

**Brandon Select Board Meeting**  
**April 23, 2018**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, April 23, 2018 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Select Board Minutes - April 9, 2018
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Comments for Items not on the Agenda
- 6) Approve Work Zone Speed Reduction Plan
- 7) Fiscal
  - a) Warrant - April 23, 2018 - \$92,469.31
  - b) Route 7 Construction Warrant - April 23, 2018 - \$316,533.82
- 8) Adjournment

## **Brandon Select Board Meeting April 9, 2018**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Devon Fuller, Doug Bailey, Seth Hopkins, Tracy Wyman, Brian Coolidge

**Others In Attendance:** Dave Atherton, Bernie Carr, Mike Frankiewicz, Jeff Stewart, Arlen Bloodworth, Bill Moore, Dave Mills, Jon Willson, Michael Shank

### **1. Call to order**

The meeting was called to order by Seth Hopkins at 7:02PM.

**a) Agenda Adoption – Motion** by Devon Fuller/Doug Bailey to adopt the agenda as amended. **The motion passed unanimously.**

Addition of Davenport Solar Update after Comments for Items Not on the Agenda

### **2. Approval of Minutes**

**a) Approval of Minutes – March 26, 2018 - Select Board Meeting**

**Motion** by Devon Fuller/Brian Coolidge to approve the March 26, 2018 Select Board minutes. **The motion passed unanimously.**

### **3. Town Manager's Report**

Dave Atherton reported the contractor has continued with mobilization of equipment and personnel for Segment 6 for the construction of the proposed sewer infrastructure near 30 Conant Square and the U.S. Post Office. This includes installation of sewer manholes F4 and F5 along with connecting piping. Installation of underground duct banks near the former Mobil Station leading to near the Municipal Office has been initiated. This is in preparation for relocation of the overhead lines to underground. Within the upcoming two weeks, it is anticipated to complete the activities noted above to include the sewer infrastructure adjacent to 30 Conant Square and completion of the underground duct bank crossing West Seminary Street. An aggressive restart to implementing improvements to Segment 'B' (Central Park) area, which is to include sewer, water, underground electrical and storm water drainage, is proposed. This will likely have some traffic control implications as activity infringes within the traveled area. Mr. Atherton attended the Segment 6 public forum on April 3<sup>rd</sup> that was well attended with good questions and a positive outlook on the project. Mr. Atherton has been speaking with Chief Brickell and Casella about a change in the speed limit downtown to 15mph and the addition of speed carts, as there have been a lot of near misses. It is hoped that there will be something for the Board's approval at the next meeting. There is nothing new to report on the Bridge 114 project at this time. The

additional culvert work north of the bridge is now being reviewed by VTrans for the Churchill Road Bridge. This setback was not anticipated and the project will be advertised as soon as possible. The Town has received approval for three property buyouts on Newton Road. Mr. Atherton is currently working with Josh Hanford at ACCD to secure funding for the 25% match not covered by FEMA. Mr. Atherton has also spoken with Representative Shaw about this subject. The Town will be working on submitting the spring buyout applications. Mr. Atherton received a letter from VTrans informing the Town that they will be installing centerline rumble strips along Route 7 from Bennington to Highgate. The amount of delinquent taxes sent to the attorney totals \$40,870.61 for property and \$26,884.46 for sewer. The Town is still receiving payment arrangements. In the Rec Department, the Gettysburg trip is scheduled for June 15<sup>th</sup> – 17<sup>th</sup> that will include a Premier bus trip, lodging, breakfast and dinner, with the trip led by Dr. Kevin Thornton. This is a collaboration with the Brandon Free Public Library. Brandon Rec's Odyssey of the Mind team is the Division II State Champions. They will be having a fundraising dinner at the American Legion on April 13<sup>th</sup> to support their trip to the World Competitions in May being held at the Iowa State University. Donations can be made to their "gofundme" web page and the Brandon Rec registration website. All spring baseball/softball sign-ups have ended, with exception of T-ball. There will be a delay in the start of the season due to the wet field conditions. There are a few spots remaining for the Week of Fun Vacation camp at Compass Music and Arts Center being held over April break. The Rec Department will be sponsoring a bus trip to Barre on April 14<sup>th</sup> for the Green Mountain Comic Expo. The Brandon Carnival in conjunction with the Brandon Toy Project is slated for June 7<sup>th</sup> – 10<sup>th</sup> and has a few sponsorship opportunities remaining.

Devon Fuller questioned if the speed control funding is for additional police department presence. Dave Atherton reported there is traffic control funds in the contract. Mr. Fuller questioned if the Town is going to install permanent speed carts and Mr. Atherton advised there has been discussion of doing that. Brian Coolidge thanked the Town Manager for the good job of collecting the property and sewer taxes. Doug Bailey requested Mr. Moore provide the Board information on the number of participants in the baseball program, broken down by the number of local participants and out-of-town participants.

#### **4. Comments for Items Not on the Agenda**

Tracy Wyman has been contacted by the owner of Greg's Tire concerning the staging area for the Route 7 project. Dave Atherton has reached out to Casella to find out if there are any concerns with that business and the staging area. Casella was unaware of any problems and Mr. Atherton recommended the Town allow Casella to address any issues. Seth Hopkins noted a conversation with the Town Manager and the only activity on the site has been what is permitted. Mr. Atherton is uncertain what the State had issued Casella, but he knew the staging areas have to be approved by the State. As far as what the permit indicates, the Town would have to talk to Casella about that. Greg's Tire should be in touch with Casella as it is not the Town's jurisdiction. Mr. Atherton noted after speaking with Casella, it sounds like they are working with the business. Mr. Hopkins asked if the Town has had a satisfactory staging area in the Town and Mr. Atherton confirmed the Town has not had any problems.

Seth Hopkins stated there were a couple of regular attendees to the Select Board meetings absent and extended well wishes from the Board to Lee Kahrs and Dick Kirby.

## **5. Davenport Solar Update**

Jon Willson from NextEra Energy provided an updated site plan for the Davenport Solar project. NextEra is a Fortune 200 company that has experience in every state. They have assets in New England and are purchasing the assets of Ranger Solar. Mr. Willson is in charge of the projects in Vermont. The updated site plan has some slight changes from the 45-day notice. They are finalizing materials and will be updating the application process and will be filing for the Certificate of Public Goods. Sometime in 2020, they plan to be in service and the economic development package is still in effect.

Devon Fuller questioned the construction timeframe. Mr. Willson advised the timeline is for construction to begin in 2019, with service to begin around mid-2020, depending on the panel supply. This went from a 20-megawatt to a 15-megawatt project due to the 100-year flood plain. The Agency of Natural Resources did a site visit and encouraged the project stay at existing grade. The recs will be sold to Connecticut. Seth Hopkins thanked Mr. Willson for providing an update. The Board is encouraged that the project is encompassing the feedback received and the economic development is still part of the plan. Bernie Carr questioned how this project is helping Vermont obtain its renewable energy goals when the recs are being sold out of state. Mr. Willson stated the project would go towards Connecticut's renewable energy portfolio standards, as it would have required GMP to purchase the recs. Projects of this size are regional in nature that go throughout New England and those projects can sell power anywhere in New England. At the beginning of the project, Connecticut put in an RFP. Ranger Solar tried to sell to the Vermont utilities, but they did not need the power at that time. Michael Shank stated GMP's energy mix is 45.5% market purchases (59% gas, 11% nuclear and 13% oil), 34.7% large hydro from Hydro Quebec, 13.8% nuclear, 5.6% existing VT hydro and .4% oil and natural gas that GMP owns. Mr. Shank noted GMP could be encouraged to do more on the renewable energy front. Mr. Willson advised they are looking throughout Vermont for additional sites. Mr. Willson requested a refreshed letter of support from the Select Board.

**Motion** by Doug Bailey/Tracy Wyman to authorize the updating of the letter of support for the Davenport Solar Project for approval at the next Select Board meeting. **The motion passed unanimously.**

**Motion** by Devon Fuller/Doug Bailey to direct the Town Manager to obtain party status for this project for the Town, when appropriate. **The motion passed unanimously.**

## **6. Revolving Loan Fund – Red Clover Ale, Co.**

Bill Moore read a letter he submitted to the Select Board for consideration to approve the revolving loan application for Red Clover Ale, Co. in the amount of \$40,000.00 at 2.75% amortized at a 15-year rate with a balloon at 7 years. Mr. Moore advised the owners were present to answer any questions the Board had. The members of the Revolving Loan Fund Committee in

favor of the application were Stephanie Jerome, Tom Whittaker, Catherine Wall, Wendy Bizzarro and Karen Lynch. Frank Spezzano was not present.

**Motion** by Tracy Wyman/Devon Fuller to approve the loan for Red Clover Ale, Co. in the amount of \$40,000.00. **The motion passed unanimously.**

Doug Bailey noted the owners put together the most complete and thorough package he has ever seen. He likes the risks/strengths that were outlined, their credit score is very good and it is a very easy loan to approve. Mr. Bailey questioned who processes the loan documents. Mr. Moore reported they are done at the Town Office using a boilerplate that protects the interests of the Town. Mr. Bailey offered his assistance if needed. Mr. Moore advised there is a \$110.00 application fee and no closing fee. Seth Hopkins asked when using town water and wastewater, how the waste will be eliminated. It was reported there would be a separate floor drain that will trap the solids for use on farms. The pH will be checked, balanced, and released at the convenience of the wastewater facility. The wastewater is very important and is something that had been worked out. Daryl Burlett is very interested in the integrity of the wastewater and there have been several discussions with him. Devon Fuller asked if the beer will be produced and served only at their location or if it will be sold to go. It was noted there would be some sold to go, but the main focus will be on taproom sales and a good environment to sell. The estimated opening day will be late summer/early fall, as there is more permitting required.

#### **7. Tax Stabilization – Smith Block**

Bill Moore reported Matt Bonner purchased the Aubuchon Block and will be putting apartments in the 2<sup>nd</sup> and 3<sup>rd</sup> floors of the building. Mr. Bonner is applying for a tax stabilization for one year for parcel # 0137-0010 with a current assessed value of \$366,900.00 with property improvements totaling \$49,759.27. Invoices have been received in support of this request. This is the amount for one year; however, Mr. Bonner will come back next year with the additional property improvements.

**Motion** by Devon Fuller/Tracy Wyman to approve the tax stabilization for the Smith Block as presented. **The motion passed unanimously.**

#### **7. Approve Park Street Loan Agreement**

Dave Atherton advised this agreement is like the one the Select Board signed last month. The Town will see 100% forgiveness of these loans.

**Motion** by Devon Fuller/Brian Coolidge to approve the loan agreement with the Vermont State Revolving Loan Fund in the amount of \$9,650.00. **The motion passed unanimously.**

#### **8. Review and Approve Emergency Management Ordinance**

Dave Atherton provided an updated version from what was provided in the Board packet that reflected the changes to remove the Select Board as a board from active management in an emergency situation and designates the Town Manager as the Emergency Management Director.

There was also some language change that referred to the Town Charter and the Emergency Management Coordinator was blended in with the Director's position. Devon Fuller questioned whether this required the Board annually appoint the Town Manager as the Emergency Management Director. It was thought that an annual appointment was not required. The current version would replace the existing version of 1993.

**Motion** by Devon Fuller/Tracy Wyman to approve the Town of Brandon Emergency Management Ordinance. **The motion passed unanimously.**

Dave Atherton suggested board members might want to attend an emergency meeting or be certified, as it is a good learning experience.

## **9. Fiscal**

### ***a) General Fund Warrant – April 9, 2018 - \$94,048.27***

**Motion** by Tracy Wyman/Brian Coolidge to approve the warrants of April 9, 2018 in the amount of \$94,048.27. **The motion passed unanimously.**

Doug Bailey questioned the \$7,000.00 warrant for sewer repairs. Dave Atherton reported there have been a few breaks recently and within the treatment plant, there have been some high flows. These funds come out of the Sewer budget. Mr. Atherton has spoken with the State regarding Mill Lane and one gentleman from the State has confirmed the flows disclosed were much higher than what they were. It is a slow process in finding out what the State wants to do, but they are happy with the way the Town has dealt with trying to solve the problem. Devon Fuller questioned the warrant for J. & R. Sprinkler. Dave Atherton reported all public buildings require an annual inspection. Mr. Bailey questioned if there have been any response regarding the Town's reimbursement for Newton Road. Mr. Atherton reported he met with Dave Kramer who reported everything is in order and the Town is now waiting for a response. FEMA still has also not closed out Cobb Hill. The Town has a good rapport with them and would like to get these items closed out.

### ***b) Route 7 Construction Warrant – April 9, 2018 - \$34,174.02***

**Motion** by Devon Fuller/Brian Coolidge to approve the Route 7 Construction warrant in the amount of \$34,174.02. **The motion passed unanimously.**

**Motion** by Devon Fuller/Tracy Wyman to recess the Select Board meeting to convene as the Board of Liquor Commissioners at 7:57PM. **The motion passed unanimously.**

The Select Board reconvened at 8:12PM.

**Motion** by Tracy Wyman/Brian Coolidge to find that premature general public knowledge of the current Union negotiations will clearly place the town at a substantial disadvantage. **The motion passed unanimously.**

**Motion** by Tracy Wyman/Brian Coolidge that the Select Board enter into executive session at 8:13PM to discuss the Union contract under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes. **The motion passed unanimously.**

**10. Executive Session: 1VSA 313(a)(1)**

**Motion** by Doug Bailey/Tracy Wyman to come out of executive session at 8:40PM. **The motion passed unanimously.**

There were no actions required.

**11. Adjournment**

**Motion** by Devon Fuller/Brian Coolidge to adjourn the Select Board meeting at 8:41PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

## Town Manager Report for weeks of April 9 and April 16, 2018

### Segment 6:

**Current:** The contractor has continued with mobilization of equipment and personnel. Construction of the proposed sewer infrastructure in the vicinity of 30 Conant Square and the US Post Office. This includes installation of sewer manholes F4 and F5 along with connecting piping. Installation of underground duct banks, (conduits), near the former Mobil Station leading to near the Municipal office. This in preparation for relocation of the overhead lines to underground. Underground utility installations within Segment 'B' inclusive of Park Street, Upper Carver Street, Union Street, West Seminary street, pavement milling within Route 7, Segment 'F'.

### Upcoming:

- Continued milling RTE 7, Segment 'F'.
- Sewer installation: Park Street
- Duct Bank Installation: Seminary Street
- Utility installations: Union Street
- Water Service Locations: various locations
- Traffic control at each of the above locations

### Bridge 114:

Alpine Construction is starting set up. They will be using the back lot at the Highway garage for their office trailer and storage. We do not have a firm start date for construction yet.

### Churchill Road Bridge:

### Other Happenings:

The tax amounts subject to tax sale are down to \$29,048.21 for property tax and \$18,816.74 for sewer tax. We have set up many payment plans to help folks get caught up and avoid tax sale.

### Rec. Dept. News:

- T-ball sign-ups end on April 30<sup>th</sup>
- Gettysburg Tickets still available for the rec trip June 15 – 17<sup>th</sup>
- Received a nice donation of 21 Helmets for our lacrosse program from Mike Sheets and Middlebury Youth Lacrosse.
- Summer Programming guide will be out by May 1<sup>st</sup>.
- Planned 2 red sox trips. July 15<sup>th</sup> and August 23<sup>rd</sup>. These tickets will go fast...
- Safety Day is on Green-up day this year. Cinco de Green Safety? Join Jim Leary who will be set-up at Kennedy Park for route assignments by 8:00 am. Safety day will feature a bike mechanics, and the annual Helmet fitting Sponsored by a generous gift from OMYA, 100 helmets are available for free while supplies last. 10am – 1pm at our host the Brandon Fire Department. Smoke trailer and fire truck tours. Along with Brandon Fire Department meet the Brandon Police, Brandon Area Rescue and State Police as well. It is always a blast!

Other Items will be covered in the agenda.



## ZONING ADMINISTRATOR REPORT/SB

April 23, 2018

### Zoning

Applications for several permits and projects have been received and issued. These include a permit for a house, two permits to raze and reconstruct a structure or portion of a structure. I have several applications in the cue, one to be referred to the DRB regarding residential units in the Central Business District, one for signage, one for interior renovations in contemplation of a change of use, (brewery), Raze and reconstruct a residential structure, a shed and signage that may also be referred to the DRB.

The DRB met again on March 28<sup>th</sup>, 7:00 PM, at the Town Hall Meeting room to consider the conditional use approval of two mobile homes in established mobile home parks. One of the mobile homes to be replaced will be located in a Special Flood and Fluvial Erosion Hazard Areas. As stated previously, Section 104(b) (4) of the BLUO allows for replacement mobile homes in a mobile home park without a permit if it is the same size and has the same number of bedrooms as the one removed. Both of the mobile homes will be larger than the ones removed. Placement of both of the mobile home placements were approved with conditions.

### Planning Commission

The Planning Commission met on April 2<sup>nd</sup> and Barbara Noyes Pulling, of the RRPC, was again in attendance to discuss the Energy Plan and what would be required for energy rules and the incorporation in the Town Plan. This incorporation would be important in that the town can attain the "Preferred Deference" status.

The RRPC has suggested that some Towns' have created an Energy Committee to look at the maps and make recommendations for the areas the Town would like have designated as preferred and areas that should be avoided as potential sites. Michael Shank has volunteered to lead and create an Energy Committee and will be writing a letter to the Select Board asking that they allow and approve the development of the Committee and approve members.

Doug Bailey was in attendance and made some suggestions regarding solar projects and discussed the fact that the Town cannot require that benefits go to a local area but could suggest that extra credits go to local community non-profits or benefit residents of the Town that may need assistance.

The PC revisited Section 407, regarding signage, and finalized changes to the draft. The draft has been sent to adjoining Towns, the RRPC and ACCD for their review and the Planning Commission will hold the first hearing on the amendments on May 7, 2018, at 6:00pm, at the Brandon Town Hall. Their regular meeting will immediately follow the hearing. If no changes are made, the proposed changes will be given to the Board at their May 9, 2018 meeting;

### Rental

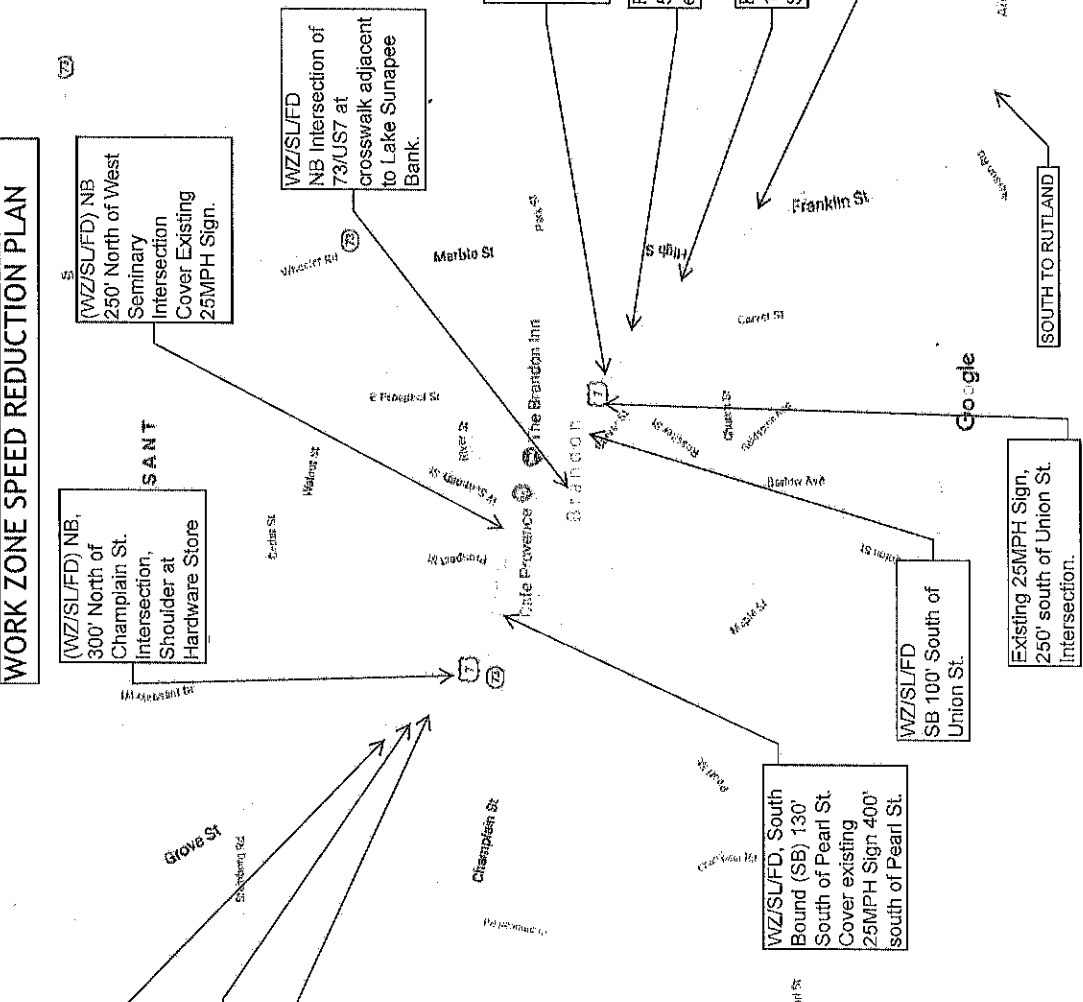
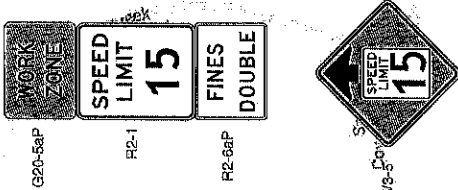
As stated in my March report the yearly compliance statements are still being submitted and an increase of the number of inspections along with them. The revenue line for submittal of the yearly fees now shows \$6,725. (\$625 received for the previous year requests.) The budgeted revenues expected is \$10,000. I am expecting a large check from Park Village LLC this week. They own several multi-unit structures at the Park Village Development.

**WORK ZONE SPEED REDUCTION PLAN**

- Notes:**
1. This plan is developed for temporary construction zone speed limit reductions for a Class 1 Town highway in accordance with V.S.A. Title 23, Ch 13, SS 1010.
  2. This plan is only to be used for the construction schedules for Alpine Construction and Casella Construction work.
  3. The Road authority (selectboard) may be required to adopt this temporary speed zone.
  4. Advisory speeds have been considered but were not requested by the Town.
  5. VTtrans H5DEI 16-603 has been reviewed for guidance.
  6. This sheet is an addendum to the Traffic Control Plans prepared for Alpine Construction and Casella Construction by Ruggles Engineering Services.
  7. These signs may conflict with temporary daily work. Signs may need to be temporarily relocated 25-50' if work is required under the sign.

- Reduced Speed Ahead, South side of Jiffy Mart.
- WZ/SL/DF 125' south of RSA sign.
- Cover existing 25MPH Sign

**Sign Notes:**  
 G20-5aP to be 24" x 18"  
 R2-1 to be 24" x 30"  
 R2-6aP to be 24" x 18"  
 W3-5 to be 36" x 36"  
 Minimum Sizes for conventional roads per MUTCD Table 6F-1



Map data ©2018 Google 1000 ft

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63028 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 04/23/18 To 04/23/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC 77577	Park St Sewer& Water	5790.00	0.00	5790.00	45075	04/23/18
200263	ALDRICH & ELLIOTT, PC 77578	Park St Stormwater	2905.60	0.00	2905.60	45076	04/23/18
100015	ALLEN ENGINEERING & CHEMICAL C 11151279201	chlorine	476.85	0.00	476.85	45077	04/23/18
100539	BELDEN COMPANY, INC 2018-081	Champlain St 4" FM repai	3157.50	0.00	3157.50	45078	04/23/18
100280	BRANDON LUMBER & MILLWORK CO. 529291/3	for Neshobe House	15.05	0.00	15.05	45079	04/23/18
100280	BRANDON LUMBER & MILLWORK CO. 529412/3	duct tape	11.98	0.00	11.98	45079	04/23/18
330435	BRICKELL, CHRISTOPHER 4/9/18	Airfare IACP Conf, Oct.	593.20	0.00	593.20	45080	04/23/18
100860	CARROLL, BOE & PELL P.C. 100860	Miscellaneous	160.00	0.00	160.00	45081	04/23/18
100860	CARROLL, BOE & PELL P.C. 31408	Tax Sale-Eviction Notice	120.00	0.00	120.00	45081	04/23/18
100860	CARROLL, BOE & PELL P.C. 31409	Capen Grievance	76.00	0.00	76.00	45081	04/23/18
100860	CARROLL, BOE & PELL P.C. 31410	Union matters	680.00	0.00	680.00	45081	04/23/18
100860	CARROLL, BOE & PELL P.C. 31443	Legal - Delphia #2	340.50	0.00	340.50	45081	04/23/18
100462	CASELLA WASTE MANAGEMENT INC. 2146447	Mar trucking of sludge	1521.00	0.00	1521.00	45082	04/23/18
301503	CHAMPLAIN VALLEY PLUMBING 123456	heating fuel @ HWY	1204.00	0.00	1204.00	45083	04/23/18
301503	CHAMPLAIN VALLEY PLUMBING 520077	gasoline	837.74	0.00	837.74	45083	04/23/18
301503	CHAMPLAIN VALLEY PLUMBING 520488	diesel fuel	848.70	0.00	848.70	45083	04/23/18
300799	CHAMPLIN ASSOCIATES 615	mission unit for Neshobe	2112.40	0.00	2112.40	45084	04/23/18
300799	CHAMPLIN ASSOCIATES 616	pump installation	9130.44	0.00	9130.44	45084	04/23/18
310097	COMCAST 4-9-18	town hall for april	93.12	0.00	93.12	45085	04/23/18
310037	CONSOLIDATED COMMUNICATIONS HW APR 2018	HW for April	72.26	0.00	72.26	45086	04/23/18
310037	CONSOLIDATED COMMUNICATIONS PD 04/06/18	service Mar 06 - Apr 05	44.48	0.00	44.48	45086	04/23/18
310300	CROSSWIND TECHNOLOGIES INC 320	Valcour support & maint	206.25	0.00	206.25	45087	04/23/18
300466	DUNDON PLUMBING & HEATING INC 40960	septic truck @ Newton PS	400.00	0.00	400.00	45088	04/23/18
100494	ENDYNE INC 260324	testing	22.00	0.00	22.00	45089	04/23/18
100494	ENDYNE INC 260503	testing	22.00	0.00	22.00	45089	04/23/18
330422	FERGUSON WATERWORKS #590 0811141	repairs to sewer main	1665.81	0.00	1665.81	45090	04/23/18
300187	FLORENCE CRUSHED STONE 225139	dolomite 3.5 minus	80.77	0.00	80.77	45091	04/23/18
300187	FLORENCE CRUSHED STONE 225154	stone & gravel	3271.28	0.00	3271.28	45091	04/23/18
300187	FLORENCE CRUSHED STONE 225172	3/4 minus	306.09	0.00	306.09	45091	04/23/18
100925	FOLEY SERVICES INC 1158700	uniforms	21.00	0.00	21.00	45092	04/23/18
100925	FOLEY SERVICES INC 1158702	uniforms	39.55	0.00	39.55	45092	04/23/18
100925	FOLEY SERVICES INC 1160088	uniforms	39.55	0.00	39.55	45092	04/23/18
310760	FUSS & O'NEILL INC 0201131	B114-Phase B & C Enginee	23810.66	0.00	23810.66	45093	04/23/18
310426	FYLES BROS., INC. 134692	propane @ Town Hall	267.96	0.00	267.96	45094	04/23/18
310426	FYLES BROS., INC. 138116	propane/WW chem bldg	121.57	0.00	121.57	45094	04/23/18
310426	FYLES BROS., INC. 138124	propane @ Town Office	223.34	0.00	223.34	45094	04/23/18
100027	G STONE COMMERCIAL DIVISION 20450	equipment rental	3200.00	0.00	3200.00	45095	04/23/18
310812	GILLESPIE, LEKEIAH 04/18/18	refund - trip cancelled	60.00	0.00	60.00	45096	04/23/18
100835	GMWA INC 2018	membership renewal	220.00	0.00	220.00	45097	04/23/18
330364	GOVERNMENT FINANCE OFFICERS AS 3/27/18	sue's annual membership	160.00	0.00	160.00	45098	04/23/18
300974	GRAPH-X INCORPORATED 3933	shirts	2552.00	0.00	2552.00	45099	04/23/18
310239	GREEN MOUNTAIN BACKFLOW TESTIN 001-2018	backflow device testing	180.00	0.00	180.00	45100	04/23/18
100725	GREEN MOUNTAIN GARAGE 119092	oil filter	6.32	0.00	6.32	45101	04/23/18
100725	GREEN MOUNTAIN GARAGE 119295	capsules	7.40	0.00	7.40	45101	04/23/18
310233	GREEN MOUNTAIN POWER BRYANT 4/18	bryant pump april 18	12.31	0.00	12.31	45102	04/23/18
310233	GREEN MOUNTAIN POWER CARVER 4/18	carver pump apr 2018	29.82	0.00	29.82	45102	04/23/18
310233	GREEN MOUNTAIN POWER CHAMPI 4/18	champlain pump apr 2018	185.53	0.00	185.53	45102	04/23/18
310233	GREEN MOUNTAIN POWER FLASHER 4/18	flasher april 2018	17.42	0.00	17.42	45102	04/23/18
310233	GREEN MOUNTAIN POWER HW 4/18	highway garage apr 2018	127.24	0.00	127.24	45102	04/23/18
310233	GREEN MOUNTAIN POWER LIGHTS 4/18	street lights apr 2018	2781.62	0.00	2781.62	45102	04/23/18

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63028 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 04/23/18 To 04/23/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310233	GREEN MOUNTAIN POWER	NEWTON 4/18 newton rd pump apr 2018	150.36	0.00	150.36	45102	04/23/18
310233	GREEN MOUNTAIN POWER	REC 4/18 rec field april 2018	11.94	0.00	11.94	45102	04/23/18
310233	GREEN MOUNTAIN POWER	RT73 4/18 rt 73 pump april 2018	13.03	0.00	13.03	45102	04/23/18
310233	GREEN MOUNTAIN POWER	T HALL 4/18 town hall april 2018	162.44	0.00	162.44	45102	04/23/18
310233	GREEN MOUNTAIN POWER	TOFFICE 4/18 town office april 2018	52.34	0.00	52.34	45102	04/23/18
310233	GREEN MOUNTAIN POWER	WW 4/18 ww april 2018	4485.13	0.00	4485.13	45102	04/23/18
310233	GREEN MOUNTAIN POWER	WW LITE 4/18 ww light april 2018	43.74	0.00	43.74	45102	04/23/18
100900	HYLAND, BRIAN	REFUND 2018 tax refund/state payment	550.52	0.00	550.52	45104	04/23/18
310406	LINSTAR	84790 ID cards	12.80	0.00	12.80	45105	04/23/18
310813	LUTKUS, JENNIFER	04/18/18 refund - did not play	46.00	0.00	46.00	45106	04/23/18
310564	MAGEE OFFICE PRODUCTS	979216 envelopes, tape, stapler	34.12	0.00	34.12	45107	04/23/18
100588	MARKOWSKI EXCAVATING, INC.	V-19456 tree debris disposal	22.50	0.00	22.50	45108	04/23/18
100588	MARKOWSKI EXCAVATING, INC.	V-19460 tree debris disposal	165.00	0.00	165.00	45108	04/23/18
310630	MASTERCARD	11985 Adobe acrobat Pro- 1 yr	192.47	0.00	192.47	45109	04/23/18
310630	MASTERCARD	11986 Term of UCC-Common Groun	25.00	0.00	25.00	45109	04/23/18
310630	MASTERCARD	11987 Basket ball -End of yr p	32.00	0.00	32.00	45109	04/23/18
310630	MASTERCARD	23462 IACP conf Oct 6-9	850.00	0.00	850.00	45109	04/23/18
310630	MASTERCARD	23463 Death Investigation -A.M	81.00	0.00	81.00	45109	04/23/18
310630	MASTERCARD	23465 Patrol Rifle School-J.B.	699.00	0.00	699.00	45109	04/23/18
310630	MASTERCARD	23466 NCIC training-R Taylor	20.00	0.00	20.00	45109	04/23/18
310062	MCCULLOUGH BROS., INC.	04/11/18 tree removal	5000.00	0.00	5000.00	45110	04/23/18
310796	NATIONAL BUSINESS LEASING	58861130 lease: 4/1/18 - 4/30/18	102.00	0.00	102.00	45111	04/23/18
310494	PRORIDER INC	73819 bike helmets	682.50	0.00	682.50	45112	04/23/18
200179	ROOTX	51902 root killer	454.00	0.00	454.00	45113	04/23/18
100478	ROYAL GROUP, INC.	645951 lock repair @ Town Hall	226.00	0.00	226.00	45114	04/23/18
100478	ROYAL GROUP, INC.	646437 test & inspect fire alar	399.00	0.00	399.00	45114	04/23/18
100005	RUTLAND COUNTY SOLID WASTE DIS	24696 MARCH SURCHARGE	490.66	0.00	490.66	45115	04/23/18
100005	RUTLAND COUNTY SOLID WASTE DIS	M1796 March recycling	170.43	0.00	170.43	45115	04/23/18
100900	SAGENDORF, JONATHAN	0025-0736 overpayment on taxes	1493.57	0.00	1493.57	45116	04/23/18
100714	SCHECK, ANNA	4-17-18 RRPC MONTHLY MEETING	18.75	0.00	18.75	45117	04/23/18
200277	THUNDER TOWING & AUTO RECOVERY	5124 repairs to 13 Charger	322.49	0.00	322.49	45118	04/23/18
310717	THURSTON FOR ENTERTAINMENT LLC	04/20/18 Deposit	1000.00	0.00	1000.00	45119	04/23/18
330447	TMDE CALIBRATION LABS, INC.	32593 calibrations	917.50	0.00	917.50	45120	04/23/18
100630	US POSTMASTER, BRANDON	4/13/18 Postage Stamp order	915.00	0.00	915.00	45121	04/23/18
300004	VERMONT DEPT OF PUBLIC SAFETY	75507 VLETS system services	705.70	0.00	705.70	45122	04/23/18
310011	VERMONT ELEVATOR INSPECTION SE	23531 inspect platform lift	150.00	0.00	150.00	45123	04/23/18
100776	VERMONT RURAL WATER ASSOCIATIO	041218 conference	96.00	0.00	96.00	45124	04/23/18
310269	VERMONT STATE TREASURERS OFFIC	11-10-14 m desforges unclaimed	50.00	0.00	50.00	45125	04/23/18
100648	VTMA	MAY 2018 Spring Conf 2018	150.00	0.00	150.00	45127	04/23/18
100409	WATSON-MARLOW, INC.	81063693 pump repair	1248.01	0.00	1248.01	45128	04/23/18

04/20/2018

TOWN OF BRANDON Accounts Payable

Page 3 of 3

01:26 pm

Check Warrant Report # 63028 Current Prior Next FY Invoices

LUANNE

All Invoices For Check Acct 01(10 General Fund) 04/23/18 To 04/23/18

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
Report Total			92,469.31	0.00	92,469.31		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*92,469.31

Let this be your order for the payments of these amounts.

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04/20/18  
11:16 am

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63027 Current Prior Next FY Invoices  
All Invoices For Check Acct 99(10 General Fund) 04/23/18 To 04/23/18

Page 1  
JACOLYN

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	PR15	Seg 6 App # 15	103244.53	0.00	103244.53	45071 04/19/18
100456	DUBOIS & KING INC	418083	CI Progress rpt # 21	43753.81	0.00	43753.81	45072 04/19/18
310760	FUSS & O'NEILL INC	0200936	Roadway Design Services	14836.96	0.00	14836.96	45073 04/19/18
310233	GREEN MOUNTAIN POWER	3/20/18	Seg 6 GMP -Utilities	154698.52	0.00	154698.52	45074 04/20/18
Report Total			316,533.82	0.00	316,533.82		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*316,533.82  
Let this be your order for the payments of these amounts.

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89 Main Street, Suite 4  
Montpelier, Vt. 05602  
P: 802-229-9111

Capitol Plaza Hotel &  
Conference Center  
100 State St., Montpelier  
Directions:  
<http://www.capitolplaza.com/directions.php>

# Human Resources-Employment Law Workshop

Tuesday, June 5, 2018  
Capitol Plaza, Montpelier

PRSR STD  
U.S. POSTAGE PAID  
MONTPELIER, VT  
PERMIT NO. 358



Selectboard  
Brandon  
49 Center St  
Brandon VT 05733-1105

## Human Resources and Employment Law Workshop ♦ Montpelier

This workshop is for supervisors, department heads, selectboard members, town managers and administrators, and municipal officials involved in human resources management and administration. The sessions will review several state and federal legal requirements and legislative updates as well as numerous best practices to support your legal compliance and administrative responsibilities as municipal employers. Throughout the day, we will highlight VLCT services and resources that can help you with those responsibilities.

### EVENT INFORMATION

#### Compensation Planning and Pay Classification

Frank Sadowski, Partner, Human Resources Consulting,  
Gallagher, Flynn & Company, LLP

#### Unlawful Harassment: Preventing Liability by Creating a Respectful Workplace and,

#### How Legalization of Marijuana Impacts Municipal Employers

Kerin Stackpole, SPHR, Director of Employment + Labor Law  
Group; Paul, Frank + Collins

**VLCT Program and Services Updates:** Human Resources  
Assistance Program; Risk Management Services; Legislative  
Update

### REGISTRATION DEADLINE:

May 29, 2018

VLCT PACIF Members	\$60.00
VLCT Members	\$90.00

To register online and review the event agenda,  
visit <https://www.vlct.org/training-events>.

*Please include an additional \$10.00 per person if  
you register after the deadline. Refunds are  
available up to the registration deadline date.*

Questions? Contact VLCT at 800-649-7915 or  
email [info@vlct.org](mailto:info@vlct.org).

REGISTRATION BEGINS AT 8:30 A.M. THE WORKSHOP ENDS AT 3:30 P.M. (light breakfast and lunch included)