

**Brandon Board of Sewer Commissioners Meeting**  
**January 13, 2020**  
**7:00 p.m.**

The Brandon Board of Sewer Commissioners will meet Monday, January 13, 2020 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Sewer Commissioners Minutes – July 8, 2019
- 3) Pump Station Discussion
- 4) Adjournment

**Brandon Board of Sewer Commissioners Meeting  
July 8, 2019**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles

**Others In Attendance:** Dave Atherton

**1. Call to Order**

The meeting was called to order at 7:51PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion** by Brian Coolidge/Tracy Wyman to adopt the agenda as presented. **The motion passed unanimously.**

**2. Consent Agenda**

***a) Minutes of Board of Sewer Commissioners of June 10, 2019***

**Motion** by Brian Coolidge/Tracy Wyman to approve the minutes of the June 10, 2019 Board of Sewer Commissioners meeting. **The motion passed unanimously.**

**3. Approve FY 2019/2020 Wastewater Budget**

**Motion** by Tracy Wyman/Brian Coolidge to approve the FY2019/2020 Wastewater budget as presented.

Dave Atherton advised the budget has increased drastically. He noted the actuals are good, but there are couple of items that need to be done due to the break. Daryl Burlett wants to waterproof the three manholes that are in the wetlands. Because of the way the accounting is done versus the regular budget it is more of a proposed expense sheet and is based on the user fees. There were a couple of items that increased with one being the sewer collection systems for the repair for the line across the street from the Police Department, as there was a lot of infiltration in that area due to the heavy rains. There was slip lining done in the Champlain and Marble Street areas, which will result in less chemical and power costs. Seth Hopkins asked if the sewer rates are adequate. Mr. Atherton noted the State has indicated the rates are high. Mr. Hopkins stated it is all reasonable expenses in the budget. Mr. Atherton advised there is still a quarterly payment for the 2019 budget, so there will be a change in the numbers. He noted this is totally based on the Fire District's meter readings. Mr. Hopkins stated there was discussion of NEMRC doing the billing. Mr. Atherton advised this would not solve the problem as the meter readings still need to be received. Mr. Atherton advised the Town is working with Ray Counter regarding the meter

issues. Mr. Atherton wants to tweak the process next year to make it more efficient and effective. Mr. Atherton stated at one point in the past, this budget was in the hole and it has been cleaned up a lot. Mr. Atherton reported the Town Clerk has indicated there is \$350,000.00 in reserve.

**The motion passed unanimously.**

#### **4. Adjournment**

**Motion** by Brian Coolidge/Tim Guiles to adjourn the Board of Sewer Commissioners' meeting at 8:06PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary