

**Brandon Board of Liquor Control Commissioners Meeting  
October 14, 2019**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Doug Bailey, Tracy Wyman, Tim Guiles, Brian Coolidge

**Others In Attendance:** Dave Atherton

**1. Call to Order**

The meeting was called to order at 8:29PM by Seth Hopkins - Chair.

*a. Agenda Adoption*

**Motion** by Doug Bailey/Tracy Wyman to approve the agenda. **The motion passed unanimously.**

**2. Approval of Minutes**

*a) Board of Liquor Commissioners Meeting – September 23, 2019*

**Motion** by Tracy Wyman/Doug Bailey to approve the September 23, 2019 Board of Liquor Control Commissioners meeting minutes. **The motion passed unanimously.**

**3. Discuss/Approve Memorandum to Holders of Liquor Licenses**

Seth Hopkins advised that Sue Gage has polled several towns regarding the approvals for liquor licenses and permits and was advised that most towns give the Town Manager or Town Clerk blanket authority to approve permits. It was the consensus of the Board to authorize the Town Clerk to issue permits for special events for the Town of Brandon. Dave Atherton stated the Town Clerk will have to assure that the establishment's training is up to date. The Select Board will continue to approve liquor licenses. Mr. Atherton will confirm this with the Town Clerk.

**Motion** by Brian Coolidge/Tracy Wyman to authorize the Town Clerk to issue the special event permits to cater malt, vinous and/or spirituous liquors. **The motion passed unanimously.**

**4. Approve New Liquor License and Tobacco Application**

*. Union Street VT, LTD dba Union Street Grocery*

**Motion** by Tracy Wyman/Doug Bailey to approve the liquor license and tobacco application for Union Street VT, LTD dba Union Street Grocery. **The motion passed unanimously.**

## **5. Approve Art Gallery, Book Store, Museum or Library Serving Permit**

*. Brandon Free Public Library from 1:30PM until 5:00PM on November 24, 2019*

**Motion** by Brian Coolidge/Tracy Wyman to approve the Art Gallery, Book Store, Museum or Library Serving permit for the Brandon Free Public Library from 1:30PM until 5:00PM on November 24, 2019. **The motion passed unanimously.**

**Motion** by Tim Guiles/Tracy Wyman to authorize the Town Clerk to also approve Art Gallery, Book Store, Museum or Library Serving permits. **The motion passed unanimously.**

## **6. Adjournment**

**Motion** by Brian Coolidge/Doug Bailey to adjourn the Board of Liquor Control Commissioners meeting at 8:34PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary