

Brandon Select Board Meeting
November 25, 2019
7:00 p.m.

The Brandon Select Board will meet Monday, November 25, 2019 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – November 11, 2019
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Revolving Loan Fund Request – Safer Society
- 6) Approve Use of Local Option Tax Funds
- 7) Fiscal
 - a) Warrant – November 25, 2019 – \$193,665.64
 - b) Route 7 Construction Warrant – November 25, 2019 – \$437,591.60
- 8) Executive Session

First Motion: I move to find that premature general public knowledge of the confidential attorney-client communications made for the purpose of providing legal services to the public body will clearly place the Town at a substantial disadvantage.

Second Motion: I move that we enter into executive session to discuss confidential attorney-client communications made for the purpose of providing legal services to the public body, under the provisions of Title 1, Section 3139(a)(1) of the Vermont Statutes.

- 9) Adjournment

**Brandon Select Board Meeting
November 11, 2019**

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman

Others In Attendance: Dave Atherton, Bill Moore, Chris Brickell, Jeff Stewart, Brent Buehler, Bernie Carr, Mike Frankiewicz, Steve Bisette, Barry Varian, Rick Carroll, Sherry Williams

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

Seth Hopkins wished to thank all Veterans on behalf of the Select Board for their service.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) October 28, 2019 – Select Board Meeting

Motion by Tracy Wyman/Brian Coolidge to approve the minutes of the October 28th Select Board meeting, as amended. **The motion passed unanimously.**

Under Item 7b -- Prior to the vote, Tim Guiles asked Dave Atherton if he had reviewed the Segment 6 warrants and Mr. Atherton confirmed that they were reviewed.

3. Town Manager’s Report

Dave Atherton provided a report for the weeks of October 28th and November 4th.

Segment 6:

Anticipated Up-Coming Interval, (November 12, 2019 - November 22, 2019)

Segment ‘E’ and ‘F’:

- Completion imprinted asphalt traffic islands.
- Initiation of construction for proposed concrete stairs at various residences and businesses.
- Punch list items - reseeding, curbing joints and other identified items.

Segment 'D':

- Installation of guard rail and hand railings on retaining wall adjacent to Briggs Lane Segment 'C'.
- Completion of retaining wall adjacent to BHOP as well as associated railings and walk brick banding.

Segment 'B':

- Continued improvements within Central Park area, brick, marble and granite walkway surfaces.
- Installation of raised crosswalks, (Lot 'A').

Segment 'A':

- Completion of drives and miscellaneous clean-up items.

General:

Continued line striping throughout, (permanent and temporary). Most of the permanent striping is down and will be able to turn the traffic lights on, with the remainder of the striping done in the spring. Miscellaneous drainage, structure cleaning and elevation adjustments. Topsoil placement etc. Tree and landscape plantings. Initiation of addressing preliminary punch list items.

Seth Hopkins asked if the Select Board could be included in a conversation about the lights. Dave Atherton advised the lights have to be turned on, however, the programs have been adjusted and they should be properly working. Mr. Atherton thinks after the project is completed the Town can take the lights over and the Select Board could have a conversation at that time. There will be a meeting this week to discuss the timing of the lights. Tim Guiles questioned what the Select Board's latitude is concerning this subject. Mr. Atherton stated the area is compressed where the traffic stops and there are pros and cons for turning the lights on, however, there have been a couple of accidents in that area. Now that all of the lanes are open and the construction is out of the roadway, it is the intent to turn the lights on. Mr. Hopkins noted the Town will want the lights turned on to assure there are no problems, as it currently would be the responsibility of the project to correct them.

Union Street Sidewalk:

The retaining wall has been constructed and sidewalk has been poured. Paving is tentatively scheduled for the end of the week.

Other Happenings:

The Town of Brandon hosted the Vermont Community Development Association fall conference on Tuesday, November 5th at the Brandon Town Hall. 63 attendees from all around various funding and state agencies came together on the topic of "A Look Down the Pipeline: Improving Community Infrastructure" The day ended with a walking tour showcasing the work from the past 5 years in Brandon, led by VCDA Board Member - Bill Moore, Segment 6 PIO - Bernie Carr and your Town Manager/Municipal Project Manager.

All in attendance were mightily impressed with the transformation of Brandon (to the point of nearly outright envy). The Town Hall was lauded as an "amazing space" and has been "put on the map" as a topnotch space in which conferences can be held.

Mr. Atherton attended the FEMA Risk Mapping Assessment and Planning Discovery meeting in Middlebury on October 29th. The Zoning Administrator attended with Mr. Atherton and they spoke to some of the FEMA people. Completed online survey to address flood map changes due to the overflow culvert and the continued flooding on Newton Road.

Mr. Atherton attended the VTCMA Fall Conference in Norwich on November 7th and 8th. Topics were Working with your Select Board, Working with the 2020 Census, Marketing your Community and Framing Your Story, and How Safe are Your Roads. He stated Stu Johnson did the presentation on the roads and he hopes to have him come to speak with the Select Board.

Brent Buehler asked why some of the crosswalks are white and others are brick, and whether there will be pedestrian signs. Mr. Atherton advised there is an inconsistency because the area around the bridge is not completed. There will be pedestrian signs posted on all crosswalks. Bernie Carr reported they will all have white striping and as the asphalt lightens up, they will be easier to see. Mr. Buehler asked what the Town has submitted relative to FEMA mapping. Mr. Atherton advised the Town had to do an online survey for problematic areas that need to be remapped, with the overflow culvert and Newton Road being noted. FEMA bases their information on elevation and fluvial erosion. Mr. Buehler asked if he should submit a certificate of elevation. Mr. Atherton stated FEMA is doing this for the town infrastructure and problematic areas, and it is hoped the overflow culvert will be an improvement. The Town has sent the information in hopes there will be changes to the FEMA maps.

Seth Hopkins extended an apology to Mr. Buehler for his error at the last meeting regarding the FEMA meetings that were held on October 29th and 30th. Mr. Atherton was present for the meeting on the 29th and Mr. Guiles was present for the meeting on the 30th. He did not think the letter was clear, but he should have erred on the side that the Town participate.

Tim Guiles stated FEMA is under a five-year program to significantly refine the maps. They are suggesting there will be granular maps within 6 feet of where the flood plains are. They are trying to aim limited resources to the problem areas and will be doing an analysis. It is a long project and if the Town finds other items that are incorrect on the flood map, there is time to advise them of these areas. Mr. Hopkins noted Mr. Atherton has been diligent on this subject and the Town is still going through the routine way of updating the map.

4. Public Comment and Participation

Brian Coolidge questioned if the Budget meetings could be held just prior to the Select Board meetings. Seth Hopkins stated the Board had agreed on separate meeting nights, as there was concern that it would make a long night for people to have two meetings back-to-back. Tim Guiles would make it for whenever the meetings are, but noted Tuesdays are better. It was decided there would be a meeting prior to the November 25th Select Board meeting, plus three

additional meetings on December 3rd, 10th and 17th. The Police Chief will be present for the November 25th meeting, the Town Clerk will attend the December 10th meeting and the 3rd and 17th have been left open for the other departments. Mr. Atherton noted that he had suggested a change to just prior to the Select Board meetings as there had been concern about staff going to too many meetings, and it would provide the opportunity to give the public an update at the Select Board meeting. Mr. Hopkins was inclined to keep the schedule as is due to the decision being made by the full Board at the last meeting.

Dave Atherton reported that he received notice on Friday the Town was awarded a 100% stormwater management grant through the Agency of Natural Resources for Pearl Street and the Café Provence parking lot near the waterfalls. Mr. Atherton will be providing more information to the Select Board on this subject.

5. Revolving Loan Fund

Bill Moore read the following letter that was provided to the Select Board regarding the Ripton Mountain Distillery revolving loan fund application:

“On April 25th, July 25th and October 29th, the Brandon Revolving Loan Fund Committee met to consider a loan request from the principals of the Ripton Mountain Distillery.

The Ripton Mountain Distillery has nearly completed the conversion of the former Shapiro’s retail space into a distillery tasting room and bar space representing a significant investment of private sector money into a leased space to create another destination business for the Town of Brandon. Having started the process of conversion, permitting and construction nearly 1 year ago, the principals are on the cusp of opening. This loan would represent the gap funding that will help a start-up business to open after substantial personal investment, which is one of the key missions of the RLF.

The members present voted unanimously to approve a \$25,000 loan for the Ripton Mountain Distillery.

The terms of the loan: 3.00% rate amortized as a 90-month loan with a balloon at 36 months. Collateral would be security interest, the assets and equipment associated with the business, specifically 1st security interest in the still, bulk tank and mixing tanks.”

Mr. Moore introduced Rick Carroll and Sherry Williams, the principals of the business who were present to answer any questions. Seth Hopkins thanked them for the completeness of the documentation and for working with the Town’s Revolving Loan Committee. Mr. Carroll reported they have about \$180,000.00 invested in the business and the \$25,000.00 loan would assist in paying for the permits. They already have contracts and are selling in bulk to the biggest CBD oil vendor in the State. It is their intent to be open in a couple of weeks that will include a deli, as well as the brewing. Mr. Carroll reported the majority of their business will be in bulk sales, as there is potential for \$60,000.00 per month in bulk sales. They are using Brandon water and their labeling will note that it is the best water in the State.

Motion by Tracy Wyman/Brian Coolidge to approve the revolving loan fund application, as presented. **The motion passed unanimously.**

6. Approval of Clean Water and Drinking Water Loans for Park Street

Dave Atherton advised this is the construction funding for the revolving loan fund for the water and sewer for the Park Street project. Mr. Atherton also provided the agreement with the Fire District for their obligation to pay on the water portion of it. It is a requirement for the municipality to be on the agreement and is similar to Segment 6 where the Fire District pays their portion. There had been a similar agreement when the water line was done six or seven years ago as part of the early Segment 6 project.

Motion by Brian Coolidge/Seth Hopkins to approve the State revolving loan funds for clean water and drinking water with the fire district. **The motion passed unanimously.**

Mr. Atherton noted this is a project that was already approved, and this is the funding mechanism. The initial application that came to the Select Board had all of the loan amounts that were built up to construction.

7. Appointment of Alternative Representative for SRF Wastewater Collection Systems

Dave Atherton stated this was also done for Park Street and this is for the 1272 order that required more engineering on the wastewater plant. An alternate is needed for the revolving loan accounts and Mr. Atherton requested the Board consider appointing Jackie Savela as the Alternate.

Motion by Brian Coolidge/Tracy Wyman to appoint Jackie Savela as the Alternative Representative for the SRF wastewater collection system. **The motion passed unanimously.**

Mr. Guiles noted the form that was sent has many irrational sentences and grammatical issues and expressed concern this could be an issue. Mr. Guiles requested the letter be retyped and volunteered to do so. Mr. Atherton noted concern that the Bond Bank may have an issue with the Town submitting a retyped letter and not the form that they were provided.

8. Fiscal

a) Warrant – November 11, 2019 - \$1,031,260.21 and Route 7 Construction Warrant - \$538,488.68

Motion by Tim Guiles/Brian Coolidge to approve the November 11, 2019 warrant in the amount of \$1,031,260.21 and the Route 7 Construction warrant in the amount of \$538,488.68. **The motion passed with one abstention – Tracy Wyman.**

Tim Guiles asked about the warrant for the psych evals and Dave Atherton advised that psych evals are required for new police officer hires. Seth Hopkins questioned if there had been an accident with one of the Town's trucks and Mr. Atherton reported the Mack truck had some

issues and it was brought in for repair. Mr. Guiles also asked if Mr. Atherton had reviewed the invoices for the Route 7 construction project and Mr. Atherton confirmed they were reviewed. Mr. Atherton noted that \$960,000.00 of the Town's warrant was for education.

The Select Board recessed at 7:40PM.

The Select Board reconvened at 8:06PM.

Motion by Brian Coolidge/Seth Hopkins to find that premature general public knowledge of the confidential attorney-client communications made for the purpose of providing legal services to the public body will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Brian Coolidge/Seth Hopkins to enter into executive session at 8:07PM to discuss confidential attorney-client communications made for the purpose of providing legal services to the public body, under the provisions of 1 V.S.A. paragraph 313(a)(1) of the Vermont Statutes. **The motion passed unanimously.**

9. Executive Session

The Board came out of executive session at 8:11PM. There was no action required.

10. Adjournment

Motion by Brian Coolidge/Tim Guiles to adjourn the Select Board meeting at 8:12PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for weeks of November 11th and November 18th, 2019

Segment 6:

Anticipated Up-Coming Work:

- Forming and installation of stairways to residential and other locations.
- Installation of connecting walkways to both residential and commercial properties as applicable.
- Sewer and stormwater structures cleaning and sealing.
- Tree and landscape plantings, weather dependent.
- Railing installation both hand rails and guard rail, (Briggs building).
- Addressing preliminary punch list items, (Project wide).

Union Street Sidewalk:

This project has shut down until spring due to the weather.

Other happenings:

The buildings at 449 and 419 Newton Road have been demolished and the land has been leveled. 57 and 31 Newton Road are in the process of demolition and should be completed this week.

Attended the RRPC meeting on Nov 19 to represent the Town for the Energy Plan approval. Also stayed for the Commissioners meeting. There was a presentation on mapping and its usefulness with projects and statistics.

Attended the TAC meeting on Nov 21. There was a presentation by VTrans on public transit and how it is will be changing with electric and automated vehicles. There was also discussion on how communities can promote public transit use.

We picked up the new Ford F-550 and it is has already seen much use with winter cleanup.

Rec News:

- On November 19th and 20th we held our Otter Community Collaborations 3rd - 6th grade basketball camp at Otter Valley, a partnership with the Otter Valley Varsity basketball teams and the Pittsford Rec – 8 boys and 15 girls from the Brandon Rec attended and worked with the high school teams to get ready for their upcoming season. Our U12 registration deadline is November 24th. The U10 registration opens on December 2nd.
- Our Brandon Rec youth cross country team participated in the Middlebury Turkey Trot 5K. This is our 4th year of having a youth cross country team and thanks to the efforts of coaches Sam Stone and Bruce Perlow, 10 youth racers were given a great introduction to this lifelong sport.
- Working with Sue Hoxie of Maple Run Marketing and Neshobe Golf Course Manager, Matt Wilson, the inaugural Neshobe Pie Gobbler 5k fun run/stroll/walk is a go for Thanksgiving morning, November 28th. Not to late to join the fun and register for this race. Visit our website for registration information. The first place male and female finishers will get a freshly baked pie and as an added bonus, every 10th finisher also gets a pie! Registration and sign-in begins at 7:00 am with the race starting at 8:00 am. This off-road course is on the cart paths of the beautiful Neshobe golf course.
- Only 8 tickets remain for the Boston Celtics bus trip scheduled for March 27, 2020. Join the Brandon, Pittsford and Middlebury Rec Departments as we head to Beantown to see the 17 time world champs take on the Portland Trail Blazers. Contact your rec director today!
- The full slate of offerings for the Brandon Town Hall winter session will be available in print and online starting December 2nd. Theatrical Performances, Music Concerts, Movies Brandon Idol and more will have nearly every weekend from December 21st – May 2nd booked with fun for all. This is in addition to the adult ping-pong (Mondays) and Cornhole (Wednesdays) nights that will be held on the regular starting the week of January 13th.

Other items will be covered in the agenda.



November 8, 2019

Selectboard Members,

On October 29th, the Brandon Revolving Loan Fund committee met to consider a loan request from Mary Falcon, executive director of the Safer Society Foundation, Inc.

As the publisher/distributor of books for the prevention of sexual and social violence, the foundation has been operating in Brandon since 1995. The organization is looking to grow their business and have been presented with a unique opportunity to absorb their main competitor in a niche, but captive market.

The members present voted unanimously to approve a \$28,250 loan for the Safer Society Foundation, Inc.

The terms of the loan: A 60-month loan (with the first 6 months being interest only payments) amortized at a 3.00 % rate. Collateral would be security interest the assets and equipment associated with the business and specifically 1st security interest the book inventory.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Bill Moore", with a long, sweeping underline that extends to the right.

Bill Moore
Economic Development Officer



November 25, 2019

REQUEST FOR USE OF LOCAL OPTION TAX FUNDS

Request that Brandon Select Board approve a transfer of \$150,000 from LOT Fund 70 to Fund 46, to use for Route 7, Segment 6 matching funds.

Susan Gage, Treasurer

Board Approves

Seth Hopkins

Douglas Bailey

Tim Guiles

Tracy Wyman

Brian Coolidge

Town of Brandon Local Option Tax Revenue Policy

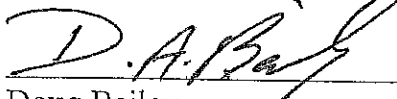
The purpose of this policy is to create the procedure for responsible expenditure of the revenues received by the Town of Brandon from its local option tax (1% tax), which was authorized by the voters of the Town of Brandon on June 30, 2015, and enacted as the charter of the Town of Brandon as 24 (Appendix) VSA § 106B by the Vermont General Assembly on May 17, 2016.

As stated in the above charter, section c, "Revenues received through the imposition of a tax imposed under this section shall be used for capital projects within the Town."

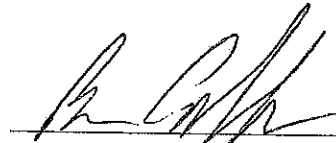
To accomplish such ends:

- 1 All revenues received by the Town of Brandon as proceeds of its local options tax shall be set aside by the town treasurer in a dedicated, restricted fund.
- 2 This fund is not subject to the Town of Brandon Purchasing Policy, and may only be expended in whole or in part by a positive vote of the selectboard.
- 3 Capital projects are defined to include the following: roads, bridges, culverts, paving, buildings, parks and related structures; major maintenance of any of these; equipment; and vehicles. Local contributions to grant matches for any of the above qualify as capital projects, as do principal payments to existing infrastructure bonds.
- 4 The selectboard shall develop a prioritization plan which identifies specific capital projects to be considered for funding with local option tax money. This plan will assist the selectboard in the orderly and responsible expenditure of local option tax revenue. However, a project need not appear on the prioritization plan to be eligible for funding by local option tax revenue (example: an unforeseen project which is beneficial to the Town).
- 5 A report of all revenues and expenses of the local options fund will be prepared by the town treasurer and included in the annual town report.

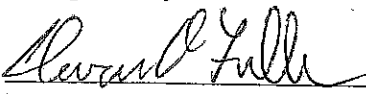
Adopted by the selectboard, February 13, 2017:



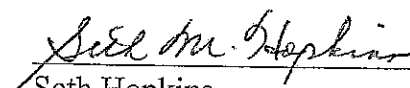
Doug Bailey



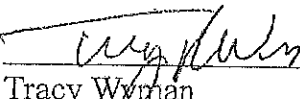
Brian Coolidge



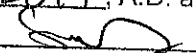
Devon Fuller



Seth Hopkins



Tracy Wyman

A true record made this 14th day of
Feb 2017, A.D. at 2 pm
Attest:  Brandon Town Clerk

11/22/19
01:30 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63252 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 11/25/19 To 11/25/19

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Luanne

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
301005	11/01/19	AIRGAS USA, LLC lease renewal 9966296949	10-5-15-41160 HW Maint. Supplies-Vehicl	266.60	47725	11/25/19
310917	11/15/19	ALGER, COREY repairs @ Town Hall 915512	10-5-22-43150 Town Hall Repair/Maint.	380.00	47726	11/25/19
330468	11/22/19	ATHERTON, DAVID J mileage reimbursement 11/22/19	10-5-10-10310 Travel & Expenses	109.62	47727	11/25/19
310861	11/10/19	BIASUZZI, JEFFREY postage 11/10/19	10-5-10-30132 Postage Expenses	15.17	47728	11/25/19
310189	11/21/19	BISSETTE, STEVEN reimb paint for Town Hall 11/21/19	10-5-22-43150 Town Hall Repair/Maint.	52.35	47729	11/25/19
310189	11/15/19	BISSETTE, STEVEN repairs @ Town Hall 424287	10-5-22-43150 Town Hall Repair/Maint.	2072.61	47729	11/25/19
100190	11/18/19	BLUE SEAL FEEDS scoops 329-0219	10-5-22-43080 Highway Bldg Maint	48.91	47730	11/25/19
100255	11/15/19	BRANDON FIRE DISTRICT #1 appropriation NOV 2019	10-2-00-02136 Fire District Payable	71632.50	47731	11/25/19
310699	12/01/19	BRANDON GLC SOLAR, LLC monthly solar electric 155	10-5-22-42130 Bldgs & Grounds Electric	2365.00	47732	11/25/19
310699	12/01/19	BRANDON GLC SOLAR, LLC monthly solar electric 155	20-5-55-42130 Electric	1935.00	47732	11/25/19
100280	11/06/19	BRANDON LUMBER & MILLWORK batteries, ext. cord 808112/3	10-5-22-43080 Highway Bldg Maint	53.98	47733	11/25/19
100280	11/07/19	BRANDON LUMBER & MILLWORK tarp, straps 808225/3	10-5-22-43080 Highway Bldg Maint	25.18	47733	11/25/19
100280	11/13/19	BRANDON LUMBER & MILLWORK heatgun 809130/3	20-5-55-43160 Maint. Supplies - General	24.99	47733	11/25/19
100280	11/15/19	BRANDON LUMBER & MILLWORK keys 809349/3	10-5-22-43080 Highway Bldg Maint	7.96	47733	11/25/19
100280	11/18/19	BRANDON LUMBER & MILLWORK screws 809704/3	10-5-22-43080 Highway Bldg Maint	22.99	47733	11/25/19
100280	11/21/19	BRANDON LUMBER & MILLWORK stakes 809961/3	10-5-22-43160 Parks Maint.	107.64	47733	11/25/19
100280	11/22/19	BRANDON LUMBER & MILLWORK stakes 810065/3	10-5-22-43160 Parks Maint.	143.52	47733	11/25/19
200218	11/14/19	BRANDON REPORTER OCT ADS 10-31-19	10-5-10-30310 Legal Advertising	26.00	47734	11/25/19
200218	11/14/19	BRANDON REPORTER OCT ADS 10-31-19	10-5-12-30310 Legal Advertising	78.00	47734	11/25/19
200218	11/14/19	BRANDON REPORTER OCT ADS 10-31-19	10-5-18-10330 Advertising/Recruitment	82.50	47734	11/25/19
100900	11/21/19	BRUCE, PAMELA over paid taxes 0087-0032	10-2-00-02120 Anticipated Tax Credits	247.24	47735	11/25/19
100198	11/12/19	CARGILL, INCORPORATED salt 2905079949	10-5-15-47110 Road Salt	1748.76	47736	11/25/19
100198	11/13/19	CARGILL, INCORPORATED salt 2905083211	10-5-15-47110 Road Salt	3352.36	47736	11/25/19
100860	11/12/19	CARROLL, BOE & PELL P.C. D.B. resignation 33364	10-5-10-21110 Legal Services	465.20	47737	11/25/19
100860	11/12/19	CARROLL, BOE & PELL P.C. Earth Waste & Metal 33365	10-5-10-21110 Legal Services	168.00	47737	11/25/19

11/22/19
01:30 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63252 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 11/25/19 To 11/25/19

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Luanne

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
100860	11/12/19	miscellaneous legal	33366	10-5-12-21111 Legal Services - zoning	273.00	47737	11/25/19
310954	11/14/19	OCT RECYCLING	131195	10-5-22-75120 Solid Waste Disposal	1259.90	47738	11/25/19
100462	11/01/19	Oct trucking of sludge	2343854	20-5-55-50170 Trucking	1417.50	47739	11/25/19
310193	11/14/19	asbestos abatement	8806	56-5-06-20200 Newton Rd Flood-Legal	3495.00	47740	11/25/19
301503	11/18/19	diesel fuel	446034	10-5-15-41130 Fuel - Vehicles HW	1465.74	47741	11/25/19
301503	11/04/19	gasoline	798875	10-5-14-41130 Fuel - Vehicles	536.93	47741	11/25/19
301503	11/04/19	on-rd diesel/Champlain PS	799969	20-5-55-42110 LP Gas - Bldgs	123.87	47741	11/25/19
301503	11/07/19	diesel fuel	800163	10-5-15-41130 Fuel - Vehicles HW	442.86	47741	11/25/19
310097	11/18/19	town hall for November	THALL11-9-19	10-5-22-43150 Town Hall Repair/Maint.	85.54	47742	11/25/19
310037	11/14/19	HIGHWAY FOR NOVEMBER	11-6-19	10-5-15-42100 HW Telephone	87.24	47743	11/25/19
310037	11/06/19	service: Oct 6 to Nov 5	PD11/06/19	10-5-14-42100 PD Telephone Service	46.69	47743	11/25/19
200241	10/31/19	asphalt	4823	10-5-15-46110 Paving Roads	1941.80	47744	11/25/19
310978	10/21/19	gloves	1212977	10-5-14-30120 Professional Supplies	78.00	47745	11/25/19
100494	11/13/19	testing	316064	20-5-55-22120 Testing	155.00	47746	11/25/19
100494	11/20/19	testing	316655	20-5-55-22120 Testing	75.00	47746	11/25/19
330422	11/05/19	culvert	0925061	10-5-15-46130 Culverts	518.00	47747	11/25/19
301025	11/05/19	fire ext inspection	17280209	10-5-22-43100 Town Office	42.00	47748	11/25/19
301025	11/05/19	fire ext inspection	17280211	10-5-22-43080 Highway Bldg Maint	350.40	47748	11/25/19
301025	11/05/19	fire ext. inspection	17280213	10-5-14-30120 Professional Supplies	235.70	47748	11/25/19
301025	11/05/19	fire ext inspection	17280248	10-5-22-43150 Town Hall Repair/Maint.	67.00	47748	11/25/19
310054	11/19/19	DBA-BB Celb, x-mas decor	11/19/19	10-5-21-75000 Economic Development	1482.39	47749	11/25/19
310426	11/12/19	WW boiler repairs	12137	20-5-55-42150 Outside Maint. - Bldgs	187.50	47750	11/25/19
310426	11/12/19	WW boiler repairs	12137	20-5-55-42140 Maint. Supplies - Bldgs	1367.94	47750	11/25/19
310426	11/11/19	propane/WW Newton Rd PS	165702	20-5-55-42110 LP Gas - Bldgs	355.08	47750	11/25/19
310426	11/11/19	propane @ Town Hall	166009	10-5-22-42100 Heating - Propane	302.41	47750	11/25/19

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310426	FYLES BROS., INC.	11/11/19 propane @ Police Dept. 166031	10-5-22-42100 Heating - Propane	185.06	47750	11/25/19
310426	FYLES BROS., INC.	11/18/19 propane @ WW 166906	20-5-55-42110 LP Gas - Bldgs	50.16	47750	11/25/19
100332	GAGNON LUMBER INC	11/22/19 lumber for sideboards 66538	10-5-15-41160 HW Maint. Supplies-Vehicl	35.00	47751	11/25/19
300974	GRAPH-X INCORPORATED	10/25/19 shirts 4226	10-5-18-40130 LaCrosse Expense	272.00	47752	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/06/19 carb & brake cleaner, oil 143512	10-5-15-41160 HW Maint. Supplies-Vehicl	67.44	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/08/19 alarms 143652	10-5-15-41160 HW Maint. Supplies-Vehicl	70.88	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/13/19 fittings, adapter, hose 143858	10-5-15-41160 HW Maint. Supplies-Vehicl	82.61	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/13/19 hydraulic fluid 143870	10-5-15-41160 HW Maint. Supplies-Vehicl	104.88	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/14/19 socket, halogen bulbs 143951	10-5-15-41160 HW Maint. Supplies-Vehicl	48.43	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/14/19 windshield wipers 143958	10-5-14-41110 New Equipment - Vehicles	17.44	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/15/19 wiper blades, air hose 143987	10-5-15-41160 HW Maint. Supplies-Vehicl	68.78	47753	11/25/19
100725	GREEN MOUNTAIN GARAGE	11/15/19 air hose 144137	10-5-15-41160 HW Maint. Supplies-Vehicl	16.12	47753	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 BRYANT CIRCLE FOR OCT BRY NOV 19	20-5-55-42130 Electric	23.16	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 CRESCENT PARK OCT CRESC 11-19	10-5-22-42130 Bldgs & Grounds Electric	109.91	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 CENTER PARK/GAZEBO GAZEBO11-19	10-5-22-42130 Bldgs & Grounds Electric	22.58	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 REC FIELD FOR OCT REC 11-19	10-5-22-42130 Bldgs & Grounds Electric	15.73	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 RT 73 PUMP FOR OCT RT73 11-19	20-5-55-42130 Electric	40.10	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 ST LIGHTS FOR OCT STREET 11-19	10-5-22-42130 Bldgs & Grounds Electric	2654.43	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 UNION LIGHTS AND PARK UNION 11-19	10-5-22-42130 Bldgs & Grounds Electric	405.37	47754	11/25/19
310233	GREEN MOUNTAIN POWER	11/14/19 WW SEC LIGHT FOR OCT WWLITE11-19	20-5-55-42130 Electric	23.50	47754	11/25/19
100900	HARRISON, ADAM M	11/21/19 over paid taxes 835 NORTH	10-2-00-02120 Anticipated Tax Credits	286.76	47755	11/25/19
310197	HAYES, WALLACE F	11/20/19 officiating 11/20/19	10-5-18-40010 Middle School Football	50.00	47756	11/25/19
100900	HENRIETTA'S HIDEAWAY	11/21/19 over paid taxes 0032-0009 5 BARLOW	10-2-00-02120 Anticipated Tax Credits	21.78	47757	11/25/19
310979	HILDER, BETH	11/20/19 rafund 11/20/19	10-5-18-40090 Cheerleading	30.00	47758	11/25/19
300600	HOLLAND COMPANY INC	11/13/19 sodium bisulfite 21938	20-5-55-50140 Sodium Meta Bisulfite	1925.28	47759	11/25/19

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310552	11/14/19	INNOVATIVE SURFACE SOLUTI	magic minus zero INV52021	10-5-15-47110 Road Salt	5440.68	47760	11/25/19
310938	10/31/19	JOHN TURNER CONSULTING	Union Street 1950002-05	46-5-20-50100 Union Sidewalk CI	5652.02	47761	11/25/19
310624	11/06/19	KS STATEBANK	F550 truck pymt #1 11/6/19	10-5-15-90400 Leased Equipment	21050.56	-----	---/---/---
310639	11/20/19	MANIERY, DOMINICK	trainer 11/20/19	10-5-18-40010 Middle School Football	45.00	47762	11/25/19
310630	10/06/19	MASTERCARD	cornhole bags 61233	10-5-18-50060 Corn-Toss League	110.00	47763	11/25/19
310630	10/21/19	MASTERCARD	quiz night trivia 61234	10-5-18-50090 Adult Activities	49.64	47763	11/25/19
310630	10/18/19	MASTERCARD	basketball game tickets 61235	10-5-18-60010 Bus Trips	435.00	47763	11/25/19
310630	10/21/19	MASTERCARD	sheet music downloading 61236	10-5-18-40040 After School Activity	9.53	47763	11/25/19
310630	10/28/19	MASTERCARD	powerpoint pointer 61237	10-5-18-43140 Town Hall	17.77	47763	11/25/19
310630	10/29/19	MASTERCARD	spotlight bulbs 61238	10-5-18-43140 Town Hall	34.99	47763	11/25/19
310630	10/29/19	MASTERCARD	costume & cable 61239	10-5-18-43140 Town Hall	21.99	47763	11/25/19
310630	10/29/19	MASTERCARD	costume & cable 61239	10-5-18-40040 After School Activity	54.63	47763	11/25/19
310630	10/29/19	MASTERCARD	costume 61240	10-5-18-40040 After School Activity	54.63	47763	11/25/19
100900	11/21/19	MENDIOLA, ARTURO R	over paid taxes 0055-0001	10-2-00-02120 Anticipated Tax Credits	820.94	47764	11/25/19
310843	11/01/19	MISSION COMMUNICATIONS, L	serv package - Brookdale 1034752	20-5-55-20240 Contractors	347.40	47765	11/25/19
301033	11/12/19	MOMAR INC	degreaser PSI316166	20-5-55-43160 Maint. Supplies - General	375.06	47766	11/25/19
310763	11/20/19	MORRISSETTE, UNA	officiating 11/20/19	10-5-18-40010 Middle School Football	50.00	47767	11/25/19
310796	11/09/19	NATIONAL BUSINESS LEASING	lease: 11/01/19-11/30/19 65664024	10-5-10-30130 Service Contracts	102.00	47768	11/25/19
100788	11/18/19	NEW ENGLAND MUNICIPAL RES	2019 tax forms 2019TAX	10-5-10-30210 Office Equipment	122.50	47769	11/25/19
100788	11/21/19	NEW ENGLAND MUNICIPAL RES	nov assessment 44481	47-5-10-10100 Professional Services	7550.00	47769	11/25/19
100691	11/22/19	OTTER VALLEY UNION HIGH S	Varsity Boys BB clinic 11/22/19B	10-5-18-30060 Basket Ball Expense	80.00	47770	11/25/19
100691	11/22/19	OTTER VALLEY UNION HIGH S	varsity girls BB clinic 11/22/19G	10-5-18-30060 Basket Ball Expense	150.00	47770	11/25/19
310530	11/12/19	PATCH ELECTRIC INC	serv call: PD generator 1269	10-5-22-43090 PD Bldg Maint.	100.00	47771	11/25/19
100283	11/05/19	PIKE INDUSTRIES, INC	paving - Carver Street 40693	10-5-15-46110 Paving Roads	8701.05	47772	11/25/19
300635	09/26/19	POWERPLAN	backhoe repair 1971084	10-5-15-41180 HW Outside Maint. - Vehic	5474.48	47773	11/25/19

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300635	POWERPLAN	09/27/19	backhoe repairs	10-5-15-41180	30.29	47773	11/25/19
			1971555	HW Outside Maint. - Vehic			
300635	POWERPLAN	10/15/19	backhoe repairs	10-5-15-41180	203.00	47773	11/25/19
			1974833	HW Outside Maint. - Vehic			
310976	RIPTON MOUNTAIN DISTILLER	11/14/19	RLF new loan proceeds	37-5-10-10110	25000.00	47636	11/14/19
			11/14/19	Grant Administration			
200179	ROOTX	11/07/19	root killer	20-5-55-50130	460.00	47774	11/25/19
			57916	Root-X			
100478	ROYAL GROUP, INC.	11/22/19	keys	10-5-22-43080	50.00	47775	11/25/19
			21200	Highway Bldg Maint			
100491	RUTLAND HERALD	11/19/19	subscription renewal	10-5-14-10330	275.00	47776	11/25/19
			NOV2019	Dues & Subscriptions			
300895	RUTLAND PRINTING COMPANY,	10/29/19	window envelopes	10-5-10-30110	334.50	47777	11/25/19
			00026713	Office Supplies			
310977	SARGENT, VERONICA	11/19/19	fall softball tournament	10-5-18-30070	225.00	47778	11/25/19
			11/19/19	Little League Expenses			
310634	SHELDON TRUCKS, INC.	11/04/19	oil pan plug	10-5-15-41160	31.84	47779	11/25/19
			379600	HW Maint. Supplies-Vehicl			
310764	STEIN STEVE	11/20/19	officiating	10-5-18-40010	50.00	47780	11/25/19
			11/20/19	Middle School Football			
100900	SWAIN, AMANDA	11/21/19	taxes over paid	10-2-00-02120	345.08	47781	11/25/19
			0142-0011	Anticipated Tax Credits			
200277	THUNDER TOWING & AUTO REC	10/30/19	tire change-over	10-5-14-41180	40.00	47782	11/25/19
			5999	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	10/29/19	replace valve/tire change	10-5-14-41180	65.00	47782	11/25/19
			6006	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	11/07/19	change oil & tires	10-5-14-41180	101.11	47782	11/25/19
			6018	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	11/11/19	tire change-over	10-5-14-41180	40.00	47782	11/25/19
			6035	PD Vehicle Maintenance			
100682	USA BLUE BOOK	11/04/19	debris basket, pole	20-5-55-51310	410.90	47783	11/25/19
			057799	Collection Systems			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	20-5-55-42100	41.85	47784	11/25/19
			9842175739	Wastewater Telephone			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	10-5-18-42100	20.93	47784	11/25/19
			9842175739	Recreation Telephone			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	10-5-14-42100	41.85	47784	11/25/19
			9842175739	PD Telephone Service			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	10-5-15-42100	45.35	47784	11/25/19
			9842175739	HW Telephone			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	10-5-21-10310	20.92	47784	11/25/19
			9842175739	Travel & Expenses			
330348	VERIZON WIRELESS	11/22/19	Nov cell phones	10-5-15-42100	58.04	47784	11/25/19
			9842175739	HW Telephone			
200298	VERMONT RECREATION & PARK	11/19/19	membership renewal	10-5-18-10320	285.00	47785	11/25/19
			01229	Dues & Subscriptions			
310046	W.B. MASON CO INC	11/14/19	desk calendars	10-5-14-30110	37.53	47786	11/25/19
			205009996	Office Supplies			
310734	WRIGHT, COLLEEN	10/11/19	mileage reimbursement	10-5-18-10310	103.01	47787	11/25/19
			101119	Travel & Expenses			

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310186	11/21/19	WYMAN'S TIMBER HARVESTING	town trash 11-7-19 0170-36	10-5-22-43170 Trash costs-Transfer Stat	6.40	47788	11/25/19
310186	11/18/19	WYMAN'S TIMBER HARVESTING	town trash 11-14-19 0170-47	10-5-22-43170 Trash costs-Transfer Stat	36.50	47788	11/25/19
310186	11/22/19	WYMAN'S TIMBER HARVESTING	town trash 11-21-19 1164-6	10-5-22-43170 Trash costs-Transfer Stat	4.70	47788	11/25/19
Report Total					193665.64		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***193,665.64
Let this be your order for the payments of these amounts.

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100245	BRANDON AREA CHAMBER OF COMMER 1313	S6 marketing-printed mai	620.65	0.00	620.65	47789	11/25/19
100245	BRANDON AREA CHAMBER OF COMMER 1314	S6 Mascot handout water	36.00	0.00	36.00	47790	11/25/19
100245	BRANDON AREA CHAMBER OF COMMER 1329	S6 Brandon Builds websit	5600.00	0.00	5600.00	47791	11/25/19
300286	CASELLA CONSTRUCTION INC PR52	S6 PR 52	376906.85	0.00	376906.85	47637	11/19/19
100456	DUBOIS & KING INC 1119169	S6 CI report # 62	54428.10	0.00	54428.10	47792	11/25/19
Report Total			437,591.60	0.00	437,591.60		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***437,591.60
Let this be your order for the payments of these amounts.
