing.com

150kW SOLAR ARRAY SKETCH

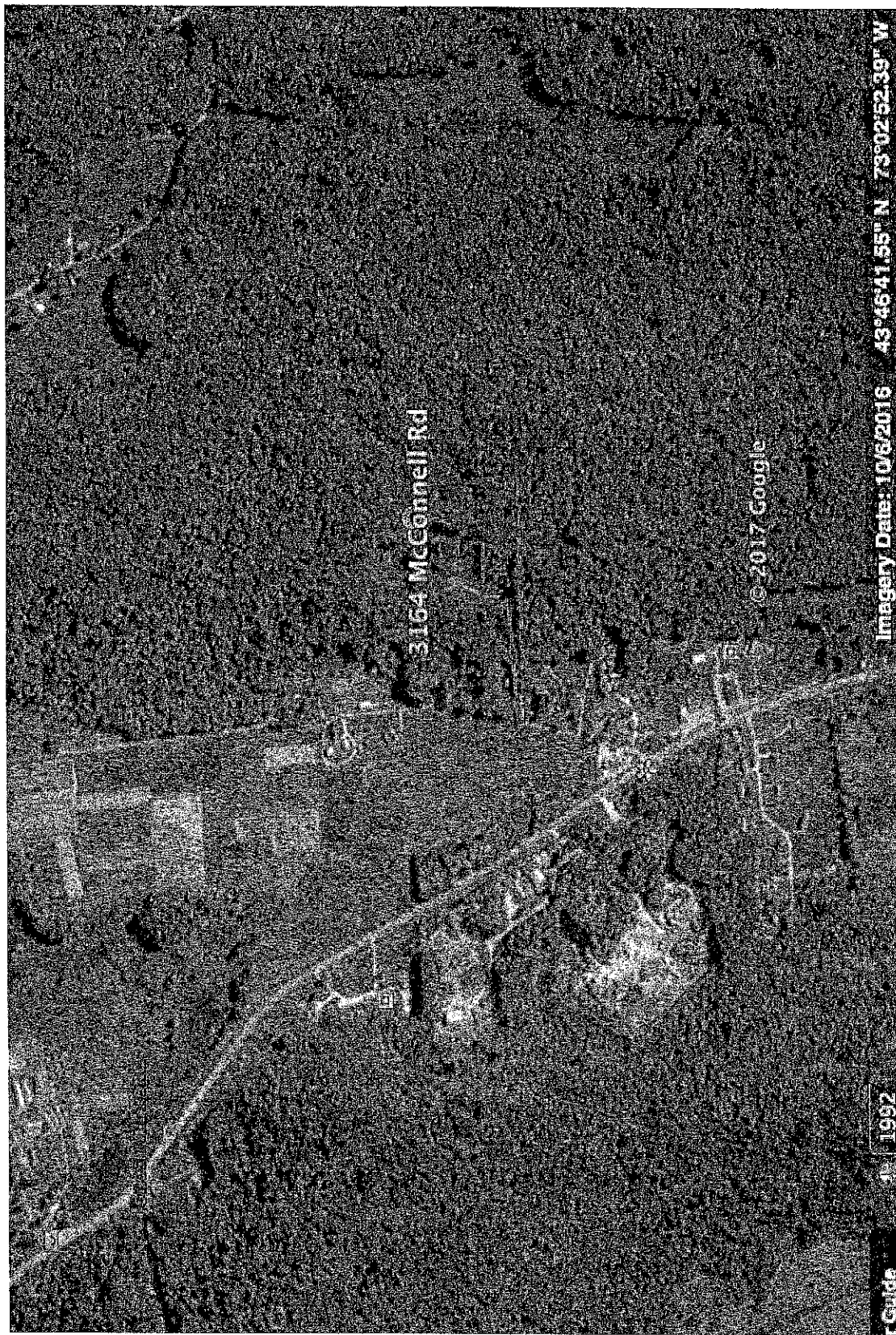
**BRANDON
GLC SOLAR**
McConnell Road
Brandon, Vermont



**GREENLANTERN
GROUP**
P.O. Box 588
Waterbury, VT 05676
www.greenlnter.com



Drawn by: SDG
Date: September 19, 2017
Project #: 17107
Scale: 1" = 100'



Imagery Date: 10/6/2016 43°46'41.55" N 73°02'52.39" W

1992

r Guide



State of Vermont
Program Development Division
1 National Life Drive Drawer 33
Montpelier, VT 05633-5001
www.aot.state.vt.us

[phone] 802-828-0059
[fax] 802-828-5712
[ttd] 800-253-0191

Agency of Transportation

January 2, 2018

David Atherton
Brandon Town Manager
49 Center St.
Brandon VT. 05733

Re: Brandon BHF 019-3(58), PS&E Approval and Authorization to Advertise for Bids

Dear Mr. Atherton,

The Town of Brandon has obtained the following:

1. A current environmental document (CE) – June 5, 2017;
2. Applicable local, State and Federal permits / clearances;
3. Design certification – November 10, 2017;
4. Utility clearance – October 31, 2017;
5. ROW certification – August 25, 2017;
6. Approved Plans, Specifications and Estimate package – December 22, 2017;
7. Construction Funds Allocated – Jan 2, 2018.

The Town of Brandon is ready to procure construction services and the VTrans Local Projects Section hereby authorizes the Town of Brandon to enter the bid phase and advertise for bids on the above referenced project. Please be aware of the following conditions:

1. The Town of Brandon, as project sponsor, is responsible for oversight, maintaining documentation during the construction phase and for ensuring that the project is constructed as designed and per state and federal regulations.
2. Any sub-contractor/s to the prime must be approved by the Town of Brandon and VTrans must be notified. Approval is subject to the sub-contractor holding adequate credentials/licenses for the job in question.
3. All conditions in any permits / clearances must be met.
4. No negotiations with the apparent low bidder can occur prior to award of a contract.
5. **You must receive written authorization from Scott Robertson before awarding a contract.**

Please call me at 828-5799 if you have any questions or concerns.

Sincerely,

Scott Robertson, MAB Project Manager



01/05/18
01:06 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 62983 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 01/08/18 To 01/08/18

Page 1
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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC	77392	Champlain St Pump Statio	1476.00	0.00	1476.00	44652 01/08/18
200263	ALDRICH & ELLIOTT, PC	77395	Park Street S & W	128.00	0.00	128.00	44653 01/08/18
200263	ALDRICH & ELLIOTT, PC	77443	Park Street - Stormwater	768.00	0.00	768.00	44654 01/08/18
310590	AMERICAN WINDOW CLEANING II	1543	WINDOWS 12-22-17	50.00	0.00	50.00	44655 01/08/18
330468	ATHERTON, DAVID J	010218	cell phone Jan - Jun 201	300.00	0.00	300.00	44656 01/08/18
100598	AUBUCHON HARDWARE	1618351593	outlets	11.48	0.00	11.48	44657 01/08/18
100598	AUBUCHON HARDWARE	1618351595	valoro	7.98	0.00	7.98	44658 01/08/18
100598	AUBUCHON HARDWARE	1618351596	clear seal	6.59	0.00	6.59	44659 01/08/18
100598	AUBUCHON HARDWARE	1618351597	tape, surge protectors	26.98	0.00	26.98	44660 01/08/18
310531	B-B CHAIN INC	09500	links	90.00	0.00	90.00	44661 01/08/18
310531	B-B CHAIN INC	FB42582	tire chains, links	420.00	0.00	420.00	44661 01/08/18
100125	BARTOL, CURT R PH D	DEC2017	psychological evaluation	25.00	0.00	25.00	44662 01/08/18
100900	BILODEAU, RITA	0093-0668	TAX OVER PAYMENT	180.13	0.00	180.13	44663 01/08/18
100275	BRANDON FREE PUBLIC LIBRARY	JAN 2018	jan appropriation	7125.00	0.00	7125.00	44664 01/08/18
100280	BRANDON LUMBER & MILLWORK CO.	525850/3	mailbox, bits, screws	37.91	0.00	37.91	44665 01/08/18
100280	BRANDON LUMBER & MILLWORK CO.	526138/3	saw blades	15.99	0.00	15.99	44665 01/08/18
100280	BRANDON LUMBER & MILLWORK CO.	526159/3	ground contact	13.13	0.00	13.13	44665 01/08/18
100280	BRANDON LUMBER & MILLWORK CO.	526410/3	mailbox	21.99	0.00	21.99	44665 01/08/18
100310	BRANDON SENIOR CITIZENS CENTER	JAN 2018	jan appropriation	1125.00	0.00	1125.00	44666 01/08/18
310750	CANOPY TIMBER ALTERNATIVES INC	A-319	refund of damage deposit	300.00	0.00	300.00	44667 01/08/18
100198	CARGILL, INCORPORATED	2903796823	salt	1503.41	0.00	1503.41	44668 01/08/18
100198	CARGILL, INCORPORATED	2903803220	salt	1461.51	0.00	1461.51	44668 01/08/18
100198	CARGILL, INCORPORATED	2903806935	salt	1543.24	0.00	1543.24	44668 01/08/18
100198	CARGILL, INCORPORATED	2903813643	salt	1530.19	0.00	1530.19	44668 01/08/18
100198	CARGILL, INCORPORATED	2903816776	salt	1518.51	0.00	1518.51	44668 01/08/18
100198	CARGILL, INCORPORATED	2903821937	salt	1526.76	0.00	1526.76	44668 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	122717D	diesel fuel	1433.25	0.00	1433.25	44669 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	122717H	heating fuel/HWY garages	1245.60	0.00	1245.60	44669 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	397810	diesel fuel	1269.00	0.00	1269.00	44669 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	398228	heating fuel @ Town Hall	273.20	0.00	273.20	44669 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	398600	diesel fuel	539.00	0.00	539.00	44669 01/08/18
301503	CHAMPLAIN VALLEY PLUMBING	398607	gasoline	534.34	0.00	534.34	44669 01/08/18
301043	CIVES CORPORATION, DBA	4477824	pins	24.69	0.00	24.69	44670 01/08/18
301043	CIVES CORPORATION, DBA	4478079	pins	83.68	0.00	83.68	44670 01/08/18
301043	CIVES CORPORATION, DBA	4478096	elements	78.02	0.00	78.02	44670 01/08/18
310097	COMCAST	WW 12/21/17	WW JAN TELEPHONE	172.28	0.00	172.28	44671 01/08/18
330426	CVC PAGING	158-16883	DEC PAGERS	23.90	0.00	23.90	44672 01/08/18
300357	DEAN, RAY	010418	referee through 1/6/18	35.00	0.00	35.00	44673 01/08/18
100494	ENDYNE INC	251938	testing	46.00	0.00	46.00	44674 01/08/18
101011	FOLEY DISTRIBUTING, INC	282011	tissue	105.38	0.00	105.38	44675 01/08/18
100925	FOLEY SERVICES INC	1134583	uniforms	39.55	0.00	39.55	44676 01/08/18
100925	FOLEY SERVICES INC	1135996	uniforms	21.00	0.00	21.00	44676 01/08/18
100925	FOLEY SERVICES INC	1135998	uniforms	39.55	0.00	39.55	44676 01/08/18
100925	FOLEY SERVICES INC	1137399	uniforms	21.00	0.00	21.00	44676 01/08/18
100925	FOLEY SERVICES INC	1137400	uniforms	39.55	0.00	39.55	44676 01/08/18
310426	FYLES BROS., INC.	109463	propane/WW supply garage	135.70	0.00	135.70	44677 01/08/18
310426	FYLES BROS., INC.	109464	propane/WW small garage	105.47	0.00	105.47	44677 01/08/18
310426	FYLES BROS., INC.	109465	propane/WW main garage	137.28	0.00	137.28	44677 01/08/18
310426	FYLES BROS., INC.	111085	propane/WW gen & heat	369.86	0.00	369.86	44677 01/08/18
310426	FYLES BROS., INC.	116455	propane/WW Chem Building	89.10	0.00	89.10	44677 01/08/18

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01:06 pm

TOWN OF BRANDON Accounts Payable
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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310426	FYLES BROS., INC.	121151	propane @ Town Office	150.08	0.00	150.08	44677 01/08/18
310426	FYLES BROS., INC.	121185	propane @ Police Station	191.66	0.00	191.66	44677 01/08/18
300974	GRAPH-X INCORPORATED	3887	oaps	171.00	0.00	171.00	44678 01/08/18
100725	GREEN MOUNTAIN GARAGE	113893	filters	180.51	0.00	180.51	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114037	guide kit for plow	12.51	0.00	12.51	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114151	taillight bulb	0.95	0.00	0.95	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114229	wiper blades, tarp	45.28	0.00	45.28	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114286	wiper blades	12.98	0.00	12.98	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114374	trailer ball	13.04	0.00	13.04	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114519	hose, hose ends, capsule	42.25	0.00	42.25	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114528	cap screws, nuts	27.55	0.00	27.55	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114538	hose, hose ends	35.89	0.00	35.89	44679 01/08/18
100725	GREEN MOUNTAIN GARAGE	114637	spark plugs	3.49	0.00	3.49	44679 01/08/18
310548	JEFFREY R. BRADLEY CPA, P.C.	DEC 20 2017	AUDIT 6-30-17	12950.00	0.00	12950.00	44680 01/08/18
310294	KENT, STACY	010418	referee through 1/6/18	70.00	0.00	70.00	44681 01/08/18
310566	LUFKIN, MICHAEL	010418	referee through 1/6/18	70.00	0.00	70.00	44682 01/08/18
100588	MARKOWSKI EXCAVATING, INC.	V-19317	tree debris disposal	75.00	0.00	75.00	44683 01/08/18
300812	MATHIS, WILL	1	lighting and design	350.00	0.00	350.00	44684 01/08/18
310796	NATIONAL BUSINESS LEASING	57346134	lease: 12/1/17 - 12/31/1	102.00	0.00	102.00	44685 01/08/18
310795	NATIONAL BUSINESS TECHNOLOGIES	IN218749	serv contract - printers	38.59	0.00	38.59	44686 01/08/18
310795	NATIONAL BUSINESS TECHNOLOGIES	IN218750	serv contract - copiers	70.63	0.00	70.63	44686 01/08/18
100788	NEW ENGLAND MUNICIPAL RESOURCE	40441	2017 TAX FORMS	94.85	0.00	94.85	44687 01/08/18
100788	NEW ENGLAND MUNICIPAL RESOURCE	40770	JAN ASSESSMENT	1416.66	0.00	1416.66	44687 01/08/18
310701	PEAK ELECTRIC MOTOR AND PUMP S	30776	installation of gearbox	480.00	0.00	480.00	44688 01/08/18
100900	PERKINS, BRENT	1016	SEWER OVER PAYMENT	182.90	0.00	182.90	44689 01/08/18
200179	ROOTX	50996	emulsifer	451.14	0.00	451.14	44690 01/08/18
100478	ROYAL GROUP, INC.	642840	alarm monitoring	265.00	0.00	265.00	44691 01/08/18
300375	RUTLAND CITY	20356SLUDG	processing of Nov sludge	4095.00	0.00	4095.00	44692 01/08/18
100984	SCHWAAB INC	B056873	UNCERTIFIED STAMP	36.75	0.00	36.75	44693 01/08/18
310397	SOUTHWORTH-MILTON, INC.	INV1148432	filters for loader	226.51	0.00	226.51	44694 01/08/18
310429	STITZEL, PAGE & FLETCHER, P.C.	24170	PACIF matter	650.75	0.00	650.75	44695 01/08/18
100729	TREASURY OPERATIONS DIVISION,T	JAN 2018	MARRIAGES OCT-DEC	300.00	0.00	300.00	44696 01/08/18
330348	VERIZON WIRELESS	9798098849	DEC CELL PHONES	241.15	0.00	241.15	44697 01/08/18
300581	VERMONT OFFENDER WORK PROGRAMS	SS2575	"no parking" signs	74.52	0.00	74.52	44698 01/08/18
100317	VERMONT STATE TREASURER-DOG LI	JAN 2018	LICENSES SEP -DEC	45.00	0.00	45.00	44699 01/08/18
100648	VTOMA	2018	annual membership-2018	85.00	0.00	85.00	44700 01/08/18
310046	W.B. MASON CO INC	I51013611	paper, toner, pens	270.39	0.00	270.39	44701 01/08/18
310690	WOOD, CHRISTOPHER L.	010418	referee through 1/6/18	105.00	0.00	105.00	44702 01/08/18

01/05/2018

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TOWN OF BRANDON Accounts Payable

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All Invoices For Check Acct 01(10 General Fund) 01/08/18 To 01/08/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			51,708.23	0.00	51,708.23		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****51,708.23
Let this be your order for the payments of these amounts.

12/22/17

11:08 am

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 62979 Current Prior Next FY Invoices

All Invoices For Check Acct 99(10 General Fund) 01/08/18 To 01/08/18

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Jacolyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	APP #12	Seg 6 App # 12	178060.27	0.00	178060.27	44650 12/22/17
100456	DUBOIS & KING INC	1217203	CI progress rpt # 14	52556.02	0.00	52556.02	44651 12/22/17
Report Total			230,616.29	0.00	230,616.29		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***230,616.29
Let this be your order for the payments of these amounts.



89 Main Street, Suite 4
Montpelier, Vermont 05602
800-649-7915
info@vlct.org

Capitol Plaza Hotel and
Conference Center

(800) 274-5252

Directions:
www.capitolplaza.com

2018 Town Meeting Tune-Up

Capitol Plaza, Montpelier
Wednesday, February 7, 2018

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David Atherton
Town Manager
Brandon
49 Center St
Brandon VT 05733-1105

Annual Town Meeting Tune-Up – February 7, 2018 Capitol Plaza, Montpelier

This year, our annual workshop will feature a mock town meeting session led by Ed Chase, long-time Westford Town Moderator and parliamentary procedure expert. He will provide an overview based on his comprehensive guide to moderating a town meeting. Moderators, selectboard members, town clerks, town managers and administrators, and all local officials who are interested in learning how to run town meeting are encouraged to attend. Content is designed for both new moderators and seasoned veterans. We will *not* have copies of *Robert's Rules of Order* available for purchase, so check with your local bookstore or major online retailer to purchase this resource.

WORKSHOP SESSIONS

- **Ruling the Unruly Parts I and II: Moderators Guide to Town Meeting Step by Step**
Edward Chase, Moderator Town of Westford, Vt.
- **Mock Town Meeting**
Edward Chase, Moderator, Town of Westford, Vt.
- **Roundtable: Best Practices and Lessons Learned**
Edward Chase, Moderator, Town of Westford
Susan Clark, former Moderator, Town of Middlesex
Representative, Vt. Secretary of State's Office

REGISTRATION INFORMATION

VLCT PACIF Members	\$60.00
VLCT Members	\$90.00

To register online and review the event agenda, visit www.vlct.org/eventscalendar.

Please include an additional \$10.00 per person if you register after the deadline. Refunds are available up to the registration deadline date.

Questions? Contact VLCT at 800-649-7915 or email info@vlct.org.

REGISTRATION BEGINS AT 8:30 A.M. THE WORKSHOP ENDS AT 3:30 P.M. (light breakfast and lunch included)