

Brandon Select Board Meeting
October 14, 2019
7:00 p.m.

The Brandon Select Board will meet Monday, October 14, 2019 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located between Dave's Grocery and the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – September 9, 2019
 - b) Public Hearing Minutes – September 23, 2019
 - c) Select Board Minutes – September 23, 2019
- 3) Town Manager's Report
- 4) Town Health Officer / Rental Housing Officer Report
- 5) Public Comment and Participation
- 6) Energy Plan Adoption
- 7) Set Dates for Budget Committee Meetings
- 8) Town Farm Road Discussion
- 9) Discuss National Prescription Opiate Litigation Class Action Suit
- 10) Consider Purchase of 2019 Ford F550
- 11) Fiscal
 - a) Warrant – October 14, 2019 – \$359,502.55
 - b) Route 7 Construction Warrant – October 14, 2019 – \$868,765.34
 - c) Bridge 114 Warrant – October 14, 2019 – \$754.87
- 12) Executive Session

The appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. § 313(a)(3)
- 13) Executive Session

I move to find that premature general public knowledge of a possible pending litigation will clearly place the Town at a substantial disadvantage by disclosing confidential attorney-client communications

I move that we enter executive session to discuss confidential attorney-client communications under 1 V.S.A. § 313(a)(1)
- 14) Adjournment

Brandon Select Board Meeting September 9, 2019

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Mike Frankiewicz, Brent Buehler, Russell Jones, Richard Kirby, Steven Zorn, Dennis Reisenweaver, Charles Powell, Ray Jobst, Steve Bissette, Bernie Carr, Barry Varian

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

The meeting began with a moment of silence in recognition of the 9/11 anniversary.

1. Call to order

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) August 26, 2019 – Select Board Public Hearing and Select Board Meeting

Motion by Tracy Wyman/Brian Coolidge to approve the August 26, 2019 Select Board Public Hearing and Select Board Meeting minutes. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a report for the weeks of August 26th and September 2nd.

Segment 6 - Two-Week "Look Ahead":

- Segment 'E' and 'F', (generally from Crescent Park area North):
 - . Placement of topsoil/hydro-seeding.
 - . Continued improvements within Crescent park.
 - . Imprinted asphalt crosswalks.
- Segment 'D':
 - . Continued work on retaining wall adjacent to Briggs Lane.
 - . Installation of curb and sidewalk associated with retaining wall.
 - . Night paving of the wearing course, (9/16 - 9/17).
 - . Day paving, (9/19).

- . Imprinted asphalt crosswalks.
- . Driveway preparations.
- Segment 'C':
 - . Sidewalk and curb preparations/ installations, (BHOP area).
 - . Night paving of the wearing course, (9/16 - 9/17).
 - . Day paving, (9/19).
 - . Imprinted asphalt crosswalks.
 - . Driveway preparations and pavement placements.
- Segment 'B':
 - . Installation of raised crosswalks, (Lot 'A').
 - . Night paving of the wearing course, (9/16 - 9/17).
 - . Day paving, (9/19).
- Segment 'A':
 - . Water main and services installations.
 - . Stormwater drainage installations.
 - . Roadway box cut and material placement for pavement preparations.
 - . Base course pavement placement, (09/20 - 09/21).
 - . Installation of curbing.
 - . Installation of sidewalks.
 - . Construction of retaining wall, (High Street to the North).
 - . Driveway preparations and pavement placements.

Route 73:

Crews paved on Saturday, 9/7. Paving of the intermediate course of asphalt is scheduled to continue in Brandon the rest of this week and early next week. Paving of the second course of intermediate asphalt is currently scheduled to begin after first course has been completed. Paving operations are dependent on weather and surface conditions, and therefore the schedule may be altered slightly at times. Temporary line striping will follow paving operations. One day of ledge removal work remains and is currently scheduled for next week. Ledge removal is located at the outcropping approximately .25 miles west of the mobile home park. Crews will continue with ditch work, clean up and stone fill in Brandon. This work will be ongoing. Drainage work near the golf course will be completed next week. Guardrail in Goshen will be completed by the end of this week.

Other Happenings:

The Union Street sidewalk project has started. There will be one-way traffic and temporary traffic lights on Union Street for the duration of the project.

Recreation News:

August 30th and 31st we had hundreds of folks come out for our first Estabrook Rock Fest. The first night featured "Brandon Idol - Kids Style" with 13 and under kids singing karaoke and on Saturday, 4 teen bands wowed the crowd. An equipment swap, vendors, race car, Boomobile and 20-foot high waterslides made for a weekend to remember. Special thanks to all volunteers who turned out to help make this weekend a success. Next year the Rock Fest will be paired with the Town-wide Yard Sales and it will be a one-day music extravaganza.

All fall youth sport programming is open, and registrations are pouring in. The 1st through 8th grade football, PreK through 6th grade soccer, Youth Aikido, 4th through 6th grade cheerleading and auditions for the fall youth theatre productions have all been going on for past 3 weeks. More youth offerings to come the end of September to include Cross Country Running, Odyssey of the Mind, and Brandon Dance with Middlebury College.

Our first Volunteer Fair is shaping up nicely. Mr. Moore will be meeting with area non-profits to create an opportunity to let folks learn about how to help their community.

Flagship Cinemas Booklets for sale at the Town Office. They expire January 31st, 2021. Only \$25 supports the Rec Department and an awesome deal if you plan to see a movie in the next 15 months!

Dave Atherton reported work has been started on the Churchill Road culvert. The bat study is being done. The box was built and paid for and the Town will be putting out the request to bid for the culvert box. There is engineering work being done for the Arnold District culvert work and the Town will be applying for a grant through VTrans that will require a 20% match for the project.

Doug Bailey asked if the Town is responsible for the parking lot once the Churchill Road is completed. Dave Atherton advised the parking lot is the Forest Service's responsibility. It was confirmed the project will be done this fall. Mr. Bailey asked if VTrans has approved Mr. Atherton's role for the Segment 6 project and Mr. Atherton advised VTrans has confirmed this change that was sent to the Select Board Chair.

Brian Coolidge has noticed some of the Segment 6 project's trees are dying. There have also been some complaints about the grass. Dave Atherton advised there are warranties on both items, and they will be redone in the spring. Casella is responsible for the subcontractor's work and they are aware there will need to be reseeding and plantings done.

Barry Varian questioned the status of the bottom of Seminary Hill. Dave Atherton stated it has been held up for the final design. It will then have to go to VTrans for their approval that will likely take 6 weeks. The project will probably be done in the spring, but the area will be covered with steel and asphalt so that vehicles will be able to make the turn during the winter.

Dennis Reisenweaver expressed concern that Bill Moore has responsibility for economic development and questioned if it was not as important, as in reading the minutes there is a report about recreation but very little about economic development. Seth Hopkins noted that was not an accurate statement as Mr. Moore comes to the Board when he has a new business owner or a

Revolving Loan Fund request. Mr. Hopkins noted these matters are sometimes not divulged due to sensitive information relating to the businesses. Mr. Moore is regularly here with economic development work. The Board has not asked for a report other than an annual report. It was noted that Mr. Moore's time is split between 25% economic development and 75% recreation.

Dick Kirby questioned the schedule for the Park Street project. Dave Atherton advised that it will begin the spring of 2020. The contract has been awarded to Markowski, but there is not time to do it this year. Mr. Hopkins noted the Park Street work with the State Revolving Water fund will be 2020, but the State's final course of pavement will be the following year. The pavement that will be done next year will be base paving, but the final wearing course will not be done until the spring of 2021. The final paving will be included in VTran's Class I Road Paving schedule.

4. Public Comment and Participation

Seth Hopkins advised that all meetings of the Select Board are for the Board's discussion, however, the public is afforded reasonable comments as long as order is maintained. Comments are to be addressed to the Chair and the public must be acknowledged by the Chair or Board as a whole.

Mr. Hopkins advised that after 25 years as an elected lister or assessor's assistant, Dolores Furnari has retired. Mrs. Furnari has been someone that many people have dealt with and the Town owes her a debt of gratitude and wishes her the best in her retirement.

Tracy Wyman asked what the plan will be going forward for the rest of the sidewalks such as those on Pearl Street and Carver Street. Dave Atherton advised this will be discussed, with the possibility of using some of the 1% option tax funds. It is something that previously has been in the annual budget but has not been budgeted for a while. Seth Hopkins suggested discussing this item during budget time, due to the expense of sidewalk work. Mr. Atherton advised the Town can apply for the Safer Routes to Schools grants that will assist with funding the projects.

Charles Powell read the following:

"To gain some understanding of the \$22,000 payment to Mr. Burlett, we have reviewed the minutes of previous select board meetings. We have the following questions and observations that we would like entered in this week's minutes.

1) The Brandon Reporter quoted Town Manager David Atherton as saying he was not authorized to approve the payment to Daryl Burlett. The select board minutes of May 8, 2017 state that, according to the VCLT attorney, the town manager has the authority to make such payments under the Prompt Pay Act. Both of these statements can't be true.

2) The August 29th Addison Independent quoted Mr. Atherton as saying the \$22K payment was a mileage reimbursement. At the current IRS reimbursement rate of 58 cents a mile, that would cover 39,750 miles. That means Mr. Burlett made almost 32,000 trips from one end of town to the other.

3) *Since the Warrant on July 29, 2019 was presented to the Select Board, that would indicate that the five review parties had approved the \$22K payment. Otherwise it would not have been presented for payment. Is that a correct assumption?*

4) *How could this payment request pass through each of the five entities, including engineers, only to be stopped by the Select Board without anyone questioning this outrageous mileage figure?*

5) *What was the "miscommunication with the Segment Six administration" that Mr. Atherton alluded to in the August 27 Rutland Herald article?*

6) *If the process of paying invoices before they went to the Select Board was an anomaly, how many other times has such an anomaly occurred?*

7) *Who, with experience, is auditing the road project finances for the Town of Brandon?*

8) *In all the places I've lived, a Public Works Director would be supplied a truck, usually with flashing lights to be able to survey traffic jobs safely. Is that not the case in Brandon?*

Respectfully submitted,

Charles Powell, Brent Buehler, Steven Zorn"

Seth Hopkins stated these are reasonable questions and the matter is now in the hands of attorneys. When the Select Board met in an executive session, at the point Mr. Burlett resigned, it was due to the Town's action to seek an attorney, which discussion would not be held in public session. This is public money and the Select Board has a fiduciary responsibility for the money that has been entrusted to them. The Board must adhere to the process that is in place that requires some confidentiality. Mr. Powell wanted the questions recorded in the town minutes. Brent Buehler asked if the warrant had been sent through the channels before it was approved. Mr. Hopkins advised the warrant did go through the process. When the contractor has an expense, they are the first one to approve it, but Casella may not have seen the bill. The inspecting engineers review the bills that come from the contractor, and again, the engineers have not seen it. The municipal project manager must examine and approve or disapprove the bills, which was Mr. Burlett, and he authorized the invoice. At that point, it goes to the bookkeeper for the checks to be prepared. Doug Bailey and Seth Hopkins met with the treasurer and were advised the town treasurer authorizes the checks that have been assigned by town departments. They are presented to the town treasurer as a matter of statute. At that point, the invoice becomes a warrant, which is a list of checks that come to the Select Board. A normal warrant not Segment 6 may take two weeks, as the Board signs the warrant authorizing the treasurer. With the Segment 6 warrants, because of the Federal Prompt Pay requirement, the Board meets after checks have been dispersed. Mr. Atherton noted that he was on vacation during the time of this transaction. Mr. Powell noted concern that the payment of \$22,000.00 for mileage was paid without question and noted that the IRS allowance for mileage would come out to a shocking number of trips for this amount of payment and questioned whether the Town

employee was censured for approving without Mr. Atherton's approval. Mr. Hopkins noted that it is not the authority of the Select Board to advise whether employees are reprimanded.

Russell Jones advised that he did not quote Mr. Atherton saying it was for mileage and noted those were Mr. Jones' words in the newspaper.

Seth Hopkins stated the Board has retained legal counsel and there is a matter of significance that the Board intends to resolve and welcomes the public's participation in holding the Board responsible for fiduciary responsibility. Mr. Hopkins suggested the questions should be forwarded to the Town's attorney for answers. Mr. Hopkins is confident the Town has done nothing inappropriate and this will be resolved in a matter where there will be no loss to the Town. Mr. Bailey hoped that the questions can be answered in public session in the near-term future. Mr. Hopkins noted steps have been taken and the process has been revised so that this will not happen again.

5. Designate Voting Delegate for Annual VLCT Business Meeting

Dave Atherton requested the Select Board designate a voting delegate for the annual VLCT Business meeting to be held Wednesday, October 2nd.

Motion by Tim Guiles/Doug Bailey to appoint Dave Atherton as Brandon's voting delegate for the VLCT Annual Business meeting on October 2nd. **The motion passed unanimously.**

6. Appointment of Alternate Representative for SRF Park Street

Dave Atherton advised this request is for the Clean Water State Revolving Loan Fund monies for the Park Street project. A representative and alternate representative are required for the project and Mr. Atherton recommended Jacqueline Savela be appointed as the alternate.

Motion by Tracy Wyman/ Brian Coolidge to appoint Jacqueline Savela as the Alternate Representative for the Park Street project. **The motion passed with one no vote – Doug Bailey.**

7. Fiscal

a) Warrant – September 9, 2019 - \$92,058.20

Motion by Tracy Wyman/Brian Coolidge to approve the September 9, 2019 warrant in the amount of \$92,058.20. **The motion passed unanimously.**

Doug Bailey questioned the warrant for Stearns Services. Dave Atherton advised the Town no longer uses NEMRC for payroll and now uses Stearns Services for consulting services.

b) Route 7 Construction Warrant – September 9, 2019 - \$569,495.72

Motion by Brian Coolidge/Tim Guiles to approve the September 9, 2019 Route 7 Construction warrant in the amount of \$569,495.72. **The motion passed with one abstention – Tracy Wyman.**

Doug Bailey questioned whether it is necessary to act on this considering the current situation. Dave Atherton advised that the Board still must approve the expenditures. It was noted the prompt pay is only if the meeting does not fall within 7 days and none of these invoices are in arrears and the Town has 7 days from the date of the invoice. Mr. Atherton advised the Town is not able to dictate when they send invoices.

c) Bridge 114 Warrant – September 9, 2019 - \$2,197.64

Motion by Tracy Wyman/Doug Bailey to approve the September 9, 2019 Bridge 114 warrant in the amount of \$2,197,64. **The motion passed unanimously.**

Dave Atherton advised that some of what was left is for the slab. A balancing change order was done, and it is now part of the slab work within the Segment 6 project.

The Select Board recessed at 7:40PM.

The Select Board reconvened at 7:52PM.

Motion by Brian Coolidge/Tracy Wyman to enter executive session at 7:52PM in accordance with 1 VSA 313(a) (3) - Appointment or employment or evaluation of a public officer or employee with the session to include the Town Manager. **The motion passed unanimously.**

7. Executive Session

The Select Board came out of executive session at 8:30PM. There was no action required.

8. Adjournment

Motion by Brian Coolidge/Seth Hopkins to adjourn the Select Board meeting at 8:31PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

**Brandon Select Board Hearing
Proposed Energy Plan
September 23, 2019**

Board Members Present: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey, Tracy Wyman

Others Present: Dave Atherton, Lowell Rasmussen, Jack Schneider, Wayne Rausenberger, Robert Black, Marielle Blaise, Stephanie Jerome, Barry Varian

1. Call to order

Seth Hopkins, Chair, opened the hearing at 6:30PM.

2. Public Comments

Seth Hopkins advised this is the second hearing of two required hearings regarding the Brandon Enhanced Energy Plan.

Lowell Rasmussen, a member of the Brandon Energy Committee, was present to provide information on the Enhanced Energy Plan. Mr. Rasmussen introduced Jack Schneider of the Energy Committee and Barbara Noyes Pulling of the Rutland Regional Planning Commission, who was instrumental in the development of the Plan. Mr. Rasmussen reported the Plan is driven by Vermont's energy goals. The goal of the State is for 90% of energy to come from renewable sources by 2050. The proposed Plan discusses ways of decreasing overall energy consumption through conservation and efficiency. The three major areas of impact would be in transportation, heating & cooling and electricity, with the current plan dealing more with solar and electricity. The Energy Committee considered the LEAP (Long-range Energy Alternatives Planning) modeling that was provided by the Rutland Regional Planning Commission in moving towards the 2050 target. The model would include a 33% increase in energy savings, a significant change in the types of transportation and continued work on how to handle residential energy in moving it to renewable-based energy.

Mr. Rasmussen noted that of the three major areas, there will be more of a focus on the electrical side, which is where there is the most potential. Brandon is a desirable location for solar projects due to the accessible land and proximity to high voltage transformer lines. It was noted the transformer lines have the capacity for increased solar in this area. The Energy Committee looked at this proactively and the Plan includes a worksheet on potential development that helps create a dialogue with developers. There are currently 75 acres that have been determined to be desirable for solar projects in the area. These areas have been reviewed and have no known constraints such as wetlands, vernal pools, river corridors, etc. It is hoped to keep a running list of these types of properties. There are potentially 700 acres of sitings that can be used in the area and it is thought it will be easy to meet the 2030 State energy goal requirement. The more challenging question is how to manage the transition in the residential sector.

Jack Schneider advised the proposed Energy Plan can be viewed on the Town's website and also include maps of potential biomass, wind and hydro. It was noted there is not a lot of opportunity for hydro. The local schools have already converted to biomass.

Robert Black noted he was a member of an Energy Commission in Anne Arbor, MI and thanked the Energy Committee for the work they have done in developing the Plan. He stated this is a powerful document and is important to Brandon. He advised that public outreach is critical and asked how the Committee will do outreach to build community participation through the schools and other partnership programs. Mr. Black expressed concern that with people lobbying for carbon-neutrality, there could be a push for nuclear energy and suggested Brandon should outline its stand on nuclear. In terms of utility generation, Mr. Black suggested the Town become a municipal utility due to the PUC's requirements. Mr. Black thought the Planning Commission could determine incentives for developers to provide a benefit to the community. He noted the connection between the Energy Committee, Planning Commission and Town government is important. Mr. Black was in favor of a watershed analysis and wished that had been done prior to the Segment 6 project. Mr. Black advised that Brandon has a Downtown Alliance that is working on Brandon greenways and they could be helpful with public outreach in an effort to get people motivated to take Brandon to a stronger initiative. Mr. Black suggested there should be a commitment at the municipal level to see how much town government can become a leader. Mr. Rasmussen advised the Energy Committee has done quite a few workshops and will be hosting a solar workshop in the near future. Michael Shank is also working with the local schools in sponsoring an Energy Film Contest in an effort to get students involved. It is the intent of the Energy Committee to get the community involved.

Dave Atherton reported the Town did a solar array and due to the amount of energy production, the Town received a check for \$32,000.00, which is half of the energy cost for the municipality for the year.

Barbara Noyes-Pulling advised the Energy Plan will become part of the Town Plan. The town plans now have a renewal cycle of 8 years and Brandon's will be up for renewal in 2021.

The hearing closed at 6:48PM.

Charlene Bryant
Recording Secretary

Brandon Select Board Meeting September 23, 2019

NOTE: These are **unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.**

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Mike Frankiewicz, Brent Buehler, Russell Jones, Dennis Reisenweaver, Charles Powell, Ray Jobst, Steve Bissette, Barry Varian, Marielle Blaise, Bill Moore, Wayne Rausenberger

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

1. Call to order

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

Seth Hopkins noted the minutes of the September 9th Select Board meeting were not in the Board packet and requested action to table the minutes.

Motion by Brian Coolidge/Tracy Wyman to table approval of the September 9th Select Board minutes to the next meeting. **The motion passed with one no vote – Tim Guiles.**

a) September 9, 2019 – Select Board Meeting

3. Town Manager's Report

Dave Atherton provided a report for the weeks of September 9th and September 16th.

Segment 6 - Two-Week "Look Ahead":

Mr. Atherton summarized the Segment 6 work noting a lot of paving has been done and sidewalks are being poured. The contractor has also begun some demobilization.

Other Happenings:

Bat study and tree removal at the Churchill Road culvert location. Bid documents were reviewed today for the culvert installation and will be sent out tomorrow.

Union Street sidewalk work continues. Barlow Avenue will be closed to through traffic for contractor to prep sidewalk crossing and drainage. There is one-way alternating traffic on Union Street controlled by temporary traffic lights. It is hoped the project will be done in about 3 weeks.

Traffic study will start on the dirt portion of Town Farm Road on 9/24 to determine speed and traffic count.

Subgrant Agreement has been signed for the property buyout at 477 Newton Road. 250 Newton Road has opted out of the buyout. There was a prebid meeting for the demolition of 419 and 449 Newton Road, however only one contractor was present. Another prebid meeting was held today and nine contractors were present. The bid openings will be held in October and this project is 100% grant funded.

We have posted a job opening in the Highway Dept. No responses yet.

Mr. Atherton, Mr. Guiles and Mr. Hopkins attended the VLCT Budget Workshop on 9/18.

Mr. Atherton has been appointed the Administrator for the Estate of George Dinn on behalf of the Town. This will allow the Town to sell the property and pay up some of the back taxes. Mr. Atherton advised there are no other family members and an estate had to be opened as the property has been accruing delinquent taxes. The Town must wait 30 days and after that time, the Town will be able to put the property out to bid to pay off back taxes.

Recreation News:

The Town of Brandon Recreation Department was awarded a \$10,000 Recreation Facility Grant for improvements at Seminary Hill Park. The grant requires a 1:1 match and will be a part of a larger project to replace the fencing, installation gates, groundwork to create a handicap access and parking areas. This is phase one of a project to create a safer, walkable park that will eventually house a portion of the donated play structure from McDonalds, as well as a pole shade pavilion.

Speaking of the playground, Assistant to the Rec Director, Colleen Wright, in her capacity as Director of the Brandon Area Toy Project, was able to secure a \$2,500 grant from the Walter Cerf Community Fund to aid in the "putting into the ground" the donated play structure.

On September 20th, local country music singer, Logan Riesterer played at the town hall, with teen band, the West Road Rockers opening. A great time was had by all and it is nice to see musical talent here in the Otter Valley.

Harvest Festival @ Estabrook Park is on Sunday, October 6th from 1pm - 4pm. The Brandon Area Chamber of Commerce misnamed Leaf people will be available to construct and purchase. Many food vendors and activities including a hay wagon ride and fall

photography will be available to enjoy. Thanks in advance to collaborations with the Brandon Area Toy Project, BACC, Neshobe School PTO & the Brandon Library for making this 3rd year the largest yet!

Quiz Night is back for the fall open session. Brandon Free Public Librarian, Molly Kennedy and your Recreation Director serve as Quiz Mistress and Master at this open session of the popular team trivia activity at the Center Street Bar event space, On 4 consecutive Sundays starting October 13 @ 6:30pm, twelve teams of 2-5 people will compete for prizes and bragging rights. Sign up your team at brandonpubliclibrary.org today.

The Sudbury Road race is back October 19th starting at 10am. This race will be a collaborative effort/fundraiser for Otter Valley Cross Country Team and the Otter Valley Student Council. The Rec Department is working with past organizers to bring this traditional road race back after a one-year hiatus.

Doug Bailey asked when the Seminary Hill Park project would be done, as it would likely have to include the match. Bill Moore advised the Town would like to do the work in the spring. There has been a discussion with Markowski about doing some of the groundwork for the parking area and the slope for the new gate when they are doing the Park Street project.

Mike Frankiewicz requested clarification about the Newton Road demolition. Mr. Atherton advised there had been a prebid meeting for the Lee and Harrison houses, however, only one contractor had attended. There were multiple contractors who attended the second prebid meeting.

4. Public Comment and Participation

Seth Hopkins advised he is collaborating with the Town on the Summer Concert Series. The Walter Cerf Fund has also granted \$5,000.00 for the pavilion. The pavilion is almost completed and will have been built debt-free.

Mr. Hopkins wished to clarify that Dolores Furnari had recently retired after 29 years of service as a lister and as the assessor's assistant.

Brian Coolidge has heard positive comments about the transfer station and noted it is long overdue. Dave Atherton advised work is being done with the State to enable the transfer station to do electronic, battery and fluorescent light recycling. Tracy Wyman advised the transfer station is also taking used motor oil and they are working with the area garages that have their permits.

Mr. Hopkins noted that under the Public Comment and Participation, those wishing to speak should address their comments to the Board Chair and that order is to be maintained.

Wayne Rausenberger questioned the status of the crosswalk area on the north end of Route 7 project, when Union Street will be paved and the reason for the manhole covers that are now too low since the paving has been done. Dave Atherton advised the crosswalk area will be done with a specialty material and it is planned to be done this fall. Union Street from Hannaford's will be paved this week and the manhole cover work is not completed yet and they will either be covered or will be raised to make them level with the road.

Ray Jobst has heard about a rash of break-ins to local businesses that happen in the early morning hours and questioned if the Town is aware of them. Dave Atherton advised the Brandon Police are aware of the situation. Mr. Jobst stated there should be public awareness that there are issues happening.

5. Adoption of New Town Road and Bridge Standards

Dave Atherton advised this is the new version of the form that was done in the spring and will be what the form will look like going forward. VTrans wanted it redone as it touches on the hydrology and road erosion that the Town is receiving funding for. Seth Hopkins noted an error on the first page that indicates August 8th and it should read April 8th. Mr. Atherton agreed and noted it will be changed.

Motion by Tim Guiles/Tracy Wyman to adopt the new Town Road and Bridge Standards as presented. **The motion passed unanimously.**

7. Fiscal

a) P. O. 52147 to Cargill, Inc. for Road Salt - \$76,000.00

Dave Atherton reported this invoice is for road salt. Seth Hopkins questioned if this is the state bid price and Mr. Atherton confirmed it was and noted it is \$3/ton less than last year.

Motion by Tracy Wyman/Brian Coolidge to approve P. O. 52147 to Cargill, Inc. for Road Salt for \$76,000.00. **The motion passed unanimously.**

Dave Atherton reported that last year the Town used 1100 tons of salt. Seth Hopkins noted the State bid pricing is a very good program and he is glad the Town takes advantage of these prices. He was also interested to learn about other items that have state bids. Mr. Atherton noted most of the suppliers the Town uses provide state bid pricing.

Tim Guiles asked if there are other environmental options that could be used. Dave Atherton stated the Town tries to use only salt on the pavement and sand on the dirt roads. The trucks have sensors and the Town has been doing a thinner coat than in the past. Seth Hopkins noted Lover's Lane is in better shape than it has been in a long time. McConnell Road and Smalley Road have also been paved. Doug Bailey stated the Route 73 project near Paint Works Road is a huge improvement. Mr. Bailey thought that all the side work that the Public Works Department has been doing along Smalley Road and McConnell Road will help keep the roads in better shape.

b) Warrant – September 23, 2019 - \$59,320.75

Motion by Brian Coolidge/Tim Guiles to approve the September 23, 2019 warrant in the amount of \$59,320.75. **The motion passed with one abstention – Tracy Wyman.**

Doug Bailey questioned the warrant for a flask. Mr. Atherton advised it is used by the wastewater treatment plant.

c) Route 7 Construction Warrant – September 23, 2019 - \$664,863.08

Motion by Doug Bailey/Brian Coolidge to approve the September 23, 2019 Route 7 Construction warrant in the amount of \$664,863.08. **The motion passed with one abstention – Tracy Wyman.**

Dave Atherton reported he has received the information from Dubois and King regarding the Route 7 construction warrant and has reviewed the warrant.

The Select Board recessed at 7:27PM.

The Select Board reconvened at 7:35PM.

Motion by Brian Coolidge/Tracy Wyman to find that premature general public knowledge of a possible pending litigation will clearly place the Town at a substantial disadvantage by disclosing confidential attorney-client communications. **The motion passed unanimously.**

Motion by Brian Coolidge/Tracy Wyman to enter into executive session at 7:37PM to discuss confidential attorney-client communications under 1 V.S.A. paragraph 313(a)(1). **The motion passed unanimously.**

7. Executive Session

The Select Board came out of executive session at 8:17PM. There was no action required.

8. Adjournment

Motion by Brian Coolidge/Tim Guiles to adjourn the Select Board meeting at 8:18PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for weeks of September 23rd, September 30th and October 7, 2019

Segment 6:

The final pave course is completed on all roadways. Pavers will return to complete drives and other areas.

Curbing is completed and sidewalk work continues in Segment A.

Landscaping and stonework continues in Central Park and Segment C.

Other happenings:

The Churchill Road Culvert project will not be completed this fall due to not being able to work in the water. We will be reposting the bid for Spring 2020 construction.

The Union Street sidewalk was temporarily on hold due to the discovery of two sewer lines that weren't on the plans which prompted a redesign for a storm structure.

There was a significant sewer backup at the Town Hall that required professional cleaning by G.W. Savage. This was due to the sewer line not being connected.

Attended Town Fair and the annual VLCT meeting on Oct 2nd and 3rd. The hot topic this year at the annual meeting was self-governance. At Town Fair the hot topic was cybersecurity.

The appraisal has been completed on 477 Newton Road. I will be setting up a meeting with the landowners to discuss.

Attended the RRTC meeting on 9/26/19. It was mostly an organizational meeting. There was a presentation on electric buses and discussion on a better paving schedule for Class 1 highways.

FEMA is holding two Discovery Meetings to discuss Risk Mapping, Assessment, and Planning for the Otter Watershed on Oct 29th in Middlebury at the Ilsley Library and Oct 30th at the Rutland Free Library. I will attend one of these.

The bid opening for the demolition of 419 & 449 Newton Road was on 10/4/19. The project was awarded to Parker Excavating. Also completed an asbestos survey on both properties. 419 does have a small amount of asbestos that will have to be removed prior to demolition. I am currently coordinating with a company to remove it.

Rec Dept News:

Harvest fest was a success!

The Sudbury Road Race is coming up on October 19th.

Spooksville is on October 25th at Estabrook, a partnership with Brandon Area Toy Project in the 3rd year. It will be bigger than ever replete with food trucks and lots of trunks.

Our winter town hall schedule is nearly complete. Comedy shows, music and ping pong have been added to the schedule on top of the wildly successful Brandon Idol.

Other items will be covered in the agenda.

Town Health Officer / Rental Housing Officer Report - 1/1/19 thru 10/1/19

There are 475 Rental Housing Units in Brandon at this time, up by 15 in the last 10 months. To date, the owners of 363 of these rentals have returned their Annual Statements of Compliance, along with \$9075 in fees paid.

61- Certificate of Occupancy inspections have been performed, as required in the BRHC at each change of tenant. Some of these inspections are done in conjunction with the State Fire Marshall's office.

7- Complaints under the Health Code,

Sewage Complaint-	Park Village
Garbage Complaint-	Old Basin Rd.
Water supply complaint	Valley View MHP
Pest/vermin complaint	Park Village
Garbage Complaint	East Seminary St
Garbage Complaint	Conway Terrace
Pest /vermin Complaint	Park Village

8- Animal Bite Complaints, 2 cats, 6 dogs.

Respectfully Submitted

Thomas Kilpeck

Received 9/20/19

NPO Litigation
PO Box 6727
Portland, OR 97228-6727



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Chief Legal Officer
SUE GAGE
49 CENTER ST
BRANDON VT 05733-1105

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For Brandon Selectboard,

I hope that the Town will remain in
this class action suit. Opiate addiction remains
a great challenge and cost.

Sincerely,

Sue Gage, Clerk/Treas



**CLASS ACTION NOTICE AND FREQUENTLY ASKED
QUESTIONS ("FAQs")**

**To: All U.S. Counties, Cities, and Local Governments as
listed at www.OpioidsNegotiationClass.info**

A court authorized this notice. This is not a solicitation from a lawyer.

- Counties and cities across the country have sued manufacturers, distributors, and retailers of prescription opiate drugs seeking, among other things, reimbursement for monies spent addressing the opioid crisis. All federal actions have been centralized into one court in Ohio and are entitled, In re: National Prescription Opiate Litigation, MDL No. 2804 (N.D. Ohio). Additional cases are pending in state courts.
- The Court in In re: National Prescription Opiate Litigation has certified a voluntary "Negotiation Class" ("Class"). The Class is defined as: **all counties, parishes, and boroughs (collectively, "counties"); and all incorporated places, including without limitation cities, towns, townships, villages, and municipalities (collectively "cities")**. The Class includes all counties and cities, whether they have filed a lawsuit or not. The complete current list of Class Members is available at the Class website: www.OpioidsNegotiationClass.info. This list may be updated as the Court may order.
- **NO SETTLEMENT HAS BEEN REACHED. HOWEVER, IF YOUR COUNTY OR CITY STAYS IN THE CLASS**, it will be bound if a Class settlement is approved in the future. Your county or city will likely **NOT** be provided another opportunity to be excluded from this Class action, so you should read this notice carefully and consult with your counsel regarding your county or city's rights.
- The Court has certified two Racketeer Influenced and Corrupt Organizations Act ("RICO") claims under Rule 23(b)(3) and two Controlled Substances Act ("CSA") issues under Rule 23(c)(4). (see FAQ 7). The Class is certified solely to consider and vote on any future settlement offers made to the Class by one or more of 13 defendants (see FAQ 5). The purposes of the Class are (a) to unify cities and counties into a single negotiating entity to maximize their bargaining power and (b) to provide finality to opioids litigation for any settling Defendant.
- This Negotiation Class will not decide any claims or defenses in opioids litigation on the merits. It is certified as a Negotiation Class only, to facilitate Class Members' approval or rejection of proposed settlements. There are no proposed settlements at this time, and no guarantee that there will be in the future. **However, your legal rights are affected and it is recommended that you consult with counsel regarding the choice you have to make now.**



YOUR LEGAL RIGHTS AND OPTIONS IN THIS LAWSUIT

<p>STAY IN THE CLASS</p> <p>REQUIRES NO ACTION</p>	<p>Stay in the Class. Await the negotiation outcome, but retain the right to pursue your own lawsuit in the meantime. Give up certain rights if a Class settlement is reached and approved by the Class and Court, but get a share of any Class settlement.</p> <p>By taking no action in response to this Notice, you remain in the Class. As a Class Member, you will still retain your right to pursue your own case unless and until any possible Class settlement is approved by the Court. As a Class Member, you have the right to vote on any settlement proposed to the Negotiation Class. A settlement will not be accepted unless supported by 75% of the voting Class Members, counted by number, population, and allocation, for both litigating and non-litigating entities, and approved by the Court. Settlement funds will be distributed at the county level and each county's share – and city's suggested share – can be viewed now by utilizing the Allocation Map at the Class website, www.OpioidsNegotiationClass.info. If the Court approves any settlement, that judgment will prohibit Class Members from suing the settling Defendant(s) about the claims and issues in the litigation.</p>
<p>REMOVE YOURSELF FROM THE CLASS</p> <p>REQUIRES ACTION BY NOVEMBER 22, 2019</p>	<p>Get out of the Class. Get no portion of any settlement. Keep rights.</p> <p>Those who exclude themselves from the Class cannot vote on, will not have the right to be paid under, and will not be bound by, any Class settlement. You keep any rights to negotiate separately about the same legal claims in this lawsuit, even if the Court approves a settlement for the Class. Class Members may exclude themselves from ("opt out" of) the Class by having an authorized officer or employee complete and sign the Exclusion Request Form enclosed here and submit it on or before November 22, 2019 by email or mail in accordance with the instructions in FAQ 26 below.</p>

- Class representatives and Class counsel will represent the Class in negotiations with Defendants who choose to do so. You may enter an appearance through an attorney (at your own expense) if you desire, but it is not required. Class Membership does not eliminate existing agreements with individual counsel. The procedure for payment of Class/common benefit attorneys' fees/costs in connection with any Class settlement must be approved by the Court. Details of the proposed options and procedures for fees and costs are posted on the Class website.
- For complete information on the Class, the settlement allocation formulas, the Class certification motion and Order, the list of included Class Members, the voting process to be used by the Class in accepting or rejecting any Class settlement offer, and an Allocation Map determining your allocation of any proposed settlement, go to www.OpioidsNegotiationClass.info. Important information on the Opioids-related litigation, including all pertinent Orders and Schedules, and Frequently Asked Questions, will be available on the Class website on an ongoing and current basis.

Your rights and options are further explained below.

Any questions? Read on and visit www.OpioidsNegotiationClass.info.

DO NOT WRITE OR CALL THE COURT OR THE CLERK'S OFFICE FOR INFORMATION

Questions? Visit www.OpioidsNegotiationClass.info

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BASIC INFORMATION

1. Why is a Negotiation Class being formed? What is its purpose?

The purpose of the Negotiation Class is to create a cohesive group of cities and counties to negotiate Classwide settlements, on a voluntary basis, with Defendants who make, distribute, or sell opioids nationwide. Class Representatives and Class Counsel will represent the Negotiation Class. Class Members will vote on any Class settlement proposal. If 75% of those Class Members who vote (as described in FAQ 18 and 19 below) support a proposed Settlement, Class Counsel will ask the Court to approve it. The ultimate purpose of the Negotiation Class is to make settlement easier to obtain.

2. Is this the first Negotiation Class Action?

Yes. This is a new use of the Class action mechanism under Federal Rule of Civil Procedure 23, reflecting the unique nature of the national opioids litigation. Unlike any mass litigation before, thousands of cities and counties nationwide are pursuing claims against major defendants. The goal is to recover money to help fight the opioids epidemic, provide prevention and treatment services going forward, and change Defendants' practices.

3. Why use a Class mechanism?

Joining all cities and counties together as a Negotiation Class gives them maximum negotiating power, makes the negotiation of comprehensive settlements a more practical process, enables Defendants to know the group with which they are negotiating, and enables Class Members to vote on resulting settlement offers.

4. Who are the Class Representatives?

The Court has authorized the following 49 counties and cities to serve as the Negotiation Class's Class Representatives: (1) County of Albany, New York; (2) City of Atlanta, Georgia; (3) Bergen County, New Jersey; (4) City of Baton Rouge/East Baton Rouge Parish, Louisiana; (5) Broward County, Florida; (6) Camden County, New Jersey; (7) Cass County, North Dakota; (8) City of Chicago, Illinois; (9) Cobb County, Georgia; (10) City of Concord, New Hampshire; (11) Cumberland County, Maine; (12) City of Delray Beach, Florida; (13) Denver, Colorado; (14) Escambia County, Florida; (15) Essex County, New Jersey; (16) County of Fannin, Georgia; (17) Franklin County, Ohio; (18) Galveston County, Texas; (19) County of Gooding, Idaho; (20) City of Grand Forks, North Dakota; (21) County of Hennepin, Minnesota; (22) City of Indianapolis, Indiana; (23) County of Jefferson, Alabama; (24) Jefferson County/City of Louisville, Kentucky; (25) Jersey City, New Jersey; (26) Kanawha County, West Virginia; (27) King County, Washington; (28) City of Lakewood, Ohio; (29) City of Los Angeles, California; (30) City of Lowell, Massachusetts; (31) City of Manchester, New Hampshire; (32) Maricopa County, Arizona; (33) Mecklenburg County, North Carolina; (34) The Metropolitan Government of Nashville and Davidson County, Tennessee; (35) Milwaukee County, Wisconsin; (36) Monterey County, California; (37) City of Norwalk, Connecticut; (38) County of Palm Beach, Florida; (39) Paterson City, New Jersey; (40) City of Phoenix, Arizona; (41) Prince George's County, Maryland; (42) Riverside County, California; (43) City of Saint Paul, Minnesota; (44) City of Roanoke, Virginia; (45) County of Rockland, New York; (46) City and County of San Francisco, California; (47) County of Smith, Texas; (48) County of Tulsa, Oklahoma; and (49) Wayne County, Michigan.

5. Who are the Defendants?

The Court has authorized the Negotiation Class to negotiate with 13 Defendants (including their affiliates): (1) Purdue, (2) Cephalon, (3) Endo, (4) Mallinckrodt, (5) Actavis, (6) Janssen, (7) McKesson, (8) Cardinal, (9) AmerisourceBergen, (10) CVS Rx Services, Inc., (11) Rite-Aid Corporation, (12) Walgreens, and (13) Wal-Mart. The Negotiation Class is authorized to negotiate settlements with any of these 13 Defendants, on any of the claims or issues identified below in FAQ 7, or other claims or issues arising out of the same factual predicate. If Class Counsel seek to negotiate for the Class with any other defendants, they can file a motion asking the Court to amend the Class certification order.

6. Has a Class settlement been reached with Defendants yet?

No. No Class settlement has been reached yet with any Defendant. But the existence of a Negotiation Class makes the possibility of Class settlement more feasible because a Defendant will know the group with which it is negotiating. There is no guarantee, however, that there will be a Class settlement and it is possible that there will be settlements that do not encompass the Class, such as settlements between one or more Class Members and one or more Defendants.

THE CLASS CLAIMS AND ISSUES

7. What claims and issues are certified for the Negotiation Class?

In this Negotiation Class, the Court certified two federal Racketeer Influenced and Corrupt Organizations Act (“RICO”) claims and two federal Controlled Substances Act (“CSA”) issues. The RICO claims and the issues related to the CSA are similar across the country and the Class. The first RICO claim alleges that five Defendants misled physicians and the public about the need for and addictiveness of prescription opioids, all in an effort to increase sales. The second RICO claim alleges that eight Defendants ignored their responsibilities to report and halt suspicious opioid sales, all in an effort to artificially sustain and increase federally-set limits (quotas) on opioid sales. The CSA issues allege that the CSA required Defendants to create systems to identify, suspend, and report unlawful opioid sales, and that Defendants failed to meet those obligations. As noted in FAQ 5, above, the Negotiation Class is authorized to negotiate Class settlements concerning these claims and issues or other claims or issues arising out of the same factual predicate. **However, this Negotiation Class does not involve claims by State governments against the Defendants and no Class settlement will release or otherwise interfere with any State government’s current or future litigation. This Negotiation Class concerns claims only of counties and cities.** You can read more about these claims and issues in the Court’s Memorandum Opinion certifying this Class, which is posted at www.OpioidsNegotiationClass.info.

8. Has the Court decided any claims or issues?

No. The Court has not decided any Classwide claims or defenses on the merits and the Court will not render any Classwide decisions on the merits of any claims asserted by the Class or individual Members of it. By establishing this Negotiation Class and issuing this notice, the Court is not suggesting the Class would win or lose this case. This Class has been certified for negotiation purposes only.



WHO IS IN THE CLASS

9. What entities are included in the Negotiation Class?

The Negotiation Class is defined as:

All counties, parishes, and boroughs (collectively, “counties”); and all incorporated places, including without limitation cities, towns, townships, villages, and municipalities (collectively “cities”).

A complete current list of Class Members is available at www.OpioidsNegotiationClass.info. The list may be updated as the Court may order.

The terms “counties” and “cities” are used only as shorthand. The Class includes political subdivisions with other names, such as parishes, villages, towns, townships, etc. The list of Class Members was devised primarily from the U.S. Census Bureau lists of governmental entities that provide services to their residents. Check the Cities and Counties lists posted on the Class website to confirm whether you are a Negotiation Class Member.

10. Are counties and cities with state court-filed actions considered part of the Negotiation Class?

Yes. Counties and cities that sue in state court are Members of this Negotiation Class, with the option to opt out. However, nothing about Membership in the Negotiation Class interferes with the rights of any federal or state court plaintiffs to proceed with their own cases for litigation, trial, or individual settlement. Only if and when a Class settlement has been reached, has been approved by 75% of the voting Class Members as described in FAQ 19, and has been approved by the Court, would Class Members lose their ability to proceed on their own, in exchange for the settlement benefits that they would receive.

11. Will the Negotiation Class end the opioid litigation that my County or City has filed?

Not now and only if a Class settlement is later reached and approved. Your county’s or city’s Membership in the Negotiation Class will not immediately affect any opioid suit it has filed, whether in federal or state court. It also will not stop your county or city from filing or pursuing a lawsuit, and it will not affect any scheduled hearings or trials in any lawsuit. However, if there is a final Class settlement, approved by the required 75% of the voting Class Members and by the Court, the final settlement will likely end all other opioids-related litigation brought by Class Members. In the meantime, you do not need to opt out of the Class to file, continue to prosecute, or settle your own case, and you may keep any settlement or judgment you obtain. If any county or city obtains a judgment or settlement with a Defendant before the Negotiation Class does, however, it will not receive additional compensation through any later Negotiation Class settlement. But by remaining in the Class, your county or city does risk foregoing its own lawsuit (although it would obtain money from a Class settlement) if a Class settlement is reached and approved.

12. How does the Negotiation Class affect other types of opioid plaintiffs that are not counties or cities?

The Negotiation Class does not directly affect the litigation or settlement of the claims of other types of plaintiffs, such as Indian Tribes, third party payors, and others, that are proceeding in federal or state courts. These plaintiffs can organize themselves as groups or propose their own Classes, for trial or settlement purposes.

THE NEGOTIATION CLASS PROCESS

13. Now that the Court has approved this process, what will happen next?

The creation of the Negotiation Class has these next steps:

- On **September 11, 2019**, Judge Polster, the federal judge overseeing all of the national opioids litigation, certified the Negotiation Class to go forward.
- On or before **September 20, 2019**, Class Action Notice will be sent via First-Class mail and posted to the Class website **www.OpioidsNegotiationClass.info** to all Class Members.
- Class Members have until **November 22, 2019** to decide whether to participate or to opt out of the Class. This is the “opt-out period.” All Class Members are automatically included in the Class. If a Class Member wants to participate, it does not need to do anything at this point. Only Class Members that wish to exclude themselves (“opt out”) and not participate in the Class must act: they must submit a copy of the enclosed Exclusion Request Form on or before **November 22, 2019**, using the instructions in FAQ 26.
- After the close of the opt-out period, the Court will enter an order confirming the Membership of the Class, saying who is in and who is out of the Class.
- After that, the Class will operate if, and only if, one or more of the Defendants wishes to negotiate with the Class as a whole through the Negotiation Class mechanism.
- If a proposed Class settlement is reached, the proposal will be submitted to the entire Class Membership for its approval or rejection in accordance with the voting formula (described in FAQ 18 and 19 below). If no proposed settlement is reached, the Class will not vote and will have no other role.

14. If my County or City chooses to participate in the Negotiation Class, how will it know when there is a proposed Class settlement?

All Negotiation Class Members will be given advance notice of any Class settlement offer, including details on its terms and conditions, and they will have an opportunity to vote on each settlement offer. Class Members will be able to cast their vote securely, through the Class website, which will establish a voting identity and portal for each Class Member. Only Class settlements achieving 75% approval votes, by number, by allocation, and by population, of the litigating and non-litigating Class Members that vote (as described in FAQ 19) will be submitted to the Court, which will make the final determination of whether to approve the settlement.

15. If there is a proposed Class settlement, does the Court still have to approve it?

Yes. If there is a proposed settlement that is approved by 75% of the voting Class Members, as described in FAQ 18 and 19, the Court will review and decide whether to approve it, under the Class action settlement approval process set forth in Federal Rule of Civil Procedure 23(e). Generally, the Court will assess whether any settlement is fair, reasonable, and adequate. All applications for fees and costs also require court approval under Rule 23 procedures. (See https://www.law.cornell.edu/rules/frcp/rule_23.)

16. If there is a proposed settlement and my County or City is included in the Negotiation Class, but it disapproves of the settlement terms, can my County or City object to the settlement?

Yes. As a Negotiation Class Member, you will be entitled under Rule 23(e) to object to any settlement, even if it has received approval from the Class. However, as described in FAQ 27, you

Questions? Visit www.OpioidsNegotiationClass.info



will likely not be able to exclude yourself from the Class at that time. An objection explains your concerns to the Court for its consideration but does not remove you from the Class.

17. How long will the Negotiation Class last?

The Negotiation Class will last for 5 years from the date it is certified by the Court. The Court certified the Class on September 11, 2019 and the Negotiation Class will last until September 11, 2024. After that date, the Class will not exist as an entity with which a Defendant can negotiate. However, the Negotiation Class will continue to exist with regard to: (1) any Class settlements presented to the Negotiation Class for a vote before that date, to carry out the voting and approval process; and (2) any Class settlements reached before that date, to complete settlement administration and enforcement.

VOTING

18. If there is a proposed Class settlement, how will the voting be done?

Each Class Member will vote only once on any particular Class settlement proposal. The vote will simply be yes-or-no, in favor of or against the proposed settlement. Class Members that do not vote will not be counted as either yes or no votes; as with an election for government office in the United States, the only votes that are counted are those of the voters who actually cast votes. Class Members' votes will be tabulated mechanically within each applicable voting pool, to make sure that 75% of each pool is in favor of the proposed settlement before it is presented to the Court. The voting pools are described in FAQ 19. Voting tabulation does not require any effort by the Class Members. The requirement of 75% support of voting Class Members across the different voting pools ensures that no settlement will go forward without a wide cross-section of support from cities and counties of all sizes and interests.

19. If there is a proposed Class settlement, how many votes are needed to approve it?

The agreement to be bound by a supermajority vote means that no settlement can be reached that would bind the Negotiation Class without the approval of 75% of the voting Class Members, defined in several ways. To be binding, 75% of those voting in each of the following six categories must approve a proposed settlement:

- 75% of the total number of voting Class Members that had filed suit as of June 14, 2019 ("litigating entities"). This number is based on all individual Class Members who had suits on file regardless of size, so that each voting entity has one vote;
- 75% of the total number of voting Class Members that had not filed suit as of June 14, 2019 ("non-litigating entities"). This number is based on all individual Class Members who had not filed suit, regardless of size, so that each voting entity has one vote;
- 75% of the total population of all voting Class Members that had filed suit as of June 14, 2019. For this computation, the vote of the county or city is weighted according to its population, with each person in a voting city and each person in a voting county equal to one vote. Thus, by way of example, if a county votes yes and has a population of 20,000, and a city within the county votes yes and has a population of 10,000, the county's vote is weighted as 20,000 votes in favor, and the city's vote is recorded as 10,000 votes in favor. The population for each County or City will be based on current census data. The current data is presented on the Class website, www.OpioidsNegotiationClass.info. Individual residents in this category may be counted twice, once as a resident of a municipality, and once as a resident of a county;

Questions? Visit www.OpioidsNegotiationClass.info

- 75% of the total population of all voting Class Members that had not filed suit as of June 14, 2019. For this computation, the vote of the county or city is weighted according to its population, with each person in a voting city and each person in a voting county equal to one vote. Thus, by way of example, if a county votes and has a population of 20,000, and a city within the county votes yes and has a population of 10,000, the county's vote is weighted as 20,000 votes in favor, and the city's vote is recorded as 10,000 votes in favor. Again, the population for each County or City will be based on current census data. The current data is presented on the Class website, www.OpioidsNegotiationClass.info. Individual residents in this category may be counted twice, once as a resident of a municipality, and once as a resident of a county;
- 75% of the litigating Class Members casting votes, weighted by their settlement fund allocations as shown at the Allocation Map posted at opioidsnegotiationclass.info; and
- 75% of the non-litigating Class Members casting votes, weighted by their settlement fund allocations as shown at the Allocation Map posted at opioidsnegotiationclass.info.

For purposes of counting votes, only votes cast will be considered. In order for a proposed settlement to be binding on the Negotiation Class, 75% of those Class Members who cast votes in **each** of these six categories must be in favor. No settlement will be submitted to the Court for final approval unless 75% of those voting in **each** of the six categories are in favor. No county or city that is not a Class Member as of the deadline for a vote on a proposal will be allowed to vote on that proposal.

ALLOCATION OF CLASS SETTLEMENT FUNDS

20. If there is a Class settlement, how will my County or City's share of the settlement be determined?

Any Class settlement funds will be distributed in three steps:

Step 1: Each county's share of the settlement will be distributed in accordance with an "allocation model." The allocation model uses three factors, based on reliable, detailed, and objective national data, to determine the share of a settlement fund that each county will receive. These factors address the most critical causes and effects of the opioids crisis, and are each weighted equally (1/3-1/3-1/3): (1) the amount of opioids distributed within the county, (2) the number of opioid deaths that occurred in the county; and (3) the number of people who suffer opioid use disorder in the county. This model is designed not to favor either small or large counties based solely on population. Ultimately, the model allocates settlement funds in proportion to where the opioid crisis has caused actual harm.

Step 2: Counties and their constituent cities, towns, and boroughs may distribute the funds allocated to the county among all of the jurisdictions in any manner they choose. If the county and cities cannot agree on how to allocate the funds, the Class website reflects a default allocation that will apply. The default allocation formula uses historical federal data showing how the specific county and the cities within it have made opioids-related expenditures in the past. Any of the affected jurisdictions may ask a Special Master to apply a different formula.

Step 3: If the default allocation is used and a city's share is less than \$500, then that amount will instead be distributed to the county in which the city lies to allow practical application of the abatement remedy. Affected cities could seek recovery through intra-county allocation described in Step 2, or from the Class Members' Special Needs Fund (see FAQ 24). In the rare circumstance that a city with a share of less than \$500 lies in a county that does not have a county government, the amount would instead go to the Class Members' Special Needs Fund, and Class members could seek recovery from that Fund.

Further information about the allocation formulas and their data sources are available at the Class website.

Questions? Visit www.OpioidsNegotiationClass.info



21. What happens if a county and its constituent cities make different decisions about staying in the Class?

- If a county and all of its constituent cities remain in the Class, each entity's share will be determined as explained in FAQ 20.
- If a county remains in the Class, but one or more cities within the County are not in the Class, there are a variety of ways that a Class settlement might address that situation, but it is possible that a Class settlement would require that the County's allocation be reduced.
- If a county is not in the Class, but cities within that county remain in the Class, there are a variety of ways a Class settlement might address that situation. One possibility is that a city would receive no direct monetary allocation because its county has opted out, but that it could seek monetary relief through the Special Needs Fund (see FAQ 24). If a settlement provides a city no possibility of monetary relief because its county has opted out, Class Counsel anticipates the city would not be required to release its claims against the settling Defendant.

22. If there is a settlement between a Defendant and a State or States, what impact will this Negotiation Class have on the division of monies between a State and the cities and counties within the State?

The Negotiation Class process does not interfere with a Defendant's ability to settle directly with one or more States. If a Defendant reaches a settlement directly with a State, nothing about this Negotiation Class process would affect the distribution of those settlement funds between the State and its own cities or counties. The Court has explicitly ordered that the Class's lawyers not involve themselves or the Class in the process of allocating monies secured by States between themselves and their counties and cities.

23. Will Negotiation Class Representatives receive anything more than other Class Members?

Negotiation Class Representatives do not receive preferential treatment under any settlement simply for serving as Class Representatives. Their allocation will be calculated in precisely the same manner as every other Class Member's. However, they can apply to the Court for reimbursement of costs and expenses incurred by reason of serving as Class Representatives. Also, courts often award a modest amount to Class Representatives, called an incentive or service award, so as to encourage Class Representatives to step forward on behalf of others. Any such awards are subject to Class notice and Court approval.

24. What is the Special Needs Fund?

Fifteen percent (15%) of any Class settlement fund will be put into the "Special Needs Fund." Any Class Member may apply for a distribution from the Special Needs Fund: (1) to recover its costs of litigating its own opioids lawsuit, if that case was filed before June 14, 2019; and/or (2) to obtain additional relief for any local impact of the opioids crisis that is not captured by the Class Member's allocation. Applications will be made to and approved by a court-appointed Special Master, on a case-by-case basis. Any unawarded amount remaining in this Special Needs Fund would revert to the Class.

YOUR RIGHTS AND OPTIONS

25. Can my county or city exclude itself from the Negotiation Class?

Yes. You have a **one-time** opportunity to exclude your county or city from the Class and you must do so before November 22, 2019. You must follow the procedure set forth in FAQ 26 below to

Questions? Visit www.OpioidsNegotiationClass.info

exclude your county or city. As explained in FAQ 27, you will likely **not** be given a second opportunity to exclude your county or city from the Class if a settlement is later reached and you should not count on such an opportunity being available at that time.

26. How does my county or city exclude itself from the Negotiation Class?

You may exclude your county or city ("opt out") by signing and sending, either by email or by first-class U.S. mail, the enclosed Exclusion Request Form.

- If submitted by email, the form must be sent to info@OpioidsNegotiationClass.info on or before **November 22, 2019**.
- If submitted by mail, the form must be postmarked on or before **November 22, 2019** and sent by first-class U.S. mail to:

NPO Litigation
P.O. Box 6727
Portland, OR 97228-6727

The Exclusion Request Form must be signed by an **authorized** official or employee of the county or city itself, under penalty of perjury pursuant to 28 U.S.C. § 1746, and is subject to verification by the Court. If you exclude your county or city from the Negotiation Class, your county or city will not be bound by any Orders or Judgments regarding the Class, and it will have no right to share in any settlement reached by the Class.

27. If my county or city stays in the Negotiation Class, can it exclude itself later if it doesn't like a proposed settlement?

Not under the current Court Order. The Court's Order certifying the Negotiation Class provides only one opportunity for a county or city to exclude itself from the Class. The exclusion deadline ends on November 22, 2019. If a settlement is reached and proposed to the Class for its approval, Class Members who do not support the settlement may (1) vote against it and/or, (2) if the settlement is nonetheless approved by the Class votes, file objections with the Court. Rule 23 permits a court to offer a second opportunity for Class Members to opt out when a settlement is proposed, but the Rule does not require the Court to give Class Members a second opportunity to opt out. In this case, it is anticipated that the Court will not give Class Members a second opportunity to opt out. Therefore, Class Members should not rely on that possibility. Class Members should expect that there will be no opportunity to opt out of the Class after **November 22, 2019**.

THE LAWYERS REPRESENTING THE CLASS

28. Who are the Class Counsel?

The Court has authorized the following six lawyers to jointly represent the Negotiation Class: Jayne Conroy and Christopher A. Seeger are Co-Lead Negotiation Class Counsel and Gerard Stranch, Louise Renne, Mark Flessner, and Zachary Carter are Negotiation Class Counsel. Each of these six lawyers represents only cities or counties in Opioids-related litigation.

29. How do Class Counsel get paid?

Class Counsel will apply to the Court for approval of fees and costs under Rule 23(h). As a Class Member, you will receive notice and have an opportunity to object to any such application. The Court may appoint fee committees to make recommendations of any fee awards, to avoid duplication of payment, and to ensure appropriate compensation of those whose efforts provided a common benefit. The Court will make the final decision about all fees paid out of the Class's recovery to any lawyer.

Questions? Visit www.OpioidsNegotiationClass.info



30. Under this proposal, what happens to my County or City's current fee agreement with outside counsel?

The current fee agreement that a county or city has with its outside counsel remains in effect. Membership in the Negotiation Class does not change that. In the event of any settlement that achieves Class and Court approval, there would be a "Private Attorneys Fund" from which outside counsel for Class Members that had signed retainer agreements for opioid epidemic-related litigation before June 14, 2019 could apply for fees and costs in lieu of any current fee agreement. That would be a voluntary decision between the county or city and its outside counsel. A total of up to 10% (maximum) of any approved Class settlement amount will be held in the Private Attorneys Fund. Any unawarded amount remaining in this Fund would revert to the Class. The Court must approve all payments from this Fund.

GETTING MORE INFORMATION

31. How can my County or City keep up with what's going on in this case?

Pertinent news and information will be posted at the Class website, **www.OpioidsNegotiationClass.info** on an ongoing basis. As a Class Member, you also will have the opportunity to sign up, through the Class website, for email notices alerting you to the fact that new information has been posted to the Class website.

DO NOT WRITE OR CALL THE COURT OR THE CLERK'S OFFICE FOR INFORMATION

DATE: September 11, 2019.



**IF YOU WANT TO EXCLUDE YOUR COUNTY OR CITY
YOU MUST ACT BY NOVEMBER 22, 2019**

EXCLUSION REQUEST FORM

Read this page carefully then turn to Page 2 if you want to sign and send

Complete this form **ONLY** if your County or City does **NOT** want to remain a Class Member and does not want to share in any potential negotiated Class settlement. If your County or City does not complete and submit this form, it will be deemed to be a Class Member so long as it is a County or City in the United States as those terms are described in the Class Notice and is on the list of Class Members found at www.OpioidsNegotiationClass.info.

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF OHIO**

_____ x
:
In re NATIONAL PRESCRIPTION : 1:17-md-2804 (DAP)
OPIATE LITIGATION :
_____ x

Class Notice Administrator
NPO Litigation
P.O. Box 6727
Portland, OR 97228-6727

Dear Class Notice Administrator:

My County or City does **NOT** want to be a member of the Negotiation Class certified in the *In re National Prescription Opiate Litigation*. I understand that by completing the information requested on page 2, signing, and submitting a copy of this form by email (to the email address on page 2) sent on or before **November 22, 2019** OR by first-class U.S. mail (to the mailing address on page 2) post-marked on or before **November 22, 2019**, I am opting my County or City out of the Negotiation Class and it will **NOT** be a Class Member. I understand that by timely submitting this form, my County or City is foregoing the right to share in any Class settlement that may be obtained. I understand that my County or City is **NOT** guaranteed an opportunity to opt back in if there is a Class settlement, so this is our final decision. I also understand that by opting out, my County or City will not be bound by any judgment entered as part of any Class settlement.

I understand that if my jurisdiction is a Class Member and wants to remain a Class Member, it does not need to do anything now. I understand that I should **NOT** return this Exclusion Request Form if my jurisdiction wants to remain a Class Member.

I understand that, if I have any questions, I may contact Class Counsel at 1-877-221-7468, or visit www.OpioidsNegotiationClass.info **BEFORE** I mail this form to you and **BEFORE** November 22, 2019.

**TURN TO PAGE 2 IF YOU WANT TO SIGN EXCLUSION/OPT-OUT FORM
AND FOR EMAIL AND MAILING ADDRESSES**





4639000878564

**IF YOU WANT TO EXCLUDE YOUR COUNTY OR CITY
YOU MUST ACT BY NOVEMBER 22, 2019**

EXCLUSION REQUEST FORM
Read Information on Page 1 carefully before signing

Having read and understood the information on page 1, the County or City **(circle one)** entitled _____ in the State of _____ hereby excludes itself from the Negotiation Class certified by the United States District Court in the Northern District of Ohio in *In re National Prescription Opiate Litigation*, MDL 2804. Under penalty of perjury and in accordance with 28 U.S.C. § 1746, I declare that I am an official or employee authorized to take legal action on behalf of my County or City.

Signature: _____

Print name: _____

Title: _____

City or County Represented: _____ (Circle one): City / County

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Date: _____

BY NOVEMBER 22, 2019

EMAIL TO:

OR

SEND BY

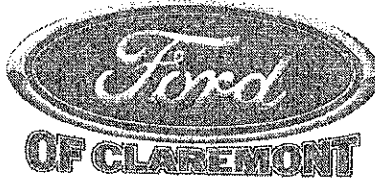
FIRST CLASS MAIL TO:

info@OpioidsNegotiationClass.info

NPO Litigation

P.O. Box 6727

Portland, OR 97228-6727



BID SHEET

Company Name: Town of Brandon, Vermont

Vehicle(s) Desired: Ford, F-550 (F5H), 2019 60"CA
(Make, Model, Year) 4x4

Price for one (1) Vehicle 2019 F-550 \$ 54,357.90

Trade Allowance _____ - \$ _____

Minus GPC or CPA # 38314K - \$ 4,800.00

NET BID PRICE (with trade) \$ _____

NET BID PRICE (no trade) \$ 49,557.90

OPTION: Extended Warranty See Attachment \$ _____
Optional Equipment:

A. _____ \$ _____
B. _____ \$ _____
C. _____ \$ _____
D. _____ \$ _____

Exceptions:

* A. Does not include vt. Title or Reg Fees
B. _____
C. _____
D. _____

49,557.90
4,800.00
97,877.90

Name of Bidder: Ford of Claremont

Contact: Lee Porter

Signature: Lee Porter

Address: 155-157 Charlestown Rd.
Claremont, NH 03743

Phone: 603-542-9800

Email: LporterGMotors@AOL.com

Fax: 603-542-4991

CNGP530

VEHICLE ORDER CONFIRMATION

07/31/19 12:52:04

==>

2019 F-SERIES SD

Dealer: F11566

Page: 1 of 2

Order No: 1857 Priority: K2 Ord FIN: QS046 Order Type: 5B Price Level: 950
Ord PEP: 660A Cust/Flt Name: VERMONT PO Number:

RETAIL

RETAIL

F5H	F550 4X4 CHAS/C	\$42040	TELE TT MIR-PWR	
	145" WHEELBASE		17F	XL DECOR PKG 220
PQ	RACE RED		18B	PLAT RUNNING BD 320
A	VNYL 40/20/40			LESS TPMS
S	MEDIUM EARTH GR			19500# GVWR PKG
660A	PREF EQUIP PKG		41H	ENG BLK HEATER 100
	.XL TRIM		425	50 STATE EMISS NC
572	.AIR CONDITIONER	NC	43C	110V/400W OUTLT 175
	.AM/FM STER/CLK			
99T	6.7L V8 DIESEL	9010		
44W	6-SPEED AUTO	NC		
TGK	225 MAX TRAC	215		
X8L	4.88 LTD SLIP	360		
68M	PAYLD PLUS UPGR	1155		
90L	PWR EQUIP GROUP	915		

TOTAL BASE AND OPTIONS 58690

TOTAL 58690

THIS IS NOT AN INVOICE

* MORE ORDER INFO NEXT PAGE *

F8=Next

F3/F12=Veh Ord Menu

F1=Help

F2=Return to Order

F4=Submit

F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC048971

CNGP530

VEHICLE ORDER CONFIRMATION

07/31/19 12:52:56

==>

Dealer: F11566

2019 F-SERIES SD

Page: 2 of 2

Order No: 1857 Priority: K2 Ord FIN: QS046 Order Type: 5B Price Level: 950
Ord PEP: 660A Cust/Flt Name: VERMONT PO Number:

	RETAIL		RETAIL
473 SNOW PLOW PKG	\$185		
512 SPARE TIRE/WHL2	350	FUEL CHARGE	
52B BRAKE CONTROLLR	270	B4A NET INV FLT OPT	NC
525 CRUISE CONTROL	235	DEST AND DELIV	1595
535 HI CAP TRLR TOW	580		
61J JACK	NC	TOTAL BASE AND OPTIONS	58690
62R TRANS PTO PROV	280	TOTAL	58690
63A UTILITY LIGHT SYS	160	*THIS IS NOT AN INVOICE*	
63B CLN IDLE DECAL	NC		
65Z AFT AXLE TANK	NC		
67B DUAL XTR HD ALT	115		
931 LOC/ST ORD DEV	NC		
945 SS WHEEL COVERS	410		
SP DLR ACCT ADJ			
SP FLT ACCT CR			

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC048971

**VERMONT**

85 Old Creamery Rd
 Morrisville, VT 05561
 P: (802) 888-2092
 F: (802) 888-1203

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. **LATE CHARGE:** A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	33231416	TERRITORY	394	PAGE 1 of 1
ORDER DATE	05/02/2019	CUSTOMER PO	79358PERRIGO	
QUOTE DATE	05/02/2019	SHIPPED VIA		
SALES ORDER	5298449 - SQ	FREIGHT TERMS	F	FREIGHT & HANDLING-P/P & ADD
				ALAMO GROUP
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
		REQUESTED SHIP DATE	05/02/2019	

SOLD TO:
 FORD OF CLAREMONT CHP
 155 CHARLESTOWN RD
 CLAREMONT NH 03743-5816

SHIP TO:
 FORD OF CLAREMONT CHP
 155 CHARLESTOWN RD
 CLAREMONT NH 03743-5816

DESCRIPTION/REMARKS
MG 8' SIDE DUMP COMBINATION SPREADER BODY, WITH 3/16" FLOOR AND CONVEYORCOVER, INNER BODY DESIGN FOR SAFEST POSSIBLE OPERATOIN, WITH 15" SIDES AND 28"TAILGATE, 3" DIAMETER FLOOR CYLINDERS WITH OIL FLOW DIVIDER, 15" CAB SHIELD, POLYSPINNER, EVERY OTHER FLIGHT ON CONVEYOR CHAIN, CENTRAL LUBE, GREASE TENSIONER,AND SINGLE ACTING TELESCOPIC HOIST
EVEREST F-550 FRONT PLOW HITCH WITH HEATED LED PLOW LIGHTS
EVEREST 10' VRL120S2737 REVERSIBLE VORTEX SNOW PLOW WITH CSA TRIP SYSTEM
HPF CUSTOM 550 PATROL WING SYSTEM WITH A FIXED REAR POST AND CABLE HYDRAULIC FRONTSAFETY TRIP ARMS AND FRONT BLOCK
HPF CUSTOM STEEL 108 WING BLADE
HYDRAULIC PUMP MOUNTED ON THE TRANSMISSION WITH HOT SHIFT PTO VALVES TO RUNALL FUNCTIONS, FRAME MOUNTED HYDRAULIC TANK,REPLACEABLE FILTER, SIGHT GAUGE ANDSHUT OFF VALVE,CAB MOUNTED CONTROLS WITH 5/16" STAINLESS STEEL CONTROL CABLES
MUNCIE ELECTRIC SPREADER CONTROL WITH STAINLESS STEEL LINES TO THE SPINNERAND CONVEYOR FUNCTIONS
STOP , TURN AND TAILLIGHT IN REAR POST,(2) WORK LIGHTS,BACK-UPSPOTS,(4)LIGHT STROBE SYSTEM WITH (2) IN THE CAB SHIELD AND (2) IN THE REARPOSTS,2 SETS OF MUD FLAPS AND BACKUP ALARM,PINTLE PLATE WITH RECIEVERTUBE,D-RINGS AND PLUG
INSTALLED AND PAINTED BLACK

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC %	EXTENDED AMOUNT
6DHHPF	9984	16001-19500 GVW TRUCK		1	48,320.00	0	48,320.00

stk. #19446

Red Truck

REMARKS	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	48,320.00
	48,320.00	0.00	06/01/2019	FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	48,320.00
				PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.

10/11/19
01:27 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63238 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 10/14/19 To 10/14/19

Page 1 of 7
Luanne

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310184	ABANAKI INC	10/05/19 box trailer rental 11812	10-5-18-20500 Storage Unit Supply/Maint	150.00	47390	10/14/19
200263	ALDRICH & ELLIOTT, PC	10/09/19 Park St Step 3 Engineer 78689	56-5-16-20100 Park St -Step 3 Engineer	1122.00	47391	10/14/19
330390	ALL SERVICE	07/09/19 service contract AR56039	10-5-14-30130 Service Contracts	550.00	47392	10/14/19
100015	ALLEN ENGINEERING & CHEMI	09/26/19 chlorine 11151740201	20-5-55-50120 Sodium Hypochloride	435.00	47393	10/14/19
310590	AMERICAN WINDOW CLEANING	09/27/19 Sept windows 2147	10-5-22-43100 Town Office	50.00	47394	10/14/19
100598	AUBUCHON HARDWARE	09/25/19 ties, tape, keys 1625734001	10-5-18-40000 Youth Soccer	60.45	47395	10/14/19
100598	AUBUCHON HARDWARE	09/25/19 ties, tape, keys 1625734001	10-5-18-40010 Middle School Football	17.94	47395	10/14/19
100598	AUBUCHON HARDWARE	09/25/19 twine 1625812361	10-5-14-30110 Office Supplies	4.49	47396	10/14/19
100598	AUBUCHON HARDWARE	09/25/19 paint, chisel 16258489029	20-5-55-42140 Maint. Supplies - Bldgs	31.66	47397	10/14/19
310861	BIASUZZI, JEFFREY	10/03/19 postage/training/mileage 10/03/19	10-5-12-10310 Travel & Expenses	18.56	47398	10/14/19
310861	BIASUZZI, JEFFREY	10/03/19 postage/training/mileage 10/03/19	10-5-12-10340 Continuing Education	69.80	47398	10/14/19
310861	BIASUZZI, JEFFREY	10/03/19 postage/training/mileage 10/03/19	10-5-12-30132 Planning/Zoning Postage	1.64	47398	10/14/19
310851	BRANDON FLORIST SHOPPE, L	10/01/19 permit refund OCT 2019	10-4-12-04310 Land Use Permit Revenue	58.00	47399	10/14/19
100275	BRANDON FREE PUBLIC LIBRA	09/27/19 appropriation OCT 2019	10-5-25-70470 Brandon Library	7666.67	47400	10/14/19
100280	BRANDON LUMBER & MILLWORK	09/30/19 materials: Pearl St fence 802432/3	10-5-15-44140 Guardrails	23.65	47401	10/14/19
100280	BRANDON LUMBER & MILLWORK	09/25/19 paint 802433/3	20-5-55-42140 Maint. Supplies - Bldgs	153.33	47401	10/14/19
100280	BRANDON LUMBER & MILLWORK	09/26/19 materials: Pearl St fence 802979/3	10-5-15-44140 Guardrails	44.66	47401	10/14/19
100280	BRANDON LUMBER & MILLWORK	10/02/19 materials: Pearl St fence 803706/3	10-5-15-44140 Guardrails	300.62	47401	10/14/19
100280	BRANDON LUMBER & MILLWORK	10/02/19 drill bit 803712/3	10-5-22-43080 Highway Bldg Maint	4.99	47401	10/14/19
100310	BRANDON SENIOR CITIZENS C	09/27/19 appropriation OCT 2019	10-5-25-70480 Senior Citizen Center	1125.00	47402	10/14/19
310765	BURLETT PLUMBING AND HEAT	10/07/19 service call 1444	10-5-22-43150 Town Hall Repair/Maint.	122.19	47403	10/14/19
310954	CASELLA RECYCLING	10/08/19 Sept recycling 131012	10-5-22-75120 Solid Waste Disposal	170.20	47404	10/14/19
301503	CHAMPLAIN VALLEY FUELS	09/25/19 gasoline 437139	10-5-14-41130 Fuel - Vehicles	848.44	47405	10/14/19
301503	CHAMPLAIN VALLEY FUELS	09/20/19 diesel fuel 437783	10-5-15-41130 Fuel - Vehicles HW	627.88	47405	10/14/19
301503	CHAMPLAIN VALLEY FUELS	10/02/19 diesel fuel 438676	10-5-15-41130 Fuel - Vehicles HW	559.68	47405	10/14/19

10/11/19

TOWN OF BRANDON Accounts Payable

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01:27 pm

Check Warrant Report # 63238 Current Prior Next FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 10/14/19 To 10/14/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310946	CINTAS	08/26/19	uniforms 4028699064	10-5-15-10320 Clothing Allowance	48.03	47406	10/14/19
310946	CINTAS	08/26/19	uniforms 4028699064	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/03/19	uniforms 4029242871	10-5-15-10320 Clothing Allowance	47.64	47406	10/14/19
310946	CINTAS	09/03/19	uniforms 4029242871	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/09/19	uniforms 4029725202	10-5-15-10320 Clothing Allowance	47.64	47406	10/14/19
310946	CINTAS	09/09/19	uniforms 4029725202	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/16/19	uniforms 4030234328	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/16/19	uniforms 4030234328	10-5-15-10320 Clothing Allowance	104.07	47406	10/14/19
310946	CINTAS	09/23/19	uniforms 4030790519	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/23/19	uniforms 4030790519	10-5-15-10320 Clothing Allowance	59.37	47406	10/14/19
310946	CINTAS	09/30/19	uniforms 4031318670	20-5-55-10320 Clothing Allowance	17.85	47406	10/14/19
310946	CINTAS	09/30/19	uniforms 4031318670	10-5-15-10320 Clothing Allowance	59.37	47406	10/14/19
310097	COMCAST	10/04/19	town office for sept TO 9-27-19	10-5-10-42100 Telephone Exp. Admin.	442.78	47407	10/14/19
310097	COMCAST	10/01/19	wastewater for september WW 9-21-19	20-5-55-42100 Wastewater Telephone	185.76	47408	10/14/19
310037	CONSOLIDATED COMMUNICATIO	10/10/19	highway for Oct HW 10-6-19	10-5-15-42100 HW Telephone	85.10	47409	10/14/19
100470	CROSBY'S SALES & SERVICE	09/16/19	oil, filters, saw chains 0063030	10-5-22-43120 Municipal Mowing	115.60	47410	10/14/19
100470	CROSBY'S SALES & SERVICE	09/16/19	oil, filters, saw chains 0063030	10-5-15-44130 Tree Removal/Planting	124.07	47410	10/14/19
310733	DENTON & SON	10/01/19	rubbish removal SEPT2019	20-5-55-50160 Sludge Disposal	380.00	47411	10/14/19
300466	DUNDON PLUMBING & HEATING	10/01/19	portable toilet fee 51508	10-5-18-60100 Seminary Hill	115.00	47412	10/14/19
300466	DUNDON PLUMBING & HEATING	10/02/19	jettied line @ Town Hall 51578	10-5-22-43150 Town Hall Repair/Maint.	910.00	47412	10/14/19
300728	DUPONT SYSTEMS, INC	09/27/19	shelving upstairs vault 16783	10-5-13-30210 Office Equipment	8325.00	47413	10/14/19
100494	ENDYNE INC	09/25/19	testing 310930	20-5-55-22120 Testing	96.00	47414	10/14/19
100494	ENDYNE INC	09/27/19	testing 311320	20-5-55-22120 Testing	23.00	47414	10/14/19
310956	ERICKSON, SHAWN	09/27/19	mileage, trailer rental 09/27/19	10-5-15-10310 Travel & Expenses	231.84	47415	10/14/19
330422	FERGUSON WATERWORKS #590	09/26/19	marking paint 0916082	20-5-55-43160 Maint. Supplies - General	9.56	47416	10/14/19

10/11/19

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TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 63238 Current Prior Next FY Invoices

Luanne

All Invoices For Check Acct 01(10 General Fund) 10/14/19 To 10/14/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
330422	FERGUSON WATERWORKS #590	10/03/19 couplings 0916102	20-5-55-51310 Collection Systems	395.55	47416	10/14/19
300187	FLORENCE CRUSHED STONE	09/21/19 3/4 minus 227362	10-5-15-46140 Gravel	1102.63	47417	10/14/19
300187	FLORENCE CRUSHED STONE	09/30/19 sand 227410	10-5-15-47120 Winter Sand	1262.12	47417	10/14/19
310158	GREEN MOUNTAIN ELECTRIC S	09/18/19 fluorescent bulbs S3394614.002	10-5-22-43180 Maint. Supplies Bldgs.	78.49	47418	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/17/19 hand cleaner, oil 141576	10-5-15-41160 HW Maint. Supplies-Vehicl	34.21	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/17/19 inspection 141586	10-5-15-41160 HW Maint. Supplies-Vehicl	50.00	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/20/19 air, fuel and oil filters 141732	10-5-15-41160 HW Maint. Supplies-Vehicl	301.20	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/23/19 belts 141803	20-5-55-51410 Aeration System Maint.	147.58	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/24/19 air and fuel filters 141832	10-5-15-41160 HW Maint. Supplies-Vehicl	181.49	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/24/19 absorbent mat 141833	10-5-15-41160 HW Maint. Supplies-Vehicl	67.68	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/24/19 blow gun 141834	10-5-15-41160 HW Maint. Supplies-Vehicl	9.99	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	09/24/19 inspection 141859	10-5-15-41160 HW Maint. Supplies-Vehicl	50.00	47419	10/14/19
100725	GREEN MOUNTAIN GARAGE	10/08/19 battery for pump station 142359	20-5-55-43160 Maint. Supplies - General	95.89	47419	10/14/19
310197	HAYES, WALLACE E	10/09/19 officiating 10/09/19	10-5-18-40010 Middle School Football	50.00	47420	10/14/19
310938	JOHN TURNER CONSULTING	09/30/19 Union Sidewalk - CI 1950002-02	46-5-20-50100 Union Sidewalk CI	1372.00	47421	10/14/19
200215	JP COOKE CO	10/08/19 500 DOG TAGS 2020 590535	10-5-13-20250 Dog License Expense	114.40	47422	10/14/19
100017	LILLY'S INSTRUMENTATION	09/26/19 flow meter 26863-9-19	20-5-55-41110 New Equipment-Misc Tools	2167.25	47423	10/14/19
310566	LUFKIN, MICHAEL	10/09/19 officiating 10/09/19	10-5-18-40000 Youth Soccer	90.00	47424	10/14/19
100900	MAHONEY, MICHAEL A	10/11/19 state rebate 0035-0006	10-2-00-02120 Anticipated Tax Credits	313.00	47425	10/14/19
310639	MANIERY, DOMINICK	10/09/19 trainer 10/09/19	10-5-18-40010 Middle School Football	45.00	47426	10/14/19
100588	MARKOWSKI EXCAVATING, INC	09/24/19 topsoil V-21546	10-5-15-46130 Culverts	532.00	47427	10/14/19
310630	MASTERCARD	09/18/19 spike system-GHSP 60641	10-5-14-41110 New Equipment - Vehicles	579.57	47428	10/14/19
310630	MASTERCARD	09/20/19 spit hoods 60643	10-5-14-30120 Professional Supplies	24.24	47428	10/14/19
310630	MASTERCARD	09/25/19 ALICE instructor course 60644	10-5-14-10340 Professional Development	595.00	47428	10/14/19
310630	MASTERCARD	09/04/19 cheerleading uniforms 61223	10-5-18-40090 Cheerleading	599.05	47428	10/14/19

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310630	MASTERCARD	09/07/19	trivia for quiz night 61224	10-5-18-50090 Adult Activities	49.64	47428	10/14/19
310630	MASTERCARD	09/11/19	lego robotics core set 61225	10-5-18-40040 After School Activity	419.95	47428	10/14/19
310630	MASTERCARD	09/10/19	football -uniforms &belts 61226	10-5-18-40010 Middle School Football	526.40	47428	10/14/19
310630	MASTERCARD	09/11/19	nerf jr footballs 61227	10-5-18-40010 Middle School Football	133.89	47428	10/14/19
310630	MASTERCARD	09/13/19	FB helmet numbers/decal 61228	10-5-18-40010 Middle School Football	359.57	47428	10/14/19
310630	MASTERCARD	09/19/19	acrylic table sign,marker 61229	10-5-18-50090 Adult Activities	45.98	47428	10/14/19
310630	MASTERCARD	09/18/19	file hangrails/board 61230	10-5-10-30110 Office Supplies	60.33	47428	10/14/19
310630	MASTERCARD	09/23/19	file guides 61231	47-5-10-30110 Office Supplies	185.85	47428	10/14/19
310630	MASTERCARD	09/21/19	sheet music downloading 61232	10-5-18-40040 After School Activity	8.99	47428	10/14/19
100030	MINER CONSTRUCTION, INC.	09/23/19	Paint Works & Frog Hollow 19063	10-5-15-20240 Contractors	460.00	47430	10/14/19
301033	MOMAR INC	09/26/19	degreaser PSI309520	20-5-55-42140 Maint. Supplies - Bldgs	375.06	47431	10/14/19
310763	MORRISSETTE, UNA	10/09/19	officiating 10/09/19	10-5-18-40010 Middle School Football	50.00	47432	10/14/19
310796	NATIONAL BUSINESS LEASING	10/06/19	lease: 10/01/19-10/31/19 65292514	10-5-10-30130 Service Contracts	102.00	47433	10/14/19
310795	NATIONAL BUSINESS TECHNOL	09/24/19	serv contract - printers IN328267	10-5-10-30130 Service Contracts	32.09	47434	10/14/19
310795	NATIONAL BUSINESS TECHNOL	09/24/19	serv contract - copiers IN328268	10-5-10-30130 Service Contracts	89.63	47434	10/14/19
100788	NEW ENGLAND MUNICIPAL RES	10/02/19	Oct assessment 44364	47-5-10-10100 Professional Services	7550.00	47435	10/14/19
310955	NORWOOD, DELSEON	10/09/19	officiating 10/09/19	10-5-18-40000 Youth Soccer	45.00	47436	10/14/19
310794	PIONEER MANUFACTURING COM	09/30/19	soccer nets INV740239	10-5-18-40000 Youth Soccer	368.00	-----	--/--/--
310736	POCKETTE PEST CONTROL	10/01/19	pest control/Town Office 13376	10-5-22-43100 Town Office	70.00	47437	10/14/19
310736	POCKETTE PEST CONTROL	10/01/19	pest control/Town Hall 13377	10-5-22-43150 Town Hall Repair/Maint.	80.00	47437	10/14/19
310736	POCKETTE PEST CONTROL	10/01/19	pest control/storage 13378	10-5-18-20500 Storage Unit Supply/Maint	50.00	47437	10/14/19
310736	POCKETTE PEST CONTROL	10/01/19	pest control/Police Dept 13379	10-5-22-43090 PD Bldg Maint.	65.00	47437	10/14/19
200179	ROOTX	09/16/19	root killer 57468	20-5-55-50130 Root-X	459.86	47438	10/14/19
200179	ROOTX	09/25/19	root killer 57545	20-5-55-50130 Root-X	460.00	47438	10/14/19
100478	ROYAL GROUP, INC.	09/17/19	replaced broken glass 661167	10-5-22-43150 Town Hall Repair/Maint.	536.10	47439	10/14/19

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
300375	RUTLAND CITY	09/25/19	August sludge processing 25202SLUDG	20-5-55-50160 Sludge Disposal	4200.00	47440	10/14/19
100491	RUTLAND HERALD	10/10/19	drb meeting 10-23-19 57432	10-5-12-30310 Legal Advertising	133.16	47441	10/14/19
100491	RUTLAND HERALD	10/03/19	harvest fest ad 9-26-2019	46-5-50-70100 Seg 6 Marketing	340.00	47441	10/14/19
100493	RUTLAND REGIONAL PLANNING	09/27/19	permit posters 3633	10-5-12-30120 Professional Supplies	25.20	47442	10/14/19
310582	SECURSHRED	10/10/19	shredding 10-7-2019 318320	10-5-13-30110 Office Supplies	100.00	47443	10/14/19
310545	SICA, JASEN	10/08/19	refund of damage deposit A-311	10-2-00-02710 Deposits Payable	300.00	47444	10/14/19
300264	SKI DOOR INC	09/19/19	replaced lock assembly 26997	10-5-22-43160 Parks Maint.	131.00	47445	10/14/19
310950	SOURCE ENERGY INFRARED LL	09/30/19	infrared inspections 154	20-5-55-20240 Contractors	950.00	47446	10/14/19
310921	STEARNS SERVICES LLC	09/30/19	consulting 1031	10-5-10-30130 Service Contracts	495.00	47447	10/14/19
310764	STEIN STEVE	10/09/19	officiating 10/09/19	10-5-18-40010 Middle School Football	50.00	47448	10/14/19
310863	TAX-EXEPT LEASING CORP	10/07/19	sidewalk machine payment 2387203	10-5-15-90400 Leased Equipment	24027.77	47449	10/14/19
310953	TCE INC	10/02/19	Churchill Rd Culvert 35040	46-5-15-26000 CB Box Culvert	2017.85	47450	10/14/19
310953	TCE INC	10/03/19	Churchill Rd -NEPA 35052	46-5-15-26000 CB Box Culvert	1161.25	47451	10/14/19
310953	TCE INC	10/08/19	Arnold Dist Rd Culvert 35077	56-5-10-30100 Arnold Dist Culvert	817.50	47452	10/14/19
330447	TMDE CALIBRATION LABS, IN	09/26/19	repair radar unit 37212	10-5-14-20232 Radio Maintenance	130.10	47453	10/14/19
310534	TRAYNOR, NATHAN J	10/09/19	officiating 10/09/19	10-5-18-40010 Middle School Football	50.00	47454	10/14/19
100487	TREASURER, COUNTY OF RUTL	10/10/19	county tax NOV 2019	10-5-17-71100 County Tax	12832.74	47455	10/14/19
100729	TREASURY OPERATIONS DIVIS	10/01/19	MARRIAGES JUNE-SEPT SEPT 2019	10-2-00-02113 Marriage Lic. Fees to Sta	1000.00	47456	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	20-2-00-02525 CARVER REFI 2012 SERIES 5	3664.11	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	20-5-55-60800 USDA Bond Loan #8 Interes	522.58	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-2-00-02517 Infrastructure Bond	41760.00	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	10-5-19-60500 2016 Segment 6 Bond	53680.41	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-1-00-01600 Amt for Long Term Debt	-41760.00	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	20-5-55-61000 USDA Bond Loan #9 Interes	7279.12	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	20-2-00-02524 SEWER IMPROV SERIES 4	16688.12	47457	10/14/19

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310490	US BANK	09/15/19	Nov Bond payments NOV 19	10-5-19-60410 PD Bond Payment	24309.09	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	10-5-19-48140 RT 7 Town Share -2006	154160.51	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-2-00-02512 Long Term Debt Bond	135000.00	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-1-00-01600 Amt for Long Term Debt	-135000.00	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-2-00-02516 PD VT Municipal Bond	19750.00	47457	10/14/19
310490	US BANK	09/15/19	Nov Bond payments NOV 19	55-1-00-01600 Amt for Long Term Debt	-19750.00	47457	10/14/19
330348	VERIZON WIRELESS	09/22/19	service Aug 23 - Sep 22 9838633226	10-5-14-20233 MDT/Aircards	240.06	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	10-5-15-42100 HW Telephone	43.13	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	10-5-15-42100 HW Telephone	57.99	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	10-5-18-42100 Recreation Telephone	20.90	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	10-5-21-10310 Travel & Expenses	20.90	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	20-5-55-42100 Wastewater Telephone	41.80	47458	10/14/19
330348	VERIZON WIRELESS	10/08/19	sept cells SEPT 2019	10-5-14-42100 PD Telephone Service	225.50	47458	10/14/19
310045	VERMONT DEPT OF HEALTH	09/27/19	engraved paper 306	10-5-13-30110 Office Supplies	25.00	47459	10/14/19
100042	VERMONT POLICE ASSOCIATIO	09/18/19	2019 membership dues 2019	10-5-14-10330 Dues & Subscriptions	70.00	47460	10/14/19
200298	VERMONT RECREATION & PARK	10/07/19	conference registration 01185	10-5-18-10320 Dues & Subscriptions	150.00	47461	10/14/19
200298	VERMONT RECREATION & PARK	10/07/19	conference registration 01186	10-5-18-10320 Dues & Subscriptions	150.00	47461	10/14/19
310046	W.B. MASON CO INC	09/20/19	cleaner, gloves 203124396	10-5-14-30120 Professional Supplies	12.59	47462	10/14/19
310046	W.B. MASON CO INC	09/20/19	cleaner, gloves 203124396	10-5-22-43180 Maint. Supplies Bldgs.	44.46	47462	10/14/19
100577	WILK PAVING, INC	09/30/19	cold patch W19-127	10-5-15-46120 Cold Patching	691.90	47463	10/14/19
310186	WYMAN'S TIMBER HARVESTING	10/04/19	town trash 9-26-19 1161-28	10-5-22-43170 Trash costs-Transfer Stat	23.00	47464	10/14/19
310186	WYMAN'S TIMBER HARVESTING	10/04/19	town trash 10-3-19 1161-43	10-5-22-43170 Trash costs-Transfer Stat	12.25	47464	10/14/19
310186	WYMAN'S TIMBER HARVESTING	09/27/19	town trash 9/17 & 9/19 9/17&9/19/19	10-5-22-43170 Trash costs-Transfer Stat	32.10	47464	10/14/19

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				359502.55		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***359,502.55
Let this be your order for the payments of these amounts.

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TOWN OF BRANDON Accounts Payable

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Jacolyn

Manually Selected For Check Acct 99(10 General Fund) 10/14/19 To 10/14/19

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100051	CARR, BERNIE	PIO SEPT 19 S5 PIO Sept 2019	3600.00	0.00	3600.00	47386	10/09/19
100456	DUBOIS & KING INC	919247 S6 CI progress rpt #59	116271.78	0.00	116271.78	47388	10/09/19
300286	CASELLA CONSTRUCTION INC	PR49 S6 PR # 49	748893.56	0.00	748893.56	47387	10/09/19
Report Total			868,765.34	0.00	868,765.34		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***868,765.34

Let this be your order for the payments of these amounts.

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TOWN OF BRANDON Accounts Payable

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Jacelyn

Manually Selected For Check Acct 99(10 General Fund) 10/14/2019 To 10/14/2019

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310760	FUSS & O'NEILL INC	216012	B114 Engineering Service	754.87	0.00	754.87	47389 10/09/19
Report Total			754.87	0.00	754.87		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****754.87
Let this be your order for the payments of these amounts.

Bridge 114

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-4-09					
Tax Revenues					
10-4-09-04110					
Current Tax Revenue	2,837,804.00	2,849,148.46	0.00	2,896,795.23	
10-4-09-04118					
Abatements	0.00	-2,752.73	0.00	-9,774.18	
10-4-09-04120					
Delinquent Taxes	0.00	3,852.92	0.00	26,705.17	
10-4-09-04200					
Tax Sale Property Sales	0.00	2,920.00	2,000.00	1,500.00	
10-4-09-04230					
Misc./Extraordinary Rev.s	0.00	1,500.00	0.00	0.00	
10-4-09-04920					
Penalty & Interest Rev.	45,000.00	47,023.72	45,000.00	8,033.39	
Total Tax Revenues	2,882,804.00	2,901,692.37	47,000.00	2,923,259.61	
10-4-10					
Town Administration Reven					
10-4-10-04250					
Duplication Revenue	100.00	37.00	100.00	53.00	
10-4-10-04270					
Vendor Permit Revenue	100.00	100.00	0.00	0.00	
10-4-10-04320					
Misc. Revenue	0.00	9,619.23	0.00	-25,300.11	
Total Town Administration	200.00	9,756.23	100.00	-25,247.11	
10-4-11					
Assessor Revenues					
10-4-11-04230					
Misc./Revenues Assessor	0.00	2,066.00	0.00	30.00	
10-4-11-04240					
Assessor Education	420.00	0.00	420.00	0.00	
Total Assessor Revenues	420.00	2,066.00	420.00	30.00	
10-4-12					
Code Enforcement Revenues					
10-4-12-04230					
Misc Zoning	500.00	0.00	0.00	0.00	
10-4-12-04310					
Land Use Permit Revenue	5,000.00	5,042.00	5,000.00	2,453.00	
10-4-12-04340					
Rental Code Compliance	10,000.00	8,400.00	10,000.00	700.00	
Total Code Enforcement Rev	15,500.00	13,442.00	15,000.00	3,153.00	
10-4-13					
Clerk/Treasurer Revenues					

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-4-13-04111					
Pilot/CU	51,200.00	51,574.92	54,000.00	0.00	
10-4-13-04210					
Wastewater Administration	30,000.00	10,000.00	30,000.00	2,499.99	
10-4-13-04220					
Liquor License Revenue	1,620.00	1,760.00	1,700.00	0.00	
10-4-13-04510					
Land Records	28,000.00	26,037.00	25,000.00	10,416.00	
10-4-13-04520					
Vault Time	4,600.00	5,294.20	5,500.00	1,665.00	
10-4-13-04530					
Misc. Clerk Revenues	1,500.00	2,194.62	1,000.00	495.55	
10-4-13-04540					
Marriage Licenses	375.00	240.00	300.00	210.00	
10-4-13-04550					
Hunting/Fishing Licenses	100.00	39.00	50.00	10.50	
10-4-13-04560					
Vital Statistics	3,100.00	2,371.00	3,200.00	1,617.00	
10-4-13-04570					
Dog License Revenue	2,300.00	1,884.00	2,100.00	233.00	
10-4-13-04580					
Records Preservation	7,000.00	6,462.00	6,250.00	3,699.00	
10-4-13-04910					
Interest Revenue	1,200.00	16,077.00	9,000.00	3,624.43	
10-4-13-04920					
Penalty & Int. Revenue	10,000.00	13,881.10	10,000.00	3,109.91	
Total Clerk/Treasurer Reve	140,995.00	137,814.84	148,100.00	27,580.38	
10-4-14					
Police Dept. Revenues					
10-4-14-04610					
State Traffic Ticket Reve	5,500.00	5,255.96	5,500.00	0.00	
10-4-14-04620					
Parking Fine Revenue	100.00	10.00	0.00	0.00	
10-4-14-04660					
Misc. Police Revenues	500.00	1,110.00	500.00	0.00	
10-4-14-04670					
Bravo Fees	0.00	195.00	0.00	50.00	
10-4-14-04690					
SRO Officer	38,000.00	0.00	38,000.00	0.00	
10-4-14-10165					
Reimb Seg 6 Billable	0.00	67,785.00	0.00	29,790.00	
10-4-14-40435					
Click-it or Ticket Campai	3,000.00	6,090.27	3,000.00	223.94	
10-4-14-40450					
Safety Day Revenues	0.00	750.00	0.00	0.00	
10-4-14-40460					
DOCUMENT REIM. REQ. PD	3,000.00	5,487.00	3,000.00	1,845.00	
Total Police Dept, Revenue	50,100.00	86,683.23	50,000.00	31,908.94	

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TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

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Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
<hr/>					
10-4-15					
Highway Dept Revenues					
10-4-15-04230					
Misc./Extraor. Rev.	0.00	22,842.97	500.00	0.00	
10-4-15-04320					
Access Permit Revenue	250.00	100.00	250.00	50.00	
10-4-15-04330					
Excavation Permit Revenue	200.00	100.00	200.00	50.00	
10-4-15-04410					
State Highway Revenue	148,715.00	152,318.87	152,000.00	38,129.67	
10-4-15-04670					
Over Weight Permits	560.00	695.00	560.00	30.00	
<hr/>					
Total Highway Dept Revenue	149,725.00	176,056.84	153,310.00	38,259.67	
<hr/>					
10-4-16					
Animal Control Revenues					
<hr/>					
Total Animal Control Reven	0.00	0.00	0.00	0.00	
<hr/>					
10-4-17					
Intergovernmental Revenue					
10-4-17-04490					
Mosquitos-Trustees Reim.	11,000.00	11,300.00	11,000.00	0.00	
<hr/>					
Total Intergovernmental Re	11,000.00	11,300.00	11,000.00	0.00	
<hr/>					
10-4-18					
Recreation Revenues					
10-4-18-03100					
Rec Programing Rev	94,000.00	0.00	79,800.00	0.00	
10-4-18-04320					
Misc. Recreation	15,000.00	0.00	0.00	0.00	
10-4-18-30000					
Swim Lesson Revenue	0.00	3,052.00	0.00	297.00	
10-4-18-30020					
Wrestling Camp	0.00	0.00	0.00	475.00	
10-4-18-30070					
Little League Revenues	0.00	5,978.50	0.00	435.00	
10-4-18-30090					
OV SOCCER CLINIC	0.00	50.00	0.00	0.00	
10-4-18-30140					
Cheer Leading Camp	0.00	0.00	0.00	30.00	
10-4-18-40000					
Youth Soccer	0.00	3,743.00	0.00	2,657.00	
10-4-18-40010					
Middle School Football	0.00	8,129.00	0.00	5,730.00	
10-4-18-40040					
After School Activity	0.00	4,160.06	0.00	50.00	

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-4-18-40050					
Youth Basketball	0.00	7,279.00	0.00	0.00	
10-4-18-40070					
Youth Wrestling	0.00	891.00	0.00	65.00	
10-4-18-40090					
Cheerleading	0.00	1,290.00	0.00	901.00	
10-4-18-40100					
Snow Bowl Program	0.00	2,400.00	0.00	0.00	
10-4-18-40110					
Cross Country Run	0.00	365.00	0.00	263.00	
10-4-18-40130					
LaCrosse Revenues	0.00	1,182.00	0.00	0.00	
10-4-18-40150					
Martial Arts Programs	0.00	325.00	0.00	0.00	
10-4-18-50030					
Adult Basketball	0.00	28.00	0.00	0.00	
10-4-18-50040					
Fitness - General	0.00	116.00	0.00	0.00	
10-4-18-50060					
Corn-Toss League	0.00	1,768.00	0.00	690.00	
10-4-18-50080					
Yoga Revenues	0.00	18.00	0.00	0.00	
10-4-18-50090					
Adult Activities	0.00	3,996.00	0.00	0.00	
10-4-18-60010					
Bus Trips	0.00	23,270.00	0.00	0.00	
10-4-18-60020					
Movies	0.00	715.00	0.00	0.00	
10-4-18-60030					
Otter Comm. Colaborations	0.00	157.00	0.00	0.00	
10-4-18-60080					
Recreation Donations	0.00	1,000.00	0.00	0.00	
10-4-18-60090					
Flagship Cinemas	0.00	2,325.00	0.00	300.00	
10-4-18-60120					
Summer Arts Camps	0.00	3,948.00	0.00	1,965.00	
10-4-18-60150					
Odyssey of the Mind	0.00	5,899.12	0.00	0.00	
10-4-18-61050					
Brandon Carnival	0.00	6,899.00	0.00	0.00	
10-4-18-62000					
DOG PARK REVENUE	0.00	0.00	0.00	2,475.00	
Total Recreation Revenues	109,000.00	88,983.68	79,800.00	16,333.00	
10-4-19					
Transfer In					
Total Transfer In	0.00	0.00	0.00	0.00	

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<hr/>					
10-4-21					
ECONOMIC DEV. REV					
10-4-21-04130					
Econ. Dev. Revenue	0.00	450.00	0.00	0.00	
<hr/>					
Total ECONOMIC DEV. REV	0.00	450.00	0.00	0.00	
<hr/>					
10-4-22					
Bldg. & Grounds					
10-4-22-04155					
Mixed Recyclables	0.00	5,231.49	2,000.00	0.00	
10-4-22-04320					
TS Rent	7,200.00	8,400.00	8,400.00	0.00	
10-4-22-04325					
EWM Deposits	3,000.00	-180.60	3,000.00	2,793.23	
10-4-22-10311					
misc.	10,000.00	0.00	0.00	0.00	
10-4-22-20100					
Solar Lease Payments	10,000.00	10,000.00	10,000.00	2,500.00	
10-4-22-30100					
Town Hall Rent	0.00	1,390.00	0.00	0.00	
10-4-22-75510					
RCSW Surcharge Revenue	8,000.00	8,306.42	10,000.00	0.00	
<hr/>					
Total Bldg. & Grounds	38,200.00	33,147.31	33,400.00	5,293.23	
<hr/>					
10-4-35					
FEMA Payments					
<hr/>					
Total FEMA Payments	0.00	0.00	0.00	0.00	
<hr/>					
10-4-45					
FEMA HGMP					
<hr/>					
Total FEMA HGMP	0.00	0.00	0.00	0.00	
<hr/>					
10-4-50					
FEMA DR-1040-VT					
<hr/>					
Total FEMA DR-1040-VT	0.00	0.00	0.00	0.00	
<hr/>					
10-4-60					
Highway Rollover Funds 60					
<hr/>					
Total Highway Rollover Fun	0.00	0.00	0.00	0.00	
<hr/>					
10-4-61					
Capital Purchases Leases-					
<hr/>					
Total Capital Purchases Le	0.00	0.00	0.00	0.00	

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<hr/>					
10-4-62					
Rollover Fund Revenues-62					
<hr/>					
Total Rollover Fund Revenue	0.00	0.00	0.00	0.00	
<hr/>					
Total Revenues	3,397,944.00	3,461,392.50	538,330.00	3,020,570.72	
<hr/>					
10-5-00-90300					
Transfer out	0.00	155,000.00	0.00	0.00	
10-5-08					
Elected Auditors 08					
<hr/>					
Total Elected Auditors 08	0.00	0.00	0.00	0.00	
<hr/>					
10-5-09					
Tax Expenditures					
10-5-09-77000					
Tax Sale Expenses	5,000.00	3,330.79	5,000.00	0.00	
<hr/>					
Total Tax Expenditures	5,000.00	3,330.79	5,000.00	0.00	
<hr/>					
10-5-10					
Town Administration 10					
10-5-10-10100					
Select Board Various	6,000.00	6,000.00	6,000.00	2,000.00	
10-5-10-10110					
Town Manager's Salary	82,400.00	82,399.98	84,875.00	22,850.94	
10-5-10-10120					
Clerical Staff - 2	83,430.00	82,860.11	86,000.00	24,443.08	
10-5-10-10121					
Overtime	1,000.00	0.00	500.00	0.00	
10-5-10-10150					
Wages - Temporary	4,000.00	3,000.00	4,000.00	1,250.00	
10-5-10-10160					
Animal Control Wages	3,000.00	3,000.00	3,000.00	0.00	
10-5-10-10211					
Fica	11,850.00	11,037.78	12,100.00	3,144.89	
10-5-10-10212					
Medicare	2,850.00	2,581.37	2,900.00	735.49	
10-5-10-10214					
Health Insurance	42,000.00	35,666.75	35,950.00	9,078.84	
10-5-10-10215					
Life & Disability Ins.	2,500.00	2,323.86	2,525.00	577.32	
10-5-10-10217					
Dental Insurance	4,200.00	3,855.74	4,300.00	1,026.18	
10-5-10-10218					
HRA Admin	2,500.00	3,065.88	3,500.00	749.97	
10-5-10-10220					
VMER	16,250.00	14,368.82	17,250.00	4,702.28	

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10-5-10-10310					
Travel & Expenses	2,000.00	739.51	2,000.00	87.00	
10-5-10-10311					
Personnel Recruitment	1,000.00	0.00	1,000.00	0.00	
10-5-10-10330					
Dues & Subscriptions	6,000.00	5,705.00	6,000.00	20.00	
10-5-10-10340					
Professional Development	1,500.00	604.55	1,000.00	200.00	
10-5-10-21110					
Legal Services	20,000.00	35,533.80	20,000.00	9,133.30	
10-5-10-22110					
Auditors	18,000.00	14,000.00	15,000.00	13,900.00	
10-5-10-30110					
Office Supplies	10,000.00	4,586.74	10,000.00	585.71	
10-5-10-30130					
Service Contracts	8,000.00	6,235.21	8,000.00	4,296.55	
10-5-10-30132					
Postage Expenses	5,000.00	4,879.55	5,000.00	1,147.87	
10-5-10-30134					
Technical Support	3,000.00	1,824.19	4,000.00	1,460.81	
10-5-10-30210					
Office Equipment	5,000.00	4,414.01	5,000.00	0.00	
10-5-10-30310					
Legal Advertising	1,500.00	434.20	1,500.00	99.31	
10-5-10-30511					
Town Report	5,000.00	6,572.84	5,000.00	0.00	
10-5-10-42100					
Telephone Exp. Admin.	5,000.00	6,132.52	5,500.00	2,170.89	
10-5-10-60400					
Bank Service Charge	0.00	8.64	0.00	0.00	
10-5-10-91000					
Animal Control Expenses	500.00	0.00	500.00	0.00	
Total Town Administration	353,480.00	341,831.05	352,400.00	103,660.43	
10-5-11					
Assessor					
10-5-11-10140					
Wages - Perm/Part Time	11,250.00	6,600.24	10,850.00	1,191.33	
10-5-11-10211					
Fica	700.00	409.21	680.00	73.85	
10-5-11-10212					
Medicare	170.00	95.71	160.00	17.27	
10-5-11-10310					
Travel & Expenses	100.00	53.75	100.00	0.00	
10-5-11-10330					
Dues & Subscriptions	250.00	0.00	250.00	0.00	
10-5-11-10340					
Continuing Education	200.00	0.00	200.00	30.00	
10-5-11-20110					
Mapping	3,500.00	1,592.00	3,500.00	0.00	

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10-5-11-21110					
Legal Fees Assessor	500.00	0.00	500.00	0.00	
10-5-11-22140					
Property Assessor	18,000.00	633.39	18,000.00	652.36	
10-5-11-30120					
Professional Supplies	500.00	0.00	500.00	0.00	
10-5-11-30210					
Office Equipment	500.00	215.00	500.00	215.00	
10-5-11-60250					
Reapp Acct.-Transfer out	5,000.00	5,000.00	5,000.00	0.00	
<hr/>					
Total Assessor	40,670.00	14,599.30	40,240.00	2,179.81	
<hr/>					
10-5-12					
Code Enforcement 12					
10-5-12-10110					
Zoning Administration	35,500.00	13,732.50	24,000.00	5,256.25	
10-5-12-10120					
LHO/Rental Code	0.00	6,000.00	6,000.00	1,750.00	
10-5-12-10140					
DRB Clerk	2,600.00	900.00	2,600.00	420.00	
10-5-12-10150					
Planning Comm. Clerk	1,500.00	2,500.00	2,000.00	750.00	
10-5-12-10211					
Fica	2,475.00	1,434.25	2,200.00	506.94	
10-5-12-10212					
Medicare	575.00	335.53	525.00	118.58	
10-5-12-10310					
Travel & Expenses	1,000.00	481.46	500.00	18.56	
10-5-12-10330					
Dues & Subscriptions	300.00	0.00	150.00	0.00	
10-5-12-10340					
Continuing Education	800.00	92.00	800.00	69.80	
10-5-12-20121					
Professional Services	500.00	0.00	500.00	0.00	
10-5-12-21111					
Legal Services - zoning	1,000.00	8,529.77	1,000.00	0.00	
10-5-12-30120					
Professional Supplies	225.00	127.28	225.00	25.20	
10-5-12-30132					
Planning/Zoning Postage	0.00	155.90	150.00	63.67	
10-5-12-30310					
Legal Advertising	950.00	911.82	1,000.00	306.50	
<hr/>					
Total Code Enforcement 12	47,425.00	35,200.51	41,650.00	9,285.50	
<hr/>					
10-5-13					
Town Clerk 13					
10-5-13-10100					
Board of Civil Authority	1,200.00	495.08	1,200.00	1,067.52	

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10-5-13-10110					
Town Clerk Salary	62,110.00	62,110.10	63,355.00	17,057.11	
10-5-13-10121					
Ass't Clerk OT	0.00	0.00	150.00	0.00	
10-5-13-10150					
Asst. Clerk	40,480.00	35,890.02	41,300.00	9,946.01	
10-5-13-10160					
Election Workers	3,500.00	3,460.60	1,500.00	0.00	
10-5-13-10211					
Fica	6,900.00	5,747.99	6,950.00	1,578.77	
10-5-13-10212					
Medicare	1,650.00	1,344.31	1,675.00	369.21	
10-5-13-10214					
Health Insurance	45,000.00	32,840.59	38,000.00	7,901.16	
10-5-13-10215					
Life & Disability Ins.	1,500.00	1,461.00	1,525.00	365.29	
10-5-13-10217					
Dental	3,300.00	2,348.75	3,250.00	619.59	
10-5-13-10218					
HRA	3,000.00	3,066.00	4,000.00	750.00	
10-5-13-10220					
VMER	9,150.00	8,866.64	10,325.00	2,487.18	
10-5-13-10330					
Dues & Subscriptions	150.00	55.00	150.00	85.00	
10-5-13-10340					
Professional Development	500.00	460.00	650.00	130.00	
10-5-13-20010					
Elections	5,000.00	3,376.16	1,800.00	0.00	
10-5-13-20250					
Dog License Expense	150.00	141.46	175.00	114.40	
10-5-13-30110					
Office Supplies	400.00	302.91	800.00	125.00	
10-5-13-30123					
Records Preservation	5,000.00	4,554.84	6,250.00	1,397.90	
10-5-13-30210					
Office Equipment	0.00	0.00	0.00	8,325.00	
Total Town Clerk 13	188,990.00	166,521.45	183,055.00	52,319.14	
10-5-14					
Police Dept 14					
10-5-14-10110					
Chief's Salary	80,000.00	79,999.92	82,400.00	22,184.61	
10-5-14-10120					
Officer's Salary (6)	286,000.00	253,241.95	292,200.00	66,359.01	
10-5-14-10121					
Overtime	20,000.00	15,838.09	20,000.00	6,540.40	
10-5-14-10122					
Holiday Overtime	10,000.00	8,019.21	7,500.00	1,686.10	
10-5-14-10123					
On Call Pay	7,300.00	7,340.00	7,500.00	2,000.00	

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10-5-14-10125					
School Resource Officer	28,000.00	0.00	38,000.00	0.00	
10-5-14-10140					
Clerical Wages (1)	37,250.00	37,239.78	38,000.00	10,064.00	
10-5-14-10155					
Specials Wages	10,000.00	14,471.57	10,000.00	22,101.26	
10-5-14-10160					
Billable Time Expenses	0.00	1,510.78	0.00	14.42	
10-5-14-10165					
Billable Seg 6	0.00	45,210.95	0.00	19,921.66	
10-5-14-10211					
Fica	31,000.00	28,689.59	32,150.00	9,337.99	
10-5-14-10212					
Medicare	7,300.00	6,709.63	7,550.00	2,183.90	
10-5-14-10214					
Health Insurance	113,500.00	73,669.73	99,000.00	16,965.05	
10-5-14-10215					
Life & Disability Ins.	6,500.00	5,214.56	7,100.00	1,276.33	
10-5-14-10217					
Dental	9,450.00	7,361.80	9,850.00	1,757.34	
10-5-14-10218					
HRA PD	7,000.00	3,998.36	9,750.00	875.01	
10-5-14-10220					
VMER	45,750.00	41,739.74	47,100.00	15,088.88	
10-5-14-10310					
Travel & Expenses	2,500.00	1,011.00	2,750.00	0.00	
10-5-14-10320					
Clothing Allowance	5,500.00	4,149.70	5,500.00	582.16	
10-5-14-10330					
Dues & Subscriptions	1,500.00	1,135.00	2,000.00	70.00	
10-5-14-10340					
Professional Development	5,500.00	1,720.00	6,000.00	1,175.00	
10-5-14-20232					
Radio Maintenance	1,500.00	307.16	1,500.00	130.10	
10-5-14-20233					
MDT/Aircards	3,000.00	2,880.76	3,000.00	720.18	
10-5-14-21110					
Legal Services	1,000.00	0.00	1,000.00	0.00	
10-5-14-30110					
Office Supplies	3,000.00	2,173.25	3,000.00	106.63	
10-5-14-30120					
Professional Supplies	4,000.00	3,558.46	5,000.00	284.18	
10-5-14-30130					
Service Contracts	9,500.00	7,847.44	9,500.00	1,975.00	
10-5-14-30132					
Postage Expenses PD	200.00	158.80	200.00	41.27	
10-5-14-30210					
Office Equipment	3,000.00	1,365.43	3,000.00	50.99	
10-5-14-30310					
Legal Advertising	200.00	0.00	200.00	0.00	

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10-5-14-40430					
Community Police	250.00	109.90	250.00	0.00	
10-5-14-41110					
New Equipment - Vehicles	2,500.00	2,705.30	3,000.00	1,821.01	
10-5-14-41130					
Fuel - Vehicles	22,000.00	11,992.05	22,000.00	4,333.45	
10-5-14-41160					
PD Maint. Supplies-Vehicl	250.00	125.69	250.00	26.97	
10-5-14-41180					
PD Vehicle Maintenance	9,000.00	6,627.27	11,000.00	1,333.48	
10-5-14-42100					
PD Telephone Service	4,500.00	4,570.13	5,000.00	1,310.71	
10-5-14-90000					
Reimburs Equip Grants	0.00	1,694.22	0.00	0.00	
10-5-14-97000					
Capital Improvements	15,000.00	15,000.00	17,000.00	0.00	
Total Police Dept 14	792,950.00	699,387.22	809,250.00	212,317.09	
10-5-15					
Highway 15					
10-5-15-10110					
Superintendent Salary	77,250.00	77,249.90	78,800.00	17,730.01	
10-5-15-10120					
Wages- Full Time-4	179,000.00	142,942.67	201,150.00	38,351.73	
10-5-15-10121					
Overtime	18,000.00	14,095.94	18,000.00	930.14	
10-5-15-10123					
Pager	1,200.00	2,100.00	2,000.00	0.00	
10-5-15-10150					
Wages - Temp Hired Help	10,000.00	7,477.39	10,000.00	1,682.06	
10-5-15-10211					
Fica	18,450.00	15,638.74	19,950.00	3,587.08	
10-5-15-10212					
Medicare	4,450.00	3,657.57	4,700.00	838.90	
10-5-15-10214					
Health Insurance	78,500.00	51,238.11	64,825.00	9,069.31	
10-5-15-10215					
Life & Disability Ins.	4,150.00	1,707.19	4,250.00	483.24	
10-5-15-10217					
Dental	5,400.00	3,263.92	4,425.00	693.97	
10-5-15-10218					
HRA HW	5,000.00	4,079.32	6,875.00	708.33	
10-5-15-10220					
VMER	28,600.00	22,977.48	31,500.00	5,973.78	
10-5-15-10310					
Travel & Expenses	500.00	250.88	500.00	301.20	
10-5-15-10320					
Clothing Allowance	3,500.00	3,134.85	3,500.00	738.75	
10-5-15-10330					
Dues & Subscriptions	100.00	0.00	100.00	0.00	

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
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10-5-15-10340					
Continuing Education	400.00	130.00	400.00	0.00	_____
10-5-15-20240					
Contractors	10,000.00	25,892.79	5,000.00	460.00	_____
10-5-15-20241					
Equipment Rental	2,500.00	237.44	2,500.00	5,708.52	_____
10-5-15-20300					
State Permits	4,000.00	1,990.00	3,000.00	0.00	_____
10-5-15-41110					
New Equipment-Misc. Tools	1,000.00	12,475.45	1,200.00	192.91	_____
10-5-15-41120					
Safety Equipment	1,500.00	1,173.60	1,500.00	0.00	_____
10-5-15-41130					
Fuel - Vehicles HW	20,000.00	30,606.78	20,000.00	5,514.89	_____
10-5-15-41140					
Oil - Vehicles	3,500.00	2,178.35	3,500.00	0.00	_____
10-5-15-41160					
HW Maint. Supplies-Vehicl	15,000.00	22,493.12	17,000.00	1,590.16	_____
10-5-15-41170					
HW Tires - Vehicles	5,000.00	4,193.64	3,500.00	0.00	_____
10-5-15-41180					
HW Outside Maint. - Vehic	10,000.00	21,253.77	10,000.00	252.73	_____
10-5-15-42100					
HW Telephone	2,000.00	2,014.18	2,400.00	639.74	_____
10-5-15-44120					
Roadside Mower- Maint	1,000.00	2,028.07	1,000.00	1,002.43	_____
10-5-15-44130					
Tree Removal/Planting	2,500.00	8,246.25	5,000.00	6,061.57	_____
10-5-15-44140					
Guardrails	1,000.00	0.00	1,000.00	368.93	_____
10-5-15-44150					
Street Sweeping	2,500.00	0.00	0.00	0.00	_____
10-5-15-45120					
Signs & Posts	2,500.00	10,666.04	3,500.00	0.00	_____
10-5-15-45130					
Line Painting	2,000.00	46.49	2,000.00	0.00	_____
10-5-15-46110					
Paving Roads	25,000.00	39,490.18	50,000.00	274.04	_____
10-5-15-46120					
Cold Patching	3,000.00	2,905.10	3,000.00	691.90	_____
10-5-15-46130					
Culverts	3,000.00	5,828.45	2,500.00	5,030.63	_____
10-5-15-46140					
Gravel	55,000.00	31,994.53	55,000.00	10,908.19	_____
10-5-15-46150					
Chloride	25,000.00	21,027.84	25,000.00	7,374.36	_____
10-5-15-47110					
Road Salt	65,000.00	96,038.66	65,000.00	0.00	_____
10-5-15-47120					
Winter Sand	35,000.00	26,947.31	35,000.00	1,395.85	_____

TOWN OF BRANDON General Ledger
Comparative Budget Report
10 General Fund

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
<hr/>					
10-5-15-90400					
Leased Equipment	66,010.00	88,953.45	89,030.00	56,545.52	
<hr/>					
Total Highway 15	797,510.00	808,627.45	857,605.00	185,100.87	
<hr/>					
10-5-16					
Constable 16					
<hr/>					
Total Constable 16	0.00	0.00	0.00	0.00	
<hr/>					
10-5-17					
Intergovernmental 17					
10-5-17-61110					
VLCT Insurance	94,000.00	83,626.84	76,250.00	38,492.00	
10-5-17-61150					
Unemployment Insurance	5,350.00	3,065.06	3,500.00	1,654.50	
10-5-17-61160					
Worker's Comp Insurance	96,500.00	91,186.96	66,250.00	32,823.50	
10-5-17-65000					
Insurance Deductible	1,000.00	1,000.00	1,000.00	0.00	
10-5-17-71100					
County Tax	28,000.00	25,861.00	28,000.00	25,665.48	
10-5-17-71200					
VLCT	0.00	0.00	0.00	5,779.00	
10-5-17-71300					
Rut, Regional Commission	925.00	975.00	975.00	0.00	
10-5-17-71440					
Green-Up Day	300.00	300.00	300.00	0.00	
10-5-17-71460					
Public Transit	3,500.00	3,500.00	3,500.00	3,500.00	
10-5-17-71600					
REDC	500.00	500.00	500.00	500.00	
10-5-17-71610					
Rut Nat Resources Conserv	0.00	0.00	250.00	0.00	
10-5-17-71800					
Mosquito Control	33,900.00	27,642.54	40,600.00	10,150.00	
<hr/>					
Total Intergovernmental 17	263,975.00	237,657.40	221,125.00	118,564.48	
<hr/>					
10-5-18					
Recreation					
10-5-18-10110					
Recreation Director	39,215.00	39,217.62	40,050.00	10,789.38	
10-5-18-10130					
Asst to Rec Director	0.00	9,742.50	12,100.00	2,460.00	
10-5-18-10211					
Fica	2,525.00	3,057.74	3,325.00	1,145.07	
10-5-18-10212					
Medicare	600.00	715.23	785.00	267.79	
10-5-18-10214					
Health Insurance	15,800.00	18,084.78	13,300.00	3,190.86	

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10 General Fund

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Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-5-18-10215					
Life & Disability Ins.	650.00	799.46	650.00	132.35	
10-5-18-10217					
Dental	1,150.00	1,462.02	1,150.00	284.09	
10-5-18-10218					
HRA	1,050.00	1,415.55	1,400.00	225.00	
10-5-18-10220					
VMER	4,025.00	5,344.23	4,225.00	1,155.90	
10-5-18-10310					
Travel & Expenses	500.00	411.27	500.00	0.00	
10-5-18-10320					
Dues & Subscriptions	500.00	427.95	500.00	300.00	
10-5-18-10330					
Advertising/Recruitment	5,000.00	4,057.17	7,000.00	118.00	
10-5-18-20100					
Fuel	500.00	942.43	500.00	0.00	
10-5-18-20150					
Vehicle Maint.	0.00	355.04	0.00	1,411.88	
10-5-18-20210					
Registration Software	2,400.00	2,721.41	2,400.00	0.00	
10-5-18-20500					
Storage Unit Supply/Maint	0.00	525.00	0.00	650.00	
10-5-18-29000					
Rec Program Exp total	68,600.00	0.00	67,420.00	0.00	
10-5-18-30000					
Swim Lesson Expense	0.00	1,786.49	0.00	490.00	
10-5-18-30060					
Basket Ball Expense	0.00	5,985.35	0.00	75.00	
10-5-18-30070					
Little League Expenses	0.00	13,332.94	0.00	1,286.08	
10-5-18-30090					
OV Soccer Clinic	0.00	0.00	0.00	9.97	
10-5-18-30140					
Cheer Leading Camp	0.00	0.00	0.00	273.00	
10-5-18-40000					
Youth Soccer	0.00	6,820.10	0.00	2,899.45	
10-5-18-40010					
Middle School Football	0.00	6,512.14	0.00	3,780.81	
10-5-18-40040					
After School Activity	0.00	3,820.17	0.00	446.92	
10-5-18-40050					
Youth Basketball	0.00	2,375.21	0.00	0.00	
10-5-18-40060					
Brandon Ski Club	0.00	240.00	0.00	0.00	
10-5-18-40070					
Youth Wrestling	0.00	1,449.23	0.00	500.00	
10-5-18-40090					
Cheerleading	0.00	1,381.76	0.00	704.05	
10-5-18-40100					
Snow Bowl Program	0.00	1,269.64	0.00	0.00	

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Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-5-18-40120					
Play Group/ Family Activi	0.00	747.10	0.00	1,799.28	
10-5-18-40130					
LaCrosse Expense	0.00	1,029.57	0.00	0.00	
10-5-18-40140					
Golf Camp	0.00	10,077.60	0.00	0.00	
10-5-18-42100					
Recreation Telephone	500.00	452.97	600.00	62.70	
10-5-18-43120					
Parks Maintenance	1,500.00	1,137.55	1,500.00	183.58	
10-5-18-43130					
Estabrook	0.00	0.00	0.00	121.74	
10-5-18-50000					
Zumba Class	0.00	209.00	0.00	0.00	
10-5-18-50040					
Fitness - General	0.00	150.00	0.00	0.00	
10-5-18-50050					
Language Lessons	0.00	0.00	0.00	1,015.15	
10-5-18-50060					
Corn-Toss League	0.00	987.23	0.00	374.31	
10-5-18-50090					
Adult Activities	0.00	3,641.97	0.00	5,099.79	
10-5-18-60010					
Bus Trips	0.00	23,527.00	0.00	4,000.00	
10-5-18-60020					
Movies Expense	0.00	1,054.99	0.00	0.00	
10-5-18-60030					
Otter Comm. Colaborations	0.00	165.00	0.00	0.00	
10-5-18-60070					
Estabrook Fundraising	0.00	1,126.16	0.00	0.00	
10-5-18-60090					
Flagship Cinemas	0.00	1,910.00	0.00	2,865.00	
10-5-18-60100					
Seminary Hill	0.00	264.98	0.00	345.00	
10-5-18-60120					
Summer Arts Camps	0.00	3,217.37	0.00	6,912.60	
10-5-18-60150					
Odyssey of the Mind	0.00	6,122.00	0.00	10.00	
10-5-18-60160					
Net Sports	0.00	426.25	0.00	0.00	
10-5-18-61050					
Brandon Carnival	0.00	10,468.24	0.00	3,552.91	
Total Recreation	144,515.00	200,967.41	157,405.00	58,937.66	
10-5-19					
Debt Service 19					
10-5-19-48140					
RT 7 Town Share -2006	189,000.00	181,852.39	185,000.00	154,160.51	
10-5-19-60120					
Interest- Seg 6 project	20,000.00	13,698.55	25,000.00	0.00	

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
<hr/>					
10-5-19-60410					
PD Bond Payment	30,000.00	29,193.83	29,000.00	24,309.09	
10-5-19-60500					
2016 Segment 6 Bond	66,500.00	65,972.48	65,500.00	53,680.41	
<hr/>					
Total Debt Service 19	306,500.00	290,717.25	304,500.00	232,150.01	
<hr/>					
10-5-20					
Other Financing 20					
<hr/>					
Total Other Financing 20	0.00	0.00	0.00	0.00	
<hr/>					
10-5-21					
Economic Develop. 21					
10-5-21-10110					
Salary	16,810.00	16,932.44	17,200.00	4,624.06	
10-5-21-10211					
Fica	1,075.00	1,004.19	1,150.00	274.33	
10-5-21-10212					
Medicare	260.00	234.87	275.00	64.17	
10-5-21-10214					
Health Insurance Exp	6,800.00	1,605.61	5,700.00	1,425.00	
10-5-21-10215					
Life & Disability Ins.	325.00	59.75	325.00	81.25	
10-5-21-10217					
Dental	490.00	119.08	490.00	122.50	
10-5-21-10218					
HRA	450.00	117.45	600.00	150.00	
10-5-21-10220					
VMER	1,740.00	469.72	1,850.00	462.50	
10-5-21-10310					
Travel & Expenses	500.00	452.97	500.00	62.70	
10-5-21-75000					
Economic Development	8,000.00	7,409.32	8,000.00	0.00	
10-5-21-75500					
Killington Valley	1,295.00	0.00	1,295.00	0.00	
10-5-21-76000					
Hist. Preservation Comm.	500.00	0.00	500.00	0.00	
<hr/>					
Total Economic Develop. 21	38,245.00	28,405.40	37,885.00	7,266.51	
<hr/>					
10-5-22					
Bldgs. & Grounds					
10-5-22-10115					
P/T B&G Mowing	0.00	29,072.79	19,750.00	8,238.71	
10-5-22-10120					
PD Custodian	3,100.00	2,660.00	3,100.00	641.08	
10-5-22-10130					
Admin Custodian	7,000.00	6,388.54	7,550.00	1,607.87	
10-5-22-10211					
FICA	650.00	2,322.93	1,925.00	639.12	

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TOWN OF BRANDON General Ledger
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Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
10-5-22-10212					
Medicare	175.00	543.22	500.00	149.47	
10-5-22-10214					
Health Insurance	0.00	6,876.48	3,400.00	1,642.65	
10-5-22-10215					
Life & Disability	0.00	666.90	320.00	153.90	
10-5-22-10217					
Dental	0.00	433.87	225.00	111.57	
10-5-22-10218					
HRA	0.00	491.37	375.00	125.01	
10-5-22-10220					
VMER	0.00	0.00	2,075.00	0.00	
10-5-22-20530					
License & Fees	0.00	35.00	300.00	0.00	
10-5-22-22130					
Testing/Monitor Fee	3,500.00	1,639.95	3,500.00	2,420.00	
10-5-22-42100					
Heating - Propane	10,000.00	7,597.20	9,000.00	47.06	
10-5-22-42110					
Heating Fuel	10,000.00	14,838.55	15,000.00	0.00	
10-5-22-42120					
Bldgs & Grounds Water Fee	2,000.00	1,597.38	2,000.00	805.53	
10-5-22-42130					
Bldgs & Grounds Electric	72,500.00	74,083.88	70,000.00	-16,507.40	
10-5-22-43080					
Highway Bldg Maint	5,000.00	5,279.81	3,500.00	232.88	
10-5-22-43090					
PD Bldg Maint.	8,000.00	6,319.28	2,500.00	421.30	
10-5-22-43100					
Town Office	8,000.00	6,531.93	12,000.00	869.75	
10-5-22-43110					
Cemeteries	1,000.00	0.00	1,000.00	0.00	
10-5-22-43120					
Municipal Mowing	1,500.00	1,636.95	2,500.00	659.31	
10-5-22-43130					
Recreation Field Maint.	0.00	286.73	0.00	0.00	
10-5-22-43140					
Town Clock Maint.	0.00	0.00	550.00	0.00	
10-5-22-43150					
Town Hall Repair/Maint.	15,000.00	16,960.11	10,000.00	2,615.83	
10-5-22-43160					
Parks Maint.	0.00	972.29	1,000.00	257.11	
10-5-22-43170					
Trash costs-Transfer Stat	6,000.00	1,828.25	2,500.00	143.82	
10-5-22-43180					
Maint. Supplies Bldgs.	4,000.00	1,918.73	4,000.00	477.90	
10-5-22-43200					
Generator Maint	2,500.00	384.78	2,200.00	138.15	
10-5-22-75120					
Solid Waste Disposal	0.00	15,596.46	0.00	2,687.88	

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021
Total Bldgs. & Grounds	159,925.00	206,963.36	180,770.00	6,578.50	
10-5-25					
Appropriations 25					
10-5-25-70110					
BIDCC -4th of July Com.	6,000.00	6,000.00	6,000.00	1,500.00	
10-5-25-70130					
Brandon Rescue Squad	20,735.00	20,735.00	28,000.00	7,000.00	
10-5-25-70140					
Chamber of Commerce	1,000.00	1,000.00	1,000.00	250.00	
10-5-25-70150					
RSVP	550.00	550.00	550.00	0.00	
10-5-25-70190					
SW VT Council on Aging	2,400.00	2,400.00	2,400.00	600.00	
10-5-25-70200					
RAVNA	10,200.00	10,200.00	10,200.00	2,550.00	
10-5-25-70210					
Rutland Mental Health	6,624.00	6,624.00	6,624.00	1,656.00	
10-5-25-70330					
ARC of Rutland	3,500.00	3,500.00	3,500.00	875.00	
10-5-25-70390					
Comm.Health Services-Addi	0.00	0.00	1,000.00	0.00	
10-5-25-70430					
Stephen A. Douglas Inc.	2,500.00	2,500.00	2,500.00	625.00	
10-5-25-70470					
Brandon Library	92,000.00	92,000.00	92,000.00	30,666.68	
10-5-25-70480					
Senior Citizen Center	13,500.00	13,500.00	13,500.00	4,500.00	
10-5-25-70540					
Paving Projects	100,000.00	100,000.00	50,000.00	0.00	
10-5-25-70550					
Rutland Co Humane Soc	750.00	750.00	750.00	0.00	
Total Appropriations 25	259,759.00	259,759.00	218,024.00	50,222.68	
10-5-30					
Capital Improvements					
Total Capital Improvements	0.00	0.00	0.00	0.00	
10-5-35					
Flood 2011					
Total Flood 2011	0.00	0.00	0.00	0.00	
10-5-60					
Highway Rollover Exp - 60					
Total Highway Rollover Exp	0.00	0.00	0.00	0.00	

10 General Fund

Account	Budget FY - 2019	Actual FY-2019 Pd:12	Budget FY - 2020	Actual FY-2020 Pd: 4	Budget FY - 2021

10-5-61					
Capital Purchases Leases-					

Total Capital Purchases Le	0.00	0.00	0.00	0.00	

10-5-62					
Fund Balance Transfers					

Total Fund Balance Transfe	0.00	0.00	0.00	0.00	

Total Expenditures	3,397,944.00	3,448,967.61	3,408,909.00	1,040,582.68	

Total 10 General Fund	0.00	12,424.89	-2,870,579.00	1,979,988.04	
=====					
Total All Funds	0.00	12,424.89	-2,870,579.00	1,979,988.04	
=====					



FEMA

September 30, 2019

Seth Hopkins, Chairperson
Selectboard
Town of Brandon
Town Office
49 Center Street
Brandon, Vermont 05733

Subject: Town of Brandon, Rutland County, Vermont
Community No.: 500090

Dear Mr. Hopkins:

I am writing about the Federal Emergency Management Agency's (FEMA's) upcoming Risk Mapping, Assessment, and Planning (Risk MAP) Discovery Meeting for the Otter Watershed in Vermont. This Discovery Meeting is being coordinated by the U.S. Geological Survey (USGS) in partnership with FEMA. The Otter Watershed is the 8-digit hydrologic unit code (HUC8) 04150402. Rivers in the watershed that could be potentially discussed include major rivers such as Otter Creek and Clarendon, Cold, Leicester, Lemon Fair, Little Lemon Fair, Middle Branch Middlebury, Middlebury, Mill, Neshobe, New Haven, North Branch Cold, North Branch Middlebury, North Branch Neshobe, and South Branch Middlebury Rivers, as well as other smaller rivers and tributaries in the watershed. A watershed map is available for download at the following website:

<https://www.usgs.gov/centers/new-england-water/science/fema-project-otter>

Risk MAP is a FEMA program that helps communities identify, assess, and reduce their flood risk. By combining quality engineering with updated flood hazard data, FEMA provides accurate and easy-to-use information to enhance local mitigation plans, improve community outreach, and increase local awareness to flood hazards.

The Discovery process commences at the beginning of a Risk MAP project and assists in identifying the scope of the watershed study. The Discovery Meeting is part of the Discovery process, and the information exchanged between FEMA and communities within the Otter Watershed during Discovery will improve our understanding of the watershed's flood hazard mapping and mitigation planning. During Discovery, FEMA gathers information about local flood risk and flood hazards and reviews mitigation plans to understand local mitigation capabilities, hazard risk assessments, and current or future mitigation activities.

Two Discovery Meetings are scheduled for the Otter Watershed. Both meetings have identical content; you may attend either of them. Additionally, if your community lies in both the Otter and the Lake Champlain HUC8 Watersheds, you will also receive an invitation to Discovery Meetings for the Lake Champlain Watershed. There is no need to attend separate meetings for both watersheds.

- Tuesday, October 29, 2019 at 1:00 PM, Jessica Swift Meeting Room, Ilsley Public Library, 75 Main Street, Middlebury, VT 05753. Free parking is available behind the library.

- Wednesday, October 30, 2019 at 10:00 AM, Nella Grimm Fox Room, Rutland Free Library, 10 Court Street, Rutland, VT 05701. Street parking is available near the library. There is a mix of free and metered parking spaces (\$0.25 per hour).

Please RSVP to Scott Olson, the USGS Project Manager for the Otter Watershed, by e-mail (solson@usgs.gov) or by calling (603) 226-7815.

At the Discovery Meeting, we will review the flood risk data we have gathered to date in a presentation. We will also discuss your community's flooding history, flood risk concerns and mitigation. Any data or information that you can provide will aid in this discussion.

In addition to inviting community leaders, emergency managers, GIS specialists, and local planners to the Discovery Meeting, FEMA will invite other stakeholders with a vested interest in the Otter Watershed's resources, floodplains, and flood risk. This may include representatives from State, Federal, regional, and local agencies and associations. Together, we will discuss the study that will be conducted in the Otter Watershed, any information you have to provide, and the importance of mitigation planning and community outreach.

We encourage you and/or any other relevant floodplain management staff to attend this important meeting. The partnership and exchange of data between FEMA and your community will be vital to our success in identifying flood risks and needs that may exist. If there are any data related to your community's flood risk that you have not yet provided to us, but that you would like to have taken into consideration when reviewing your flood risk, please bring it to the meeting or send it to the following address:


Scott Olson
U.S. Geological Survey
331 Commerce Way
Pembroke, NH 03275

Additionally, we have an online questionnaire regarding data related to the Discovery Meeting. Please complete the questionnaire at the following website:

<https://www.usgs.gov/centers/new-england-water/science/fema-project-otter>

If you have any questions regarding the Discovery process, the scheduled Discovery Meeting or the data requested, please contact Scott Olson, Project Manager, by e-mail (solson@usgs.gov) or by calling (603) 226-7815. I am also available to answer any questions at (617) 956-7576 or kerry.bogdan@fema.dhs.gov.

Sincerely,



Kerry Bogdan
Risk Analysis Branch Chief
Mitigation Division
FEMA Region I

cc: David Atherton, Town Manager, Town of Brandon
Michael Shank, Interim Chairperson, Planning Commission, Town of Brandon
Shawn Erickson, Highway Foreman, Town of Brandon
Jeffrey Biasuzzi, Zoning Administrator, Town of Brandon
Edward Bove, AICP, Executive Director, Rutland Regional Planning Commission
Lauren Oates, Hazard Mitigation Officer, Vermont Division of Emergency Management and
Homeland Security
Stephanie Smith, Hazard Mitigation Planner, Vermont Division of Emergency Management
and Homeland Security
Ned Swanberg, CFM, Central Regional Floodplain Manager, Vermont Department of
Environmental Conservation
Rob Evans, CFM, State Floodplain Manager, Vermont Department of Environmental
Conservation
Scott Olson, Project Manager, U.S. Geological Survey.