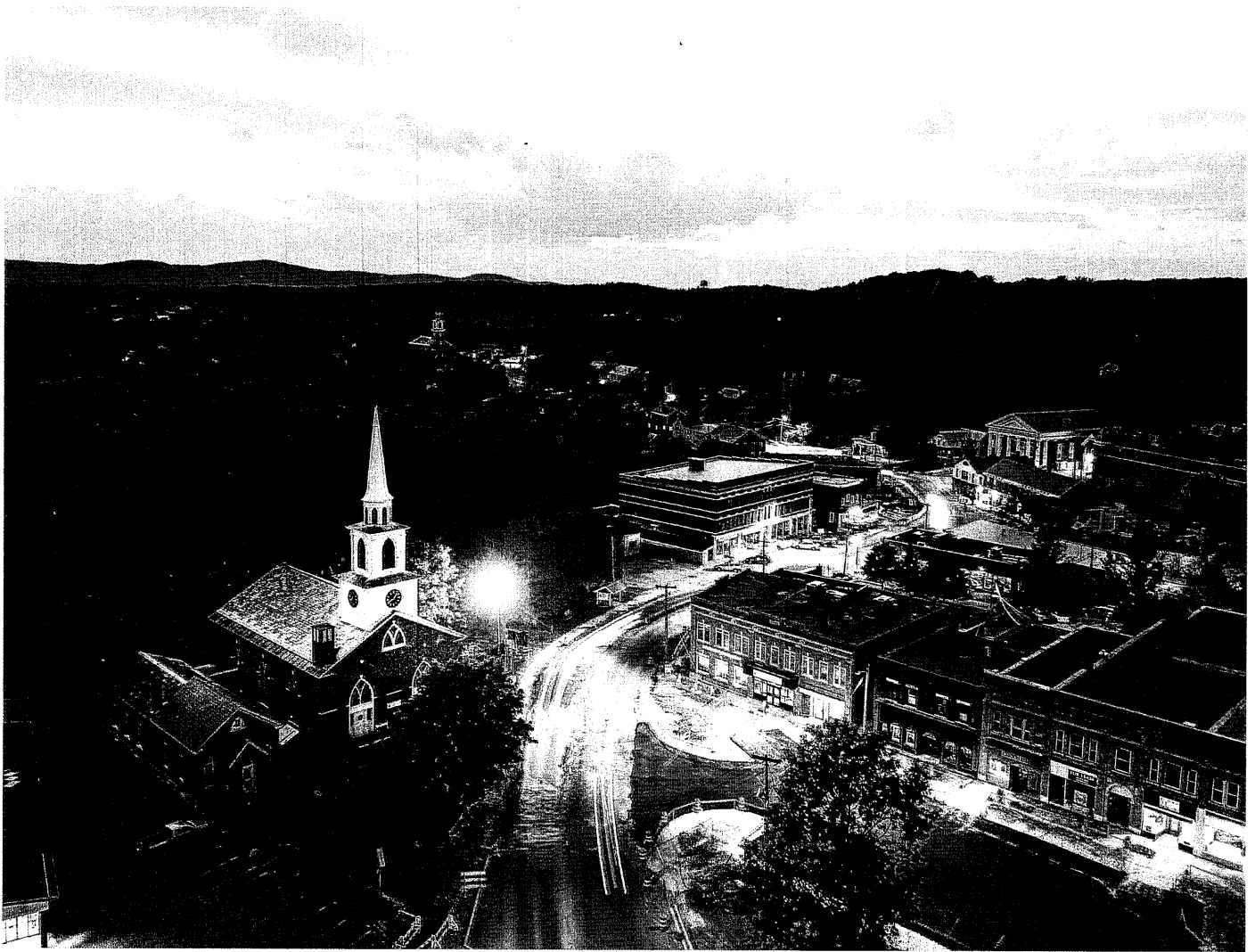


TOWN OF BRANDON ANNUAL REPORT FY 2017-2018

www.townofbrandon.com



**Aerial photo of Downtown Route 7 Corridor
Photo by Caleb Kenna Photography**

DEDICATION
Harmon Thurston

This year's Brandon Town Report is dedicated to the visionary gentleman who created our town's longtime largest employer, New England Woodcraft.

Harmon Thurston chose to move to Brandon in 1958, and soon after, he began producing the quality and durable furniture that remains his company's hallmark. Outgrowing Harmon's garage and then another larger site in town, the company now employs up to 150 workers in their 80,000 square foot factory in Forest Dale.

The Thurstons have exemplified the "keep it local" ideal. As employers, they believe in empowerment. Many New England Woodcraft employees are Brandon-raised individuals who have developed their skills and advanced their careers over many years with the firm. In the process, they have bought and built homes and raised Brandon families of their own. The company has long been progressive, early adopters of innovations from profit-sharing to automated manufacturing processes to environmentally-friendly furniture finishes. These have all put the company on a sustainable path.

Harmon and his late wife Maxine have been able mentors and generous friends to many. All of Brandon benefits from Harmon's choice to locate in our community. The long tenure of so many New England Woodcraft employees speaks to the desirability of these jobs and the quality of this enterprise.

Brandon is privileged to host New England Woodcraft and pleased to dedicate this year's Town Report to its founder, Mr. Harmon Thurston.

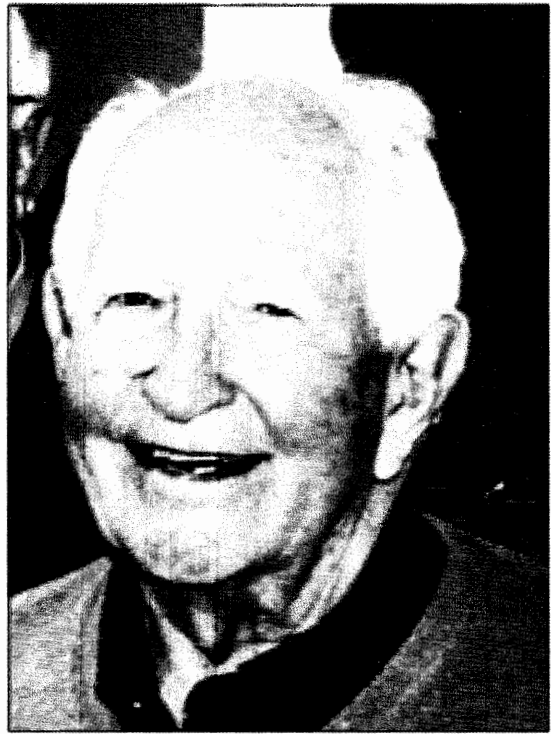


Photo and background research courtesy of Russell Jones at ***The Reporter***,
Brandon's newspaper of record.

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TOWN MEETING PROCEDURES

The rules that govern Town Meeting are designed to transact the public business efficiently while giving everyone the opportunity to speak his or her mind. *Robert's Rules* are the foundation, but even they are modified by State Statute, tradition, and the standing rules adopted by previous Town Meetings. Perhaps even more important is the informal rule that through it all we retain our sense of humor and civility, for the person you attack tonight you will inevitably meet in the grocery store tomorrow!

Like the Australian Ballot, you must be a registered voter of Brandon to fully participate in Town Meeting. While everyone who is interested is invited to observe the meeting, only registered voters may speak without special permission; only voters may actually vote on any question. The job of the Moderator is to keep the discussion focused and to help the people operate within the rules. If you are not quite sure how to make a motion, just ask and the Moderator will guide you through the process. From time to time, the Moderator may have to rule on other issues - most of which relate to the question of germaneness.

Remember the acid test for any motion: Could someone not here have expected that the motion would be offered? If the answer is clearly "yes," it's probably germane, and if not, you may have a problem. If you make sure that your remarks or motions do not unreasonably stray from the subject, purpose, or funding method of the original warning, you should be well within the rules.

Three final points to remember:

1. To maintain order, all comments, questions, and rebuttals must be addressed to the Moderator - even when the urge to respond directly to the previous speaker is close to overwhelming.
2. Our standing practice is to allow a follow-up to every question, to give the original questioner a chance to clarify or comment on the response.
3. Even moderators can be overruled. If you think that a bad ruling has been made, make a point of order and the full assembly will decide on the question.

MY VOTER PAGE AND ONLINE VOTER REGISTRATION

In 2016, Secretary of State Jim Condos announced the launch of VT's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. By using the My Voter Page, a registered voter can:

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

TOWN OF BRANDON
 WARNING FOR EVENING MEETING
 MARCH 4, 2019

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to meet at the Brandon Town Hall, 1 Conant Square, Brandon, VT on Monday, March 4, 2019 at 7:00 P.M. to transact the following business:

1. To hear the reports of officers as they appear in the Town Report.
2. To hear a presentation by the Select Board of its recommended budget for fiscal year 2019-2020. This budget and appropriations will be voted by Australian Ballot on March 5, 2019 at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT.
3. Shall the voters of the Town of Brandon exempt the buildings and property belonging to Brandon Area Rescue Squad located at 1338 Franklin Street (parcel ID 0086-1338) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
4. Shall the voters of the Town of Brandon exempt the buildings and property belonging to the Brandon Masonic Association located at 1046 Park Street (parcel ID 0030-1066) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
5. To transact any other business proper to be done when met.
6. Adjourn.

TOWN OF BRANDON
 AUSTRALIAN BALLOT
 FOR MARCH 5, 2019

The legal voters of the Town of Brandon, Vermont are further notified and warned to meet at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT on Tuesday, March 5, 2019 between the hours of 7:00 A.M. and 7:00 P.M. to vote by Australian Ballot on the following matters:

1. To elect Town Officers for the ensuing year:

Moderator	One for one-year term
Selectman.....	One for three-year term
Selectman.....	Two for one-year term
Trustee of Public Funds.....	One for three-year term
Town Agent.....	One for one-year term
Town Grand Juror.....	One for one-year term
Library Trustee.....	One for two-year term
2. Shall the voters of the Town of Brandon appropriate the sum of Three Million, One Hundred Ninety Thousand, Eight Hundred Eighty Five Dollars (\$3,190,885) for the FY 2019-2020 budget year, of which the sum Two Million, Six Hundred Fifty Two Thousand, Five Hundred Fifty Five Dollars (\$2,652,555) is to be raised by property taxes?
3. Shall the voters of the Town of Brandon appropriate an amount not to exceed \$50,000 for road paving projects identified by the Public Works Director, to be raised by property taxes?
4. Shall the voters of the Town of Brandon appropriate \$3,500 for ARC-Rutland Area, serving citizens with developmental disabilities and their families, to be raised by property taxes?
5. Shall the voters of the Town of Brandon appropriate \$1,000 for the Brandon Area Chamber of Commerce, to be raised by property taxes?
6. Shall the voters of the Town of Brandon appropriate \$28,000 for the Brandon Area Rescue Squad, to be raised by property taxes?
7. Shall the voters of the Town of Brandon appropriate \$92,000 for the Brandon Free Public Library, to be raised by property taxes?

**TOWN OF BRANDON
WARNING**

8. Shall the voters of the Town of Brandon appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to be raised by property taxes?
9. Shall the voters of the Town of Brandon appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to be raised by property taxes?
10. Shall the voters of the Town of Brandon appropriate \$550 for RSVP & The Volunteer Center, to be raised by property taxes?
11. Shall the voters of the Town of Brandon appropriate \$10,200 for the VNA & Hospice of the Southwest Region, formerly known as Rutland Area Visiting Nurse Association & Hospice, to be raised by property taxes?
12. Shall the voters of the Town of Brandon appropriate \$750 for Rutland County Humane Society, to be raised by property taxes?
13. Shall the voters of the Town of Brandon appropriate \$6,624 for Rutland Mental Health Services, to be raised by property taxes?
14. Shall the voters of the Town of Brandon appropriate \$2,400 for Southwestern Vermont Council on Aging, to be raised by property taxes?
15. Shall the voters of the Town of Brandon \$2,500 for the Brandon Museum and Stephen A. Douglas Birthplace Community Center, Inc, to be raised by property taxes?
16. Shall the voters of the Town of Brandon appropriate \$1,000 for the Open Door Clinic, Community Health Services of Addison County, which provides access to high quality dental and healthcare, free of charge, to those who are uninsured or under-insured in accordance with 24 VSA 2691, to be raised by property taxes?

Select Board
Signed and Certified January 28, 2019

Seth Hopkins	Signed <u><i>Seth M. Hopkins</i></u>
Douglas Bailey	Signed <u><i>D. A. Bailey</i></u>
Devon Fuller	Signed <u><i>Devon Fuller</i></u>
Tracy Wyman	Signed <u><i>Tracy Wyman</i></u>
Brian Coolidge	Signed <u><i>Brian Coolidge</i></u>

Adopted and approved at a duly warned meeting of the Board of Selectmen of the Town of Brandon called, noticed and held on January 28, 2019. Received for record and recorded in the records of the Town of Brandon on January 29, 2019.

TOWN OF BRANDON DEPARTMENT REPORTS

SELECT BOARD

To start with the obvious: Our community is in the midst of a once-in-a-lifetime transformation of its village center. We live here, too, and we acknowledge that many of our residents have experienced inconveniences, and some of our businesses have experienced reduced income. When a problem has been identified, the project leadership has done their very best to create a solution. We're more than halfway through the project at this point. When construction resumes in the spring, we encourage you to allow extra time, be patient, and take a breath. Brandon is, even in the midst of roadwork, an excellent park-and-walk-around town, with almost all of the village amenities within the half-mile walk from the library to the post office area (and most of them within the quarter-mile from the library to the Town Hall). Do your best to do your part — shop in Brandon whenever you can, perhaps on construction-free weekends. Elsewhere in this book of reports you will have details from both our Public Works Director (who is saving Brandon a tremendous amount of money by serving as the Municipal Project Manager) and the Brandon-native Public Information Officer for Segment Six. The Select Board simply thanks you for your support and your patience, and encourages you to make the most of it. All will be worthwhile.

The total rebuilding of US Route 7 and all municipal infrastructure within the village has certainly been the most visible of the Town's efforts in 2018, but there has been other valuable progress as well.

Voters gave a positive bond vote to reclaim Park Street at the last Town Meeting, and our partnerships with the Brandon Fire District No. 1 and various agencies of the State of Vermont ensure that we will get the right design and the best possible value for money when the project is ready for construction.

The bridge allowing access to the Leicester Hollow Trail has been completed. This is Brandon's gateway to the award-winning trail system of the Moosalamoo National Recreation Area. Further improvements up the trail will start in the spring. The National Forest is Brandon's backyard, offering residents excellent passive recreation opportunities year-round, and attracting tourists who boost our local economy.

Davenport Solar (large installation, far south end of Carver Street) has progressed in its application with the Vermont Public Utilities Commission. The Select Board continues to actively support this project, which is well-sited and which will benefit the town. Conversely, the Select Board opposed, and the developers (Conti Solar) have abandoned, plans for a smaller installation at the corner of Park Street and Country Club Road. Representatives of the Select Board, Planning Commission, and several concerned citizens succeeded in convincing the Rutland Regional Planning Commission to officially oppose this project. In May 2018, the Select Board appointed an Energy Committee as a subcommittee of the Brandon Planning Commission, and tasked them with delivering preferred solar siting guidelines for the Town Plan. This should assist our community in resisting ill-sited solar installations, and we eagerly await their recommendations.

The Town has made use of both the revolving loan fund and the Select Board's tax stabilization policy to facilitate new businesses opening in Brandon, and to encourage property owners to make improvements without immediately incurring increased property taxes. Additionally, the sign ordinance has been responsibly streamlined to allow our local business owners to develop their enterprises.

We have successfully negotiated and ratified a three-year labor contract with the town employees who belong to the AFSCME union. The police department has left AFSCME and formed its own separate union (New England PBA), and we are in negotiations with that union at this writing.

The Board wishes to commend the Town Manager and administration for working to significantly reduce the Town's overhead costs, particularly workers' compensation, unemployment, and liability. Through improved training and management, and a strict emphasis on working safely, the combined annual premiums required of us have decreased \$49,850. In the workers' compensation premium, this represents a savings of more than 30%. Stability in our taxes is dependent on our dedicated town employees taking care of the pennies: the savings described here equals 1½% of the town's total operating budget.

After eight years as a Selectman, the Board's longest-serving member, Devon Fuller, has decided not to run for re-election this year. The Board and the Town have benefited greatly from Devon's thoughtful approach to improving our community and solving our challenges together. As Board Chair, I have said that I can't always predict how Devon will vote on a given issue, except that I guarantee that it will be in what he truly believes to be the best interests of Brandon. For that reason and many others, the Board holds him in the highest regard. We look forward to continued partnership with Devon as he leads the Downtown Brandon Alliance in its efforts to keep our Designated Downtown a vibrant destination for shopping, dining, and cultural and recreational events.

Respectfully submitted,
Seth Hopkins, Chair; Doug Bailey, Vice-Chair; Devon Fuller, Clerk; Tracy Wyman; Brian Coolidge

TOWN MANAGER'S REPORT

Fiscal year 2019 kept us quite busy with continuing to get caught up on many projects that have been on the books for far too long. A little historic note on some of these projects:

When Mr. Burlett and I took the reins as Public Works Director and Town Manager the Town was not in a great financial position. There seemed to be a pattern of lost grants, poor standing with the State and the lack of following through with projects. Many of these projects, including Segment 6, Churchill Road Bridge, Bridge 114 and the Union Street sidewalk had spent grant money and the State and the Federal Government was asking us to pay it back, somewhere in the tune of \$4.5 million. This amount was roughly one-and-a-half times our annual operating budget! We realized that it was more cost effective for the Town to proceed with these projects than it would be to pay it back.

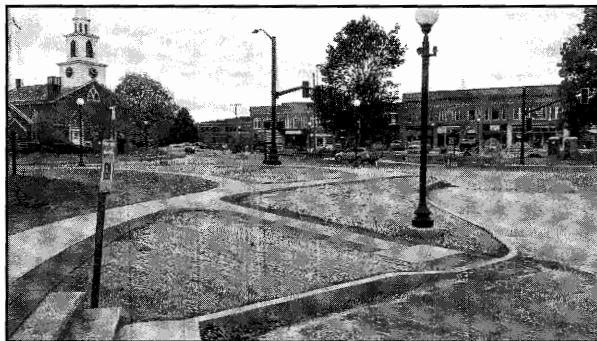


Photo credit: Bernie Carr, Public Information Officer

As of now we have been able to move forward with every project and gain back our credibility with the State and Federal Government. As we all know, "don't bite the hand that feeds you."

I am continuing to be aggressive with the collection of delinquent property and sewer taxes. In the past three years the delinquent balance has dropped significantly from the close to million dollar mark I started out with.

I am also continuing to convey Town owned properties, mostly swamp land, to get these back on the tax books.

The Highway department has had a complete employee turnover this year and I look forward to working with our new crew.

As we all know, the Route 7 Segment 6 upgrade was in full force this year as well as the start of Bridge 114 and the completion of the Churchill Road Bridge.

I am going to close with the same statement I've made for the last two years ... we have made many positive steps forward ... we intend to make it happen again in the coming year.

Sincerely, David J. Atherton, Town Manager

BRANDON POLICE DEPARTMENT

The reconstruction of our downtown was a major undertaking this year. While commuters, business owners, and property owners on normally quiet residential streets were inconvenienced, we all survived. While traffic was delayed at times, the results of the construction project are starting to materialize. We thank all those who were patient during this undertaking and look forward to the project reaching completion next year.

In November, Officer David Wallant joined the department after completing 16 weeks at the Vermont Police Academy. He is currently receiving his post basic certifications and is eager to begin serving the community. We also lost an officer this year to a neighboring agency. The remaining vacancy has yet to be filled and we are currently reviewing applicants to fill this need. I am thankful for the dedication and sacrifice of all Brandon PD officers who have worked countless hours covering the vacancies in the schedule.

Our drug drop off box in our lobby continues to be utilized regularly. By making this available 24 hours a day, people who have unwanted prescriptions in their home can bring them to our office when it is convenient for them and dispose of them in our box for destruction. Removing unwanted medications from your home helps efforts to reduce dependency and abuse.

We continue our efforts of traffic safety through the Governor's Highway Safety Program. This grant program pays for the costs of the Officer and cruiser while they are on safety details as well as provides some funding for highway safety equipment. While the funding has been reduced over the years, any funding that is not taxpayer based will be sought after and utilized.

We have seen a renewed effort on behalf of BRAVO, Brandon's restorative justice program. The program is utilized to keep low level offenders and youth out of the court system by taking a reparative approach with the offenders. Thanks to long time members of the program, and new volunteers eager to participate, we are encouraged to see people work within our community to correct behaviors that are risky and sometimes dangerous.

As of December 2018 we have seen steady call volume within the department. The Police Department has responded to 3916 calls for service. While officers are on foot patrol, they have checked over 1068 properties and businesses. Officers have conducted 832 traffic stops resulting in 283 tickets and 606 warnings. During this same time frame there were 85 arrests. We respond to a significant amount of calls for people experiencing a mental health crisis. These types of calls typically take longer to resolve and involve more officer time, yet that time is time well spent when better outcomes are the result. We have also responded to seven overdose calls this year and one overdose death.

Our department faces the same struggles many professions do in our ability to identify, attract, and hire quality candidates to serve our community. It is a rigorous process, yet we find that many young people are not eager to enter the public service profession. The reasons vary, yet public service can be and is a very rewarding career for those who choose it. We welcome interest in the profession and welcome anyone who would like to find out more about a career in law enforcement.

Respectfully, Christopher Brickell, Chief of Police

DEPARTMENT OF PUBLIC WORKS

2018 was another year of robust infrastructure improvements. The largest and most disruptive being the second year of our Segment 6, Route 7 reclamation/infrastructure improvement project. The largest ever Municipal Assistance Bureau project in the State of Vermont is proceeding as planned, with completion expected to be in November of 2019.

Independent of but coinciding with Segment 6 is the restoration of Bridge 114 located in front of the Town Offices. Started in the spring of 2018, repair and resurfacing of this historic bridge is slated for completion by spring of 2019. Speaking of building bridges, the Churchill Road Bridge project was also completed during this busy construction season. Funded by the Federal Land Access Program, this collaboration with the Green Mountain National Forest is the first of a two phase project to restore and improve Brandon's/Rutland County's access to the Moosalamoo National Recreation Area. Upon completion of another box culvert located on the north side of the new bridge, the GMNF will create a parking area for access to the Leicester Hollow Trail.

The Union Street sidewalk project is in the final review process and will be going out to bid spring of 2019. This is the last of the legacy State and Federal funded projects that the Town was in danger of losing funding for when Town Manager, Dave Atherton and I took the helm four years ago. It took many meetings and hours of hard work to get the Town back in good standing, but by keeping these projects moving forward, we avoided having to repay monies expended on projects that had not been completed.

With the approval last year of the bond for the Park Street rebuild we will begin construction on this critical storm-water and infrastructure replacement, which will dovetail with the State of Vermont's Route 73 reclamation project that spans from the top of Brandon Gap to the north end of Marble Street. Both will be starting in the spring of 2019 and will result in a freshly paved and reconstructed Park Street that serves the needs of our storm water management plan while fixing a significant issue with the degradation of the road surface on our eastern approach to our town.

Our Highway Department has seen significant turnover. We have hired a seasoned veteran Foreman and some energetic and hardworking newcomers and are now securely positioned to safeguard the roads and equipment that the taxpayers have charged us with maintaining and improving.

Buildings and Grounds work continues. We completed our two year project to insulate the upstairs of the Town Hall and the building continues to see increased winter usage. Thank you again for supporting the Public Works Department.

Respectfully, Daryl Burlett, Public Works Director

ZONING ADMINISTRATOR

I started my appointment as Zoning Administrator (ZA) in late July; it is now a part time position. As I have been serving as a part time ZA in five other Rutland County towns for almost six years, I can apply full-time zoning experience in Brandon. Many thanks to the Town's Administrative Staff, Planning Commission and Development Review Board for its assistance and support through the past months of my orientation!

In the 2017-18 Fiscal Year, the ZA reviewed 61 zoning permit applications; a 11% reduction in overall permit activity from the previous year; and the general trend in many other Rutland County towns. However, the number of new homes constructed, or of old housing replaced with new structures, may be the highest in the county!

In Summary of permits requested:

Project	# Applications
Residential (attached to the residence): additions, decks, porches	16
Accessory (detached) Structures: garages, sheds, pools, fences	6
Single Family Residences (stick-built, modular, panel, log, mobile homes); new or replaced	14
Commercial Projects, Changes of Use	6
Home Occupations	2
Signs (business)	10
Demolitions (Note that a VT Asbestos Certification may also be required); Miscellaneous	2
Subdivisions, Boundary Line Adjustments	4
Barns, Agricultural Structures (to qualified farmers)	1
Denied, incomplete, or withdrawn Applications	0
Total # applications:	61

The Development Review Board held four Public Hearings, as required by rules, to decide on appeals and commercial permit applications.

Zoning, Flood Hazard, & Subdivision Regulations (as well as application forms) are available on the Town website. The Zoning Regulations identify certain exemptions for a required permit. If your project is not on this list of exemptions, a local permit is likely required. I am usually available to assist you on completing the permit application or site plan on Tuesdays or Thursday afternoons; and you may contact me at zoning@TownofBrandon.com, or 247-3635 ext. 202 to arrange meeting at other times, or for additional information.

Respectfully, Jeffrey Biasuzzi, Zoning Administrator

ECONOMIC DEVELOPMENT

As Economic Development Officer, I continue to work closely with the Brandon Area Chamber of Commerce, Main Street Downtown Brandon, the Economic Development Board, the VT District Office of the US Small Business Association, The Rutland Economic Development Corporation, Vermont Economic Development Authority and local realtors and landlords to make sure that every potential business is welcomed into our community.

Brandon is fortunate to have the support of the Agency of Commerce and Community Development. Our participation in their Designated Downtown program has made available tax credit programs for improvements within our downtown core. Our Brandon specific resource portfolio includes the Brandon Revolving Loan Fund and our municipal tax stabilization, both of which have seen some increased use over the last two years by new and existing businesses.

When we work to connect businesses with these resources, amazing things happen. This past year, another new to Brandon success story was written. The Red Clover Ale Co., by accessing Small Business Development Corp. counseling, using the Vermont Economic Development Authority and Brandon Revolving Loan Fund monies and coordination with the various state and municipal entities, was able to open their Brew-pub in the heart of our downtown.

Please do not hesitate to contact me about any help you may need for your existing business or with any leads and ideas you might have for potential new businesses.

802- 247-3635 X213 ~ bmoore@townofbrandon.com ~ <http://townofbrandon.com/departments/economic-development/>

Respectfully submitted, Bill Moore, Economic Development Officer

ASSESSOR'S REPORT

The Town of Brandon's Common Level of Appraisal for 2018 was 102.73. The CLA is the ratio of Assessed Value divided by the Fair Market Value. The State of Vermont conducts an annual Sales Equalization Study using 3 years of sales information to calculate the CLA for each Town. A Town-Wide Reappraisal was started this summer. The goal of a Town-Wide Reappraisal is to bring Assessed Values to Fair Market Value (creating a CLA of 100%). This is a two year project; New England Municipal Resource Center is the Vendor for the Reappraisal Project.

The Town-Wide Reappraisal project will be completed for the 2020 Grand List. The reappraisal project has multiple phases. The first phase of the project is Data Collection. A NEMRC employee will visit each property in town to update photos, verify exterior measurements of all structures, update improvement data and land characteristics. Each owner of record will receive a postcard in the mail to announce which areas and streets NEMRC will be visiting. If the owner is at home when the NEMRC staff visits an interior inspection will be requested. If no one is home, the NEMRC staff will leave a door postcard stating that they were there with instructions and information to request an appointment for interior inspections at a later date. The post card that is left at the property will include an OPVD code which will allow you to access information regarding your property online. The web address is www.nemrc.info/brandon. The information is available two weeks after you receive the card.

The Town-Wide Reappraisal will implement new Cost Tables and a new Land Schedule for calculating new Assessed Values. Sales data is reviewed for the past 3 years for all valid sales in the Town of Brandon which are used in part to help create the new Cost Tables and Land Schedules. All property values are then reviewed.

Once the new Assessed Values are finalized each Owner of Record will receive the Notice of Change of Value. This formal change notice will be a booklet with a list of all property values before and after reappraisal. This Notice will be mailed in May of 2020. The Notice serves as the Formal Change Notice. The Notice will have all the information and schedule for the Grievance Process. There will be a Pre-Grievance period which is an opportunity to review the information and data. The notice will include information and instructions regarding the Official Grievance schedule and statutory requirements.

HEALTH OFFICER / RENTAL HOUSING OFFICER / E911 COORDINATOR

Health:

Town Health Officers in the State of Vermont are nominated by their respective towns and appointed by the Commissioner of Health. The THO is responsible for investigating and addressing public health problems in their town. Some of these are animal bites, drinking of public water, lead paint, infectious disease, solid or hazardous waste, sewage, and the rental housing health code.

Rental Housing:

There are currently 460 rental housing units in the Town of Brandon. Rental Housing consists of all non-owner-occupied dwellings, such as apartments, duplexes, single-family homes, and owner-occupied homes with two or more rooms rented. These rental units are all subject to regulations under the State of Vermont and the Town of Brandon Rental Housing Codes.

Annually a Statement of Compliance is sent to the owners of all rental housing in Brandon. This is a self-assessment performed by the owners / managers of the property, to ensure that each Rental Unit is up to code. Additionally, any time there is a change of tenant in Brandon, and prior to a new tenant moving in, an inspection and a new Certificate of Occupancy is required. The specifics of the Rental Housing Code can be found on the town's website at www.townofbrandon.com, or by contacting me at the office.

E911 Coordinator:

Our emergency services, Police Department, Fire Department, and Rescue Squad, depend strongly on the owners of all properties to have their street numbers posted and visible in time of emergency.

The Town of Brandon requires all homes and buildings to have their street address numbers to be posted near the front entrance of each building and be visible from the road. If your entrance can not be seen from the road, an additional posting is needed, near the road and visible at all times. Numbers are to be four inch white or silver reflective, block style, on a green or black background.

Respectfully submitted, Thomas Kilpeck, Town Health Officer / Rental Housing Officer / E911 Coordinator

VITAL STATISTICS

	2018	2017	2016	2015
BIRTHS	35	54	36	44
DEATHS	47	43	51	44
CIVIL MARRIAGES	18	39	35	35

Due to the Town's liability exposure and the possible use of information fraudulently, the Vermont Department of Health has recommended against printing names in the Vital Statistics section of the Town Report. The Brandon Town Clerk's Office concurs with this policy.

DOG LICENSES 2017-2018

TYPE	# SOLD	FEE	TOTAL
NEUTERED	380	\$4.00	\$1,520.00
UN-NEUTERED	45	\$8.00	\$ 360.00
NEUTERED AFTER 10/1	0	\$2.00	\$ 0
UN-NEUTERED AFTER 10/1	0	\$4.00	\$ 0
KENNEL/SPECIAL	1	\$30.00	\$ 30.00
LATE FEES			\$ 194.00
TOTAL PAID TO TOWN			\$2,104.00

PROPERTIES VOTED EXEMPT

DATE VOTED	NAME	BEGINNING DATE	END DATE	VALUE BEFORE EXEMPTION
3/3/2014	BARS Building & Land	7/1/2014	6/30/2019	567,700
3/2/2015	Brandon Senior Citizens	7/1/2015	6/30/2020	262,700
3/3/2014	Brandon Masonic Assn	7/1/2014	6/30/2019	310,900
3/5/2018	Stephen Douglas Birthplace	7/1/2018	6/30/2023	195,300

Exempt Properties that are statutorily exempt and properties owned by the Town of Brandon and State of Vermont are not listed above.

RECREATION DEPARTMENT

Recreation Participant Numbers

Little Otter Youth Wrestling	32
Snow Bowl Ski Lessons	18
Spring Baseball/Softball	182
Summer Baseball/Softball	15
Summer Cornhole League	43
Field Hockey Camp	6
Swim Lessons @ Brandon Inn	30
Swim Lessons @ Autumn Mt. Winery	29
Summer Basketball Clinic	7
Pre-Season Football Camp	17
Pre-Season Soccer Camp	10
Youth Cross-Country Running	12
Fall Soccer	103
Middle School Football (7th /8th Grade)	27
Flag Football (5th/6th Grade)	18
Flag Football (3rd/4th Grade)	15
NFL Flag Football (1st/2nd Grade)	19
Youth Basketball	101
Adult Basketball	32
Boot Camp	7
Brandon Dance w/Middlebury College	8
Youth Theatre (Fantastic Mr. Fox)	28
Winter Cornhole League	33
7th/8th Grade Lacrosse (Boys)	17
Brandon Rec Fall Cheerleading	17
Brandon Rec Winter Cheerleading	16
Awesome Afternoons	22
Odyssey of the Mind	18
3 on 3 Junior League	14
Dance, Tumble, Shout Cheer Camp	10
Theatre Arts Design with Mr. B	9

New Programs

A Week of Fun – February Break	9
A Week of Fun – April Break	8
Elementary (5th/6th) Lacrosse	7
7th/8th grade Girls Lacrosse	15
Warrior Workshop	6
Basketball Open Gym – Boys	15
Basketball Open Gym – Girls	11
Pre-Season J. Wheeler Basketball	10
Pre-Season J. Wheeler Softball	15
Pockette B-ball Skills Sessions	6
Spring Soccer Player Development	13
Let's Play – Pre-school Playgroup	25
Quiz Night – November	56
Quiz Night League	43
Art Attack – Block Printing	3
Creative Couture Paint & Sip	8
Bandy Women's Self Defense	6
Tango Tuesdays @ the Town Hall	6

"Rested" Programs: OCY OV Basketball Clinic, Brandon/Blueberry Hill Ski Club

Special Events/Projects:

- 1st Annual Brandon Car Show at Estabrook Park
- Brandon Kick-off to Summer Carnival with the Brandon Area Toy Project
- Winter Carnival with Neshobe PTO, National Bank of Middlebury
- Neshobe Talent Show with the Neshobe PTO
- MLB Pitch Hit Run with Major League Baseball
- Safety Day with Neshobe PTO, Fire Department, Brandon Area Rescue Squad, Brandon Police Department and OMYA
- Independence Day Family Games with Brandon Independence Day Celebration Committee
- Rockin' with The Rec with SOAR after school program
- British Soccer Camp
- Harvest Fest with Neshobe PTO, Brandon Free Public Library, Brandon Area Chamber of Commerce
- Spooksville with Brandon Area Toy Project
- Breakfast with Santa with Neshobe PTO
- 4 Bus Trips (2 Celtics trips, 2 Red Sox trips)
- Flagship Cinema Booklets

General Programming - Youth: Our overall program numbers from year to year have remained relatively the same for our youth offerings during the three main sports seasons (Fall, Winter, Spring), especially considering class sizes relative to the number of participants. When you factor the last six years of new programs providing a diversity of offerings, with the additions of lacrosse, cross country running, youth football and off-season offerings (i.e. – spring soccer, fall basketball trainings), the percentage of area youth participating in these activities has increased. This bucks the national trend of decreased numbers for youth sports. Offerings such as Youth Theatre, Odyssey of the Mind and any art class with Neshobe local celebrity Mr. Brodowski represent the future youth offerings with the goal being to have the majority of area youth engaged in "non-electronic" activities. Positive social interactions, connecting with like-minded peers, developing healthy habits are the intended outcomes of "rec level" youth activities. The professionalization of youth sports has increasingly become a significant cultural problem, resulting in problems with recruitment of volunteer coaches, officials and new players. The Brandon Rec takes pride in our focus on those skills that develop outside of sport specific instruction with an eye toward making sure our youth participants have the best chance to succeed in their chosen hobby and apply those lessons learned in their life generally.

General Programming – Adults: As with every year since taking the helm in 2012, we are constantly working to add more for adults in our communities. Partnerships with local organizations have proven fruitful, particularly with The Brandon Free Public Library, and our Quiz Nights @ the Center Street Bar. Working with Library Director Molly Kennedy to craft three different 4-6 week sessions of trivia entertainment for 45-55 adults each session has provided the opportunity to branch outside of our typical "physical programming". In addition, with the onset of art courses and bus trips, adults in the area have opportunities often found only in more populated areas.

Miscellaneous – More Events and Infrastructure: The evolution of the Brandon Rec means that we must always be growing. Events like our 2018 Car/Bike show will be even better in 2019 with some creative partnerships and secondary events in town, creating a larger event with a diversity of offerings in the hopes of increased participation. Our collaborative 2019 overnight trip to Gettysburg with Dr. Kevin Thornton is building upon the success of our other bus trips. There are improvements being made to our parks, the most significant of which being the rebuild of a play structure that was donated by Charlie Coughlin of McDonalds and slated for re-erection at Estabrook Park. There will be a parking area created at Seminary Hill adjacent to the basketball court, and with the rumbling of a garden club, our plan to develop a community garden and park are at our yet to be named Wheeler Road property, continued development of these spaces further contributes to an already vibrant community. Our continued collaborations with The Neshobe School, Otter Valley Union High School and private business owners have allowed us a diversity of spaces in which we can recreate. Our management of the Town Hall meeting space and continued partnership with the Friends of the Town Hall has only served to increase the number of types of offerings that serve to draw people to our beautiful town. Continuing to collaborate with other organizations is the most efficient way to provide this growing community what it deserves: a multitude of offerings for all ages.

Volunteers and Sponsors: Without volunteers and sponsors, our Recreation Department would cease to exist. Local businesses continue to provide support through team sponsorship and donations of cash, goods and services. Volunteer coaches provide hundreds of hours of youth instruction, guidance and support.

The Recreation Department phone number is (802) 247-3635 X 213 and my e-mail address is bmoor@townofbrandon.com The website is: <http://townofbrandon.com/departments/recreation-department/>. Feedback is a critical component of being responsive to our Town's needs. Please do not hesitate to contact me with any ideas, complaints or compliments you have about our programming.

Respectfully submitted, Bill Moore, Recreation Director

PLANNING COMMISSION

The Commission is made up of five energetic members, Lisa Rovi, Ethan Nelson, William Mills, Michael Shank and myself. If you are interested in planning for the future of our town, please send your letter of interest to David Atherton, Town Manager for review and selection by the Select Board.

2018 has been a busy year for the Brandon Planning Commission. Our goal is to revise and update the current Brandon Town Plan and Brandon Land Use Ordinances (BLUO). This year there have been updates in the BLUO to the Agricultural Ordinance, Signage Ordinance, Mobile Homes and Mobile Home Park permits. We have started our work on updating the Town Plan and will continue to make necessary revisions to the Land Use Ordinances. These documents are judicial and legislative requirements as well as a planning and marketing tool for Brandon.

In May of 2018, the Select Board approved the formation of an Energy Committee to work jointly with and answer to the Planning Commission. This Committee will develop an Energy Plan, with criteria that will assist property owners with energy projects, site potential solar sites and also help shape Brandon's future development of renewable energy. In addition, the committee will educate citizens about energy efficiencies. The committee is comprised of Michael Shank (Chair), Jack Schneider, Lowell Rasmussen, Edna Sutton, and Dan Schmitz.

We welcome your input about issues that are important to the future planning of our town. Please contact us at the Town Offices if you have any questions or concerns.

Respectfully submitted, Stephanie Zak Jerome, Chair

DEVELOPMENT REVIEW BOARD

The Brandon Development Review Board (DRB) is a five-member, quasi-judicial volunteer board whose members are appointed by the Brandon Select Board. The sole purpose of the DRB is to interpret and apply the Brandon Land Use Ordinance, which is written and revised by the Brandon Planning Commission and approved by the Select Board. The DRB hears appeals and grants variances, conditional uses and setback waivers in accordance with the Brandon Land Use Ordinance (BLUO). The DRB is also charged with reviewing sections 6 (municipal impacts), 7 (school impacts), and 10 (compatibility with the Town Plan) of the Act 250 review process. All DRB hearings are publicly warned 15 days in advance in "The Reporter" and posted on the town bulletin boards. The DRB usually meets the fourth Wednesdays of the month, as needed. Location varies so check the town website for official hearing and meeting notices.

Development Review Board Members are: Samantha Stone, Chair; John Peterson, Vice Chair; Robert Clark; Tom Bohler, Amber Lovely-Lee.

REPORT OF THE CHIEF ENGINEER

I am proud to report to the Brandon community that the men and women of the Dunmore Hose Company continue to be prepared and ready to serve the emergency needs of the areas that we cover. The members of the Dunmore Hose Company are members of the community, maybe some are your friends, and maybe some are your neighbors. They have dedicated themselves to answering the call for help regardless of time of day, regardless of weather. Without them the Brandon Fire Department would not be able to function. The Brandon Fire Department responded to 146 calls this past year. The members logged over 3,400 hours of time at drills and calls.

A major accomplishment for the Brandon Fire Department this year was the department being awarded an Assistance to Firefighters Grant totaling \$168,000. This is a very competitive grant process with fire departments from across the country submitting applications. The grant is being used to replace air packs, masks and bottles which are the life support used by our firefighters at many different types of calls. If the grant had not been received the department's budget would have faced significant increases in the coming years.

Firefighting is an inherently dangerous job. Each year we lose almost 100 firefighters to line of duty deaths. Studies show that many of these deaths are the result of heart related issues. Also many firefighters are losing their lives to an insidious silent killer, cancer. The environment that our members work in has been found to be the leading cause of these issues. The Brandon Fire Department cannot ignore this fact. I will be addressing these issues in this year's budget as well in years to come. The department will be looking into having members being given physicals to hopefully catch medical issues early so that intervention can take place. We have already purchased and will continue to purchase the gear and equipment needed to protect our firefighters. Through the budget process we have adopted programs that have enabled us to be proactive with the care of our apparatus. We need to be proactive with the health and safety of our members.

You may have noticed in this year's budget report there was a significant overage in the area of expenditure on propane. The major cause of this was due to a malfunction of the station's boiler. The boiler problems have been addressed. Hopefully a significant savings will be realized as the result of these repairs. This points to the fact the age of the station has reached a point that these issues will become more frequent in nature. In the coming years budgets we need to establish a station repair line that will enable us to proactively deal with these types of situations.

To be able to do the job as Chief Engineer I rely heavily on the assistance of not only the officers and members of the Brandon Fire Department but of others as well. I would like to acknowledge our working partnership with the Brandon Area Rescue Squad and the Brandon Police Department. Also the help and support that is received from the officers and members of the Pittsford Fire Department and our other mutual aid companies. Lastly the help and support of the Prudential Board and Ray Counter make all of this possible. They are the people behind the scene that make it all happen.

The Fire Department is always looking for new members. Please stop by the fire station to discuss becoming a member. We are here on the second and third Wednesdays of each month from 7:00 p.m. to 9:00 p.m. and we welcome visitors. Don't forget you can follow us on our Facebook page to see what your Fire Department is doing.

Respectfully submitted, Roman Wdowiak, Chief Engineer

BRANDON TOWN HALL

2018 represented the twentieth (20th), and most successful year for the Brandon Town Hall and Community Center since its restoration began in 1998. The Friends of the Town Hall (FOTH) has leveraged \$140,000 in Town funding to make over \$1 million in improvements. The most notable was \$200,000 of work downstairs, in 2012, for accessibility, new bathrooms and the meeting room. The downstairs is now widely used for Select Board meetings and many other organizations. More recently the Town installed heating upstairs and cleaned the attic and installed an initial layer of insulation, as well as fans, which allows programming during the winter.

In 2018, 36 events were held by FOTH. More than 3,200 patrons attended the events, along with almost 500 performers/crews and 178 volunteer hosts/ushers. As an all volunteer organization, FOTH members set a record of nearly 3,000 hours working on the Town Hall. These included attending events, set ups and breakdowns, rehearsals, maintenance, construction, etc. Community members and businesses sponsored all events. We try to keep ticket prices reasonable (nearly half of our shows are by Free Will Donation – no ticket). Our popular Silent Movie (freshly popped popcorn!) series are an example of no ticket events. We collaborated with the Brandon Free Public Library with the "Masquerade Ball" which was a great success, with outstanding costumes, and will be done again. The No Strings Marionettes, and Middlebury College's Dissipated Eight, Brandon's Talent Show, as well as other new shows made for an exciting season.

In 2018 FOTH rebuilt and enlarged the stage, using over \$15,000 of its own money, plus a \$14,250 Cultural Facilities grant from the Vermont Arts Council. There are three major areas to complete the restoration.

THE ROOF/CEILING. The 157 year old hooks holding the slates in place have failed, are failing, and will continue to fail, until replaced. After removing the slates, a new deck should be installed to replace the planking and close the gaps between them. The slates will then be re-installed using new hooks. The ceiling has extensive damage from roof leaks, needs restoration and paint. FOTH recognizes this could cost quite a bit to finish, and will investigate workable solutions.

ELECTRICAL. Since the first light was installed in the Town Hall, each modification has led to a hodge-podge of fixtures, outlets, etc. which no one understands anymore. FOTH and the Town should have an electrical engineering inventory and map of what we have and need.

STREET-SIDE ENTRY. The completion of Segment 6 of Route 7 enables the Town and FOTH to develop an attractive entrance, including replacing the American Flag and a new signboard.

We are currently planning for the 2019 Season. If you have any suggestions, please contact Richard Baker at arabaker4@gmail.com. You can also check us out on Facebook, Front Porch Forum, Instagram, or BrandonTownHallFriends@gmail.com. We believe that the completion of Segment 6 and the incredible performance of the FOTH Board of Directors and volunteers will restore the Brandon Town Hall and Community Center to a pre-eminent place in Brandon's continuing success.

Richard A. Baker and Bruce Brown, Co-Presidents of The Friends of the Brandon Town Hall

SEGMENT 6: EVEN BETTER BRANDON GUTS & GLORY!

THE GUTS

December thirty-first marks seventeen months of construction on the Segment 6 project. This is a project of guts and glory, the guts of our town infrastructure being replaced and upgraded. Millions of dollars worth of water and sewer pipes are being installed and recorded with GPS to make it easier for future generations to locate, quickly and easily, any damaged or leaking pipes needing replacement. Extra shut-off valves are being installed in our state of the art water system that provides us with the very best water in the state of Vermont, to allow for more flexibility when shutting down the system for repairs. Fewer households and businesses will lose water with this ability to isolate outages. The large black corrugated storm drainage piping you've seen will protect the Neshobe and Otter Creek rivers and in



Photo credit: Bernie Carr, Public Information Officer

turn assist in renewing Lake Champlain. This drainage is directed to four giant sand filters on Franklin and Rossiter Streets, and two on Conant Square that will remove road salts and impurities from the rain and snow melt. They will have the sand periodically removed and replaced.

You also can't discount the guts of all our friends and neighbors and the businesses in town as we progress through our fourth year in a row of some type of water, culvert or road construction. We deal with extended wait time in traffic, dusty days, noisy equipment, water shut offs, bumpy roads, decline in business sales, pedestrian challenges, parking issues, and any of your own particular irritations! It isn't easy, and speaks volumes to the character and resolve of our community. As the Information Officer for this project, I thank you for your input and I know Casella's appreciates your patience and fortitude!

This is the largest municipally managed project in the history of the state of Vermont and we are lucky to have in place a DPW Director, Town Manager, Select Board and Town Office staff who, along with resident engineers from DuBois & King, are overseeing and handling the intricacies in a professional and competent manner.

We were one of the very last towns to reap the benefit of the 5% town match for this extensive infrastructure and streetscape improvement and upgrade. This particular federal program disappeared shortly after we were approved. If we applied now for assistance in removing the concrete and upgrading Route 7, we would only receive monies for the road work; NOTHING for infrastructure upgrades (sewer, water, storm) or sidewalks, streetscape improvement, lighting, parks, trees, furniture, and more. The State of Vermont is continuing to increase its requirements for storm water separation from sewer plants. We are ahead of most other communities and our costs are only 5% of the total bill.

After you take out our 5% match, we are receiving 26.8 million dollars in "free" money from the state and federal governments.

THE GLORY

The hundreds of 16' slabs of concrete and rebar, that we have been bumping over for decades and decades, are being torn out. There will be installed new road base and asphalt along with crosswalks delineated by a different texture and color for permanence and prominence. You will see granite curbing, brick walkways, a new gazebo, refurbished fountains and trees and shrubs throughout.

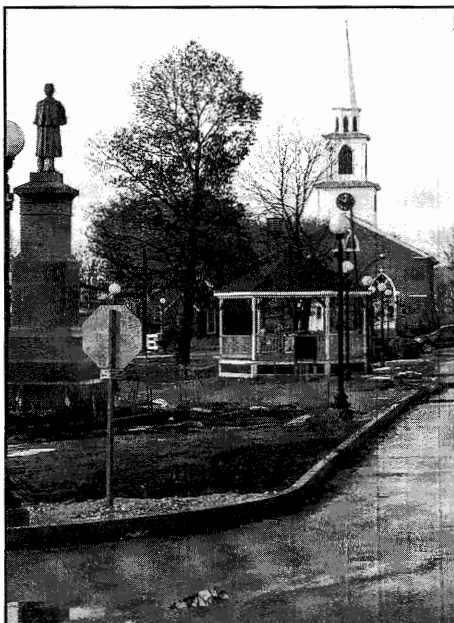


Photo credit: Bernie Carr,
Public Information Officer

There will also be concrete sidewalks with decorative brick edging, tree grates, old fashioned globe street lights, underground wires through the downtown, benches, bike racks and refuse containers. But something that I think will really transform the whole feel of the town is the installation of curbing and curb cuts along the roadway. The road will be narrowed down with these curbs to stop vehicles from passing on the right. This will help in creating traffic "gaps" that will allow access to Route 7 at points further down the road and stop folks from driving on our sidewalks! Behind the curbs will be green spaces to break up the acres of asphalt that we've endured for generations. The controversial traffic lights can be used, at our discretion, to assist in traffic flow during our busy Brandon rush hours of the day, making it easier for all of us to enter and exit Route 7 safely and in a timely manner.

Our town will be more walkable, cooler and safer for all. Signage will direct visitors to public parking venues and the appeal of the entire streetscape with flowering planters, banners and benches will draw folks here and tempt those driving through to stop and spend some time relaxing, shopping, eating and maybe moving to, the nicest little village in Vermont.

Again thank you for your patience, many comments of support and appreciation, and your construction fortitude! We are only 12 months from the project closing date of December 2019, with the hardest nut to crack, the Central Park area almost completed. Work will get underway in March and we can expect a summer and fall that will be busy with sidewalk installations, trees and landscaping,

Franklin and Center Street and some of Conant Square infrastructure work and the completion of Bridge 114 in front of the Town Office. All will be topped off with new finish pavement from end to end.

PLEASE, PLEASE go to Brandon.org and sign up for the newsletter. This is especially important for our friends that live on the affected streets for 2019 -- that is the most effective way to stay abreast of the situations as they occur.

Buzz Cards!! Make this an even more rewarding time by making good use of the Buzz Card promotion currently running and continuing through the end of the construction project in 2019. We hope this will continue to be an incentive to all shoppers throughout the rest of 2019.

You have a year to help out your neighbors who own the shops in town; you'll also make some money back after you complete your cards, and maybe rake in the big cash grand prize!! Make a purchase, grab a card and get Bizzy!!

DELINQUENT TAXES

Delinquent Property Taxes as of January 13, 2019

<u>Property Owner</u>	<u>Property Owner</u>
ATWOOD, KELLY A	HANFIELD, WILLIAM B & ROBIN E
AYER, ROBERT A & GERALDINE J	JOHNSON, DONNA
BAILEY, NORMAN C JR & EUNENIE C	KERR, ROBERT K
BAKER, LAWRENCE G & HATHAWAY, GERTRUDE B	LAMOUREUX, CHARLES E & SUSAN R
BERTRAND, RANDALL & LAURIE	LANGLOIS, JAMES
BIRD, EDITH	LOVELETTE, MICHAEL & MARY
BOVEY, LINWOOD L & CHERYL H	LUTZ, JOHN T & VALERIE S
BRESETTE, JOSEPH & BISSON, EUGENE & COBELENA	MAHONEY, HAROLD P
BRESETTE, JOSEPH & CRYSTAL	MARTELL, ALEISHA & WOODS, JAMES
BRUCE, BECKY	MARTIN, KAREN
BUNNELL, ROBERT J	MARTIN, WANDA A ETAL
BUSHEE, PAUL S & JEAN G	MATOTT, CLIFFORD F
CAREY, LAUREL A	MINER, LAURIE M
CARMICHAEL, JAMES	ODELL, SANDRA & KEVIN
CLARK, THOMAS	PALSHAN, ROBERTA
COBB, JO ANN	PAYNTER, BRUCE W & ANITA M
DENIS, ANTHONY & CHRISTINE	POCKETT, JONATHAN E & ERIN L
DICKERMAN, SHEILA	REED, GREGORY
DINN, GEORGE	RINGEY, CHAD W
DOANER, ALLAN R & JUNE A ETAL	SARWALSTU CORPORATION
DRAKE, MICHAEL J & KATHERINE	SAUDER, JAMES N
ERNST, CHRISTA & CHRISTOPHER	SMITH, KEVIN
EUBER, CHRISTINA & JAMMIE	STEINBERG, DAVID & KATHLEEN
FIFIELD, DAVID A	STONE, CLIFFORD B & DELORES J
GEROW, MICHAEL A & SADIE	TULIANO, PATRICIA M
GOODWIN, LISA	WARSHAUER, TREV
GRIFFIN, BENONI & ANNIE	WHEELER, SHIRLEY & QUESNEL, MARILYN
GRIFFIN, DAVID A & KATHY J	WOOD, ROLLIN ESTATE
GYDUS, WILLIAM, JOSEPH & ROBERT	

Total Delinquent Taxes:
(Includes penalty and interest)

\$174,583.61

All accounts shown are for amounts in excess of \$25.00

DELINQUENT SEWER

Delinquent Sewer as of January 13, 2019

Property Owner

27 29 31 CHURCH STREET LLC
AMERICAN LEGION POST 55
ATWOOD, KELLY A
BATES PROPERTIES OF BRANDON LLC
BAUSSMANN, KEVIN & JESSICA
BENDER, GARY & SARAH
BIRD, GLENN E
BIXBY, MONICA
BOVEY, LINWOOD L & CHERYL H
BRESSETTE, JOSEPH
BUNNELL, ROBERT J
BUSHEE, PAUL S & JEAN G
CARRARA, JEFFREY & SARAH
CARRINGTON MORTGAGE SERVICES
CIFONE, KENNETH
COBB, JO ANN
COLE, KATIE & HEWITT, TIM
DANYOW, NICOLE REMY
DENIS, ANTHONY & CHRISTINE
DESFORGES, DANIEL
DEVINO, BEVERLY
DICKERMAN, SHEILA
DIKE, ASHLEY & KIMBALL, NICHOLAS
DINN, GEORGE
DRISCOLL, MICHAEL & TERESA
EASTMAN, STEVEN JR & THERESA
EUBER, CHRISTINA & JAMMIE
FEDERAL NATIONAL MORTGAGE ASSOC.
FIFIELD, DAVID
FOLAN, MARY L & DECICCO, JOHN J
FORREST, DAVID A & RHODA P
FRENCH, RALPH
GEVRY, BARBARA L
GOODWIN, LISA
GRIFFIN, BENONI & ANNIE
HOLBROOK, CHARLES
JOHN, DAVID & LESLIE
JOHNSON, DONNA
JOHNSON, LESLIE
JOHNSON, THOMAS & JACQUELINE
KEITH, DEBORAH E
KENYON, DEAN & PAGE, LISA
KERR, ROBERT K
LAFAYETTE, PATRICIA

Property Owner

LAFLAM, THADDEUS & BURNHAM, LORI
LAMOUREUX, CHARLES E & SUSAN R
LARSEN, DEREK & STEPHANIE
LEAR, GORDON JR
LOVELETTE, MICHAEL & MARY
LUFKIN, MICHAEL & KATHRYN
LUTZ, JOHN T & VALERIE S
MACKIE, TROY & TARA
MAHONEY, HAROLD P
MALLORY'S AUTOMOTIVE
MANCHESTER, LUCAS & BETH
MARTELL, ALEISHA & WOODS, JAMES
MARTIN, JORDAN & COUSINO, SONYA LYNN
MCCAFFERTY, SHAWN K
MCCULLOUGH, ADAM L & KELLY
MCGUIGAN, GABRIEL
MINER, LAURIE M
MOSELEY, DAMON R
MYERS, LIZA S & GERMOND, JAMES E
NATIONSTAR MORTGAGE LLC
OLSEN, JAMES & TAMMIE
PARKER, ASHLIE
POMINVILLE, SANDRA
PRATT, BONNIE & NUCERA, JOSEPH
RAYMOND, DOREEN
RD SCHILLER LLC
REED, GREGORY
ROWE, JOHN W & THERESA G
RYDER, PRESTON
SCHECK-REID, JESSICA & REID, KYLE
SCOTT, TIMOTHY & BILLIE ANN
SEARS, GREGORY
SMITH, KEVIN
STEVENS, JANICE ETAL
SUNDSTROM, BOBBI-JO PISCOPO
TATRO, LISA
WALKER, ROBERT A
WARREN, WAYNE G
WEDGE, JENNIFER
WHITE, RICHARD
WILLIAMS, MELANIE
WILLIAMS, TIMOTHY
YOUNG, JEREMY & SMITH, SARA

Total Delinquent Sewer:

\$97,259.01

(Includes penalty and interest) All accounts shown are for amounts in excess of \$25.00

EMPLOYEE WAGES

Town of Brandon 2018 Employee Wages

Employee	Gross	Employee	Gross
ATHERTON DAVID J.	81,199.95	KILPECK THOMAS W.	2,825.00
BAILEY DOUGLAS A.	1,305.00	KINGSTON TIMOTHY J.	52,463.97
BANDY ANNE MARIE F.	13,580.00	KNAPP HILLARY E.	1,505.00
BIASUZZI JEFFREY M.	6,188.75	MARKOWSKI MICHAEL J.	543.75
BRICKELL CHRISTOPHER	78,624.91	MARTIN DUANE A.	292.50
BRYANT CHARLENE	4,905.00	MERKERT LUANNE J.	36,057.64
BURLETT DARYL F.	77,249.90	MOORE WILLIAM III	51,837.16
BUTTERFIELD DAVID B.	69,572.07	MUNGER MARJORIE D.	832.13
BUTTERFIELD JONATHAN	59,640.47	MURACH ADAM R.	63,067.50
BUTTERFIELD PAULA S.	9,441.46	NICKLAW RICHARD C.	33,407.85
CIJKA STEPHEN	55,276.02	PATTERSON TREVOR S.	5,265.65
CLIFFORD SETH R.	220.50	PETERSON LAURA M.	207.38
COLBURN FRED W.	47,790.84	PRESEAU JOSHUA B.	40,129.93
COOK ADELBERT A.	312.38	PULSIFER RODNEY D.	70,200.09
COOK SALLY A.	94.50	ROVI LISA M.	89.25
COOLIDGE BERTRAM D.	149.63	SAVELA JACOLYN R.	38,832.28
COOLIDGE BRIAN J.	1,318.13	SCHECK ANNA	29,767.88
CRAM JUSTIN V.	3,000.00	SMITH ELAINE	44,460.03
DANFORTH SUSAN G.	675.00	SMITH PETER K.	800.00
DENIS MICHAEL	39,452.47	SNOW DANIEL B.	8,082.00
EDMUNDS MAIA L.	1,375.00	STEWART NICHOLAS S.	41,702.81
ERICKSON SHAWN M.	16,258.52	TAYLOR RONALD D. II	6,865.00
FELDMAN WENDY R.	312.38	THOMAS JOAN A.	559.13
FULLER DEVON D.	1,223.63	WALLANT DAVID R.	24,904.99
FULLER MADELINE D.	302.50	WHITE OLIVIA G.	396.00
FURNARI DOLORES	7,611.03	WHITE RICHARD A.	294.00
GAGE SUSAN M.	61,205.04	WRIGHT COLLEEN E.	3,375.00
GRAZIANO LINDA B.	39,406.63	WYMAN JONATHAN R.	303.75
HOPKINS SETH M.	1,249.88	WYMAN TRACY R.	1,200.00

Total 2018 Wages: \$ 1,239,209.26

TREASURERS TAX REPORT TAX YEAR ENDING 5/15/2018

TAXES BILLED 2017-2018

TAX RATE X GRAND LIST = TOTAL RAISED

Non-Residential Education	1.5113 \$	1,327,859 \$	2,006,794
Homestead Education	1.3658 \$	1,942,645 \$	2,653,264
Municipal			
Town	0.7696 \$	3,273,276 \$	2,519,113
Fire District #1	0.0864 \$	3,273,276 \$	282,811
Local Agreement Rate	0.0137 \$	3,273,276 \$	44,844
Appropriations	0.0623 \$	3,273,276 \$	203,925
Misc Taxes			256
Total Taxes Billed			<u>7,711,007</u>
Late Homestead Penalties			\$ 2,460
Total Taxes Collectible			<u>\$ 7,713,467</u>

Taxes Paid by 5/15/2018			
Abatements	\$	7,425,193	
Delinquent Taxes	\$	50,540	
Total Taxes Accounted for	\$	<u>237,734</u>	\$ <u>7,713,467</u>

TAXES PAID TO:

Otter Valley Unified Union School District (OVUUSD)	\$	3,776,655	
Brandon Fire District #1	\$	281,700	
Total		<u>4,058,355</u>	\$ <u>4,058,355</u>

EDUCATION TAX CASH FLOW FINAL

State Payments	\$	1,091,915
State Payments to Municipality	\$	181,845
Non-Residential Education Tax Billed	\$	2,006,794
Homestead Education Tax Billed	\$	2,653,264
Payments to OVUUSD	\$	(3,776,655)
State Payments	\$	883,403
State Payments to Municipality	\$	(1,091,915)
Late Fees Retained	\$	181,845
.225 of 1% Retained by Municipality - Homestead	\$	(270)
.225 of 1% Retained by Municipality - Non-Residential	\$	(3,950)
Local Agreement Tax	\$	(4,567)
Variance	\$	44,844
	\$	<u>9,390</u>

Variance due to tax stabilization contracts which were incorrectly reflected in Grand List when lodged. Corrected under errors and omissions, after tax rates were established.

Respectfully Submitted

Susan Gage, Treasurer

GENERAL FUND BALANCE SHEET

10/10/18
03:37 pm

TOWN OF BRANDON General Ledger
Balance Sheet Previous Year - Period 12 Jun
10 General Fund

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Sue

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
ASSETS		
10-1-00-01110 Checking #176452010	0.00	2,471,864.53
10-1-00-01120 Petty Cash - Town Office	0.00	150.00
10-1-00-01130 Petty Cash - Police Dept	0.00	50.00
10-1-00-01150 Petty Cash - Recreation	0.00	75.00
10-1-00-01200 Cash in MM #177607060	0.00	13,030.56
10-1-00-01320 Delinquent Tax Receivable	0.00	235,363.65
10-1-00-01330 Int. & Pen. Receivables	0.00	48,889.84
10-1-00-01340 Accounts Receivable	0.00	16,542.70
10-1-00-01360 Middlebury Acct. 10047019	0.00	63,997.19
10-1-00-01420 Due From/To Other Funds	0.00	-1,966,920.47
10-1-00-01510 Prepaid Expenses	0.00	12,930.50
Total Assets	0.00	895,973.50
LIABILITIES		
10-2-00-02110 Accounts Payable	0.00	34,884.91
10-2-00-02112 Dog Lic. Fees to State	0.00	90.00
10-2-00-02114 Hunting/Fishing Lic. to S	0.00	24.50
10-2-00-02120 Anticipated Tax Credits	0.00	3,160.22
10-2-00-02710 Deposits Payable	0.00	2,650.00
10-2-00-02800 Deferred Tax Revenue	0.00	248,845.23
10-2-00-03000 Tax Posting Variance	0.00	-795.30
10-2-00-04000 Accts Receivable Posting	0.00	146.40
Total Liabilities	0.00	289,005.96
FUND BALANCE		
10-3-00-31510 Fund Balance	0.00	505,908.66
10-3-00-31515 Restricted Highway Funds	0.00	-2,725.19
10-3-00-31530 Fund Balance-Recreation	0.00	22,505.30
10-3-00-31545 Nonspendable Fund Balance	0.00	12,930.50
10-3-00-31550 Reserved - Records Pres.	0.00	8,409.16
Total Prior Years Fund Balance	0.00	547,028.43
Fund Balance Current Year	0.00	59,939.11
Total Fund Balance	0.00	606,967.54
Total Liabilities, Fund Balance	0.00	895,973.50

Unrestricted Fund Balance	\$505,908.66
	<u>\$ 59,939.11</u>
	<u>\$565,847.77</u>

20% of 2018/2019 Budget, falls within
parameters per Fund Balance Policy.

GENERAL FUND CASH FLOW

STATEMENT OF CASH FLOWS - GENERAL FUND FOR YEAR ENDING 6/30/2018

General Fund

Beginning Cash Equivalent	\$	499,592.43
CASH FLOW FROM OPERATIONS		
Operating Income (Loss)	\$	59,939.11
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operations		
Receivables	\$	24,994.74
Prepaid Expenses	\$	75.04
Posting Variance Account	\$	(326.40)
Payables	\$	9,784.39
Deferred Revenue	\$	(12,087.50)
Net Cash or Cash Equivalents Provided by (Used in) Operations	\$	82,379.38
Net Increase (Decrease) in Cash and Cash Equivalents	\$	82,379.38
Cash Equivalents beginning	\$	499,592.43
Cash Equivalents ending	\$	581,971.81

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SCHEDULE OF LONG AND SHORT TERM DEBT (DEBT & LOAN BALANCES)

SCHEDULE OF LONG AND SHORT-TERM DEBT
TOWN OF BRANDON, 6/30/2018

LONG-TERM DEBT					
	Bonds - VMBB DESCRIPTION	ANNUAL PMT 18/19	ANNUAL PMT 19/20	DATE COMPLETED	
\$	414,957.00 Waste Water, System Improvements	\$ 30,952	\$ 30,942		December-36
\$	32,169.62 Waste Water, Carver Street Extension of System	\$ 4,645	\$ 4,642		December-25
\$	499,000.00 Waste Water, Champlain St. Pump Station	\$ 22,964	\$ 22,964		September-47
\$	1,215,000.00 General Fund, Infrastructure Bond 2006	\$ 181,852	\$ 175,838		December-26
\$	296,250.00 General Fund, PD Building Rehab	\$ 29,194	\$ 28,543		December-32
\$	835,200.00 General Fund, Overflow Culvert, Rte 7 , Bridge 114	\$ 65,972	\$ 65,200		November-37
State Revolving Loan Funds					
\$	10,791.52 Waste Water Engineering/Flow Analysis - \$2,200/yr, Begins 5/1/20	\$ -	\$ 2,200		May-24
\$	9,650.00 Park St Engineering - \$965/yr, Begins 4/1/23, \$4,825 Forgiven	\$ -	\$ -		April-27
\$	9,650.00 Park St Engineering - \$1,930/yr, Begins 3/1/23	\$ -	\$ -		March-27
\$	29,500.00 Sewer Break/Neshobe River - \$2,950/yr, Begins 8/1/23, \$14,750 Forgiven	\$ -	\$ -		August-27
Capital Leases					
\$	229,912.82 General Fund - Grader Lease	\$ 32,408	\$ 32,408		December-25
\$	149,177.25 General Fund - Dump Truck Lease	\$ 32,518	\$ 32,518		August-21
\$	3,731,258.21	\$ 400,505	\$ 395,255		
SHORT-TERM DEBT					
	DESCRIPTION				
\$	962,784.47 Route 7, Segment 6 - Cash Flow Note, Renews January				
\$	962,784.47				

WASTE WATER BALANCE SHEET

10/10/18
03:38 pm

TOWN OF BRANDON General Ledger
Balance Sheet Previous Year - Period 12 Jun
20 Sewer Fund

Account	Last Yr Pd 12 Jun Encumbrances	Last Yr Pd 12 Jun Actual
ASSETS		
	0.00	252,149.04
20-1-00-01310 Sewer Fees Receivable	0.00	233,858.13
20-1-00-01311 Unbilled Receivables	0.00	-5,285.77
20-1-00-01345 Allow-Uncollectable A/R	0.00	348,433.86
20-1-00-01420 Due/To Other Funds	0.00	1,521,824.80
20-1-00-01810 Sewer Plant	0.00	-989,203.01
20-1-00-01811 Acc. Depreciation-Bldgs	0.00	574,997.47
20-1-00-01812 SEWER PLANT UPGRADE	0.00	-151,318.02
20-1-00-01813 Accum. Dep. Sewer Lines	0.00	493,363.47
20-1-00-01814 sewer lines	0.00	819,441.84
20-1-00-01820 Sewer Equipment	0.00	-674,529.18
20-1-00-01821 Acc. Depreciation-Equip	0.00	1,216,885.04
20-1-00-01830 Construction in Progress	0.00	3,640,617.67
Total Assets	0.00	3,640,617.67
LIABILITIES		
	0.00	36,319.93
20-2-00-02110 Accounts Payable	0.00	299.01
20-2-00-02120 Sewer Fee Credits	0.00	4,114.37
20-2-00-02315 Accrued Vacation/Comp	0.00	499,000.00
20-2-00-02502 USDA Bond - Pump Station	0.00	10,791.52
20-2-00-02518 2012 WW CWSRF RF!-159	0.00	414,956.47
20-2-00-02524 SEWER IMPROV SERIES 4	0.00	32,169.62
20-2-00-02525 CARVER REFI 2012 SERIES 5	0.00	10,928.34
20-2-00-02611 Interest Payable - Bond	0.00	-12.05
20-2-00-03000 Sewer Posting Variance	0.00	1,008,567.21
Total Liabilities	0.00	1,008,567.21
FUND BALANCE		
	0.00	-74,994.32
20-3-00-31310 Fund Balance	0.00	10,000.00
20-3-00-31315 Reserved Fund Balance	0.00	761,825.43
20-3-00-31510 Retained Earnings	0.00	642,379.79
20-3-00-31511 Contributed Capital	0.00	254,282.77
20-3-00-31512 Contributed Capital	0.00	954,635.17
20-3-00-31513 Contributed Capital	0.00	2,548,128.84
Total Prior Years Fund Balance	0.00	2,548,128.84
Fund Balance Current Year	0.00	83,921.62
Total Fund Balance	0.00	2,632,050.46
Total Liabilities, Fund Balance	0.00	3,640,617.67

WASTE WATER BUDGET / ACTUAL

10/10/18
03:49 pm

TOWN OF BRANDON General Ledger
Previous Year Pd: 12 - Budget Status Report
20 Sewer Fund

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Sue

Account	Budget	Actual	Actual % of Budget
20-4-00 Wastewater Revenues			
20-4-00-04110 Sewer Fees - Revenues	513,500.00	533,180.02	103.83%
20-4-00-04111 Sewer Base Fees	170,000.00	176,151.50	103.62%
20-4-00-04115 Unbilled Revenues	0.00	-14,393.38	100.00%
20-4-00-04230 Misc. Revenues	500.00	5,090.08	1,018.02%
20-4-00-04310 Sewer Permit Revenue	500.00	150.00	30.00%
20-4-00-04920 Interest Revenue	20,000.00	16,576.14	82.88%
Total Wastewater Revenues	704,500.00	716,754.36	101.74%
Total Revenues			
	704,500.00	716,754.36	101.74%
20-5-55 Waste Water Expenses			
20-5-55-10120 Wages-Permanent Full Time	96,750.00	95,718.31	98.93%
20-5-55-10121 Overtime	5,000.00	4,866.97	97.34%
20-5-55-10123 On Call hours	5,200.00	5,200.00	100.00%
20-5-55-10211 Fica	6,850.00	6,501.59	94.91%
20-5-55-10212 Medicare	1,600.00	1,520.51	95.03%
20-5-55-10214 Health Insurance	43,000.00	41,432.35	96.35%
20-5-55-10215 Life & Disability Ins.	1,550.00	1,556.49	100.42%
20-5-55-10217 DENTAL	3,100.00	3,057.36	98.62%
20-5-55-10218 HRA WW	3,000.00	3,119.32	103.98%
20-5-55-10220 VMER	7,550.00	6,985.81	92.53%
20-5-55-10310 Travel & Expenses	250.00	597.25	238.90%
20-5-55-10320 Clothing Allowance	1,200.00	1,323.26	110.27%
20-5-55-10330 Dues & Subscriptions	450.00	475.00	105.56%
20-5-55-10340 Continuing Education	450.00	494.00	109.78%
20-5-55-20121 Professional Services	800.00	375.00	46.88%
20-5-55-20240 Contractors	50,000.00	20,468.19	40.94%
20-5-55-20241 Equipment Rental	2,000.00	0.00	0.00%
20-5-55-20530 Licenses & Fees	2,500.00	2,100.00	84.00%
20-5-55-22110 Auditors	4,500.00	4,500.00	100.00%
20-5-55-22120 Testing	4,150.00	2,922.00	70.41%
20-5-55-30110 Office Supplies	500.00	735.78	147.16%
20-5-55-30120 Professional Supplies	2,750.00	2,088.70	75.95%
20-5-55-41110 New Equipment-Misc Tools	1,500.00	1,394.73	92.98%
20-5-55-41120 Safety Equipment	700.00	373.94	53.42%
20-5-55-41130 Fuel - Vehicles	1,500.00	1,564.30	104.29%
20-5-55-41180 Maintenance-Vehicles	2,000.00	672.93	33.65%
20-5-55-42100 Wastewater Telephone	2,500.00	2,983.53	119.34%
20-5-55-42110 LP Gas - Bldgs	10,000.00	4,749.35	47.49%
20-5-55-42120 Water	4,000.00	4,843.99	121.10%
20-5-55-42130 Electric	30,000.00	52,991.32	176.64%
20-5-55-42140 Maint. Supplies - Bldgs	3,000.00	879.45	29.32%
20-5-55-42150 Outside Maint. - Bldgs	10,000.00	1,118.20	11.18%
20-5-55-43160 Maint. Supplies - General	9,000.00	11,450.71	127.23%
20-5-55-50120 Chlorine	15,000.00	8,814.50	58.76%
20-5-55-50140 Sodium Meta Bisulfite	17,000.00	10,025.40	58.97%

WASTE WATER BUDGET / ACTUAL

10/10/18
03:49 pm

TOWN OF BRANDON General Ledger
Previous Year Pd: 12 - Budget Status Report
20 Sewer Fund

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Sue

Account	Budget	Actual	Actual % of Budget
20-5-55-50150 Other Chemicals	15,500.00	16,496.48	106.43%
20-5-55-50160 Sludge Disposal	50,500.00	49,715.00	98.45%
20-5-55-50170 Trucking	18,300.00	16,926.00	92.49%
20-5-55-51230 Outside Equip. - Pump St.	15,000.00	2,241.11	14.94%
20-5-55-51310 Collection Systems	30,000.00	9,873.13	32.91%
20-5-55-51410 Aeration System Maint.	2,000.00	6,789.03	339.45%
20-5-55-60100 Interest Exp - Short Term	5,000.00	0.00	0.00%
20-5-55-60110 Interest Exp - Long Term	0.00	9,428.30	100.00%
20-5-55-60200 Administration Expense	30,000.00	30,000.00	100.00%
20-5-55-60600 USDA Bond Champlain PS in	11,500.00	0.00	0.00%
20-5-55-60610 USDA Bond-Champ. PS-Prin	11,500.00	0.00	0.00%
20-5-55-60800 USDA Bond Loan #8 Interes	1,300.00	1,236.44	95.11%
20-5-55-60810 USDA Bond Loan#8 Prin	3,500.00	0.00	0.00%
20-5-55-61000 USDA Bond Loan #9 Interes	15,500.00	15,429.40	99.54%
20-5-55-61010 USDA Bond Loan #9 Prin	15,600.00	0.00	0.00%
20-5-55-61110 Insurance Expenses	18,500.00	15,849.82	85.67%
20-5-55-61120 Insurance Claim Ded	1,000.00	0.00	0.00%
20-5-55-61150 WW Unemployment	450.00	219.48	48.77%
20-5-55-61160 WW Workers Comp.	9,800.00	8,429.96	86.02%
20-5-55-90200 Seg 6 Match	24,000.00	24,246.63	101.03%
20-5-55-90210 Rt73 risers-VTrans	9,000.00	0.00	0.00%
20-5-55-90800 USDA Short Lived Asset	37,000.00	37,000.00	100.00%
20-5-55-90900 Depreciation	91,000.00	77,007.34	84.62%
20-5-55-91000 Transfer out	0.00	4,044.38	100.00%
Total Waste Water Expenses	765,300.00	632,832.74	82.69%
20-5-60 Collection System 1272 or			
Total Collection System 1272 or	0.00	0.00	0.00%
Total Expenditures	765,300.00	632,832.74	82.69%
Total 20 Sewer Fund	-60,800.00	83,921.62	
Total All Funds	-60,800.00	83,921.62	

WASTEWATER CASH FLOW

STATEMENT OF CASH FLOWS - WASTE WATER AND AFFILIATED FUNDS FOR YEAR ENDING 6/30/2018

	Waste Water Fund	Champlain Pump Station	Sewer Capital AC	COMBINED
Beginning Cash Equivalent	\$ 257,304.15	\$ 20,305.16	\$ 34,156.41	\$ 311,765.72
CASH FLOW FROM OPERATIONS				
Operating Income (Loss)	\$ 83,921.62	\$ -	\$ 1,916.52	\$ 85,838.14
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operations				
Depreciation	\$ 77,007.34	\$ -	\$ -	\$ 77,007.34
Receivables	\$ (17,360.60)	\$ (47,507.50)	\$ -	\$ (64,868.10)
Prepaid Expenses	\$ -	\$ 1,589.20	\$ -	\$ 1,589.20
Posting Variance Account	\$ 1,292.56	\$ -	\$ -	\$ 1,292.56
Payables	\$ 34,931.39	\$ (217,860.00)	\$ -	\$ (182,928.61)
Accrued Expenses	\$ (1,464.00)	\$ -	\$ -	\$ (1,464.00)
Net Cash or Cash Equivalents Provided by (Used in) Operations	\$ 178,328.31	\$ (263,778.30)	\$ 1,916.52	\$ (83,533.47)
CASH FLOWS FROM NON CAPITAL FINANCING ACTIVITIES				
Grant Revenue	\$ -	\$ 140,443.58	\$ -	\$ 140,443.58
Interfund Transfers	\$ -	\$ (408,122.79)	\$ 37,000.00	\$ (371,122.79)
Fund Balance Adjustments	\$ -	\$ -	\$ -	\$ -
Net Cash Flow from Non Capital Financing Activities	\$ -	\$ (267,679.21)	\$ 37,000.00	\$ (230,679.21)
CASH FLOWS FROM CAPITAL & RELATED FINANCING ACTIVITIES				
Proceeds from Capital Debt	\$ -	\$ 499,000.00	\$ -	\$ 499,000.00
Capital Contributions	\$ 398,099.73	\$ -	\$ -	\$ 398,099.73
Principal Payments on Debt, New Debt	\$ 480,056.00	\$ (35,355.15)	\$ -	\$ 444,700.85
Acquisition of Capital Assets	\$ (965,354.33)	\$ -	\$ -	\$ (965,354.33)
Net Cash Flows from Capital & Related Financing Activities	\$ (87,198.60)	\$ 463,644.85	\$ -	\$ 376,446.25
Net Increase (Decrease) in Cash and Cash Equivalents	\$ 91,129.71	\$ (67,812.66)	\$ 38,916.52	\$ 62,233.57
Cash Equivalents beginning	\$ 257,304.15	\$ 20,305.16	\$ 34,156.41	\$ 311,765.72
Cash Equivalents ending	\$ 348,433.86	\$ (47,507.50)	\$ 73,072.93	\$ 373,999.29

TOWN OF BRANDON
ACTIVITY IN SPECIAL FUNDS
6/30/2018

SPECIAL REVENUE FUND ACTIVITY	FUND 37	FUND 38	FUND 43	FUND 46	FUND 47	FUND 51	FUND 52	FUND 53	FUND 56	FUND 57	FUND 58	FUND 61	FUND 63	FUND 64	FUND 65	FUND 70
	Revolving Loan Fund	Rutland County Land Trust Loan Fund	Trustees of Public Funds	AOT Grants / Route 7	Reappraisal Fund	General Fund Capital Reserve Fund	Champlain Pump Station	Sewer Capital Reserve Fund	Infrastructure Fund	Town Office Rehab Fund	Chamber of Commerce, RLF Fund	Hildreth Landon Fund	Town Farm Fund	Town Service Officer	Brandon Explorers	Local Options Tax Fund
Bank Interest / Investment Revenue	\$ 1,052		\$ 32,864	\$ 10,942	\$ 1,802	\$ 374		\$ 535			\$ 61	\$ 165	\$ 67	\$ 2	\$ 10	\$ 1,555
Local Options Tax Revenue																\$ 187,495
Revolving Loan Repayments	\$ 88,747															
Capacity Fees								\$ 1,381								
Unrealized Gains			\$ 33,130													
Fed/State Grant Revenue				\$ 6,640,158	\$ 16,907		\$ 140,444		\$ 509,044							
Local Reimbursements				\$ 185,789												
Transfers from General Fund/WW Fund					\$ 5,000	\$ 15,000	\$ 4,044	\$ 37,000	\$ 64,019							
Bond Proceeds				\$ 335,200			\$ 499,000		\$ 500,000							
TOTAL REVENUES	\$ 89,800	\$ -	\$ 65,994	\$ 7,172,088	\$ 23,708	\$ 15,374	\$ 643,488	\$ 38,917	\$ 1,073,062	\$ -	\$ 61	\$ 165	\$ 67	\$ 2	\$ 10	\$ 189,050
Program / Direct Expenses	\$ 40,270		\$ 15,000													
Investment Expenses			\$ 8,287													
Office Rehab Expenses										\$ 3,190						
Route 7, Segment 6				\$ 6,750,519												
Bridge 114				\$ 629,428												
Churchill Bridge				\$ 4,967												
Union St Sidewalk				\$ 1,366												
Champlain St Pump Station							\$ 412,167									
Overflow Culvert									\$ 37,325							
Emergency Expenses - Newton Rd									\$ 527,285							
Ditching and Culverts									\$ 34,199							
Park Street									\$ 52,486							
Transfers to General Fund / WW Fund									\$ 60,431							
TOTAL EXPENSES	\$ 40,270	\$ -	\$ 23,287	\$ 7,386,279	\$ -	\$ -	\$ 412,167	\$ -	\$ 711,727	\$ 3,190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INCREASE (DECREASE) TO FUND BALANCE	\$ 49,530	\$ -	\$ 42,708	\$ (214,191)	\$ 23,708	\$ 15,374	\$ 231,320	\$ 38,917	\$ 361,335	\$ (3,190)	\$ 61	\$ 165	\$ 67	\$ 2	\$ 10	\$ 189,050
ASSETS																
Cash/Investments			\$ 748,369									\$ 8,010	\$ 15,839	\$ 205	\$ 1,196	\$ 262,131
Due From/(To) Other Funds	\$ 147,722			\$ 1,047,236	\$ 230,410	\$ 45,374	\$ (47,508)	\$ 73,073	\$ (114,629)		\$ 7,416					
Loans / Grants Receivable	\$ 191,712	\$ 141,560		\$ 914,686			\$ 47,508									
Prepaid Expenses									\$ 780							
TOTAL ASSETS	\$ 339,434	\$ 141,560	\$ 748,369	\$ 1,961,922	\$ 230,410	\$ 45,374	\$ (1)	\$ 73,073	\$ (113,849)	\$ -	\$ 7,416	\$ 8,010	\$ 15,839	\$ 205	\$ 1,196	\$ 262,131
LIABILITIES																
Deferred Revenue	\$ 191,712	\$ 141,560														
Accounts Payable				\$ 400,454												
Grant Anticipation Notes				\$ 962,784												
FUND BALANCE																
Fund Balance	\$ 98,193	\$ -	\$ 705,662	\$ 812,874	\$ 206,702	\$ 30,000	\$ (231,321)	\$ 34,156	\$ (475,185)	\$ 3,190	\$ 7,355	\$ 7,845	\$ 15,772	\$ 203	\$ 1,186	\$ 73,081
Current Year Fund Balance	\$ 49,530	\$ -	\$ 42,708	\$ (214,191)	\$ 23,708	\$ 15,374	\$ 231,320	\$ 38,917	\$ 361,335	\$ (3,190)	\$ 61	\$ 165	\$ 67	\$ 2	\$ 10	\$ 189,050
TOTAL LIABILITIES AND FUND BALANCE	\$ 339,434	\$ 141,560	\$ 748,369	\$ 1,961,922	\$ 230,410	\$ 45,374	\$ (0)	\$ 73,073	\$ (113,849)	\$ -	\$ 7,416	\$ 8,010	\$ 15,839	\$ 205	\$ 1,195	\$ 262,131

ALL SPECIAL REVENUE FUNDS

TAX RATES OVER TIME

TAX RATES / GRAND LIST / TOWN BUDGET

	6/30/2016	6/30/2017	6/30/2018	6/30/2019
GRAND LIST				
Grand List	\$ 338,006,100	\$ 334,266,500	\$ 335,841,900	\$ 336,433,400
TAX RATES				
Town Budget	0.7388	0.7632	0.7696	0.7856
Voted Appropriations	0.0928	0.0855	0.0623	0.0792
Fire District	0.0757	0.0796	0.0864	0.0871
Local Agreement Rates	0.0208	0.0155	0.0137	0.0105
Total Local Tax Rates	0.9281	0.9438	0.9320	0.9624
Education Rates				
Non Residential Education	1.4788	1.5104	1.5113	1.5189
Homestead Education	1.3705	1.3915	1.3658	1.3277
Total Tax Rate, Homestead	2.2986	2.3353	2.2978	2.2901
Total Tax Rate, Non Residential	2.4069	2.4542	2.4433	2.4813

APPROVED BUDGETS

Town Budget Approved	\$ 2,435,370	\$ 2,486,822	\$ 2,509,066	\$ 2,578,045
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APPROPRIATIONS

Brandon Independence Day Committee	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Brandon Rescue Squad	\$ 20,735	\$ 20,735	\$ 20,735	\$ 20,735
Brandon Chamber of Commerce	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
RSVP	\$ -	\$ 550	\$ 550	\$ 550
Southwest Council on Aging	\$ -	\$ 2,400	\$ 2,400	\$ 2,400
Rutland Area Visiting Nurses	\$ 10,200	\$ 10,200	\$ 10,200	\$ 10,200
Rutland Mental Health	\$ 6,624	\$ 6,624	\$ 6,624	\$ 6,624
ARC of Rutland	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Boys and Girls Club	\$ 10,000	\$ -	\$ -	\$ -
Stephen Douglas House	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Foxcroft Farm	\$ 15,000	\$ 15,000	\$ -	\$ -
Brandon Free Public Library	\$ 85,500	\$ 85,500	\$ 85,500	\$ 92,000
Brandon Senior Citizens Center	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
Rutland County Humane Society	\$ -	\$ 750	\$ 750	\$ 750
Matching Grant Funds	\$ 68,550	\$ -	\$ -	\$ -
Infrastructure / Paving	\$ 62,840	\$ 100,250	\$ 50,000	\$ 100,000
Total	\$ 305,949	\$ 268,509	\$ 203,259	\$ 259,759

FEDERAL AWARDS GRANT STATUS REPORT

Town of Brandon

Schedule of Expenditures of Federal Awards

June 30, 2018

Federal Grantor Pass Through Grantor Program Title	Federal CFDA Number	Pass Thru Grantor Number	Total Federal Expenditures
U.S. Department of Public Safety			
Passed through State of Vermont Department of Transportation			
HMGP 4022	97.039	02140-34000-092	25,763
PA 4330	97.036	02140-84330-006	395,179
			<u>420,941</u>
Total Department of Public Safety			
U.S. Department of Transportation Agency			
Passed through State of Vermont Department of Transportation			
Highway Planning & Construction	20.205	08100-CA0439	1,093
DUI Enforcement - Town of Brandon	20.608	08100-GR0811	400
GHSP Equipment 2018	20.600	08100-GR0907	3,636
Highway Planning & Construction	20.205	08126-CA0067	5,242,587
Highway Planning & Construction	20.205	08126-CA0120	4,967
Highway Planning & Construction	20.205	08126-CA0290	503,542
			<u>5,756,223</u>
Total Department of Transportation Agency			
U.S. Department of Agriculture			
Direct from USDA			
FY16 Champlain St. Pump Station	10.760	Direct	145,582
			<u>\$ 6,322,747</u>
Total Federal Awards & Expenditures			

STATE PAYMENTS TO THE TOWN OF BRANDON

State Payments to the Town of Brandon
Dept. of Finance and Management
July 1, 2017 - June 30, 2018

AOT - Grants/Other HW projects	\$	6,009,393.07
AOT Class 1, 2, 3 Roads	\$	151,868.51
AOT - Sewer payment	\$	575.44
Dept. of Public Safety/Grant Funds	\$	555,030.36
Environmental Conservation Grant	\$	6,000.00
Judicial & Civil Fines / Document Reimbursement	\$	2,187.50
Annual Ticket refund	\$	3,193.61
Recording Fees	\$	497.00
Assessor Revenue	\$	2,409.00
Assessor Reappraisal	\$	16,906.50
Local Option Tax	\$	187,494.97
Municipal Property Tax Adjustment	\$	181,844.74
PILOT / Current Use / Hold Harmless / Railroad Tax	\$	54,554.26
Total:	\$	7,171,954.96

NOTICE OF AVAILABILITY

In accordance with 24 V.S.A §1682(a)(2) and the affirmative vote at the Brandon Annual Town Meeting on March 6, 2006, the Town hereby gives notice that the independent audit for fiscal year 6/30/2018 conducted by RHR Smith & Company, CPA's is available in the Town Offices located at 49 Center Street. A complete copy may be requested by contacting the Town Office at 802-247-3635, or may be accessed on the website townofbrandon.com.

BRANDON TRUSTEES OF PUBLIC FUNDS

Trustees of Public Funds

Beginning Balance Bar Harbor Bank & Trust Checking Account-- July 1, 2017 \$1,795.89

Receipts:

Interest Income Deposited	0.00
Transfer from Morgan Stanley Investment Account 8/16/2017	5,000.00
Transfer from Morgan Stanley Investment Account 6/29/2018	21,296.00

Total Receipts: 26,296.00

Total Cash Available: 28,091.89

Expenditures:

Brandon Area Rescue Squad	5,000.00
Neshobe PTO	10,000.00
Brandon Mosquito District	11,296.00

Total Expenditures: 26,296.00

Ending Balance Bar Harbor Bank & Trust Account: \$1,795.89

Composition of Fund as of June 30, 2018

Bar Harbor Bank & Trust Checking Account #177244060	\$1,795.89
Morgan Stanley Investment Account	
Cash Balance	23,989.65
Equities	476,554.21
Fixed Income	224,733.52
Total Fund Value on June 30, 2018	727,073.27

Five Year Historical Record of Fund Value

Year ended June 30, 2014	\$699,105.94
Year ended June 30, 2015	\$677, 965.01
Year ended June 30, 2016	\$642,928.81
Year ended June 30, 2017	\$695,661.77
Year ended June 30, 2018	\$727,073.27

The following outstanding fund commitments existed as of June 30, 2018 NONE

Trustees of Public Funds

Sharron Kenney (2019) Tanner Romano (2020) Laura Miner (2021)

OFFICIALS & STAFF

ELECTED AND APPOINTED OFFICIALS AND STAFF

**** ELECTED OFFICIALS ****

Justices of the Peace

Doug Bailey 2021
 Kathy Clark 2021
 Seth Clifford 2021
 Del Cook 2021
 Sally Cook 2021
 Bud Coolidge 2021
 Wendy Rowe Feldman 2021
 Bill Moore 2021
 Marge Munger 2021
 John Peterson 2021
 Laura Peterson 2021
 Joan Thomas 2021

Library Trustees

Carol Fjeld 2019
 Sharron Kenney 2020

Moderator

Bill Moore 2019

Select Board

Doug Bailey 2020
 Brian Coolidge 2019
 Devon Fuller 2019
 Seth Hopkins 2019
 Tracy Wyman 2021

Town Clerk

Sue Gage 2020

Town Treasurer

Sue Gage 2020

Trustees of Public Funds

Sharron Kenney 2019
 Laura Miner 2021
 Tanner Romano 2020

*** APPOINTED OFFICIALS ***

Animal Control

Justin Cram

BLSG Insect Control District Representative

Art Doty 2019
 Wayne Rausenberger 2019

Budget Committee

Janet Coolidge 2019
 Anthony Peduto 2019
 Doug Sawyer 2019

Development Review Board

Tom Bohler 2019
 Robert Clark 2021
 Amber Lee 2020
 John Peterson 2019
 Samantha Stone 2020

E-911 Coordinator

Thomas Kilpeck

Economic Development Committee

Bernie Carr - Marty Feldman
 Devon Fuller - Liz Gregorek
 Stephanie Jerome - Bill Moore
 Dennis Reisenweiver - Jeff Stewart
 Linda Stewart - Alyssa Zollman

Emergency Management Director

David Atherton

Energy Committee

Lowell Rasmussen - Daniel J. Schmitz
 Jack Schneider - Michael Shank
 Edna Sutton

Fence Viewers

Cindy Bell 2019
 Todd Nielsen 2019
 John Reynolds 2019

Fire Warden

Linwood Bovey 2019

Friends of the Town Hall

Richard Baker - Bruce Brown
 Jan Coolidge - Deb Jennings
 Dennis Marden - Will Mathis
 Michael Shank - Mary Shields

Green-up Day Coordinator

James Leary 2019

Health Officer

Thomas Kilpeck 2021

Deputy Health Officer

David Atherton 2021

Historic Preservation Commission

Richard Baker - Frank Bump
 Lance Mead - John Peterson
 Jeff Stewart

Independence Day Committee

Suzanne Bennett - Debbie Boyce
 Derrick Cram - Dallas Ladd
 Jean Lamarre - Justin McKeighan
 Bill Moore - Heather Norton
 Susan Stone - Bobbie Torstenson
 Colleen Wright

Inspector of Lumber

John M. Reynolds 2019

Planning Commission

Stephanie Jerome 2021
 William Mills 2020
 Ethan Nelson 2019
 Lisa Rovi 2019
 Michael Shank 2020

Revolving Loan Fund Committee

Stephanie Jerome 2019
 Karen Lynch 2019
 Frank Spezzano 2021
 Catherine Wall 2020
 Tom Whittaker 2021

Rutland County Solid Waste District Representative

Gabe McGuigan 2019

Rutland Region Transportation Council Representative

Richard Baker 2019
 David Atherton, alt. 2019

Rutland Regional Planning Commission Representative

Michael Shank 2019
 David Atherton, alt. 2019

Tree Warden

Wayne Kingsley 2019

Weigher of Coal

Lou Faivre 2019
 Olga Hopkins 2019

Zoning Administrator

Jeffrey M. Biasuzzi 2021

***** EMPLOYEES *****

Economic Development Officer

Bill Moore

Police Department

Christopher Brickell - Chief
 David Butterfield
 Jonathan Butterfield
 Linda Graziano
 Adam Murach
 Rodney Pulsifer
 David Wallant

Public Works Department

Daryl Burlett - Director
 Stephen Cijka
 Mike Denis
 Shawn Erickson
 Tim Kingston
 Trevor Patterson
 Josh Preseau
 Dan Snow

Recording Secretaries

Charlene Bryant
 Hillary Knapp

Recreation Director

Bill Moore

Rental Housing Officer

Thomas Kilpeck

Town Manager

David Atherton

Town Office Staff

Dolores Furnari
 Luanne Merkert
 Jacolyn Savela
 Elaine S. Smith

CONTACT & MEETING INFO



PHONE DIRECTORY

General Information:
247-3635 ext. 201
Accounting:
247-3635 ext. 205
Assessor:
247-3635 ext. 214
E-911 Coordinator:
247-3635 ext. 217
Economic Development:
247-3635 ext. 213
Health Officer:
247-3635 ext. 217
Police Department:
Non-Emergency:
247-5723
Office:
247-0222
Public Works Department:
Director:
247-3635 ext. 211
Highway Garage:
247-3600
Sewer Plant:
247-6730
Transfer Station:
247-8372
Recreation Department:
247-3635 ext. 213
Rental Housing Officer:
247-3635 ext. 217
Town Clerk & Treasurer:
247-3635 ext. 203 & 204
Town Manager:
247-3635 ext. 210
Zoning Administrator
247-3635 ext. 202

Brandon Fire District #1
Water Department: 247-3311
Brandon Fire District #2
Forrestbrook: 247-4193
Brandon Area Chamber
of Commerce: 247-6401
Brandon Library: 247-8230
Neshobe School: 247-3721
Otter Valley UHS: 247-6833
RNESU: 247-5757

www.townofbrandon.com

MEETING SCHEDULES

*Dates and locations may change.
It is a good idea to call ahead or
check the website to confirm.*

SELECT BOARD

2nd and 4th Monday at 7:00 PM at
the Brandon Town Hall

DEVELOPMENT REVIEW BOARD

Public Hearings are scheduled as
applications are received. Check
the website for time and location.

ENERGY COMMITTEE

1st Monday at 5:00 PM or as
needed at the Brandon Town Hall

PLANNING COMMISSION

1st Monday at 6:00 PM or as
needed at the Brandon Town Hall

OTTER VALLEY UNIFIED UNION BOARD

1st & 3rd Wednesday at 6:00 PM
with alternating locations of the 1st
meeting at the OVUU Schools and
the 3rd meeting at the Otter Valley
UHS Library

RNESU SCHOOL BOARD

4th Wednesday at 6:00 PM at the
RNESU Central Office

PERMITS

BURN PERMIT

A permit is required for any outside
burning. Only untreated wood
products such as unpainted lumber,
brush and leaves can be burned. A
burn permit requires 24 hours notice.
To obtain a burn permit, please call
Linwood Bovey at 236-4914.

BUILDING & LAND USE

Please contact the Zoning Office to
determine if a permit is required
before you start any type of land
use development on your property.

RENTAL HOUSING

Before renting out an apartment,
house or mobile home, a landlord
must obtain a Certificate of
Occupancy before a tenant moves
into the unit. Owners of rental
property must also complete a
compliance form for each unit
every January. A \$25 per unit fee
is due annually by January 31st.

BRANDON TOWN OFFICE HOURS

Monday – Friday
8:00 a.m. – 4:00 p.m.

The Town Office will be closed for
the following holidays:

New Year's Day
Martin Luther King Day
Presidents' Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Day

BRANDON TRANSFER STATION HOURS

Tuesday: 10:00 a.m. – 3:00 p.m.
Thursday: 12:00 noon – 6:00 p.m.
Saturday: 8:00 a.m. – 1:00 p.m.

BRANDON FREE PUBLIC LIBRARY

Summer hours:

Tuesday: 8:30 a.m. - 8:00 p.m.
Wednesday: 8:30 a.m. - 8:00 p.m.
Thursday: 8:30 a.m. - 5:00 p.m.
Friday: 8:30 a.m. - 5:00 p.m.
Saturday: 8:30 a.m. - 1:00 p.m.

Winter hours:

Tuesday: 8:30 a.m. - 8:00 p.m.
Wednesday: 8:30 a.m. - 5:00 p.m.
Thursday: 8:30 a.m. - 5:00 p.m.
Friday: 8:30 a.m. - 5:00 p.m.
Saturday: 8:30 a.m. - 1:00 p.m.

FIRE DEPARTMENT

To volunteer please contact
Chief Roman Wdowiak at
247-6476 or speak with any
member of the Fire Department

RESCUE SQUAD (BARS)

To volunteer please contact
Bill Mapes at 247-3231



BUDGET SUMMARY

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
Net Municipal Budget - To be raised by Taxes	2,509,066.00	2,509,066.00	2,578,045.00	2,652,555.00
Transfer In - Overflow Culvert underbudget		43,140.38		
Delinquent/Penalty/Interest Revenues	-	7,225.91	45,000.00	47,000.00
Town Administration Revenues	600.00	27,393.91	200.00	100.00
Assessor Revenues	400.00	2,481.00	420.00	420.00
Code Enforcement Revenues	15,500.00	14,453.00	15,500.00	15,000.00
Clerk/Treasurer Revenues	193,555.00	187,396.43	140,995.00	148,100.00
Police Dept. Revenues	50,100.00	60,983.81	50,100.00	50,000.00
Highway Dept Revenues	149,615.00	153,472.84	149,725.00	153,510.00
Intergovernmental Revenue	11,000.00	19,393.00	11,000.00	11,000.00
Recreation Revenues	51,750.00	74,387.99	109,000.00	79,800.00
Economic Dev. Revenue	-	210.00	-	-
Bldg. & Grounds	18,400.00	33,742.97	38,200.00	33,400.00
TOTAL REVENUE	2,999,986.00	3,133,347.24	3,138,185.00	3,190,885.00
Transfer Out - Match Newton Rd Flood & Closeout Cobb Hill		58,199.42		
Tax Expenditures	-	-	5,000.00	5,000.00
Town Administration 10	355,300.00	356,702.19	353,480.00	352,400.00
Assessor	39,760.00	35,220.12	40,670.00	40,240.00
Code Enforcement 12	85,700.00	83,840.69	47,425.00	41,650.00
Town Clerk 13	183,900.00	169,393.86	188,990.00	183,055.00
Police Dept 14	761,000.00	678,759.84	792,950.00	809,250.00
Highway 15	755,910.00	823,495.44	797,510.00	857,605.00
Intergovernmental 17	255,800.00	243,093.32	263,975.00	221,125.00
Recreation	103,043.00	182,245.30	144,515.00	157,405.00
Debt Service 19	253,000.00	238,415.62	305,500.00	304,500.00
Economic Develop. 21	33,623.00	30,093.16	38,245.00	37,885.00
Bldgs. & Grounds	172,950.00	173,949.17	159,925.00	180,770.00
TOTAL EXPENDITURES	2,999,986.00	3,073,408.13	3,138,185.00	3,190,885.00
Net Change to General Fund Balance		59,939.11		
Net Municipal Budget - To be raised by Taxes	2,509,066.00	2,509,066.00	2,578,045.00	2,652,555.00
Appropriations (Assumes all are voted in)	203,259.00	278,257.15	259,759.00	218,024.00
	2,712,325.00	2,787,323.15	2,837,804.00	2,870,579.00
% increase from prior year				1.15%
\$ increase from prior year				32,775.00

GENERAL FUND BUDGET (1)

TOWN OF BRANDON Proposed Budget Fiscal Year 2019-2020

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
Transfer In G/F	-	43,140.38	-	-
Abatements	-	(50,543.40)	-	-
Delinquent Taxes	-	12,087.50	-	-
Tax Sale Property Sales	-	-	-	2,000.00
Penalty & Interest Revenue	-	12,724.99	45,000.00	45,000.00
Duplication Revenue	400.00	122.75	100.00	100.00
Vendor Permit Revenue	200.00	-	100.00	-
Tax Sale Revenue	-	12,700.00	-	-
Misc. Revenue	-	11,625.46	-	-
Project Admin Reimbursement	-	2,945.70	-	-
Misc./Revenues Assessor	-	2,061.00	-	-
Assessor Education	400.00	420.00	420.00	420.00
Misc. Zoning	500.00	-	500.00	-
Land Use Permit Revenue	5,000.00	5,078.00	5,000.00	5,000.00
Rental Code Compliance	10,000.00	9,375.00	10,000.00	10,000.00
Pilot/CU	48,000.00	54,792.26	51,200.00	54,000.00
Wastewater Administration	30,000.00	30,000.00	30,000.00	30,000.00
Liquor License Revenue	1,650.00	1,830.00	1,620.00	1,700.00
Land Records	28,000.00	23,956.00	28,000.00	25,000.00
Vault Time	4,200.00	5,728.40	4,600.00	5,500.00
Misc. Clerk Revenue	3,500.00	864.10	1,500.00	1,000.00
Marriage Licenses	350.00	290.00	375.00	300.00
Hunting/Fishing Licenses	55.00	48.00	100.00	50.00
Vital Statistics	3,400.00	3,188.00	3,100.00	3,200.00
Dog License Revenue	2,400.00	2,072.00	2,300.00	2,100.00
Records Preservation	7,000.00	5,989.00	7,000.00	6,250.00
Interest Revenue	10,000.00	8,674.23	1,200.00	9,000.00
Penalty & Int. Revenue	55,000.00	49,964.44	10,000.00	10,000.00
State Traffic Ticket Revenue	5,500.00	5,088.11	5,500.00	5,500.00
Parking Fine Revenue	100.00	5.00	100.00	-
Misc. Police Revenue	500.00	2,690.60	500.00	500.00
Bravo Fees	-	125.00	-	-
Police Grants	-	4,035.10	-	-
SRO Officer	38,000.00	38,750.00	38,000.00	38,000.00
Reimbursement Segment 6 Billable	-	5,430.00	-	-
Click-it or Ticket Campaign	3,000.00	-	3,000.00	3,000.00
Document Reimbursement	3,000.00	4,860.00	3,000.00	3,000.00
Misc./Extraordinary Revenue	-	619.33	-	500.00
Access Permit Revenue	200.00	100.00	250.00	250.00
Excavation Permit Revenue	200.00	210.00	200.00	200.00
State Highway Revenue	148,715.00	151,868.51	148,715.00	152,000.00
Over Weight Permits	500.00	675.00	560.00	560.00
Mosquitos-Trustees Reimbursement	11,000.00	11,296.00	11,000.00	11,000.00
Insurance Audit Reimbursement	-	8,097.00	-	-
Recreation Programing Revenue	49,000.00	73,480.99	94,000.00	79,800.00
Misc. Recreation	-	-	15,000.00	-
Estabrook Fundraising	1,500.00	-	-	-
Flagship Cinemas	1,250.00	907.00	-	-
Economic Development Revenue	-	210.00	-	-
Mixed Recyclables	-	1,976.70	-	2,000.00

GENERAL FUND BUDGET (2)

TOWN OF BRANDON Proposed Budget Fiscal Year 2019-2020

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
Transfer Station Rent	8,400.00	8,500.00	7,200.00	8,400.00
Earth Waste Management Deposits	-	(1,077.45)	3,000.00	3,000.00
miscellaneous	-	2,492.18	10,000.00	-
Solar Lease Payments	10,000.00	10,000.00	10,000.00	10,000.00
Town Hall Rent	-	100.00	-	-
RCSWD Surcharge Revenue	-	11,751.54	8,000.00	10,000.00
Total Revenues	490,920.00	591,324.42	560,140.00	538,330.00
Transfer out	-	58,199.42	-	-
Tax Sale Expenses	-	-	5,000.00	5,000.00
Tax Expenditures Total	-	-	5,000.00	5,000.00
Town Administration				
Salaries/taxes/benefits	250,800.00	239,648.86	261,980.00	262,900.00
Travel & Expenses	2,000.00	719.24	2,000.00	2,000.00
Personnel Recruitment	1,000.00	-	1,000.00	1,000.00
Dues & Subscriptions	6,000.00	5,606.00	6,000.00	6,000.00
Professional Development	1,500.00	280.00	1,500.00	1,000.00
Legal Services	25,000.00	20,912.86	20,000.00	20,000.00
Auditors	18,000.00	14,000.00	18,000.00	15,000.00
Office Supplies	10,000.00	7,043.66	10,000.00	10,000.00
Service Contracts	8,000.00	10,280.59	8,000.00	8,000.00
Postage	6,000.00	7,299.32	5,000.00	5,000.00
Technical Support	4,000.00	4,725.55	3,000.00	4,000.00
Office Equipment	-	-	5,000.00	5,000.00
Legal Advertising	2,000.00	2,221.18	1,500.00	1,500.00
Town Report	5,000.00	4,954.86	5,000.00	5,000.00
Telephone -Administration	5,000.00	5,413.81	5,000.00	5,500.00
Interest Short Term	-	15,256.18	-	-
Tax Sale Legal /Misc. Expense	5,000.00	18,340.08	-	-
Animal Control Expenses	1,000.00	-	500.00	500.00
Capital Improvements	5,000.00	-	-	-
Total Town Admin	355,300.00	356,702.19	353,480.00	352,400.00
Assessor				
Salaries/taxes/benefits	11,210.00	9,058.77	12,120.00	11,690.00
Travel & Expenses	100.00	-	100.00	100.00
Dues & Subscriptions	250.00	581.50	250.00	250.00
Continuing Education	200.00	-	200.00	200.00
Mapping	3,500.00	2,450.00	3,500.00	3,500.00
Legal Fees Assessor	500.00	-	500.00	500.00
Property Assessor	18,000.00	17,614.85	18,000.00	18,000.00
Professional Supplies	500.00	-	500.00	500.00
Office Equipment	500.00	515.00	500.00	500.00
Reappraisal-Transfer out	5,000.00	5,000.00	5,000.00	5,000.00
Total Assessor	39,760.00	35,220.12	40,670.00	40,240.00
Code Enforcement				
Salaries/taxes/benefits	80,925.00	82,148.12	42,650.00	37,325.00
Travel & Expenses	1,000.00	131.92	1,000.00	500.00
Dues & Subscriptions	300.00	160.00	300.00	150.00
Continuing Education	800.00	185.00	800.00	800.00
Professional Services	500.00	-	500.00	500.00

GENERAL FUND BUDGET (3)

TOWN OF BRANDON Proposed Budget Fiscal Year 2019-2020

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
Legal Services - zoning	1,000.00	50.00	1,000.00	1,000.00
Professional Supplies	225.00	99.08	225.00	225.00
Planning/Zoning Postage	-	26.80	-	150.00
Legal Advertising	950.00	1,039.77	950.00	1,000.00
Total Code Enforcement	85,700.00	83,840.69	47,425.00	41,650.00
Town Clerk				
Salaries/taxes/benefits	172,300.00	162,306.44	177,790.00	173,230.00
Travel & Expenses	150.00	-	-	-
Dues & Subscriptions	150.00	115.00	150.00	150.00
Professional Development	500.00	645.00	500.00	650.00
Elections	3,000.00	1,621.10	5,000.00	1,800.00
Dog License Expense	-	165.31	150.00	175.00
Office Supplies	800.00	731.35	400.00	800.00
Records Preservation	7,000.00	3,809.66	5,000.00	6,250.00
Total Town Clerk	183,900.00	169,393.86	188,990.00	183,055.00
Police Department				
Salaries/taxes/benefits	667,400.00	600,788.77	699,050.00	708,100.00
Travel & Expenses	2,500.00	2,494.97	2,500.00	2,750.00
Clothing Allowance	5,500.00	3,723.14	5,500.00	5,500.00
Dues & Subscriptions	1,500.00	1,801.13	1,500.00	2,000.00
Professional Development	5,500.00	3,297.81	5,500.00	6,000.00
Radio Maintenance	1,500.00	64.95	1,500.00	1,500.00
MDT/Aircards	3,000.00	2,640.84	3,000.00	3,000.00
Legal Services	1,000.00	-	1,000.00	1,000.00
Office Supplies	3,000.00	2,241.01	3,000.00	3,000.00
Professional Supplies	4,000.00	4,638.34	4,000.00	5,000.00
Service Contracts	9,500.00	7,409.39	9,500.00	9,500.00
Postage Expenses PD	200.00	84.78	200.00	200.00
Office Equipment	3,000.00	1,124.28	3,000.00	3,000.00
Legal Advertising	200.00	-	200.00	200.00
Community Police	250.00	326.75	250.00	250.00
New Equipment - Vehicles	2,500.00	3,162.16	2,500.00	3,000.00
Fuel - Vehicles	22,000.00	11,431.25	22,000.00	22,000.00
PD Maint. Supplies-Vehicle	250.00	55.99	250.00	250.00
Bravo Expense	-	46.00	-	-
PD Vehicle Maintenance	9,000.00	9,748.04	9,000.00	11,000.00
PD Telephone Service	4,200.00	4,648.62	4,500.00	5,000.00
Reimburse Equipment Grants	-	4,031.62	-	-
Capital Improvements	15,000.00	15,000.00	15,000.00	17,000.00
Total Police Dept.	761,000.00	678,759.84	792,950.00	809,250.00
Highway				
Salaries/taxes/benefits	416,800.00	383,016.73	430,000.00	446,475.00
Travel & Expenses	500.00	-	500.00	500.00
Clothing Allowance	3,500.00	2,660.25	3,500.00	3,500.00
Dues & Subscriptions	100.00	32.50	100.00	100.00
Continuing Education	500.00	30.00	400.00	400.00
Contractors	10,000.00	4,380.00	10,000.00	5,000.00
Equipment Rental	2,500.00	-	2,500.00	2,500.00
State Permits	-	-	4,000.00	3,000.00
Office Supplies	500.00	305.84	-	-

GENERAL FUND BUDGET (4)

TOWN OF BRANDON Proposed Budget Fiscal Year 2019-2020

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
New Equipment-Misc. Tools	1,500.00	1,810.14	1,000.00	1,200.00
Safety Equipment	1,500.00	1,802.99	1,500.00	1,500.00
Fuel - Vehicles HW	20,000.00	31,613.66	20,000.00	20,000.00
Oil - Vehicles	2,200.00	2,552.70	3,500.00	3,500.00
HW Maint. Supplies-Vehicle	15,000.00	21,551.71	15,000.00	17,000.00
HW Tires - Vehicles	5,000.00	1,752.00	5,000.00	3,500.00
HW Outside Maint. - Vehicle	9,000.00	11,356.88	10,000.00	10,000.00
HW Telephone	2,300.00	2,438.81	2,000.00	2,400.00
Ditching	1,000.00	5,819.28	-	-
Roadside Mower- Maint	1,000.00	862.77	1,000.00	1,000.00
Tree Removal/Planting	2,500.00	7,990.00	2,500.00	5,000.00
Guardrails	-	-	1,000.00	1,000.00
Street Sweeping	5,500.00	-	2,500.00	-
Signs & Posts	2,000.00	3,110.52	2,500.00	3,500.00
Line Painting	5,500.00	326.00	2,000.00	2,000.00
Paving Roads	25,000.00	69,395.72	25,000.00	50,000.00
Cold Patching	4,000.00	5,240.00	3,000.00	3,000.00
Culverts	2,500.00	17.89	3,000.00	2,500.00
Gravel	35,000.00	42,900.56	55,000.00	55,000.00
Chloride	20,000.00	32,205.60	25,000.00	25,000.00
Road Salt	60,000.00	73,186.84	65,000.00	65,000.00
Winter Sand	35,000.00	38,378.44	35,000.00	35,000.00
Furnace Rd Drop Inlet	-	13,831.93	-	-
Leased Equipment	66,010.00	64,925.68	66,010.00	89,030.00
Total Highway Dept.	755,910.00	823,495.44	797,510.00	857,605.00
Intergovernmental				
VLCT Insurance	88,550.00	86,709.68	94,000.00	76,250.00
Unemployment Insurance	8,125.00	2,180.52	5,350.00	3,500.00
Worker's Comp Insurance	90,750.00	89,077.54	96,500.00	66,250.00
Insurance Deductible	1,000.00	-	1,000.00	1,000.00
County Tax	28,000.00	26,011.08	28,000.00	28,000.00
Rutland Regional Commission	925.00	925.00	925.00	975.00
Green-Up Day	300.00	300.00	300.00	300.00
Public Transit	3,500.00	3,500.00	3,500.00	3,500.00
REDC	500.00	500.00	500.00	500.00
Rut. Natural Resources Conservation	250.00	-	-	250.00
Mosquito Control	33,900.00	33,889.50	33,900.00	40,600.00
Total Intergovernmental	255,800.00	243,093.32	263,975.00	221,125.00
Recreation				
Salaries/taxes/benefits	57,223.00	60,107.11	65,015.00	76,985.00
Travel & Expenses	300.00	115.00	500.00	500.00
Dues & Subscriptions	120.00	369.00	500.00	500.00
Advertising/Recruitment	4,000.00	5,597.26	5,000.00	7,000.00
Fuel	-	1,919.22	500.00	500.00
Registration Software	2,400.00	1,556.54	2,400.00	2,400.00
Recreation Telephone	500.00	453.79	500.00	600.00
Parks Maintenance	1,500.00	643.51	1,500.00	1,500.00
Rec Program Expense total	37,000.00	111,483.87	68,600.00	67,420.00
Total Recreation Dept.	103,043.00	182,245.30	144,515.00	157,405.00
Debt Service				

GENERAL FUND BUDGET (5)

TOWN OF BRANDON Proposed Budget Fiscal Year 2019-2020

Account	Budget FY - 2018	Actual FY-2018 Pd:12	Budget FY - 2019	Budget FY - 2020
RT 7 Town Share -2006	202,000.00	188,152.00	189,000.00	185,000.00
Interest- Seg 6 project	-	-	20,000.00	25,000.00
PD Bond Payment	31,000.00	29,845.13	30,000.00	29,000.00
2016 Segment 6 Bond	20,000.00	20,418.49	66,500.00	65,500.00
Total Debt Service	253,000.00	238,415.62	305,500.00	304,500.00
Economic Develop.				
Salaries/taxes/benefits	24,623.00	22,453.86	27,950.00	27,590.00
Travel & Expenses	500.00	472.73	500.00	500.00
Economic Development	8,000.00	7,166.57	8,000.00	8,000.00
Killington Valley	-	-	1,295.00	1,295.00
Historic Preservation Comm.	500.00	-	500.00	500.00
Total Economic Development	33,623.00	30,093.16	38,245.00	37,885.00
Bldgs. & Grounds				
Salaries/taxes/benefits	19,250.00	22,036.34	10,925.00	39,220.00
License & Fees	300.00	210.00	-	300.00
Testing/Monitor Fee	6,000.00	6,167.98	3,500.00	3,500.00
Heating - Propane	15,000.00	6,187.11	10,000.00	9,000.00
Heating Fuel	17,000.00	12,177.18	10,000.00	15,000.00
Bldgs. & Grounds Water Fee	1,900.00	1,607.00	2,000.00	2,000.00
Bldgs. & Grounds Electric	52,000.00	69,293.13	72,500.00	70,000.00
Highway Bldg. Maint	8,000.00	3,523.87	5,000.00	3,500.00
PD Bldg. Maint.	3,000.00	2,347.61	8,000.00	2,500.00
Town Office	9,000.00	8,872.06	8,000.00	12,000.00
Cemeteries	1,000.00	-	1,000.00	1,000.00
Municipal Mowing	1,500.00	2,140.20	1,500.00	2,500.00
Recreation Field Maint.	4,000.00	-	-	-
Town Clock Maint.	500.00	650.00	-	550.00
Town Hall Repair/Maint.	20,000.00	21,898.20	15,000.00	10,000.00
Parks Maint.	6,000.00	404.50	-	1,000.00
Trash costs-Transfer Station	2,000.00	2,254.53	6,000.00	2,500.00
Maint. Supplies Bldgs.	4,000.00	1,515.50	4,000.00	4,000.00
Generator Maint	2,500.00	142.49	2,500.00	2,200.00
Solid Waste Disposal	-	12,521.47	-	-
Total Bldgs. & Grounds	172,950.00	173,949.17	159,925.00	180,770.00
Total Expenditures	\$ 2,999,986.00	\$ 3,073,408.13	\$ 3,138,185.00	\$ 3,190,885.00

REPORTS FROM INTERGOVERNMENTAL APPROPRIATIONS and PUBLIC AGENCIES

VERMONT DEPARTMENT OF HEALTH 2019

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office in Rutland is available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Donate almost 300 pairs of adult and children's snowshoes to loan out at 21 free public libraries throughout Rutland County through a 3-4-50 grant.
- Increase capacity to prevent underage and binge drinking and reduce prescription drug misuse and marijuana through Regional Prevention Partnerships (RPP) and our local Partners for Prevention community network.
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support healthy families by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program. In 2018, we served over 1300 families in Rutland County.
- Provide trainings on Help Me Grow to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the Vermont Lead in School Drinking Water Testing Pilot Report which is helping Vermonters understand and address the risk of lead in school drinking water, and the Injury and Violence in Vermont report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting worksite wellness strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at www.healthvermont.gov
Join us on www.facebook.com/vdhrutland/ Follow us on www.twitter.com/healthvermont

VERMONT'S NEW VITAL RECORDS LAW (ACT 46) AND WHAT IT MEANS FOR YOU

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records – namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. The changes go into effect on July 1, 2019.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called "informational" copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to
<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

BLSG INSECT CONTROL DISTRICT
Brandon Leicester Salisbury Goshen Insect Control District
MOSQUITO SURVEILLANCE AND LARVICIDE CONTROL PROGRAM REPORT FOR THE BLSG DISTRICT

The Brandon, Leicester, Salisbury, Goshen, and Pittsford Insect Control District is a Municipal district formed in 1978, *whose mission is to reduce the levels of mosquitoes for a better quality of life, thus lowering the potential of vector transmitted diseases.* The member Towns lie in the Otter Creek watershed, a meandering river bed of marshlands and hay fields encompassing over 7,000 acres that can be treated with larvicides.

The BLSG Insect Control District is funded by the State of Vermont for larvicide activities and by the five towns within the district for adulticide activities. The total allocation raised by the State has been level funded at \$140,000 since 1990. The State currently splits the allocations equally between the BLSG Insect Control District and the Lemon Fair Insect Control District. The BLSG has four times the treatable acres. This lopsided allocation means that BLSG has fewer dollars to spend on a per-acre basis. In past years when flooding and rainfall was less, not all State larvicide funds were expended and a "rainy day fund" accumulated. 2017 was an extremely wet year with repeated flooding and the District expended \$454,695 to control mosquitoes using the accumulated "rainy day funds".

2018 (fiscal year 2018-2019) the BLSG was only able to treat 3,000 acres due to limited State funding. Next spring (2019) we will have insufficient funds for a large aerial treatment. The District is experiencing higher helicopter and chemical costs. In addition to increased sampling requirements prior to any and all treatments.

Eastern Equine Encephalitis (EEE) is found in mosquito pools throughout the State of Vermont and as recently as 2012 resulting in two human deaths within our District. In 2018, there were no positive EEE pools; however, 157 Mosquito pools tested positive for West Nile Virus, and there was one case of human neuroinvasive West Nile Virus. The District's main goal is to minimize mosquito impacts on the citizens of its member towns with as little environmental impact as possible.

WE ENCOURAGE citizens to contact the Governor's office and local legislators to request increased State funding for mosquito control. The following contact information for your convenience is available at Vermont.gov.

Office of Governor Phil Scott (802) 828-3333 <https://governor.vermont.gov/contact-us/message> Representative Peter Conlon (802) 828-2228 PConlon@leg.state.vt.us

Representative Stephanie Jerome (802) 683-8209 email: sjerome@leg.state.vt.us
Representative Butch Shaw (802) 828-2228 email: bshaw@leg.state.vt.us

All of the pesticides that are used by the District are highly regulated by the State and federal authorities as well as the manner in which they are applied. Every five years the District must reapply to operate under the states "Pesticide General Permit" This permit authorizes the limited discharge of pesticides when applied pursuant to an approved "Pesticide Discharge Management Plan". The District applied to renew the permit in 2017. After examining the application (NOI) and receiving numerous comments from third parties including the Toxic Action Center (TAC), Vermont Agency of Natural Resources (ANR) determined that District's plan satisfied all requirements and that the District was entitled to operate under the State's most recent permit issued on May 15, 2018 for an additional Five Years.

Unhappy with the results, the Toxic Action Center appealed the District's permit to the State Environmental Court. TAC is represented and assisted by Vermont Law School's environmental and natural resource law clinic, a pro bono clinic using student clinicians with faculty advisors. The BLSG needs to pay for our representation.

It is important to note that TACs appeal does not raise any issues about the safety of any materials used by the District or its methods. TAC has raised only procedural questions about whether the fifty-page plan was drafted in sufficient detail. However, they have a long bucket list of items they want incorporated into the plan that would severely limit our ability to provide effective mosquito control.

Defending the lawsuit will be expensive but it is required to ensure that the BLSG Insect Mosquito Control District can continue to carry out its mission protecting the citizens of its member towns! The District's board suspects that TAC'S underlying motivations in filing the appeal is an attempt to take advantage of the District's limited resources. Mosquitoes disrupt human activities and the enjoyment of public and private areas and adversely impact tourism. They also can transmit a number of vector borne diseases including, but not limited to EEE, WNV, Zika, and dog heartworm.

While the lawsuit certainly has created additional pressure on the District's budget, staff and volunteer board; the BLSG Insect Control District has no intention of backing down and encourages the continued citizen support for the budget.

Respectfully submitted,
Ben Lawton Chairman BLSG and Will Mathis Director of Operations <https://blsgmosquito.wordpress.com/>

MARBLE VALLEY REGIONAL TRANSIT DISTRICT "THE BUS"

Marble Valley Regional Transit District (MVRTD), known as "The Bus" is in its forty second year of providing service to the residents of the greater Rutland area. The Bus is the largest, non-urban, public transportation system in the State of Vermont and provides transportation to the general public throughout Rutland County, as well as to social and human service agencies, the resort communities and area businesses. MVRTD provides an enhanced level of self-sufficiency for the elderly, disabled and transportation disadvantaged who rely on public transportation. System ridership was over 713,000 rides this past year. MVRTD provides 65 jobs year round, with upwards of 80 during the winter peak season.

MVRTD provided over 2,600 rides to Brandon on the Middlebury Route, a commuter service with stops at the American Legion, Brandon Center Gazebo, Brandon Post Office, Estabrook Park and Park Village. Other highly successful commuter routes operated by MVRTD both within Rutland County and beyond provide connections to three adjoining counties thus serving the growing population committed to the environmental benefits of public transit use as well as the savings realized in the cost of fuel.

MVRTD has provided service under the Elderly and Disabled Program to Brandon for many years in partnership with Bridges and Beyond.

For more information about schedules and services please call 773-3244 x117 or visit MVRTD's web site at www.thebus.com.

MVRTD thanks the residents of Brandon for their continued support of public transit.

Live Green – Ride the Bus
Jennifer Ellis, Community Outreach

U.S. DEPARTMENT OF VETERANS AFFAIRS

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register / enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

White River Junction VA Medical Center
215 North Main Street, White River Junction, VT 05009

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely, Laura Miraldi, Acting Medical Center Director

RUTLAND REGIONAL PLANNING COMMISSION

Rutland Regional Planning Commission is a resource for towns; is a platform for ideas; and inspires a vision for our future. We balance local desires, best practices, and regional growth for communities that are vibrant today and strong for years to come.

We enjoyed working with the Town of Brandon in 2018, especially with Dave Atherton and the Planning Commission, with whom we worked on town planning initiatives and enhanced energy planning for the town.

Our Emergency Management Planner assisted the town with the Local Emergency Operations Plan update, and worked with Dave Atherton to strengthen the town's overall local emergency management program.

RRPC assisted Brandon with water quality projects by conducting a post-construction site visit to review the towns' Grants in Aid work and by reviewing and submitting town invoices. Additionally, RRPC used the Otter Creek Tactical Basin Plan as well as stormwater plans and reports to find the town's water quality projects to add to the state's master database of priority projects.

RRPC also provided technical GIS assistance to the DPW Director; intervened in the Section 248 process of the Babcock Solar project, at the request of the town; and assisted the town with a Better Roads grant for Category A road erosion inventory work.

RRPC is a resource for towns. We provide the tools and information towns need to make informed decisions about land use, economic development, energy, transportation, emergency management and more.

RRPC is a platform for ideas. We create opportunities through our monthly meetings and provide communal space for people to learn and share ideas.

RRPC inspires a vision for the future. A cornerstone of our work is the Regional Plan, which articulates a vision for the land use, development, and growth in the Rutland region. We are conducting a comprehensive update to this plan and are excited to unveil the new document in 2019.

The Opera House | 67 Merchants Row | Rutland, VT 05702 | (802) 775-0871 | RutlandRPC.org

GREEN UP DAY

Green Up Day marked its 48th Anniversary on May 5, 2018 with 22,700 volunteers participating and 225 tons of litter collected throughout the state. Always the first Saturday in May, Green Up Vermont is a nonprofit private organization that relies on your town's help to continue the annual tradition of cleaning up our roadways and waterways, while promoting civic pride. The tradition of Green Up Day began in 1970 by Governor Deane C. Davis and will celebrate its 50th Anniversary in May 2020.

Green Up Vermont also offers a statewide educational component for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and town's is an essential part of our budget, enabling us to cover fourteen percent of our annual operating budget. All town residents benefit from clean roadsides! Funds help pay for administrative and program support, which includes over 55,000 Green Up trash bags, an educational component, and promotional outreach.

Seventy-five percent of Green Up Vermont's budget comes from corporate sponsors and individual donors. Individuals can donate to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Keep in touch with Green Up Vermont news by joining our newsletter, liking us on Facebook, Instagram, and Twitter, and following our blog by visiting our website.

**Save the dates: Green Up Day, May 4, 2019 and
Celebrating 50th Anniversary, May 2, 2020. A Vermont tradition since 1970!**

RUTLAND ECONOMIC DEVELOPMENT CORPORATION

We extend our gratitude once again to you, our partners, for your continued work advancing the region. With your help, together our efforts have furthered the major strategies established for REDC centered around strengthening the support structure for new and existing businesses in Rutland County. The overarching theme of our strategic effort remains the same: to increase Rutland County's population, specifically early- and mid-career professionals and skilled workers, to counter the current and projected trend of regional population decline and the resulting workforce challenges.

Strategic Investments:

Focus on population growth.

- Alongside the Rutland Region Chamber of Commerce and area partners, helped guide the Regional Marketing Initiative through its first year after raising \$200,000 from regional businesses and municipalities to produce a dynamic, long-term campaign focused on promoting our regional assets and opportunities; Year 2 fully funded and due to be rolled out in FY2019.
- Supported Rutland Young Professionals workforce attraction and retention programs.
- Continued to work with area developers and experts to establish residential housing goals and development opportunities.
- Helped plan and support the fourth annual Young Professionals Summit of Vermont, a statewide conference on Vermont's future, held in Rutland.
- Emphasized Rutland County as a place for career opportunities through rutlandeconomy.com/careers.

Leverage the presence of area schools, colleges, universities, and technical centers as economic drivers.

- In partnership with the Rutland Region Workforce Investment Board through funding from the Department of Labor, designed and administered the pilot program Real Careers @ Rutland County to connect young adults to viable career plans that prepare them for one of the many high-skill, high-paying jobs in the region.
- Began collaborative efforts to develop internship/work experience processes with area colleges and universities and the Talent Pipeline Management Project.
- Introduced college and high school students (locally and around the state) to local leadership and job opportunities.

Support the growth of current businesses and industries in the Rutland Region.

- Secured \$437,500 in new lending capital available to Rutland County businesses unable to access adequate sources of conventional financing, deploying \$76,500 to two area businesses.
- Continued to monitor commercial real estate inventory and trends to match businesses with the best properties available for their needs, and marketing commercial properties through rutlandeconomy.com/property.
- Continued to connect regional businesses with local, state, and federal resources they need to develop, and interfaced with government agencies to advocate on their behalf.
- Supported the continued growth of The MINT - Rutland's Makerspace with strategic planning, funding, and 8,000 sq. ft. of space in REDC's building on Quality Lane in Rutland Town.
- Continued strengthening of a business development pipeline designed to connect emerging businesses with expertise and technical assistance to support sustainable success.
- Through the joint REDC-Chamber Policy Committee, pursued regional policy objectives designed to fortify regional business growth and engaged with policy makers and administrators to further these objectives.
- Hosted free business advising and technical assistance through the Vermont Small Business Development Center, Vermont Procurement Technical Assistance Center, and the Center for Women & Enterprise.

At REDC, we are 100% focused on making the Rutland region the most collaborative, innovative, and friendly place in Vermont to live, work, play, and grow a business. With your support, and the support of all our members and partners, we are enabled to strive ever further towards our vision:

The greater Rutland region is recognized as the most collaborative, innovative and friendly place in Vermont to live, work, play, and grow a business.

Sincerely, Tyler E. Richardson Executive Director tyler@rutlandeconomy.com or (802) 770-7067

RUTLAND COUNTY SOLID WASTE DISTRICT

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our seventeen member municipalities. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site, www.rcswd.com.

Solid Waste Implementation Plan (SWIP). The District complied with all the ACT 148 requirements and was able to have their SWIP Plan approved of in August of 2015. The SWIP meets the requirements of the State's Material Management Plan and delineates how solid and hazardous waste will be managed in the District towns for a five year period.

The District started to contact local businesses informing them about recycling composting and hazardous waste and the programs that we offer. The District will also be working with local schools on many of these same issues over the next few years.

Waste Disposal: During 2018, residents and businesses in our member municipalities disposed of approximately 34,000 tons of municipal solid waste; nearly all of this was through the District's master disposal contract with Casella Waste Management. The cost of disposal, handling and transportation from the District Transfer Station at Gleason Road to the landfill was \$83.13 per ton. State taxes, district surcharge and the Rutland City Host Community Fee totaled \$26.97, for a final disposal cost of \$110.10per ton.

Recycling: The District owns a Material Recovery Facility (MRF), recycling center in Rutland City that is leased to Casella Waste Management for their operations. The MRF accepts seventeen recyclable commodities from transfer stations, commercial haulers and large generators for processing and sale for re-use. The facility currently receives approximately 35,000 tons of recyclables a year. The MRF had switched over to zero-sort in November of 2011. The equipment is designed to handle up to 15 tons an hour with the capability of expansion over time.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents. The program operates year-round from the Gleason Road facility, and scheduled collections at twenty town transfer stations through the spring, summer and fall. This was the first year in which we no longer provided collections for the Solid Waste Alliance of Towns (SWAC).The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials. In 2018 we shipped out 124,870 lbs of paint, 17,100 lbs of resins, 2,400 lbs of aerosols, 1,045 gallons of used oil and 165 gallons of glycols. District also collects electronic waste in 2018 we shipped out 243,531 lbs compared to 332,117 in 2017.

In July of 2014 the District started accepting latex paint as per the new Paint Care Recycling Program. Several local paint stores and hardware stores started accepting it as well. This has been very popular through 2017.

Other Programs: The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood and composting. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District also has been working with and providing recycling materials or information to various local organizations including the Rutland Master Gardener's Club, the Rutland Dismas House, Rutland Neighborhood Program, and Vermont Southwestern Council on Aging, Rutland Hospital and Women's Network & Shelter and the Rutland County Humane Society.

In 2018 the District also sponsored the Conservation Field Day/Science at the Hatchery with the Rutland Natural Resources Conservation District (RNRCD) and assisted in promoting their seedling tree and bush planting program.

James O'Gorman, District Manager

REPORTS FROM APPROPRIATIONS

ARC RUTLAND AREA

Mission Statement: To advocate for the right of individuals with developmental disabilities and their families to be regarded as valued citizens with the same entitlements as non-disabled individuals, including the right to lifelong opportunities for personal growth and full participation in the community.

PROGRAMS

- Representative Payee Program: In 2017-2018, ARC served 51 clients as a representative payee. This program provides financial management services to individuals with developmental disabilities who receive social security but are unable to manage their own finances. We currently have a waiting list for this program.
- Social Events: Six events were held this year, including our 60th anniversary celebration. The average total attendance for these events is 487 individuals per year. These events provide a safe space for individuals with developmental disabilities to build circles of support as well as physical exercise and recreation.
- Self-Advocates/Aktion Club: ARC facilitated twelve meetings of the self advocates in 2017-2018, and held five abilities awareness trainings. The self advocates set goals for themselves, learn how to advocate and communicate their needs and wants, and become leaders and teachers in the community. The Aktion Club, a community service club sponsored by the Kiwanis, held twelve meetings, several game nights, tended a garden and donated the produce to the Community Cupboard, visited nursing homes, donated back to school supplies to a local school, participated in Relay for Life, and will be adopting a soldier's family for Christmas.
- Rutland Family Support Network: We continue to maintain this listserve, which provides families and individuals with news, information, and answers questions pertaining to developmental disabilities.

STAFF

- Our executive director of twenty years, Lisa Lynch retired in June. Heather Kent has taken her place, and the position has now been made full time. We continue to have two other part-time staff members, a dedicated group of volunteers, our volunteer Board, and of course the community members.

GOALS

- We are moving to a larger space to be more accessible to the population we serve. Our current space is much too narrow to allow an individual using a wheelchair or other mobility assistance equipment to move safely and freely in our office. The new space will be on the fourth floor of the service building,
- Currently we are working on two new programs for next year. The first is for the purchase of a Sound Beam 6, technology that allows movements of the body to be translated into sound waves and thus, music. This will allow some members of our population with limited dexterity to create music for the first time in their lives. The second program's purpose is to expose our members to more of the great outdoors, which is essential to health, by visiting state parks. For some, this will be their first time away from the town that they live in. Stay tuned!

We offer our heartfelt thanks for your continued support! As always, we receive no State or Federal funding to accomplish our programming; we rely on the support of towns in Rutland County, grants, and fundraisers throughout the year. We recently celebrated our 60th anniversary, which was attended by nearly one hundred people from our services area, including local politicians and two former executive directors. Our dedication to our mission statement will continue as strongly as it has in the last sixty years; on average over one thousand individuals in Rutland County take advantage of our services each year. Our funding require for this year is \$3,500. We look forward to continuing to serve you, and please visit us at arcrutlandarea.org, or like us on facebook.

Sincerely, Heather Kent, Executive Director

Appropriation Request - \$3,500

BRANDON AREA CHAMBER OF COMMERCE

"The Brandon Area Chamber of Commerce is a membership-based organization dedicated to the improvement and advancement of a positive and dynamic economic, industrial, professional and business climate, and community enhancement in the Brandon area." We strive to make the Brandon area a better place to live, work, and play.

The Chamber of Commerce puts on many community events throughout the year including the free Summer Concert Series that was such a huge success this year, Great Brandon Auction, Yard Sale Day, Make Your Own Leaf Person, Memory Tree, Moonlight Madness, Holiday Decorating contest, and March Magic sales days. We contributed to the Toy Project, award a scholarship to an outstanding OVUHS graduating student, light downtown for the holidays in December, and sponsor or participate in informational meetings for area businesses and residents covering many topics. We partner with the Town in efforts to minimize the negative impact of the ongoing Segment 6 work in the downtown for both the residents and businesses in Brandon. The Chamber also organizes the Meet the Candidates Night each year.

We continue to support the activities and operations of our wonderful museum, visitor center, and community meeting space at the Stephen A. Douglas Birthplace.

We have an active and busy website full of information for the traveling public and the community. Our popular electronic newsletter is sent to more than 1500 email addresses on a regular basis and continues to be an effective communication vehicle during the Segment 6 work.

The Chamber continues to be heavily involved with town economic development, striving to bring new residents and businesses to expand our tax base and working closely with the town's Economic Development Officer. We highlight various aspects of Brandon yearly at the Rutland Trade Show and send out informational packets requested by visitors and those interested in starting a business in town. As the long awaited Segment 6 project continues we have been a key player in assisting citizens, businesses, and visitors through the process of information dispersal and as a conduit to the town and construction companies with our needs and concerns.

We thank the Brandon voters and taxpayers for past support and look to them for help with future expenses. We're proud to be part of Brandon and hope to continue to effect change in a positive and dynamic way.

Please contact the Chamber at 802-247-6401 with any questions or look us up on-line at www.brandon.org. If you are interested in receiving our e-newsletter, click on the "Chamber Newsletter" link on our website, open one of the archived newsletters and follow the instructions at the end to join in the fun.

Businesses of every size and many "individual" members contribute greatly to making Brandon the place we all love. So call or email today and join in the journey!

Sharon Stearns, 2018 President Bernie Carr, Executive Director

Appropriation Request - \$1,000

BRANDON AREA RESCUE SQUAD, INC.

Brandon Area Rescue Squad, Inc. serves towns Brandon, Goshen, Forest Dale, Sudbury and Leicester. Brandon Rescue has a staff of 34 volunteers, one full time Operations Chief and six per diem Paramedics. Certification held by BARS staff range from Driver, Emergency Medical Responder, Emergency Medical Technician, Advanced Emergency Medical Technician and Paramedic. Our clinical staff is Nationally Registered, Vermont Licensed EMS Providers.

- Total calls for 2017- 534 calls in Brandon.
- Total call volume of 688 calls for 2017 (as of Dec.18)
- B.A.R.S. responded to 43 calls for mutual aid to nearby EMS squads.
- Total Volunteer Hours- Over 25,000 hours of time for On Call shift, 2nd or 3rd Calls, Special Events, Trainings etc.

This past year showed an increase in our response to call and double the number of times we responded mutual aid to surrounding communities. We continue to respond as primarily a volunteer-based EMS squad, with an average response time to the four towns we serve of 8.2 minutes (State of Vermont SIREN Reporting system data).

This past year, BARS became the only EMS agency in Rutland County to offer a non-opiate pain relief alternative to patients with traumatic injuries. Our Advanced EMT and paramedic staff are trained and able to administer Nitrous Oxide to victims in pain as soon as we arrive on scene and continue it during transport to Rutland or Middlebury.

We'll be rolling out our new website early in 2019! We hope this will be a great benefit for connecting our staff and communities together with our work, service, training, and special events.

If you have ever thought about doing something to help in your community, please think about joining Brandon Rescue. Currently over 50% of our volunteers are from outside our service area. We are always in need of good people who want to make a difference in their community and in others lives. There is not much that is more rewarding than helping your neighbors in their time of need.

Please be sure your house number is very clearly marked and visible from the road. The quicker we can find you, the quicker we can help you! The quickest way to call us anytime you need us is by dialing 9-1-1. Trained dispatchers will contact us immediately and will stay on the phone with you until we arrive.

Appropriation Request - \$28,000

BRANDON FREE PUBLIC LIBRARY

The mission of the Brandon Library is to provide a friendly and safe atmosphere in which patrons of all ages may enrich their lives through the benefit and pleasure of learning and discovery. Approximately half of the Library's income is derived via the

appropriation from the Town of Brandon. At the 2018 Town Meeting, Brandon voters will be asked to approve the appropriation for the Library.

The Library's other sources of income include several annual fundraisers, financial donations from the non-profit Friends of the Library, direct donations, grants, apartment rents, line items from the towns of Leicester and Sudbury, and distribution from endowment (which is invested wisely and provides needed income for the operating budget).

The Library employs two full-time and one part-time librarian, one support staff, and cleaning personnel. The doors are open over 42 hours/week with every service (except printing/fax) provided free. The Brandon Library welcomes everyone to access our myriad of services and resources.

General Services

- Books, DVDs, programming, magazines, newspapers, audioCDs, interlibrary loan, Friday films (Fridays, 1:30pm), Meditation Circle (Wednesdays, 12:30pm), Embroidery Club (Tuesdays, 6pm), Junior Librarian Program, friendly and helpful Librarians.

Children's Services

- Books, Teen area, DVDs, audioCDs, magazines, summer program every July/August, story hours Wednesdays and Fridays, Crazy8s Afterschool Club, Game Night (4th Friday, January- May).

Outreach Services

- Monthly delivery of books to 4 residential/senior buildings
- Biweekly delivery books (with a story time!) to daycares.
- Personalized visits to homebound patrons.

Building as a Resource

- The Library building is used by a wide variety of community groups; Brandon Planning Commission, Al-Anon, school tutors, Farmer's Market, Republican/Democratic caucuses, Estabrook Award, Child Care Providers, writer's group, Italian Club, PTO, homeschoolers, and more.
- Local artists - "pop-up gallery" monthly

Computer/Digital Services

- Six public computers. Librarians assist patrons and offer tech help/solutions and assistance with job applications, unemployment, insurance applications, etc.
- The Brandon Library pays membership fees for patrons to access Vermont Online Library, Listen- Up Vermont e-lending, and Universal Class free to our patrons.
- Print, air-print, Copy, Scan, Fax for public use.
- Personalized computer help: free sessions by appointment.
- Free Wi-Fi.

Non-traditional Services

- The BFPL Seed Library offers free seeds and sustainability education.
- The Library is an outlet for community service and volunteer opportunities.
- Free/reduced-price passes available for over 8 area museums and parks.
- Weekly bread distribution site for Brandon Food Shelf.
- Mitten tree provides free mittens and hats.
- Snowshoes for loan

Elderly Services

- Extensive Large Print selection.
- Home delivery for housebound patrons. The Library is often one of the few links someone might have to our community.
- Various programming for older populations.
- Free rides to the polls.

Community Partnerships

- Recreation Department- Quiz night, Trivia League, Spooksville, Harvest Fest
- Neshobe PTO - Crazy 8s, Parenting book club
- Neshobe School - Resource sharing, 2nd grade visit
- Brandon Town Hall - Masquerade Ball, Summer Reading Finale
- Brandon Police & Fire Depts. - Local Heroes Story Time

Funds from Brandon, Sudbury, Leicester, and Goshen keep the Library open. The Library is a busy place with an average door count of 200 people/day.

It will be important for Brandon voters to "Check Yes" for the Library. We thank you for supporting one of Brandon's gems - your local Library. Check us out at the corner of Franklin and Park Streets. 802-247-8230 brandonpubliclibrary.org

Board of Trustees: Carl Phelps, President; June Bohler, Treasurer; Carol Fjeld, Secretary; Phoebe Chestna, Sharron Kenney, Stacey Doucette, Janet Smith, Charles Willis III, Stephanie Choma

Appropriation Request - \$92,000

BRANDON INDEPENDENCE DAY CELEBRATION COMMITTEE

The BIDCC is a small group of volunteers responsible for organizing and fundraising for Brandon's largest annual event, the Independence Day Celebration. This two-day event attracts thousands of out-of-town visitors and, more importantly, brings together the entire Brandon Community. Although this annual tradition began more than 40 years ago, each year brings new challenges and new ideas, so that the original model is constantly evolving. Most recently, of course, the construction of Segment 6 has forced us to make some major changes, as the center of town undergoes a lengthy makeover. This past summer we held the Friday Night Street Dance at the Seminary Hill Park, which turned out to be an excellent choice because the younger kids, who don't have much interest in dancing, were able to play on the playground while the rest of the crowd rocked out with Jam-Man Entertainment, Brandon's own very popular DJ.

The following day the celebration moved to Park Village, where all the usual activities and vendors were set up on the rolling lawns, under enormous shade trees, and our famous parade marched on the road that circles the campus. Afterwards, folks picnicked on the lawn as they listened to a concert by Moose Crossing, and the day was drawn to a close with the annual fireworks display at dusk.

We expect to return to Park Village this coming summer, as the construction will not yet be finished. We're also discussing various plans to make better use of the beautiful campus, but much will depend on the success of our fundraising projects. As a community-wide event, all the activities are free to the public. However, the costs we incur are substantial—from parade bands and entertainment to the basics, such as porta potties, dumpsters, publicity etc.—and they continually rise. Although we are eternally grateful to the generous support we receive from the small businesses and donors in our community, we continue to depend on the appropriation of \$6,000 that we receive annually from the town as our only stable revenue.

This year, with the support of the community, we can promise another spectacular event. The dates are July 5 and 6, and activities include the following:

- Friday Night Street Dance and food vendors in Central Park (if it is finished by then)
- Saturday Silent Auction at Park Village
- Saturday pre-parade activities in Park Village: food vendors, karaoke and a wide variety of family activities
- Our famous Brandon Independence Day Parade, which will circle Park Village
- Live music after the parade in Park Village
- Possibly a community dinner with live music around 5:00 pm in Park Village
- Annual fireworks display at dusk at Park Village, with vendors and DJ Jam-Man Entertainment

We want to express our gratitude to the owner of Park Village, Peter Holmberg, and to Denise Scarborough and Justin McKeighan of Summit Property Management, for making the entire event possible.

Bill Moore, Chair; Susan Stone, Treasurer

Appropriation Request - \$6,000

BRANDON SENIOR CITIZENS CENTER, INC. ~ 1591 Forest Dale Road ~ 247-3121

The Board of Directors continues to improve the building. This year we had to replace the old freezer and refrigerator to more energy efficient models. We also updated the original kitchen exhaust fan to a bigger and more efficient model. Other upgrades included a service cart, serving dishes, magazine rack and outdoor bench. We have also begun clearing out behind the building and outbuildings to reclaim the land from overgrowth.

We have strived to open up the building to a myriad of social events. Bone Builders meet every Monday and Wednesday, followed by Meals on Wheels. The free community lunches seem to be a hit for folks to have a nourishing meal and socialize, while the monthly sponsored dinners continue to raise funds for our never ending projects. We also host a monthly brunch program sponsored by the Southwestern Vermont Council on Aging. Bingo is held the first Monday of every month beginning at 6 pm. Food and refreshments are served as well. The comfortable atmosphere, which has been created at the Center, lends itself to people wanting to stay and socialize or just read a magazine! We have established a book corner for anyone wishing to take a book or give a book. Folks play cards, knit, put together never ending jigsaw puzzles or relax and color. We have been approached to begin Tai Chi and yoga classes, which should be an exciting adventure.

The WIC Clinic, as well as the RAVNAH Toe Nail Clinic, is held every other month. A foot "spa treatment" has been added by the Center for those interested. We continue to shuttle folks to and from the Center in the "Foxcroft" bus. The Center continues to be "green" by gardening, recycling and composting. We also collect returnable bottles to help defray operating expenses.

Thank you to the Town of Brandon for supporting us. We thank everyone who contributes in any way, thereby helping us to help others. We encourage folks to visit us anytime.

Appropriation Request - \$13,500

RSVP and THE VOLUNTEER CENTER

RSVP and The Volunteer Center is an "Invitation to Serve" program for people of all ages who want to meet community needs through volunteer service. Needs are met in critical areas such as human services, elder care, health care, education, literacy, and the arts, just to name a few. RSVP/VC involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. Through such efforts, RSVP/VC is meeting the needs that strained local budgets cannot afford. RSVP/VC enables people to contribute to their communities while enjoying the personally satisfying and rewarding experience that community engagement offers. Additionally, over the past 18 years RSVP has implemented several "Signature Programs" aimed at addressing pressing community needs. These programs include *RSVP TeleCare*, a telephone reassurance and safety check in program offered FREE to Rutland County seniors, a children's literacy and mentoring program called *RSVP Rutland County Reads*, and after school program called *RSVP After School Buddies*, an osteoporosis prevention program, *RSVP Bone Builders*, which provides FREE strength and balance exercise classes with RSVP/VC volunteer instructors to Rutland County residents, and *RSVP Operation Dolls & More*, in which RSVP/VC volunteers restore and refurbish donated dolls, toys books and games. Last year over 10,000 items were distributed to 2,000 children and over 50 organizations to share with clients.

Locally, RSVP/VC is the largest program of coordinated volunteer services serving the people of Rutland County with 796 volunteers. From July 1, 2017 to June 30, 2018, RSVP/VC volunteers provided 177,712 hours of community service. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$4,451,686.

RSVP/VC is not asking for additional monies from the Town of Brandon. The monies we request are used to help defray the costs of providing services that impact the lives of citizens of all ages throughout Rutland County.

Currently in Brandon, 37 volunteers donate their services to the following non-profit organizations: The American Red Cross, Village Manor, Park Terrace, Rutland RRCM, Northeast School, Northwest School, Otter Valley Union High School, Neshobe School SOAR Program, Brandon Area Rescue Squad, Brandon Area Food Shelf, The Pines Nursing Home, RSVP Good-time Singers, Pleasant Manor Nursing Home, College of Saint Joseph, The Meadows, Mountain View Center, Vermont Association for the Blind and Visually Impaired, One-2-One, The Godnick Adult Center, Park Terrace, Bridges and Beyond, Brandon Senior Center, Currier Memorial School, Headstart, Lothrop Elementary School, VT Police Academy, RSVP Bone Builders classes, RSVP Operation Dolls and More.

Currently, there are several RSVP Bone Builders classes offered in Brandon free of charge to area residents.

On behalf of RSVP & The Volunteer Center, I would like to thank the residents of Brandon for their continued support. As financial constraints affect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP/VC will continue to respond to this need.

Sincerely, Nan M. Hart, Director

Appropriation Request - \$550

VNA & HOSPICE OF THE SOUTHWEST REGION

In 2017, the VNA & Hospice of the Southwest Region, formerly known as Rutland Area Visiting Nurse Association and Hospice provided Rutland County residents with exceptional home care, hospice and community health services. From infants with hi-tech needs to our most senior population facing end-of-life care, we continued to bring medically necessary healthcare wherever it is needed, location of residence, or complexity of health issues.

In the face of shrinking government and state reimbursements and rising healthcare costs, VNAHSR has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals.

In 2017, VNA HSR's dedicated staff made more than 147,928 visits to 3,342 patients. In the town of Brandon, we provided 7,478 visits to 182 individuals.

In closing, we wish to thank you for your past support. With your vote of confidence, we will continue to meet our mission to enhance the quality of life of all we serve through comprehensive home and community health services.

Ronald J. Cioffi, Executive Director Carrie Allen, President of the Board of Directors

Appropriation Request - \$10,200

RUTLAND COUNTY HUMANE SOCIETY

The Rutland County Humane Society is dedicated to advocating for and working towards a responsible and humane community. We provide shelter and adoption opportunities for pets who are homeless and promote animal welfare through community programs that benefit both animals and people.

RCCHS Rutland County works with law enforcement to provide relief for victims of animal neglect and abuse. We provide information and referral services to people dealing with animal issues.

The RCCHS shelter is the largest program of the agency, taking in more than 1,320 animals in 2018.

Our agency is funded through fees for service, town funding, donations and special events. We thank those who support our operations. We only save lives with your help.

In 2018, the Rutland County Humane Society took in 43 animals from Brandon.

Please call us at 483-9171 or visit our website at RCHSVT.org if you would like more information about the Rutland County Humane Society.

Appropriation Request - \$750

RUTLAND MENTAL HEALTH SERVICES

In the year 2018, 28 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as the Town of Brandon assures that quality services are available for their families, friends and neighbors. Services provided to town residents include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services
- Developmental Disability Services

During fiscal year 2018, Rutland Mental Health Services provided 30,260 hours of services to 217 Brandon residents. We value our partnership with the Town of Brandon in providing these much needed services and thank you for your continued support.

Dick Courcelle, Chief Executive Officer

Appropriation Request - 6,624

SOUTHWESTERN VERMONT COUNCIL ON AGING

This report describes the services that the Southwestern Vermont Council on Aging (SVCOA) provided to elders in Brandon in 2018:

Senior Meals:

The Council helped provide 9,663 meals that were delivered to the homes of 62 elders in your community. This service is often called "Meals on Wheels". In addition, 57 Brandon elders came together at a luncheon site in your area to enjoy a nutritious meal and the company of others; 1,192 meals were provided.

Case Management Assistance:

SVCOA case management staff helped 53 elders in your community. Case managers meet with an elder privately in the elder's home or at another agreed upon location and assess the elder's situation. They will work with the elder to identify needs and talk about possible services available to address those needs. If the elder desires, the case manager will link the client to appropriate services, coordinate and monitor services as necessary, and provide information and assistance to caregivers. Case managers also help elders connect with in-home assistance programs, including a program called Choices for Care. This program is especially helpful to frail elders facing long term care placement who still wish to remain at home.

Other Services and Support:

- "Senior HelpLine" assistance at 1-800-642-5119. Our Senior HelpLine staff provide telephone support to elders and others who need information on available programs and community resources;
- Medicare and health benefit counseling information and assistance through our State Health Insurance Program
- Legal service assistance through the Vermont Senior Citizens Law Project;

- Information about elder issues and opportunities via various agency articles and publications;
- Nutrition education and counseling services provided by SVCOA's Registered Dietician;
- Senior Companion support for frail, homebound elders;
- Outreach services to elders dealing with mental health issues through our Elder Care Clinician. This service is provided in cooperation with Rutland County Mental Health;
- Transportation assistance;
- Caregiver support, information and respite to family members and others who are providing much needed help to elders in need of assistance;
- Money Management programs that offer either a volunteer bill payer or representative payee services to elders and younger disabled individuals.

Appropriation Request - \$2,400

BRANDON MUSEUM and STEPHEN A. DOUGLAS BIRTHPLACE COMMUNITY CENTER, INC.

The Brandon Museum and Stephen A Douglas Birthplace continues to be Brandon's primary cultural, historical, architectural, and community asset. The building is a first generation Vermont home, built in 1802. The famous 19th century American statesman, Stephen A Douglas, was born in the home in 1813. Two hundred years later, the building stewardship was graciously passed on to the Brandon Area Chamber of Commerce from the Daughters of the American Revolution. A separate 501C3 entity was established and with financial, physical and intellectual input from many Chamber members and others in the community, the home has been totally renovated and has evolved into a fine example of a multi-use community building.

Through the use of hundreds of digital photographs, antiques, paintings and many other eclectic items, many donated by citizens of Brandon, the museum features the thematic history of our town and tells the detailed story of the early anti-slavery movement of the first half of the 19th century. The museum also traces the architectural history of the building starting with two rooms in 1802 and gradually increasing in size to its present configuration.

The Museum is open Monday-Saturday from mid-May through mid-October from 11 am - 4 pm thanks to an active group of approximately 25 volunteers and a part-time Museum Steward, Brandon resident Dan Celik.

We are always looking for more volunteers and for historic photos of Brandon, which we scan and return to you very quickly. If you would like a special museum tour for your classroom, community group or any other large party, please contact us for special arrangements. There is no admission to the museum.

The building also houses the Janet Mondlak Visitor Center, full of Vermont brochures, maps, guidebooks, information and a municipal restroom. The Visitor Center is open daily from 8 am - 6 pm, 365 days a year and is handicapped accessible. The Cliver Community Meeting room continues to be used by many community organizations, boards, associations, committees, and businesses. If you would like to schedule a time to use the meeting space, please contact us.

The Stephen A Douglas Birthplace operates on a small budget and is asking Brandon voters and taxpayers for \$2500.00 to help us continue to protect and maintain the building and the artifacts that are our history. If you have any questions or would like more information about the Museum, the Meeting Room, or the Visitor Center, please contact us through the Brandon Area Chamber of Commerce at 802-247-6401 or email us at info@brandon.org

Sincerely, John Dilts, President

Appropriation Request - \$2,500

OPEN DOOR CLINIC, COMMUNITY HEALTH SERVICES OF ADDISON COUNTY

The Open Door Clinic (ODC) is requesting an allocation of \$1,000 from the Town of Brandon for the fiscal year 2019-2020 to be included in the Town Warning for the 2019 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Brandon and Addison County in general. We would be grateful for your support of our dynamic clinic which continues to grow, especially in the areas of dental and mental healthcare services.

Our Mission: The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

YTD Report: Between January 1 and December 6, 2018, the clinic has provided 1,341 medical visits to 844 distinct patients, including 338 new patients. This represents a 10% increase in distinct or unduplicated patients, and a 3% increase in medical visits as compared to this time last year! Additionally, we have held 23 dental hygiene clinics, and our hygienist and

volunteer dentists have seen 87 patients over 338 procedures. *We have served twenty-three (23) Brandon residents through 35 medical visits, 3 consults and case management services, and 2 Vermont Health Connect visits.*

Volunteer Based: As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 140 volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters, and general volunteers. We provide chronic and acute care and refer our patients to a variety of specialists when needed.

Help with Health Insurance: This year, our highly knowledgeable insurance navigator has helped more than 251 individuals (through 952 interactions) learn about health insurance plans, and enroll in Vermont Health Connect. She is the only navigator left in Addison County and is available to meet with any member of our community – not only our patients. Her services are also free of charge.

Outreach and Services: Our outreach program has grown very significantly over the past nine years, and we have established relationships with over 40 local farms and 8 orchards where we provide health information and free flu clinics on an annual basis. So far this year, we have provided 268 flu shots on 32 local farms! We are always looking at ways to fill unmet need in the community and are currently exploring how we can increase our mental health services. We hold 7-10 health and dental clinics per month in Middlebury and Vergennes.

Heidi R. Sulis, MPH, Executive Director

Appropriation Request - \$1,000

TOWN OF BRANDON MINUTES OF THE ANNUAL EVENING TOWN MEETING ~ MARCH 5, 2018

Moderator Bill Moore called the Annual Town Meeting to order at 7:00 pm. Attending the meeting were Select Board Members Chair Seth Hopkins, Douglas Bailey, Devon Fuller, Tracy Wyman and Brian Coolidge; Town Manager David Atherton; Clerk Sue Gage; and 104 registered voters. Color guard members Aaron Tucker and Burt Reynolds from American Legion Post 55 and Girl Scouts Christina and Lucia Carrara of Troop 300067 led the assembly in the Pledge of Allegiance.

Moderator Moore welcomed all attendees and laid out ground rules for a productive exchange. He also thanked Friends of The Town Hall (FOTH) for all the wonderful work and new stage, and thanked Arlen Bloodworth for providing sound equipment and filming the proceedings.

Chair Seth Hopkins recognized our Town Report dedicatees, Deborah and Dick Kirby, who were met with a standing ovation.

Moderator Moore read the Town Meeting Warning, noting an error under item number 2. Voting by Australian Ballot will be on March 6, 2018, rather than 2017, as is written in the warning. The following business was transacted:

To take appropriate action on the reports of officers as they appear in the Town Report. Bernie Carr moved to accept the reports as they appear in the Town Report. The motion received a second from Mona Rogers.

Mr. Hopkins made a further motion to amend the Town Report by replacing page 40 with the revised page handed out at the start of the meeting. This motion received a second from Devon Fuller. Mr. Hopkins addressed the changes on page 40. The motion to amend the Town Report by replacing page 40 was voted and passed.

Brent Buehler stated that prior to last year, there was further breakdown in the budget and increases were indicated with percentages. He asked if there was a reason the budget format was changed. He further asked if we can produce the budget reports as they were once produced. Chair Hopkins stated that the Budget Committee met in the fall and notes were created, but the notes did not make it into the printed copy in the Town Report. Doug Bailey stated that the percentages were removed on purpose because the Board and Budget Committee felt they took away from the clarity of the report. He indicated that people look at the % and not the meat of the report. It's more important that people look at the budget in its entirety. Mr. Buehler said the breakdown is not clear anymore and he would like to see a breakdown of wages and benefits per employee. He would like to know what people make in the Town Office and would like to see the Town Report include employment package information.

Bernie Carr raised a Point of Order. Mr. Carr noted that we are discussing item 1, which is merely the reports of officers, not the budget, nor is it the structure of the Town Report. Moderator Moore agreed, and asked Mr. Buehler to table his concerns until we began discussion of the budget later.

The Motion to accept the reports as they appear in the Town Report was approved.

To hear a presentation by the Select Board of its recommended budget for fiscal year 2018-2019. This budget and appropriations will be voted by Australian Ballot on March 6, 2018, at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT (Note that the warning originally read March 6, 2017: this error was acknowledged when the warning was read). Lisa Kenyon made a motion to open the article, seconded by Shirley Markland.

Seth Hopkins led a presentation of the proposed budget. Mr. Hopkins first thanked Budget Committee members Jan Coolidge, Anthony Peduto, Carol Bertrand, and Doug Sawyer. Mr. Hopkins also noted that the town-wide reappraisal will begin this summer and will take three years. Mr. Hopkins explained the increases in the budget and noted that 2/3 of the increase is due to health insurance. The Select Board is pursuing a new labor contract and is hopeful that changes in the contract will help mitigate increasing health care costs. Mr. Hopkins also spoke of the local option tax revenue which was \$173,000 for the first year. These funds are being held at this point and may be used for

matching fund needs of Route 7, Segment 6. Doug Bailey spoke about infrastructure and increases in the Public Works Department to meet the maintenance needs of the town. The gravel roads need repair, which the budget increase addresses. Mr. Bailey also indicated that the Recreation Department has exceeded expectations, as program revenue is exceeding program costs. Mr. Bailey noted that the Select Board has reduced the Zoning and Code Enforcement position to part-time in the upcoming budget year. The Public Works Director, Daryl Burrett, will be functioning as the Project Manager for the Route 7, Segment 6 project, which brings revenue to the town. These funds will be held in reserve in the infrastructure fund, further adding to our matching funds for the project.

Larry Rogers asked what Govt & WC expenditures were as indicated in the budget. Mr. Hopkins responded that these were workman's compensation insurance expenses and Rutland County assessments. The line also includes general liability insurance.

Sam Glaser asked about health insurance and whether non-union employees are subject to a co-pay of premiums. He also asked how our benefits compare to other towns. Mr. Hopkins replied the town currently pays 90% of the platinum plan per the union contract and this applies to all employees, including non-union. This is competitive with other communities.

Brent Buehler would like to see a full breakdown of employee wages with benefits. He asked that the Town Report also provide a copy of the insurance policy. Mr. Hopkins answered that the Board will take that under consideration. Mr. Buehler then followed up asking if the Town Report could show each employee and their complete compensation package including insurance and benefits. Mr. Hopkins stated that there may be sensitive information that is not public, but the Select Board will investigate this possibility.

Bill Claessens thanked the Board for the budget information and asked whether 2018 was on target. Mr. Hopkins replied that there are some overages in the Public Works Department due to winter weather. Mr. Bailey also noted that when budgeting we are looking a year and a half ahead, which makes it difficult to nail down. Mr. Hopkins explained the budgeting process.

Robert Black indicated that the public works budget appeared to have risen, but the revenues also rose. Mr. Hopkins explained that we budget for known revenues, so that we are budgeting conservatively, and occasionally we will get more revenue than expected, such as grants, to offset additional expenditures. Mr. Hopkins further explained that the Select Board passed a policy to maintain 15% of the current year expenditures in the unrestricted fund balance, in case of unknown events. He also explained that the ceiling is 30%, and anything above 30% would be returned to reduce taxes.

Priscilla McKeighan asked what the Rutland Economic Development Council (REDC) did for the Town of Brandon. Devon Fuller answered that they work closely with us to attract businesses to the area. Moderator Bill Moore asked Bernie Carr to act as Moderator so that he could answer the question as the Economic Development Director. Mr. Moore stated the town has found a great partner with REDC, and this partnership was instrumental in attracting Olivia's Croutons to Brandon. They share business leads with the town.

Jan Coolidge, a member of the Budget Committee, thanked the town supervisors for providing all the information for the Budget Committee. She also noted that the Budget Committee meetings are public, and that the public is welcome to attend.

Larry Rogers noted that the actuals compared to budget are about 10% off. Seth Hopkins explained that we get opportunities to bring in additional revenue and expend more than originally budgeted on something necessary. Mr. Hopkins added that this information can be expressed differently if that would be helpful.

Brent Buehler stated that the budget format from two years ago was much better, and it illustrated changes and had notes for reference. He would like to see us use the old format again. Seth Hopkins stated that the missing notes were a mistake, not intentional. Mr. Buehler added that the notes were not in the prior year report either.

Bill Claessens appreciates the fund balance policy and understands its importance. He would like to see a report on the fund balance in the Town Report that summarizes the beginning balance and ending balances. Mr. Claessens also asked for an explanation of the extraordinary expenditures on the amended page 40 of the Town Report. Treasurer, Susan Gage explained the expenditures and noted that these are as of June 30, 2017, and some of matching funds expended will be coming back into the general fund, because the projects came in under budget.

To hear a presentation by the Select Board regarding the issuance of general obligation bonds for financing the cost of making infrastructure improvements within approximately 1,300 feet of Park Street extending westerly from its intersection with Marble Street, namely, water and sewer line replacement, storm water collection and treatment upgrades, and highway modifications, the aggregate estimated cost of all such improvements being One Million Four Hundred Thousand Dollars (\$1,400,000), subject to reduction from the receipt of available state and federal grants-in-aid. Meeting was separately warned per VSA 24 §1756. These general obligation bonds will be voted by Australian ballot on March 6, 2018 at the Brandon Town Hall, Basement Meeting Room, 1 Conant Sq., Brandon, VT.

Motion to open the article was made by Pam Douglass and seconded by Jean Lamarre. Devon Fuller made a motion to allow Jason Booth, who is not a Brandon resident, to speak about the project on Park Street. The motion was seconded by Richard Baker, and was approved.

Devon Fuller explained that a positive bond vote indicates that the town supports the project, which allows the town to seek other funding that will partially offset borrowing to complete the project. The project would replace all water and sewer infrastructure, and those improvements will be paid by the Water District and Sewer Department. We would rebuild the road and pave with 2 coats of asphalt with the remaining coat paved by the State in 2020 included in their paving of Route 73. He also stated that the upgraded stormwater runoff system would contribute to the cleanup of Lake Champlain, something the town should be proud of. The project would also include new curbs on both sides of the road as well as crosswalks.

Myles Krans asked about the timeline for the project. Devon Fuller stated that it would go to bid in 2019, with an April 2019 start and final construction when the state paves in 2020.

Robert Black asked whether the engineers have been sensitive to the historical nature of Park Street and whether they will try to keep the historical detail. He wondered if there was coordination with the Route 7, Segment 6 project. He also made the point that we can use this as a marketing tool, and perhaps set up a webcam. Jason Booth stated that they went through more detail at the January meeting, but they understand the historical significance and will try to incorporate that in the final plans. They have been coordinating with the Route 7 project and integrating the two projects.

Pam Douglass asked what type of funding was being sought for this project. Dave Atherton stated that we have already received a \$310,000 storm water study grant, which will be used for this project. He also reiterated that the Brandon Fire District will be paying for its share of the infrastructure.

Bill Claessens asked if the bond vote was an authorization only with no taxes levied. He also asked when the tax assessment on the borrowed amounts would take effect. Devon Fuller stated that any tax ramifications would be in the 2020 budget. Dave Atherton also noted that the Water District and Sewer Department would have a greater effect than the town taxes. Jason Booth chimed in to state that the State Revolving Loan Funds have a 2% interest rate and generally over 20 or 30 years. Drinking water funding has an interest rate of -3% to 4% over 30 years. Mr. Booth clarified that the negative interest rate was needed to treat loan funds as grant funds. Mr. Fuller then clarified that increases in water and sewer would be an additional \$42 per year. Doug Bailey noted the public angst about bonding but said the Champlain Street Pump Station project was a good example of turning a positive bond vote into an opportunity to obtain further funding.

Carol Fjeld commented that this is an awesome project and long needed. She had a question about parking and how the swales will affect it. Jason Booth answered that the bioswales will take up some area and eliminate some parking spaces on Park Street, but they will create some designated parking. Ms. Fjeld followed up asking if the swales can be relocated, as she is concerned about parking for the library. Mr. Booth stated that the plans are a preliminary layout, and that final plans will set the swales in optimal collection areas to catch the storm water. He said they are also looking at the symmetry and transitions from the Segment 6 project.

Judi Bunde asked that the swales be addressed by Mr. Booth. It was her understanding that they are mandated by the State. Mr. Booth clarified that although they are not mandated they are highly recommended by the State. Brandon's storm water runoff minimization is one of the higher ranked projects. The goal of the State is to reduce runoff that ultimately ends up in Lake Champlain. The EPA has mandated cleanup of Lake Champlain and storm water runoff is one area the State is addressing. Devon Fuller added that the storm water runoff study has given us the funding to move forward with Park Street project and addressing storm water will give the town more funding for the project. Mr. Fuller also noted that minimizing phosphorous in Lake Champlain is the right thing to do. Mr. Booth added that VTrans funding would pay for the bioswales.

Faith Claessens stated that she drives Park Street several times a day. She asked what is going to be done between now and the project completion and whether there would be any patching done. Dave Atherton stated that they are discussing this now. Kathy Clark asked if there will be room for bicycles on Park Street. Mr. Booth answered that there will be bike lanes.

Cliff Audet asked for an explanation of a bioswale and what one looks like, and whether it has a life expectancy. Jason Booth showed pictures of a bioswale and explained that they are a plant-based filtering system that filters out phosphorus from storm runoff.

Mary Lou Webster asked if they would be recycling the old marble curbing. Jason Booth answered that it may not be possible to keep the marble curbing, as much of it is damaged now. They may recommend granite curbing which would tie in with Segment 6. Ms. Webster also voiced concerns about library parking needs. Mr. Booth stated that this project will not affect the library, as the library is part of the Segment 6 project.

Carrie Mol asked whether the bioswales required regular maintenance. Mr. Booth answered that maintenance is necessary. Mr. Fuller stated that any infrastructure requires maintenance.

Robert Black asked about public safety regarding the bioswales. How much water is collected in them, and how deep is the collected water. Could it be a danger to children? Mr. Booth answered that water can get up to 6 inches deep, and the swales are designed to retain the water for up to 12 hours to allow for proper filtration.

Carol Fjeld followed up stating that the Segment 6 project gives the library limited parking. She would like to see the swales move further down the street so as not to impede library parking. Mr. Booth answered that it may be possible to move the swales a bit further down the road. Mr. Fuller added that the parking will be better with the completion of this project regardless of the location of the swales.

Priscilla McKeighan moved to adjourn the meeting. No second.

4. To see if the voters of the Town of Brandon will vote to exempt the buildings and property belonging to the Stephen A Douglas Birthplace Community Center, Inc located at 4 Grove Street (parcel ID 0079-0004) from education property tax for a period of Five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?

Richard Baker made a motion, seconded by Larry Rogers. The article passed.

5. To see if the voters of the Town of Brandon will vote to exempt the buildings and property belonging to the Stephen A Douglas Birthplace Community Center, Inc located at 4 Grove Street (parcel ID 0079-0004) from municipal property tax for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A§3840?

Bernie Carr made a motion, seconded by Lisa Kenyon. Patricia Welch asked if this request was the same we have done in the past. Moderator Bill Moore confirmed that this is what is done every five years. The article passed.

6. To see if the voters of the Town of Brandon will authorize the Select Board to spend unbudgeted, unanticipated income received by the Town so long as the expenditure of such funds will not create a deficit? Steve Carr made a motion, seconded by Deb Jennings. The article passed.

7. To transact any other business proper to be done when met.

Judi Pulsifer, citizen and Principal of Neshobe School thanked the community for past support of Neshobe School and made a motion to allow Superintendent Jean Collins, who is not a Brandon resident, to speak to the attendees. Carrie Mol seconded the motion, the motion passed. Ms. Collins thanked the community for its continued support and recapped the Otter Valley Unified Union School District budget. Carrie Mol also asked the voters to please support the education budget.

8. Adjourn. Lou Faivre made a motion to adjourn the meeting, seconded by Priscilla McKeighan. The meeting was adjourned at 9:16 pm.

ELECTION RESULTS
ANNUAL TOWN MEETING
MARCH 6, 2018

1. To elect Town Officers for the ensuing year:

Moderator	WILLIAM "BILL" MOORE - 584
Selectman, 3 yr, 1 seat.....	TRACY R. WYMAN - 568
Selectman, 1 yr, 2 seats.....	SETH M HOPKINS - 487
	BRIAN COOLIDGE - 518
Trustee of Public Funds.....	LAURA MINER - 514
Town Agent.....	Scattered write-ins
Town Grand Juror.....	Scattered write-ins
Library Trustee.....	SHARRON KENNEY - 550

2. To see if the voters of the Town of Brandon will appropriate the sum of Three Million, One Hundred Thirty-Eight Thousand, One Hundred and Eighty-Five Dollars (\$3,138,185) for the FY 2018-2019 budget year, of which the sum of Two Million, Five Hundred Seventy-Eight Thousand and Forty-Five Dollars (\$2,578,045) is to be raised by property taxes?
YES - 444 NO - 178

3. To see if the voters of Town of Brandon will appropriate an amount not to exceed \$100,000 for road paving projects identified by the Public Works Director, to be raised by property taxes?
YES - 517 NO - 105

4. To see if the voters of the Town of Brandon will authorize the Select Board to re-appropriate \$10,000 appropriated for the defunct Brandon Boys and Girls Club at the March 2016 Town Meeting to the General Fund?
YES - 453 NO - 168

5. To see if the voters of the Town of Brandon will appropriate \$3,500 for ARC-Rutland Area, serving citizens with developmental and intellectual disabilities, to be raised by property taxes?
YES - 437 NO - 177

6. To see if the voters of the Town of Brandon will appropriate \$1,000 for the Brandon Area Chamber of Commerce, to be raised by property taxes?
YES - 437 NO - 183

7. To see if the voters of the Town of Brandon will appropriate \$20,735 for the Brandon Area Rescue Squad, to be raised by property taxes?
YES - 492 NO 126

8. To see if the voters of the Town of Brandon will appropriate \$92,000 for the Brandon Free Public Library, to be raised by property taxes?
YES - 482 NO - 131

9. To see if the voters of the Town of Brandon will appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to be raised by property taxes?
YES - 389 NO - 219

10. To see if the voters of the Town of Brandon will appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to be raised by property taxes?
YES - 458 NO - 151

TOWN MEETING RESULTS

MARCH 6, 2018

11. To see if the voters of the Town of Brandon will appropriate \$550 for RSVP & The Volunteer Center, to be raised by property taxes?
YES - 405 NO - 194
12. To see if the voters of the Town of Brandon will appropriate \$10,200 for the Rutland Area Visiting Nurse Association & Hospice, to be raised by property taxes?
YES - 485 NO - 126
13. To see if the voters of the Town of Brandon will appropriate \$750 for Rutland County Humane Society, to be raised by property taxes?
YES - 444 NO - 164
14. To see if the voters of the Town of Brandon will appropriate \$6,624 for Rutland Mental Health Services, to be raised by property taxes?
YES - 425 NO - 184
15. To see if the voters of the Town of Brandon will appropriate \$2,400 for Southwestern Vermont Council on Aging, to be raised by property taxes?
YES - 414 NO - 192
16. To see if the voters of the Town of Brandon will appropriate \$2,500 for the Stephen A. Douglas Birthplace Community Center, Inc, to be raised by property taxes?
YES - 405 NO - 197
17. Shall general obligation bonds or notes of the Town of Brandon in an amount not to exceed One Million Four Hundred Thousand Dollars (\$1,400,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of making infrastructure improvements within approximately 1,300 feet of Park Street extending westerly from its intersection with Marble Street, namely, water and sewer line replacement, stormwater collection and treatment upgrades, and highway modifications, the aggregate estimated cost of all such improvements being One Million Four Hundred Thousand Dollars (\$1,400,000)?
YES - 489 NO - 123

PARTICIPATION - 632 VOTERS; 21.7%
REGISTERED VOTERS 2,908

SUPERINTENDENT OF SCHOOLS

RNESU continues to serve eight towns in two districts. Brandon, Goshen, Leicester, Pittsford, Sudbury and Whiting make up the Otter Valley Unified Union District while Chittenden and Mendon comprise the Barstow Unified Union District. In this report, I will speak to both districts under the RNESU umbrella.

The School Boards of Otter Valley and Barstow have gone through some renewal as they learn to govern multi-town districts. OVUU Board has been exploring Policy Governance as a model and BUU is in its second year of implementation of this model. Policy Governance focuses more on the future of the district than the operations. To this end, both districts and RNESU agreed upon a vision and mission. Faculty and community were then asked to further clarify what this vision and mission mean for our students. The final documents of that work are included in this annual report.

In the spring of 2018, both districts applied for a facilities security grant offered by the state of Vermont, which is focused on our school entrances, internal locks and internal mass notification systems. We were fortunate to receive all of the funding requested, \$176,575. We have begun making the upgrades and anticipate completing them by June 2019.



BARSTOW UNIFIED UNION SCHOOL DISTRICT

Barstow School welcomed new principal Bianca McKeen in August 2018 as we say farewell to Renee Castillo, who served three years as Barstow's principal. The Barstow School Board has focused on community engagement this year as it moved forward to implement Policy Governance. Seeking input from the community on its hopes and dreams for Barstow Students, the Board finalized its Ends Policy and is now working to monitor progress towards those ends. The Board has also initiated conversations with local Select Boards to plan for declining enrollment in our school.

OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT

This past school year has seen a few changes in the SU. Most notably was the reconfiguration of our three small schools: Leicester Central, Sudbury Country and Whiting Elementary. Given the need to reduce the budget and related tax impact while continuing to provide a quality educational experience for all students, the SU administration looked at class sizes and student-teacher ratios. It was evident that our small schools could have healthier class sizes that offered grade level peers and more educational opportunity if we did things differently. To that end, we opened the Otter Creek Academy this fall, 2018, which is comprised of "three towns, one campus". Whiting School now offers a Pre-Kindergarten program in partnership with a private child care provider, allowing parents to have quality PreK embedded into a full day child care program. Leicester Central serves students in grades Kindergarten to 4th grade; Sudbury Country serves grades 5 & 6 in a middle school model. We continue to use the lens of Expeditionary Learning in K-6 to give students an authentic, hands on approach to learning and often bring in Moosalamoo students from OVUHS to help the younger students in their projects.

OVUU said goodbye to Rod Driscoll as co-principal of the small schools as he retired after serving for one year. In the new configuration of Otter Creek Academy, Thom Fleury returned as full principal of the three school campus.

Otter Valley UU Board has been working through a Task Force of board members and community members to look at the future of the schools in OVUU with an eye on developing a plan to provide every possible opportunity to support students, families and the community in response to federal mandates, legislative changes and budgetary prioritization. The Task Force will develop a 5-to-10 year plan to:

- Ensure high quality equitable academic opportunities
- Be good stewards of school finance
- Lead our communities through change

In addition to the facilities grant noted above, the OVUU Board has also approved a security, safety and operational bond to address the entrances to our three large schools: Lothrop, Neshobe, and Otter Valley. This bond goes to the voters for approval in March, 2019 and if approved, construction will begin over the next 18 months.

I am completing my 5th year as Superintendent in RNESU and deeply appreciate the opportunity to work with the families, students and staff of this school system. The support of the community, the dedication of the teachers and support staff, and the wonder of the children make this work enjoyable and purposeful. Thank you.

Sincerely, Jeanné Collins

RUTLAND NORTHEAST SUPERVISORY UNION BOARD OF DIRECTORS

This year the board focused on finalizing the new RNESU Mission and Vision Statements. The Mission Statement says that we will prepare students with "the knowledge, skills, and tools to be prepared for the next stage of their lives." The Vision Statement goes further to say that our students "will be successful and contributing members of a global society thru the development of character, creativity, competence and community." These statements will be the foundation we use to make our decisions.

The other item that we took a lot of time on was the compilation of the 2019-2020 RNESU budget. Through the hard work of our administration and our board, we were able to finalize a budget that shows a minimal increase of just .5% over last year without any significant changes to staffing or programming. This budget covers our transportation, central office, special education and food service areas.

The last couple of years have seen some major changes in Montpelier and we continue to monitor the situation as well as talk with our elected officials.

This is my first report as RNESU chair and I would like to finish with some thank yous. First, a huge thank you to Dick White who led this board for many years in his calm and understanding way. Second, thank you to our teachers and staff who work tirelessly to educate our children and help them become 21st century citizens. Third, thank you to our parents who support our initiatives to provide the education their kids deserve. Finally, thank you to our community members for your fiscal support as we navigate the ever changing landscape of educational funding.

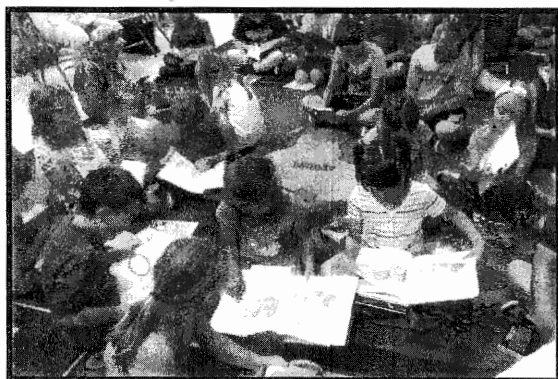


Sincerely, Laurie Bertrand, Rutland Northeast Supervisory Union Board Chair

OTTER VALLEY UNIFIED UNION SCHOOL DISTRICT BOARD OF DIRECTORS

I would like to report on four major initiatives the Otter Valley Unified School District Board (OVUUSD) has focused on during the past year. Most importantly, the Board has taken steps to improve the security and safety of our school buildings. In the spring, Governor Scott made available a sum of money for which schools could apply for in the form of safety grants. All schools in the OVUU applied for and received these grants. District wide grants were funded in the amount of \$176,575. (Includes Barstow School). The grant funds are approved to:

- Install exterior key fob locking mechanisms in each school
- Install interior door locking mechanisms where needed
- Upgrade mass notification systems where needed
- Installed security film in entrances of some schools
- Upgrade speaker, strobe and panic notification systems



While writing the safety grants, the administration identified additional safety concerns the Board felt must be addressed. Addressing these concerns is the second initiative on which the board has focused. A bond proposal for \$5.5 million intended to address the additional concerns beyond the grant funds at our three larger schools was put forth to the voters in November. It did not pass. The Board reached out to the community for input and revisited the priorities of these identified needs. After much discussion and community input, the Board voted to place a smaller bond for \$2.934 million in front of the voters on the Town Meeting Ballot. If this bond is approved, the entrance to Otter Valley will be redone and the entrances to the Otter Valley, Neshobe and Lothrop Schools will be upgraded. Work will also be done on the balcony of the Pittsford Town Hall so that it can be accessed for school activities.

A third initiative on which the Board has focused is that of long range planning. In order to plan for the effective use of our facilities, as well as to maintain them well, a long range plan is necessary. A Task Force of board and community members has been engaged in conversation about the future of our school district. The Task Force, working with a facilitator, designed a survey that was completed by over 500 respondents! The Task Force was thrilled with the high number of responses. The information provided by the respondents will provide direction for developing the long range plan. We hope to have a long range plan to share in the near future.

The fourth initiative of the School Board focused on governance. The Board has spent a significant amount of time studying a governance model referred to as Policy Governance. After several discussions and a long period of study, the board adopted Policy Governance. Under this new governance model, the work of the Board will be the continual evaluation of the work of the superintendent as it relates to accomplishing the goals set forth by the board. In addition, the Board will continually strive to engage with the various communities that make up the OVUUSD and focus on the future planning of the district in a proactive manner. To this end, a new Vision and Mission was approved this year across the SU and the Board will begin to evaluate progress toward the Ends Policy created by the vision and mission.

Sincerely, Bonnie A. Bourne, Otter Valley Unified Union School Board Chair

IN MEMORIAM

The Town of Brandon has lost several friends in 2018, and wishes to remember the following individuals who provided decades of public service to our community:

Charlie Rivers (1930 - 2018)

Charlie came to Brandon from Addison County in 1952 and served his adopted hometown as Fire Chief. He was a charter member of the Brandon Area Rescue Squad, and a member of the Dunmore Hose Company for over 57 years. Charlie belonged to the Brandon Congregational Church.

Murray Knapp (1930 - 2018)

A graduate of Brandon High School in 1948 and United States Air Force veteran of the Korean War, Murray was Fire Chief and a prudential board member of Brandon Fire District No. 1. He was a founding member of the Neshobe Sportsmen's Club and the Old Time Fish and Game Club. The Town of Brandon called on Murray many times for excavation work in maintenance of our infrastructure.

Arthur Pfenning (1931 - 2018)

A graduate of Brandon High School in 1949, Art was a scoutmaster, charter member of the Lions Club, and was instrumental in forming the Brandon Area Rescue Squad. A member of the Brandon Historical Society, he assisted in the restoration of the Brandon Iron Works and the Hawk Hill Colonial-era settlement known as "Old Brandon".

Each of these citizens took time out of busy lives to be helpful to our town. We are grateful for their time, their talents, and their friendship.

TOWN OF BRANDON
49 CENTER STREET
BRANDON VERMONT
05733

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**New bridge on Churchill Road
Photo by David Atherton**