

Otter Creek Communications Union District

July 31, 2020

Meeting Agenda

Invited committee members:

Bill Moore (Brandon), Cassandra Hayes (Goshen)

1. Call to order
2. Approval of Agenda
3. Election of Officers – Chair, Vice-Chair, Secretary, Treasurer
4. Information Distribution– Website, Facebook
5. Mission Statement
6. New Member Recruitment – Hubbardton, Sudbury, Pittsford, Chittenden, Benson
7. Assigning a Financial Agent – Consider RRPC (Vermont Community Fund Grant requirement)
8. Creating By-laws
9. Filing Paperwork with Secretary of State to establish EIN
10. Other Business
11. Set Next Meeting
12. Adjournment

To attend this meeting you have 2 options:

Option 1: Video Conference This option is available only if:

You have a computer with a built-in or external camera and microphone (Zoom Software download required)

Have a phone with a built-in camera (Zoom App download required)

- Visit: <https://us02web.zoom.us/j/86878350196> (This will prompt the download if you do not have the software/app already installed)
Meeting ID (868 7835 0196)

Option 2: Conference Call: To dial in for audio only:

1. Dial: (929) 205 6099
2. Follow instructions to enter Meeting ID (868 7835 0196) then confirm by hitting pound
3. **When prompted to enter participant ID, just hit pound again to enter meeting**