

**Brandon Select Board Meeting**  
**May 25, 2020**  
**7:00 p.m.**

The Brandon Select Board will meet Monday, May 25, 2020 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Select Board Minutes – May 11, 2020
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) S.344 Discussion
- 6) Consider Purchase of Storage Building for Highway Department
- 7) Fiscal
  - a) Warrant – May 25, 2020 – \$1,110,008.59
  - b) Route 7 Construction Warrant – May 25, 2020 – \$14,708.65
- 8) Adjournment

## **Brandon Select Board Meeting May 11, 2020**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.**

**All in Attendance via Zoom.**

**Board Members In Attendance:** Seth Hopkins, Tim Guiles, Tracy Wyman, Brian Coolidge

**Others In Attendance:** Dave Atherton, Brent Buehler, Barry Varian, Mike Markowski, Butch Shaw, Lee Kahrs, Margaret Kahrs, Stephanie Jerome, Del Cook, Bernie Carr, Bill Moore, Chris Brickell, Jeff Stewart, Nancy Leary, Linda Stewart, Peter Smith, Ray Counter

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

### **1. Call to order**

**a) *Agenda Adoption* – Motion** by Tracy Wyman/Tim Guiles to adopt the agenda, as amended. **The motion passed unanimously.**

Omit Item 8 – Executive Session (Until Full Board is present)

Following Item 5, Add Board Discussion of Legislation S344

### **2. Approval of Minutes**

**a) *Select Board Meeting – April 27, 2020***

**Motion** by Tracy Wyman/Brian Coolidge to approve the minutes of the April 27<sup>th</sup> Select Board meeting. **The motion passed unanimously.**

### **3. Town Manager's Report**

Dave Atherton provided a report for the weeks of April 27<sup>th</sup> and May 4<sup>th</sup>, 2020.

#### ***Segment 6:***

Casella was able to resume work on April 20<sup>th</sup>. They have been putting down topsoil, adding bark mulch and starting plantings. They have been pouring the remaining steps to residential properties and are starting to repair sections of sidewalk where there was spalling. The first section done was in front of the Brandon Library and it seems to be working well. The line stripers will be here all this week to prep and paint road and parking lot markings.

#### ***Park Street:***

The project started on May 4<sup>th</sup>. All of the asphalt has been pulled up and the new sewer line installation will start this week.

***Union Street Sidewalk:***

All of the sidewalk has been poured, driveway aprons will be done, as well as topsoil and clean up.

***Other happenings:***

The Town was awarded the grant Mr. Atherton applied for to construct the parking area behind the former Mobil station. The total award is \$92,000.00. This will cover stormwater mitigation.

The Town is still on schedule for a June start on the Churchill Road culvert and is coordinating with the Forest Service to rebuild the road. They have offered to share costs on the material if the Town provides the labor.

***Rec Department News:***

. We have nearly 100 people signed up for our community art project, documenting our experiences around the pandemic and staying safe together. Folks will get their canvasses and materials, donated by Trish Keith by the end of the week. They will share pictures of their masterpieces via social media using the hashtag pandemic, and we will collect and display their works at the Brandon Library this fall with an auction in February 2021 that will serve as a fundraiser for Brandon Rec trail development.

. On-line Fishing Derby is going on from May 9<sup>th</sup> – May 16<sup>th</sup>. Folks will submit pictures of their catches on Fans of Brandon Rec Facebook page and a drawing will be held to give away a fishing package to one lucky mini angler. All families will receive a bumper sticker.

. With the easing of Governor Scott's "Stay at Home Order" the Brandon Rec is making adjustments. We are allowing groups of 10 or fewer that are following the VDH/CDC guidelines around social distancing to use the parks and courts. Play structures are still closed and we have had to collect the picnic tables to encourage folks to adhere to the "arrive, play and leave" requirements around this easing of restrictions.

. With this newest easing, as of Friday May 8<sup>th</sup>, we are allowed to plan for modified summer camps. How this will impact our potential continued collaboration with the OVUUSD is still up in the air; the school has yet to decide if they will have a summer program. The State Park has been our host site. Stay tuned.

Dave Atherton reported it has been brought to his attention there is hate mail targeting Republications that have a return address of the Town Office. Mr. Atherton has advised

Chief Brickell of this situation and asked anyone who knows anything about this situation to contact Chief Brickell. Lee Kahrs asked how many pieces of mail were reported. Mr. Atherton advised he knows of two so far.

#### **4. Animal Control Officer's Report**

Margaret Kahrs, Animal Control Officer, submitted a written report to the Board. Seth Hopkins thanked Ms. Kahrs on behalf of the Board for the job that she is doing. Ms. Kahrs advised she is trying to figure out what she can and cannot do. She has reached out to the Vermont Humane Federation and has received emails from some other animal control officers. The issue is there is no training right now and the Town needs to figure out who is doing what and when. Ms. Kahrs reported someone had peacocks in their yard and were concerned that others were missing them. She went on Facebook and tagged the Town of Brandon to advise about the situation and was able to resolve the issue. Tim Guiles questioned if Ms. Kahrs was looking for support in getting the Town ordinance updated. Ms. Kahrs noted from what she has learned and calls she has received; she does not think everyone understands what she can and cannot do. Because of the way the ordinance is written, if it is anything other than a dog, cat, or ferret there is nothing she can do. If she gets the training and has the ability to do what the State will allow, there are still things that she cannot act on. One example is that the Select Board, by State law, needs to hold a hearing in the event of a dog bite. The State requires dogs running at large to be pounded, but there are fees and procedures that at one point the Town adopted but are not practiced now. The fees for impoundment are something that was allowed by the State and the Town had adopted the fullest allowance for fees. Mr. Guiles asked if it is the Select Board's or Town Manager's responsibility to give the Animal Control Officer guidance. Dave Atherton stated the Select Board is responsible for drafting of an ordinance and cautioned the Town needs to be careful about going above and beyond what is statutorily allowed. Mr. Guiles suggested the Board develop a small working group to update the ordinance. Mr. Atherton had sent the VLCT policy to the Board that he thought could be a starting point to a rewrite of the ordinance. Ms. Kahrs stated she needs guidance and suggested Mr. Atherton and the Select Board could review what is in the ordinance as there are players that she does not think realize that they are involved. Ms. Kahrs talked with Garrett from the VLCT and he indicated the towns can adopt different ordinances and can determine what domestic pets will be. If the Town wants an animal control officer to work according to the current ordinance, others will need to act on the other items outside of her authority. Seth Hopkins stated the Board will need to know what State statute requires and determine what the limits will be. Mr. Hopkins stated the Board wants to support Ms. Kahrs with the education to do the enforcement aspect. Ms. Kahrs advised that the Task Force she was referred to is not currently together right now. She noted the immediate issue is that as the animal control officer, she can only follow what is in the Town's ordinance and cannot deal with anything outside the ordinance until it changes, and she has the proper training. Mr. Hopkins stated the statute may have changed since the ordinance was adopted and suggested having a subgroup work with Ms. Kahrs to review Brandon's ordinance, VLCT's ordinance and the State's statutes. Tim Guiles volunteered to assist with this project. Chief Brickell will also assist, once he is clear on what the Select Board is looking for. Mr. Hopkins stated the direction is to redraft the ordinance to make it as expansive as the State's statute will allow. Mr. Hopkins will assist with the review of the ordinance also. Ms. Kahrs asked if anyone in the Police Department has taken the Animal Welfare course and Chief Brickell confirmed there is staff that

is trained. Ms. Kahrs would also like to work with Chief Brickell to clarify who is responsible for various duties.

## **5. Public Comment and Participation**

Bill Moore reported the Town had to cancel the Carnival for this year. It was a tough decision, but the vendor did not think they would be able to do the work this summer due. This will give the Town more time to plan for next year. It is hoped to do some sort of event in the Fall to help get people together.

Stephanie Jerome provided an update on what is happening in the House. Ms. Jerome is leading a group of 25 legislators who are working on the pandemic unemployment issues. Because of the huge number of people who have applied, there are many who have had difficulty getting benefits. The legislators have received over 2000 issues where people are not getting their payments and great progress was made this week with the number of issues cut in half. Ms. Jerome stated anyone who would like an update on any of the COVID-19 bills that are going through can contact her. Ms. Jerome reported she was on a Zoom call with 300 participants today for the purpose of talking about the Arts and how they are going to manage the year and post-COVID-19.

Butch Shaw reported the Town of Pittsford has also cancelled the Pittsford Days celebration this year. It was a huge disappointment to have to cancel that event also.

Barry Varian reported things are going great on the school front. The end of the year celebrations are currently being discussed. The Secretary of Education had announced that celebrations have to adhere to the 10-person per gathering. Jeanne Collins is doing a survey to obtain suggestions for the types of events could take place in light of the social distancing.

## **6. Discuss S344 Legislation**

Seth Hopkins reported Representative Jerome had forwarded the Select Board information on S344. The Bill relates to municipal property tax and the elimination of penalty fees. The Bill currently has not been signed by the Governor. It applies only to the town tax, but not the education tax. Dave Atherton stated the Bill indicates there could be an establishment of a grace period for any penalties for property tax or state-wide education tax. The Town is still liable for paying the education tax. Seth Hopkins stated the Town could waive the penalty on the amount that includes the school tax, but it cannot reduce the property tax for the education tax. Mr. Hopkins stated we are not a town that pays state-wide property tax, as the Town pays directly to the school district and what Mr. Atherton is referring to is the penalty for not paying the education property tax on time. The Town doesn't have a State penalty because we don't pay to the State, we pay it to the School District and then the District gets additional money from the State. Ms. Gage had asked whether they would hold the Town to paying on time.

Tim Guiles stated in addition to waving penalties and fees, there is a possibility of reducing taxes if there are savings from COVID-19 events. Seth Hopkins stated Sue Gage indicates there are less than 20 taxpayers who would not be able to make the last payment that would equate to +/-

\$20,000 of payments. If the Board takes no action, those individuals can go to the Board of Abatement for a determination on whether to abate the taxes or penalties. The Board could also do a preemptive waiver if the Bill gets signed by the Governor.

Butch Shaw stated he has had a conversation with Mr. Atherton about the Town paying the education tax and noted the Town does have to pay the education tax. If the Town wants to waive late penalties for the education tax, this is outlined under Section A of the Bill, but beyond that the Bill deals with municipal taxes. In Section C, it indicates it shall apply only to property taxes, but towns are still on the hook for education property taxes. Mr. Atherton's concern is if the Town has to borrow to pay education tax, it will be subject to interest and will hurt the Town financially. Butch Shaw reported the Ways and Means Committee are considering refunding the towns the interest they have to spend. Mr. Shaw stated the longer this goes on the worse it gets, and the State is looking at huge budget deficits. Mr. Hopkins stated for the immediate term, most people will be able to pay their property taxes and it may be \$20,000 to \$30,000 in taxes. The Town pays about \$1 million to the School District and it has the funds to do this. Mr. Atherton stated more information will be known as of Friday, as that is when taxes are due. He stated there is quite a bit of income sensitivity in the Town and some may be in escrow.

Brent Buehler asked if the Town has a reserve fund. Mr. Hopkins advised the Town does have a reserve fund, but the Town is not going to need to use it. Mr. Buehler suggested using the reserve fund to assist those taxpayers that cannot pay, with the agreement to pay it back. Mr. Guiles stated this is an exceptional time and it is impressive to see some of the big banks providing waivers around loan payments. Mr. Hopkins stated if the Governor signs the Bill, it will be appropriate to discuss this item again. Mr. Hopkins stated the number of taxpayers will be small and the amount of delinquent money will be small. Mr. Buehler stated those people are looking at a penalty and asked if the Select Board could at least give them a sense of relief. Mr. Hopkins stated this conversation is to provide information to the Board and discuss with the State Representatives, but the Board does not need to commit to this subject tonight. Mr. Hopkins stated it will not be known until Friday if there is anyone that may need assistance. Mr. Guiles stated the Select Board does not have the authority to waive fees and penalties unless the Governor signs the Bill. He is concerned for people getting relief from the Board of Abatement if they do not have the money. Dave Atherton stated if someone meets one of the seven criteria with the BCA, the BCA will follow the criteria that are set in place for these types of issues. Mr. Guiles stated the criteria is very specific and it is the intent to try to keep people from reaching that level of hardship. Bernie Carr stated this could be a fairly small number and may be some of the same people that went through the construction. Mr. Carr stated this could not have come at a more difficult time for businesspeople now that the construction is just completed.

Butch Shaw stated the H948 Bill hasn't passed the House yet but will likely pass. It will allow the judicial committees in the towns to meet electronically, like the BCA or Zoning Board of Adjustment who do not currently have authority to meet remotely. Those boards will be able to meet together electronically which is important as there will be the appeals period coming up in June. Another piece of the Bill will provide the BCA the option of not visiting the properties to inspect for the protection of both the taxpayers and the town boards. The Bill will go the Senate Wednesday afternoon and will likely go to the Governor after that for signature. Those boards should not meet electrically at this point. Mr. Hopkins will touch base with Sue Gage tomorrow

to assure meetings will not happen. The Select Board has had the authority to do virtual meetings.

## **7. Appointments**

**The Select Board approved the following appointments by consensus.**

- a) Rutland Region Transportation Council Representative (1-year term ending June 30, 2021) – Dave Atherton*
- b) Rutland Region Transportation Council Alternate (1-year term ending June 30, 2021) – Richard Baker*
- c) Rutland Regional Planning Commission Representative (1-year term ending June 30, 2021) – Michael Shank*
- d) Rutland Regional Planning Commission Alternate (1-year term ending June 30, 2021) – Dave Atherton*

## **8. Fiscal**

- a) Warrant – May 11, 2020 - \$55,575.75*

**Motion** by Brian Coolidge/Tracy Wyman to approve the May 11, 2020 warrant in the amount of \$55,575.75. **The motion passed unanimously.**

- b) Route 7 Construction Warrant – May 11, 2020 - \$782.78*

**Motion** by Brian Coolidge/Tracy Wyman to approve the May 11, 2020 Route 7 Construction warrant in the amount of \$782.78. **The motion passed unanimously.**

## **9. Adjournment**

**Motion** by Tracy Wyman/Tim Guiles to adjourn the Select Board meeting at 7:56PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

## **Town Manager Report for weeks of May 11<sup>th</sup> and May 18<sup>th</sup>, 2020**

### **Segment Six:**

Casella has finished the tree and shrub planting and continues to topsoil and mulch. All of the pavement milling for the crosswalks and medians has been completed and will be paved and painted this week.

I am still waiting for approval of additional funding from Vtrans for the bridge slab repair.

### **Park Street:**

The new sewer line installation has been moving along quickly. The sewer line and service connections are currently scheduled for completion by June 20<sup>th</sup>.

### **Union Street Sidewalk: Completed**

### **Other Happenings:**

We requested an early start for the Churchill Road culvert with River Management. The contractor (Hutchins) is sending information to them to get this approval.

We are continuing to keep the upstairs of the Town Office closed to the public. The Town Clerk's Office has opened to the public by appointment only.

Work will be starting on the Union Street rail crossing. The Railroad will be continuing concrete sidewalk through the crossing to connect to our new sidewalk and end at the Church Street intersection.

### **Rec Dept News:**

- Brandon Rec is working on creating short enrichment camps for kids that are within the COVID-19 regulations. Starting June 1<sup>st</sup>, groups of less than 26 can get together. This will hopefully allow for the start of adult activities like Cornhole and Volleyball. The Governor's order still prohibits organized games that are likely to draw spectators; once that turn of the spigot comes, we will be able to run a baseball season.

**Other items will be covered in the agenda.**



S.344

An act relating to temporary municipal tax rate provisions in response to  
COVID-19

It is hereby enacted by the General Assembly of the State of Vermont:

Sec. 1. MUNICIPAL PROPERTY TAX; TEMPORARY PROVISIONS

AUTHORIZING DEADLINE EXTENSION, WAIVER OF  
PENALTIES AND FEES, AND ADJUSTMENT OF MUNICIPAL  
TAX RATE

(a) Notwithstanding any provision of law to the contrary, during a declared  
state of emergency under 20 V.S.A. chapter 1 due to COVID-19, the  
legislative body of a municipality is authorized to:

- (1) extend or establish a new time and method of payment for the  
municipal property tax and statewide education property tax collected by the  
municipality from taxpayers;
- (2) establish a grace period for, decrease, or waive any penalty, interest,  
or fee imposed on taxpayers for the late payment of the municipal property tax  
or statewide education property tax collected by the municipality; and
- (3) reduce the municipal property tax rate.

(b) The acts permitted by subsection (a) of this section may be adopted by  
majority vote of the legislative body of a municipality and shall expire on  
January 1, 2021.

(c) This section shall apply only to property taxes collected by a municipality from the taxpayers. This section shall not apply to any deadlines, penalties, or interest imposed on a municipality with respect to payment of the statewide education property tax due to the State or a school district.

Sec. 2. EFFECTIVE DATE

This act shall take effect on passage.

Memorandum to Select Board

Re: storage structure for Highway Department

Gentlemen,

As you know, the old white and red building at the Highway Department was deemed uninsurable by VLCT last year due to its age and deteriorating condition.

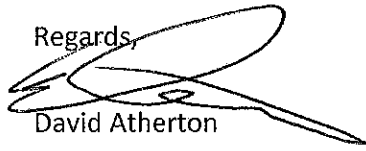
Unfortunately we have had to continue using the building to store the pick-up and one of the F-550's as well as numerous other items to keep them out of the elements. This is definitely putting this equipment at risk if something should happen to the building as we won't be covered by an insurance policy for any losses.

Shawn and I have been discussing options to eliminate the uninsured building and find an economical and practical solution to replace it. We decided to look into the hut type structures that would provide shelter for equipment and eventually be used as salt shed if we ever rebuild the other highway garage.

Attached are 3 quotes from two manufacturers for similar type structures and a couple different sizes. The preferred structure would be the 40'x 80' structure. This would allow us to have the majority of our equipment under one roof.

We will be able to prep the site and set the concrete blocks in house to save on installation costs.

Regards,

A handwritten signature in black ink, appearing to read 'David Atherton', written over the printed name.

David Atherton

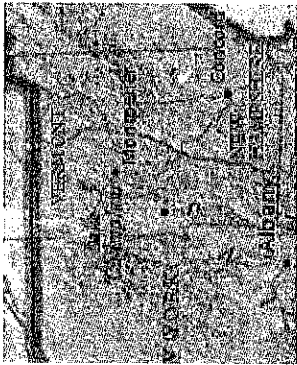
Brandon Town Manager



# Natural Resources Atlas

Vermont Agency of Natural Resources

vermont.gov



1: 1,037  
May 21, 2020



## LEGEND

- Parcels (standardized)
- Parcels (non-standardized)
- Roads
  - Interstate
  - Principal Arterial
  - Minor Arterial
  - Major Collector
  - Minor Collector
  - Local
  - Not part of function Classification S
- Stream/River
- Town Boundary

## NOTES

Map created using ANR's Natural Resources Atlas

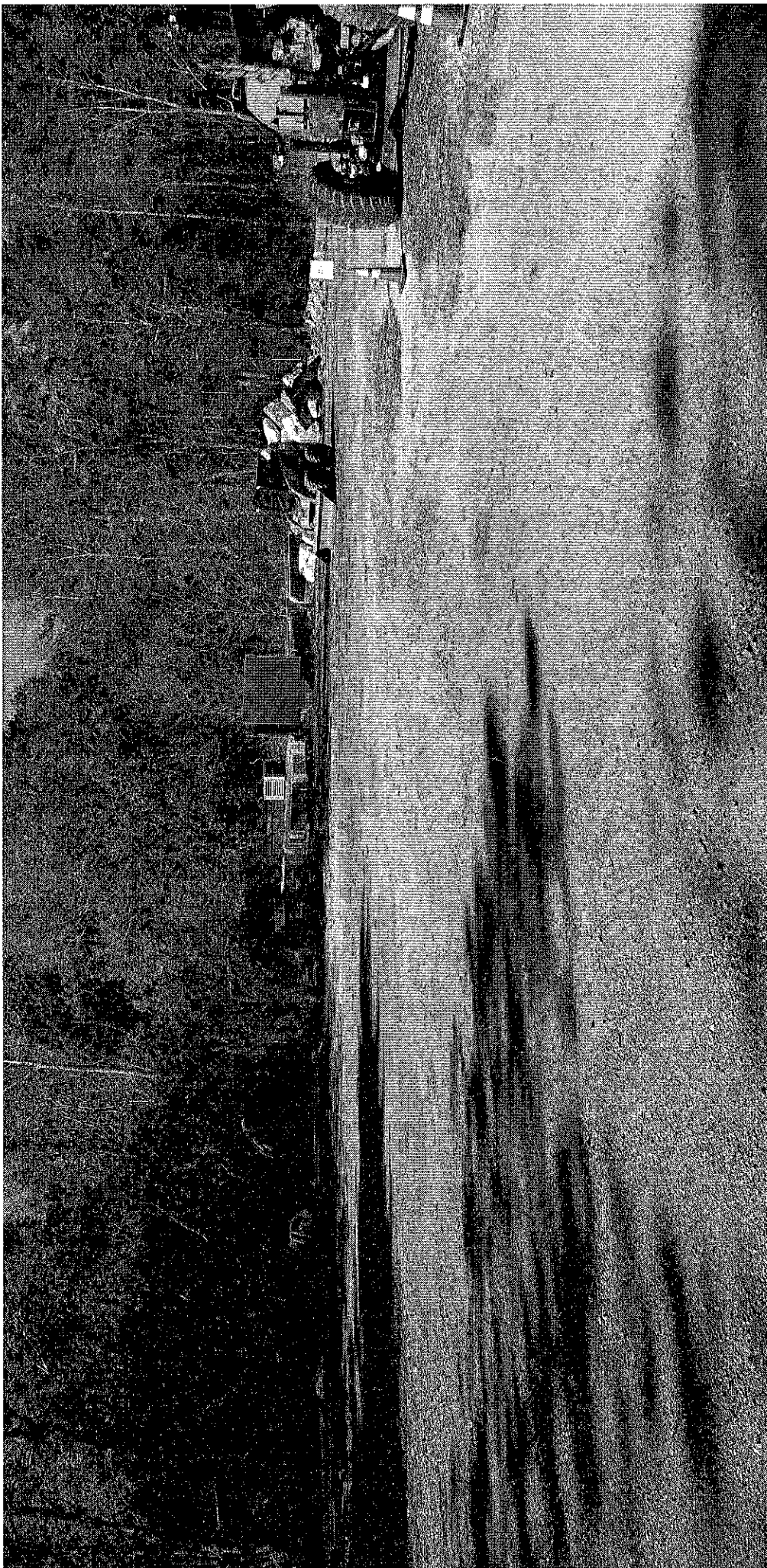
DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

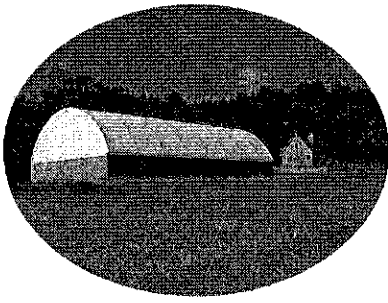
53.0 0 26.00 53.0 Meters  
1" = 86 FT 1cm = 10 Meters  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Vermont Agency of Natural Resources  
THIS MAP IS NOT TO BE USED FOR NAVIGATION











**Greg Lussier, Barn-builders**

**3413 Rte. 14**

**Craftsbury, VT 05826**

**802-793-0909**

**gregbarnbuilder@yahoo.com**

Town of Brandon, VT

40' x 80' Concrete Mount Superstructure

6' legs, 10' on center

\$22,104.00

End #1 with opening

\$ 2,872.00

End #2 without opening

\$ 2,325.00

Freight

\$ 1,500.00

Installation

\$ 8,100.00

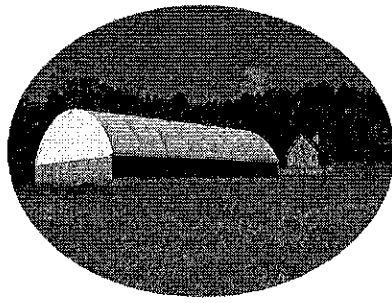
Total \$10.98/sq ft

**\$36,901.00**

Installation is based on prepared foundation (concrete blocks).  
We will provide dimensions for these.

Note: Concrete block foundation will need to be strapped together with steel bands and anchors. The price for those parts and installing them onto the blocks are included in the installation price





## Greg Lussier, Barn-builders

3413 Rte. 14

Craftsbury, VT 05826

802-793-0909

gregbarnbuilder@yahoo.com

Town of Brandon, VT

40' x 60' Concrete Mount Superstructure  
6' legs, 10' on center      \$17,479.00

End #1   with opening	\$ 2,872.00
End #2   without opening	\$ 2,325.00
Freight	\$ 1,500.00
Installation	\$ 7,800.00
Total      \$12.69/sq ft	<b>\$31,976.00</b>

Installation is based on prepared foundation (concrete blocks).  
We will provide dimensions for these.

Note: Concrete block foundation will need to be strapped together with steel bands and anchors. The price for those parts and installing them onto the blocks are included in the installation price



Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074  
Distribution Center 1440 Field of Dreams Way, Dyersville, IA 52040  
1,866.643.1010 • Fax: 1,800.457.8887  
Intl Fax: 860.760.0210 • www.ClearSpan.com

Customer ID: 8954294

Quote Number: 979150

## QUOTE

Page: 1 of 2

<b>Quote To:</b> SHAWN ERICKSON THE TOWN OF BRANDON 356 CHAMPLAIN ST BRANDON VT 05733 UNITED STATES  Phone: <b>8022473600</b> HIGHWAY@TOWNOFBRANDON.COM <b>Sales Person:</b> CRAIG DOOLITTLE <b>Office Phone:</b> 800-327-6835 X1342 CDOOLITTLE@FARMTEK.COM	<b>Ship To:</b>  THE TOWN OF BRANDON 356 CHAMPLAIN ST  BRANDON, VT 05733  <b>Date:</b> 4/28/2020 <b>Expires:</b> 5/28/2020  <b>Quote Total</b> 53,306.82
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USD

Line	Part	Description	Expected Qty	Unit Price	Ext. Price
1	PB00232R3W	42X17X60STORAGE MASTER 12.5OZ WHT 3'RFTR	1.00	21,449.00	21,449.00
2	106656	GROUND ANCHOR ASSEMBLY 48" AUGER	42.00	27.95	1,173.90
3	107352	36"X80" STANDARD INSULATED DOOR W/KNOB	1.00	375.00	375.00
4	112882	MAN DOOR KIT	1.00	425.95	425.95

### Sales Kit

#### Kit Components

Kit Seq.	Part Number	Description	Qty Per
4.001	WP1004AS2	WINCH PLATE	2.00 EA
4.002	FAW555	WEDGE ANCHOR ZINC	4.00 EA
4.003	R24P23975GA14	RECT TUBE 2" X 4" X	2.00 EA
4.004	FA4482B	TEK SCREW #14X1 HWH	100.00 EA
4.005	R24P096GA14	RECT TUBE 2" X 4" X 96"	2.00 EA
4.006	115790	2" X 4" HD 1-WAY	8.00 EA

11	700000	BUILDING INSTALLATION - INSTALLATIONS SCHEDULED IN THE MONTHS OF OCT/NOV/DEC ARE SUBJECT TO A 20% PREMIUM TO BE APPLIED AT TIME OF ORDER	1.00	21,556.00	21,556.00
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Corporate Offices 1395 John Fitch Blvd., South Windsor, CT 06074  
Distribution Center 1440 Field of Dreams Way, Dyersville, IA 52040  
1.866.643.1010 • Fax: 1.800.457.8887  
Intl Fax: 860.760.0210 • www.ClearSpan.com

Customer ID: 8954294

Quote Number: 979150

**QUOTE**

Page: 2 of 2

**QUOTE - Miscellaneous Charge -**

Description	Ext. Price
1.) Freight	4,839.60

Lines Total	44,979.85
Total Taxes	3,487.37
Line Miscellaneous Charges	0.00
Quote Miscellaneous Charges	4,839.60
<b>Quote Total</b>	<b>53,306.82</b>

05/21/20

04:48 pm

## TOWN OF BRANDON Accounts Payable

Page 1 of 4

Check Warrant Report # 63309 Current Prior Next FY Invoices

Jacolyn

All Invoices For Check Acct 01(10 General Fund) 05/25/20 To 05/25/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
200263	ALDRICH & ELLIOTT, PC	05/07/20 Park St -Step 3 79058	56-5-16-20100 Park St -Step 3 Engineer	3330.00	48425	05/25/20
200263	ALDRICH & ELLIOTT, PC	05/07/20 WWTF Refurbishment 79099	20-5-60-20120 Engineering	2656.00	48426	05/25/20
100015	ALLEN ENGINEERING & CHEMI	05/06/20 chlorine 11151882601	20-5-55-50120 Sodium Hypochloride	478.50	48427	05/25/20
311015	BEN'S UNIFORMS	05/06/20 vest 91433	10-5-14-10320 Clothing Allowance	116.00	48428	05/25/20
100900	BICKNELL, RODNEY	05/18/20 over paid taxes 0083-2248	10-2-00-02120 Anticipated Tax Credits	100.00	48429	05/25/20
300947	BRANDON AREA FOOD SHELF	05/21/20 donation 052120	10-2-00-02116 Due to Brandon Foodshelf	100.00	48430	05/25/20
100305	BRANDON AREA RESCUE SQUAD	05/18/20 disinfecting towalettes 001	10-5-13-30110 Office Supplies	23.82	48431	05/25/20
100255	BRANDON FIRE DISTRICT #1	05/18/20 appropriation MAY 2020	10-2-00-02136 Fire District Payable	71632.50	48432	05/25/20
310699	BRANDON GLC SOLAR, LLC	06/01/20 solar 161	20-5-55-42130 Electric	1935.00	48433	05/25/20
310699	BRANDON GLC SOLAR, LLC	06/01/20 solar 161	10-5-22-43130 Recreation Field Maint.	2365.00	48433	05/25/20
100280	BRANDON LUMBER & MILLWORK	04/30/20 fasteners 828257/3	10-5-22-43080 Highway Bldg Maint	13.12	48434	05/25/20
100280	BRANDON LUMBER & MILLWORK	05/08/20 ground contacts 829541/3	10-5-15-41160 HW Maint. Supplies-Vehicl	33.75	48434	05/25/20
100280	BRANDON LUMBER & MILLWORK	05/11/20 key 830085/3	10-5-18-43120 Parks Maintenance	1.99	48434	05/25/20
100280	BRANDON LUMBER & MILLWORK	05/14/20 cooler for lab samples 830546/3	20-5-55-43160 Maint. Supplies - General	24.99	48434	05/25/20
200218	BRANDON REPORTER	05/19/20 brandon together ads 4/30/20	10-5-18-10330 Advertising/Recruitment	1347.52	48435	05/25/20
310390	BTS, INC	05/13/20 repairs 13970	10-5-10-30130 Service Contracts	75.00	48436	05/25/20
100860	CARROLL, BOE & PELL P.C.	05/12/20 misc legal 33929	10-5-10-21110 Legal Services	210.00	48437	05/25/20
100462	CASELLA WASTE MANAGEMENT	05/01/20 trucking of sludge 2402061	20-5-55-50170 Trucking	1215.00	48438	05/25/20
301503	CHAMPLAIN VALLEY FUELS	05/04/20 diesel fuel 366887	10-5-15-41130 Fuel - Vehicles HW	640.53	48439	05/25/20
301503	CHAMPLAIN VALLEY FUELS	05/08/20 gasoline 367887	10-5-14-41130 Fuel - Vehicles	381.08	48439	05/25/20
301503	CHAMPLAIN VALLEY FUELS	05/11/20 diesel fuel 368409	10-5-15-41130 Fuel - Vehicles HW	527.28	48439	05/25/20
301503	CHAMPLAIN VALLEY FUELS	05/13/20 heating fuel @ Town Hall 368410	10-5-22-42110 Heating Fuel	90.53	48439	05/25/20
310946	CINTAS	05/11/20 uniforms 4050078652	20-5-55-10320 Clothing Allowance	17.85	48440	05/25/20
310946	CINTAS	05/11/20 uniforms 4050078652	10-5-15-10320 Clothing Allowance	74.83	48440	05/25/20
310946	CINTAS	05/18/20 uniforms 4050697611	10-5-15-10320 Clothing Allowance	70.58	48440	05/25/20

05/21/20

04:48 pm

## TOWN OF BRANDON Accounts Payable

Page 2 of 4

Check Warrant Report # 63309 Current Prior Next FY Invoices

Jacelyn

All Invoices For Check Acct 01(10 General Fund) 05/25/20 To 05/25/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310946	CINTAS	05/18/20 uniforms	20-5-55-10320	17.85	48440	05/25/20
		4050697611	Clothing Allowance			
310097	COMCAST	05/18/20 town hall for May	10-5-22-43150	86.10	48441	05/25/20
		TH 5/2020	Town Hall Repair/Maint.			
310037	CONSOLIDATED COMMUNICATIO	05/18/20 highway for May	10-5-15-42100	87.57	48442	05/25/20
		HW MAY 2020	HW Telephone			
310037	CONSOLIDATED COMMUNICATIO	05/06/20 service: Apr 06 - May 05	10-5-14-42100	46.22	48442	05/25/20
		PD05/06/20	PD Telephone Service			
100470	CROSBY'S SALES & SERVICE	04/30/20 PTO clutch kit	10-5-22-43120	389.99	48443	05/25/20
		0063880	Municipal Mowing-maint			
100470	CROSBY'S SALES & SERVICE	05/13/20 push mower	20-5-55-41110	50.00	48443	05/25/20
		0063999	New Equipment-Misc Tools			
100494	ENDYNE INC	05/15/20 testing	20-5-55-22120	25.00	48444	05/25/20
		331120	Testing			
330422	FERGUSON ENTERPRISES LLC	05/06/20 fabric for Kimball Road	10-5-15-46130	697.20	48445	05/25/20
		0951606	Culverts			
330422	FERGUSON ENTERPRISES LLC	05/07/20 fabric for Kimball Road	10-5-15-46130	1033.20	48445	05/25/20
		0952123	Culverts			
300187	FLORENCE CRUSHED STONE	05/09/20 3/4 minus, dolomite	10-5-15-46140	3119.83	48446	05/25/20
		228271	Gravel			
300187	FLORENCE CRUSHED STONE	05/16/20 3/4 minus	10-5-15-46140	4168.63	48446	05/25/20
		228308	Gravel			
310426	FYLES BROS., INC.	05/11/20 propane/WW supply garage	20-5-55-42110	102.70	48447	05/25/20
		11015	LP Gas - Bldgs			
100725	GREEN MOUNTAIN GARAGE	05/15/20 oil	10-5-15-41140	506.08	48448	05/25/20
		151095	Oil - Vehicles			
100725	GREEN MOUNTAIN GARAGE	05/15/20 wheel flaps	10-5-15-41160	34.37	48448	05/25/20
		151105	HW Maint. Supplies-Vehicl			
100725	GREEN MOUNTAIN GARAGE	05/15/20 anti-seize	10-5-15-41160	29.94	48448	05/25/20
		151117	HW Maint. Supplies-Vehicl			
100725	GREEN MOUNTAIN GARAGE	05/18/20 brake pads	10-5-15-41160	89.11	48448	05/25/20
		151192	HW Maint. Supplies-Vehicl			
100725	GREEN MOUNTAIN GARAGE	05/18/20 inspection	10-5-15-41180	50.00	48448	05/25/20
		151212	HW Outside Maint. - Vehic			
310233	GREEN MOUNTAIN POWER	05/18/20 clay st 2nd lite	20-5-55-42130	25.92	48449	05/25/20
		2ND LITE 5/2	Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 bryant circle	20-5-55-42130	28.78	48449	05/25/20
		5/20 BRYANT	Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 carver st pump station	20-5-55-42130	4.60	48449	05/25/20
		CARVER 5/20	Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 champlain st pump station	20-5-55-42130	53.98	48449	05/25/20
		CHAMP 5/20	Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 crescent park	10-5-22-42130	82.39	48449	05/25/20
		CRESC5/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 center st park and gazebo	10-5-22-42130	23.07	48449	05/25/20
		GAZEBO5/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 newton rd pump	20-5-55-42130	302.98	48449	05/25/20
		NEWTON 5/20	Electric			
310233	GREEN MOUNTAIN POWER	05/18/20 rt 73 pump station	20-5-55-42130	31.64	48449	05/25/20
		RT 73 5/20	Electric			

05/21/20

## TOWN OF BRANDON Accounts Payable

Page 3 of 4

04:48 pm

Check Warrant Report # 63309 Current Prior Next FY Invoices

Jacolyn

All Invoices For Check Acct 01 (10 General Fund) 05/25/20 To 05/25/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310233	05/18/20	GREEN MOUNTAIN POWER street lights ST LITES5/20	10-5-22-42130 Bldgs & Grounds Electric	2907.98	48449	05/25/20
310233	05/18/20	GREEN MOUNTAIN POWER union light and park UNION 5/20	10-5-22-42130 Bldgs & Grounds Electric	461.03	48449	05/25/20
310552	05/06/20	INNOVATIVE SURFACE SOLUTI proguard INV54546	10-5-15-46150 Chloride	4111.38	48450	05/25/20
310564	05/06/20	MAGEE OFFICE PRODUCTS copy paper 073357	10-5-14-30110 Office Supplies	89.97	48451	05/25/20
310630	04/07/20	MASTERCARD quiz night trivia 61268	10-5-18-50090 Adult Activities	49.64	48424	05/21/20
310630	04/08/20	MASTERCARD Amazon prime membership 61269	10-5-10-30110 Office Supplies	119.00	48424	05/21/20
310630	04/18/20	MASTERCARD video conf. monthly serv 61270	10-5-10-10330 Dues & Subscriptions	15.89	48424	05/21/20
310630	04/08/20	MASTERCARD microwave 61271	10-5-10-30110 Office Supplies	89.10	48424	05/21/20
310630	04/14/20	MASTERCARD HW timecards 61272	10-5-10-30110 Office Supplies	10.49	48424	05/21/20
310630	04/21/20	MASTERCARD sheet music downloading 61273	10-5-18-40040 After School Activity	9.62	48424	05/21/20
310630	04/22/20	MASTERCARD Microsoft/Office 365 -3yr 61274	10-5-10-30134 Technical Support	1381.59	48424	05/21/20
310630	04/22/20	MASTERCARD Microsoft/Office 365 -3yr 61274	10-1-00-01510 Prepaid Expenses	2381.57	48424	05/21/20
310630	04/22/20	MASTERCARD canvas art 6x6 panels 61275	10-5-18-50090 Adult Activities	74.00	48424	05/21/20
310630	04/23/20	MASTERCARD Chromebook-A.C. 61276	10-5-10-30210 Office Equipment	229.95	48424	05/21/20
310630	04/23/20	MASTERCARD cough & sneeze sheild 61277	10-5-13-30110 Office Supplies	348.90	48424	05/21/20
310117	03/01/20	MIDDLEBURY SNOW BOWL ski instruction 1	10-5-18-40100 Snow Bowl Program	221.15	48452	05/25/20
310117	03/08/20	MIDDLEBURY SNOW BOWL ski instruction 2	10-5-18-40100 Snow Bowl Program	221.15	48452	05/25/20
301033	04/30/20	MOMAR INC hand sanitizer PSI340795	10-5-14-30120 Professional Supplies	443.57	48453	05/25/20
310796	05/09/20	NATIONAL BUSINESS LEASING lease: 05/01/20-05/31/20 68031726	10-5-10-30130 Service Contracts	102.00	48454	05/25/20
310971	05/13/20	NORTRAX INC solenoid valve, seal kit 2013896	10-5-15-41160 HW Maint. Supplies-Vehicl	315.44	48455	05/25/20
310617	05/18/20	OTTER VALLEY UNIFIED UNIO prop tax school share MAY 2020	10-2-00-02137 Property Tax School Share	983712.74	48456	05/25/20
310530	05/09/20	PATCH ELECTRIC INC new service WW plant 1384	20-5-55-42150 Outside Maint. - Bldgs	6244.00	48457	05/25/20
310530	05/09/20	PATCH ELECTRIC INC work @ Town Hall 1385	10-5-22-43150 Town Hall Repair/Maint.	1344.35	48457	05/25/20
310842	05/08/20	RHR SMITH & COMPANY field work FY20 29703	10-5-10-22110 Auditors	1900.00	48458	05/25/20
300375	05/12/20	RUTLAND CITY March sludge processing 26736SLUDG	20-5-55-50160 Sludge Disposal	3600.00	48459	05/25/20

05/21/20  
04:48 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63309 Current Prior Next FY Invoices  
All Invoices For Check Acct 01(10 General Fund) 05/25/20 To 05/25/20

Page 4 of 4  
Jacolyn

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100493	RUTLAND REGIONAL PLANNING	05/14/20	permit posters 3765	10-5-12-30120 Professional Supplies	25.20	48460	05/25/20
311016	UNITED WAY OF RUTLAND COU	05/21/20	masks, gloves 05/21/20	10-5-10-30110 Office Supplies	365.96	48461	05/25/20
100577	WILK PAVING, INC	05/13/20	cold patch W20-029	10-5-15-46120 Cold Patching	504.90	48462	05/25/20
330427	WINNING IMAGE GRAPHIX	04/09/20	covid signs 16398	10-5-18-60070 Estabrook Fundraising	180.00	48463	05/25/20
Report Total					1110008.59		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*1,110,008.59  
Let this be your order for the payments of these amounts.

05/21/20  
04:50 pm

TOWN OF BRANDON Accounts Payable  
Check Warrant Report # 63312 Current Prior Next FY Invoices  
All Invoices For Check Acct 99(10 General Fund) 05/25/20 To 05/25/20

Page 1 of 1  
Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100456	DUBOIS & KING INC	05/11/20 S6 CI progress rpt # 73 520059	46-5-50-61200 RT 7 C.I. - Construction	14708.65	48464	05/25/20
Report Total				14708.65		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*\*14,708.65  
Let this be your order for the payments of these amounts.

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