

Brandon Select Board Meeting
March 25, 2019
7:00 p.m.

The Brandon Select Board will meet Monday, March 25, 2019 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - March 11, 2018
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Fiscal Year 2018 Auditor Presentation
- 6) Tax Stabilization: Smith Block LLC
- 7) Speed Limit Reduction in Route 7 Construction Area
- 8) Road Posting Proposed Changes
- 9) Consider Electric Vehicle Supply Equipment Grant
- 10) Local Emergency Plan Adoption
- 11) Personnel Policy Questions
- 12) Fiscal
 - a) Warrant - March 25, 2019 - \$64,983.13
 - b) Route 7 Construction Warrant - March 25, 2019 - \$30,850.20
- 13) Adjournment

**Brandon Select Board Meeting
March 11, 2019**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Doug Bailey, Seth Hopkins, Tracy Wyman, Brian Coolidge, Tim Guiles

Others In Attendance: Dave Atherton, Bernie Carr, Richard Baker, Dick Kirby, Chris Brickell, Jeff Stewart, Janet Coolidge, Wayne Rausenberger, Steven Zorn, Amy Menard, Bill Moore

1. Call to order

The meeting was called to order by Seth Hopkins at 7:00PM.

The winners of the Even Better Brandon drawings for February and March were Dan Boyce and Kyle Boyce.

Seth Hopkins welcomed Tim Guiles as the new Select Board member and thanked all who attended the Town Meeting and voted to pass the Town's budget and appropriations.

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Election of Select Board Officers

- a) Election of Chair*
- b) Election of Vice-Chair*
- c) Election of Clerk*

Motion by Doug Bailey/Tim Guiles to elect Seth Hopkins as the Chairperson of the Brandon Select Board. **The motion passed unanimously.**

Motion by Tracy Wyman/Brian Coolidge to elect Doug Bailey as the Vice-Chair of the Brandon Select Board. **The motion passed.**

Motion by Tracy Wyman/Doug Bailey to elect Tim Guiles as the Clerk of the Brandon Select Board. **The motion passed.**

3. Designation of Select Board as Other Statutory Bodies

- a) Board of Liquor Control (Title 7, Section 166)*
- b) Board of Health, (Title 18, Section 604)*
- c) Board of Sewer Commissioners*
A/K/A: Board of Sewage System Commissioners (Title 24, Section 3506)
Board of Sewage Disposal Commissioners (Title 24, Section 3614)

d) Housing Board of Review (Title 24, Section 5005)

Motion by Doug Bailey/Tracy Wyman to designate the Select Board as other statutory bodies as noted above. **The motion passed unanimously.**

4. Establish Meeting Schedule, Time and Location

- a) Second and Fourth Mondays*
- b) 7:00PM*
- c) Brandon Town Hall*

Motion by Doug Bailey/Brian Coolidge to maintain the current meeting schedule of every 2nd and 4th Mondays of the month for the Brandon Select Board meetings beginning at 7:00PM in the Brandon Town Hall. **The motion passed unanimously.**

5. Adopt Meeting Rules and Procedures

a) Rules of Procedures for Select Board of the Town of Brandon, Vermont

Seth Hopkins noted the VLCT has recommended following the Rules of Procedure that are according to the Vermont Open Meeting Law, rather than Roberts Rules as previously followed.

Motion by Brian Coolidge/Tracy Wyman to accept the Rules of Procedure as the operational preference for the Brandon Select Board meetings. **The motion passed unanimously.**

Mr. Hopkins noted the Town had used Roberts Rules for Small Boards in the past and the big difference with the Rules of Procedure is that it allows the Chair to vote. Overall, it includes the Open Meeting Laws and recognizes that this is a meeting of the Select Board held in public and allows for arrangement of public participation, with the Board the only entity that can act. Dave Atherton advised there used to be an agenda item of Comments from the Public, which has now been changed to Public Comment and Participation per the VLCT's recommendation that is in the Rules of Procedure.

b) Reports of Appointed Boards, Commissions, and Officials to the Select Board

Seth Hopkins advised the previous Select Board had discussed requesting periodic reports from the other appointed boards, commissions and officials of the Town. The proposed document would be distributed to those boards and individuals, with the Select Board requiring an annual report be submitted for the Annual Town Report, as well as reporting as specified in the document. Doug Bailey liked the concept of having the various committees provide input to the Select Board and suggested adding a timeframe for each group. Dave Atherton clarified that a written report would suffice for the additional reporting. It was decided the Planning Commission, Energy Committee, Health Officer and Historic Preservation Commission would provide their semi-annual report in September. The Revolving Loan Fund Committee, Rutland Regional Transportation Council Representative, Rutland Regional Planning Commission Representative and BLSG Insect Control District Representatives would provide their semi-annual report in October.

Motion by Tracy Wyman/Doug Bailey for the Select Board to adopt Reports of Appointed Boards, Commissions, and Officials to the Select Board of the Town of Brandon, Vermont, as amended. **The motion passed unanimously.**

6. Designate Official Newspaper

a) Official – The Reporter

b) Alternate – The Rutland Herald

Motion by Tracy Wyman/Doug Bailey to appoint The Reporter as the designated official newspaper and to appoint the Rutland Herald as the alternate newspaper. **The motion passed unanimously.**

7. Approval of Minutes

a) Approval of Minutes – February 25, 2019 - Select Board Meeting

Motion by Tracy Wyman/Doug Bailey to approve the February 25, 2019 Select Board minutes. **The motion passed with Brian Coolidge and Tim Guiles abstaining.**

8. Town Manager's Report

Dave Atherton provided the following Town Manager's report for the weeks of February 25th and March 4th.

Union Street Sidewalk:

VTrans has made final comments on the plans and our engineers are reviewing them. This is the last step in getting to the bid process.

Park Street:

We are still waiting for the NEPA document from Historic Preservation.

Newton Road:

Quotes have been requested from three appraisal firms for the property appraisals on 37, 51, 419 and 449 Newton Road. The contract was awarded to A. Geoffrey Wells Appraisals, PLC for an amount of \$1,200.00. There was a meeting with the three homeowners and Lauren Oates from Hazard Mitigation to discuss the next steps for the buyouts.

Other Happenings:

As of 3/8/19, there are 6 properties remaining on the current tax sale list in the amount of \$25,198.49, which originally started with 30 properties. The Sanderson Bridge repair will start this Wednesday and will be closed for about three weeks until the repairs are completed. The

Town will be putting up signs and will place a notice in the newspapers. With regard to the annual Rental Code fees, 292 of the 464 properties have paid. The total received to date is about \$7,300.00.

Recreation Department News:

Baseball is starting and registration is open until April 5th for Minors Softball, Minors Baseball, Mighty Mites and Majors. Registration will be open for Summer Baseball and T-Ball until May 3rd. Pee-Wee Cheerleading is nearly full. This program will introduce cheering techniques to youth in grades K – 3. Commissioner Sarah Whitney, Assistant Rec Director Colleen Wright and Stacey Mohan will be coaching. The Gettysburg trip from June 21st through the 23rd still has some open spots. Gettysburg was the most important battle of the Civil War, and Vermonters fought bravely at its most critical moment. Today, the battlefield is a beautiful and meaningful memorial that every American should visit. Join Historian Dr. Kevin Thornton for this 3-day, 2-night trip. This Bucket-list trip is an incredible deal. Most meals, lodging and museum fees are included at \$360pp – single rate and \$325pp – double rate.

9. Public Comment and Participation

Seth Hopkins reported that he has received the Rutland County Solid Waste Committee's minutes and financials that is available for anyone wishing to view the information.

Bernie Carr reported there is a pre-construction meeting scheduled for Thursday, March 21st with Casella concerning the Segment 6 project. Mr. Carr will be advertising this public meeting that is scheduled to begin at 6:30PM in the Town Hall on the 21st.

10. Appointments

- a) Tree Warden – Wayne Kingsley***
- b) Fence Viewers - Cindy Bell, John Reynolds and Todd Nielson***
- c) Inspector of Lumber, Shingles and Wood – John Reynolds***
- d) Weigher of Coal – Lou Faivre and Olya Hopkins***
- e) BLSG Insect Control District Representative – Wayne Rausenberger***
- f) Budget Committee - Jan Coolidge and Anthony Peduto***
- g) Rutland County Solid Waste District Representative – Gabe McGuigan***

Motion by Brian Coolidge/Tracy Wyman to approve the appointments noted above. **The motion passed unanimously.**

Seth Hopkins noted for the record that he has a personal relationship with Olga Hopkins. Mr. Hopkins thanked Art Doty for his service on the BLSG Committee and Doug Sawyer for his participation on the Budget Committee. The Town will be soliciting letters of interest for the two open positions.

Tim Guiles asked why there is a Weigher of Coal. Seth Hopkins advised the Weighers of Coal, Fence Viewers and Inspector of Lumber, Shingles and Wood are historical offices that are required by statute.

11. Road Posting

Tracy Wyman suggested a change to the postings for Town Farm Road, as it was usually posted from Richmond Road to allow trucks to access the gravel pit, otherwise, trucks cannot get out of the pit loaded. Dave Atherton stated there were discussions earlier in the year about this road due to complaints on the dirt portion, but there was not discussion about moving the posted sign. Mr. Wyman suggested allowing trucks to have access from Route 73 to the intersection of Richmond Road. Doug Bailey has received phone calls from truck drivers indicating they cannot get to the pits. Mr. Bailey stated the Town couldn't shut down the pit. Mr. Wyman advised the pits are open all year. Mr. Wyman stated since North Street is not on the list, the signs on that road need to be removed from New England Woodcraft to the Leicester town line. Mr. Atherton stated those could be taken down, as those were placed according to last year's list.

Motion by Doug Bailey/Tracy Wyman to approve the Road Posting.

Motion by Tracy Wyman/Doug Bailey to amend the Road Posting for Highway 18 to start from Richmond Road rather than Forest Dale Road to the Leicester Town Line. **The motion passed unanimously.**

Mr. Hopkins called for a vote of the original motion. **The original motion passed unanimously, as amended.**

12. Approve Purchase and Sale Contract for Real Estate Conveyance

Tracy Wyman withdrew his Company's offer to purchase Parcel 22-51-32, contingent upon the Town successfully concluding the conveyance of the property within 90 days. Mr. Wyman suggested the Select Board accept Mr. Buehler's offer on the property.

Motion by Doug Bailey/Brian Coolidge to accept Tracy Wyman's offer withdrawal contingent upon a conveyance of the property within 90 days. **The motion passed with one abstention – Tracy Wyman.**

Dave Atherton stated there is an offer of \$1,500.00 from Buehler, Powell and Zorn for the same property.

Motion by Doug Bailey/Brian Coolidge to accept the offer from Buehler, Powell and Zorn in the amount of \$1,500.00.

Tim Guiles questioned if there is an established tax value for the property. Dave Atherton advised there is not an established tax value, however, in creating a scenario, it is estimated the assessment would be \$6,500.00. Tim Guiles suggested there should be a process to determine if the market value can be obtained for property being sold by the Town. Mr. Atherton advised that most of the land conveyed has been swampland and the property is not worth much, with most people purchasing the land for hunting purposes. Some other properties had been acquired through tax sale and the Town has to sell those properties for the amount that was owed. Efforts

are being made to try to get the Town-owned properties back on the tax book. The property being considered has an interesting grade and would benefit the people that live near it. Mr. Guiles stated it is desirable to get it to the adjoining property and asked if there is a value to negotiate to take care of the Town's fiduciary responsibility. Doug Bailey agreed that a policy should be established for selling Town-owned property so that location is taken into consideration. Mr. Atherton advised that a 1061 notice is run in the newspaper that provides individuals the opportunity to challenge a sale. Mr. Guiles suggested with all assets of the Town, there be some type of competitive process to maximize the value to the Town. Seth Hopkins noted there is a legal process that the Town has to follow for sales of Town property and suggested it would be reasonable to develop a policy for the sales. Mr. Atherton suggested adding the discussion of a Sales policy to a subsequent meeting agenda.

The motion passed with one "No" vote – Tim Guiles.

Amy Menard, legal representative for Buehler, Powell and Zorn, noted appreciation for the Board's vote and asked if it would be the Board's expectation that she finalize the sale. Dave Atherton advised he would be bringing the Purchase and Sales agreement and 1061 notice to the next Select Board meeting for approval. The notice would be posted and after the 30 days, the sale could be completed. Ms. Menard had a conversation with the Town's attorney with regard to the 1061 and the 30-day period and understands Mr. Wyman's request for the closing within 90 days. She wished to clarify that the 90 days would begin from the time of the posting to the closing. Ms. Menard asked if the Town would be looking for an easement on the property comparable to other property owners to allow the Town to manage the storm water access and noted this would need to be incorporated into the final deed. Mr. Atherton stated there was already an easement obtained for the Segment 6 project and will forward this information to Ms. Menard tomorrow.

13. License Agreement Termination

Seth Hopkins noted the License Agreement relating to the above agenda item would terminate automatically due to the offer received.

14. Fiscal

a) General Fund Warrant – March 11, 2019 - \$91,027.44

Motion by Doug Bailey/Tracy Wyman to approve the warrants of March 11, 2019 in the amount of \$91,027.44. **The motion passed unanimously.**

Seth Hopkins and Doug Bailey spoke with the Town Treasurer and Mr. Hopkins advised that the warrants will also include the budget line where each invoice belongs going forward.

b) Route 7 Construction Warrant – March 11, 2019 - \$170,718.94

Motion by Brian Coolidge/Doug Bailey to approve the Route 7 Construction warrant in the amount of \$170,718.94. **The motion passed with one abstention – Tracy Wyman.**

17. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 7:54PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for weeks of March 11th and March 18th, 2019

Union St Sidewalk:

The RFQ for inspection engineering was sent out on March 12th.

Park Street:

Aldrich & Elliott will be the inspection engineers on the project. We are still waiting for the NEPA document from Historic Preservation.

Newton Road:

Two of the three appraisals have been completed. I will be setting up appointments with homeowners to discuss.

Segment 6:

The project resumed on March 18th.

Other Happenings:

As of 3/21/19 we have 6 properties remaining on the current tax sale list in the amount of \$24,786.40. The tax sale is scheduled for April 5th.

The Sanderson Bridge has been repaired. Thanks to Wright Construction for a speedy repair and great job!

Attended the RRPC Board of Commissioners meeting on March 19th. VTrans had a presentation on autonomous vehicles. Had discussion on solar panel language for preferred siting. There was also a meeting on the Otter Creek Watershed to discuss forming an Ad Hoc committee and a summary of grant funding that has been spent on restoration and run-off protection within the OC watershed.

Completed the annual Local Emergency Management Plan and implemented the suggested changes and forms to keep us current.

Rec Dept. News:

Some great community events at the Town Hall:

Wildlife Encounters on April 5th. A family friendly wildlife presentation at 6:30. \$5 per person.

Brandon Idol 3rd concert (Blues for Breakfast) is on April 6th 7:00 start time, doors open at 6:30.

We will be having a volunteer recruitment day on Saturday April 20th. 6pm at the Brandon Town Hall, child care provided. This will be a community event to have local organizations and community members connect to find the right volunteer opportunities. Stay tuned for more details.

Actors Workshop during April vacation for the local youth thespians to work on their acting skills during this week long intensive.

April Break "A week of fun" vacation camp with Kim Hewitt at the Compass Music and Arts Center.

Baseball field clean-up on April 20th.

Other items will be covered in the agenda.

NOTICE

Pursuant to Title 19, Vermont Statutes Annotated, Sections 1109 – 1110, the State Transportation Board has made and promulgated the following rule, now administered by the Agency of Transportation, in accordance with Section 12 of Act No. 246 of 1990:

In order to prevent the abuse of any highway, or portion thereof, posted under the provisions of these Sections from November 15 to December 31 and from January 1 to May 15, inclusive, in each year, or until adoption and announcement of any modifications of said rules, no vehicle having a weight, including vehicle and load, in excess of the weights specified below, shall be operated on any part of the following classes of highways which are posted under the provisions of these Sections:

| | <u>State Highways</u> | <u>Town Highways</u> (Class 1, 2 and 3 highways) |
|-----------------------|-----------------------|--|
| Two-axle trucks | 20,000 lbs | 15,000 lbs |
| Three-axle trucks | 30,000 lbs | 18,000 lbs |
| Tractor-trailer units | 40,000 lbs | 20,000 lbs |

By Order of the Agency of Transportation
Secretary of Transportation

The following roads have been posted in accordance to Title 19, Section 1109-1110 in the Town of Brandon.

| <u>HWY #</u> | <u>NAME</u> | <u>CLASS</u> | <u>FROM</u> | <u>TO</u> |
|--------------|--|--------------|-------------------|----------------------|
| 4 | Pearl Street & Long Swamp Road | 2 | Corona Street | Sudbury Town Line |
| 5 | Union Street & Florence Road | 3 | Maple Street | Pittsford Town Line |
| 7 | Arnold District Road | 2 | Robert Wood Drive | Leicester Town Line |
| 8 | McConnell Road | 2 | Franklin Street | Forest Dale Road |
| 9 | High Pond Road | 2 | Union Street | Sudbury Town Line |
| 11/13 | Hollow Road | 3 | Champlain Street | Arnold District Road |
| 15 | Wheeler Road | 3 | Forest Dale Road | Leicester Town Line |
| 16 | Lover's Lane | 3 | Grove Street | Wheeler Road |
| 18 | Town Farm Road | 3 | Richmond Road | Leicester Town Line |
| 18 | Town Farm Road | 3 | Forest Dale Road | Newton Road |
| 20 | Stone Mill Dam Road | 3 | Forest Dale Road | Wheeler Road |
| 24 | Wagner Road | 3 | Forest Dale Road | End |
| 27 | Paint Works Road | 3 | Forest Dale Road | McConnell Road |
| 29 | Basin Road | 3 | McConnell Road | End |
| 30 | Van Cortland Road | 3 | McConnell Road | End |
| 31 | Country Club Road | 3 | Franklin Street | Forest Dale Road |
| 33 | Park Street (portion) | 3 | Marble Street | Country Club Road |
| 34 | Smalley Road | 3 | Country Club Road | McConnell Road |
| 35 | Wood Lane | 3 | Franklin Street | McConnell Road |
| 36 | Birch Hill Road | 3 | McConnell Road | Pittsford Town Line |
| 37 | North Birch Hill Road | 3 | McConnell Road | Birch Hill Road |
| 39 | Marshall Phillips Road & Hack's Sawmill Road | 3 | High Pond Road | Sudbury Town Line |
| 47 | Prospect Street | 3 | Conant Square | End |
| 61 | Walnut Street/Cedar Street | 3 | Highland Avenue | Prospect Street |
| 66/69 | West Seminary Street | 3 | Center Street | Highland Avenue |
| 82 | Deer Run Road | 3 | Fox Road | End |
| 84 | Fox Road | 3 | North Street | Deer Run Road |

SELECT BOARD, TOWN OF BRANDON

03/22/19
01:15 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63163 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 03/25/19 To 03/25/19

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| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|--|--|-------------|--------------|------------|
| 310590 | 03/20/19 | AMERICAN WINDOW CLEANING windows 3/28/19 1979 | 10-5-22-43100 Town Office | 50.00 | 46546 | 03/25/19 |
| 310699 | 04/01/19 | BRANDON GLC SOLAR, LLC monthly solar electric 147 | 10-5-22-42130 Bldgs & Grounds Electric | 2590.50 | 46547 | 03/25/19 |
| 310699 | 04/01/19 | BRANDON GLC SOLAR, LLC monthly solar electric 147 | 20-5-55-42130 Electric | 2119.50 | 46547 | 03/25/19 |
| 100280 | 03/11/19 | BRANDON LUMBER & MILLWORK lever 761306/3 | 10-5-22-43080 Highway Bldg Maint | 6.59 | 46548 | 03/25/19 |
| 100280 | 03/12/19 | BRANDON LUMBER & MILLWORK flake calcium chloride 761326/3 | 10-5-15-46130 Culverts | 51.05 | 46548 | 03/25/19 |
| 100280 | 03/19/19 | BRANDON LUMBER & MILLWORK nozzle 761504/3 | 20-5-55-43160 Maint. Supplies - General | 8.99 | 46548 | 03/25/19 |
| 200218 | 03/14/19 | BRANDON REPORTER drb and property tax FEB 2019 | 10-5-10-30310 Legal Advertising | 39.00 | 46549 | 03/25/19 |
| 200218 | 03/14/19 | BRANDON REPORTER drb and property tax FEB 2019 | 10-5-12-30310 Legal Advertising | 65.00 | 46549 | 03/25/19 |
| 310891 | 03/14/19 | BROWN, TODD dance lessons 03/14/19 | 10-5-18-50090 Adult Activities | 90.00 | 46550 | 03/25/19 |
| 100198 | 03/04/19 | CARGILL, INCORPORATED salt 2904642007 | 10-5-15-47110 Road Salt | 1697.97 | 46551 | 03/25/19 |
| 100198 | 03/06/19 | CARGILL, INCORPORATED salt 2904648908 | 10-5-15-47110 Road Salt | 1773.52 | 46551 | 03/25/19 |
| 100198 | 03/07/19 | CARGILL, INCORPORATED salt 2904651218 | 10-5-15-47110 Road Salt | 1740.12 | 46551 | 03/25/19 |
| 100198 | 03/08/19 | CARGILL, INCORPORATED salt 2904653982 | 10-5-15-47110 Road Salt | 1732.16 | 46551 | 03/25/19 |
| 100198 | 03/12/19 | CARGILL, INCORPORATED salt 2904659298 | 10-5-15-47110 Road Salt | 3554.99 | 46551 | 03/25/19 |
| 100860 | 03/07/19 | CARROLL, BOE & PELL P.C. Sarwalstu Property 32519 | 10-5-10-21110 Legal Services | 210.90 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. Appeal of BLSG permit 32578 | 10-5-10-21110 Legal Services | 120.00 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. Dispute with ANR 32579 | 20-5-55-21110 Legal Services | 520.00 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. Colburn employment issue 32580 | 10-5-10-21110 Legal Services | 190.00 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. misc-Union Matters PD 32581 | 10-5-10-21110 Legal Services | 480.00 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. miscellaneous 32582 | 10-5-10-21110 Legal Services | 100.00 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. MT Assoc appeal 32583 | 10-5-12-21111 Legal Services - zoning | 1750.20 | 46552 | 03/25/19 |
| 100860 | 03/08/19 | CARROLL, BOE & PELL P.C. Personnel Policy 32584 | 10-5-10-21110 Legal Services | 380.00 | 46552 | 03/25/19 |
| 100462 | 03/01/19 | CASELLA WASTE MANAGEMENT trucking of Feb sludge 2259005 | 20-5-55-50170 Trucking | 1417.50 | 46553 | 03/25/19 |
| 301503 | 03/06/19 | CHAMPLAIN VALLEY FUELS gasoline 297124 | 10-5-14-41130 Fuel - Vehicles | 933.30 | 46554 | 03/25/19 |
| 301503 | 03/12/19 | CHAMPLAIN VALLEY FUELS diesel fuel 305286 | 10-5-15-41130 Fuel - Vehicles HW | 701.95 | 46554 | 03/25/19 |

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63163 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 03/25/19 To 03/25/19

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|---------------------------|--|--|-------------|--------------|------------|
| 301503 | CHAMPLAIN VALLEY FUELS | 03/12/19 heating fuel @ HWY 305744 | 10-5-22-42110 Heating Fuel | 611.47 | 46554 | 03/25/19 |
| 301503 | CHAMPLAIN VALLEY FUELS | 03/08/19 heating fuel @ Town Hall 322870 | 10-5-22-42110 Heating Fuel | 258.97 | 46554 | 03/25/19 |
| 310703 | CITY HALL SYSTEMS, INC. | 02/28/19 online credit card system 16334 | 10-5-18-30060 Basket Ball Expense | 49.27 | 46555 | 03/25/19 |
| 310703 | CITY HALL SYSTEMS, INC. | 02/28/19 online credit card system 16334 | 10-5-18-40070 Youth Wrestling | 49.26 | 46555 | 03/25/19 |
| 310097 | COMCAST | 03/14/19 TOWN OFFICE MARCH 2/27/19 | 10-5-10-42100 Telephone Exp. Admin. | 458.24 | 46556 | 03/25/19 |
| 310097 | COMCAST | 03/19/19 town hall for march 3-9-19 | 10-5-22-43150 Town Hall Repair/Maint. | 108.53 | 46557 | 03/25/19 |
| 310097 | COMCAST | 02/27/19 serv 03/04 - 04/03 PD02/27/19 | 10-5-14-42100 PD Telephone Service | 301.61 | 46558 | 03/25/19 |
| 310037 | CONSOLIDATED COMMUNICATIO | 03/14/19 HIGHWAY FEB 3/6/2019 | 10-5-15-42100 HW Telephone | 73.08 | 46559 | 03/25/19 |
| 310037 | CONSOLIDATED COMMUNICATIO | 03/06/19 serv Feb 06 to Mar 05 PD03/06/19 | 10-5-14-42100 PD Telephone Service | 45.18 | 46559 | 03/25/19 |
| 100494 | ENDYNE INC | 03/14/19 testing 292042 | 20-5-55-22120 Testing | 101.00 | 46560 | 03/25/19 |
| 300187 | FLORENCE CRUSHED STONE | 02/28/19 3/4 minus 226322 | 10-5-15-46140 Gravel | 940.26 | 46561 | 03/25/19 |
| 300187 | FLORENCE CRUSHED STONE | 03/09/19 3/4 minus 226344 | 10-5-15-46140 Gravel | 673.51 | 46561 | 03/25/19 |
| 300187 | FLORENCE CRUSHED STONE | 03/16/19 3/4 minus and plant mix 226357 | 10-5-15-46140 Gravel | 1480.73 | 46561 | 03/25/19 |
| 100925 | FOLEY SERVICES INC | 03/12/19 uniforms 1230063 | 20-5-55-10320 Clothing Allowance | 21.37 | 46562 | 03/25/19 |
| 100925 | FOLEY SERVICES INC | 03/12/19 uniforms 1230065 | 10-5-15-10320 Clothing Allowance | 48.73 | 46562 | 03/25/19 |
| 100925 | FOLEY SERVICES INC | 03/19/19 uniforms 1231455 | 20-5-55-10320 Clothing Allowance | 21.37 | 46562 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/18/19 propane @ Town Hall 164386 | 10-5-22-42100 Heating - Propane | 324.95 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/18/19 propane @ Town Office 164387 | 10-5-22-42100 Heating - Propane | 216.92 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/04/19 propane/WW gen & heat 170779 | 20-5-55-42110 LP Gas - Bldgs | 464.58 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/04/19 propane/WW boiler 170780 | 20-5-55-42110 LP Gas - Bldgs | 487.20 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/04/19 propane/WW chemical bldg 171254 | 20-5-55-42110 LP Gas - Bldgs | 126.87 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/04/19 propane/WW small garage 171255 | 20-5-55-42110 LP Gas - Bldgs | 81.78 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/04/19 propane @ Town Office 171259 | 10-5-22-42100 Heating - Propane | 166.31 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/11/19 replaced water feed valve 86599 | 20-5-55-42140 Maint. Supplies - Bldgs | 175.50 | 46563 | 03/25/19 |
| 310426 | FYLES BROS., INC. | 03/11/19 replaced water feed valve 86599 | 20-5-55-42150 Outside Maint. - Bldgs | 162.50 | 46563 | 03/25/19 |

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63163 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 03/25/19 To 03/25/19

| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|---------------------------|--------------|---------------------------------------|--|-------------|--------------|------------|
| 310158 | GREEN MOUNTAIN ELECTRIC S | 02/28/19 | fluorescent bulbs S3280481.001 | 20-5-55-42140 Maint. Supplies - Bldgs | 177.51 | 46564 | 03/25/19 |
| 100725 | GREEN MOUNTAIN GARAGE | 03/07/19 | hose end fittings 133546 | 10-5-15-41160 HW Maint. Supplies-Vehicl | 15.34 | 46565 | 03/25/19 |
| 100725 | GREEN MOUNTAIN GARAGE | 03/14/19 | weldable steel 133856 | 10-5-15-41160 HW Maint. Supplies-Vehicl | 11.17 | 46565 | 03/25/19 |
| 100725 | GREEN MOUNTAIN GARAGE | 03/15/19 | threadlocker 133879 | 10-5-15-41160 HW Maint. Supplies-Vehicl | 23.74 | 46565 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | ww 2nd lite 2NDLITE3/19 | 20-5-55-42130 Electric | 21.25 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | bryant circle pump BRYANT3/19 | 20-5-55-42130 Electric | 23.56 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | carver st pump CARVER3/19 | 20-5-55-42130 Electric | 7.31 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | champlain pump CHAM3/19 | 20-5-55-42130 Electric | 163.29 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | crescent park CRESC3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 40.02 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | center st flasher FLASH 3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 18.33 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | center st park & gazebo GAZEBO3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 42.31 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | hw garage HW 3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 189.04 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | newton rd pump NEWTON3/19 | 20-5-55-42130 Electric | 390.14 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | rt 73 pump RT73 3/19 | 20-5-55-42130 Electric | 50.24 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | street lights STLIGHTS3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 2538.48 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | town hall THALL 3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 79.81 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | town office TOFFICE3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 202.15 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | union st light & park UNION 3/19 | 10-5-22-42130 Bldgs & Grounds Electric | 307.46 | 46566 | 03/25/19 |
| 310233 | GREEN MOUNTAIN POWER | 03/19/19 | ww plant WW 3/19 | 20-5-55-42130 Electric | 970.08 | 46566 | 03/25/19 |
| 310630 | MASTERCARD | 02/25/19 | fender, wheel, light kit 52134 | 10-5-15-41180 HW Outside Maint. - Vehic | 526.39 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/07/19 | dry erase clip-boards BB 61168 | 10-5-18-30060 Basket Ball Expense | 36.62 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/10/19 | replace phone cases 61169 | 10-5-15-10310 Travel & Expenses | 10.99 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/10/19 | replace phone cases 61169 | 10-5-18-10310 Travel & Expenses | 10.99 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/12/19 | cheerleading uniforms 61170 | 10-5-18-40090 Cheerleading | 389.93 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/12/19 | pickleball nets & balls 61171 | 10-5-18-60160 Net Sports | 292.57 | 46568 | 03/25/19 |

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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63163 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 03/25/19 To 03/25/19

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| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------|---------------------------|--------------|--|---|-------------|--------------|------------|
| 310630 | MASTERCARD | 02/12/19 | pickleball paddle bundle 61172 | 10-5-18-60160 Net Sports | 39.99 | 46568 | 03/25/19 |
| 310630 | MASTERCARD | 02/21/19 | UCC filing RLF X2 61173 | 37-5-10-21110 Legal Expenses | 70.00 | 46568 | 03/25/19 |
| 301033 | MOMAR, INCORPORATED | 03/06/19 | degreaser PSI278193 | 20-5-55-51310 Collection Systems | 366.45 | 46569 | 03/25/19 |
| 310796 | NATIONAL BUSINESS LEASING | 03/09/19 | lease 3/1/19 - 3/31/19 62825865 | 10-5-10-30130 Service Contracts | 102.00 | 46570 | 03/25/19 |
| 310842 | RHR SMITH & COMPANY | 03/08/19 | Audit-field wrk, complianc 22002 | 10-5-10-22110 Auditors | 2900.00 | 46571 | 03/25/19 |
| 200179 | ROOTX | 03/05/19 | root killer 55486 | 20-5-55-51310 Collection Systems | 460.00 | 46572 | 03/25/19 |
| 300502 | ROUSE TIRE SALES INC | 02/20/19 | rim for truck #3 10269956 | 10-5-15-41170 HW Tires - Vehicles | 170.00 | 46573 | 03/25/19 |
| 300502 | ROUSE TIRE SALES INC | 02/25/19 | tires for backhoe 10270117 | 10-5-15-41170 HW Tires - Vehicles | 636.72 | 46573 | 03/25/19 |
| 100005 | RUTLAND COUNTY SOLID WAST | 03/19/19 | feb surcharge 25728 | 10-5-22-75120 Solid Waste Disposal | 498.85 | 46574 | 03/25/19 |
| 100005 | RUTLAND COUNTY SOLID WAST | 03/22/19 | feb recycling M2065 | 10-5-22-75120 Solid Waste Disposal | 694.24 | 46574 | 03/25/19 |
| 310767 | SIMPLE SYSTEMS OF VERMONT | 03/16/19 | POS Register computer 31619 | 10-5-10-30210 Office Equipment | 675.10 | 46575 | 03/25/19 |
| 200318 | SLACK CHEMICAL CO INC | 03/13/19 | sodium bisulfite 380954 | 20-5-55-50140 Sodium Meta Bisulfite | 1598.00 | 46576 | 03/25/19 |
| 300247 | SURPASS CHEMICAL CO INC | 03/12/19 | sodium hypochlorite 332414 | 20-5-55-50120 Chlorine | 391.71 | 46577 | 03/25/19 |
| 330348 | VERIZON WIRELESS | 03/22/19 | march cells MARCH 2019 | 10-5-21-10310 Travel & Expenses | 20.74 | 46578 | 03/25/19 |
| 330348 | VERIZON WIRELESS | 03/22/19 | march cells MARCH 2019 | 10-5-15-42100 HW Telephone | 125.34 | 46578 | 03/25/19 |
| 330348 | VERIZON WIRELESS | 03/22/19 | march cells MARCH 2019 | 10-5-18-42100 Recreation Telephone | 20.74 | 46578 | 03/25/19 |
| 330348 | VERIZON WIRELESS | 03/22/19 | march cells MARCH 2019 | 10-5-14-42100 PD Telephone Service | 41.48 | 46578 | 03/25/19 |
| 330348 | VERIZON WIRELESS | 03/22/19 | march cells MARCH 2019 | 20-5-55-42100 Wastewater Telephone | 41.48 | 46578 | 03/25/19 |
| 200310 | VERMONT AGENCY OF AGRICUL | 03/14/19 | license #1089 renewal MAR2019 | 10-5-22-20530 License & Fees | 35.00 | 46579 | 03/25/19 |
| 310045 | VERMONT DEPT OF HEALTH | 03/14/19 | ENGRAVED PAPER 3-12-19 | 10-5-13-30110 Office Supplies | 5.00 | 46580 | 03/25/19 |
| 300004 | VERMONT DEPT OF PUBLIC SA | 02/28/19 | VLETS/VIERS 77772 | 10-5-14-30130 Service Contracts | 2740.10 | 46581 | 03/25/19 |
| 100067 | VLCT | 03/22/19 | Handbook for Selectboard 356 | 10-5-10-10340 Professional Development | 45.00 | 46582 | 03/25/19 |
| 101004 | VMHA | 03/13/19 | registration fee 05/08/2019 | 10-5-15-10340 Continuing Education | 60.00 | 46583 | 03/25/19 |
| 310046 | W.B. MASON CO INC | 03/01/19 | pushpins/sheet protectors I64062302 | 10-5-14-30110 Office Supplies | 22.03 | 46584 | 03/25/19 |
| 310046 | W.B. MASON CO INC | 03/05/19 | batteries I64149385 | 10-5-14-30120 Professional Supplies | 17.90 | 46584 | 03/25/19 |

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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63163 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 03/25/19 To 03/25/19

| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|---|--|-------------|--------------|------------|
| 310046 | 03/14/19 | W.B. MASON CO INC copy paper I64460472 | 10-5-10-30110 Office Supplies | 91.68 | 46584 | 03/25/19 |
| 100900 | 03/14/19 | WEBB, QUENTYN tax over payment 0046-0065 | 10-2-00-02120 Anticipated Tax Credits | 791.23 | 46585 | 03/25/19 |
| 100577 | 03/13/19 | WILK PAVING, INC cold patch CP19-028 | 10-5-15-46120 Cold Patching | 678.70 | 46586 | 03/25/19 |
| 330427 | 03/08/19 | WINNING IMAGE GRAPHIX tshirts 14780 | 10-5-18-30060 Basket Ball Expense | 44.00 | 46587 | 03/25/19 |
| 330427 | 03/22/19 | WINNING IMAGE GRAPHIX Name Plate for T Guiles 14811 | 10-5-10-30110 Office Supplies | 16.50 | 46587 | 03/25/19 |
| 310899 | 03/20/19 | WRIGHT CONSTRUCTION CO IN Sanderson Bridge Repairs 2019007-01 | 10-5-15-20240 Contractors | 15272.00 | 46588 | 03/25/19 |
| Report Total | | | | 64983.13 | | |

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****64,983.13
Let this be your order for the payments of these amounts.

03/22/19
12:55 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63162 Current Prior Next FY Invoices
All Invoices For Check Acct 99(10 General Fund) 03/25/19 To 03/25/19

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| Vendor | Invoice | Invoice Description | Purchase Amount | Discount Amount | Amount Paid | Check Number | Check Date |
|--------------|--------------------------------|------------------------------------|-----------------|-----------------|-------------|--------------|------------|
| 100456 | DUBOIS & KING INC | 319156 S6 CI progress rpt # 45 | 28960.60 | 0.00 | 28960.60 | 46544 | 03/22/19 |
| 300075 | VERMONT AGENCY OF NATURAL RESO | 4164-INDS-19 S6 Stormwater Op. Fee | 1889.60 | 0.00 | 1889.60 | 46545 | 03/22/19 |
| Report Total | | | 30,850.20 | 0.00 | 30,850.20 | | |

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****30,850.20
Let this be your order for the payments of these amounts.

Segment 6
