# Brandon Board of Liquor Control Commissioners Meeting October 14, 2019 7:00 p.m.

The Brandon Board of Liquor Control Commissioners will meet Monday, October 14, 2019 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes:
  - a) Board of Liquor Control Commissioners Meeting September 23, 2019
- 3) Discuss / Approve Memorandum to Holders of Liquor Licenses
- 4) Approve New Liquor License and Tobacco Application:
  - Union Street VT, LTD dba Union Street Grocery
- 5) Approve Art Gallery, Book Store, Museum or Library Serving Permit Brandon Free Public Library from 1:30 p.m. until 5:00 p.m. on November 24, 2019
- 6) Adjournment

# Brandon Board of Liquor Control Commissioners Meeting September 23, 2019

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Doug Bailey, Tracy Wyman, Tim Guiles, Brian Coolidge

Others In Attendance: Dave Atherton, Ray Jobst

## 1. Call to Order

The meeting was called to order at 7:28PM by Seth Hopkins - Chair.

# a. Agenda Adoption

Motion by Doug Bailey/Brian Coolidge to approve the agenda. The motion passed unanimously.

# 2. Approval of Minutes

# a) Board of Liquor Control Commissioners Meeting - May 13, 2019

**Motion** by Brian Coolidge/Tracy Wyman to approve the May 13, 2019 Board of Liquor Control Commissioners meeting minutes. **The motion passed unanimously.** 

- 3. Ratify Request to Cater Malt, Vinous and/or Spirituous Liquors
- . Common Ground Restaurant & Pub, LLC dba Mae's Place for a country music concert with Logan Riesterer at the Brandon Town Hall at 1 Conant Square on September 02, 2019 from 7:00 p.m. to 11:00 p.m.
- . Common Ground Restaurant & Pub, LLC dba Mae's Place for a cornhole tournament (to benefit the Brandon Fire Department) to be held at Wyman's on September 21, 2019 from 12:00 p.m. until 5:00 p.m.
- . Common Ground Restaurant & Pub, LLC dba Mae's Place for a Beatles Tribute Band (to benefit the Brandon/Pittsford Lions Club) to be held at the Brandon Town Hall at 1 Conant Square on September 28, 2019 from 5:00 p.m. to 11:00 p.m.
- . Common Ground Restaurant & Pub, LLC dba Mae's Place for a Carpenters Tribute Band at the Brandon Town Hall at 1 Conant Square on October 18, 2019 from 5:00 p. m. until 11:00 p.m.

. Common Ground Restaurant & Pub, LLC dba Mae's Place for a Masquerade Ball (to benefit the Brandon Free Public Library) to be held at the Brandon Town Hall at 1 Conant Square on October 19, 2019 from 5:00 p. m. until 11:00 p.m.

Motion by Tim Guiles /Tracy Wyman to ratify the above requests to cater malt, vinous and/or spirituous liquors. The motion passed unanimously.

Seth Hopkins suggested the Board approach the Town Clerk concerning the process for the requests submitted to the Liquor Control Commission Board, as two of the items ratified this evening are being signed in arrears. It was the consensus of the Board that Mr. Hopkins will draft a memo on behalf of the Select Board for the Town Clerk to provide to businesses submitting applications to the Liquor Control Commission. It was noted that approval of applications will be contingent upon the applications being submitted in a timely manner. Dave Atherton advised the Liquor Control Commission Board has a policy that could be adjusted to assure that the language is noted in the policy.

# 4. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Board of Liquor Control Commissioners meeting at 7:31PM. The motion passed unanimously.

Respectfully submitted,

Charlene Bryant Recording Secretary



# MEMORANDUM

Town of Brandon 49 Center St Brandon, VT 05733

<u>Selectboard</u>

SETH HOPKINS CHAIR

Doug Bailey Vice-chair

Tim Guiles Clerk

Brian Coolidge Selectman

Tracy Wyman Selectman To: All holders of liquor licenses in the Town of Brandon Re: Special event permits ("Requests to Cater ... Liquors")

Date: 26 September 2019

Thank you for choosing to operate your business in the Town of Brandon. For efficient permitting, the selectboard advises all license holders:

Regular meetings of the Brandon Selectboard are held the second and fourth Mondays of each month. The Vermont Department of Liquor Control (DLC) requires the Brandon Selectboard (sitting as the Board of Liquor Control Commissioners) to approve all Requests to Cater Malt, Vinous and/or Spiritous Liquors. Only after board approval is the Town Clerk authorized to submit your application to DLC. The Town Clerk must submit your application to the DLC at least 5 days prior to your event per DLC policy.

The selectboard is prohibited by Vermont statute from acting between warned meetings. The selectboard desires to facilitate your lawful business activities and the economic development of the Town. However, the selectboard is unable to approve "requests to cater" either after-the-fact or outside a warned meeting. A special board meeting is in order only in rare circumstances, and will inconvenience a number of public officials. Lack of advance planning on an applicant's part will not constitute an emergency on the selectboard's part sufficient to arrange, warn, and conduct a special meeting.

Accordingly, the selectboard invites you to plan ahead and submit your requests to cater well in advance. Liquor control commission meetings are warned on the Friday immediately before the second and fourth Mondays. You should file your request with the town clerk not later than those Friday mornings for action the following Monday. That Monday should be a minimum of 6 days ahead of your scheduled event so that following possible board approval on Monday, the town clerk can file with DLC for you on Tuesday and meet their 5 day notice requirement.

We appreciate your business presence and your contributions to Brandon. Please contact Town Clerk Sue Gage with any questions.

Respectfully,

Seth Hopkins, chair <a href="mailto:shopkins@townofbrandon.com">shopkins@townofbrandon.com</a> H: (802) 247-1460





# FIRST/SECOND/THIRD CLASS LIQUOR LICENSE AND TOBACCO APPLICATION

(License year is May 1<sup>ST</sup> through April 30<sup>TH</sup> of the following year)

Union Street VI LTD	
Print Name of Person, Partnership, Corp., Club or LLC Union Street Grocery	
Doing Business as – Trade Name 30 Union Street	
Street Brandon 05733	
Town or City & Zip Code (802) 247-6019	
Telephone Number	
Mailing Address (if different from above)	
Email address: jlquenneville@yahoo.com	
Please check appropriate categories	APPLICATION FEES:
FIRST CLASS SECOND CLASS RETAIL DELIVERY PERMI	FIRST CLASS LICENSE - \$115.00 to DLC and \$1 SECOND CLASS LICENSE- \$70.00 to DLC and \$1
THIRD CLASS	SECOND OF A SUPERAL DELEGED A DEDACTOR

# TOBACCO ENDORSEMENT Restaurant Hotel Club Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

15.00 to Town/City

370.00 to Town/City

LASS RETAIL DELIVERY PERMIT - \$100.00 to DLC

THIRD CLASS LICENSE - \$1,095 for a full year to DLC \$550 for 6 or fewer months to DLC

TOBACCO LICENSE- (there is no application fee for tobacco if applying for second class)

TOBACCO ENDORSEMENT PERMIT - \$50.00 to DLC

\*If applying for Tobacco only license, please use the Tobacco Only form.

# TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF Brandon

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Board of Liquor and Lottery. Upon hearing, the Board of Liquor and Lottery may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Board of Liquor and Lottery have been violated, or that any statement, information or answers herein contained are false.

# MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed,	please indicate name  Raju Mastaram LTD
I/we are applying as: Please check one	<b>:</b>
INDIVIDUALPARTNERSHIP Unior	LIMITED LIABILITY COMPANY CORPORATION
Please fill in name and address of indiv	ridual, partners, directors or members.
LEGAL NAME Jaime Quenneville	STREET/CITY/STATE 198 South Main Street Whiting, VT 05778
Are all of the above <u>citizens</u> or <u>lawful</u>	permanent residents of the UNITED STATES? XX YesNo
If naturalized citizen or lawful permanen naturalization or lawful permanent resi-	ent resident of the United States, please provide a copy of the dent documentation.
CORPORATE INFORMATION: If you have checked the box marked CORPORATE TO STATE OF THE PROPERTY O	RATION, please fill out this information for stockholders (attach sheet if necessary).
LEGAL NAME	STREET/CITY/STATE
Unionstreetvt LTD 30 Uni	ion Street Brandon, VT 05733
Date of incorporation	Is corporate charter now valid? yes
Corporate Federal Identification Numb	per <b>84-3036648</b>
Vormont	nd/or trade name with the Town/City Clerk? <b>yes</b> and/or Secretary of itle 11 § 1621, 1623 & 1625).

# **ALL APPLICANTS**

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIMINAL

OR MOTOR VI ANY TIME? YES	EHICLE OFFENSE IN ANY COUF  XXX NO	RT OF LAW ( <b>INCLUDING</b> ?	TRAFFIC TICKETS) AT
If yes, please com	uplete the following information: (attack Court/Traffic Bureau	hed sheet if necessary) Offense	Date
Do any of the app VSA, T.7, Ch. 9, §	plicants hold any elective or appointive (S223)YES_XXX_NO If yes, p	state, county, city, village/town blease complete the following in	office in Vermont? (See formation:
Name	Office	Jurisdiction	
Please give name, Licensee Education	title and date attended of manager, dir on Seminar, as required by Education F	ector, partner or individual who Regulation No. 3:	has attended a Liquor Control
NAME: Jaime Control Presider DATE: 9/19/20	11		
(If you have not a www.liquorcontro	ttended an Education Seminar prior to l.vermont.gov and click on Seminar Sc	making application, please visit shedule for a list of Seminars in	your area)
FOR ALL APPL Description of the	ICANTS: DESCRIPTION /LOCA premises to be licensed: Single story	TION OF PREMISES (Section building Located on 30 University Description of the control of the co	on 4) on St, Brandon
Does applicant ow	on the premises described? no If no	ot owned, does applicant lease th	ne premises? <b>yes</b>
If leased, name and	d address of lessor who holds title to pr	operty: Raju Mastaram 32 t	Jnion Street, Brandon V
Are you making th	is application for the benefit of any oth	ner party? no	
FIRST CLASS A HEALTH LICE	PPLICANTS ONLY: No first-class I NSE #: Food X DEPARTMENT: Meals & Rooms	icense may be issued without th	te following information.
Please check one:	Business is devoted primarily to: estaurant)HOTELCLU		
an Outside Consu	Idering Outside Consumption serve amption Permit. This form can be four sing and then forms.	rice on decks, porches, cabana and on our website at www.liqu	is, etc. you must complete norcontrol.vermont.gov and

# ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32,§3113).

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

9/24/2019 Dated at	Rutland in the County of	Vermontand State of,
thisday of	, 20	
Corporations/Clubs: Signature of	Authorized Agent In	dividuals/Partners: (All partners must sign)

# TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Board of Liquor and Lottery for suitable action thereon, before any license may be granted. For the information of the Board of Liquor and Lottery, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

		, Vermont,		
	Town/City	Date		
APPROVED		DISAPPROVED		
Please check one:Approved	Disapproved			
by the Board of Control Commissioners of the	e City or Town of			
Total Membership				
Attest,				
(	City or Town Clerk			

TOWN OR CITY CLERK SHALL MAIL <u>ONE</u> APPLICATION DIRECTLY TO THE DIVISION OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second-class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB) DEPARTMENT OF THE TREASURY 550 MAIN STREET, CINCINNATI, OH 45202 (513) 684-2979

NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Board of Liquor and Lottery. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.



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AWARDED TO

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FORCOMPLETING

# 2nd class Seller Training Program

September 19, 2019 COMPLETION DATE

SCORE

100%





# ART GALLERY, BOOK STORE, MUSEUM OR LIBRARY SERVING PERMIT

APPLICATION FEE: \$20.00	Book Store	Library Museum
Name of Business: Brandon Free Publ	ic Library	
D/B/A:	<b>,</b>	
Address: 4 Franklin St.		
Town/City: Brandon, VT	Zip: <u>O</u>	5733
Contact Name: Molly Kennedy		
Email: Molly @ brandon publichik		
Telephone: 802 - 247 - 8230	J J	
Location (specify defined area inside of business):	rund floor a	end 2nd floor.
A VALID CERTIFICATE SHOWING CURI IS REQUIRED WITH THIS		****** =
(Please go to our website liquorcontrol.vermont.gov and cli-	ck on seminar schedule to	view available seminars)
Date of event: 11 24 2019	·	
Hours of operation: Beginning 1130 pm	Ending <u>5:00</u> j	om
Signed: Mally Kennedy	Date: <u>9/18/</u>	2019
lease check one:Approved	_Disapproved	
Town/City Clerk signature To	wn/City	Date

Submit to Town/City at location of event. After action by local control commissioners, this application will be forwarded to the Vermont Board of Liquor and Lottery at least <u>5 days prior</u> to the date of the event.



# CERTIFICATE OF ACHIEVEMENT

AWARDED TO

# Molly Kennedy

FOR COMPLETING

Special Venue Permit Training Program 2018

October 11, 2018