

Brandon Select Board Meeting
March 26, 2018
7:00 p.m.

The Brandon Select Board will meet Monday, March 26, 2018 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - March 12, 2018
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Comments for Items not on the Agenda
- 6) Consider Tax Stabilization for Briggs
- 7) Consider Request from BAG to Install 4 Quilt Boards on Their Building at 7 Center Street
- 8) Approve Sale of Real Estate
 - a) Tax Map 06-01-52
 - b) Tax Maps 10-01-33 and 10-01-34
- 9) Approve Audit
- 10) Adopt Local Emergency Operations Plan
 - a) Town of Brandon Emergency Management Ordinance
- 11) Fiscal
 - a) Warrant - March 26, 2018 - \$41,231.59
 - b) Route 7 Construction Warrant - March 26, 2018 - \$31,876.15
- 12) Adjournment

Brandon Select Board Meeting March 12, 2018

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Devon Fuller, Doug Bailey, Seth Hopkins, Tracy Wyman, Brian Coolidge

Others In Attendance: Dave Atherton, Bernie Carr, Richard Baker, Bob Clark, Dick Kirby, Lee Kahrs, Chris Brickell, Jeff Stewart, Barbara White, Tom White, Frank Spezzano, Ettie Spezzano, Natalie Steen, Sam Julian, Stephanie Jerome, Eric Millard, Kim Faber

1. Call to order

The meeting was called to order by Seth Hopkins at 7:00PM.

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda as amended. **The motion passed unanimously.**

Following Item 10, addition of item to consider purchase and sales agreement and 1061 notice for 27 Walnut Street

2. Election of Select Board Officers

a) Election of Chair

b) Election of Vice-Chair

c) Election of Clerk

Motion by Devon Fuller/Brian Coolidge to appoint Seth Hopkins as the Chairperson of the Brandon Select Board.

Motion by Brian Coolidge/Tracy Wyman to appoint Doug Bailey as the Vice-Chair of the Brandon Select Board.

Motion by Tracy Wyman/Brian Coolidge to appoint Devon Fuller as the Clerk of the Brandon Select Board.

Motion by Devon Fuller/Tracy Wyman to close the nominations. **The motion passed unanimously.**

Motion by Brian Coolidge/Tracy Wyman to request Devon Fuller - Clerk to cast one ballot for the above nominations. **The motion passed unanimously.**

3. Designation of Select Board as Other Statutory Bodies

- a) *Board of Liquor Control (Title 7, Section 166)*
- b) *Board of Health, (Title 18, Section 604)*
- c) *Board of Sewer Commissioners*
 A/K/A: Board of Sewage System Commissioners (Title 24, Section 3506)
 Board of Sewage Disposal Commissioners (Title 24, Section 3614)
- d) *Housing Board of Review (Title 24, Section 5005)*

Motion by Tracy Wyman/Devon Fuller to designate the Select Board as other statutory bodies as noted above. **The motion passed unanimously.**

4. Establish Meeting Schedule, Time and Location

- a) *Second and Fourth Mondays*
- b) *7:00PM*
- c) *Brandon Town Hall*

Motion by Doug Bailey/Tracy Wyman to maintain the current meeting schedule of every 2nd and 4th Mondays of the month for the Brandon Select Board meetings beginning at 7:00PM in the Brandon Town Hall. **The motion passed unanimously.**

5. Adopt Meeting Rules and Procedures

- a) *Robert's Rules of Order for Small Boards*

Motion by Devon Fuller/Brian Coolidge to utilize Robert's Rules of Order modified for Small Boards as the operational preference for the Brandon Select Board meetings. **The motion passed unanimously.**

6. Designate Official Newspaper

- a) *Official – The Reporter*
- b) *Alternate – The Rutland Herald*

Motion by Doug Bailey/Tracy Wyman to appoint The Reporter as the designated official newspaper and to appoint the Rutland Daily Herald as the alternate newspaper. **The motion passed unanimously.**

7. Approval of Minutes

- a) *Approval of Minutes – February 21, 2018 - Select Board Meeting for Union Contract Negotiations*
- b) *Approval of Minutes – February 26, 2018 - Select Board Meeting*

Motion by Tracy Wyman/Brian Coolidge to approve the Select Board minutes as noted above. **The motion passed unanimously.**

8. Town Manager's Report

Dave Atherton noted it was good to see everything pass during voting. Mr. Atherton reported the utility work continues for Segment 6 and the bi-weekly meeting is scheduled for March 14th. There will be another public forum scheduled before the project gets up and running again. Alpine Construction will be in Town on March 23rd to review the underneath of Bridge 114. The Town will meet with Alpine Construction to review the timeline. The Town has signed an agreement with Federal Lands and the U.S. Forest Service for the Churchill Road Bridge. The Town has also been able to include in the project the small bridge further North on Churchill Road. The project will include the replacement of the wood structure with a concrete culvert, as a result of the additional funding received. VTrans has reviewed the plans for the Union Street Sidewalk project and has made more revisions to the plans. The DuBois & King engineers are currently addressing the revisions. The delinquent tax status is as follows: property taxes of \$135,104.28 of which \$105,754.32 is in payment plans or bankruptcy and sewer is at \$139,120.78 that includes the current billing. There was a large sewer break on Mill Lane that discharged some sewer into the Neshobe River. The break had been contained and repaired within 24 hours. Mr. Atherton noted it made national news. Devon Fuller questioned if the Union Street sidewalk was scheduled for this construction season. Mr. Atherton reported it has not gone out to bid yet, but will likely be done this season. Doug Bailey requested an updated version of the Project Tracker be provided to the Select Board at the next meeting and suggested a quarterly update be provided. Mr. Atherton reported the Project Tracker is updated as needed and is posted on the Town's website. Mr. Atherton questioned if the document is needed on the website due to the discussions that are held during the Select Board meetings. Mr. Bailey suggested it might not need to be on the webpage, but would like the Select Board to have a quarterly update. Devon Fuller suggested Park Street be included in the report. Mr. Atherton advised the report has been updated and completed projects have been removed. Mr. Bailey noted the report provides the percentile of completion and the funds that are needed and is a little more advanced than the discussions during the meetings. Mr. Atherton will provide an updated Project Tracker to the Board for discussion at the next meeting.

9. Comments for Items Not on the Agenda

Devon Fuller reported the clock on the Congregational Church is in need of repair. Dave Atherton will contact the clock repairperson.

10. Park Street Bond Approval

Dave Atherton advised this is a bond for preliminary engineering for \$9,650.00 and the Select Board will see a few more of these requests going forward for this project. This is related to work that has already been approved and is in conjunction with the bond that was approved. Mr. Atherton noted it is the intent to have one bond at the end, if one is required.

Motion by Devon Fuller/Tracy Wyman to approve the Park Street bond for an amount not to exceed \$9,650.00 with 0% interest, 0% administration fees and forgiveness at the end. **The motion passed unanimously.**

11. 27 Walnut Street

Dave Atherton reported there has been an offer made on the burned out house on 27 Walnut Street. It is the same purchase price offer the Board accepted on the River Street property that was sold last year and the agreement would have similar language regarding clean up within a year. Mr. Atherton noted it is a good way to get the property back on the tax roll and start collecting taxes on it. The offer came in today and Mr. Atherton had a purchase and sales agreement for the Board's consideration. A notice will be posted for 30 days. Mr. Atherton believed this is the best the Town can get for this property and advised if the Town were to clean up the property to put up for sale, it would cost between \$8,000.00 and \$10,000.00. Devon Fuller questioned if the property had to be advertised for other potential interested parties. Mr. Atherton reported a notice would be posted for 30 days that will provide other interested parties the opportunity to come forth with an offer.

Motion by Tracy Wyman/Devon Fuller to approve the purchase and sales agreement in the amount of \$2,000.00 for 27 Walnut Street. **The motion passed unanimously.**

11. Conti Solar Presentation

A presentation was provided by Eric Millard, VP of Development for Conti Solar (See Attached), a solar development, engineering and construction company based in Edison, NJ. They are focused in the Northeast and are part of a larger group that does infrastructure projects. In terms of solar, they are focused on taking projects from infancy to the permitting approval process, design and construction. Conti is trying to support the State's renewable energy standards that have a goal of 55% this year and up to 75% in 2032. Conti is involved in the State's SPEED program for midscale project development. The Brandon proposed Brandon project is 2.2-megawatts, which is a small-scale project. The project is a racking system that are usually kept 2 to 3 feet from the ground. The top of the rack would be 9 feet from the ground and would be galvanized steel that will be very sturdy. The project will also include a pad-mounted inverter. The location of the project would be at the intersection of Park Street and Country Club Road. It is expected there will be a setback to be respectful of people's view. The property is mostly farmland and is a good parcel for solar as it gets full access to the sun. As many panels as possible will be on the western side of the parcel as it has minimal view shed, but the project will require use of a little of the eastern side. The entrance is at the northeast corner of the site where it will be tied into the grid. There are a number of trees and hedges that are proposed to minimize the view shed. Devon Fuller stated the Town Plan talks about using indigenous foliage and the proposed ones are not. It was noted the trees would be willows that would be in the 12 – 15 foot range. The trees are grown in Fairfield Vermont and they specialize in those types of trees. They are often used as snow fences along I87. A maintenance plan for the trees and foliage will be in place for the first couple of years. A species was chosen that will grow quickly and will last. The condition of the area was considered, due to the wetlands and arborvitaes would not look natural. The remainder of the foliage is native to Vermont. According to the State, they are not invasive species. The red oak is negotiable as far as location, with the purpose being to break up the visual aspect and take the line of sight down the road. The long-term benefit will be a very good row of street trees. Smaller trees could be planted that would have less transplant shock as larger trees will have more liabilities in terms of transplant success. Doug Bailey questioned if the remainder

of the property would remain a cornfield and was confirmed that it would. Dick Kirby questioned how this works with the power company. Mr. Millard advised the project is done in conjunction with the utilities with a contract in place with the State to sell power to the utilities. The work is done through Interconnection and they have worked with GMP to assure there will be no major issues. Mr. Hopkins noted he is an officer in the organization that abuts the property to the south and asked what percentage of panels are in the western area and it was noted it would be 70%. The construction timeline is a few months at most and after that, there would be very little traffic. There will be preventative maintenance about 4 times per year. From the mobilization to completion will be about 3 to 4 months. Tom White asked for clarification of a dark spot on the map and it was advised that would be the inverter. The lines would connect along the access road and would run along existing poles. Stephane Jerome advised the Town Plan has two caveats; the Town does not want projects to take up agricultural lands or be visible from the roads. It was questioned why there are no trees from the Masonic Temple and the Forte property as they are viewing the project and it was noted there will be a willow hedge. Ms. Jerome questioned if the project would be viable without the field bordering Country Club Road and it was noted that it would not be viable. Bob Clark met with the company and noted that more screening was added, however, his property is on the hill near the corner and they would have constant view of the project and would be impacted visually. He also noted there are bicyclists, tourists and walkers that will have their experience affected. Mr. Clark stated this area is more like a residential area than an industrial area and this is too large of a project for this type of area and he hopes it is not approved. Mr. Millard advised this project would power about 500 homes or 25% of Brandon and will create 40 – 50 jobs during construction. It will generate tax revenue for the Town of \$8,800.00 in annual school taxes and \$160,000.00 in municipal taxes over the 25-year project life. The tax revenue is based on the production and revenue of the system and is the State's standard operating procedure. The underlying real estate property is not included in the calculation. The addition of the project raises the value of the property and the production of electricity. Mr. Millard noted the State has different ways of calculating to normalize projects throughout the state. Ettie Spezzano stated it does not sound like enough money when changing the Town and she does not feel it is not worth it.

Mr. Millard advised Conti is going through archeological and environmental due diligence. They are also working heavily on aesthetics and have reviewed final results from GMP and are working on an agreement with them. Conti Solar has initiated the 45-day notice for the Certificate of Public Good process and will be submitting the petition in early April. They will continue work on the studies and engaging with the residents as best they can. Bernie Carr questioned how sites are determined. Mr. Millard advised the properties have to be flat, close to an electrical structure and environmentally acceptable. There also has to be landowners who are interested in developing solar. It is a long process and there is less than a 10% rate of properties that are suitable. The transmission lines have to be suitable for the property. Barbara White asked what will happen with the project after 25 years and whether it will be turned back to farmland. Mr. Millard advised when the project is completed; the company would remove the panels. The State requires a decommission bond be in place prior to permitting the project. Devon Fuller asked how they are insured and it was noted Conti would have insurance on the loan, similar to purchasing a house, as the bank has requirements for liability insurance. Doug Bailey stated the land behind the Masonic Temple would be much more agreeable if it is in the two sets of tree lines. Mr. Millard advised they researched the different scenarios and it is not possible to

downsize the project to optimize the system. They have moved as much to the northwest portion as possible. Dick Kirby asked what the attraction for Vermont is for solar, as he prefers to see open fields rather than fields of panels. Mr. Millard advised the State has determined they want to promote renewable energy such as solar projects, but there could also be wind turbines, hydro that has many environmental issues or nuclear. Mr. Fuller asked what other states are driving renewable and it was noted those states include Massachusetts, Rhode Island, New York, New Jersey and Maryland. Conti also works in Ohio, Minnesota, California, Georgia and Florida. Mr. Carr asked why solar fields are decommissioned and Mr. Millard advised that efficiency degrades after several years and it would cost more to maintain them. It is hard to predict what is going to happen with energy prices and in the future, there may be interest in redoing projects. Mr. Bailey noted Vermont has become a tourist-type state. The Board has been presented with numerous projects, but most have a location that is not as viewable. Mr. Bailey is not against solar panels, but Park Street is one of the major tourist areas in the Town. He likes landowners to do what they want with their land, but he does not like to see panels all over the place. Kim Faber stated there is a small solar project behind Olivia's Croutons that she is not opposed to. Ms. Faber purchased near the field that is being proposed because she feels like she is near the country and does not like that the fields will be filled with solar panels. She wished they could find a place that would be more hidden. Dave Atherton asked who is buying the power and Mr. Millard advised the State is buying the power and is the flow-thru entity. Mr. Fuller thought solar is a great way to go and likes that the State is pushing it, and he likes the screening of the project. He does see a problem as the Town Plan indicates not using viable agricultural fields and projects not being near greenways. Park Street Extension also has the ability to be a developable area and is an area that is heavily biked and walked and he wished they could find another spot. Mr. Millard advised Conti has tried to find another site and this particular parcel was for sale. Tracy Wyman liked the screening, but would like to see the oak trees out of the Town's right of way so that when they do crown, they do not affect the right of way. Frank Spezzano also supports solar power, but the area chosen is not the best due to aesthetics. His problem is what advantage Brandon will get, as he did not think the tax revenue is enough and felt there are other areas that would be available with less disruption. Dave Atherton asked if there have been studies on the effects of the housing market when there is a solar project in the area. Mr. Millard stated there have been a number of studies done that he could provide to Mr. Atherton. Mr. Atherton noted panels placed in open spaces must have a negative effect on properties that no longer have a scenic view. Mr. Millard stated there are conflicting studies and there are many factors that go into it. Bernie Carr stated there are many undeveloped lands in Vermont and questioned what attracted the company to this site. Mr. Millard advised Conti monitors real estate and reviews maps to determine regions that have a grid. Many things need to align to make a project work. Sam Julian advised for this project size, one needs to be close to a substation. The company often finds that the projects need to be close to populated areas because of the robust utility grids and it is better from a grid standpoint to be closer to the load. Mrs. Spezzano stated she moved from NJ to not look at these and hoped that they find another location. Stephanie Jerome stated the Planning Commission thought it is taking up agricultural land and has a view from the road that concerns residents. Mr. Millard stated the types of projects are usually on agricultural land and this project is not setting a precedent. Ms. Jerome noted there have not been any projects that she is aware of that use agricultural land in the area and the Town has done a good job of being a supporter of solar, but keeping it hidden so that there is no aesthetic damage. This one project is out of the norm. Natalie Steen advised that she is a

Brandon resident and has been working with Conti on this project and noted the aesthetic impact will be reviewed with the Quechee test. Ms. Steen has seen many solar projects and it is more common than not in Vermont. She stated there are projects that have effects on many homes and Conti hired people from the area to assist with aesthetics. Ms. Steen advised the Quechee test is an objective analysis in looking at different parameters and criteria and they have been doing these projects for decades.

Motion by Devon Fuller/ Doug Bailey that the Select Board, Town of Brandon and Planning Commission request party status as this project moves forward.

Seth Hopkins stated the 45-day notice has been filed, but the request for party status is usually done when the petition is filed.

Devon Fuller and Doug Bailey rescinded their motion. Mr. Fuller requested the Town Manager remind the Select Board and Planning Commission when the 45-day notice has been exhausted to apply for party status.

Lee Kahrs asked if the project requires local DRB permitting and it was noted that it does not. Seth Hopkins stated for solar sitings, the towns receive deference when solar is included in a town plan. Stephane Jerome advised the Planning Commission is working on an enhanced Energy Plan, but there is solar siting language in the current Plan. Richard Baker asked if the project is eligible for renewable energy credits. Mr. Millard stated the credits will be sold to utilities in Vermont.

12. Davenport Solar Discussion

Dave Atherton reported a letter was received from a concerned property owner regarding Davenport Solar's liability in the event of a flood. Mr. Atherton spoke with the landowner who brought up some good points should the area flood and the potential for the solar panels to flow down Otter Creek. Seth Hopkins noted from the solar presentation this evening, it appears that the companies carry liability insurance. Mr. Atherton and Mr. Moore will research Davenport Solar's liability coverage for this project, as the Town is not involved in the project.

13. Appointments

- a) Tree Warden – Wayne Kingsley*
- b) Fence Viewers - Cindy Bell, John Reynolds and Todd Nielson*
- c) Green-up day Coordinator – Jim Leary*
- d) Inspector of Lumber, Shingles and Wood – John Reynolds*
- e) Weigher of Coal – Lou Faivre and Olya Hopkins*
- f) BLSG Insect Control District Representative – Wayne Rausenberger*
- g) Budget Committee - Jan Coolidge, Anthony Peduto and Doug Sawyer*
- h) Rutland County Solid Waste District Representative – Gabe McGuigan*

Motion by Devon Fuller/Tracy Wyman to approve the appointments noted above. **The motion passed unanimously.**

Seth Hopkins noted that Olya Hopkins is his spouse. Mr. Hopkins thanked Carol Bertrand for her participation on the Budget Committee and noted the Budget Committee would now be a committee of three. Devon Fuller noted his preference for odd numbered boards, but would not be adverse to someone joining the Committee, if they are interested in participating. Mr. Hopkins advised another Representative and Alternate for the BLSG Committee and an Alternate for the Solid Waste District is needed. Anyone interested in serving in one of those positions were encouraged to contact the Town Manager.

14. Fiscal

a) General Fund Warrant – March 12, 2018 - \$110,070.20

Motion by Doug Bailey/Devon Fuller to approve the warrants of March 12, 2018 in the amount of \$110,070.20. **The motion passed unanimously.**

b) Route 7 Construction Warrant – March 12, 2018 - \$65,297.16

Motion by Devon Fuller/Doug Bailey to approve the Route 7 Construction warrant in the amount of \$65,297.16. **The motion passed unanimously.**

Brian Coolidge questioned the large figure for this warrant. Dave Atherton reported there is still engineering work and utility work taking place. Mr. Atherton advised one of the design changes is due to the ongoing issues with Kennedy Park sewer and in lieu of current events; the line will be going across Route 7 to Green Park.

17. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:40PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for weeks of March 12 and March 19, 2018

Segment 6:

Current-The contractor has conducted initial mobilization of equipment. Construction has been initiated in preparation of the installation of Stormwater Treatment Structure No. 3 which is located just South of the US Post Office parking area.

Upcoming-Within the upcoming two weeks it is anticipated to restart improvements to Segment 'B', (Central Park), area which is to include sewer, water, underground electrical, and stormwater drainage. Additionally, survey control will be placed within Segments E and F, (approximately from Crescent Park North to project end). Additional Crews will be added to the site.

Bridge 114:

A pre-construction meeting will be held on March 27.

Churchill Road Bridge:

We are tentatively planning on posting the advertisement to bid by the end of the month.

Other Happenings:

Attended the Rutland Regional Planning Commission (RRPC) meeting on the 20th for the Conti Solar presentation/discussion.

Updated the Local Emergency Operations Plan.

Delinquent Tax Status: The current amount of taxes sent to the attorney for tax sale is \$60,405.70 and the sewer amount for tax sale is \$41,330.27

Other Items will be covered in the agenda.

ZONING ADMINISTRATOR REPORT/SB

MARCH 23, 2018

Zoning

Applications for several permits and projects have been received and issued. These include a permit for a house, removal of two mobile homes with one to be replaced, a home occupation, interior renovations to with an increase to number of bedrooms and permits for signage.

The DRB held a hearing on February 28th for the development of the Smith Block. The project, which included fourteen residential units and the 26' x 20' addition for a stair tower and elevator, was approved with conditions. (Regarding parking.)

The DRB will meet again on March 28th, 7:00 PM, at the Town Hall Meeting room to consider the conditional use approval of two mobile homes in established mobile home parks. One of the mobile homes to be replaced will be located in a Special Flood and Fluvial Erosion Hazard Areas. As stated previously, Section 104(b) (4) of the BLUO allows for replacement mobile homes in a mobile home park without a permit if it is the same size and has the same number of bedrooms as the one removed. Both of the mobile homes will be larger than the ones removed.

I have received information requests for a number of possible future projects including a subdivision on Steinberg Road, a brewery in the Village and development of a day camp and camping area on Duval Road.

Planning Commission

The Planning Commission will be meeting again on April 2nd and will be discussing amendments to the Land Use map, further discuss signage and review future regulations for energy plan changes including solar. (A Planning Commission meeting was not planned for March.)

The PC will revisit Section 407, regarding signage, and finalize changes to the draft. I noted that a number of Feather Banners are now being used around Town. The BLUO does not specifically describe this type of sign but I will bring this to the PC's attention at the next meeting. I am currently reviewing these as special event banners.

Rental

As stated in my February report the yearly compliance statements are still being submitted and an increase of the number of inspections along with them. The revenue line for submittal of the yearly fees now shows \$6,350. (\$625 received for the previous years requests.) The budgeted revenues expected is \$10,000.

Elaine Smith

From: David Atherton [datherton@townofbrandon.com]
Sent: Friday, March 16, 2018 10:51 AM
To: 'Elaine Smith'
Subject: FW: agenda item for 3/26
Attachments: BAG quilt display.compressed.pdf; Untitled attachment 00102.txt

Elaine,

Can you add this to the next SB agenda.

-----Original Message-----

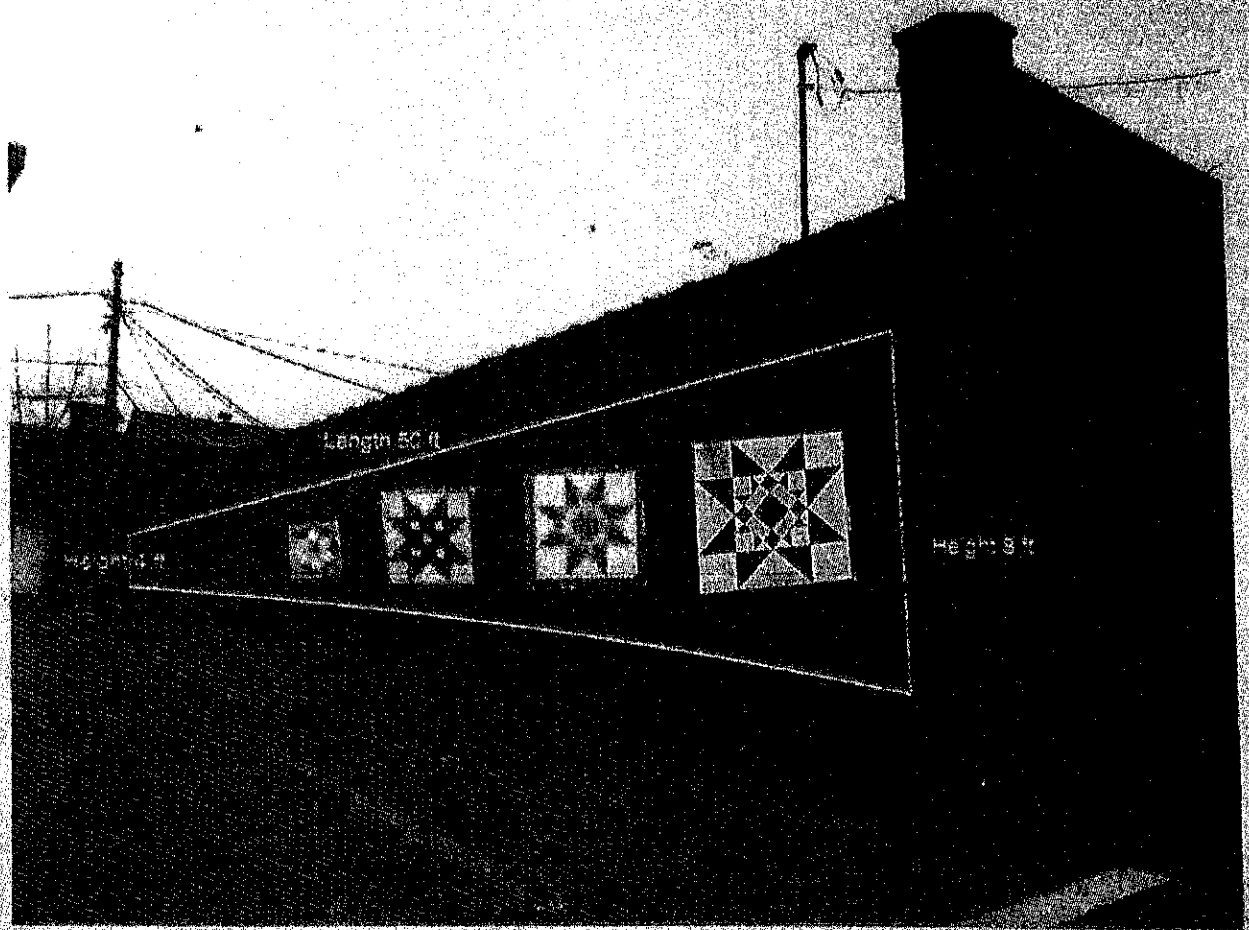
From: Seth M. Hopkins [mailto:shopkins@townofbrandon.com]
Sent: Friday, March 16, 2018 10:08 AM
To: David Atherton <datherton@townofbrandon.com>
Cc: Doug Bailey <d Bailey@townofbrandon.com>; Devon Fuller <d fuller@townofbrandon.com>; BRIAN COOLIDGE <b coolidge@townofbrandon.com>; Tracy Wyman <t wyman@townofbrandon.com>
Subject: agenda item for 3/26

Hello, Mr Atherton and Selectmen,

Jeff Stewart just stopped by my house and chatted with me about the Brandon Artists' Guild desire to affix 4 quilt boards 4' x 4' each along their building wall facing the Cafe Provence alley. No words at all (so they're not signs), just art. He says the State has said OK, they are not billboards. They consulted Anna Scheck and she was not opposed but thought the BAG should go to the selectboard with their proposal. I'm not actually sure why we would have any role. Attached as PDF is a scan of the document Jeff shared with approximate visual impact.

So, I request an agenda item at our 3/26 meeting to discuss their request: Consider request from BAG to install 4 quilt boards on their building at 7 Center St.

Thank you,
Seth Hopkins



4 QUILT BOARDS 4' x 4'
IN PERSPECTIVE - THEY WOULD LOOK
LIKE THIS

BRANDON ARTISTS GUILD - NORTH WALL

EMERGENCY MANAGEMENT ORDINANCE

Section (A).	Short Title.	2
Section (B).	Intent and Purpose.	2
Section (C).	Definitions.	2
Section (D).	Organization and Appointments.	4
Section (E).	Emergency Powers and Duties.	4
Section (F).	Joint Emergency Action Plan	7
Section (G).	Violation of Ordinance Regulations.	8
Section (H).	Penalty.	8
Section (I).	Severability.	8
Section (J).	Conflicting Ordinances, Orders, Rules and Regulations Suspended.	8
Section (K).	Effective Date.	9

EMERGENCY MANAGEMENT ORDINANCE

The Town of Brandon, Vermont ordains:

ARTICLE I - EMERGENCY MANAGEMENT

Section (A). Short Title.

This Ordinance shall be known and may be cited and referred to as the "Emergency Management Ordinance of the Town of Brandon, Vermont".

Section (B). Intent and Purpose.

- (1) It is the intent and purpose of this Ordinance to establish an office that will insure the complete and efficient utilization of all of the Town's facilities to combat disaster resulting from disasters as defined herein.
- (2) This Ordinance will not relieve any Town Department of the normal responsibilities or authority given to it in the Town Charter or by Town Ordinance, nor will it adversely affect the work of any volunteer agency organized for relief in disaster emergencies.

Section (C). Definitions.

- (1) The following definitions shall apply in the interpretation of this Article:
 - (a) "Emergency Management" in its broad meaning is to carry out the basic government functions of maintaining the public peace, health, and safety during an emergency. This shall include plans and preparations for protection from, and relief, recovery and rehabilitation from, the effects of an disaster as defined herein. It shall not, however, include any activity that is the primary responsibility of the military forces of the United States.
 - (b) "Disaster" includes but is not limited to actual or threatened enemy attack or act of terrorism, sabotage, extraordinary fire, flood, storm, epidemic, or other impending or actual calamity endangering or threatening to endanger health, life or property or constituted government.
 - (c) "Emergency Action Forces" shall mean the employees, equipment and facilities of all Town departments, boards, institutions and

EMERGENCY MANAGEMENT ORDINANCE

commissions; and, in addition, it shall include all volunteer personnel, equipment and facilities contributed by, or obtained from, volunteer persons or agencies.

(d) "Emergency Action Volunteer" shall mean any person duly registered, identified and appointed by the Emergency Management Coordinator and assigned to participate in the Joint Emergency Action Plan activity.

(e) "Joint Emergency Action Plan" (JEAP) shall refer to the document adopted by the Selectboard which standardizes and outlines the responsibilities of the various agencies in the Town of Brandon who are responsible for the care and protection of the lives and property of its citizens in the event of a natural disaster or other emergency situation within the Town of Brandon.

(f) "JEAP Committee" shall refer to a standing committee charged with the responsibility of reviewing the JEAP on a minimum of an annual basis. The committee shall consist of: the Fire Chief and his assistants, the Police Chief and the Police Sergeant, the Rescue Squad Captain, the Rescue Squad President, a representative of the dispatch service, the Town Manager, and the Emergency Management Coordinator.

(g) "Emergency Management Coordinator" shall mean the Coordinator of the Joint Emergency Action Plan, appointed as prescribed in the Ordinance.

(h) "Regulations" shall include plans, programs and other emergency procedures deemed essential to Emergency Management.

EMERGENCY MANAGEMENT ORDINANCE

Section (D). Organization and Appointments.

- (1) The Town Manager is hereby authorized and directed to utilize to the fullest extent the existing Town agencies in coordination with the Emergency Management Coordinator in activating the Joint Emergency Action Plan.
- (2) The Selectboard shall appoint an Emergency Management Coordinator, who shall be a person well versed and trained in planning operations involving the activities of many different agencies which will operate to protect the public health, safety, and welfare in the event of danger from enemy action or disaster as defined in this Ordinance.

Section (E). Emergency Powers and Duties.

- (1) If the Emergency Resources within the Town of Brandon have been exhausted in an emergency situation, a declaration of disaster shall be made by the Selectboard Chair. The Emergency Management Coordinator shall be responsible for making the determination that resources have been exhausted and recommending declaration of disaster to the Selectboard Chair.
- (2) During any period when disaster threatens or when the Town has been struck by disaster, within the definition of this Ordinance, the Emergency Management Coordinator in cooperation with the Town Manager, may promulgate such Town regulations as he deems necessary to protect life and property and preserve critical resources. Such regulations may include, but shall not be limited to, the following:
 - (a) Regulations prohibiting or restricting the movement of vehicles in order to facilitate the work of Emergency Management forces, or to facilitate the mass movement of persons from critical areas within or without the Town.

EMERGENCY MANAGEMENT ORDINANCE

(b) Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.

(c) Such other regulations necessary to preserve public peace, health, and safety.

(d) Regulations promulgated in accordance with the authority above will be given widespread circulation by proclamations published and uttered by newspaper and radio. These regulations will have the force of Ordinance when duly filed with the Town Clerk and violations will be subject to the penalties provided in Section H of this Ordinance.

(3) The Coordinator may require the Town Manager to employ the emergency services of any Town officer or employees. If regular Town forces are determined inadequate, the Coordinator may require the services of such other personnel as he can obtain that are available, including citizen volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities as are provided by state law, and Town ordinances for regular Town employees and other registered and identified Emergency Management and disaster workers and, upon demand, may receive appropriate compensation for their emergency employment.

(4) The Coordinator will be prepared to activate the Joint Emergency Action Plan herein referred to and to exercise the special duties of his office as specified in the duly adopted Joint Emergency Action Plan.

(5) The Coordinator, in cooperation with the JEAP Committee, shall be responsible for the planning, coordination, and operation of the Joint Emergency Action Plan. He shall maintain liaison with the State and Federal authorities and the authorities of other nearby political subdivisions as to ensure the most effective operation of the Joint Emergency Action Plan. His duties shall include, but not limited to, the following:

EMERGENCY MANAGEMENT ORDINANCE

- (a) Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the Town for Emergency Management purposes.
- (b) Development and coordination of plans for the immediate use of all the facilities, equipment, manpower and other resources of the Town for the purpose of minimizing or preventing damage to persons and property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety, and welfare.
- (c) Negotiating and concluding agreements with owners or persons in control of buildings or other property for the use of such buildings or other property for the emergency management purposes and designating suitable buildings as public shelters.
- (d) Through public information programs, educating the civilian population as to actions necessary and required for the protection of their persons and property in case of enemy attack, or disaster, as defined herein, either impending or present.
- (e) Conducting public practice alerts to ensure the efficient operation of the civil defense forces and to familiarize residents with civil defense regulations, procedures and operations.
- (f) Coordinating the activity of all other public and private agencies engaged in any emergency activity.
- (g) Assuming such authority and conducting such activity as the Selectboard may direct to promote and execute the Joint Emergency Action Plan.

EMERGENCY MANAGEMENT ORDINANCE

Section (F). Joint Emergency Action Plan

- (1) The Joint Emergency Action Plan shall be adopted and maintained by the Selectboard upon the recommendation the JEAP Committee. In the preparation of this Plan as it pertains to Town organization, it is the intent that the services, equipment, facilities, and personnel of all existing department and agencies shall be the duty of all municipal departments and agencies to perform the functions assigned by the Plan and to maintain their portion of the Plan in a current state of readiness at all times. The Joint Emergency Action Plan of Brandon shall be adopted as an adjunct to the District 2 (Rutland County) Hazardous Materials Response Plan. The Plan shall be considered supplementary to this Ordinance and have the effect of law whenever a disaster, as defined in this Ordinance, has been proclaimed.
- (2) The Coordinator shall prescribe in the Plan those positions within the disaster organization, in addition to his own, for which lines of succession are necessary.
- (3) Each service chief and department head assigned responsibility in the Plan shall be responsible for carrying out all duties and functions assigned therein. Duties will include the organization and training of assigned Town employees and volunteers.
- (4) Amendments to the Plan shall be submitted to the JEAP Committee. If approved, the Town Manager will submit the amendments to the Selectboard with his recommendations for their approval. Such amendments shall take effect 30 days from the date of Selectboard approval. In the event an amendment is pending at the time that a disaster is proclaimed under provisions of this Ordinance, the amendment will be considered approved immediately and will remain effective unless specifically revoked by the Selectboard.

EMERGENCY MANAGEMENT ORDINANCE

Section (G). Violation of Ordinance Regulations.

It shall be unlawful for any person to violate any of the provisions of this Ordinance or of the regulations or plans issued pursuant to the authority contained herein, or to willfully obstruct, hinder, or delay any person charged with duties appointed by the Emergency Management Coordinator as herein defined in the enforcement of the provisions of this Ordinance or any regulations or plan issued thereunder.

Section (H). Penalty.

Any person, firm, or corporation violating any provision of this Ordinance, or any rule or regulation promulgated thereunder, upon conviction thereof, shall be punished by a fine of not more than \$500 dollars, and costs of prosecution, or imprisonment for a period of not more than ninety (90) days, or both such fine and imprisonment in the discretion of the court as set forth in 20 VSA 24.

Section (I). Severability.

Should any provision of this Ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions, or of this Ordinance, as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and remain valid notwithstanding such declaration.

Section (J). Conflicting Ordinances, Orders, Rules and Regulations Suspended.

At all times when the orders, rules, and regulations made and promulgated pursuant to this Article shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations insofar as the inconsistent therewith.

EMERGENCY MANAGEMENT ORDINANCE

Section (K). Effective Date.

This Ordinance shall take effect on the 11th day of June 1993, in accordance with the provisions of 24 VSA 1972, signed this 12th day April, 1993.

Vermont Emergency Management Director Manual

TOWN OF BRANDON EMERGENCY MANAGEMENT ORDINANCE

The Selectmen of the City/Town of Brandon hereby ordain:

ARTICLE I - OFFICE OF EMERGENCY MANAGEMENT

Section 1. Short Title.

This Ordinance shall be known and may be cited and referred to as Emergency Management Ordinance of the Town of Brandon.

Section 2. Intent and Purpose.

- (1) It is the intent and purpose of this Ordinance to establish a local organization that will ensure the complete and efficient utilization of all the Town's facilities to combat attacks or other disasters as defined herein.
- (2) The Town of Brandon Office of Emergency Management will be the coordinating agency for all activity in connection with emergency management; it will be the instrument through which the Town Selectmen may exercise the authority and discharge the responsibilities vested in them in VSA Title 20, Part 1, Chapter 1, Section 6, and as amended in this Ordinance.

This Ordinance will not relieve any Town Department of the moral responsibilities or authority given to it in the Town Charter or by local Ordinance, nor will it adversely affect the work of any volunteer agency organized for relief in disaster emergencies.

Section 3. Definitions.

- (1) The following definitions shall apply in the interpretation of this Article:
 - (a) "Emergency Management" means the preparation for and carrying out of all emergency functions, other than the functions for which military forces or other federal agencies are primarily responsible, to prevent, minimize and repair injury and damage resulting from disasters caused by enemy attack, sabotage, or other hostile action or from flood, fire, storm, or other natural causes, or from radiological incidents or hazardous chemical or substance incidents and the preparation and planning designed to insure that this town is prepared to deal with such disaster or emergencies and includes civil defense activities.
 - (b) "Attacks" shall mean a direct or indirect assault against the Town of its environs, or of the nation, by the forces of a hostile nation or the agents thereof, including assault by bombing, radiological, chemical or biological warfare, or sabotage.
 - (c) "Disaster" includes natural and man-made disaster but is not limited to actual or threatened enemy attack, sabotage, extraordinary fire, flood, storm, epidemic or other impending or actual emergency or calamity endangering or threatening to endanger health, life or property or constituted government.
 - (d) "Emergency Management Forces" shall mean the employees, equipment and facilities of all Town departments, boards, institutions and commissions; in addition, it shall include all volunteer personnel, equipment and facilities contributed by, or obtained from, volunteer persons or agencies.
 - (e) "Volunteer" shall mean contributing a service, equipment or facilities to the emergency management organization without remuneration.

Vermont Emergency Management Director Manual

- (f) "Emergency Management Volunteer" shall mean any person duly registered, identified and appointed by the Town of Brandon, Local Emergency Management Director, appointed as prescribed in this Ordinance.
- (g) "Local Emergency Management Director (LEMD)" shall mean the Town Chairman of The Board of Selectmen or his or her designated alternate duly appointed in accordance with the Town Charter.
- (h) "Regulations" shall include plans, programs and other emergency procedures deemed essential to emergency management.

Section 4. Organization and Appointments.

- (1) The Town Selectmen are hereby authorized and directed to create an organization for emergency management utilizing to the fullest extent the existing agencies within this Town. The Town of Brandon shall declare [either Chairman of the Board of Selectmen or another duly appointed person], as the Local Emergency Management Director to oversee the organization, administration and operation of a local Office of Emergency Management.
- (2) The Organization shall consist of the following:
 - (a) An Office of Emergency Management within the executive department of the Town government and under the direction of the Town Selectmen. There shall be an executive head of the Office of Emergency Management, who shall be known as the Local Emergency Management Director and such assistants and other employees as are deemed necessary for the proper functioning of the organization.
 - (b) The employees, equipment and facilities of all Town departments, boards, institutions and commissions, will participate in the emergency management activity. Duties assigned to the Town department shall be the same or similar to the normal duties of the department.
 - (c) Volunteer persons and agencies offering service to, and accepted by, the Town.
- (3) The Local Emergency Management Director (Chairman of the Board of Selectmen or duly appointed person) shall be a person well versed and trained in planning operations involving the activities of many different agencies which will operate to protect the public health, safety and welfare in the event of danger from enemy action or disaster as defined in this Ordinance.
- (4) The Local Emergency Management Director shall designate and appoint a Coordinator and/or Deputy Directors (with consent of board of selectmen) to assume the emergency duties of the Director in the event of his/her absence or inability to act. (This designation to be compatible with the provisions of Town Charter. The intent being that at all times there be a Local Emergency Management Director in charge of the Town.)

Section 5. Emergency Powers and Duties.

- (1) The Chairman of the Board of Selectmen.
 - (a) The Emergency Management Director may exercise the emergency power and authority necessary to fulfill his general powers and duties as defined in the Town Charter. The judgment of the Local Emergency Management Director shall be the sole criteria necessary to invoke emergency powers provided in the Town Charter, the Ordinance Code and other appropriate authorities. The Town Selectmen may convene to perform its legislative and administrative powers as the situation demands, and shall receive reports, relative to emergency management

Vermont Emergency Management Director Manual

activities. Nothing in this Ordinance shall be construed as abridging or curtailing the powers or restrictions of the Town Selectmen as defined in the Town Charter.

- (b) During any period when disaster threatens or when the Town has been struck by disaster, within the definition of this Ordinance, The Town Chairman of the Board of Selectmen may promulgate such regulations as he/she deems necessary to protect life and property and preserve critical resources. Such regulations may include, but shall not be limited to, the following:
 - 1. Regulations prohibiting or restricting the movement of vehicles in order to facilitate the work of emergency management forces, or to facilitate the mass movement of persons from critical areas within or without the Town.
 - 2. Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.
 - 3. Such other regulations necessary to preserve public peace, health and safety.
 - 4. Regulations promulgated in accordance with the authority above will be given widespread circulation by proclamations published and uttered by newspaper and radio. These regulations will have the force of Ordinance when duly filed with the Town Clerk and violations will be subject to the penalties provided in the Town Charter.
- (c) The Local Emergency Management Director shall order emergency management forces to the aid of other communities when required in accordance with statutes of the state, and he/she may request the state, or a political sub-division of the state, to send aid to the Town of Brandon in case of disaster when conditions in the Town are beyond the control of the local emergency management forces.
- (d) Local Emergency Management Director may obtain vital supplies, equipment and other properties found lacking and needed for the protection of health, life and property of the people, and bind the Town for the fair value thereof.
- (e) Local Emergency Management Director may require emergency services of any Town officer or employees. If regular Town forces are determined inadequate, the Director may require the services of such other personnel as he can obtain that are available, including citizen volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities as provided by state law, The Town Charter, and Ordinances for regular Town employees and other registered and identified emergency management and disaster workers.
- (f) The Emergency Management Director will exercise his/her ordinary powers [either chairman of the Board of Selectmen or with consent of the Board of Selectmen] and all of the special powers conferred upon him/her by the Town Charter and the Ordinance Code of the Town of all powers conferred upon him/her by any statute, or any other lawful authority.

[Optional: Duties normally fall to the Local Emergency Management Director]

(2) Town Emergency Management Coordinator.

- (a) The Town Emergency Management Coordinator shall be responsible to the Local Emergency Management Director in regard to all phases of the emergency management activity. Under the supervision of the Director, he/she shall be responsible for the planning, coordination and operation of the emergency management activity in the Town. Under the supervision of the

Vermont Emergency Management Director Manual

Director, he/she shall maintain liaison with the state and federal authorities and the authorities of other nearby political sub-divisions as to ensure the most effective operation of the Emergency Management plan. His/Her duties shall include, but not be limited to, the following:

1. Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the Town for emergency management purposes.
2. Development and coordination of plans for the immediate use of all the facilities, equipment, manpower and other resources of the Town for the purpose of minimizing or preventing damage to persons and property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety and welfare.
3. Negotiating and concluding agreements with owners or persons in control of buildings or other property for the use of such building or other property for the emergency management purposes and designation suitable building as public shelters.
4. Through public informational programs, educating the civilian populations as to actions necessary and required for the protection of their persons and property in case of enemy attack, or disaster, as defined herein, either impending or present.
5. Conducting public exercises and practice alerts to ensure the efficient operation of the emergency management forces and to familiarize residents with emergency management regulations, procedures and operations.
6. Coordinating the activity of all other public and private agencies engaged in any emergency management activity.
7. Assuming such authority and conducting such activity as the Director may direct to promote and execute the emergency management plan.

Section 6. Violation of Regulations.

It shall be unlawful for any person to violate any of the provisions of this Ordinance or the Regulations of Plans issued pursuant to the authority contained herein, or to willfully obstruct, hinder or delay any member of the emergency management organization as herein defined in the enforcement of the provisions of this Ordinance or any Regulation or Plan issued thereafter.

Section 7. Penalty.

Any person, firm or corporation violating any provisions of this Ordinance, or any Rule or Regulation formulated thereafter, upon conviction thereof, shall be punished pursuant to Town Charter or Amendments thereto.

Section 8. Severability.

Should any provision of this Ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions, or of this Ordinance, as a whole, it being the legislative intent of the provisions of this Ordinance shall be severable and remain valid notwithstanding such declaration.

Section 9. Conflicting Ordinances, Orders, Rules and Regulations Suspended.

At all times when the orders, rules and regulations made and promulgated pursuant to this Article shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations in so far as the latter may be inconsistent therewith.

Section 10. Effective Date.

Vermont Emergency Management Director Manual

This Ordinance shall take effect on the 26th day of March, 2018 in accordance with the provisions of the Town Charter or Amendments thereto.

Dated at the Town of Brandon, County of Rutland, State of Vermont this 26th day of March, 2018.

Select Board of the Town of Brandon, Vermont

Seth Hopkins, Chair

Doug Bailey, Vice Chair

Devon Fuller

Tracy Wyman

Brian Coolidge

03/23/18

12:20 pm

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 63019 Current Prior Next FY Invoices

All Invoices For Check Acct 01(10 General Fund) 03/26/18 To 03/26/18

Page 1

LUANNE

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100015	ALLEN ENGINEERING & CHEMICAL C 11151258301	chlorine	476.85	0.00	476.85	44977	03/26/18
310810	AMERICAN ROCK SALT COMPANY LLC 0557429	salt	2278.84	0.00	2278.84	44978	03/26/18
100280	BRANDON LUMBER & MILLWORK CO. 528461/3	angle grinder	67.17	0.00	67.17	44979	03/26/18
100280	BRANDON LUMBER & MILLWORK CO. 528508/3	batteries/battery charge	24.98	0.00	24.98	44979	03/26/18
100280	BRANDON LUMBER & MILLWORK CO. 528519/3	batteries	27.98	0.00	27.98	44979	03/26/18
100280	BRANDON LUMBER & MILLWORK CO. 528643/3	light bulb	13.99	0.00	13.99	44979	03/26/18
100198	CARGILL, INCORPORATED 2904000683	salt	1541.18	0.00	1541.18	44980	03/26/18
100198	CARGILL, INCORPORATED 2904003780	salt	1464.26	0.00	1464.26	44980	03/26/18
100860	CARROLL, BOE & PELL P.C. 31297	legal - Miscellaneous	320.00	0.00	320.00	44981	03/26/18
100860	CARROLL, BOE & PELL P.C. 31298	legal - Union matters	1760.00	0.00	1760.00	44981	03/26/18
100860	CARROLL, BOE & PELL P.C. 31299	legal - Newton property	266.00	0.00	266.00	44981	03/26/18
100860	CARROLL, BOE & PELL P.C. 31300	legal - Capen grievance	95.00	0.00	95.00	44981	03/26/18
100462	CASELLA WASTE MANAGEMENT INC. 2137729	Feb trucking of sludge	1521.00	0.00	1521.00	44982	03/26/18
301503	CHAMPLAIN VALLEY PLUMBING 743082	diesel fuel	618.99	0.00	618.99	44983	03/26/18
301503	CHAMPLAIN VALLEY PLUMBING 743424	diesel fuel	344.88	0.00	344.88	44983	03/26/18
301503	CHAMPLAIN VALLEY PLUMBING 743425	heating fuel @ Town Hall	313.00	0.00	313.00	44983	03/26/18
301503	CHAMPLAIN VALLEY PLUMBING 743721	heating fuel @ HWY	655.40	0.00	655.40	44983	03/26/18
301503	CHAMPLAIN VALLEY PLUMBING 744215	gasoline	876.04	0.00	876.04	44983	03/26/18
100346	CLARK'S TRUCK CENTER 401353	diesel exhaust fluid	140.25	0.00	140.25	44984	03/26/18
310097	COMCAST 2-27-18	town office March	386.01	0.00	386.01	44985	03/26/18
310097	COMCAST 3-9-18		93.17	0.00	93.17	44986	03/26/18
310097	COMCAST PD 02-27-18	serv @ PD 03/04 - 04/03	269.82	0.00	269.82	44987	03/26/18
310037	CONSOLIDATED COMMUNICATIONS 3-6-18	highway phone & internet	72.40	0.00	72.40	44988	03/26/18
310037	CONSOLIDATED COMMUNICATIONS PD 03/06/18	service Feb 06 to Mar 05	44.49	0.00	44.49	44988	03/26/18
310319	CREATIVE APPAREL 379	shirts & lettering	1024.82	0.00	1024.82	44989	03/26/18
100494	ENDYNE INC 258186	testing	101.00	0.00	101.00	44990	03/26/18
100494	ENDYNE INC 258597	testing	79.00	0.00	79.00	44990	03/26/18
100925	FOLEY SERVICES INC 1152990	uniforms	21.00	0.00	21.00	44991	03/26/18
100925	FOLEY SERVICES INC 1152992	uniforms	39.55	0.00	39.55	44991	03/26/18
100925	FOLEY SERVICES INC 1154408	uniforms	21.00	0.00	21.00	44991	03/26/18
100925	FOLEY SERVICES INC 1154409	uniforms	39.55	0.00	39.55	44991	03/26/18
310760	FUSS & O'NEILL INC 0200420	Bridge 114 Engineering	6206.49	0.00	6206.49	44992	03/26/18
310426	FYLES BROS., INC. 125706	propane/WW supply garage	156.82	0.00	156.82	44993	03/26/18
310426	FYLES BROS., INC. 125707	propane/WW small garage	86.72	0.00	86.72	44993	03/26/18
310426	FYLES BROS., INC. 125718	propane @ Town Hall	43.96	0.00	43.96	44993	03/26/18
310426	FYLES BROS., INC. 125719	propane @ Town Office	287.23	0.00	287.23	44993	03/26/18
310426	FYLES BROS., INC. 131240	propane @ WW Chem Bldg	149.16	0.00	149.16	44993	03/26/18
310426	FYLES BROS., INC. 131256	propane @ Town Hall	95.44	0.00	95.44	44993	03/26/18
310426	FYLES BROS., INC. 132131	propane @ Town Hall	88.57	0.00	88.57	44993	03/26/18
300974	GRAPH-X INCORPORATED 3912	reflective vinyl	50.00	0.00	50.00	44994	03/26/18
300974	GRAPH-X INCORPORATED 3916	shirts	100.00	0.00	100.00	44994	03/26/18
100725	GREEN MOUNTAIN GARAGE 117806	gasket kit/labor	330.00	0.00	330.00	44995	03/26/18
100725	GREEN MOUNTAIN GARAGE 117835	weld subframe trk #3	255.00	0.00	255.00	44995	03/26/18
100725	GREEN MOUNTAIN GARAGE 118080	fitting	4.49	0.00	4.49	44995	03/26/18
100725	GREEN MOUNTAIN GARAGE 118136	brakes, bracket trk #6	684.61	0.00	684.61	44995	03/26/18
310233	GREEN MOUNTAIN POWER BRYANT MAR	BRYANT CIRCLE FEB	23.03	0.00	23.03	44996	03/26/18
310233	GREEN MOUNTAIN POWER CARVER MAR	CARVER PUMP FEB	44.57	0.00	44.57	44996	03/26/18
310233	GREEN MOUNTAIN POWER CHAMP MARCH	CHAMPLAIN PUMP FEB	106.14	0.00	106.14	44996	03/26/18
310233	GREEN MOUNTAIN POWER FLASHER MAR	CENTER ST FLASHER FEB	29.75	0.00	29.75	44996	03/26/18
310233	GREEN MOUNTAIN POWER HW GAR MAR	HW GARAGE FEB	215.62	0.00	215.62	44996	03/26/18

03/23/18

12:20 pm

TOWN OF BRANDON Accounts Payable

Page 2

Check Warrant Report # 63019 Current Prior Next FY Invoices

LUANNE

All Invoices For Check Acct 01(10 General Fund) 03/26/18 To 03/26/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310233	GREEN MOUNTAIN POWER	LIGHTS MAR STREETLIGHTS FEB	2962.54	0.00	2962.54	44996	03/26/18
310233	GREEN MOUNTAIN POWER	REC MARCH ESTABROOK FEB	24.16	0.00	24.16	44996	03/26/18
310233	GREEN MOUNTAIN POWER	RT73PUMP MAR RT 73 PUMP STATION FEB	5.64	0.00	5.64	44996	03/26/18
310233	GREEN MOUNTAIN POWER	T OFFICE MAR TOWN OFFICE FEB	260.60	0.00	260.60	44996	03/26/18
310233	GREEN MOUNTAIN POWER	TO HALL MAR TOWN HALL FEB	175.89	0.00	175.89	44996	03/26/18
310233	GREEN MOUNTAIN POWER	WW LITE MAR WW SECOND LIGHT FEB	54.91	0.00	54.91	44996	03/26/18
310233	GREEN MOUNTAIN POWER	WW PLANT MAR WW PLANT FEB	4260.44	0.00	4260.44	44996	03/26/18
100322	GREEN UP VERMONT	MARCH 2018 appropriation	300.00	0.00	300.00	44998	03/26/18
310702	HEWITT, KIM	02/27/18 Art Camp Feb 19th - 23rd	400.00	0.00	400.00	44999	03/26/18
100062	J & B INTERNATIONAL TRUCKS, IN	T388088 horn switch	108.56	0.00	108.56	45000	03/26/18
100062	J & B INTERNATIONAL TRUCKS, IN	T388272 brake part for trk #6	105.01	0.00	105.01	45000	03/26/18
310548	JEFFREY R. BRADLEY CPA, P.C.	JAN 2018 audit final payment	5550.00	0.00	5550.00	45001	03/26/18
310564	MAGEE OFFICE PRODUCTS	975547 pads/clips/reinforcement	14.85	0.00	14.85	45002	03/26/18
310564	MAGEE OFFICE PRODUCTS	975548 tape, deodorizer, dustpa	27.40	0.00	27.40	45002	03/26/18
310639	MANIERY, DOMINICK	03/20/18 athletic training	200.00	0.00	200.00	45003	03/26/18
310800	MVP HEALTHCARE	2018-01 Admin/set up Fee HRA -Ja	582.50	0.00	582.50	45004	03/26/18
310800	MVP HEALTHCARE	2018-02 Admin Fee HRA	93.50	0.00	93.50	45004	03/26/18
310796	NATIONAL BUSINESS LEASING	58480309 lease: 3/1/18 - 3/31/18	102.00	0.00	102.00	45005	03/26/18
310317	READ, ROBERT P	53401 painting new storm windo	450.00	0.00	450.00	45006	03/26/18
100005	RUTLAND COUNTY SOLID WASTE DIS	24611 feb recycling charge	145.06	0.00	145.06	45007	03/26/18
100714	SCHECK, ANNA	3-20-18 RRPC monthly meeting	18.75	0.00	18.75	45008	03/26/18
100984	SCHWAAB INC	B057443 clerk stamp	39.75	0.00	39.75	45009	03/26/18
100630	US POSTMASTER, BRANDON	3/16/18 post card stamps	70.00	0.00	70.00	44975	03/16/18
100682	USA BLUE BOOK	509283 sensor cartridges	373.94	0.00	373.94	45010	03/26/18
100682	USA BLUE BOOK	509358 ball valves	102.84	0.00	102.84	45010	03/26/18
330348	VERIZON WIRELESS	9803536330 march cell charges	249.58	0.00	249.58	45011	03/26/18
200310	VERMONT AGENCY OF AGRICULTURE	MARCH2018 renew scale license #108	210.00	0.00	210.00	45012	03/26/18
200284	VMCTA	MARCH 2018 training may 3rd	25.00	0.00	25.00	45013	03/26/18
310046	W.B. MASON CO INC	I53202125 ink, highlighters, tape	99.36	0.00	99.36	45014	03/26/18
310046	W.B. MASON CO INC	I53207512 ink, batteries	179.83	0.00	179.83	45014	03/26/18
310809	WAUSAU EQUIPMENT COMPANY INC	6114759 5MM cams with screws	84.26	0.00	84.26	45015	03/26/18

03/23/2018

12:20 pm

TOWN OF BRANDON Accounts Payable

Page 3 of 3

Check Warrant Report # 63019 Current Prior Next FY Invoices

LUANNE

All Invoices For Check Acct 01(10 General Fund) 03/26/18 To 03/26/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			41,231.59	0.00	41,231.59		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****41,231.59
Let this be your order for the payments of these amounts.

03/22/18
03:32 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report. # 63018 Current Prior Next FY Invoices
All Invoices For Check Acct 99(10 General Fund) 03/26/18 To 03/26/18

Page 1
JACOLYN

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100456	DUBOIS & KING INC	318252	Seg 6 CI rpt # 19	31876.15	0.00	31876.15	44976 03/26/18
Report Total			31,876.15	0.00	31,876.15		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****31,876.15
Let this be your order for the payments of these amounts.

Town of Brandon Project Tracker For 2018								
Project	Description	Completion	Funding	Status	Major Milestones	RFP	Construction Company	
Segment 6	Total reclamation of Rte 7 including utilities	12/30/19	95% Fed/State, 5% Town	Construction begins 8/1/17	CLD design / DuBois & King Inspection		Casella	
Bridge 114	Rehabilitation of Bridge	2018	95% Fed/State, 5% Town	Contractor Selected	Project to begin 7/1/18		Alpine	
Union Street Sidewalk	Engineer & Construct sidewalks	2018	80% State, 20% Town	Right-of-way and Design Review with VTrans	Grant Awarded Alt. Trans. VTrans			
Park Street	Roadway reclamation, drainage, stormwater	2020	TBD	Bond vote passed	Design / Engineering		Aldrich & Elliott	
Champlain St Pump Station	Replace WW Pump Station, Slipline 2000ft from Park Village	6/30/2018	RD	Pump Station and line repair completed	Original Project Scope Completed. Add/Alt items to be completed in Spring 2018		Belden	
Churchill Rd. Bridge	Bridge Replacement	12/31/18	80% FHWA 20% Town	Preparing for Bid	McFarland-Johnson			