

Brandon Select Board Meeting
June 24, 2019
7:00 p.m.

The Brandon Select Board will meet Monday, June 24, 2019 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes - June 10, 2019
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Appointments
 - a) Animal Control Officer
 - b) BLSG Insect Control District Rep - remainder of 1-year term (reappoint in March)
 - c) Fire Warden (5-year term ending June 30, 2024)
 - d) Deputy Fire Warden (5-year term ending June 30, 2024)
 - e) Development Review Board - 2 seats (3-year term ending June 30, 2022)
 - f) Planning Commission - 2 seats (3-year term ending June 30, 2022)
 - g) Revolving Loan Fund Committee - 2 seats (3-year term ending June 30, 2022)
 - h) Rutland Region Transportation Council Rep (1-year term ending June 30, 2020)
 - i) Rutland Region Transportation Council Alt (1-year term ending June 30, 2020)
 - j) Rutland Regional Planning Commission Rep (1-year term ending June 30, 2020)
 - k) Rutland Regional Planning Commission Alt (1-year term ending June 30, 2020)
- 6) Financial Management Questionnaire
- 7) Late Homestead Penalty
- 8) Tax Anticipation Note
- 9) Assignment of Funds
- 10) Fiscal
 - a) Consider Purchase of FY 19/20 Propane
 - b) Consider Purchase of FY 19/20 Diesel Fuel, Heating Fuel and Gasoline
 - c) Warrant - June 24, 2019 - \$39,226.50
 - d) Route 7 Construction Warrant - June 24, 2019 - \$650,289.65
 - e) Bridge 114 Warrant - June 24, 2019 - \$9,732.40
- 11) Executive Session

The appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. § 313(a)(3)
- 12) Adjournment

Brandon Select Board Meeting
June 10,2019

Note: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members in Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey and Tracy Wyman

Others in Attendance: Dave Atherton, Wayne Rausenberger, Barry Varian, Brent Buehler, Charles Powell, Ben Lawton, Dick Kirby, Russell Jones.

The meeting was called to order by Seth Hopkins-Chair at 7:00pm.

1. Call to order

a) *Agenda Adoption-* Motion by Tracy Wyman/Brian Coolidge to approve the agenda.

Tim Guiles asked to add a transfer station update between agenda items 5 and 6.

Seth Hopkins asked for an addition of an Executive Session for the appointment or employment or evaluation of a public officer or employee 1 V.S.A 313 (a)(3). After the fiscal items.

The motion passed unanimously.

2. Approval of Minutes-

a) *Approval of Minutes-May 27, 2019-Select Board Meeting*

Motion by Tracy Wyman/Doug Bailey to approve the meeting minutes from May 17, 2019. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a written report for the Weeks of May 27th and June 3rd

Doug Bailey stated that Segment 6 is starting to look good and there seems to be less complaining. Tim Guiles asked about the underground utilities and where they were going to be placed. The underground utilities will be from the Library through the center of town. Tracy Wyman asked about paving on Park Street. Dave Atherton stated the paving will not be done until next spring with the Route 73 paving.

4. Public Comment and Participation

Doug Bailey wanted to thank Tracy Wyman for repairing the Basin Road potholes.

Brent Buehler wanted to know if there as been any concerns on the Upper Falls (dam) in regards to the condition it is in. Seth has spoken with Darrell Burlett and there is no harm posed to the back parking lot or deck as the flow goes towards the corner and the ledge. It is on the Town's radar for future repairs.

Brent Beuhler also spoke about Middlebury also having problems with their covered bridges and have placed overhead signage on the covered bridges for height requirements. Dave Atherton stated that there has been talks about different signage being used on the covered bridge to stop trucks from going through. It is more a State concern with trucks using their GPS attempting to go through the covered bridges. Tim Guiles asked if the town could look into using an electric eye that would bring something down if a vehicle was deemed too tall to go through the covered bridge.

Brent Beuhler also asked if there were any updates from Bill Moore on the Smith Block parking. Dave Atherton stated there were no new updates on the Smith Street parking.

5. Wetlands Discussion

Tim Guiles gave an updated on the reclassification of the wetlands. There will be letters sent out to any landowner in the wetland corridor sometime this week to invite them to a public comment session in regards to reclassifying the wetlands to a Class 1. The class 2 wetlands already have requirements for permits, the class 1 wetlands have more restrictions to them. The wetlands are an important piece to the health of the community and the region. We are the largest wetlands in New England. This wetland help to save Middlebury from more damage in Hurricane Irene. There are two reasons to support the reclassification of the Wetlands. The first is an insurance basis. This will not cost the town anything to support the endeavour to preserve the wetlands. The second is that people will want to come and see the space since it is the largest wetland in New England. The group that is interested in reclassifying the wetlands is from Cornwall and Salisbury and they are receiving support from the State Biologists.

Doug Bailey stated that the presentation left him with the question of why this reclassification needed to be done. Will they come back later on and say that we cannot spray for mosquitoes and that the wetlands need to be left alone and they did not let us know to begin with. Tim stated that this will not effect the Mosquito. They do not have the authority to stop the spraying from mosquitoes. They only thing that this will do is create the 50 foot buffer.

Tim Guiles stated if the wetlands are being used for agriculture, logging or hunting camps currently, it will still be allowed if the reclassification happens. New uses for the wetlands will not be allowed if the reclassification to a Class 1 Wetland happens.

David Atherton stated that the town is in the process of revising the River Corridor requirements to be back 50 feet from the river. We are already restricting our development in those areas due to the flood restrictions. The Swamp would be a high flood area and there would not be development allowed in the swamps.

The board has received a letter from the BLSG district-attached

Wayne Rausenberger stated that they have a harder time with mosquito control within the wetlands when Vermont Fish and Wildlife are involved in the land. The National Wildlife Refuges do not allow for mosquito control and this would be the next step after moving to a Class 1 Wetlands. The mosquito control district has not had any contact with or from the steering committee.

The current owners will hold on to their property and will be able to say yes or no to mosquito control spraying. Tracy Wyman stated that the individuals who did not want the road to be closed on Pearl Street are against the reclassification of the wetlands as well.

Wayne Rausenberger also wanted to know when did the project start? What is the rush in doing this? Tim stated that it started 6 to 8 months ago. They have some free labor from AmeriCorps and they are hoping to get most of that work done by August. After the request is made by the steering committee, it goes through a long chain before it being approved by the State.

Seth Hopkins asked if they are they looking for votes of Select Boards or do they want people in the community involved in the process? Tim Guiles stated that the process does not require the Select Board to vote, they are looking for open communication in what is going on in the process on moving it to a Class 1 wetlands. Dave Atherton stated that the landowners should be the ones that have the majority of the vote as to their property being converted to a Class 1 wetland, and having the changes being made to the way they can use their property.

The presentation on the reclassification from Class 2 to Class 1 wetlands will be added to the town website and a one page paper that shows the changes that will be made when moved from a Class 2 to a Class 1 wetland.

6. Transfer Station Update

Tim and Doug stated that they will be putting together a tentative contract for the transfer station and will hopefully have it for the next meeting. They would like to see if this is something the board would like to continue with. There have been many creative solutions brought up in these meetings. We have been looking into portable scales to be used at the transfer station and other places in town that they maybe needed.

7. Hildreth Landon Fund Request

Seth had an interest in the request and recused himself from the table.

The Brandon Chamber/Brandon Designated alliance have been doing the concerts in the park/Brandon Inn. This is the 3rd year and has not cost the town any money. The Brandon Rec department has also helped with the concerts. The Brandon Chamber/Brandon Designated would like to build pavilion behind the Brandon Inn. The balance in the Hildreth Landon fund is \$8,000 and they would like to see the board allow the \$8,000 to be used to build the new pavilion. The funds were designated for sidewalk improvements but due to segment 6 they would like to see the funds used for the building of the new concert space.

The pavilion would cost about \$18,000 total, \$5,000 has been obtained in fundraising and some grants have also been applied for.

Motion by Tim Guiles/Tracy Wyman to approve the requested use of the funds and to close the fund out.

Doug Bailey asked for an Amendment to have the pavilion be called the Hildreth Landon Pavilion.

Louie and Sarah will be paying the taxes, the electricity and the maintenance of the pavilion.

The motion was passed unanimously.

8. Fiscal

A) *Warrant-June 10, 2019-\$131,077.34*

Motion by Tracy Wyman/Doug Bailey to approve the Warrant-June 10, 2019 for \$131,077.34

The motion was passed unanimously.

B) *Route 7 Constructions Warrant-June 10, 2019-\$532,575.62*

Motion by Brian Coolidge/Doug Bailey to approve the Route 7 Construction Warrant-June 10, 2019 for \$532,575.62

The motion was passed with one abstention-Tracy Wyman

C) *Bridge 114 Warrant-June 10, 2019-\$230,004.37*

Motion by Tracy Wyman/Doug Baily to approve the Bridge 114 Warrant June 10, 2019 for \$230,004.37

The motion was passed unanimously.

The meeting was recessed at 7:55pm.

9. Executive Session

At 8:14pm Seth made a motion to go into executive session, this was seconded by Brian Coolidge. **The motion passed unanimously.**

Members present were Tim Guiles, Seth Hopkins, Brian Coolidge and Tracy Wyman.

At 8:25pm the board came out of executive session with no action required.

10. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the meeting at 8:26pm. **The motion passed unanimously.**

Respectfully submitted,

Hillary Knapp

Recording Secretary

Town Manager Report for weeks of June 10th and June 17th, 2019

Union St Sidewalk:

Markowski was the low bidder on the sidewalk project. We will be signing a contract shortly for construction this year.

Park Street:

We are going to be posting the Bid Advertisement on 6/24/19 for a Bid Opening on 6/23/19 @ 1:00 PM

Segment 6: Here is the 2 week “look ahead”:

- **Placement of topsoil and hydro-seeding various project locations.**
- **Continued night and day construction activities within Segment ‘C’ inclusive of installation of electrical conduit, installation of light pole bases, sidewalk preparations and placements, as well as curbing installation.**
- **Continued Segment ‘A’ improvements to include water, sewer, drainage and roadway.**
- **Continued improvements within High Street inclusive of water improvements.**
- **Water fountains relocations’ preparation and placements within Central and Crescent Park locations.**
- **Maintenance of erosion control measures should areas be identified following review**
- **Vehicular and pedestrian traffic control as required.**

Route 73: Crews are scheduled to start to cold plane the roadway along portions of the Brandon section of the project on Friday, 6/21. The second pass of reclaim operations (pulverizing the roadway and adding calcium to the roadbed) is scheduled for Friday and Saturday this week and Monday through Wednesday this week. As a look ahead, the first layer of paving is tentatively scheduled to go down late June or early July.

Other Happenings:

We have been awarded the grant for the EVSE charging stations.

Other items will be covered in the agenda.

To: Dave Atherton, Town Manager
Select Board Members

From: Elaine S. Smith

Re: June Appointments

Date: June 21, 2019

The individuals listed below have expressed interest in serving. Most are reappointments. I have added BLSG Rep. In March, Art Doty did not express interest in serving but it is my understanding that he is an active member of the BLSG Board. I'm told we do not have anyone interested in Animal Control.

Animal Control Officer

-

BLSG Insect Control District Representative (remainder of 1-year term)

- Art Doty

Fire Warden - 5-year term

- Linwood Bovey

Deputy Fire Warden - 5-year term

- Mike Markowski

Development Review Board - 3-year term

- Tom Bohler
- John Peterson

Planning Commission - 3-year term

- Ethan Nelson
- Lowell Rasmussen

Revolving Loan Fund Committee - 3-year term

- Stephanie Jerome
- Karen Lynch

Rutland Region Transportation Council Representative - 1-year term

- Richard Baker

Rutland Region Transportation Council Alternate - 1-year term

- David Atherton

Rutland Regional Planning Commission Representative - 1-year term

- Michael Shank

Rutland Regional Planning Commission Alternate - 1-year term


- David Atherton

Elaine S. Smith
Town of Brandon
49 Center Street
Brandon, VT 05733
(802) 247-3635 ext. 201
esmith@townofbrandon.com

Financial Management Questionnaire – Towns and Cities

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?		X		
Do you reconcile bank and ledger balances monthly?	X			SUSAN GAGE
Are checks always written to specified payees and not to cash?	X			
Does the same individual open the mail and deposit checks?	X			LUANNE MERKERT
Are pre-numbered checks used for all bank accounts?	X			
Are unopened bank statements delivered directly to the treasurer as received?	X			
Do you always provide a numbered receipt for any cash payment made to the town?	X			
Have select board members attended financial trainings?		X		Not all members have attended.
Are bank statements reconciled on a regular basis?	X			SUSAN GAGE
Does someone other than the treasurer review bank reconciliations?	X			JACKIE SAVELA
Have you deposited town monies anywhere other than a town account?		X		
Have you deposited any non-town monies into a town account?		X		
Is interest in town accounts apportioned to each account?	X			SUSAN GAGE
Have there been any changes in authorized signatures during the fiscal year?		X		
Has a signature stamp ever been used for any town account	X			SUSAN GAGE
Has there ever been a theft, or unauthorized use of town funds or equipment?		X		
Are financial records maintained in a computerized system?	X			
Does the town have written policies and procedures for financial operations?	X			
Does each town official have copies of these policies and procedures?			X	
Have you attended trainings on recordkeeping?	X			SUSAN GAGE, JACKIE SAVELA
Are checks written by the same individual who approves payments?		X		
Are you a participant in any business which does business with the town?		X		
Do you maintain separate pages, columns or running balances for each fund?	X			
Do elected town auditors attend financial trainings?		X		NA - NO ELECTED TOWN AUDITORS
Are bank accounts and fund balances reconciled on a monthly basis?	X			SUSAN GAGE
Does the town loan money to town employees?	X			JACKIE SAVELA - PR WORK AROUND

As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: BRANDON, Vermont.

Preparer: (signature)  (printed name): SUSAN GAGE Title: TOWN CLERK/TREAS

Received by Select Board (signature): _____ on (date): _____

LATE HOMESTEAD PENALTY

32 V.S.A. § 5410

Shall the Select Board of the Town of Brandon penalize late homestead filers per 32 VSA § 5410 (g) for Tax Year Ending 6/30/2020?

(g) If the property identified in a declaration under subsection (b) of this section is not the taxpayer's homestead, or if the owner of a homestead fails to declare a homestead as required under this section, the Commissioner shall notify the municipality, and the municipality shall issue a corrected tax bill that may, as determined by the governing body of the municipality, include a penalty of up to three percent of the education tax on the property. However, if the property incorrectly declared as a homestead is located in a municipality that has a lower homestead tax rate than the nonresidential tax rate, or if an undeclared homestead is located in a municipality that has a lower nonresidential tax rate than the homestead tax rate, then the governing body of the municipality may include a penalty of up to eight percent of the education tax liability on the property. If the Commissioner determines that the declaration or failure to declare was with fraudulent intent, then the municipality shall assess the taxpayer a penalty in an amount equal to 100 percent of the education tax on the property; plus any interest and late-payment fee or commission which may be due. Any penalty imposed under this section and any additional property tax interest and late-payment fee or commission shall be assessed and collected by the municipality in the same manner as a property tax under chapter 133 of this title. Notwithstanding section 4772 of this title, issuance of a corrected bill issued under this section does not extend the time for payment of the original bill, nor relieve the taxpayer of any interest or penalties associated with the original bill. If the corrected bill is less than the original bill, and there are also no unpaid current year taxes, interest or penalties and no past year delinquent taxes or penalties and interest charges, any overpayment shall be reflected on the corrected tax bill and refunded to the taxpayer.

YES _____

NO _____

Selectboard Members:

Date: _____

Seth Hopkins _____

Doug Bailey _____

Timothy Guiles _____

Tracy Wyman _____

Brian Coolidge _____

Community Bank N.A.

June 20, 2019

Susan Gage, Town Clerk and Treasurer
Town of Brandon
49 Center Street
Brandon, VT 05733

RE: Tax Anticipation Note

Dear Ms. Gage:

Thank you for the opportunity to bid on your request for a Tax Anticipation Note for the Town of Brandon. Community Bank, N.A. would like to offer the following:

- ❖ **ISSUE DATE:** The Note will be issued on or about July 5, 2019.
- ❖ **MATURITY DATE:** All principal and interest on the loan will be repaid on or before June 30, 2020.
- ❖ **DENOMINATION OF NOTE:** There will be one Note issued in the denomination of \$500,000.
- ❖ **LINE OF CREDIT RATE:** The rate of interest on the Note on an "as needed (line of credit)" basis based on an actual/365 day year will be 3.12%.
 - This Note evidences a straight line of credit. Once the total amount of principal been advanced, no additional funds will be available to the Town.
- ❖ **CONFIRMATIONS:** The Town must confirm in writing that:
 - The total indebtedness issued by the Town in calendar year 2019 will not exceed \$5,000,000;
 - The Town will comply with all aspects of the Internal Revenue Code of 1986, as amended, including all provisions relating to arbitrage and rebate. This bid is subject to confirmation by the Bank that the Note represents a valid and binding general obligation of the issuer, and further that the Note is a "qualified Tax exempt obligation" for the purposes of Section 265(b)(3) of the Code;
 - All public bid, procurement and request for proposals statutes, ordinances and regulations have been complied with; and
 - All federal informational returns with respect to this borrowing will be filed in a timely manner.

- ❖ *SUBMISSION OF FINANCIAL STATEMENTS:* The Town will submit its most recent past three years' financial statements and a Cash Flow Statement for the term of the Note prior to closing. This bid is contingent upon sufficient time to analyze these financial statements so as to prepare for a closing, unless other arrangements are made with the Bank.
- ❖ *LEGAL OPINION:* This bid is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Bank. The opinion must include a statement that the Note represents a valid and binding general obligation of the issuer, that it is lawfully authorized and issued, and that the interest paid thereon is exempt from federal income taxes.

This bid shall expire by 5:00 p.m. on June 28, 2019, and is subject to withdrawal if any adverse information relating to the issuer's affairs is discovered prior to closing. I am pleased to provide you with this preliminary Term Sheet, which outlines the general terms and conditions under which Community Bank, N.A. may consider providing financing to the Town of Brandon. This Term Sheet is intended to be a basis for discussion and should not be construed as a commitment to lend.

Sincerely,

Hope Crifo

Hope Crifo, CFA
Municipal Loan Manager
(802) 476-1658 or (802) 522-3011

Cc: Shelley Quinn

SEEN AND AGREED TO ON BEHALF OF THE TOWN:

By: _____
Its Duly Authorized Agent

sgage@townofbrandon.com

From: Karen Lynch <KLynch@barharbor.bank>
Sent: Tuesday, June 18, 2019 6:05 PM
To: sgage@townofbrandon.com
Subject: Re: Tax Anticipation Note, FYE 6/30/2020

Sue,

Our bid is 2.56% fixed on 12 month (365 day) basis.

Thank you.

Karen D. Lynch, SVP
Regional Team Leader
Bar Harbor Bank & Trust
2 Park Street | Brandon, VT 05733
802-247-3506 | Direct Line
klynch@barharbor.bank

On June 14, 2019 at 4:01:06 PM EDT, sgage@townofbrandon.com wrote:

Good Afternoon Karen,

The Town of Brandon is seeking a \$500,000 Tax Anticipation Note for fiscal year ending 6/30/2020. I have attached a cash flow projection along with copies of our FYE 2018 audit. Please let me know if you need anything more to submit a proposal with interest rate. I am hoping you can get back to me by Friday, June 21st.

Thanks for your time.

Regards,

Sue

Susan Gage

Brandon Town Clerk and Treasurer

sgage@townofbrandon.com

From: Christopher Carpenter <cjcarpenter@NBMVT.COM>
Sent: Tuesday, June 18, 2019 1:33 PM
To: 'sgage@townofbrandon.com'
Subject: RE: RFP Tax Anticipation Note 2019/2020

Hi Sue,

Our quote for your \$500,000 TAN is 2.29% for your upcoming fiscal year. Rate quote is good for 30-days. If we are the best bidder, I'll need confirmation and attested minutes from your Select Board authorizing the \$500,000 TAN.

Please let me know as soon as you can if we are the bank of choice since I'll need to write up the loan proposal for approval and then prepare paperwork for you.

Thanks again for considering us.

Best,

Chris.

Christopher J. Carpenter | Vice President
National Bank of Middlebury
P.O. Box 189 | Middlebury, VT 05753
P: (802) 247-8513 | F: (802) 388-6077
E: cjcarpenter@nbmvt.com | nbmvt.com

To share documents with me through secure e-mail please [Click Here](#) to upload files

From: sgage@townofbrandon.com [mailto:sgage@townofbrandon.com]
Sent: Friday, June 14, 2019 3:46 PM
To: Christopher Carpenter <cjcarpenter@NBMVT.COM>
Subject: RFP Tax Anticipation Note 2019/2020

Chris,

We are seeking a \$500,000 Tax Anticipation Note. I have attached a Cash Flow Projection for 2019/2020, as well as audited financials for year ending 6/30/2018. Please let me know if you need anything more to submit a proposal with interest rate. I am hoping you can get back to me by Friday, June 21st.

Thanks

Sue

Susan Gage
Brandon Town Clerk and Treasurer

June 24, 2019

FY 18-19 YEAR END NOTES

GASB 54 defines Assigned Funds as amounts that are intended to be used by the Town for specific purposes as authorized by the Selectboard. Attached is the Fund Balance Policy that explains this in further detail.

We are requesting the following funds to be Assigned:

Motions for Assigned Funds for Fiscal Year 2018-2019:

- 1. \$ 75,000.00 – Police – Full time officer**
- 2. \$ 10,000.00 – Clerk – vault upgrades**
- 3. \$ 4,975.00 - Recreation- Football**

**** The Rec Football is tracked internally, these are revenues in excess of expenses including fundraising.**

These require no action by the Selectboard, this is for information only.

Restricted Funds that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Our Restricted Funds are:

Records Preservation

Highway Funds-Budgeted/Unspent

Prepaid Expenses

Recreation Donation

Brandon Ski Club Donation

To: Dave Atherton, Town Manager
Select Board Members

From: Daryl Burlett
Public Works Director

Re: FY 2019/2020 Pricing for Fuels

Date: June 19, 2019

Propane

Fyles Bros has been delivering propane to the Town for the last five years. Their pricing has been excellent and their service has been first-rate. Fyles has quoted a price of \$1.30 per gallon for FY 2019/2020. This is a decrease of 15¢ a gallon over last year's price.

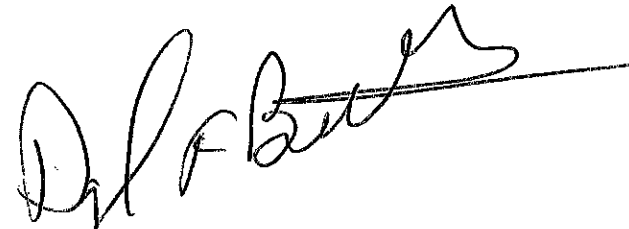
I recommend that the Select Board accept Fyles Bros. proposal of \$1.30 per gallon to provide propane for FY 2019/2020.

Diesel Fuel, Heating Fuel & Gasoline

Champlain Valley Fuels has been providing #2 fuel oil and diesel fuel since July of 2015 and gasoline since March of 2016. For FY 2019/2020 they have again quoted fuel at favorable prices. The cap for both heating fuel and diesel fuel is 35¢ lower than last year. The price of gasoline increased by just 5¢.

I recommend that the Select Board accept Champlain Valley Fuels proposal to provide diesel fuel, heating fuel and gasoline for FY 2019/2020 at the following prices:

- # 2 Fuel Oil and Off Road Diesel fuel at Montreal Rack price plus 25¢ per gallon – capped at \$2.20
- Gasoline at Montreal Rack price plus 25¢ per gallon



Daryl Burlett
Public Works Director
Town of Brandon
49 Center Street
Brandon, VT 05733
(802) 247-3635 ext. 201
dburlett@townofbrandon.com

06/21/19
02:43 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63196 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/24/19 To 06/24/19

Page 1 of 5
Luanne

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310184	ABANAKI INC	06/05/19 box trailer rental	10-5-18-61050	150.00	46930	06/24/19
		10875	Brandon Carnival			
100406	ADDISON INDEPENDENT	06/17/19 carnival full page ad	10-5-18-10330	450.00	46931	06/24/19
		5-31-19	Advertising/Recruitment			
310861	BIASUZZI, JEFFREY	06/17/19 PC notice Town Plan amend	10-5-12-10310	242.62	46932	06/24/19
		6/17/19	Travel & Expenses			
		9 copies of 30+ page report in color at Staples. Certified mailing of reports.				
100280	BRANDON LUMBER & MILLWORK	06/11/19 mailboxes, reflectors	10-5-22-43080	42.95	46933	06/24/19
		763937/3	Highway Bldg Maint			
100280	BRANDON LUMBER & MILLWORK	06/20/19 epoxy	10-5-22-43150	81.96	46933	06/24/19
		764214/3	Town Hall Repair/Maint.			
100280	BRANDON LUMBER & MILLWORK	06/20/19 painting supplies	10-5-22-43150	34.71	46933	06/24/19
		764215/3	Town Hall Repair/Maint.			
310688	BRANDON POLICE DEPT	06/21/19 postage	10-5-14-30132	27.93	46934	06/24/19
		6-18-19	Postage Expenses PD			
310688	BRANDON POLICE DEPT	06/21/19 postage	10-5-14-30120	5.00	46934	06/24/19
		6-18-19	Professional Supplies			
310390	BTS, INC	06/13/19 replace phone -Sue	10-5-10-30130	65.00	46935	06/24/19
		13528	Service Contracts			
310390	BTS, INC	06/13/19 replace phone -Sue	10-5-10-30210	180.00	46935	06/24/19
		13528	Office Equipment			
100860	CARROLL, BOE & PELL P.C.	06/10/19 Dispute with ANR	20-5-55-21110	402.00	46936	06/24/19
		32884	Legal Services			
100860	CARROLL, BOE & PELL P.C.	06/10/19 PD Union	10-5-10-21110	400.00	46936	06/24/19
		32885	Legal Services			
100860	CARROLL, BOE & PELL P.C.	06/10/19 rev. Sewer Abatement Pol.	20-5-55-21110	60.00	46936	06/24/19
		32886	Legal Services			
100860	CARROLL, BOE & PELL P.C.	06/10/19 MT Assoc Appeal	10-5-12-21111	421.00	46936	06/24/19
		32887	Legal Services - zoning			
100462	CASELLA WASTE MANAGEMENT	06/01/19 May trucking of sludge	20-5-55-50170	1417.50	46937	06/24/19
		2290259	Trucking			
301503	CHAMPLAIN VALLEY FUELS	06/07/19 gasoline	10-5-14-41130	684.97	46938	06/24/19
		178820	Fuel - Vehicles			
301503	CHAMPLAIN VALLEY FUELS	06/17/19 diesel fuel	10-5-15-41130	828.24	46938	06/24/19
		242245	Fuel - Vehicles HW			
310703	CITY HALL SYSTEMS, INC.	05/31/19 online credit card system	10-5-18-30070	114.14	46939	06/24/19
		16463	Little League Expenses			
310097	COMCAST	06/17/19 town hall for june	10-5-22-43150	108.45	46940	06/24/19
		6-9-19 TH	Town Hall Repair/Maint.			
310037	CONSOLIDATED COMMUNICATIO	06/17/19 high way for june	10-5-15-42100	91.60	46941	06/24/19
		6-6-19 HW	HW Telephone			
310037	CONSOLIDATED COMMUNICATIO	06/06/19 service: May 06 to Jun 05	10-5-14-42100	45.09	46941	06/24/19
		PD06/06/19	PD Telephone Service			
310927	DENNIS NEWTON ELECTRICAL	06/07/19 Heat pump maint/repair	10-5-22-43100	758.43	46942	06/24/19
		271772	Town Office			
310733	DENTON & SON	06/12/19 disposal of misc debris	10-5-18-61050	184.80	46943	06/24/19
		1939	Brandon Carnival			
100456	DUBOIS & KING INC	05/10/19 Union St Sidewalk	46-5-20-20120	6969.32	46944	06/24/19
		519042	Sidewalk Engineering			

06/21/19
02:43 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63196 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/24/19 To 06/24/19

Page 2 of 5
Luanne

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
300466	DUNDON PLUMBING & HEATING	05/28/19 portable toilets 48431	10-5-18-61050 Brandon Carnival	1100.00	46945	06/24/19
300466	DUNDON PLUMBING & HEATING	06/10/19 portable toilets 48690	10-5-18-61050 Brandon Carnival	840.00	46945	06/24/19
300466	DUNDON PLUMBING & HEATING	06/10/19 portable toilet 48714	10-5-18-60100 Seminary Hill	125.00	46945	06/24/19
100494	ENDYNE INC	06/13/19 testing 300100	20-5-55-22120 Testing	123.50	46946	06/24/19
100494	ENDYNE INC	06/14/19 testing 300318	20-5-55-22120 Testing	22.00	46946	06/24/19
300187	FLORENCE CRUSHED STONE	06/08/19 dolomite 226749	10-5-18-60070 Estabrook Fundraising	269.11	46947	06/24/19
300187	FLORENCE CRUSHED STONE	06/08/19 dolomite 226749	10-5-15-46140 Gravel	278.49	46947	06/24/19
300187	FLORENCE CRUSHED STONE	06/15/19 dolomite 226799	10-5-15-46140 Gravel	720.46	46947	06/24/19
101011	FOLEY DISTRIBUTING, INC	06/13/19 soap, towels, tissue 340144	10-5-22-43130 Recreation Field Maint.	286.73	46948	06/24/19
100925	FOLEY SERVICES INC	06/04/19 uniforms 1246581	10-5-15-10320 Clothing Allowance	49.16	46949	06/24/19
100925	FOLEY SERVICES INC	06/11/19 uniforms 1247934	10-5-15-10320 Clothing Allowance	49.16	46949	06/24/19
100925	FOLEY SERVICES INC	06/18/19 uniforms 1249328	20-5-55-10320 Clothing Allowance	21.73	46949	06/24/19
100925	FOLEY SERVICES INC	06/04/19 uniforms 124933	20-5-55-10320 Clothing Allowance	21.73	46949	06/24/19
100925	FOLEY SERVICES INC	06/18/19 uniforms 1249330	10-5-15-10320 Clothing Allowance	49.16	46949	06/24/19
310426	FYLES BROS., INC.	06/17/19 propane @ Police Dept 178611	10-5-22-42100 Heating - Propane	495.61	46950	06/24/19
310922	GEISLER, MICHELE M	06/18/19 lacrosse official 06/18/19	10-5-18-40130 LaCrosse Expense	112.00	46951	06/24/19
300974	GRAPH-X INCORPORATED	06/10/19 shirts for Carnival 4143	10-5-18-61050 Brandon Carnival	348.50	46952	06/24/19
100725	GREEN MOUNTAIN GARAGE	06/04/19 hose, fittings 137347	10-5-15-41160 HW Maint. Supplies-Vehicl	112.97	46953	06/24/19
100725	GREEN MOUNTAIN GARAGE	06/12/19 filters, hose, fittings 137676	10-5-15-41160 HW Maint. Supplies-Vehicl	249.38	46953	06/24/19
100725	GREEN MOUNTAIN GARAGE	06/13/19 oil 137723	10-5-14-41160 PD Maint. Supplies-Vehicl	45.24	46953	06/24/19
310233	GREEN MOUNTAIN POWER	06/17/19 ww second light June 2NDLITE6/19	20-5-55-42130 Electric	21.97	46954	06/24/19
310233	GREEN MOUNTAIN POWER	06/17/19 bryant circle June 6/19BRYANT	20-5-55-42130 Electric	27.41	46954	06/24/19
310233	GREEN MOUNTAIN POWER	06/17/19 center st park & gazebo CENTERPK619	10-5-22-42130 Bldgs & Grounds Electric	27.94	46954	06/24/19
310233	GREEN MOUNTAIN POWER	06/17/19 champlain pumpfor June CHAMP6/19	20-5-55-42130 Electric	47.73	46954	06/24/19
310233	GREEN MOUNTAIN POWER	06/17/19 crescent park June CRESCENT6/19	10-5-22-42130 Bldgs & Grounds Electric	44.52	46954	06/24/19

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63196 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/24/19 To 06/24/19

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310233	06/17/19	GREEN MOUNTAIN POWER newton pump June NEWTON6/19	20-5-55-42130 Electric	504.20	46954	06/24/19
310233	06/17/19	GREEN MOUNTAIN POWER route 73 pump June RT736/19	20-5-55-42130 Electric	42.79	46954	06/24/19
310233	06/17/19	GREEN MOUNTAIN POWER street lights June SELGHTS6/19	10-5-22-42130 Bldgs & Grounds Electric	2625.16	46954	06/24/19
310233	06/17/19	GREEN MOUNTAIN POWER union lights & park June UNION 6/19	10-5-22-42130 Bldgs & Grounds Electric	228.07	46954	06/24/19
310233	06/17/19	GREEN MOUNTAIN POWER wastewater for June WW 6/19	20-5-55-42130 Electric	497.21	46954	06/24/19
310835	06/07/19	HAWK HILL GUNS AND TACKLE case, sights, ar-15 9787-15	10-5-14-30120 Professional Supplies	1600.00	46924	06/12/19
100588	06/17/19	MARKOWSKI EXCAVATING, INC gravel V-20933	10-5-15-46140 Gravel	264.00	46955	06/24/19
310630	05/14/19	MASTERCARD Notary stamps 60615	10-5-14-30110 Office Supplies	134.16	46956	06/24/19
310630	05/21/19	MASTERCARD Portable radio batteries 60616	10-5-14-20232 Radio Maintenance	307.16	46956	06/24/19
310630	05/02/19	MASTERCARD Microsoft Office 10 60621	10-5-14-30110 Office Supplies	106.99	46956	06/24/19
310630	04/29/19	MASTERCARD basketball end of year 61189	10-5-18-30060 Basket Ball Expense	60.00	46956	06/24/19
310630	04/29/19	MASTERCARD Lacrosse goalie equip. 61190	10-5-18-40130 LaCrosse Expense	69.95	46956	06/24/19
310630	05/07/19	MASTERCARD catchers mitt, home plate 61191	10-5-18-30070 Little League Expenses	129.19	46956	06/24/19
310630	05/14/19	MASTERCARD game show ntie-Carnival 61192	10-5-18-61050 Brandon Carnival	200.00	46956	06/24/19
310630	05/16/19	MASTERCARD Cert of Mailing-Grievance 61193	10-5-11-10310 Travel & Expenses	34.03	46956	06/24/19
310630	04/19/19	MASTERCARD Carnival posters 61194	10-5-18-61050 Brandon Carnival	190.00	46956	06/24/19
310630	05/20/19	MASTERCARD Flag pole w/ Solar Light 61195	10-5-10-30110 Office Supplies	539.82	46956	06/24/19
310630	05/21/19	MASTERCARD Cotton Candy supplies 61196	10-5-18-61050 Brandon Carnival	64.45	46956	06/24/19
310630	05/23/19	MASTERCARD clipboard-storage plastic 61197	10-5-10-30110 Office Supplies	34.45	46956	06/24/19
310630	05/21/19	MASTERCARD Music for Idol-download 61198	10-5-18-40040 After School Activity	8.99	46956	06/24/19
310630	05/26/19	MASTERCARD webiste 61199	10-5-10-30130 Service Contracts	350.00	46956	06/24/19
310930	06/18/19	MUGFORD, HOLLY Brandon Idol winner prize 6/18/19	10-5-18-50090 Adult Activities	1000.00	46929	06/18/19
310796	06/08/19	NATIONAL BUSINESS LEASING lease: 06/01/19-06/30/19 63887967	10-5-10-30130 Service Contracts	102.00	46958	06/24/19
100910	06/12/19	NOBLE ACE HARDWARE RUTLAN roofing brushes, handle 140825/1	10-5-22-43080 Highway Bldg Maint	12.32	46959	06/24/19
310929	06/10/19	PITSFORD AUTOMOTIVE CENTE golf cart rental 4446	10-5-18-61050 Brandon Carnival	150.00	46960	06/24/19

06/21/19
02:43 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63196 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 06/24/19 To 06/24/19

Page 4 of 5
Luanne

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
200318	05/29/19	sodium bisulfite 384791	20-5-55-50140 Sodium Meta Bisulfite	1598.00	46961	06/24/19
300247	06/03/19	sodium hypochlorite 335112	20-5-55-50120 Chlorine	490.69	46962	06/24/19
300247	06/17/19	sodium hypochlorite 335735	20-5-55-50120 Chlorine	439.11	46962	06/24/19
310611	03/21/19	Branbury State Park 03/21/19	10-5-18-60120 Summer Arts Camps	300.00	46963	06/24/19
310931	06/20/19	plants for Kennedy Park 06/20/19	10-5-22-43160 Parks Maint.	78.50	46964	06/24/19
300581	06/11/19	signs & posts SS4199	10-5-15-45120 Signs & Posts	613.10	46965	06/24/19
300581	06/12/19	signs SS4213	10-5-15-45120 Signs & Posts	611.45	46965	06/24/19
300581	06/12/19	street sign SS4214	10-5-15-45120 Signs & Posts	61.82	46965	06/24/19
310046	06/11/19	ink cartridges, post-its I67107559	10-5-14-30110 Office Supplies	65.82	46966	06/24/19
310046	06/11/19	paper, folders, pens I67112457	10-5-10-30110 Office Supplies	222.13	46966	06/24/19
310046	06/11/19	ink cartridges I67116358	10-5-14-30110 Office Supplies	114.24	46966	06/24/19
310046	06/11/19	flash drives, notebooks I67116604	10-5-14-30110 Office Supplies	87.00	46966	06/24/19
310046	06/12/19	paper I67160570	10-5-10-30110 Office Supplies	35.26	46966	06/24/19
100202	06/12/19	parts for pump 129355	20-5-55-51310 Collection Systems	4262.28	46967	06/24/19
100577	06/10/19	cold patch CP19-069	10-5-15-46120 Cold Patching	555.50	46968	06/24/19
100577	06/10/19	cold patch CP19-070	10-5-15-46120 Cold Patching	416.90	46968	06/24/19
330427	06/07/19	signs 15089	10-5-18-61050 Brandon Carnival	125.00	46969	06/24/19
330427	06/07/19	shirts 15091	10-5-10-10340 Professional Development	339.55	46969	06/24/19
330427	05/23/19	banner 15133	46-5-50-70100 Seg 6 Marketing	100.00	46969	06/24/19
330427	06/06/19	banners 15163	46-5-50-70100 Seg 6 Marketing	200.00	46969	06/24/19

06/21/19
02:43 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63196 Current Prior Next FY Invoices
All Invoices For Check Acct 01 (10 General Fund) 06/24/19 To 06/24/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				39226.50		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****39,226.50
Let this be your order for the payments of these amounts.

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	PR41	S6 PR 41	579955.07	0.00	579955.07	46925 06/18/19
100456	DUBOIS & KING INC	619100	S6 CI progress rpt# 52	67554.12	0.00	67554.12	46926 06/18/19
310760	FUSS & O'NEILL INC	212563	S6 Roadway Design Servic	2780.46	0.00	2780.46	46928 06/18/19
Report Total			650,289.65	0.00	650,289.65		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***650,289.65
 Let this be your order for the payments of these amounts.

Segment 6

06/21/19

TOWN OF BRANDON Accounts Payable

Page 1

02:43 pm

Check Warrant Report # 63196 Current Prior Next FY Invoices

Jaccolyn

Manually Selected For Check Acct 99(10 General Fund) 06/24/19 To 06/24/19

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100456	DUBOIS & KING INC	619104	B114 CI progress rpt# 25	9732.40	0.00	9732.40	46927 06/18/19
Report Total			9,732.40	0.00	9,732.40		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****9,732.40
 Let this be your order for the payments of these amounts.

Bridge 114
