NOTICE OF PUBLIC HEARING for Brandon Development Review Board (DRB)

On Monday, May 18, 2020 at 7:00 PM, at Brandon Town Hall, 1 Conant Square (Ground Floor Conference Room) and via Zoom remote conferencing, the Brandon DRB will hold a Public Hearing to review Application #6073 from the Otter Valley Unified Union School District.

Application #6073 requests that the existing Canopy and Vestibule at the main entrance to the Otter Valley Union Middle & High School, at 2997 Franklin Street, be removed and replaced with a similar but larger entrance structure that will facilitate building security. The application also requests a variance of Section 407 of Zoning regulations to approve a non-conforming Sign on the Canopy.

In accordance with Brandon's Land Use Ordinance, this Application requires Conditional Use review for property in the Rural Development Zoning District. A full copy of the application is posted in the Town Office, 49 Center Street; a concise copy is at www.TownofBrandon.com

This Meeting & Hearing will be conducted remotely by Zoom audio & visual programs; and access instructions are posted on Town website. Remote participation is preferred.

Interested Parties are to be registered and present testimony, or have submitted written testimony to the Town, by 7:15 pm of the Hearing date or they may forfeit their right to appeal any decision of the DRB to VT Superior Court (Environmental Division).

If you have further questions, contact the Zoning Administrator at (802) 247-3635 X202 (Tuesday & Friday Office hours) or at zoning@townofBrandon.com (revised 5/5/20)

You have been invited to join the Brandon Development Review Board Meeting

Date: May 18, 2020

Start time: 7:00 pm

Host: Town Of Brandon Municipal Offices

To attend this meeting you have 2 options:

Option 1: Video Conference This option is available only if:

You have a computer with a built-in or external camera and microphone (Zoom Software download required)

Have a phone with a built-in camera (Zoom App download required)

Visit: https://us02web.zoom.us/j/84094564293 (This will prompt the download if you do not have the software/app already installed)

Meeting ID (840-9456-4293)

Option 2: Conference Call: To dial in for audio only:

- 1. Dial: (929) 205 6099
- 2. Follow instructions to enter Meeting ID (840-9456-4293) then confirm by hitting pound (#)
- 3. When prompted to enter participant ID, just hit pound again to enter meeting



Ralph Nimtz

April 27, 2020

Edward Clark

Development Review Board Town of Brandon, Vermont

RE: Otter Valley Union Middle & High School Main Entrance - Project Narrative

Dear Mr. Jeffrey Biasuzzi and members of the Development Review Board,

My name is Casey Gecha, and I am the Project Architect for the upcoming main entrance modifications at the Otter Valley Union Middle and High School. I am preparing this document on behalf of the Otter Valley Unified Union School District.

The Otter Valley Union Middle and High School is located at 2997 Franklin Street in Brandon, Vermont. It is an existing school building that currently consists of students in grades seven through twelve. The existing main entrance of the building was originally a canopy, similar to the adjacent teacher's entrance, which was previously enclosed to function as a vestibule. The existing vestibule is in disrepair and at the point where it is beyond simple maintenance upgrades. The existing vestibule also does not comply with current codes. This project will bring the main entrance up to date with current code requirements that improve the accessibility and safety of the building.

The new vestibule will be constructed with a canopy that covers the main entrance and adjacent teacher's entrance. The outer dimensions of the framing are 16'-0" x 50'-0", and the overall height from grade to the top of the canopy is 12'-0" on the East Elevation (front façade) and 11'-0" on the North and South Elevations.

The new main entrance and canopy will be a focal point of the school, unlike the existing entrance which lacks character. The overall appearance will relate to the existing building while creating enough interest to be recognizable as the main entrance and display pride for the overall school. The canopy color selection is based on the school's color, Royal Blue, but is also consistent with the existing blue metal fascia and roofing of the previous addition near the main entrance. The dark color of the stone siding around the vestibule will provide contrast against the existing white masonry while relating to the existing vertical structural elements visible on the exterior of the original building.

The interior of the new vestibule will include an office for the school's security guard and a waiting area for parents picking up their child during school hours. The project will modify how visitors enter the building during normal school hours. Currently, a visitor hits a button to talk with the main office personnel. Once the door is unlocked, the visitor enters through the vestibule and into the lobby. At that point, they must go through another door in order to enter the Main Office. With the revised plan, the interior doors will be locked and a visitor is forced through the Main Office. This provides an additional level of security at the main entrance.

A variance request for the proposed building mounted signage is included with this package. It includes a separate narrative responding to the five criteria listed on the variance application.

Based on the information provided in Section 1012- Conditional Uses of Brandon's Land Use Ordinance, the Review Board makes its decision that the project does not have an undue adverse effect on six criteria.

- 1. This project will not have an undue adverse effect on the capacity of existing or planned community facilities.
- 2. This project will not have an undue adverse effect on the character of the area or neighboring properties.
- 3. Traffic on roads and highways will not be affected by this project.
- 4. The project will meet the bylaws and ordinances in effect. As previously mentioned, one variance is being requested for the proposed building mounted signage.
- 5. This project makes use of energy efficient products such as LED lighting fixtures. The existing school already utilizes renewable energy resources and has solar panels on the roof of the Northeast section of the building.
- 6. This project is not required to have an Act 250 permit. A review sheet by the State Permit Specialist stating this decision is included with this package. The project will meet the review criteria found in 10 V.S.A. §6086. The overall project is minor to the property given the fact that the building already had a vestibule and two canopies at the entrance. The changes will not have an undue adverse effect on the property, the nearby natural resources or wildlife habitat, or the neighboring properties. It will not cause unreasonable congestion or unsafe conditions in regards to traffic since the existing entrance and exit into the school will not be modified.

Thank you for your time and consideration on this matter.

Sincerely,

Casey Hecha
Casey Gecha

ন প্রক্রিকার বিষয়ে বিষয়ে বিষয়ে করে। করে করে করে করে করে করে করে করে বিষয়ে করে বিষয়ে করে করে করে করে করে ক	Тоwn Of	fice Use Only	
Town of Brandon		,	
49 Center Street	Tax Map #		
Brandon, Vermont 05733	Parcel ID #		Date Completed:
	No. of Acres		Decision:
Phone: (802) 247-3635 ext. 202	Fee \$	Check #	Rec'd by
FAX: (802) 247-5481	Zone	Deed Refer	ence
- Web 2007			

APPLICATION FOR LAND USE PERMIT

Otter 49 C	e and Address of Owner(s): Valley Unified Union School District ourt Drive don, VT 05733	- -	Home Phone: Work Phone: Fax Phone:	802-247-5757 802-247-5548	
(if dif Brend Rutla	e and Address of Applicant(s) fferent from property owner): da Fleming - Director of Business & Finance nd Northeast Supervisory Union burt Drive - Brandon, VT 05733	ance	Home Phone: Work Phone: Fax Phone:	802-247-5757 ext. 2716 802-247-5548	
Curre Otter	nt property information/location (for bo Valley Union Middle & High School - 2	undary adjı 997 Frankli	istments includ Street, Brand	le for all parcels involved): on, VT 05733	
THIS	APPLICATION IS FOR: (Check all the Division of parcel into two or more parcel construction, conversion, building or other structure	els (Please co	omplete Addendo teration, relocati	um B) on, enlargement of any	
	Landfill, mining, or excavation operation Substantial change in nature or intensity of land	s of the curren	t use of any build	ling, structure or parcel of	
	Extension of current use of land Increase in number of dwelling units on a Razing any structure, temporary or otherw District			ture in the Central Business	
	Interior renovations to residential structure in contemplation of increase in number of bedrooms or dwelling units				
•	Interior renovations to a nonresidential pr or intensity of use. Home occupation	imary structi	ire done in conte	emplation of a change in use	
X	Sign(s) (Please complete Addendum C) Development in Flood Hazard Area (Please	se Complete	Addendum E)		

ADDENDUM MAY BE REQUIRED FOR THE FOLLOWING:

Development Review Board Hearings: (Check all that apply)

X Hearing Appeal

X Variance (square footage of proposed signage)

X Conditional Use
Major Subdivision
Planned Unit Development
Local Act 250 Review

1.	Give a detailed description of the <u>CURRENT</u> use of the property, how many buildings and their respective uses, dimensions, setbacks, etc: The property currently functions as a school for grades seven through twelve. There is one building: the overall dimensions are +/- 347'-6" x 308'-4" and the original section of the school is +/- 364'-0" x 171'-7". Existing setbacks are not modified by the project				
		original section of the school is +/- 264'-9" x 171'-7". Existing setbacks are not modified by the project.			
2.		a detailed description of the <u>PROPOSED</u> project:			
	a)	Describe the construction (include building dimension size and location) and the Demolltion of the existing vestibule and two canopies at the main entrance. (The existing vestibule is in need of major repair and proposed use: is not compliant with current codes.) A new 16'-0" x 50'-0" vestibule will be constructed with a canopy that covers the main entrance and adjacent teacher's entrance. It will include an office for the security guard and a waiting area for parents picking up their child during scholars. Accessibility into the building will be improved. The overall height on the front facade is 12'-0", and the overall height on the side elevations is 10'-00' and the overall height on the side elevations.			
	b)	Does it involve erecting a sign (<i>Please complete Addendum C attached</i>), fence, pre-made structure or installing a pool?Yes If yes, describe dimension, size and location:20" high letters spelling "OTTER VALLEY UNION" will be mounted to the front facade of the canopy. The bottom of			
	c)	the letters will be approximately 9'-6" above finished grade. Top of the letters will be 11'-2" above finished grade. Does it involve a change of use? No If yes, describe current use and proposed use:			
	d)	Does it involve a subdivision or boundary line adjustment? No If Yes, Please complete Addendum B attached.			
	e)	Does it involve construction of an agricultural structure or use? No If Yes, Please complete Addendum D attached.			
	f)	Does it involve development or construction in a flood hazard area? No If Yes, Please complete Addendum E attached.			
3.	Give	the estimated cost of the project: \$ 520,000.00			
4.	Obje	wer <u>ALL questions</u> on Addendum A to this Application, pertaining to the Performance ectives and Standards in Section 601 - 627 in the Brandon Land Use Ordinance, for <u>ALL</u> ications.			
5.	shov	ch a site plan or use the grid on the last page to draw an ACCURATE sketch of the lot ving all EXISTING structures and all PROPOSED construction. Give all dimensions of lots structures, as well as the distance from property lines, other structures and septic.			
		rt Date: Onsite Construction: June 22, 2020 (Submittal processing: April 2020) mpletion Date: August 15, 2020			
comple proper comple needed	te. I ty rel ete. I , I sho	the statements made by me in this Application For Land Use Permit are accurate and hereby grant permission to the Town of Brandon to allow its agent to inspect this ative to this application for both approval and to ensure compliance once project is understand that this is an application for a local permit. To find out if State permits may be ould contact the Rutland Offices of the District Environmental Commission at 802-786-5900 artment of Labor and Industry at 802-786-5867.			
Date	4/0	28/2020 Landowner Brenda Fleming Landowner Brenda Fleming			
If diffe	rent fr	rom landowner, Applicant Dive Char & Busines & Finance			
Comm	ents b	y the Administrative Officer:			

Application N	lo.:
1.4	

ADDENDUM A

Performance Objectives and Standards Information

All references are to the Brandon Land Use Ordinance - Article VI, Section 600. A copy can be reviewed at the Town Offices and on the Town of Brandon website (<u>www.townofbrandon.com</u>). <u>Answer ALL questions with a yes, no or (x) in the appropriate area. Give explanations where needed.</u>

601	If Wastewater to the property is/will be disposed by: () town sewer ()private septic () not required. No change. School has an existing Wastewater Treatment Facility Plant. Are you increasing the number of bedrooms? No, if so, how many? Are you increasing the number of dwelling units? No, if so, how many? If this is a business/home occupation, how many employees are expected?; how many customers are expected per day?
	If you propose a new, or an increase to an existing, (a) connection to a municipal wastewater supply attach a sewer capacity permit; or (b) private wastewater disposal system attach a certification of a designer licensed by the State of Vermont or state permit approval.
602	Access for emergency vehicles is (will be) provided by: () town highway, (X)State highway, ()class 4 or private road, ()right of way which must be at least 20' wide and maintained in all-weather and kepi unobstructed. No change to existing.
603	If Water supply is (will be) provided by: () town water by connection to Brandon Fire District 1 or 2 (attach approval letter), () private well or water source (attach state permit approval), () not required. No change to existing.
604	Will this project create an increase in the intensity of traffic? No If yes, explain and attach an access permit if required
	Will traffic flow generated be beyond the capacity of local roads? No change to existing Attach certification by Public Works that local roads are adequate or scheduled to be upgraded.
605	Does the design of the intersection (of the access road [driveway] to the site) with local roads conform with the requirements of Vermont Department of Highways (Doc B-71)? Will all new driveways have an area to turn around on site? Attach access (driveway cut) permit. How many parcels will access drive serve? No proposed changes to the existing roads/driveways.
606	Will the project destroy or significantly alter wetlands or natural areas? No What steps will be taken to minimize environmental damage?
607	Does your project involve any areas of steep slope? No What is the grade of the slope? What percentage of slope will be developed, regraded or stripped of vegetation? Attach certification by a professional engineer.
608	Will there be an increase in noise levels as a result of the project? No Will noise level exceed 70 decibels during daylight house or 60 decibels during other times of the day at the property line?
609	Will the project result in any noticeable, clearly apparent vibration on the property of another landowner? No If yes, explain

	Will the project involve the emission of any smoke? No
	Will the project result in fly ash, dust, fumes, vapors, gasses or other forms of air pollution? No If yes, explain
,	Will the emission of detectable objectionable odor result from your project? No If yes, explain
٦	Will the project result in any fire, explosive, or other safety hazard? No If yes, explain
	Will you be storing greater than 500 gallons of flammable liquids in tanks above ground? No If yes, explain
(Will your project have: flickering, pulsing, rotating, or flashing lights? No; lights that will distract drivers on roads in the vicinity? No lights that illuminate in excess of 0.5 footcandles when measured at adjacent residential boundaries? No
	Will any hazardous materials be used in this project? No If yes, explain procedures for handling and containment
(Will a sufficient number of off-street parking spaces be provided*? Yes What is the maximum number of vehicles expected on site at any given time? Attach a parking plan showing 9' x 18' spaces for each vehicle. *Not required if property is located in Central Business District. No proposed changing to the existing parking lots.
1	Will the use require loading and unloading of commercial products? Is there adequate space within the boundaries of the lot for loading and unloading? No proposed changes
i	Is this a structure over 400 cubic feet in volume (incl. mobile homes)? Will it be installed and anchored as required? The project is not a free-standing structure. The existing vestibule and canopy will be removed and a new vestibule and canopy will tie into the structure of the existing building.
	Does your project involve farm animals? No If yes, is the lot at least one acre in area? What is the minimum distance of: animal housing and piles of manure, feed or bedding from any lot line? manure piles to wells and surface waters?
•	Is the proposed use agricultural? No_ If yes, will the requirements of this section be met?
	Does your project involve use of pesticides herbicides, and fertilizers within 400' of any well or fire district? No , if yes, explain

		Application No.:
	623	Will the project cause an excessive increase in quality, rate or rechanneling of water runoff on neighboring properties? No If yes, what provisions have been made to avoid this possibility?
	624	Will there be an outdoor display of retail products? No Is this display within the required setback fro a street or road? If yes, does it: impede the flow of pedestrian traffic in the CBD? What is the distance of the closest residence in HDMU? Is it a farmstand?
(525	No, if yes explain
6.	26	Attach Vermont State Floodplain Coordinator approval, if necessary. Will there by any excavation or blasting of the clay layer that protects the public water supply?
62	27	Will there be any storage of junk or uninspected/unregistered junk vehicles visible from the traveled way of a highway or abutting landowners, or within 50' of any property line? No For "junkyards" provide state certification.
		ADDENDUM B
		Subdivision / Boundary Line Adjustment Information
1.	P	re-subdivision/line adjustment property size (in acres):
2.	10	the parcel located within a subdivision previously approved by the Development Review Board:
3.	116	miner of fols, including the resized original parcel(s), that will be created:
4.	Nu	mber of lots created from the original parcel in the last five years, including the lots being created at the lots parcel in the lots parcel in the lots from this parcel in the lots.
Б.		is subdivision is approved, do you plan to develop it? equest approval prior to initiating any land development on the property.
•		. If Yes, Please explain:
	Do v	ou plan to dedicate any portion of this parcel as open space or common land? If

8.

	?
Application No.:	

ADDENDUM C

Sign Permit Information

(Please complete a separate Addendum C for each sign proposed)

Description of Sign:

Type of Sign (CIRCLE ONE):				
Freestanding	Projecting	Façade/Wall Mounted	Directory Panel	Add-On	
Freestanding	110,000		Construction/Project	Directional	
Clustered	Awning/Banner	Directory Sign	Construction 110,000	2 (2-2-1)	
Portable	Poster	Window	Temporary	Flag	
2 021		', Overall Length: +/- 40'-0", C	Overall Depth: +/- 1 1/2".		
Size:	Overall Height: +/- 20	', Overall Length: +/- 40-6 , c etate butyrate letters with inte	egral color. Concealed s	tainless steel fasteners.	
Materials:	Individual cellulose ac	cetate butyrate letters with the	egrar ocient		
T labelmos	no lighting				
Setback from I		41 - 12-1	from road listed above		
Setback from	Sidewalk: no sidewalk	along road, refer to setback	ITOM TOAU HELOU GEOT G		
Height from o	round to bottom of sig	gn: 9'-6" (bottom of individu	Iai letters)		
TT 1. Li Gunna Cr	count to ton in sizu. I	0363, 01 002			
Height nom g	Iouna to top or8-71			Route 7.	
Free-standing pylon sign at univeway nour records.					
List all other signs existing on the property: Free-standing pylon sign at driveway near Route 7.					
Will this/these sign(s) remain or be removed: Remain					

Please provide a detailed drawing, description, or blueprint showing the construction details of the sign and showing the following:

- lot dimensions and building location/dimensions
- lettering and/or pictorial matter composing the sign
- method and intensity of lighting and information regarding any proposed lighting fixtures
- details of any other extraneous devices
- method of attachment to the buildings or in the ground
- A color sketch of the sign and building as they would appear in relation to each other

Please refer to the drawing of the East Elevation for an image of the proposed signage. The location is indicated on the drawing of the enlarged site plan.

ADDENDUM C

Sign Permit Information

(Please complete a separate Addendum C for each sign proposed)

Description of Sign:

Type of Sign (CIRCLE ONE):

Freestanding Projecting Façade/Wall Mounted Directory Panel Add-On Clustered Awning/Banner Directory Sign Construction/Project | Directional Portable Poster Window Temporary Flag Size: 4'-0" x 8'-0" painted sign with 4x4 wood posts Painted plywood sign with wood posts and galvanized hardware. Materials: Lighting: no lighting Setback from Road: (+/-) 81'-6" Setback from Sidewalk: no sidewalk along road, refer to setback from road listed above Height from ground to bottom of sign: 3'-0" Height from ground to top of sign, posts, or cornice: 7'-0" List all other signs existing on the property: Free-standing pylon sign at driveway near Route 7. Will this/these sign(s) remain or be removed: Proposed sign will be removed when construction is finished.

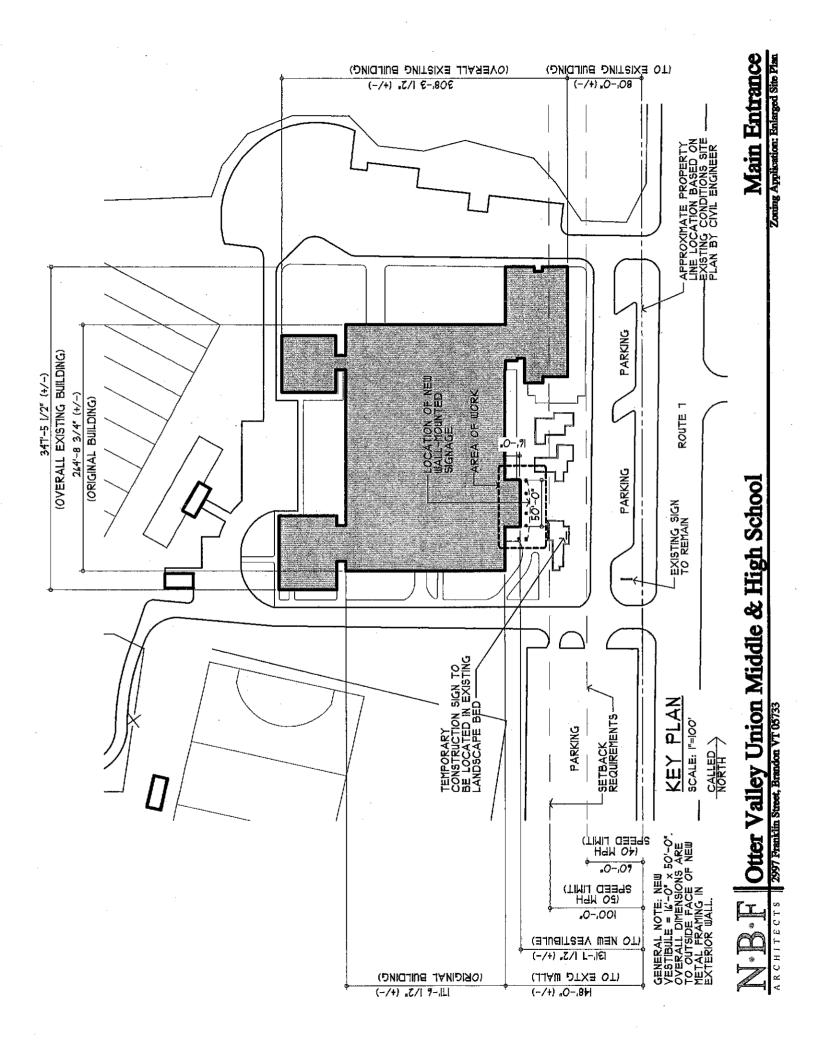
Please provide a detailed drawing, description, or blueprint showing the construction details of the sign and showing the following:

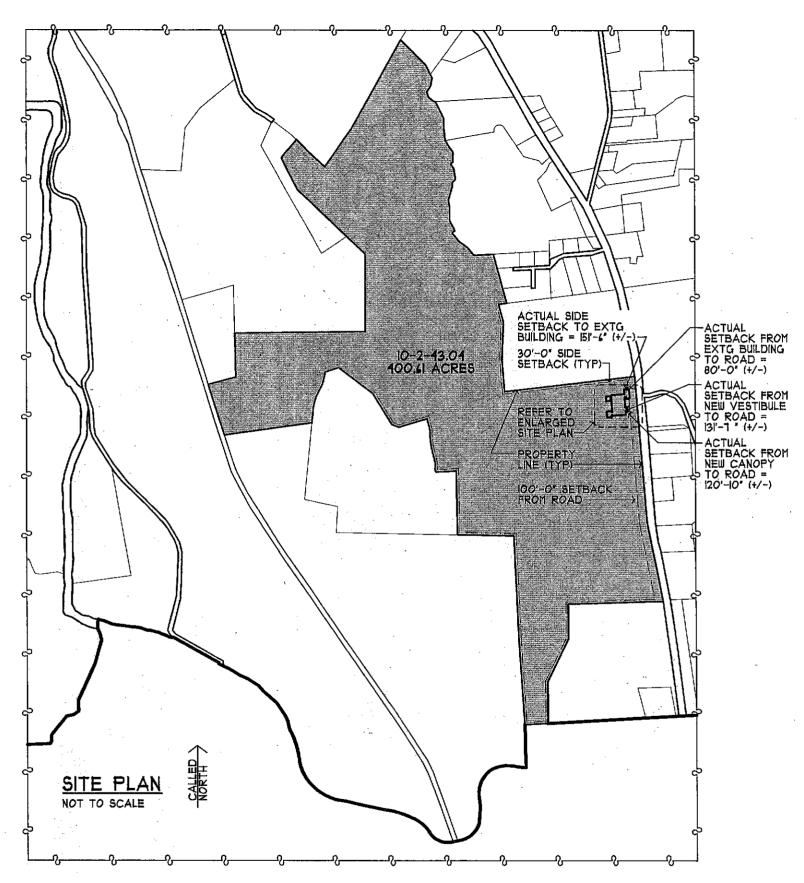
- lot dimensions and building location/dimensions
- lettering and/or pictorial matter composing the sign
- position/location of sign
- method and intensity of lighting and information regarding any proposed lighting fixtures
- details of any other extraneous devices
- method of attachment to the buildings or in the ground
- A color sketch of the sign and building as they would appear in relation to each other

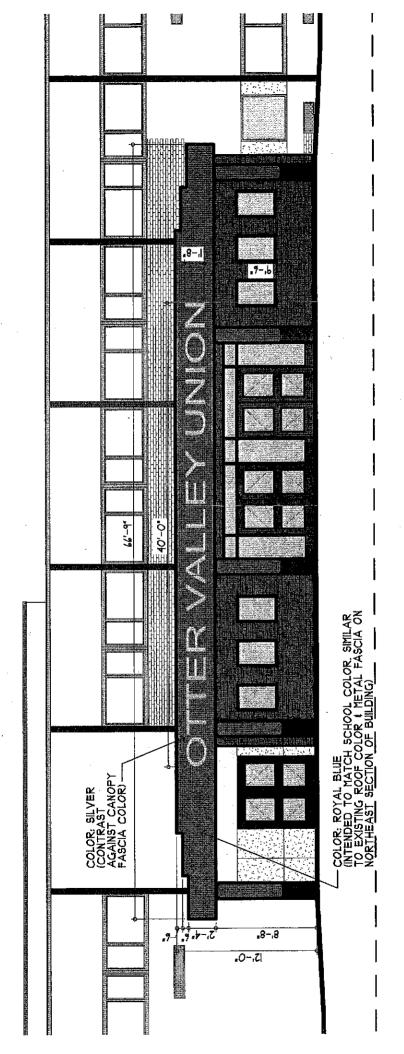
Please refer to the drawing of the proposed temporary construction sign for the project.

TOWN OF BRANDON, VERMONT APPLICATION FOR VARIANCE DEVELOPMENT REVIEW BOARD

Landowner:	Otter Valle	/ Unified Union School Dist	rict Da	e: _	
Address:	49 Court D	rive, Brandon, VT 05733	Phe	ne:	802-247-5757
	Brenda Fle	eming - Director of Business	s & Finance Pho	one:	802-247-5757 ext 2716
Applicant:	Otte	er Valley Union Middle & Hi	gh School - 2997 Frar	klin	Street, Brandon, VT 05733
Location of Pro	perty		Rura	ıl De	evelopment Zoning District -
Tax Map Descr	iption:	0-2-43.04	Zone: Con	mu	nity Support & Recreational Use
		must be filed with the Code			
Situation		et of paper and explain how			
shallowness of particular prope circumstances neighborhood	lot size or si erty, and that or condition or district in	ysical circumstances or cor hape, or exceptional topogr t the unnecessary hardship s generally created by the p which the property is locat	aprical or other physic is due to these condition provisions of the land of ed;	ons,	and not the regulations in the
he developed in	n strict conf	ysical circumstances or cor ormity with the provisions occessary to enable the reaso	of the land use ofdina	ICC (ility that the property can and the authorization of
		ardship has not been create			
in which the pr development o	roperty is lo of adjacent p	cated, nor substantially or property, nor be detrimental	to the public welfare;	- ap	•
5) That the var represent the le	riance, if aut east modific	horized, will represent the ation possible of the Land	minimum variance tha Use Ordinance and of	the	ill afford relief and will plan.
	Application:	Board shall hold a public	hearing within 50 day	ie n	the variance application. A Town cublic hearing. Testimony as listed above. Within 45
days of the co	nclusion of	the hearing, the Board will	render a decision.		
Permit_ Notice of Hea	ring	Fee Paid \$Date of Hearing	Date		







ELEVATION PARTIAL EAST

GENERAL NOTE; COLORS SHOWN REPRESENT OVERALL CONCEPT. EXACT COLORS MAY DIFFER SLIGHTLY BASED ON AVAILABLE COLOR OPTIONS OF THE PRODUCTS. SCALE: 1/8" = 1'-0"

Otter Valley Union Middle & High School ARCHITECTS

2997 Franklin Street, Brandon VT 05733

Zoning Application: Proposed Building Signage

Main Entrance

PARTIAL SOUTH ELEVATION

GENERAL NOTE: COLORS SHOWN REPRESENT OVERALL CONCEPT. EXACT COLORS MAY DIFFER SLIGHTLY BASED ON AVAILABLE COLOR OPTIONS OF THE PRODUCTS. SCALE: 1/8" = 1'-0"

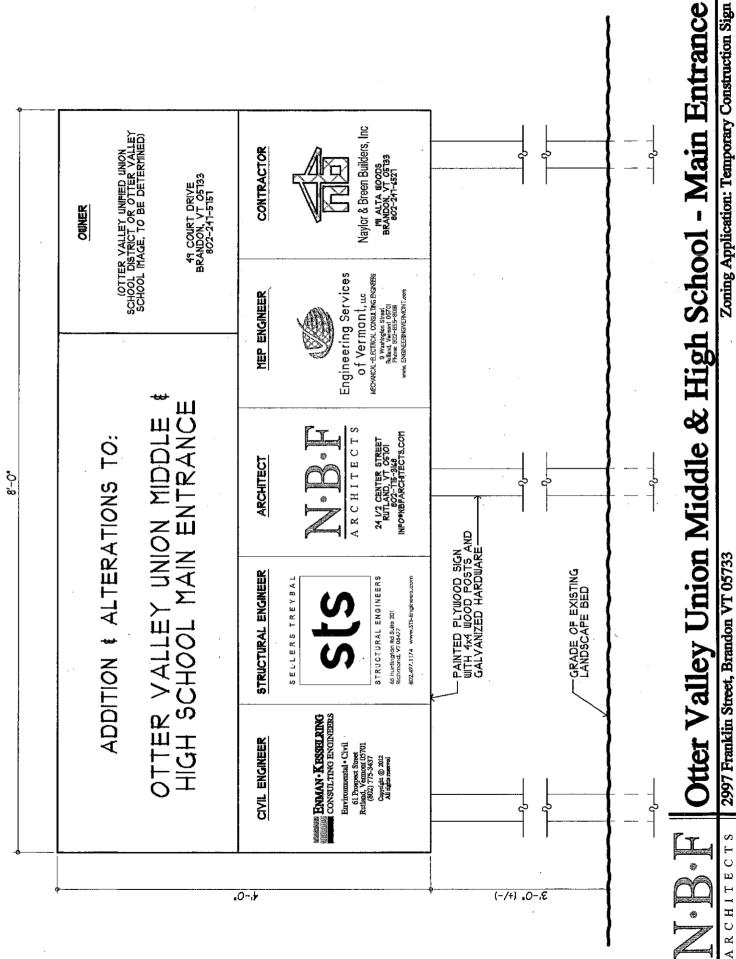
GENERAL NOTE: NORTH ELEYATION 19 A MIRRORED IMAGE OF THE SOUTH ELEYATION

N ∗ B ∗ F | Otter Valley Union Middle & High School

Zoning Application: Proposed Building Signage

Main Entrance

2997 Franklin Street, Brandon VT 05733 ARCHITECTS



2997 Franklin Street, Brandon VT 05733