

PLEASE NOTE: REMOTE MEETING via ZOOM

**Brandon Select Board Meeting
August 10, 2020
7:00 p.m.**

The Brandon Select Board will meet Monday, August 10, 2020 at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Forest Dale Post Office. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – July 27, 2020
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Brandon Swamp Wildlife Management Area Discussion
- 6) Fiscal
 - a) Warrant FY 2019/2020 - July 1, 2020 - \$121,658.40
 - b) Warrant FY 2020/2021 - August 10, 2020 - \$442,189.49
 - c) Route 7 Construction Warrant - August 10, 2020 - \$195,012.56
- 7) Executive Session

The appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. § 313(a)(3)
- 8) Adjournment

Brandon Select Board Meeting July 27, 2020

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Tracy Wyman, Brian Coolidge

Others In Attendance: Dave Atherton, Bill Moore, Butch Shaw, Sue Gage, Allie Breyer, Justin M., Chris Brickell, Michael Shank, Lee Kahrs, Margaret Kahrs, Brent Buehler

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Tracy Wyman to adopt the agenda, as amended. **The motion passed unanimously.**

4a – Reconsider Policy for Selling Town Assets

10a – Appropriations Request during COVID19

2. Approval of Minutes

a) Select Board Hearing Meeting – July 13, 2020

b) Select Board Meeting – July 13, 2020

Motion by Brian Coolidge/Seth Hopkins to approve the minutes of the July 13th Select Board hearing and Select Board meeting, as amended. **The motion passed with one abstention - Tracy Wyman.**

Add Brent Buehler to the List of Attendees of the Select Board meeting.

3. Town Manager's Report

Dave Atherton provided a report for the weeks of July 13th and July 20th, 2020.

Segment 6:

Bridge slab removal is done. Had an on-site meeting with John at Fuss and O'Neil to discuss safe removal of the concrete beam that runs along the Town Office and to determine if it provides any support to the office. There is a lot of rebar. The cofferdam has been constructed for the new construction of the middle pier. The middle pier was in very bad shape.

Park Street:

The sewer and water mainline connections were completed last week. Stormwater construction will start next week.

Other happenings:

The culvert installation on Churchill Road has been completed. We are working on the project closeout.

Had a video meeting with Aldrich & Elliot and the State to review the Preliminary Engineering Report on the upgrade recommendations at the WWTP. An electronic copy of the PER has been sent to the Select Board and Mr. Atherton would like to add this to a Sewer Commissioners meeting to go over.

The paving shim and overlay on Park Street Extension, Corona Street and paved portion of Country Club Road have been completed.

Mr. Atherton received 4 letters of interest for the open Assessor Assistant position and will be setting up interviews this week and did one interview last week. Mr. Atherton also noted the Town is starting to see campaign signs on town property and the Town is removing them.

Seth Hopkins stated the WWTP document was comprehensive and the Select Board appreciates the work that was done and hopes the engineer could review the document with the Sewer Commissioners in the near future. Mr. Atherton will confirm a meeting with the engineer.

Brent Buehler suggested it would be helpful to post a one-way sign for turning on to West Seminary Street coming from the south, as there is a lot of confusion in that area. Mr. Atherton noted even with the number of signs posted, people are still driving the wrong way.

4. Public Comment and Participation

Sue Gage thanked Judi Pulsifer and Jeanne Collins of the RNESU for allowing the Town to use Neshobe School as a polling place. This will be a drive-up vote for those who do not want to vote by absentee ballot. Currently Ms. Gage has received 870 absentee ballots. Mr. Hopkins thanked the Board of Civil Authorities for the work done for this vote.

4a – Reconsider Policy for Selling Town Assets

Tracy Wyman stated after the last couple of weeks with the 44 Prospect Street property, he does not believe the policy is effective. Two people put offers in and removed them because of the policy. Mr. Wyman thinks the Board should review it and either rewrite it or go back to the original policy. If a sale similar to the 44 Prospect Street property is done, it should be put out to a sealed bid with a minimum set. If there are still offers, Mr. Wyman would like to move on with this sale, but review the policy after as he did not think it worked the way people thought it was going to work. Tim Guiles stated he originally proposed the policy and authored it and thought the policy is working the way it is supposed to work, but the problem was implementation. The intent was that things are transparent, and some people have come into the process late and there is not a specified process for bids. The Board is trying to maximize the things the Town is selling, and he did not agree with a sealed bid and starting at a minimum offer. Mr. Wyman had a problem in that at the last meeting, there were two offers of \$30,000 and \$20,000 and because of the policy, both offers were withdrawn. Dave Atherton is concerned with the implementation as the reason this was fast tracked was due to the interest expressed prior to even placing it in the paper. The Select Board came up with a minimum price of \$29,000 and an offer larger than that was put in. The concern he has is the way it is working; the first bidders are never going to have a chance and he does not think that is fair either. Mr. Atherton does not think that it works properly and showing peoples' offers has angered people and he thought a sealed bid process with a deadline and a minimum bid would be the best solution. Brian Coolidge thought the old policy worked fine. Brent Buehler stated there was confusion with the notification and asked why people withdrew their offers. Mr. Atherton advised one withdrew because of the length of the process and the second person was angry that everyone knew what their offer was. Mr. Wyman understands getting the best price out of an asset, but he would want items put out for a sealed bid. Mr. Guiles stated a sealed bid would not allow for a bidding process of back and forth in determining how much people are willing to pay for an item. Mr. Atherton noted concern over the length of time for the process. Mr. Guiles noted this is perhaps the only time the Town will be selling actual real estate that has a value. Mr. Atherton stated when swamp lots are up for sale or the Town has tax sales, the purpose is to get the properties back on the tax books. The Dinn property had an estate opened and the property has been vacant since 2012, but the taxes still accrue. The Town is following a statutory process and he wants to get the properties back on the tax list. Mr. Guiles suggested if there is property that requires a broker relationship, it might be appropriate to hire a realtor. Mr. Wyman stated the Town is only allowed to sell properties in a tax sale for what is owed in taxes. Mr. Atherton stated something needs to change as it has been difficult with this process and was not fair to the first bidders. Bill Moore noted there are organizations that do auctions for municipalities, but there is a fee for this service. Mr. Moore stated the school district sells items through the sealed bid process.

Motion by Brian Coolidge/Tracy Wyman to rescind the current policy and have a policy to establish a minimum bid and a sealed bid process. **The motion failed - two "yes" votes and two "no" votes.**

Mr. Wyman agreed that swamp lots could not be handled the same nor could tax sale lots. Mr. Coolidge thought the policy needs to be rescinded.

Sue Gage stated swamp lots could be included. If someone comes forward with a swamp lot that is for sale; anyone interested could be provided the initial bid for the swamp lot and others would be provided the opportunity to bid on it. Dave Atherton stated at this point, it is going to be a lengthy process and suggested putting all the towns' properties that are for sale in the paper and obtain bids for them. Tim Guiles stated the Board should have a policy and suggested someone could write a new policy and bring it before the Board for a vote.

Seth Hopkins stated the Board would be open to considering a new policy if one was drafted. Tracy Wyman will draft a new policy for the Board to consider.

Mr. Hopkins wished to clarify for the record that someone was expecting to bid at the last meeting and Mr. Hopkins was clear with that person that their bid was going to be announced and held over to the next meeting. Mr. Hopkins had talked to the person both privately and publicly.

5. Appointments

Ralph Ethier submitted a request to be appointed to the 3-year position on the DRB.

Motion by Tracy Wyman/Tim Guiles to approve the appointment of Ralph Ethier to the DRB for a 3-year term ending in 2023. **The motion passed unanimously.**

6. Consider Tax Rate for FY 2020/2021

Sue Gage stated the municipal tax rate is \$.7899, the voted appropriations rate is \$.0788, the Brandon Fire District tax rate is \$.0834 and the municipal agreement rate is \$.0064 for a total municipal tax rate of \$.9584, which is less than last year. The Homestead education tax rate is \$1.3479 and the Non-Residential tax rate is \$1.5763. Seth Hopkins thanked Sue Gage and Tim Guiles for their review of the tax rates for accuracy.

Motion by Tim Guiles/Seth Hopkins to adopt the tax rates as stated. **The motion passed unanimously.**

7. Consider Offers on 44 Prospect Street

Dave Atherton reported he received two more offers today for the 44 Prospect Street property: \$23,500 from Barbara Sprague and \$27,500 from Brent Buehler.

Motion by Tim Guiles/Tracy Wyman to accept the high bid of \$27,500 from Brent Buehler for the 44 Prospect Street property. **The motion passed unanimously.**

Seth Hopkins thanked Mr. Atherton for going through the process and thanked Mr. Buehler for his offer. Mr. Atherton will contact the attorney tomorrow to obtain the documents for the sale.

8. Consider Animal Control Ordinance

Motion by Seth Hopkins/Tracy Wyman to approve the Animal Control Ordinance that was vetted by the Town's Attorney and to include the 8 recommendations Mr. Hopkins and Mr. Guiles included on the cover memo of the Animal Control ordinance. **The motion passed unanimously.**

Mr. Hopkins read the 8 recommendations:

1. The Select Board adopt the draft Animal Control ordinance as presented at the July 13th hearing. This draft is based on the VLCT model Animal Control ordinance for municipalities.
2. The "flow chart" and "farm size" infographics be attached to the Animal Control ordinance as Appendix A and Appendix B respectfully.
3. The Board find no further action need be taken for Brandon's Animal Control Officer to discharge the duties of a Humane Officer as set forth in Vermont law. Per VT Statute Title: Crimes and Criminal Procedure, Chapter 8: Humane and Proper Treatment of Animals, Subchapter 1: Cruelty to Animals 351(4): an Animal Control Officer appointed by the legislative body of a municipality" is designated as a "Humane Officer". Also, in that same subchapter 354(b): "Any Humane Officer.... may enforce this chapter". The Board appointed Margaret Kahrs as Brandon's Animal Control Officer on January 27, 2020.
4. The Animal Control Officer pursue training for Vermont Animal Control Officers and Vermont Humane Officers, enrolling in such courses as soon as they become available. The cost of such training and reasonable expenses to be borne by the Town upon submission of successful course completion to the Town Manager.
5. The Animal Control Officer be directed to work at all times in collaboration with the Brandon Police Department, to whom she will address all questions of application of law and process. Any animal complaints referred to the ACO by BPD, and those generated by the ACO will be documented using the Brandon Police Department record keeping system.
6. The Animal Control Officer be provided, as she has already partially been, the equipment required to enforce the Town's ordinance, such equipment to be pre-approved by the Town Manager and to be returned to the Town in serviceable condition at the conclusion of her tenure. This does not include equipment required to be a pound keeper for which service the Town works with the Rutland County Humane Society.
7. The Animal Control Officer be provided with physical copies of the following, and be required to attest to her responsibility for and understanding the contents thereof in a signed statement returned to the Board (a) the Brandon Animal Control ordinance including the Appendices; (b) the complete text of Chapter 8 of Title 13 VSA: Humane & Proper Treatment of Animals, and (c) VLCTs' Big Book of Woof.
8. The Animal Control Officer, Town Manager, Chief of Police, and any others designated by the Board meet either in person or by electronic means to conduct an orientation to (a) Brandon's community value of compliance being our primary goal in all matters of municipal code/ordinance enforcement and (b) the level of responsiveness the Select Board desires of the Animal Control Officer.

Seth Hopkins thanked all who participated in the process as there have been many investing time and this is an issue that the community cares about and the Board values the communities' input.

Michael Shank thanked for the Select Board for the recommendations. Mr. Shank asked if the Town is allowing the Humane Officer to enforce Section 851 in the 3rd recommendation that allows the ACO to put liens on each animal seized for all expenses incurred. If the Board accepts and moves forward with the ordinance, will the ACO be allowed to put a lien on each animal seized from a Hagerty farm type issue going forward. Seth Hopkins stated the Select Board is not allowing the ACO, but the Vermont Legislature allows the power of a Humane Officer. The Select Board recognizes because she is the ACO, she has Humane Officer authority with no required training. Mr. Shank asked if the ACO has the power to intervene when animal cruelty is present as VSA 354(b) is the humane and proper treatment of animals. Tim Guiles stated the Board is drawing attention to the statute that provides the ACO to enforce. If the State allows, the Town recognizes that the State allows for these powers. Mr. Hopkins requested to hear from the Police Chief as there is the authority of the ACO to enforce the chapter. Mr. Shank stated there is also the second item of why the liens have not happened in past seizures. Mr. Hopkins stated that matter of application is a different matter and the Select Board does not have the legal training to respond. There still exists the Agriculture exemption and he does not know that the ACO supersedes this exemption. Margaret Kahrs stated this has been a huge learning curve and she believes the Town has learned a lot in understanding what the State allows. Part of why it was executed differently is that there is a lot to digest and she would like to acknowledge that any movement that changes for the better, she applauds the Town for doing. She thanked the Town for caring enough to employ an ACO and noted the information about already being a Humane Officer is new information. Mr. Guiles stated this is because it does not require any legal training to understand that the ACO is designated a Humane Officer appointed by a municipality. Chief Brickell stated the statute is clear and the Town is giving the ACO the authority to act within the chapter. With regard to Mr. Shank's question, the ACO will be guided and there was not an ordinance in effect with the previous situation. Mr. Shank stated it looks like in Title 13, the latest update was 2017 and would have been in place with the last seizure. Mr. Shank wished to clarify the Select Board is recognizing the State is giving the ACO the following powers: seizure without a search warrant and liens which go above and beyond the ordinance, as everyone should all agree and be certain the ACO has the powers. Mr. Hopkins stated the Board does not want to interpret the Vermont statutes. Mr. Guiles stated what the Board is doing is supporting the Vermont law. Margaret Kahrs stated in all the conversations with the VLCT, if a municipality has an ACO and decides it is a dog catcher that is all they are going to do. The Town has said they have an ACO and want the ordinance and the State recognizes that a Humane Officer is appointed as an ACO and they are embracing the allowance of an ACO. Ms. Kahrs was explained that if she were to get humane officer training, and there wasn't something stated in the policies about an appointment, she would not be able to act as a humane agent in the municipality. Mr. Shank stated if Ms. Kahrs feels comfortable with the ordinance, he defers to her. He is heartened by the Board's support and the powers within the ordinance and if Ms. Kahrs feels empowered by it, he defers to her. He appreciated Mr. Guiles and Mr. Hopkin's work in this process to do what is necessary to protect animal welfare. Ms. Kahrs stated with the Town doing something like this and she recognizes it does not just empower her to walk on a property to take an animal. She appreciates the ability to work with the Police Department. Mr. Guiles noted part of this process will be working in cooperation with other town staff and a meeting will be held to discuss the process with the ACO. With this

ordinance, it will allow the ACO to work in accordance with Chapter 8 of the statutes. Ms. Kahrs noted the dog census has not been addressed and asked if the Town wants to proceed with it. Mr. Hopkins requested people weigh in on this subject prior to the meeting with the Town Manager, Police Chief and ACO. Mr. Hopkins stated he would like to see from the ACO program an ACO who is aware and responsive, but not intrusive which fits the community's desires. Mr. Guiles is grateful to have an ACO who is paying attention and sees things arising and this ordinance supports that, and he is also grateful in looking at compliance, rather than a lot of tickets being issued. He stated there will be discussion on how to use discretion and discussion. Tracy Wyman echoed what both Mr. Guiles and Mr. Hopkins said and appreciates the interest in the position. Chief Brickell appreciates having an ACO for complaints that should not be directed towards the law enforcement area. His concern is documentation, as everything the Police Department does requires documentation. He would also like the law applied equally, obtaining compliance, and knowing what the direction is, as there will be a lot of feedback from the community and there will be a need to know who to direct the feedback to. The ACO is not an employee of the Police Department and is an appointed position. Mr. Brickell will address general comments but needs to know where people are to go who have a conflict. Ms. Kahrs noted she has the same question. Mr. Hopkins stated the Select Board is not the appropriate forum and when the meeting is held with the ACO, Police Chief and Town Manager, there will be discussion of lines of communication, etc. Mr. Hopkins confirmed this draft ordinance was reviewed by the Town's attorney and noted the hearing process was valuable.

Bill Moore reported he attended the Goshen Select Board meeting and they voted to join the Otter Creek Communication District. Seth Hopkins thanked Mr. Moore for his work on this idea as it is a new concept that the Legislature allowed, and Brandon and Goshen will collaborate to start this district. Mr. Moore stated this is to get the district established and other towns are eager to join. This will put Brandon in a better position for broad band expansion. Mr. Moore reported the Town's Wi-Fi connection has an access point on the side of the town hall and is an open network and there is one mounted on the town offices from VTel that is connected to fiber and has a 33-meg download. Both Wi-Fi's are up and running - Brandon VTel and Brandon Hotspot and is available up to the bank corner.

9. Consider Adding Payroll Warrant to Agenda

Seth Hopkins advised that Mr. Guiles had requested clarification of this item at the last meeting. Sue Gage found that the payroll warrant in small towns with one or two employees do go before the board, however, larger towns where there are a number of employees generally do not send the payroll warrants to the board due to privacy issues. Tim Guiles noted he had a discussion with Ms. Gage to determine what kind of public information people are able to see as this is money going out from the Town and was advised a towns person could request to see the payroll warrant however Ms. Gage would have to redact information that was private. Mr. Guiles was not interested in pursuing this subject any further. Mr. Hopkins stated there is not a desire to add payroll to the warrants and no action will be taken.

10. Consider BLUO Amendments on River Corridor & Flood Hazard Areas

Seth Hopkins noted the Select Board previously held a public hearing on this subject.

Motion by Tim Guiles/Tracy Wyman to adopt the BLUO amendments on the river corridor and flood hazard areas. **The motion passed unanimously.**

Seth Hopkins thanked the Planning Commission for the work that was done on this amendment.

10a – Appropriations Request during COVID19

Seth Hopkins advised there have been four inquiries concerning whether organizations will need to gather the usual signatures for appropriations. Mr. Hopkins noted there are some who have previously collected signatures and had taxpayer approval and some that have not successfully submitted their petitions for the appropriations. Mr. Hopkins suggested the organizations that previously collected signatures, submitted petitions, and had a successful vote do not have to go through the signature process that would provide a buy this year and would give them a 6th year on their petition.

Motion by Seth Hopkins/Tracy Wyman to approve a 6th year due to COVID19 of previously submitted appropriations that have had at least one-year approval within the last five years. **The motion passed unanimously.**

Mr. Hopkins stated he does not want a situation if the state of emergency ends in November and then organizations having to go out and get signatures quickly. There is another community service organization that has not had success in appearing on the ballot, and he is not in favor of waiving the process for those organizations. He does not think the Board should use a state of emergency as a fig leaf for those who were not approved to be on the ballot with the minimum number of signatures. Mr. Guiles supported the rational but questioned if it is legal for the Board to require an organization to gather signatures at this time. Mr. Wyman agreed that if an organization has not been able to get on the ballot in the past, it should not be a buy for them at this time. Sue Gage requested clarification for new organizations that are requesting an appropriation whether they will need to get signatures. Mr. Hopkins stated the consensus is that there should be some intermediate step and they should have to do something to ask for tax dollars. Ms. Gage will check with other Town Clerks in other towns as what the process will be in other towns. Butch Shaw stated this is a local decision and the question to answer is what would happen if we were not dealing with the COVID19 situation. Would the Board want to say that they will hear the requests and decide as a Board whether they will be put on the ballot or require the organization to collect signatures. Mr. Shaw could not tie this to the Governor's Emergency Declaration as it is a different situation. Ms. Gage stated 150 signatures would normally be required. This item was postponed to the next meeting.

11. Fiscal

- a) *Warrant FY2019/2020– June 30, 2020 - \$111,720.98*
- b) *Warrant FY2020/2021– July 27, 2020 - \$195,068.56*
- c) *Route 7 Construction Warrant – July 27, 2020 - \$67,755.20*

Motion by Tracy Wyman/Tim Guiles to approve the June 30th FY19/20 warrant in the amount of \$111,720.98, the July 27th FY20/21 warrant in the amount of \$195,068.56 and the July 27th Route 7 Construction in the amount of \$67,755.20. **The motion passed unanimously.**

11. Adjournment

Motion by Tracy Wyman/Brian Coolidge to adjourn the Select Board meeting at 8:35PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for weeks of July 27th and August 3rd, 2020

Segment Six:

The concrete center pier has been poured and concrete cutting continues in preparation for the steel beams to be installed.

Park Street:

The box cut for the road base has been completed. Work on the bio-swales continues.

Other Happenings:

Attended the Regional Transportation Commissioners via Zoom on the July 30th. There was discussion on the Emerald Ash Borer and Town Highway Reclassification.

The highway department has been prepping the site for the construction of the 40'x80' superstructure. They have been doing all of the site work in house, which also included tearing down the old structure, pouring a new concrete pad for the diesel fuel tank and repainting the existing white garage.

Rec News:

The Jack McKernon Drive-in at Estabrook Park hosted its inaugural film, Grease on Saturday, August 8. A sell-out crowd enjoyed a beautiful night at our park thanks to a wonderful partnership with Eric Mallette from the Paramount Theatre. Plans are to expand to offerings to Friday, Saturday. August 14/15 – Mamma Mia, August 21/22 – American Graffiti. Tickets are available online only at paramountvt.org

The Brandon Rec will be offering fall youth programming in some capacity starting after the school year begins on September 8. We are still crafting opportunities for fun programming that adheres to all safety regulations around COVID-19. The best way to stay up to the minute with offerings is to register for an account at our website brandonvt.myrec.com or to join the Fans of Brandon Recreation Facebook group.

The town will be applying for a Recreational Facilities Grant for improvements to the doors at the Town Hall around making the downstairs more secure and the bathrooms open for public access.

Other items will be covered in the agenda.



Fish and Wildlife Department

1 National Life Drive, Dewey Building
Montpelier, VT 05620

www.vtfishandwildlife.com

[phone] 802-505-0561
[email] jane.lazorchak@vermont.gov

Agency of Natural Resources

Town of Brandon, Select Board
49 Center Street
Brandon, VT 05733

August 5, 2020

Dear Select Board,

I am writing on behalf of the Vermont Fish and Wildlife Department (VFWD) in preparation for your August 10 Select Board meeting where I will meet with you to discuss the potential acceptance of town owned swamp lots located within our Brandon Swamp Wildlife Management Area (WMA). The VFWD is interested in discussing the acquisition of these lots and adding them to our Brandon Swamp WMA because of the benefits we see from managing them as part of the state ownership.

Brandon Swamp WMA is 278 acres and is located in the towns of Brandon and Leicester, with the majority of the land being in Brandon. The WMA land was used historically for farming, particularly haying. The VFWD is now trying to restore the former agricultural lands to forest. Brandon Swamp WMA is a large floodplain swamp with cedar ringed by red maple-black ash hardwoods. It is one of the State's larger wetland complexes. The red maple-northern white cedar swamp is mossy and hummocky, with hidden pools. In the riparian areas, there are silver maple, willow, elm, basswood and cottonwood. The former agricultural fields lay alongside Otter Creek. Approximately 1.5 miles of the Otter Creek streambank is included in this WMA.

VFWD, working in partnership with The Nature Conservancy, has recently hired a contractor with expertise in this region to help us prioritize our acquisition work in this area to enhance public access and water quality resources. We envision, over the long-term, being able to connect Brandon Swamp WMA to Cornwall Swamp WMA to the north. We'd like to discuss the implications and opportunities of state ownership with the Select Board and consider how we might advance both the town's and the state's interests. I look forward to meeting with you and the rest of the select board on August 10, along with Joan Allen. In the meantime, please contact me with any questions or concerns.

Sincerely,

Jane Lazorchak
Public Land Section Chief



08/07/20
02:44 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63361 Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 07/01/20 To 07/01/20

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
300454	07/01/20	CAMP PRECAST CONCRETE PRO Culvert-add'l labor/time 44744	46-5-15-26000 CB Box Culvert	3690.00	48685	08/10/20
100900	08/03/20	COTRONEO PROPERTIES LLC tax over payment COTRONEO	10-2-00-02120 Anticipated Tax Credits	590.52	48686	08/10/20
100900	08/03/20	DAVIS, WADE C & CHRISTINA tax over payment 0048-0020	10-2-00-02120 Anticipated Tax Credits	332.26	48687	08/10/20
100900	08/03/20	FISHER, HERBERT tax over payment 0080-0407	10-2-00-02120 Anticipated Tax Credits	215.00	48688	08/10/20
100900	08/03/20	KIMBLE, WARREN L tax over payment 0030-0040	10-2-00-02120 Anticipated Tax Credits	155.01	48689	08/10/20
310630	06/30/20	MASTERCARD Ipads, keyboards, cables 60672	10-5-14-30210 Office Equipment	2274.00	48690	08/10/20
310630	07/10/20	MASTERCARD parts returned, credit. 60982-1	20-5-55-51310 Collection Systems	-339.90	48690	08/10/20
100900	08/03/20	PARKER, JEFFREY tax over payment 0017-0109A	10-2-00-02120 Anticipated Tax Credits	925.34	48691	08/10/20
100386	07/30/20	VERMONT AGENCY OF TRANSP overpymt of Park St Grant #2&3 CORR. from VTRANS. Refund to State for FY 19/20.	56-4-16-01000 Park St CA0513- Fed	111920.34	48684	07/30/20
100146	07/02/20	VLCT PACIF WC Payroll Audit 2019 adj 31369	10-5-17-61160 Worker's Comp Insurance	1331.44	48692	08/10/20
100146	07/02/20	VLCT PACIF WC Payroll Audit 2019 adj 31369	20-5-55-61160 WW Workers Comp.	164.56	48692	08/10/20
100900	08/03/20	WILBER. MICHAEL A & KAREN TAX OVER PAYMENT 0095-0046	10-2-00-02120 Anticipated Tax Credits	399.83	48693	08/10/20
Report Total				121658.40		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***121,658.40
Let this be your order for the payments of these amounts.

FY 2019-2020

08/07/20
02:58 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63363 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 08/10/20 To 08/10/20

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
200263 ALDRICH & ELLIOTT, PC	08/05/20	WWTF Refurbishment 79277	20-5-60-20120 Engineering	4648.00	48694	08/10/20
200263 ALDRICH & ELLIOTT, PC	08/06/20	Park St Step III 79299	56-5-16-20100 Park St -Step 3 Engineer	25655.95	48695	08/10/20
310590 AMERICAN WINDOW CLEANING	08/03/20	windows 7-31-20 2423	10-5-22-43100 Town Office	25.00	48696	08/10/20
300541 ARC RUTLAND AREA	08/03/20	appropriation AUG 2020	10-5-25-70330 ARC of Rutland	875.00	48697	08/10/20
100900 BIGGI, FRANK	08/06/20	tax over payment 0109-0046	10-2-00-02120 Anticipated Tax Credits	55.93	48698	08/10/20
100900 BISHOP, CHARLOTTE	08/06/20	tax over payment 2020/2021	10-2-00-02120 Anticipated Tax Credits	294.90	48699	08/10/20
100245 BRANDON AREA CHAMBER OF C	08/03/20	appropriation AUG 2020	10-5-25-70140 Chamber of Commerce	250.00	48700	08/10/20
100305 BRANDON AREA RESCUE SQUAD	08/03/20	appropriation AUG 2020	10-5-25-70130 Brandon Rescue Squad	7000.00	48701	08/10/20
100255 BRANDON FIRE DISTRICT #1	08/07/20	water share taxes collect AUG 2020	90-5-15-90600 Paid To BFD No 1	125864.19	48702	08/10/20
100275 BRANDON FREE PUBLIC LIBRA	08/03/20	appropriation AUG 2020	10-5-25-70470 Brandon Library	7666.67	48703	08/10/20
100625 BRANDON INDEPENDENCE DAY	08/03/20	appropriation AUG 2020	10-5-25-70110 BIDCC -4th of July Com.	1500.00	48704	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/06/20	handle, brush 841099/3	10-5-22-43080 Highway Bldg Maint	21.97	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/07/20	bucket, handle, brush 841372/3	10-5-22-43080 Highway Bldg Maint	23.56	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/27/20	fasteners 844833/3	10-5-15-44120 Roadside Mower- Maint	3.78	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/30/20	cement/sealant/caulk gun 845232/3	10-5-22-43080 Highway Bldg Maint	61.90	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/30/20	trash bags 845267/3	10-5-22-43170 Trash costs-Transfer Stat	27.98	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	07/31/20	pruners 845416/3	10-5-22-43120 Municipal Mowing-maint	11.99	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	08/05/20	ground contact 846349/3	10-5-18-43130 Estabrook	246.02	48705	08/10/20
100280 BRANDON LUMBER & MILLWORK	08/07/20	cord for assessor phone 846586	10-5-10-30110 Office Supplies	6.99	48705	08/10/20
100310 BRANDON SENIOR CITIZENS C	08/03/20	appropriation AUG 2020	10-5-25-70480 Senior Citizen Center	1125.00	48706	08/10/20
310390 BTS, INC	07/29/20	cable to wifi location 14058	10-5-21-75000 Economic Development	1264.40	48707	08/10/20
301503 CHAMPLAIN VALLEY FUELS	07/28/20	diesel 375362	10-5-15-41130 Fuel - Vehicles HW	559.63	48708	08/10/20
301503 CHAMPLAIN VALLEY FUELS	07/27/20	gasoline 375462	10-5-14-41130 Fuel - Vehicles	450.43	48708	08/10/20
300755 CHEMSEARCH	07/24/20	drain cleaner 4444472	20-5-55-51310 Collection Systems	271.16	48709	08/10/20
310946 CINTAS	07/27/20	uniforms 4056884630	20-5-55-10320 Clothing Allowance	17.85	48710	08/10/20

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310946	CINTAS	07/27/20 uniforms 4056884630	10-5-15-10320 Clothing Allowance	61.51	48710	08/10/20
310097	COMCAST	08/04/20 wastewater for August WW 7/21/20	20-5-55-42100 Wastewater Telephone	189.58	48711	08/10/20
310177	COTT SYSTEMS, INC.	08/03/20 august host fee 135236	10-5-13-30123 Records Preservation	250.00	48712	08/10/20
310733	DENTON & SON	08/01/20 July rubbish removal JULY2020	20-5-55-50160 Sludge Disposal	380.00	48713	08/10/20
100494	ENDYNE INC	07/24/20 testing 338649	20-5-55-22120 Testing	25.00	48714	08/10/20
100494	ENDYNE INC	07/27/20 testing 338914	20-5-55-22120 Testing	135.00	48714	08/10/20
100494	ENDYNE INC	07/31/20 testing 339414	20-5-55-22120 Testing	25.00	48714	08/10/20
100756	F W WEBB COMPANY	07/24/20 ball valves 67965736	20-5-55-43160 Maint. Supplies - General	98.36	48715	08/10/20
330422	FERGUSON ENTERPRISES LLC	07/31/20 pump 0170720	20-5-55-41110 New Equipment-Misc Tools	770.80	48716	08/10/20
330422	FERGUSON ENTERPRISES LLC	07/24/20 culverts 0968345	10-5-15-46130 Culverts	1464.00	48716	08/10/20
300187	FLORENCE CRUSHED STONE	07/31/20 3/4 minus 228750	10-5-15-46140 Gravel	382.02	48717	08/10/20
100027	G STONE COMMERCIAL DIVISI	07/21/20 repairs to 2014 Taurus 63680	10-5-14-41180 PD Vehicle Maintenance	1217.83	48718	08/10/20
310158	GREEN MOUNTAIN ELECTRIC S	07/22/20 conduit S3562465.001	20-5-55-43160 Maint. Supplies - General	40.25	48719	08/10/20
100725	GREEN MOUNTAIN GARAGE	07/30/20 fittings 154911	10-5-15-44120 Roadside Mower- Maint	7.83	48720	08/10/20
300600	HOLLAND COMPANY INC	07/30/20 sodium aluminate 4525	20-5-55-50150 Sodium Aluminate	6293.04	48721	08/10/20
301060	HUNTER EXCAVATING	07/31/20 stone & gravel 8375	10-5-15-46140 Gravel	937.06	48722	08/10/20
311021	J. HUTCHINS INC	08/06/20 Churchill culvert #2 REQ #2	46-5-15-26000 CB Box Culvert	13688.00	48723	08/10/20
100900	JANUSKA, STANLEY	08/06/20 tax over payment 0055-0012	10-2-00-02120 Anticipated Tax Credits	341.54	48724	08/10/20
100679	JOSEPH P. CARRARA & SONS,	07/22/20 cement 267271	10-5-22-43080 Highway Bldg Maint	1350.00	48725	08/10/20
100679	JOSEPH P. CARRARA & SONS,	07/23/20 blocks 267347	10-5-22-97010 Capital - Rollover Funds	3435.00	48725	08/10/20
100679	JOSEPH P. CARRARA & SONS,	07/24/20 blocks 267390	10-5-22-97010 Capital - Rollover Funds	340.00	48725	08/10/20
100900	LAFLAM, THADDEUS L	08/06/20 tax over payment 20/21	10-2-00-02120 Anticipated Tax Credits	50.20	48726	08/10/20
300880	MARBLE VALLEY REGIONAL TR	07/28/20 service: 7/1/20 - 6/30/21 0721003	10-5-17-71460 Public Transit	3500.00	48727	08/10/20
100588	MARKOWSKI EXCAVATING, INC	07/17/20 Park St - App # 6 PARK APP 6	56-5-16-20240 Park St Construction	37620.47	48682	07/29/20
100588	MARKOWSKI EXCAVATING, INC	07/27/20 Park St - App # 7 PARK APP 7	56-5-16-20240 Park St Construction	177678.03	48683	07/29/20

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310630	MASTERCARD	07/27/20	WW Rural Water training 60997	20-5-55-10340 Continuing Education	36.00	48728	08/10/20
310630	MASTERCARD	07/01/20	shipping parts 61287	20-5-55-10310 Travel & Expenses	50.02	48728	08/10/20
310630	MASTERCARD	07/07/20	postage paid envelopes 61288	10-5-10-30132 Postage Expenses	2200.00	48728	08/10/20
310630	MASTERCARD	07/07/20	postage paid envelopes 61288	10-5-10-30110 Office Supplies	417.95	48728	08/10/20
310630	MASTERCARD	07/09/20	wireless doorbell, pencil 61289	10-5-10-30110 Office Supplies	31.09	48728	08/10/20
310630	MASTERCARD	07/17/20	video conf. monthly serv 61290	10-5-10-10330 Dues & Subscriptions	15.89	48728	08/10/20
310630	MASTERCARD	07/21/20	sheet music downloading 61291	10-5-18-40040 After School Activity	9.53	48728	08/10/20
100900	MCCLURE, JOHN	08/06/20	tax over payment 0031-0007	10-2-00-02120 Anticipated Tax Credits	1041.23	48729	08/10/20
100900	MCCORMICK, PAUL W	08/06/20	tax over payment 0124-0058	10-2-00-02120 Anticipated Tax Credits	4.03	48730	08/10/20
100900	MERRIMAN, ANNETTE	08/06/20	tax over payment 2020 TAX	10-2-00-02120 Anticipated Tax Credits	699.80	48731	08/10/20
311024	MILLER HILL FARM	07/14/20	DBA-flower pots. downtown 714201	10-5-21-75000 Economic Development	810.00	48732	08/10/20
310795	NATIONAL BUSINESS TECHNOL	07/24/20	serv contract: printers INV377571	10-5-10-30130 Service Contracts	33.17	48733	08/10/20
310795	NATIONAL BUSINESS TECHNOL	07/24/20	serv contract: copiers INV377572	10-5-10-30130 Service Contracts	80.00	48733	08/10/20
100900	OTTO, LINDA J	08/06/20	tax over payment 0086-0010	10-2-00-02120 Anticipated Tax Credits	300.97	48734	08/10/20
100900	REYNOLDS, LISA	08/06/20	tax over payment 20/21 TAXES	10-2-00-02120 Anticipated Tax Credits	63.25	48735	08/10/20
301061	RICHARD A. REED & SON	07/20/20	concrete pad work 13821	10-5-22-43080 Highway Bldg Maint	300.00	48736	08/10/20
100492	RUTLAND MENTAL HEALTH SER	08/03/20	APPROPRIATION AUG 2020	10-5-25-70210 Rutland Mental Health	1656.00	48737	08/10/20
100900	SHACKETT, JOSEPH JR & JAN	08/06/20	tax over payment 0035-0026	10-2-00-02120 Anticipated Tax Credits	633.72	48738	08/10/20
100900	SHERWOOD, HOPE	08/06/20	tax over payment TAX 20/21	10-2-00-02120 Anticipated Tax Credits	397.05	48739	08/10/20
100006	SOUTHWESTERN VT COUNCIL O	08/03/20	APPROPRIATION AUG 2020	10-5-25-70190 SW VT Council on Aging	600.00	48740	08/10/20
310921	STEARNS SERVICES LLC	07/28/20	consulting fee 1069	10-5-10-30130 Service Contracts	360.00	48741	08/10/20
310099	STEPHEN A DOUGLAS BIRTHPL	08/03/20	APPROPRIATION AUG 2020	10-5-25-70430 Stephen A. Douglas Inc.	625.00	48742	08/10/20
330348	VERIZON WIRELESS	07/22/20	service: Jun 23 - Jul 22 9859256550	10-5-14-20233 MDT/Aircards	240.06	48743	08/10/20
330348	VERIZON WIRELESS	08/03/20	7/14/20 TO 8/13/2020 JULY 2020	10-5-14-42100 PD Telephone Service	42.14	48743	08/10/20
330348	VERIZON WIRELESS	08/03/20	7/14/20 TO 8/13/2020 JULY 2020	10-5-15-42100 HW Telephone	42.14	48743	08/10/20

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330348	08/03/20	VERIZON WIRELESS 7/14/20 TO 8/13/2020 JULY 2020	10-5-18-42100 Recreation Telephone	21.07	48743	08/10/20
330348	08/03/20	VERIZON WIRELESS 7/14/20 TO 8/13/2020 JULY 2020	10-5-15-42100 HW Telephone	58.36	48743	08/10/20
330348	08/03/20	VERIZON WIRELESS 7/14/20 TO 8/13/2020 JULY 2020	10-5-21-10310 Travel & Expenses	21.07	48743	08/10/20
330348	08/03/20	VERIZON WIRELESS 7/14/20 TO 8/13/2020 JULY 2020	20-5-55-42100 Wastewater Telephone	42.14	48743	08/10/20
300665	06/20/20	VERMONT ASSESSORS & LISTE membership dues BRANDON2020	10-5-11-10330 Dues & Subscriptions	50.00	48744	08/10/20
100485	08/03/20	VNA & HOSPICE OF THE SOUT APPROPRIATION AUG 2020	10-5-25-70200 RAVNA	2550.00	48745	08/10/20
100900	08/06/20	VOGEL, WENDY tax over payment 0059-0288	10-2-00-02120 Anticipated Tax Credits	320.22	48746	08/10/20
310046	07/23/20	W.B. MASON CO INC ink 212255186	10-5-14-30110 Office Supplies	105.85	48747	08/10/20
310046	07/24/20	W.B. MASON CO INC liners 2122964430	10-5-10-30110 Office Supplies	13.89	48747	08/10/20
310046	07/29/20	W.B. MASON CO INC face masks, bowl cleaner 212415254	10-5-14-30120 Professional Supplies	28.99	48747	08/10/20
310046	07/29/20	W.B. MASON CO INC face masks, bowl cleaner 212415254	10-5-22-43180 Maint. Supplies Bldgs.	8.76	48747	08/10/20
100900	08/04/20	ZAHN, STEPHEN over paid 20-21 tax bill 0124-0049	10-2-00-02120 Anticipated Tax Credits	71.28	48748	08/10/20
Report Total				442189.49		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***442,189.49
Let this be your order for the payments of these amounts.

FY 2020-2021

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	PR59 S6 PR 59	26194.25	0.00	26194.25	48749	08/10/20
300286	CASELLA CONSTRUCTION INC	PR60 S6 PR 60	139575.75	0.00	139575.75	48750	08/10/20
100456	DUBOIS & KING INC	720189 S6 CI prgress rpt # 78	19889.35	0.00	19889.35	48751	08/10/20
310760	FUSS & O'NEILL INC	224293 S6 Roadway Design	9353.21	0.00	9353.21	48752	08/10/20
Report Total			195,012.56	0.00	195,012.56		

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To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***195,012.56
Let this be your order for the payments of these amounts.

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