

## **Brandon Board of Sewer Commissioners Meeting June 8, 2020**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**In Attendance:** Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles, Doug Bailey

**Others In Attendance:** Dave Atherton, Barry Varian, Bill Moore, Butch Shaw, Sue Gage, Bernie Carr, Chris Brickell, Sherry Vacarella, Brent Buehler, Riker Wikoff

### **1. Call to Order**

The meeting was called to order at 7:53PM by Seth Hopkins – Chair.

#### *a. Agenda Adoption*

**Motion** by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

### **2. Consent Agenda**

#### *a) Minutes of Board of Sewer Commissioners of May 25, 2020*

**Motion** by Brian Coolidge/Tracy Wyman to approve the minutes of the May 25, 2020 Board of Sewer Commissioners meeting. **The motion passed unanimously.**

### **3. Consider Purchase Orders**

- a) P. O. 60969 to Allen Engineering for Sodium Hypochlorite - \$15,660*
- b) P. O. 60970 to Holland Company for Sodium Aluminate - \$24,960*
- c) P. O. 60971 to Holland Company for Sodium Bisulfite - \$19,100*

Dave Atherton reported these are the same purchases that are done every year. Mr. Atherton stated Steve Cijka obtains bids for the items. Mr. Atherton noted the Town likes working with the two companies; if the Town runs out of an item they can supply the Town quickly. It was hoped to have the sludge hauling bids, but there are some bids that the Town is still waiting for and will be provided at the next meeting. Seth Hopkins asked Mr. Atherton to convey the Board's appreciation to Mr. Cijka for his assistance with the bidding process.

**Motion** by Tracy Wyman/Doug Bailey to approve the purchase orders as presented. **The motion passed unanimously.**

Tim Guiles requested an update on the water meters. Mr. Atherton reported Ray Counter sent a letter to the Prudential Board and him that outlines what will be done and they are getting ready to send out the letter. Seth Hopkins forwarded a copy of the letter to the other Board members.

Dave Atherton reported there was recently an issue with the Newton Road pump station that required a fuse replacement. This pump station is in ill repair and there will be someone reviewing the electric panel that will provide a better idea of the replacement cost.

#### **4. Adjournment**

**Motion** by Doug Bailey/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 7:58PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary