Brandon Board of Sewer Commissioners Meeting
May 25, 2020

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles, Doug Bailey

Others In Attendance: Dave Atherton, Barry Varian, Bill Moore, Sue Gage, Brent Buehler, Lee Kahrs

1. Call to Order

The meeting was called to order at 8:00PM by Seth Hopkins – Chair.

a. Agenda Adoption

Motion by Tracy Wyman/Brian Coolidge to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Minutes of Board of Sewer Commissioners of May 11, 2020

Motion by Brian Coolidge/Tracy Wyman to approve the minutes of the May 11, 2020 Board of Sewer Commissioners joint meeting with the Brandon Fire District #1. **The motion passed with one abstention – Doug Bailey.**

3. Discuss Joint Billing

Dave Atherton provided a letter that Ray, Sue, Luanne, and Jackie have drafted to advise people of a billing schedule for a joint water and sewer billing. This will be a joint letter from the Town and the Fire District. The start-up will be a little tricky but after a year it should be running smoothly. The letter provides a start to this transition and the Town is excited about it. Seth Hopkins asked if Mr. Counter would be inputting the meter readings. Mr. Atherton stated this will be data entry by NEMRC. Sue Gage reported the first bills will go out this week. Mr. Hopkins thought this makes sense and is glad that the Select Board heard from the Prudential Board at the last meeting. Mr. Atherton stated it is good to be working together with Mr. Counter and thinks this is a good start. Ms. Gage stated the Town gets a lot of calls on water bills and it will now be more efficient for customers with the Town having the account information.

4. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 8:05PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary