

Brandon Select Board Meeting
January 27, 2020
7:00 p.m.

The Brandon Select Board will meet Monday, January 27, 2020 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – January 13, 2020
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Statement on DPW Director Resignation
- 6) Appointment of Animal Control Officer
- 7) Approve Town Road and Bridge Standards
- 8) Approve Certification of Compliance for Town Road and Bridge Standards
- 9) Approval of Town Meeting Warning
- 10) Fiscal
 - a) Warrant – January 27, 2020 – \$110,465.65
 - b) Route 7 Construction Warrant – January 27, 2020 – \$35,166.41
- 11) Adjournment

**Brandon Select Board Meeting
January 13, 2020**

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

Board Members In Attendance: Seth Hopkins, Brian Coolidge, Tim Guiles, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Brent Buehler, Barry Varian, Chris Brickell, Steve Bissette, Lee Kahrs, Jeff Stewart, Michael Shank, Stephanie Jerome, Bob Foley, Dan Foley, Patrick Foley, Bill Moore, Anthony Peduto

The meeting was called to order by Seth Hopkins – Chair at 7:01PM.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Doug Bailey to adopt the agenda, as amended. **The motion passed unanimously.**

Addition of an Executive Session for the appointment or employment or evaluation of a public officer or employee under the provisions of Title 1 V.S.A. 313 (3)(a)(3).

2. Approval of Minutes

- a) Select Board Meeting – December 23, 2019**
- b) Select Board Budget Workshop – January 7, 2020**

Motion by Brian Coolidge/Tim Guiles to approve the minutes of the December 23rd Select Board meeting. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a report for the weeks of December 30th and January 6th.

Segment 6:

Handrails are currently being installed at various locations downtown. This will be ongoing for the next two weeks. The Town will be meeting with Casella and Dubois & King to go over the bridge slab plans. The anticipated start date is March and completion by June 30th.

Park Street:

Surveyors from MEI have been on site to confirm elevations. The Town is looking at a tentative start date of April 1st and completion in October.

Other happenings:

Mr. Atherton has pulled the current tax sale for the Conway Terrace mobile homes and is working with the new park owner to take care of the delinquencies. The employee evaluations have been completed. Most of the Town Manager's time in the two weeks has been spent on the new budget and prepping the Town Report.

Dave Atherton received a notice from the Health Officer, Tom Kilpeck and read the following: "The 2020 Annual Statement of Compliance for rental housing in Brandon was sent out over this past weekend. Letters and self-inspection forms were sent to 150 property owners for the 470 rental housing units in town. In addition, 25 of these also received a Delinquent Notice for their 2019 filing."

Rec News:

The winter is off to a hot start for the Brandon Rec. We are in the midst of changing over the registration software and are traveling back in time to 2016 when we last had to process paper registrations. Our new system is slated to be operational in the first week of February, in time for skiing and indoor soccer registration. Our Town Hall programming begins tonight with our weekly Table-tennis upstairs from 7-9PM. Free offering. Indoor cornhole starts on Wednesday, January 15th and will run 7-9PM. This year's format is different in that you can show up as a single. Commissioner Meloney Gee will be having folks blind draw for partners each night. Brandon Idol 2020 opening concert will be held on Saturday, January 18th at 7PM. Tickets are \$5 at the door. Fan favorite, new judges, new talent same prize! The first concert is singer's choice. Judges will determine the folks that move on to the subsequent live band and themed concerts in February, March, April and May. The finals are held at the Brandon Carnival. There are talented folks registered and it is a great and affordable way to spend a cold night! January 25th the Brandon Town Hall will host its "Moonlighting in Vermont: An Evening of Show Tunes and Jazz Standards." Kristen Carr and Jess Crossman star with some featured guests singing showtunes with piano accompaniment. Tickets are available at 802tix.

Doug Bailey asked if there will be a Park Street meeting, similar to the Segment 6 meetings prior to the construction. Dave Atherton stated it is no different than what has been done on Union Street and the project will be discussed at the Select Board meetings. People are welcome to contact the Town Manager with any questions about the project.

4. Public Comment and Participation

Brent Buehler thanked the Select Board for their service, stating they are not compensated for all their time and energy. Mr. Buehler noted the Board has a unique skill set that benefits the Town.

Stephane Jerome reported the legislative session has begun and noted people can contact her via email, Facebook or on the Statehouse phone. Ms. Jerome is serving on the Economic

Development Committee and will keep the Select Board aware of any issues. Ms. Jerome is holding a meeting at the Brandon Library this Saturday.

5. Foley Taco & Bean

Bill Moore, Economic Development Officer read the letter submitted to the Select Board concerning the Revolving Loan Fund application for Foley Brothers Taco & Bean. (See Attached Letter) The Foleys were present to answer any questions. Tim Guiles thought the presentation was good. Doug Bailey thanked Mr. Moore for getting the information to the Select Board in advance of the meeting.

Motion by Tim Guiles/Doug Bailey to approve the Revolving Loan Fund application for Foley Taco & Bean in the amount of \$30,000.00. **The motion passed unanimously.**

Seth Hopkins advised that he has a business relationship with a family member.

6. Tax Equalization Study Results

Dave Atherton reported this study is received every year and provides information on the CLA (common level of appraisal) and COD (coefficient of dispersion) that triggers whether the Town needs a reappraisal. The Town is at 98.77 CLA and 13.9 COD. The COD needs to go over 20% before it triggers a reappraisal. Mr. Atherton noted this was for the Board's information. Mr. Atherton advised that the Town has started a reappraisal over the last two years, and it is anticipated the reappraisal process will probably be another year, as there will be grievances that will have to be resolved. Doug Bailey stated it is good to have a reappraisal to get everyone on the same page.

7. RRPC Public Works Emergency Mutual Aid Agreement

Dave Atherton advised this agreement has previously been discussed with the Planning Commission. Mr. Atherton does the Emergency Management Plan every year, however this would provide for mutual aid to assist towns that have limited resources and provides a list of inventories that the towns have, in the event another town needs a piece of equipment. Mr. Atherton noted the Town has been subject to disasters at different times and it is good to help neighboring towns. The Town currently has a short version in the Management Plan, but this is a fine-tuned document. Seth Hopkins stated this is a sensible way to share public works equipment in the event of a disaster.

Motion by Seth Hopkins/Tracy Wyman to approve the RRPC Public Works Emergency Mutual Aid agreement as presented. **The motion passed unanimously.**

8. Stormwater Mitigation Grant

Dave Atherton reported this is a grant that he applied for late fall and is a 100% funding for \$74,000.00 for engineering and construction. From the stormwater review that was done, there were two projects chosen; the parking lot behind Café Provence and Pearl Street that has similar

run off issues like Park Street. The timetable for having the projects completed is November 2021. Seth Hopkins thanked the Town Manager for his work in obtaining this grant.

Jeff Stewart questioned if there will be a reduction in parking spaces, as Chef Robert is concerned that his patrons are losing spaces. Dave Atherton reported the work will be by the river and should not reduce any parking spaces. Mr. Atherton reported there will be another parking area for use behind the Mobil station that will be paved.

9. Discussion & Approval of FY2020/2021 Budget

Seth Hopkins reported the Select Board has met five times with the Budget Committee and also met with Department Heads. At the January 7th meeting, there was consensus of the Budget Committee and Select Board on the proposed budget to be presented. Mr. Hopkins thanked Tony Peduto, Jan Coolidge, Barry Varian and Cindy Bell for their work as the Budget Committee.

Motion by Doug Bailey/Tracy Wyman to approve the Town budget in the amount of \$3,266,303 for municipal expenditures, with \$2,718,353 to be raised by taxes that is an increase of \$65,098 from prior year or a 2.48% increase. **The motion passed unanimously.**

Other items discussed were Public Works related Articles. Dave Atherton stated with regard to the articles, there was discussions about sidewalks, an excavator and additional paving outside the budget. After talking with Shawn Erickson, it was decided the Town could lease an excavator when needed rather than purchasing one. The sidewalks were hoped to put in the budget, once the Union Street and Park Street projects are completed. Mr. Atherton noted this would be a good use of the Option tax. With regard to paving, Mr. Erickson has come up with some areas to do shim and overlay that include Park Street Extension, the paved portion of Country Club Road and Corona Street. The projects total about \$144,000 and there is \$50,000 in the budget. Mr. Atherton requested consideration of a \$100,000 paving appropriation to cover the remainder of the paving. The shim and overlay would provide more longevity to avoid them getting into worse shape. The Town can also look at rebuilding Town Farm Road, Pearl Street to Sanderson Bridge with the Town applying for Class 2 grant money. Mr. Atherton noted that Class 2 funding is a percentage of what is spent for highway funds and the Town would be eligible in a couple of years. Mr. Atherton noted similar to Union Street, the Town would also like to apply for a structures grant to look at the Arnold District box culvert. Mr. Hopkins noted the Budget Committee had looked at the paving appropriation. It appears that when the Town receives Class 2 grant funding, it can get by with \$50,000 and other years \$100,000 is needed, so this article would not be out of the normal pattern. Mr. Atherton stated it would be good to get caught up with the paving. Tim Guiles asked about the sidewalk as there was a discussion of an appropriation for the sidewalks. Mr. Atherton stated there are the Option tax funds, but until the bonds are settled for Segment 6, it is suggested the sidewalks not be added back into the budget. After next year, there will not be the interest for Segment 6 and it would be good to add some match money into the budget, but the Option tax would cover the sidewalks going forward. It is not thought there will be time to do extra sidewalks this year. Union Street needs new sidewalks, but that will be a complete redo and not a shim.

Motion by Doug Bailey/Tracy Wyman to add an appropriation for paving for \$100,000 for Park Street, Country Club Road and Corona Street projects, with any remaining funds to do other paving projects as needed. **The motion passed unanimously.**

Tracy Wyman would like to see asphalt put back into the budget if it is feasible, as the Town needs to look at including this in the budget. Brian Coolidge agreed the asphalt should be in the budget in the near future and not an appropriation. Seth Hopkins stated this has been a past discussion and it is a goal in the near term once other obligations are taken care of to add this back to the budget. Mr. Wyman asked if there are any sidewalks that could be done with any excess funds. Mr. Atherton stated if there are funds remaining from the projects in the appropriation, the Town could use it for sidewalks. Mr. Bailey agreed, but noted it is difficult to add it back in once it has been taken out. He noted the current increase of 2.4% in the budget would be more like a 4% increase if that were added back and would make it difficult for passing a budget with too high an increase. Mr. Bailey would like to see this added back into the budget, but thought the Town is a year away from that, though there may always be a need for some appropriations. Tim Guiles stated an appropriation should be exceptional spending and things needed for the Town should be in the budget. It was noted many people like these types of articles as it shows what the appropriation is being spent for. Mr. Atherton stated all of the roads deteriorate every year and a mile of paving every year is not sufficient. The Town is almost turning the corner for all the projects that were required and if the 1% Option tax continues to grow, it will provide leverage to obtain more grants. It was noted the Town has done a good job with spending around appropriation funding.

10. Fiscal

a) Warrant – January 13, 2020 - \$302,816.55

Motion by Brian Coolidge/Doug Bailey to approve the January 13, 2020 warrant in the amount of \$302,816.55. **The motion passed with one abstention – Tracy Wyman.**

Doug Bailey questioned whether the Markowski invoice for the Union Street sidewalk project was the complete project. Dave Atherton advised there are still some drainage and retainer wall work to be done. There are still some sidewalks to do that could not be completed due to the temperature.

b) Route 7 Construction Warrant – January 13, 2020 - \$985,863.49

Motion by Doug Bailey/Tracy Wyman to approve the January 13, 2020 Route 7 Construction warrant in the amount of \$985,863.49. **The motion passed unanimously.**

Dave Atherton confirmed that the Casella warrant was in order.

The Select Board recessed at 7:40PM.

The Select Board reconvened at 8:07PM.

Motion by Tracy Wyman/Doug Bailey to enter into executive session at 8:08PM, with the session to include the Town Manager, to discuss the appointment or employment or evaluation of a public officer or employee under the provisions of Title 1 V.S.A. 313 (3)(a)(3) of the Vermont State Statutes. **The motion passed unanimously.**

10. Executive Session

The Board came out of executive session at 8:57PM. There was no action required.

11. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:58PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary



January 10, 2020

Selectboard Members,

On January 3rd, the Brandon Revolving Loan Fund committee met to consider a loan request from Pat and Dan Foley for their new business venture, Foley Taco and Bean.

The Foley Brothers and their brewery success is a story with which the board is intimately familiar, as the brothers were able to get a start using RLF monies. They paid their loan off early while creating a Brandon based business with international notoriety. This new venture represents a robust plan to roast and serve their own coffee, serve take out tacos, showcase a plethora of microbrews from around the state in addition to maintaining the legacy of a Wilcox ice cream stand located in the heart of our downtown (in the former Eis. Co space). The committee members present voted unanimously to approve a partial funding of their request, as they did not want to loan out the entirety of the fund balance to one borrower.

The amount to be loaned is \$30,000. This amount represents about 30% of this start-up investment. **The terms would be a 3.0 % interest rate as amortized as an 84 month loan with a balloon payment at 48 months secured by first security interest in all business assets of Foley Taco and Bean, and first security interest in equipment purchased using the RLF funds, including but not limited to:**

- a coffee roaster
- espresso machine
- a fryer
- a smoker

As is customary with all RLF loans personal Loan Guarantees will be signed by all of the principals of corporation.

The Foley Brothers have proven to be adept entrepreneurs. The expansion of their successful brand and the creative reinvigoration of a legacy business to create another destination spot in Brandon demonstrates that leveraging our RLF program with our unique town yields successful results.

Respectfully Submitted,

Bill Moore
Economic Development Officer

Town Manager Report for weeks of January 13th and 20th, 2020

Segment 6:

Handrail installation continues throughout the downtown.

There has been discussion on the condition of the new concrete sidewalks and what is causing the spalling on the surface. We have VTrans and D&K engineers looking into it.

Other Happenings:

The Churchill Road Culvert project went out to bid on the 24th. We will have a mandatory pre-bid meeting on February 12th and bid opening on February 21st.

I have submitted a grant application to VTrans for the replacement of the Arnold District Road culvert.

I am getting a cost estimate and scope together to apply for a FEMA/Hazard Mitigation grant for the replacement of the North Street bridge. This bridge was listed in the VERI report in 2015 as being undersized.

We have a meeting on Tuesday the 28th with Wright Construction to discuss options for a roof over the sidewalk at the Town Hall. Also, the FOTH will contribute \$10,000 towards the construction costs.

Congressman Peter Welch visited us on the 23rd to take a walk through downtown to see the Segment 6 progress and stop by a few of our local businesses for a chat. He was impressed with our transformation downtown.

Other items will be covered in the agenda.

TOWN ROAD AND BRIDGE STANDARDS

(June 5, 2019)

MUNICIPALITY OF Brandon, VERMONT

The Legislative Body of the Municipality of Brandon hereby adopts the following Town Road and Bridge Standards which shall apply to the construction, repair, and maintenance of town roads and bridges.

The standards below are considered minimums. Municipalities that have construction standards / specifications in place that meet or exceed the minimum standards: indicate adoption date and include as Appendix C. **Date of Adoption:** 8/8/2013

Municipalities must comply with all applicable state and federal approvals, permits and duly adopted standards when undertaking road and bridge activities and projects.

Any new road regulated by and/or to be conveyed to the municipality shall be constructed according to the minimum of these standards.

Circle YES or NO below to indicate town adoption of that section of the Standards

Road and Bridge Standards Sections	Hydrologically-connected road segments*	Non-hydrologically-connected road segments**
Section 1 – Municipal Road Standards	<u>YES</u> (Required by Act 64)	YES NO
Section 2 – Class 4 Road Standards	<u>YES</u> (Required by Act 64)	YES NO
Town wide		
Section 3 - Perennial stream- bridge and culvert standards	YES (Required by DEC Stream Alteration Standard)	
Section 4 – Intermittent stream crossings	<u>YES</u> NO	
Section 5 - Roadway construction standards	<u>YES</u> NO	
Section 6 - Guardrail standard	<u>YES</u> NO	
Section 7 - Driveway access standard	<u>YES</u> NO	

Road segments – ANR Resources Atlas includes a map layer of all of Vermont’s municipal roads divided into 100-meter (328 foot) segments, each with a unique identification number.

***Hydrologically-connected road segments** - are those municipal road segments and catch basin outlets, Class 1-4, as shown on the ANR Natural Resources Hydrologically-connected municipal road segment layer (<http://anrmaps.vermont.gov/websites/anra5/>) or the Road Erosion Inventory Scoring (MRGP Implementation Table portal) layer (<https://anrweb.vt.gov/DEC/IWIS/MRGPReportViewer.aspx?ViewParms=True&Report=Portal>).

****Adoption of standards on non-hydrologically-connected road segments** does not indicate that these road segments are then subject to the Municipal Roads General Permit (MRGP).

Municipalities may also find additional resources in the latest version of the Vermont Better Roads Manual.
<https://vtrans.vermont.gov/sites/aot/files/highway/documents/ltf/Better%20Roads%20Manual%20Final%202019.pdf>

Road and Bridge Standards Sections

Section 1 – Municipal Road Standards - See Appendix A

These standards are required by Act 64 and the DEC Municipal Roads General Permit (MRGP) for hydrologically-connected roads only.

Municipalities may adopt Section 1 Road standards by road type for non-hydrologically-connected roads/segments/catch basins.

Section 2 – Class 4 Road Standards - See Appendix A

Section 3 - Perennial stream - bridge and culvert standards

Bridge and culvert work on perennial stream crossings must conform with the statewide DEC Stream Alteration Standard.

“Perennial stream” means a watercourse or portion, segment, or reach of a watercourse, generally exceeding 0.25 square miles in watershed size, in which surface flows are not frequently or consistently interrupted during normal seasonal low flow periods. Perennial streams that begin flowing subsurface during low flow periods, due to natural geologic conditions, remain defined as perennial. All other streams, or stream segments of significant length, shall be termed intermittent. A perennial stream shall not include the standing waters in wetlands, lakes, and ponds.

Streambank stabilization and other in-stream work must conform with the statewide DEC Stream Alteration Standard.

For River Management Engineer Districts: https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf

Section 4 – Intermittent stream crossings – See Appendix B for sizing table and graphic. These standards are above and beyond the culvert standards in Section 1.

“Intermittent streams” are defined as streams with beds of bare earthen material that run during seasonal high flows but are disconnected from the annual mean groundwater level.

~~Section 5 - Roadway construction standards – Sub-base and gravel standards~~

~~All new or substantially reconstructed gravel roads shall have 12 inches* thick gravel sub-base with an additional 3 inches* top course of crushed gravel.~~

~~All new or substantially reconstructed paved roads shall have 15 inches* thick gravel sub-base.~~

~~*Municipalities shall indicate their own construction criteria.~~

Section 6 - Guardrail standard

When a roadway, culvert, bridge, or retaining wall construction or reconstruction project results in hazards such as foreslopes, drop offs, or fixed obstacles within the designated clear-zone, the AASHTO Roadside Design Guide will govern the analysis of the hazard and the subsequent treatment of that hazard. For roadway situations, an approved barrier system may be steel beam guardrail with 6-foot posts and approved guardrail end treatment. If there is less than 3 feet from the rail to the hazard, then steel beam guardrail with 8-foot posts shall be used. The G-1D is an example of an approved guardrail end treatment. For bridge rails systems, VTrans bridge rail standards shall be referenced

Section 7 - Driveway access standard

The municipality has a process in place, formal or informal, to review all new drive accesses and development roads where they intersect town roads, as authorized under 19 V.S.A. Section 1111. Municipality may reference Vtrans Standard A-76 Standards for Town & Development Roads and B-71 Standards for Residential and Commercial Drives; the Vtrans Access Management Program Guidelines; and the latest version of the Vermont Better Roads Manual for other design standards and specifications.

~~Passed and adopted by the Legislative Body of the Municipality of Brandon, State of Vermont on January 27, 2020~~

~~Selectboard / City Council / Village Board of Trustees:~~

~~_____~~
~~_____~~
~~_____~~

Appendix A

Section 1: MUNICIPAL ROAD STANDARDS

The following standards constitute the minimum required Best Management Practices (BMPs) for municipal roads. These standards shall apply to the construction, repair, and maintenance of all town roads and bridges.

It is the municipality's responsibility to maintain all practices after installation. Roads not meeting these standards must implement the BMPs listed below in order to meet the required town's standards.

Feasibility

Municipalities shall implement these standards to the extent feasible. In determining feasibility, municipalities may consider the following criteria: The implementation of a standard listed in of this documentation does not require the acquisition of additional state or federal permits or noncompliance with such permits, or noncompliance with any other state or federal law. The implementation of a standard does not require the condemnation of private property; impacts to significant environmental and historic resources, including historic stone walls, historic structures, historic landscapes, or vegetation within 250 feet of a lakeshore; impacts to buried utilities; and excessive hydraulic hammering of ledge.

Standards for All Construction and Soil Disturbing Activities

Following construction and soil disturbance on a road, all bare or unvegetated areas shall be revegetated with seed and mulch, hydroseeded, or stone lined within 5 days of disturbance of soils, or, if precipitation is forecast, sooner.

Standards for Gravel and Paved Roads with Ditches

Baseline Standards for Gravel and Paved Roads with Ditches

The following are the standards for all gravel and paved municipal roads with drainage ditches, whether or not erosion is present. These standards also apply to all new construction and significant upgrades of stormwater treatment practices.

A. Roadway/Travel Lane Standards

1. Roadway Crown

- a. Gravel roads shall be crowned, in or out-sloped:
Minimum: ¼ inch per foot
Recommended: ¼ inch to ½ inch per foot or 2% - 4%
- b. Paved/ditched roads shall be crowned during new construction, redevelopment, or repaving where repaving involves removal of the existing paving.
Minimum: 1/8 inch per foot or 1%
Recommended: 1% - 2%

2. Shoulder berms (also called Grader/Plow Berm/Windrows)

Shoulder berms shall be removed to allow precipitation to shed from the travel lane into the road drainage system. Roadway runoff shall flow in a distributed manner to the drainage ditch or filter area and there shall be no shoulder berms or evidence of a "secondary ditch". Shoulder berms may remain in place if the road crown is in-sloped or out-sloped to the opposite side of the road from berm side of road. The shoulder berm standard only applies to gravel roads with drainage ditches.

B. Road Drainage Standards

Roadway runoff shall flow in a distributed manner to grass or a forested area by lowering road shoulders or conversely by elevating the travel lane level above the shoulder. Road shoulders shall be lower than travel lane elevation. If distributed flow is not possible, roadway runoff may enter a drainage ditch, stabilized as follows:

1. For roads with slopes between 0% and 5%: At a minimum, grass-lined ditch, no bare soil. Geotextile and erosion matting may be used instead of seed and mulch. Alternatively, ditches may be stabilized using any of the practices identified for roads with slopes 5% or greater included in subpart B.2 below.

Recommended shape: trapezoidal or parabolic cross section with mild side slopes; 2 foot horizontal per 1 foot vertical or flatter and 2-foot ditch depth.

2. For roads with slopes 5% or greater but less than 8%:
 - a. Stone-lined ditch: minimum 6 to 8-inch minus stone or the equivalent for new practice construction. Recommended 2-foot ditch depth from top of stone-lined bottom,
 - b. Grass-lined ditch with stone check dams¹, or
 - c. Grass-lined ditch if installed with disconnection practices such as cross culverts and/or turnouts to reduce road stormwater runoff volume. There shall be at least two cross culverts or turnouts per segment disconnecting road stormwater out of the road drainage network into vegetated areas or spaced every 160 feet.
3. For roads with slopes of 8% or greater: Stone-lined ditch.
 - a. For slopes greater than or equal to 8% but less than 10%: minimum 6 to 8-inch minus stone or the equivalent for new construction. Recommended 2-foot ditch depth from top of stone-lined bottom.
 - b. For slopes greater than 10%: minimum 6 to 8-inch minus stone. Recommended 12-inch minus stone or the equivalent. Recommended 2-foot ditch depth from top of stone-lined bottom.
4. If appropriate, bioretention areas, level spreaders, armored shoulders, and sub-surface drainage practices may be substituted for the above road drainage standards.

C. Drainage Outlets to Waters & Turnouts

Roadway drainage shall be disconnected from waterbodies and defined channels, since the latter can act as a stormwater conveyance, and roadway drainage shall flow in a distributed manner to a grass or forested filter area. Drainage outlets and conveyance areas shall be stabilized as follows:

1. Turn-outs – all drainage ditches shall be turned out to avoid direct outlet to surface waters.
2. There must be adequate outlet protection at the end of the turnout, based upon slope ranges below. Turnout slopes shall be measured on the bank where the practice is located and not based on the road slope.
 - a. For turnouts with slopes of 0% or greater but less than 5%: stabilize with grass at minimum. Alternatively, stabilize using the practices identified in subpart b – c below, when possible.
 - b. For turnouts with slopes 5% or greater: stabilize with stone.
 - c. For slopes greater than 5% but less than 10%: minimum 6-inch to 8-inch minus stone or the equivalent for new construction.
 - d. For slopes greater than 10%: minimum 6 to 8-inch minus stone or equivalent for new construction. Recommend 12-inch minus stone or the equivalent.

¹ See check dam installation specifications.

Drainage and Intermittent Stream Culvert Standards

The following are the required culvert standards for all gravel and paved roads with ditches where rill or gully erosion is present. These standards also apply to new construction and significant upgrades of stormwater treatment practices.

1. **Municipal Culverts (Drainage and Intermittent Streams)**
 1. Culvert end treatment or headwall required for areas with road slopes 5% or greater if erosion is due to absence of these structures. End treatment or headwall is required for new construction on slopes 5% or greater.
 2. Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction on road slopes 5% or greater.
 3. Upgrade to 18-inch culvert (minimum), if erosion is due to inadequate size or absence of structure.
 4. A French Drain (also called an Underdrain) or French Mattress (also called a Rock Sandwich) sub-surface drainage practice may be substituted for a cross culvert.
2. **Driveway Culverts within the municipal ROW**
 1. Culvert end treatment or headwall required for areas with road slopes of 5% or greater, if erosion is due to absence of these structures. End treatment or headwall is required for new construction.
 2. Stabilize outlet such that there will be no scour erosion, if erosion is due to absence or inadequacy of outlet stabilization. Stone aprons or plunge pools required for new construction.
 3. Upgrade to minimum 15-inch culvert, 18-inch recommended, if erosion is due to inadequate size or absence of structure.

Standards for Paved Roads with Catch Basins

Catch Basin Outlet Stabilization: All catch basin outlets shall be stabilized to eliminate all rill and gully erosion. Catch basin outfall stabilization practices include: stone-lined ditch, stone apron, check dams and culvert header/headwall.

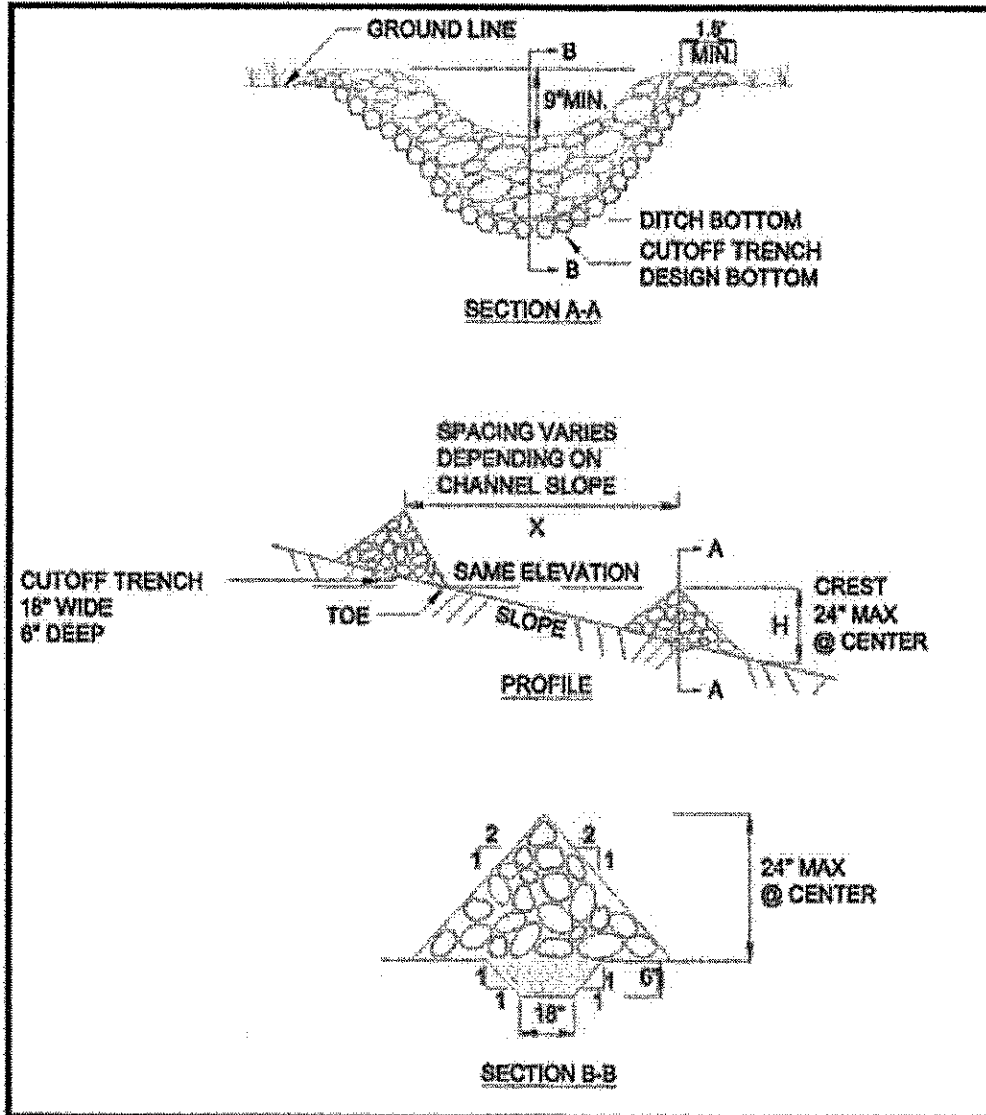
Stone Check Dam Specification

- Height: No greater than 2 feet. Center of dam should be 9 inches lower than the side elevation
- Side slopes: 2:1 or flatter
- Stone size: Use a mixture of 2 to 9-inch stone
- Width: Dams should span the width of the channel and extend up the sides of the banks
- Spacing: Space the dams so that the bottom (toe) of the upstream dam is at the elevation of the top (crest) of the downstream dam. This spacing is equal to the height of the check dam divided by the channel slope.

$$\text{Spacing (in feet)} = \frac{\text{Height of check dam (in feet)}}{\text{Slope in channel (ft/ft)}}$$

- Maintenance: Remove sediment accumulated behind the dam as needed to allow channel to drain through the stone check dam and prevent large flows from carrying sediment over the dam. If significant erosion occurs between check dams, a liner of stone should be installed.

Check Dam Specification:



Section 2: STANDARDS FOR CLASS 4 ROADS

Stabilize any areas of gully erosion with the practices described above or equivalent practices. Disconnection practices such as broad-based dips and water bars may replace cross culverts and turnouts.

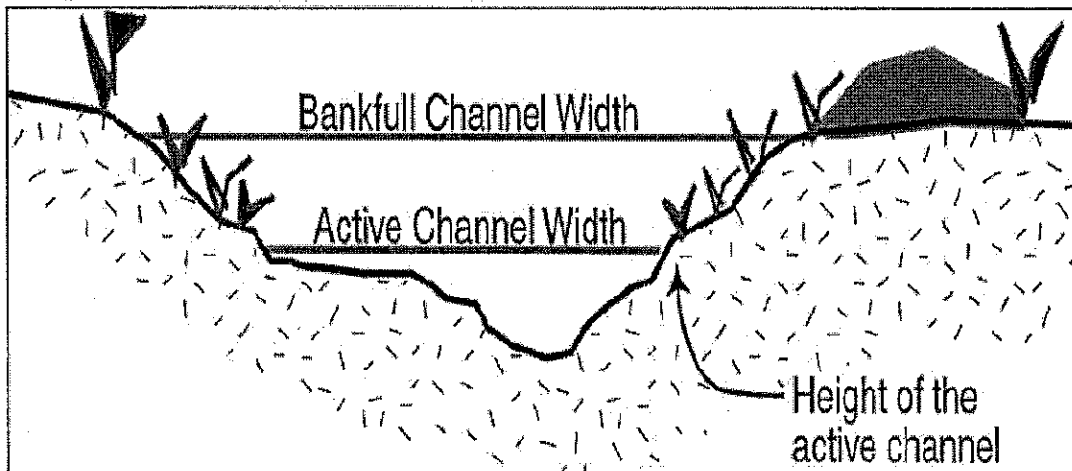
Appendix B

Active Channel Culvert Sizing for Intermittent Stream Crossings

Choose the drainage area closest to your crossing site drainage area

Drainage Area (Acres)	Minimum Diameter for Culverts on Intermittent Streams (inches)
4	15
8	18
16	24
20	30
40	36
50	42
80	48
120	60
160	66
200	<i>Streams with drainage areas of 160 acres or greater are likely to be perennial. Adhere to the VTDEC Technical Guidance for Identification of Perennial Streams</i>
320	
350	
450	
640	

Active Channel Width



Active Channel Width means the limits of the streambed scour formed by prevailing stream discharges, measured perpendicular to streamflow. The active channel is narrower than the bankfull width (approximately 75%) and is defined by the break in bank slope and typically extends to the edge of permanent vegetation.

Culvert sizing for crossings on intermittent streams: Determine the Active Channel Width by field measurements, *the culvert size should meet or exceed the Active Channel Width*. To obtain the measurements go to the crossing location and obtain several upstream Active Channel Width measurements in riffle (fast moving water) narrower channel locations. The selected channel width should be a representative average of the field measurements. In the absence of field measurements, the drainage areas in the table can be used.

**Certification of Compliance
for
Town Road and Bridge Standards
and
Network Inventory**

We, the Legislative Body of the Municipality of Brandon certify that we have reviewed, understand and comply with the Town Road and Bridge Standards / Public Works Specifications and Standards passed and adopted by the Selectboard / City Council / Village Board of Trustees on January 27, 2020.

We further certify that our adopted standards do do not meet or exceed the minimum requirements included in the June 5, 2019 State-approved template.

We further certify that we do do not have an up-to-date highway network inventory which identifies location, size, deficiencies/condition of roads, bridges, causeways, culverts and highway-related retaining walls on class 1, 2, and 3 town highways, and estimated cost of repair.

_____ Date: _____

(Duly Authorized Administrator)

For a summary of your community's road and bridge information please visit: tinyurl.com/rdsinfo

TOWN OF BRANDON
WARNING FOR EVENING MEETING
MARCH 2, 2020

The legal voters of the Town of Brandon, Vermont are hereby notified and warned to meet at the Brandon Town Hall, 1 Conant Square, Brandon, VT on Monday, March 2, 2020 at 7:00 P.M. to transact the following business:

1. To hear a presentation by the Select Board of its recommended budget for fiscal year 2020-2021. This budget and appropriations will be voted by Australian Ballot on March 3, 2020 at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT.
2. Shall the voters of the Town of Brandon exempt the buildings and property belonging to the Brandon Senior Center located at 1591 Forest Dale Road (parcel ID 0083-1591) from **municipal property tax and education property tax** for a period of five (5) years in accordance with the exemption clause for charitable and fraternal organizations as set forth in 32 V.S.A § 3840?
3. To transact any other business proper to be done when met.
4. Adjourn.

TOWN OF BRANDON
AUSTRALIAN BALLOT
FOR MARCH 3, 2020

The legal voters of the Town of Brandon, Vermont are further notified and warned to meet at the Brandon Town Hall, Basement Meeting Room, 1 Conant Square, Brandon, VT on Tuesday, March 3, 2020 between the hours of 7:00 A.M. and 7:00 P.M. to vote by Australian Ballot on the following matters:

1. To elect Town Officers for the ensuing year:

Moderator	One for one-year term
Selectman.....	One for three-year term
Selectman.....	Two for one-year term
Town Clerk.....	One for three-year term
Town Treasurer.....	One for three-year term
Trustee of Public Funds.....	One for three-year term
Library Trustee.....	One for two-year term
Town Agent.....	One for one-year term
2. Shall the voters of the Town of Brandon appropriate the sum of Three Million, Two Hundred Sixty-six Thousand, Three Hundred and Three Dollars (\$3,266,303) for the FY 2020-2021 budget year, of which the sum Two Million, Seven Hundred and Eighteen Thousand, Three Hundred and Fifty-three Dollars (\$2,718,353) is to be raised by property taxes?
3. Shall the voters of the Town of Brandon appropriate \$100,000 for paving projects to include Park Street Extension, Corona Street and Country Club Road (from Park St to Route 73) and other paving projects as identified by the Highway Foreman, to be raised by property taxes?
4. Shall the voters of the Town of Brandon appropriate \$3,500 for ARC-Rutland Area, to support individuals with developmental disabilities and their families, to be raised by property taxes?
5. Shall the voters of the Town of Brandon appropriate \$1,000 for the Brandon Area Chamber of Commerce, for the improvement and advancement of businesses and community in Brandon, to be raised by property taxes?
6. Shall the voters of the Town of Brandon appropriate \$28,000 for the Brandon Area Rescue Squad Inc., to support volunteer emergency medical services, to be raised by property taxes?
7. Shall the voters of the Town of Brandon appropriate \$92,000 for the Brandon Free Public Library, to support the programs, resources and community activities of the library, to be raised by property taxes?
8. Shall the voters of the Town of Brandon appropriate \$6,000 for the Brandon Independence Day Celebration Committee, to support activities offered at the Independence Day celebration, to be raised by property taxes?

9. Shall the voters of the Town of Brandon appropriate \$13,500 for Brandon Senior Citizens Center, Inc, to support free community lunches, and activities and programs at the center, to be raised by property taxes?
10. Shall the voters of the Town of Brandon appropriate \$550 for RSVP & The Volunteer Center, for free income tax preparation and volunteer placements, to be raised by property taxes?
11. Shall the voters of the Town of Brandon appropriate \$10,200 for the VNA & Hospice of the Southwest Region, for home care, hospice and community health services, to be raised by property taxes?
12. Shall the voters of the Town of Brandon appropriate \$750 for Rutland County Humane Society, for shelter and care to companion animals, to be raised by property taxes?
13. Shall the voters of the Town of Brandon appropriate \$6,624 for Rutland Mental Health Services, for counseling, substance abuse treatment services, emergency/crisis services and developmental disability services, to be raised by property taxes?
14. Shall the voters of the Town of Brandon appropriate \$2,400 for Southwestern Vermont Council on Aging, for senior meals, case management assistance and other senior help, to be raised by property taxes?
15. Shall the voters of the Town of Brandon appropriate \$2,500 for the Brandon Museum at the Stephen A. Douglas Birthplace Community Center, Inc, to protect and maintain the building and historical artifacts, to be raised by property taxes?
16. Shall the voters of the Town of Brandon appropriate \$1,000 for the Open Door Clinic, Community Health Services of Addison County, which provides access to dental and healthcare, free of charge, to those who are uninsured or under-insured, to be raised by property taxes?
17. Shall the voters of the Town of Brandon appropriate \$3,000 to support the Community Meals and Emergency Shelter Programs of Charter House Coalition, to be raised by property taxes?

Select Board
Signed and Certified January 27, 2020

Seth Hopkins Signed _____

Douglas Bailey Signed _____

Timothy Guiles Signed _____

Tracy Wyman Signed _____

Brian Coolidge Signed _____

Adopted and approved at a duly warned meeting of the Board of Selectmen of the Town of Brandon called, noticed and held on January 27, 2020. Received for record and recorded in the records of the Town of Brandon on January 28, 2020.

01/24/20
12:22 pm

TOWN OF BRANDON Accounts Payable
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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
200263	01/08/20	ALDRICH & ELLIOTT, PC WWTF Collection Sys 78811	20-5-60-20120 Engineering	1245.00	47993	01/27/20
200263	01/08/20	ALDRICH & ELLIOTT, PC WWTF Refurbishment 78837	20-5-60-20120 Engineering	1660.00	47994	01/27/20
100015	01/13/20	ALLEN ENGINEERING & CHEMI chlorine 11151806001	20-5-55-50120 Sodium Hypochloride	478.50	47995	01/27/20
310983	01/18/20	BISSELL, PETER officiating 01/18/20	10-5-18-40050 Youth Basketball	50.00	47996	01/27/20
300086	01/18/20	BLACK, ROBERT L officiating 01/18/20	10-5-18-40050 Youth Basketball	50.00	47997	01/27/20
310699	02/01/20	BRANDON GLC SOLAR, LLC monthly solar electric 157	10-5-22-42130 Bldgs & Grounds Electric	2365.00	47998	01/27/20
310699	02/01/20	BRANDON GLC SOLAR, LLC monthly solar electric 157	20-5-55-42130 Electric	1935.00	47998	01/27/20
100280	01/03/20	BRANDON LUMBER & MILLWORK rod, screws 814444/3	10-5-15-41160 HW Maint. Supplies-Vehicl	12.37	47999	01/27/20
100280	01/13/20	BRANDON LUMBER & MILLWORK WD40, plunger 815536/3	10-5-22-43100 Town Office	14.18	47999	01/27/20
100280	01/13/20	BRANDON LUMBER & MILLWORK tarps 815537/3	10-5-18-50090 Adult Activities	27.28	47999	01/27/20
100280	01/16/20	BRANDON LUMBER & MILLWORK quick links 815850/3	10-5-15-41160 HW Maint. Supplies-Vehicl	6.29	47999	01/27/20
100280	01/21/20	BRANDON LUMBER & MILLWORK cable clamps 816417/3	10-5-15-41160 HW Maint. Supplies-Vehicl	9.98	47999	01/27/20
100280	01/22/20	BRANDON LUMBER & MILLWORK spray paint 816497/3	10-5-15-41160 HW Maint. Supplies-Vehicl	3.99	47999	01/27/20
100280	01/22/20	BRANDON LUMBER & MILLWORK hose 816532	10-5-22-43080 Highway Bldg Maint	27.99	47999	01/27/20
100280	01/23/20	BRANDON LUMBER & MILLWORK keys 816583/3	10-5-22-43080 Highway Bldg Maint	7.96	47999	01/27/20
100280	01/24/20	BRANDON LUMBER & MILLWORK batteries 816729/3	10-5-10-30110 Office Supplies	5.59	47999	01/27/20
100198	01/02/20	CARGILL, INCORPORATED salt 2905177157	10-5-15-47110 Road Salt	1701.64	48000	01/27/20
100198	01/06/20	CARGILL, INCORPORATED salt 2905183250	10-5-15-47110 Road Salt	1680.36	48000	01/27/20
100198	01/07/20	CARGILL, INCORPORATED salt 2905185794	10-5-15-47110 Road Salt	3289.28	48000	01/27/20
100198	01/09/20	CARGILL, INCORPORATED salt 2905191286	10-5-15-47110 Road Salt	4911.12	48000	01/27/20
100198	01/15/20	CARGILL, INCORPORATED salt 2905203661	10-5-15-47110 Road Salt	1681.12	48000	01/27/20
310986	01/22/20	CARON, JEAN refund of damage deposit A-326	10-2-00-02710 Deposits Payable	300.00	48001	01/27/20
100860	01/13/20	CARROLL, BOE & PELL P.C. D.B. resignation 33571	10-5-10-21110 Legal Services	168.00	48002	01/27/20
100860	01/13/20	CARROLL, BOE & PELL P.C. Dinn property 33572	10-5-10-21110 Legal Services	629.00	48002	01/27/20
100860	01/13/20	CARROLL, BOE & PELL P.C. pump station issues 33573	20-5-55-21110 Legal Services	114.50	48002	01/27/20

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100860	01/13/20	Sarwalstu Properties 33574	10-5-10-21110 Legal Services	370.00	48002	01/27/20
100462	01/01/20	Dec trucking of sludge 2363790	20-5-55-50170 Trucking	1417.50	48003	01/27/20
310376	01/10/20	grader payment 20586749	10-5-15-90400 Leased Equipment	32407.93	48004	01/27/20
301503	01/15/20	gasoline 154159	10-5-14-41130 Fuel - Vehicles	571.75	48005	01/27/20
301503	01/20/20	heating fuel @ HWY 155383-1	10-5-22-42110 Heating Fuel	291.50	48005	01/27/20
301503	01/20/20	heating fuel @ HWY 155383-2	10-5-22-42110 Heating Fuel	357.28	48005	01/27/20
301503	01/20/20	diesel fuel 155577	10-5-15-41130 Fuel - Vehicles HW	909.37	48005	01/27/20
301503	01/14/20	diesel fuel 436128	10-5-15-41130 Fuel - Vehicles HW	739.13	48005	01/27/20
301503	01/10/20	heating fuel @ HWY 436129-1	10-5-22-42110 Heating Fuel	265.98	48005	01/27/20
301503	01/10/20	heating fuel @ HWY 436129-2	10-5-22-42110 Heating Fuel	193.16	48005	01/27/20
301503	01/14/20	heating fuel @ Town Hall 436600	10-5-22-42110 Heating Fuel	343.86	48005	01/27/20
301503	01/07/20	diesel fuel 444806	10-5-15-41130 Fuel - Vehicles HW	2218.12	48005	01/27/20
310946	10/14/19	uniforms 4032364968	20-5-55-10320 Clothing Allowance	17.85	48006	01/27/20
310946	10/14/19	uniforms 4032364968	10-5-15-10320 Clothing Allowance	59.37	48006	01/27/20
310946	12/02/19	uniforms 4036352296	20-5-55-10320 Clothing Allowance	17.85	48006	01/27/20
310946	12/02/19	uniforms 4036352296	10-5-15-10320 Clothing Allowance	60.87	48006	01/27/20
310946	01/13/20	uniforms 4039792189	10-5-15-10320 Clothing Allowance	71.10	48006	01/27/20
310946	01/13/20	uniforms 4039792189	20-5-55-10320 Clothing Allowance	17.85	48006	01/27/20
310946	01/20/20	uniforms 4040405861	20-5-55-10320 Clothing Allowance	17.85	48006	01/27/20
310946	01/20/20	uniforms 4040405861	10-5-15-10320 Clothing Allowance	71.10	48006	01/27/20
310703	12/31/19	online credit card system 16771	10-5-18-40050 Youth Basketball	46.17	48007	01/27/20
310097	01/21/20	town hall January TH 1-9-20	10-5-22-43150 Town Hall Repair/Maint.	86.22	48008	01/27/20
310037	01/06/20	Service: Dec 06 to Jan 05 PD01/06/20	10-5-14-42100 PD Telephone Service	46.64	48009	01/27/20
300084	01/18/20	officiating 01/18/20	10-5-18-40050 Youth Basketball	50.00	48010	01/27/20
300466	01/14/20	pumped out Neshobe House 53401	20-5-55-20240 Contractors	180.00	48011	01/27/20

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100494	01/15/20	testing 321294	20-5-55-22120 Testing	155.00	48012	01/27/20
300187	01/11/20	winter sand & gravel 227894	10-5-15-46140 Gravel	246.89	48013	01/27/20
300187	01/11/20	winter sand & gravel 227894	10-5-15-47120 Winter Sand	2796.54	48013	01/27/20
310426	01/06/20	service call/theromostat 13764	20-5-55-42150 Outside Maint. - Bldgs	75.00	48014	01/27/20
310426	01/06/20	service call/theromostat 13764	20-5-55-42140 Maint. Supplies - Bldgs	50.13	48014	01/27/20
310426	01/13/20	propane/WW main garage 191544	20-5-55-42110 LP Gas - Bldgs	125.27	48014	01/27/20
310426	01/13/20	propane @ Town Hall 191557	10-5-22-42100 Heating - Propane	255.42	48014	01/27/20
310426	01/13/20	propane @ Town Office 191558	10-5-22-42100 Heating - Propane	106.79	48014	01/27/20
310426	01/20/20	propane/WW Chem Bldg 192559	20-5-55-42110 LP Gas - Bldgs	192.06	48014	01/27/20
310426	01/20/20	propane @ Police Station 192602	10-5-22-42100 Heating - Propane	445.50	48014	01/27/20
300974	01/22/20	shirts & tees 4271	10-5-18-40050 Youth Basketball	502.00	48015	01/27/20
100725	01/17/20	windshield wash 146320	10-5-18-20150 Vehicle Maint.	2.66	48016	01/27/20
100725	01/21/20	screws 146460	10-5-15-41160 HW Maint. Supplies-Vehicl	5.62	48016	01/27/20
100725	01/21/20	mats 146474	10-5-15-41160 HW Maint. Supplies-Vehicl	32.34	48016	01/27/20
100725	01/23/20	inspection - truck #1 146540	10-5-15-41160 HW Maint. Supplies-Vehicl	50.00	48016	01/27/20
310233	01/15/20	WW 2ND LIGHT 1/2020 2 LITE 1/20	20-5-55-42130 Electric	24.31	48017	01/27/20
310233	01/15/20	BRYANT CIRCLE JAN 2020 BRYA 1/20	20-5-55-42130 Electric	25.32	48017	01/27/20
310233	01/15/20	CARVER ST PUMP 1/2020 CARVER 1/20	20-5-55-42130 Electric	20.13	48017	01/27/20
310233	01/15/20	CHAMPLAIN PUMP 1/2020 CHAMP 1/20	20-5-55-42130 Electric	394.06	48017	01/27/20
310233	01/15/20	crescent park 1/2020 CRESCENT1/20	10-5-22-42130 Bldgs & Grounds Electric	93.77	48017	01/27/20
310233	01/15/20	CENTER ST PARK/GAZEBO GAZEBO 1/20	10-5-22-42130 Bldgs & Grounds Electric	25.52	48017	01/27/20
310233	01/15/20	NEWTON PUMP 1/2020 NEWTON 1/20	20-5-55-42130 Electric	699.33	48017	01/27/20
310233	01/15/20	POLICE 1/2020 POLICE 1/20	10-5-22-42130 Bldgs & Grounds Electric	114.88	48017	01/27/20
310233	01/15/20	REC FIELD 1/2020 REC 1/20	10-5-22-42130 Bldgs & Grounds Electric	12.00	48017	01/27/20
310233	01/15/20	RT 73 PUMP 1/2020 RT73 1/20	20-5-55-42130 Electric	36.87	48017	01/27/20

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310233	GREEN MOUNTAIN POWER	01/15/20 STREET LIGHTS 1/2020	10-5-22-42130	2728.18	48017	01/27/20
		STLITES 1/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	01/15/20 TOWN HALL 1/2020	10-5-22-42130	12.09	48017	01/27/20
		THALL 1/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	01/15/20 TOWN OFFICE 1/2020	10-5-22-42130	203.45	48017	01/27/20
		TOFFICE1/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	01/15/20 UNION ST PARK & LIGHTS	10-5-22-42130	581.03	48017	01/27/20
		UNION 1/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	01/15/20 WASTEWATER 1/2020	20-5-55-42130	2279.24	48017	01/27/20
		WW 1/20	Electric			
310938	JOHN TURNER CONSULTING	01/13/20 Union Sidewalk CI	46-5-20-50100	15648.47	48019	01/27/20
		1950002-06	Union Sidewalk CI			
310294	KENT, STACY	01/18/20 officiating	10-5-18-40050	100.00	48020	01/27/20
		01/18/20	Youth Basketball			
310577	KINGSTON, TIMOTHY	01/24/20 Boot reimbursement	20-5-55-10320	100.00	48021	01/27/20
		1/24/20	Clothing Allowance			
330377	MATTHEW BENDER & COMPANY,	12/24/19 VT STATS	10-5-14-10330	493.61	48022	01/27/20
		16337514	Dues & Subscriptions			
310984	MAY, ERIC	01/18/20 officiating	10-5-18-40050	50.00	48023	01/27/20
		01/18/20	Youth Basketball			
301988	MCGANN, TERRY	01/18/20 officiating	10-5-18-40050	50.00	48024	01/27/20
		01/18/20	Youth Basketball			
300566	MERKERT, LUANNE	01/21/20 stamp for ach sewer/tax	10-5-10-30110	13.99	48025	01/27/20
		1-21-2020	Office Supplies			
310796	NATIONAL BUSINESS LEASING	01/11/20 lease: 01/01/20-01/31/20	10-5-10-30130	102.00	48026	01/27/20
		66488711	Service Contracts			
310980	PARKER EXCAVATION	01/08/20 Demo- 37 Newton Rd, final	56-5-06-20200	4542.00	48027	01/27/20
		19381	Newton Rd Flood-Legal			
100274	PETTY CASH - TOWN OFFICE	01/24/20 postage and hw regist	10-5-15-10310	54.35	48028	01/27/20
		JAN 2020	Travel & Expenses			
100274	PETTY CASH - TOWN OFFICE	01/24/20 postage and hw regist	10-5-12-30132	17.00	48028	01/27/20
		JAN 2020	Planning/Zoning Postage			
310799	RANDOLPH RECREATION	01/13/20 basketball tournament	10-5-18-40050	80.00	48029	01/27/20
		826054	Youth Basketball			
200179	ROOTX	01/09/20 root killer	20-5-55-50130	9282.25	48030	01/27/20
		58495	Root-X			
100508	SIRCHIE FINGERPRINT LABOR	01/03/20 tabs	10-5-14-30120	57.75	48031	01/27/20
		0429218-IN	Professional Supplies			
310921	STEARNS SERVICES LLC	01/15/20 end of yr/W2 processing	10-5-10-30130	225.00	48032	01/27/20
		1046	Service Contracts			
310987	TABLE TENNIS STORE	12/31/19 table tennis table	10-5-18-60160	1238.20	48033	01/27/20
		INV-6951	Net Sports			
200277	THUNDER TOWING & AUTO REC	11/25/19 headlamp bulb	10-5-14-41180	25.36	48034	01/27/20
		6066	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	12/16/19 thermostat, oil cooler	10-5-14-41180	281.34	48034	01/27/20
		6118	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	12/19/19 heater core assembly	10-5-14-41180	234.54	48034	01/27/20
		6122	PD Vehicle Maintenance			
200277	THUNDER TOWING & AUTO REC	01/09/20 tie rod, filter, oil	10-5-14-41180	186.41	48034	01/27/20
		6123	PD Vehicle Maintenance			

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200277	01/16/20	THUNDER TOWING & AUTO REC condenser/cooler 6128	10-5-14-41180 PD Vehicle Maintenance	605.10	48034	01/27/20
330348	01/21/20	VERIZON WIRELESS jan cells JAN 2020	20-5-55-42100 Wastewater Telephone	41.63	48035	01/27/20
330348	01/21/20	VERIZON WIRELESS jan cells JAN 2020	10-5-14-42100 PD Telephone Service	41.63	48035	01/27/20
330348	01/21/20	VERIZON WIRELESS jan cells JAN 2020	10-5-21-10310 Travel & Expenses	20.81	48035	01/27/20
330348	01/21/20	VERIZON WIRELESS jan cells JAN 2020	10-5-15-42100 HW Telephone	99.42	48035	01/27/20
330348	01/21/20	VERIZON WIRELESS jan cells JAN 2020	10-5-18-42100 Recreation Telephone	20.82	48035	01/27/20
310988	01/20/20	VERMEER parts for chipper A01758	10-5-15-44130 Tree Removal/Planting	359.25	48036	01/27/20
100067	01/21/20	VLCT Town Mtg Webinar - Sue 2020-21353	10-5-13-10340 Professional Development	28.00	48037	01/27/20
310046	01/07/20	W.B. MASON CO INC batteries, wipes 206534600	10-5-14-30110 Office Supplies	30.08	48038	01/27/20
310046	01/13/20	W.B. MASON CO INC paper, markers, tape 206735287	10-5-10-30110 Office Supplies	101.74	48038	01/27/20
300905	01/10/20	WELLS COMMUNICATIONS radios 186113	10-5-15-41180 HW Outside Maint. - Vehic	585.00	48039	01/27/20
310690	01/25/20	WOOD, CHRISTOPHER L. officiating 01/25/20	10-5-18-40050 Youth Basketball	100.00	48040	01/27/20
310186	01/21/20	WYMAN'S TIMBER HARVESTING town trash 12-21-19 0158-11	10-5-22-43170 Trash costs-Transfer Stat	36.00	48041	01/27/20
310186	01/21/20	WYMAN'S TIMBER HARVESTING town trash 1-2-20 0158-25	10-5-22-43170 Trash costs-Transfer Stat	13.70	48041	01/27/20
310186	01/15/20	WYMAN'S TIMBER HARVESTING TOWN TRASH 1-9-20 0158-33	10-5-22-43170 Trash costs-Transfer Stat	13.70	48041	01/27/20
310186	01/21/20	WYMAN'S TIMBER HARVESTING town trash 1-18-20 0158-50	10-5-22-43170 Trash costs-Transfer Stat	80.00	48041	01/27/20
310186	01/24/20	WYMAN'S TIMBER HARVESTING town trash 1-23-20 0167-3	10-5-22-43170 Trash costs-Transfer Stat	12.50	48041	01/27/20

01/24/20
12:22 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63267 Current Prior Next FY Invoices
All Invoices For Check Acct 01 (10 General Fund) 01/27/20 To 01/27/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
-----				-----		
		Report Total		110465.65		
				=====		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***110,465.65
Let this be your order for the payments of these amounts.

01/24/20
12:37 pm

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 63268 Current Prior Next FY Invoices
All Invoices For Check Acct 99 (10 General Fund) 01/27/20 To 01/27/20

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100456	DUBOIS & KING INC	120193 S6 CI progress rpt #66	35166.41	0.00	35166.41	47992	01/27/20
Report Total			35,166.41	0.00	35,166.41		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****35,166.41
Let this be your order for the payments of these amounts.

