

**PLEASE NOTE: REMOTE MEETING via ZOOM**

**Brandon Board of Sewer Commissioners Meeting  
September 14, 2020  
7:00 p.m.**

The Brandon Board of Sewer Commissioners will meet Monday, September 14, 2020 in conjunction with the Select Board Meeting expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Sewer Commissioners Minutes – August 10, 2020
- 3) Discussion on Second Water Meters
- 4) Consider American Legion Request
- 5) Adjournment

**Brandon Board of Sewer Commissioners Meeting  
August 10, 2020**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**All in Attendance via Zoom.**

**In Attendance:** Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles

**Others In Attendance:** Dave Atherton, Bill Moore, Butch Shaw, Brent Buehler, Janet Curry – Town of Castleton, Bill Moore, Chris Brickell, Shari Vacarella

**1. Call to Order**

The meeting was called to order at 7:30PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion** by Brian Coolidge/Tracy Wyman to adopt the agenda, as amended. **The motion passed unanimously.**

Add Item 3 - Discussion of Water Meter Efforts

**2. Consent Agenda**

***a) Minutes of Board of Sewer Commissioners of July 13, 2020***

**Motion** by Brian Coolidge/Tim Guiles to approve the minutes of the July 13, 2020 Sewer Commissioner's Meeting. **The motion passed unanimously.**

***b) Consider Additional Funding for Wastewater Treatment Plant Planning Grant***

Dave Atherton advised this is an addition to the planning grant for an in-depth evaluation from the sewer line break. The plan was to cover the cost of the preliminary engineering and then to further evaluate. This is a continuation of what needs to be done to get up to speed. The grant is through the Vermont Revolving Loan fund with zero interest and sometimes the amount is forgiven. Seth Hopkins stated the wastewater system is the biggest capital asset that requires attention in the future. Mr. Atherton stated there was discussion of checking flows during heavy storms as a process of determining where things are failing.

**Motion** by Tim Guiles/Brian Coolidge to approve the additional funding for the Wastewater Treatment Plant Planning grant. **The motion passed unanimously.**

### **3. Discussion on the Water Meter Efforts**

Dave Atherton reported he has been discussing some other issues with Ray Counter, however, has not had a discussion on the water meters. Mr. Atherton will obtain an update and advise the Board.

### **4. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 7:34PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

## David Atherton

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**From:** Smith, Peter <Peter.Smith@greenmountainpower.com>  
**Sent:** Thursday, September 10, 2020 4:33 PM  
**To:** David Atherton; Seth Michael Hopkins  
**Subject:** Brandon Legion

Good afternoon Gentlemen:

I'm writing to give you a heads up on a Financial Crisis that the Brandon legion is facing. And would like for this to be on the next Select Board agenda.

The Brandon Legion is in dire straights at this time with the COVID 19 Pandemic. There has been little to no business at the Legion, but yet the operating expenses are present each and every month. In the next few weeks you will see a flood of media articles, posters and public address to the Brandon and surrounding town residents on the financial crisis, that the Brandon Legion is facing at this time. The list goes on and on, to the number of charitable contributions and help that we provide to the town residents, the shut ins and the elderly. As well as one of the larger facilities for public gatherings (when allowed). At this time we will be looking for any charitable contributions to help us through this crisis. As we continue to HELP the residents of Brandon and the surrounding communities.

I'm bringing this to your attention so that you and the select board might consider giving the Brandon Legion a one to three year reprieve, on paying any town water & sewer bills (in order to help minimize the operating expenses). I have also sent this request to the Prudential Board for their consideration on the water bill.

I can go into more detail and answer any questions you might have.

Thank you for considering this request  
Peter Smith  
Vice Chairman, S.A.L.s  
Brandon Legion, Post # 55  
(802) 770-3851

Legion

09/11/20

08:12 am

TOWN OF BRANDON Utility Billing  
Detailed transactions report : for an individual account  
Transactions for dates 07/01/19 - 10/01/20

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TOB-Elaine

Account	Name	Service	Description	Date	Charge	Credit	Balance
0010	AMERICAN LEGION POST 55		Previous balance				70.00
	Location: 550 FRANKLIN ST	Sewer	CashRcpt	07/16/19		-70.00	0.00
		Sewer	Sewer Metered Rate	09/16/19	32.50		32.50
		Sewer	Sewer Metered Rate	09/16/19	32.50		65.00
		Sewer	Sewer Per Unit Rate	09/16/19	37.50		102.50
		Sewer	Sewer Per Unit Rate	09/16/19	37.50		140.00
		Sewer	CashRcpt	12/10/19		-70.00	70.00
		Sewer	CashRcpt	01/07/20		-70.00	0.00
		Sewer	Sewer Metered Rate	05/27/20	65.00		65.00
		Sewer	Sewer Per Unit Rate	05/27/20	75.00		140.00
		Water	Water Per Unit Rate	05/27/20	15.25		155.25
		Water	Water Consumption Rat	05/27/20	18.34		173.59
		Water	Water Debt Service	05/27/20	98.00		271.59
		Water	Meter Maintenance	05/27/20	7.50		279.09
		Water	Public Fire Protectio	05/27/20	12.50		291.59
		Sewer	CashRcpt	07/07/20		-140.00	151.59
		Water	CashRcpt	07/07/20		-151.59	0.00
		Sewer	Sewer Metered Rate	08/13/20	65.00		65.00
		Sewer	Sewer Per Unit Rate	08/13/20	75.00		140.00
		Water	Water Per Unit Rate	08/13/20	15.25		155.25
		Water	Water Consumption Rat	08/13/20	18.24		173.49
		Water	Water Debt Service	08/13/20	98.00		271.49
		Water	Meter Maintenance	08/13/20	7.50		278.99
		Water	Public Fire Protectio	08/13/20	12.50		291.49
			Account Balance				291.49



Gun Shop

09/11/20

08:13 am

TOWN OF BRANDON Utility Billing  
Detailed transactions report : for an individual account  
Transactions for dates 07/01/19 - 10/01/20

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TOB-Elaine

Account	Name	Service	Description	Date	Charge	Credit	Balance
1126	AMERICAN LEGION POST 55		Previous balance				140.70
	Location: 590 FRANKLIN ST	Sewer	Penalty	07/17/19	11.20		151.90
		Sewer	Interest	07/17/19	1.40		153.30
		Sewer	CashRcpt	07/25/19		-70.00	83.30
		Sewer	CashRcpt	07/25/19		-70.00	13.30
		Sewer	CashRcpt	07/25/19		-0.70	12.60
		Sewer	CashRcpt	07/25/19		-1.40	11.20
		Sewer	CashRcpt	07/25/19		-11.20	0.00
		Sewer	Sewer Metered Rate	09/16/19	32.50		32.50
		Sewer	Sewer Metered Rate	09/16/19	32.50		65.00
		Sewer	Sewer Per Unit Rate	09/16/19	37.50		102.50
		Sewer	Sewer Per Unit Rate	09/16/19	37.50		140.00
		Sewer	Interest	12/17/19	0.70		140.70
		Sewer	CashRcpt	12/31/19		-0.70	140.00
		Sewer	CashRcpt	12/31/19		-69.30	70.70
		Sewer	CashRcpt	01/14/20		-0.70	70.00
		Sewer	CashRcpt	01/14/20		-69.30	0.70
		Sewer	Interest	01/17/20	0.01		0.71
		Sewer	Eliminate small amoun	01/17/20		-0.70	0.01
		Sewer	Eliminate small amoun	01/17/20		-0.01	0.00
		Sewer	Sewer Metered Rate	05/27/20	65.00		65.00
		Sewer	Sewer Per Unit Rate	05/27/20	75.00		140.00
		Water	Water Per Unit Rate	05/27/20	15.25		155.25
		Water	Water Consumption Rat	05/27/20	5.99		161.24
		Water	Water Debt Service	05/27/20	98.00		259.24
		Water	Meter Maintenance	05/27/20	7.50		266.74
		Water	Public Fire Protectio	05/27/20	12.50		279.24
		Sewer	CashRcpt	06/17/20		-140.00	139.24
		Water	CashRcpt	06/17/20		-139.24	0.00
		Sewer	CredMemo	06/17/20		-0.68	-0.68
		Sewer	Sewer Metered Rate	08/13/20	65.00		64.32
		Sewer	Sewer Per Unit Rate	08/13/20	75.00		139.32
		Water	Water Per Unit Rate	08/13/20	15.25		154.57
		Water	Water Consumption Rat	08/13/20	5.59		160.16
		Water	Water Debt Service	08/13/20	98.00		258.16
		Water	Meter Maintenance	08/13/20	7.50		265.66
		Water	Public Fire Protectio	08/13/20	12.50		278.16
		Sewer	CredUsed	08/20/20	0.68		278.84
		Sewer	ApplCred	08/20/20		-0.68	278.16
			Account Balance				278.16