

Brandon Board of Sewer Commissioners Meeting
June 8, 2020
7:00 p.m.

The Brandon Board of Sewer Commissioners will meet Monday, June 8, 2020 in conjunction with the Select Board Meeting to begin at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption

- 2) Approval of Minutes
 - a) Sewer Commissioners Minutes – May 25, 2020

- 3) Consider Purchase Orders
 - a) P.O. 60969 to Allen Engineering for Sodium Hypochlorite - \$15,600
 - b) P.O. 60970 to Holland Company for Sodium Aluminate - \$24,960
 - c) P.O. 60971 to Holland Company for Sodium Bisulfite - \$19,100

- 4) Adjournment

**Brandon Board of Sewer Commissioners Meeting
May 25, 2020**

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

In Attendance: Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles, Doug Bailey

Others In Attendance: Dave Atherton, Barry Varian, Bill Moore, Sue Gage, Brent Buehler, Lee Kahrs

1. Call to Order

The meeting was called to order at 8:00PM by Seth Hopkins – Chair.

a. Agenda Adoption

Motion by Tracy Wyman/Brian Coolidge to adopt the agenda as presented. **The motion passed unanimously.**

2. Consent Agenda

a) Minutes of Board of Sewer Commissioners of May 11, 2020

Motion by Brian Coolidge/Tracy Wyman to approve the minutes of the May 11, 2020 Board of Sewer Commissioners joint meeting with the Brandon Fire District #1. **The motion passed with one abstention – Doug Bailey.**

3. Discuss Joint Billing

Dave Atherton provided a letter that Ray, Sue, Luanne, and Jackie have drafted to advise people of a billing schedule for a joint water and sewer billing. This will be a joint letter from the Town and the Fire District. The start-up will be a little tricky but after a year it should be running smoothly. The letter provides a start to this transition and the Town is excited about it. Seth Hopkins asked if Mr. Counter would be inputting the meter readings. Mr. Atherton stated this will be data entry by NEMRC. Sue Gage reported the first bills will go out this week. Mr. Hopkins thought this makes sense and is glad that the Select Board heard from the Prudential Board at the last meeting. Mr. Atherton stated it is good to be working together with Mr. Counter and thinks this is a good start. Ms. Gage stated the Town gets a lot of calls on water bills and it will now be more efficient for customers with the Town having the account information.

4. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 8:05PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

To: Select Board Members
From: Dave Atherton, Town Manager
Re: FY 2020/2021 Prices for Chemicals
Date: June 3, 2020

Bid results for FY 2020/2021 chemicals are:

Sodium Hypochlorite

- Allen \$1.56/gallon
- Holland no response
- Slack \$1.584/gallon
- Surpass bid received late, not considered

Sodium Aluminate

- Allen no response
- Holland \$3.12 / gallon
- Slack no bid
- Surpass no response

Sodium Bisulfite

- Allen no response
- Holland \$1.91/gallon or
\$1.60/gallon if combined with Sodium Aluminate delivery
- Slack \$1.909/gallon
- Surpass no response

The apparent low bidders are Allen Engineering and Holland Company. Steve Cijka reports that both Allen and Holland have provided excellent service in past years.

I recommend that the Select Board accept the Allen Engineering bid for Sodium Hypochlorite and the Holland Company bids for Sodium Aluminate and Sodium Bisulfite.

David J. Atherton
Town Manager
Town of Brandon
49 Center Street
Brandon, VT 05733
(802) 247-3635 ext. 210
datherton@townofbrandon.com

TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.
№ 60969
 THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (802)665-0015

TO: Allen Engineering
 P.O. Box 613
 Rutland, Vt. 05702
 (802) 775-5952 (800) 649-5952

SHIP TO: Town of Brandon WPP
 500 Union Street
 Brandon, Vt. 05733-1193
 (802) 247-6730

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER	
6/3/2020			100015	
QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	AMOUNT
10,000 gallons	Sodium Hypochlorite solution	20555 50120	\$1.56/gallon	\$15,600
	July 1, 2020 - June 30, 2021			
	This Chemical Kill the bad bacteria after the wastewater has been cleaned up			
	2020-2021 \$ 1.560 / gallon			
	2019-2020 \$ 1.450 / gallon			
	2018-2019 \$ 1.394 / gallon			
	2017-2018 \$ 1.445 / gallon			
	2016-2017 \$ 1.680 / gallon			
	2015-2016 \$ 1.720 / gallon			
	2014-2015 \$ 1.585 / gallon			
	Allen 1.56 / gallon			
	Stam 1.584 / gallon			
	Surpass late bid not considered			
	Holkind no response			

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26860. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY *Stephen Dyer*
 APPROVED BY _____

TOTAL \$15,600

h/c office of holland company - com

TOWN OF BRANDON

49 CENTER STREET
BRANDON, VERMONT 05733
(802)247-3635

FAX: (802)247-5481

fax (413) 743-1298

PURCHASE ORDER NO.
No 60970
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: Holland Company Inc
153 Hawland Avenue
Adams, Ma. 01220-1199
(413) 743-1292

SHIP TO: Town of Brandon WPOP
500 Union Street
Brandon, Vt. 05733-1193
(802) 247-6730

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER	
6/3/2020			300600	
QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	AMOUNT
8000 gallons	Sodium aluminate 30% solution	20355 5080	\$3.12/gallon	\$24,960
	July 1, 2020 - June 30, 2021			
	This chemical sticks to phosphorus in wastewater to produce more sludge that gets removed			
	2020-2021 \$ 3.12/gallon			
	2019-2020 \$ 3.12/gallon			
	2018-2019 \$ 2.984/gallon			
	2017-2018 \$ 2.55/gallon			
	2016-2017 \$ 2.47/gallon			
	2015-2016 \$ 2.50/gallon			
	2014-2015 \$ 2.50/gallon			
	Allen no response			
	Stack no bid			
	Surpass no response			
	Holland \$ 3.12/gallon			

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephen J Cifer
APPROVED BY _____

TOTAL \$24,960

HC office at hollandcompany.com
TOWN OF BRANDON

49 CENTER STREET
 BRANDON, VERMONT 05733
 (802)247-3635
 FAX: (802)247-5481

PURCHASE ORDER NO.
№ 60971
 THIS NUMBER MUST APPEAR
 ON ALL INVOICES, PACKING
 LISTS AND ANY OTHER
 CORRESPONDENCE RELATED
 TO THIS ORDER.

Fax (413) 743-1298

TO: Holland Company Inc
153 Howard Avenue
Adams, MA 01220-1199
(413) 743-1292

SHIP TO: Town of Brandon WPCP
500 Union Street
Brandon, VT 05733-1193
(802) 247-6730

DATE: 6/3/2020 DATE REQUIRED: SPECIAL INSTRUCTIONS: VENDOR NUMBER: 300600

QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG	OBJ		
10,000 gallons	Sodium bisulfite 38% Solution	20555	50140	\$ 1.910/gallon	\$19,100
	July 1, 2020 - June 30, 2021				
	This chemical used to remove chlorine after bad bacteria are killed.				
	2020-2021 \$ 1.91/gallon				
	2019-2020 \$ 1.91/gallon				
	2018-2019 \$ 1.598/gallon				
	2017-2018 \$ 1.65/gallon				
	2016-2017 \$ 1.70/gallon				
	2015-2016 \$ 1.80/gallon				
	2014-2015 \$ 1.83/gallon				
	Allen no response				
	Stack \$ 1.909/gallon				
	Surpass no response				
	Holland \$ 1.910/gallon but				
	if combined with 1000 gallons bisulfite 2000 gallons sodium aluminate will cost \$ 1.60/gallon				

**NOTE: THE TOWN OF BRANDON IS
 EXEMPT FROM STATE & LOCAL TAXES.
 TAX EXEMPT #26863.
 PLEASE NOTIFY IMMEDIATELY IF ANY
 PORTION OF THIS ORDER CANNOT BE
 SATISFIED BY THE DATE REQUIRED.**

REQUESTED BY: Stephan Dr. Cyker
 APPROVED BY: _____

TOTAL: \$19,100