

Brandon Select Board Meeting
December 9, 2019
7:00 p.m.

The Brandon Select Board will meet Monday, December 9, 2019 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption

- 2) Approval of Minutes
 - a) Select Board Budget Workshop Minutes – November 25, 2019
 - b) Select Board Minutes – November 25, 2019
 - c) Select Board Budget Workshop Minutes – December 3, 2019

- 3) Town Manager's Report

- 4) Public Comment and Participation

- 5) Appointments
 - a) Historic Preservation Commission

- 6) Assessors Errors and Omissions

- 7) Discuss Green Fleet Policy

- 8) Fiscal
 - a) Warrant – December 9, 2019 – \$90,973.07
 - b) Route 7 Construction Warrant – December 9, 2019 – \$360,420.12

- 9) Adjournment

**Brandon Select Board Budget Workshop Minutes
November 25, 2019**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Select Board Members in Attendance: Brian Coolidge, Tim Guiles, Seth Hopkins, Doug Bailey and Tracy Wyman (arrived about 15 minutes after the meeting had started).

Budget Committee Members in Attendance: Jan Coolidge and Barry Varian

Others in Attendance: Dave Atherton, Jackie Savela and Chris Brickell

1) Call to Order

The meeting was called to order at 5:00 pm.

a) Agenda Adoption

Doug Bailey made the motion to adopt the agenda. Brian Coolidge seconded the motion. The motion passed unanimously.

2) Budget Workshop FY 2020/2021

The subject of this budget meeting was the Police Department. We all talked at length with Chief Brickell about the Brandon Police Department.

3) Adjournment

At 6:41 pm, Brian Coolidge made a motion to adjourn. Seconded by Doug Bailey. The motion passed unanimously.

Respectfully submitted,

Timothy Guiles
Clerk of the Select Board

**Brandon Select Board Meeting
November 25, 2019**

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Brent Buehler, Barry Varian, Jeff Stewart, Bill Moore, Steve Bissette, Janet Coolidge, Lee Kahrs, Chris Brickell, Jackie Savela, Mary Falcon, Alison Walter, Margaret Kahrs, Barbara Quenneville

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

1. Call to order

a) Agenda Adoption – Motion by Tracy Wyman/Brian Coolidge to adopt the agenda, as amended. **The motion passed unanimously.**

Move Item 5 – Revolving Loan Fund Request – Safer Society to precede Item 3 - Town Manager’s Report.

2. Approval of Minutes

a) November 11, 2019 – Select Board Meeting

Motion by Tracy Wyman/Brian Coolidge to approve the minutes of the November 11th Select Board meeting. **The motion passed with one abstention – Doug Bailey.**

5. Revolving Loan Fund Request – Safer Society

Bill Moore, Economic Development Director, read the following letter:

“Selectboard Members,

On October 29th, the Brandon Revolving Loan Fund committee met to consider a loan request from Mary Falcon, executive director of the Safer Society Foundation, Inc.

As the publisher/distributor of books for the prevention of sexual and social violence, the foundation has been operating in Brandon since 1995. The organization is looking to grow their business and have been presented with a unique opportunity to absorb their main competitor in a niche, but captive market.

The members present voted unanimously to approve a \$28,250 loan for the Safer Society Foundation, Inc.

The terms of the loan: A 60-month loan (with the first 6 months being interest only payments) amortized at a 3.00 % rate. Collateral would be security interest the assets and equipment associated with the business and specifically 1st security interest the book inventory.”

Seth Hopkins stated the Safer Society has been in Town for 20+ years and has moved to Park Street. Mr. Hopkins noted all paperwork was complete and in the Board packet.

Motion by Doug Bailey/Tracy Wyman to approve the recommendation from the Revolving Loan Fund Committee. **The motion passed unanimously.**

Mary Falcon noted that the Safer Society is trying to get more involved in Brandon and will be sponsoring a mixer in the spring to get to know more community members.

3. Town Manager’s Report

Dave Atherton provided a report for the weeks of November 11th and 18th.

Segment 6:

Anticipated Up-Coming Work:

- . Forming and installation of stairways to residential and other locations.
- . Installation of connecting walkways to both residential and commercial properties as applicable.
- . Sewer and storm water structures cleaning and sealing. Tree and landscape plantings, weather dependent.
- . Railing installation both hand rails and guard rail, (Briggs building). O Addressing preliminary punch list items, (Project wide).

Union Street Sidewalk:

- . This project has shut down until spring due to the weather.

Other happenings:

- . The buildings at 449 and 419 Newton Road have been demolished and the land has been leveled. 57 and 31 Newton Road are in the process of demolition and should be completed this week.

. Mr. Atherton attended the RRPC meeting on Nov 19 to represent the Town for the Energy Plan approval and was approved. Also stayed for the Commissioners meeting. There was a presentation on mapping and its usefulness with projects and statistics.

. Mr. Atherton also attended the TAC meeting on Nov 21. There was a presentation by VTrans on public transit and how it is will be changing with electric and automated vehicles. There was also discussion on how communities can promote public transit use.

. We picked up the new Ford F-550 and it is has already seen much use with winter cleanup.

Rec News:

. On November 19th and 20th we held our Otter Community Collaborations 3rd - 6th grade basketball camp at Otter Valley, a partnership with the Otter Valley Varsity basketball teams and the Pittsford Rec. There were 8 boys and 15 girls from the Brandon Rec attended and worked with the high school teams to get ready for their upcoming season. Our UI 2 registration deadline is November 24th. The U-10 registration opens on December 2nd.

. Our Brandon Rec youth cross country team participated in the Middlebury Turkey Trot 5K. This is our 4th year of having a youth cross country team and thanks to the efforts of coaches Sam Stone and Bruce Perlow; 10 youth racers were given a great introduction to this lifelong sport.

. Working with Sue Hoxie of Maple Run Marketing and Neshobe Golf Course Manager, Matt Wilson, the inaugural Neshobe Pie Gobbler 5k fun run/stroll/walk is a go for Thanksgiving morning, November 28th. It's not too late to join the fun and register for this race. Visit our website for registration information. The first place male and female finishers will get a freshly baked pie and as an added bonus, every 10th finisher also gets a pie! Registration and sign-in begins at 7:00am with the race starting at 8:00am. This off-road course is on the cart paths of the beautiful Neshobe golf course.

. Only 8 tickets remain for the Boston Celtics bus trip scheduled for March 27, 2020. Join the Brandon, Pittsford and Middlebury Rec Departments as we head to Beantown to see the 17 time world champs take on the Portland Trail Blazers. Contact your rec director today!

. The full slate of offerings for the Brandon Town Hall winter session will be available in print and online starting December 2nd. Theatrical Performances, Music Concerts, Movies Brandon Idol and more will have nearly every weekend from December 21st - May 2nd booked with fun for all. This is in addition to the adult ping-pong (Mondays) and Cornhole (Wednesdays) nights that will be held on the regular starting the week of January 13th.

Doug Bailey advised he had a couple of people talk to him about the downtown parking. Dave Atherton advised that the Town will be getting the word out to the residents of the Aubuchon building to park in a lot; noting some have been parking in the lot behind Café Provence. Mr. Bailey stated the downtown lights look great and asked who is maintaining them. Mr. Atherton advised there were a lot of them being reset due to car lights and people are asked to notify the Town if there are any issues noticed, as this is an item still on the punch list. Mr. Bailey asked

now that the Town has taken ownership of the lots on Newton Road whether the Town will be taking ideas of what to do with the lots, such as providing public access to the river. Mr. Atherton stated it becomes tricky with the Town providing access to the State's waterways and noted there is consideration of doing a ballfield on this land, as the Town will be obtaining the last lot as well. He stated it could be a nice park area and could help promote building a sidewalk in that area as well. Mr. Atherton reported he was asked to sit on the State's ERAF Board as they are trying to revamp it. There are some towns that did not want to do buy-outs as they did not want their grand list to be reduced, but he is glad the Town has done this to assist the homeowners.

4. Public Comment and Participation

Seth Hopkins reported there has been a letter received regarding trucks on the Town Farm Road. Barbara Quenneville of Town Farm Road was also present to discuss the subject. Mrs. Quenneville questioned the status of this subject; noting she has gone to the Town Office regarding the truck issue, but there has been nothing done. Mr. Hopkins stated this item has been discussed at previous Select Board meetings. Dave Atherton stated the Town has requested a traffic study be done and once the results are compiled, the information will be shared on what the types and number of vehicles are going down the road. Mr. Hopkins stated the Board has talked about reducing the speed limit and did prohibit trucks for a certain amount of time. He noted the citizens' concerns are noted at the Board level and the Board is awaiting the information from the traffic study. Mrs. Quenneville advised she has the names of all the trucking companies travelling on the road and noted that some are from other towns. Mrs. Quenneville stated the road is deep in mud and the trucks run people off the road. Chief Brickell did not have any new information and suggested the wisest thing to do is to wait to hear from the traffic study until making a decision of what to do. Mr. Atherton stated Leicester sent a letter to the trucking companies and also did a traffic study. The Leicester Town Clerk advised that they can share the information with the Town. Seth Hopkins asked if there is any benefit for the Leicester Select Board and Brandon Select Board to hold a joint meeting concerning this subject. Mr. Atherton noted no matter where the truck traffic is moved, the current route is the shortest distance out of Town and there are multiple pits on the road. Mr. Atherton noted there has been discussion of this subject and stated the Police Department has not received any complaints concerning this subject. Tracy Wyman stated one of the complaints happened in Leicester and not in Brandon. Mrs. Quenneville thought that there are also overweight trucks. Mr. Atherton advised that many of the trucking companies have come to the Town to obtain over-weight permits. Doug Bailey asked Mrs. Quenneville if there has been a significant increase recently and she thought the traffic was worse due to the construction in Town. Mrs. Quenneville suggested the trucks could go across Richmond Road, as it is a more direct route to Route 7. Mr. Hopkins noted this road is posted due to some of the unsafe corners on the road. Mr. Hopkins thanked Mrs. Quenneville for coming to express her concerns and the Board will take this into consideration when the traffic study is received. Tim Guiles suggested obtaining the truck license numbers if there is a concern and reporting them to the police. Mr. Wyman stated there are 25 houses from the Leicester line to the pits, however, if the trucks were to travel the paved route through Forestdale, there are 150+ houses and a lot of pedestrian traffic. Mr. Hopkins advised an agenda item will be added to a future meeting agenda regarding discussion of the traffic study and notifications of the meeting will be posted in the regular posting locations.

Seth Hopkins reported the Select Board has received a letter from Margaret Kahrs regarding animal control. Mr. Hopkins confirmed that there is currently no animal control officer in the area. Ms. Kahrs advised she has done this type of work in the past and has enjoyed the work, however, noted concern about the pay for this type of position in Town. Mr. Hopkins thanked Ms. Kahrs for her interest and suggested she speak with Mr. Atherton concerning what she sees the position entailing, so that the Board has information about what would be required to do the position when discussing the next budget cycle. Ms. Kahrs noted it would be a position that should be on-call 24/7. Mr. Atherton advised Mr. Cram's term ended and currently the Police Chief and his staff have taken over the duties. Chief Brickell reported since Mr. Cram left there have been 27 animal complaints since July and some are time-consuming.

Brent Buehler asked about the State Revolving Loan Funds and how the checks and balances are done with these funds. Seth Hopkins advised that one is related to the water, which belongs to the Fire District. The Town had to apply for the loan that included the costs associated for the funds, which would be dispersed to the Fire District. The State approved the amount for the project that had been sent out to bid. There was a competitive bid process completed and the project was awarded. There have been items in the regular warrant to pay the engineers and construction contractor and because this project is not on the Federal Prompt Pay process, the warrants will be in the regular bill paying process. The warrants will come to the Board as routine invoice process and approval will be provided prior to the checks being issued. Mr. Buehler also asked when the public parking lot is going to be started. Mr. Atherton reported the Town had applied for grants for an electric charging station and there has been discussion of doing some type of paving in April. Mr. Atherton noted the owner of the property is waiting for the construction project to be completed prior to starting the Dunkin Donuts.

6. Approve Use of Local Option Tax Funds

Dave Atherton advised the Town Treasurer has requested transferring some of the funds from the Local Option Tax Fund to the Segment 6 Project Fund for the Town's matching funds with the project nearing its end. The Board's policy is to expend from the dedicated reserve fund for local facility maintenance. The Board's consensus was to meet the match for Segment 6 and the Treasurer is asking to make the first disbursement from the Local Option Tax Fund to avoid incurring interest by borrowing money.

Motion by Doug Bailey/Brian Coolidge to transfer \$150,000.00 from the Local Option Tax Fund to the Segment 6 Matching Fund. **The motion passed unanimously.**

Doug Bailey asked what the current balance was for the Local Option Tax Fund and Mr. Atherton reported it is currently \$530,000.00. Mr. Bailey noted the Town has also been trying to use some of the municipal project management reimbursement. Mr. Atherton advised that the Treasurer reported the \$137,000 received for the municipal project management reimbursement has been expended. She has been moving those funds quarterly to the Segment 6 account and has offset the Town's match by \$137,000. Mr. Bailey stated by using the MPM money, it has covered \$2.7 million of the project and he is very comfortable in putting the \$150,000 into the account. Seth Hopkins thanked Mr. Atherton, Ms. Gage and all of the Town's staff for the way

they have handled this funding, as the Town is in the best position for a project that was approved bonding for in 2006 and has had many changes and increased costs of materials. He appreciates all the Town Manager does in keeping the Board informed.

7. Fiscal

a) Warrant – November 25, 2019 - \$193,665.64

Motion by Brian Coolidge/Doug Bailey to approve the November 25, 2019 warrant in the amount of \$193,665.64. **The motion passed with one abstention – Tracy Wyman.**

Tim Guiles questioned why there is no date or check number for the first truck payment and Dave Atherton advised the payment will be made tomorrow through an automated payment and no check will be issued.

b) Route 7 Construction Warrant – November 25, 2019 - \$437,591.60

Motion by Brian Coolidge/Doug Bailey to approve the November 25, 2019 Route 7 Construction warrant in the amount of \$437,591.60. **The motion passed with one abstention – Tracy Wyman.**

Dave Atherton confirmed that the Casella warrant was in order. Mr. Atherton advised Bernie Carr's last day of PIO is December 1st and all new calls will be directed to the Town Manager.

The Select Board recessed at 7:52PM.

The Select Board reconvened at 7:59PM.

Motion by Brian Coolidge/Tim Guiles to find that premature general public knowledge of the confidential attorney-client communications made for the purpose of providing legal services to the public body will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Brian Coolidge/Tracy Wyman to enter into executive session at 8:00PM to discuss confidential attorney-client communications made for the purpose of providing legal services to the public body, under 1 V.S.A. paragraph 313(a)(1) of the Vermont Statutes. **The motion passed unanimously.**

8. Executive Session

Motion by Brian Coolidge/Tim Guiles to come out of executive session at 8:06PM. **The motion passed unanimously.**

There were no actions required.

9. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:07PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

**Brandon Select Board Budget Workshop Minutes
December 3, 2019**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

Select Board Members in Attendance: Brian Coolidge, Tim Guiles, Seth Hopkins and Doug Bailey

Budget Committee Members in Attendance: Jan Coolidge Barry Varian and Tony Peduto

Others in Attendance: Dave Atherton, Jackie Savela and Bill Moore

1) Call to Order

The meeting was called to order at 7:05 pm

2) Budget Workshop FY 2020/2021

The subject of this budget meeting was Economic Development and the Recreation Department. We all talked at length with Bill Moore.

3) Adjournment

At 8:46, Brian Coolidge made a motion to adjourn. Seconded by Tim Guiles. The motion passed unanimously.

Respectfully submitted,

Timothy Guiles
Clerk of the Select Board

Town Manager Report for weeks of November 25th and December 2nd, 2019

Segment 6:

Anticipated Up-Coming Work:

- Installation of guard rail upon retaining wall across from former Mobil Station to include both the main rail and approach railings.
- Continued installation of traffic control signage.
- Continued cleaning and sealing of installed drainage, (drop inlet), structures.
- Continued cleaning and sealing of installed sanitary, (manhole), structures.
- Installation of pedestrian railings, (bank, Church, stairways and other locations).
- Continued preparation and concrete placement for stairways.
- Initiation of addressing preliminary punch list items, (Weather permitting).
- Construction winter shutdown preparations.

Other happenings:

The buildings at 57 and 31 Newton Road have been demolished. I am still waiting for a reply from the residents at 477 Newton Road to proceed with their buyout.

I have been working with Chief Brickell on updating the Traffic Ordinance. I am hoping to have a draft to you by the first of the year.

We have put a timber sale out for bid for the Town Forest lot.

The parking area behind the Mobil Station is now available for public parking.

Rec News:

- Thanksgiving morning snow squalls did nothing to squash the pie dreams of the racers who showed out for the inaugural Neshobe Pie Gobbler fun run. 48 of the 51 registrants braved the cold and driving snow to run and earn some pies! 1st place male and female racers, last place and every 5 in between got home made pie. Thanks to our bakers, Sue Hoxie, Patty Moore, Liz Ross, Carol Felion, Greg Smela, The Brandon Inn and Gourmet Provence for their delicious pie donations. Also, a huge shout out to volunteers Neshobe Golf Course general manager, Matt Wilson, Patty Moore, Sophie Moore, Colleen Wright, and Dave Surprenant. This was a collaboration with Sue Hoxie of Maple Run Marketing.
- Registration for Pre School – 4th grade basketball has opened. Our U12 (5th/6th) grade registration numbers are 13 girls and 19 boys.
- The Brandon Rec Town Hall Schedule is set and being promoted for the winter season. 802tix is selling tickets for our numerous events and Colleen is doing a phenomenal job promoting and scheduling so that this winter will be the busiest yet.
- Watch out for the Second Moonlight Madness vendor space on the 19th with the Brandon Area Toy project filling up the town hall with 26+ vendors. Come check it out.
- Looking to get into the holiday spirit? A Christmas Concert is on tap for the 21st. Free will offering and Santa courtesy of the BATP.

Other items will be covered in the agenda.

RECEIVED

DEC 3 2019

TOWN OF BRANDON

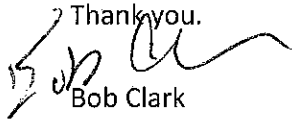
Brandon Select Board
Brandon Town Offices
Brandon, Vermont

February 3, 2019

Dear Select Board Members,

I would like you to appoint me to the Brandon Historical Commission. I am interested in the history of Brandon and in Vermont history. I volunteered for many years at the Stephen A. Douglass House. In addition, I have been asked by to serve by two Commission members.

Thank you.



Bob Clark

**ASSESSORS ERRORS AND OMMISIONS
DECEMBER 2019**

411 value from frozen 338,830,222
411 value from 12/1/19 338,938,222
TOTAL VALUE CHANGE +108,000

OWNER NAME	SPAN#	ORIG VALUE	NEW VALUE	DIFFERENCE
Mackenzie Activated parcel, not contiguous	10884	0	27,900	+27,900
Brandon Lamoureux Solar Inactivated parcel, Solar Array not Live at April 1, 2019	12142	148,500	0	-148,500
Norris Bros Solar Dev New Solar Array	12150	0	630,400	+630,400
Norris Bros Solar Dev Corrected Solar Array CPG ownership/location	12135	630,400	217,500	-412,900
Prescott, Linda Corrected acreage from Tax Maps	11681	223,600	194,900	-28,700
Vermont Transco Corrected Rounding Error	11825	10,000,000	10,039,800	+39,800

(Taxable properties only - State and Non-tax REAL ESTATE Category/Code)		Parcel Count	Municipal Listed Value	status properties Homestead Ed Listed Value	are not listed below Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	1,062	172,682,700	131,505,100	41,177,600	172,682,700	
Residential II R2	259	65,908,900	46,472,200	19,436,700	65,908,900	
Mobile Homes-U MHU	89	1,728,800	805,100	923,700	1,728,800	
Mobile Homes-L MHL	119	10,752,500	7,862,900	2,889,600	10,752,500	
Seasonal I S1	13	1,196,500	525,400	671,100	1,196,500	
Seasonal II S2	23	2,664,400	1,052,300	1,612,100	2,664,400	
Commercial C	113	42,556,300	2,245,050	40,311,250	42,556,300	
Commercial Apts CA	7	3,338,200	0	3,338,200	3,338,200	
Industrial I	4	3,377,600	0	3,377,600	3,377,600	
Utilities-E UE	2	16,986,300	0	16,986,300	16,986,300	
Utilities-O UO	0	0	0	0	0	
Farm F	8	2,493,900	1,535,000	958,900	2,493,900	
Other O	23	4,077,600	2,126,800	1,950,800	4,077,600	
Woodland W	2	142,900	0	142,900	142,900	
Miscellaneous M	204	10,180,400	522,400	9,658,000	10,180,400	
TOTAL LISTED REAL	1,928	338,087,000	194,652,250	143,434,750	338,087,000	
P.P. Cable	1	743,222		743,222	743,222	
P.P. Equipment	0	0				
P.P. Inventory	0	0				
TOTAL LISTED P.P.	1	743,222		743,222	743,222	
TOTAL LISTED VALUE		338,830,222	194,652,250	144,177,972	338,830,222	
EXEMPTIONS						
Veterans 10K	33/33	330,000	290,000	40,000	330,000	
Veterans >10K		990,000				
Total Veterans		1,320,000	290,000	40,000	330,000	
P.P. Contracts	1	743,222				
Contract Apprv VEPC	0/0	0	0	0	0	
Grandfathered	1/1	567,700	0	567,700	567,700	
Non-Apprv (voted)	3/3	768,900				
Owner Pays Ed Tax	1/1	296,000				
Total Contracts	6/5	2,375,822	0	567,700	567,700	
FarmStab Apprv VEPC	0/0	0	0	0	0	
Farm Grandfathered	0/0	0	0	0	0	
Non-Apprv (voted)	0/0	0				
Owner Pays Ed Tax	0/0	0				
Total FarmStabContr	0/0	0	0	0	0	
Current Use	62/62	4,643,600	1,873,200	2,770,400	4,643,600	
Special Exemptions	15		0	2,726,110	2,726,110	
Partial Statutory	0/0	0	0	0	0	
Sub-total Exemptions		8,339,422	2,163,200	6,104,210	8,267,410	
Total Exemptions		8,339,422	2,163,200	6,104,210	8,267,410	
TOTAL MUNICIPAL GRAND LIST		3,304,908.00				
TOTAL EDUCATION GRAND LIST			1,924,890.50	1,380,737.62	3,305,628.12	
NON-TAX	59	NON-TAX PARCELS ARE NOT INCLUDED ON THE 411				

del all parcels are 100% CENTRAID

12/03/2019
09:18 am

Brandon 2019 Billed Grand List
Form 411 - (Town code: 078)

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HTM5ASSESSOR

Main District

AS of 12/3/19

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	1,062	172,682,700	134,114,000	38,568,700	172,682,700
Residential II R2	259	65,880,200	47,202,700	18,677,500	65,880,200
Mobile Homes-U MHU	89	1,728,800	864,400	864,400	1,728,800
Mobile Homes-L MHL	119	10,752,500	8,190,300	2,562,200	10,752,500
Seasonal I S1	13	1,196,500	525,400	671,100	1,196,500
Seasonal II S2	23	2,664,400	1,052,300	1,612,100	2,664,400
Commercial C	109	40,981,200	2,245,050	38,736,150	40,981,200
Commercial Apts CA	7	3,338,200	0	3,338,200	3,338,200
Industrial I	4	3,377,600	0	3,377,600	3,377,600
Utilities-E UE	7	19,301,000	0	19,301,000	19,301,000
Utilities-O UO	0	0	0	0	0
Farm F	8	2,493,900	1,535,000	958,900	2,493,900
Other O	22	3,446,800	2,511,400	935,400	3,446,800
Woodland W	2	142,900	0	142,900	142,900
Miscellaneous M	205	10,208,300	777,400	9,430,900	10,208,300
TOTAL LISTED REAL	1,929	338,195,000	199,017,950	139,177,050	338,195,000
P.P. Cable	1	743,222		743,222	743,222
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	743,222		743,222	743,222
TOTAL LISTED VALUE		338,938,222	199,017,950	139,920,272	338,938,222
EXEMPTIONS					
Veterans 10K	33/33	330,000	290,000	40,000	330,000
Veterans >10K		990,000			
Total Veterans		1,320,000	290,000	40,000	330,000
P.P. Contracts	1	743,222			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	1/1	567,700	0	567,700	567,700
Non-Apprv (voted)	3/3	768,900			
Owner Pays Ed Tax	1/1	296,000			
Total Contracts	6/5	2,375,822	0	567,700	567,700
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv (voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total FarmStabContr	0/0	0	0	0	0
Current Use	63/63	4,692,800	1,875,600	2,817,200	4,692,800
Special Exemptions	15		0	2,795,110	2,795,110
Partial Statutory	0/0	0	0	0	0
Sub-total Exemptions		8,388,622	2,165,600	6,220,010	8,385,610
Total Exemptions		8,388,622	2,165,600	6,220,010	8,385,610
TOTAL MUNICIPAL GRAND LIST		3,305,496.00			
TOTAL EDUCATION GRAND LIST			1,968,523.50	1,337,002.62	3,305,526.12

NON-TAX 59 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

TOWN OF THETFORD GREEN FLEET POLICY

PURPOSE

This policy covers all departments under the Selectboard that have vehicles or metered equipment and sets guidelines to minimize greenhouse-gas (GHG) emissions. Implementation of this policy will help the Town meet its energy goals while reducing the short- and long-term costs of purchasing, maintaining, and operating Town vehicles.

OVERSIGHT

The Town Manager shall oversee implementation of this policy, and shall present annual reports of findings and progress to the Selectboard.

INVENTORY

Beginning in calendar year 2020, the Town shall establish and maintain an inventory of the vehicles in its fleet. The inventory metrics should include the following information:

1. Number of vehicles.
2. Annual miles driven (or annual hours of metered equipment).
3. GHG emissions (i.e., carbon dioxide equivalent).
4. Non-GHG tailpipe emissions (i.e., EPA criteria pollutants).
5. Quantity of fuel consumed by fuel type.
6. Cost of fuel consumed by fuel type.

FLEET OPTIMIZATION

1. The Town Manager will provide utilization reports to the departments and make recommendations about possible fleet reductions.
2. Replacement vehicles shall achieve the greatest level of emission reductions possible while still meeting the operational needs of the Town and being cost-effective.
3. Fuels with lower emissions (such as compressed natural gas, ethanol, electricity, biodiesel, etc.) shall be used when feasible. Vehicles using these fuel types shall be strongly considered when evaluating vehicle replacement.

FLEET MAINTENANCE

1. Environmentally friendly products, such as recycled coolants and re-refined oils, shall be used where available when cost effective and when it will not void the manufacturer's warranty or negatively impact the vehicle's operation.
2. A reasonable effort shall be made to reduce or eliminate vehicle leakage of environmentally harmful substances such as coolant, oil, or fuel.
3. Re-treaded tires shall be purchased for large-wheeled or slow-moving vehicles, when applicable.

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100015	ALLEN ENGINEERING & CHEMICAL C 111517785-01	chlorine	478.50	0.00	478.50	47794	12/09/19
310590	AMERICAN WINDOW CLEANING II 2229	windows	50.00	0.00	50.00	47795	12/09/19
100598	AUBUCHON HARDWARE 1626562633	drop lights, bulbs	46.96	0.00	46.96	47796	12/09/19
100598	AUBUCHON HARDWARE 1626603919	batteries	9.68	0.00	9.68	47797	12/09/19
100598	AUBUCHON HARDWARE 1626622395	cleaner, wipes	11.48	0.00	11.48	47798	12/09/19
100598	AUBUCHON HARDWARE 1626657489	keys	8.37	0.00	8.37	47799	12/09/19
100275	BRANDON FREE PUBLIC LIBRARY DEC 2019	appropriation	7666.67	0.00	7666.67	47800	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 806534/3A	pipe	11.10	0.00	11.10	47801	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 809943/3	safety glasses	12.95	0.00	12.95	47801	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 810557/3	utility knife	7.98	0.00	7.98	47801	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 810588/3	paint thinner	11.99	0.00	11.99	47801	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 811044/3	snow shovel, deicer	52.42	0.00	52.42	47801	12/09/19
100280	BRANDON LUMBER & MILLWORK CO. 811233/3	breaker	7.99	0.00	7.99	47801	12/09/19
310688	BRANDON POLICE DEPT 12-3-19	postage and photos	40.00	0.00	40.00	47802	12/09/19
100310	BRANDON SENIOR CITIZENS CENTER DEC 2019	appropriation	1125.00	0.00	1125.00	47803	12/09/19
310049	BROOK FIELD SERVICES 2020	2020 maint agreement	1444.00	0.00	1444.00	47804	12/09/19
100198	CARGILL, INCORPORATED 2905085560	salt	1687.20	0.00	1687.20	47805	12/09/19
100198	CARGILL, INCORPORATED 2905100348	salt	3369.84	0.00	3369.84	47805	12/09/19
100198	CARGILL, INCORPORATED 2905103800	salt	3381.24	0.00	3381.24	47805	12/09/19
301503	CHAMPLAIN VALLEY FUELS 447189	heating fuel @ Town Hall	376.86	0.00	376.86	47806	12/09/19
301503	CHAMPLAIN VALLEY FUELS 447986	heating fuel @ HWY	392.70	0.00	392.70	47806	12/09/19
301503	CHAMPLAIN VALLEY FUELS 448004	gasoline	718.91	0.00	718.91	47806	12/09/19
301503	CHAMPLAIN VALLEY FUELS 448317	heating fuel @ HWY	484.88	0.00	484.88	47806	12/09/19
301503	CHAMPLAIN VALLEY FUELS 448318	heating fuel @ HWY	354.20	0.00	354.20	47806	12/09/19
301043	CIVES CORPORATION, DBA 4493680	spreader control	986.22	0.00	986.22	47807	12/09/19
310097	COMCAST WW 11-21-19	wastewater for december	185.81	0.00	185.81	47808	12/09/19
310177	COTT SYSTEMS, INC. 131227	DEC HOST FEE	233.00	0.00	233.00	47809	12/09/19
100470	CROSBY'S SALES & SERVICE 0063711	repaired snowblower	183.49	0.00	183.49	47810	12/09/19
330426	CVC PAGING 181-16883	ww pager Jan-Mar 2020	35.85	0.00	35.85	47811	12/09/19
300187	FLORENCE CRUSHED STONE 227759	sand	1249.91	0.00	1249.91	47812	12/09/19
310426	FYLES BROS., INC. 185097	propane @ WW	518.76	0.00	518.76	47813	12/09/19
310426	FYLES BROS., INC. 185098	propane @ WW	181.63	0.00	181.63	47813	12/09/19
310426	FYLES BROS., INC. 185971	propane @ Town Hall	511.63	0.00	511.63	47813	12/09/19
310426	FYLES BROS., INC. 185972	propane @ Town Office	193.25	0.00	193.25	47813	12/09/19
100645	G STONE MOTORS INC 58551	new harness and bulb	197.89	0.00	197.89	47814	12/09/19
310158	GREEN MOUNTAIN ELECTRIC SUPPLY S3429567.001	fasteners	118.80	0.00	118.80	47815	12/09/19
310158	GREEN MOUNTAIN ELECTRIC SUPPLY S3429567.002	fasteners	10.80	0.00	10.80	47815	12/09/19
310158	GREEN MOUNTAIN ELECTRIC SUPPLY S3429567.003	light covers	44.37	0.00	44.37	47815	12/09/19
310158	GREEN MOUNTAIN ELECTRIC SUPPLY S3429567.004	light covers	133.10	0.00	133.10	47815	12/09/19
100725	GREEN MOUNTAIN GARAGE 144197	hydraulic fluid	506.08	0.00	506.08	47816	12/09/19
100725	GREEN MOUNTAIN GARAGE 144198	snowplow blade guides	12.58	0.00	12.58	47816	12/09/19
100725	GREEN MOUNTAIN GARAGE 144230	worklamps, wire, ties	76.99	0.00	76.99	47816	12/09/19
100725	GREEN MOUNTAIN GARAGE 144241	toggle switch	3.41	0.00	3.41	47816	12/09/19
100725	GREEN MOUNTAIN GARAGE 144414	washer fluid, additive	37.24	0.00	37.24	47816	12/09/19
100725	GREEN MOUNTAIN GARAGE 144506	switch, locknuts, screws	85.40	0.00	85.40	47816	12/09/19
310906	MODERN CLEANERS & TAILORS 965	uniform maintenance	96.50	0.00	96.50	47817	12/09/19
310795	NATIONAL BUSINESS TECHNOLOGIES IN340509	serv contract - printers	45.66	0.00	45.66	47818	12/09/19
310795	NATIONAL BUSINESS TECHNOLOGIES IN340510	serv contract - copiers	80.00	0.00	80.00	47818	12/09/19
100788	NEW ENGLAND MUNICIPAL RESOURCE 44714	december assessment	7550.00	0.00	7550.00	47819	12/09/19
310980	PARKER EXCAVATION 19344	Demo-449 Newton Rd	16973.56	0.00	16973.56	47820	12/09/19

12/06/19
12:30 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63257 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 12/09/2019 To 12/09/2019

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
310980	PARKER EXCAVATION	19345	Demo-37 Newton Rd	11000.00	0.00	11000.00	47821 12/09/19
310980	PARKER EXCAVATION	19346	Demo- 419 newton rd	18933.56	0.00	18933.56	47822 12/09/19
310736	POCKETTE PEST CONTROL	13572	pest control: storage	50.00	0.00	50.00	47823 12/09/19
310736	POCKETTE PEST CONTROL	13573	pest control: Town Offic	70.00	0.00	70.00	47823 12/09/19
310736	POCKETTE PEST CONTROL	13574	pest control: Town Hall	80.00	0.00	80.00	47823 12/09/19
310736	POCKETTE PEST CONTROL	13575	pest control: Police Dep	65.00	0.00	65.00	47823 12/09/19
200179	ROOTX	58027	root killer	460.00	0.00	460.00	47824 12/09/19
300375	RUTLAND CITY	25679SLUDG	October sludge processin	4200.00	0.00	4200.00	47825 12/09/19
310921	STEARNS SERVICES LLC	1042	payroll processing	360.00	0.00	360.00	47826 12/09/19
310953	TCE INC	35312	Churchill Road	543.75	0.00	543.75	47827 12/09/19
310879	TRIPP, TAMMY	120319	football refund	50.00	0.00	50.00	47828 12/09/19
330348	VERIZON WIRELESS	9842718462	service: Oct 23 - Nov 22	240.06	0.00	240.06	47829 12/09/19
300075	VERMONT AGENCY OF NATURAL RESO	3-1196 2020	annual operating fee	2100.00	0.00	2100.00	47830 12/09/19
100225	VERMONT ASSOCIATION OF CHIEFS	2020	2020 membership dues	250.00	0.00	250.00	47831 12/09/19
100776	VERMONT RURAL WATER ASSOCIATIO	10292019	annual membership dues	270.00	0.00	270.00	47832 12/09/19
330427	WINNING IMAGE GRAPHIX	15973	beanies	275.00	0.00	275.00	47833 12/09/19
310186	WYMAN'S TIMBER HARVESTING AND	1164-20	town trash 11-26-2019	6.85	0.00	6.85	47834 12/09/19
310186	WYMAN'S TIMBER HARVESTING AND	1164-32	town trash 12-5-19	16.00	0.00	16.00	47834 12/09/19
Report Total			90,973.07	0.00	90,973.07		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****90,973.07
Let this be your order for the payments of these amounts.

12/06/19
12:51 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63258 Current Prior Next FY Invoices
All Invoices For Check Acct 99 (10 General Fund) 12/09/19 To 12/09/19

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100051	CARR, BERNIE	PIO NOV 19 S6 Final PIO Nov 19	2730.00	0.00	2730.00	47835	12/06/19
300286	CASELLA CONSTRUCTION INC	PR53 S6 PR 53	357690.12	0.00	357690.12	47836	12/06/19
Report Total			360,420.12	0.00	360,420.12		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***360,420.12
Let this be your order for the payments of these amounts.

