

PLEASE NOTE: REMOTE MEETING via ZOOM

Meeting ID (253 279 4161)

Dial: (929) 205 6099

**Brandon Select Board Meeting
October 26, 2020
7:00 p.m.**

The Brandon Select Board will meet Monday, October 26, 2020 at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Revised Select Board Minutes – September 28, 2020
 - b) Select Board Minutes – October 12, 2020
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) ZOOM Meeting Best Practices Discussion
- 6) Consider Municipal Roads Grants-in-Aid Program
- 7) Consider Sale of Swamp Lots
- 8) Set Budget Meeting Dates
- 9) Fiscal
 - a) Warrant – October 26, 2020 - \$519,706.23
 - b) Route 7 Construction Warrant – October 26, 2020 - \$209,189.36
- 10) Executive Session

The appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. § 313(a)(3)
- 11) Adjournment

**Brandon Select Board Meeting
REVISED MINUTES
September 28, 2020**

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Brian Coolidge, Doug Bailey

Others In Attendance: Dave Atherton, Brent Buehler, Bill Moore, Lee Kahrs, Shari Vaccarella, Stephanie Jerome, Butch Shaw, Bernie Carr, Chris Brickell, Sue Gage, Allie Walter

The meeting was called to order by Seth Hopkins – Chair at 7:01PM.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Doug Bailey to adopt the agenda, as amended. **The motion passed unanimously.**

Add Executive Session in accordance with 1 V.S.A. 313(a)(3) - Appointment or Employment or Evaluation of a Public Officer or Employee

2. Approval of Minutes

a) Select Board Meeting – September 14, 2020

Motion by Tim Guiles/Brian Coolidge to approve the minutes of the September 14th Select Board meeting. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a report for the weeks of September 14th and September 21st, 2020.

Segment 6:

Concrete pours for the piers have been completed. The steel beams are scheduled to arrive in two weeks for installation. The project is a little ahead schedule.

Park Street:

The bioswale construction has been completed and all of the plantings are in. Final road grading continues in preparation for paving to start on the 5th that will probably last about 4 days.

Other happenings:

A \$3,000.00 rebate has been received from Green Mountain Power for the installation of the car chargers.

Mr. Atherton attended the annual VLCT business meeting on September 23rd. There was nothing really big this year and is much in line with what they were working on last year.

Mr. Atherton attended the Regional Transportation Council meeting on September 24th. The key topic was on the upgrade of passenger and freight rail plans with a presentation by VTrans. Mr. Atherton has again opened up the conversation of including a rail stop in Town and will keep the Select Board updated as the conversation moves forward. They appear to be interested in it as there is low passenger counts on the train.

Rec News:

The Rec Department has enjoyed a successful re-launch of youth sports here in our communities. While our participation was expected to be lower than in years past, spirits are up, and the numbers are surprisingly robust; 2019 there were 102 vs. the 89 for this fall season. Our Rec football for grades 3 – 8 is at zero as our commissioner made the decision not to run the program due to the state mandated modified rules. Starting Fridays in October, we will have kids cornhole at Estabrook Park and kickball at Neshobe. Cross country running has yet to start and the possibility of a fall golf program is still being explored. Friday, September 25th saw the Carter Insurance Agency Pick-up concert held in Central Park to provide some synergy for the Chamber/DBA “Brandon Celebrates” events. This was the last concert for the inaugural season. Many thanks to our sponsor, Chad Hayes of the Carter Insurance Agency, and our performers: Emily Doty, Gunnar Tinsman, Kimberlee Simmons, Kayla Passione, Mark Frazee, and Hilary Collier and our first performer and talent wrangler, Jess Crossman. This will become a staple of our 2021 drive-in schedule, so stay tuned. The Rec will be collaborating with Omya on a safety program around outdoor exercise. Subsidized by a generous donation, the Rec will be offering reflective vests and hats for folks that walk/jog/run the highways, byways, and greenways of Brandon. \$5 will get you a DOT certified reflective vest or a stylish reflective hat, both emblazoned with the B-Rec logo. Contact Bill Moore at the town office to get yours before they run out!

Tim Guiles asked for an update on the sidewalk issue as he walked the sidewalks and noticed there are some that are in better shape than other. Dave Atherton advised there is not a final resolution to this issue. There have been some test spots done with a product that resurfaces it and some core samples were done to see if there are any issues with the concrete before doing it all. The Town has purchased the sidewalk sealer that arrived today and will start prepping them and getting sealer on the good portions. The patched areas will be revisited in the spring to see how effective the product is. Mr. Guiles noted he attended the VLCT Vermont Roads program and asked if the Town’s staff participates in these programs. Mr. Atherton reported the Public Works staff has participated in some of them and people from VLCT have also come to Town to do training. Mr. Guiles noted they recommend in the wintertime to understand the plowing that Select Board members ride

along with them. Mr. Atherton suggested Mr. Guiles contact Shawn to discuss this request. Doug Bailey requested status on the town clock, the municipal parking lot, EV signage and where the water runoff will be for the town hall sidewalk roof project. Mr. Atherton reported the town clock has an electrical issue and the person that usually fixes it was unable to do the repair. One of the Public Works staff will be working on the clock to try to fix the electrical issue. There have been some temporary signs made for the parking lot, but Mr. Atherton noted the EV chargers have not been turned on yet. Mr. Bailey thanked Bill Moore for his safety collaboration with Omya for the vests and hats. With regard to the town hall sidewalk roof drainage, Mr. Atherton stated there will be a dry well built on the north side of the structure and there will be a perforated pipe along the perimeter that will run into the catch basin on Route 7. Shari Vaccarella requested more detail of where the drainage is going to be and where it daylights. She was interested due to the town hall's close proximity to their property. Mr. Atherton suggested she speak with the contractor. Ms. Vaccarella noted there should be a site plan and specifics. Mr. Atherton stated the plans were sent to her and no questions were raised. Ms. Vaccarella did not receive construction documents and there were no drainage details provided, instead there was only a note call for crushed stone over vegetation fabric. to her, this is not adequate to describe the perforated pipe detail and it does not show the pipe's location in plan. Mr. Atherton noted it is only a one-page document with the design of the roof. Tim Guiles stated it seemed like a fair request that the piping is understood. Mr. Atherton asked if the Select Board would like the contractor to draw up a plan and noted when this issue first arose, he sat with the Vaccarella's and asked if they wanted to see the plans and they did not want to be included. This project has been discussed for over a year and suggested this could have been addressed earlier. Mr. Atherton sent the revised plan to Ms. Vaccarella on April 15th with a response that it was received. He is not sure what else can be done and noted he could ask the contractor to draw up the drainage and how it is going to work. Ms. Vaccarella advised that she would be okay with walking the site with Mr. Atherton and the contractor to obtain the details of the drainage. Mr. Atherton will confirm a site visit with the contractor for tomorrow with Mr. Atherton in attendance. Brent Buehler asked if there is a contract price on this project and Mr. Atherton advised there is a not-to-exceed price of around \$50,000 for the new revision. Mr. Atherton will send Mr. Buehler the contract information on the project.

4. Public Comment and Participation

Bill Moore read the following letter for the record:

*"After the Brandon Independence Day Celebration Committee was forced to cancel the 2020 celebration due to COVID-19 concerns, the committee voted to support the Brandon Area Chamber of Commerce/Downtown Brandon Alliance's "Celebrate Brandon" event by rescheduling the fireworks portion for Friday, September 25th. We made the decision to move the firing location to a place where the greatest number of people could enjoy the display, downtown Brandon. Necessity being the mother of invention led us to a central location that allowed for folks within a mile of the immediate downtown to see the fireworks from their home and our parks in socially distant small groups. A huge thank you goes out to: **Chief Tom Kilpeck and the Brandon Fire Department** for providing extra safety precautions around the new location before, during and after the beautiful display. The **Brandon Area Rescue Squad** posted up with the fire department to provide an extra layer of protection. Our **Brandon Police Department** were on foot patrol and were engaged in some community outreach and protection*

as well. **Tom and the entire crew from NorthStar Fireworks** created an amazing display that was talked about all weekend long.

Finally, the folks at Park Village have shouldered the load for decades, serving the town by hosting the fireworks during the BIDCC displays. **We would like to thank the families who were directly impacted by the fireworks (sound) being in their backyards for the first time here in downtown Brandon.** Brandon is truly a great community and the support, ingenuity and our neighborly spirit was on full display this weekend!

We will see you back in downtown Brandon with the return of all of our festivities to downtown Brandon in 2021. Planning is happening now and If you have any interest in serving as a volunteer on the committee **or** on the day of the celebration, **please email me bmoore@townofbrandon.com**

Cheers,

Bill Moore

2020 Chair of the Brandon Independence Day Celebration Committee”

Bernie Carr noted this past weekend was a great weekend in Brandon. He received lots of good comments, particularly about the fireworks and thanked Mr. Moore for his efforts and everyone who assisted with the weekend.

Tim Guiles advised the Green Fleet report that he was to provide to the Select Board will be postponed to the next meeting as Jackie was gathering information for him that required additional time.

Sue Gage reported all active voters were mailed ballots on September 25th and a number of people have returned them. The polling place will be the Brandon American Legion at 550 Franklin Street and will be indoors for those who wish to vote in person or to bring their ballots. There will be people outdoors as well if people want to drop off their absentee ballots. People can also return their ballots to the town office. For those who do not receive a ballot within the week, Ms. Gage suggested they contact the town office as there may be an incorrect address for those people.

Stephanie Jerome reported the legislative session ended on Friday and passed a \$7.17 billion budget. In addition, the State received \$1.25 billion in CARES Act funds with the State being one of the top three qualifiers for receiving the largest amount of money per capita in the country. There will be expanded hazard pay for front line workers with a long list of qualifiers who are people deemed essential workers. It will be recognition for the people who worked during the early days of the pandemic. The Restart Vermont Technical Assistance program for businesses will provide up to \$3,000 in grants to help businesses in a wide range of capacities. Ms. Jerome noted the completed census is an important item for the community. It is not certain if the data will be collected after September 30th and Ms. Jerome encouraged people to get the word out. The legislature will be going back in session in January. Butch Shaw stated the budget is a living working document and it keeps both representatives busy to keep up to date with it. There is \$3 million allotted to jump start the CUD with Goshen, Sudbury, Brandon, Hubbardton and Pittsford current members. Another important piece is the transportation budget that has been funded above normal levels with the Type 2 and 3 highway grants fully funded. Many

projects that are often under threat are funded with some of the COVID money. Another \$1 million was also allocated for the EV program and \$500,000 for the transit companies. Mr. Shaw also noted the census is very important and advised the Select Board has the right to appeal the count if they do not think they have the correct number. With regard to the train station, when Amtrak started from Rutland to Whitehall, through the efforts of Castleton, they provided prove that it would better serve people and they changed the stop from Fairhaven to Castleton. He thanked the Chamber for this past weekend's events. Dave Atherton asked if the Class 2 grants were the ones the Town applied for in the winter and spring and Mr. Shaw confirmed that they were. Mr. Atherton advised when he attended the whistle stop hearings, they were basing stops 15 miles apart, however, Ferrisburgh and Charlotte were not 15 miles apart. He noted Brandon is 16 miles apart from both Rutland and Middlebury. Bernie Carr stated the Union Street sidewalk will be completed from the train to the business district and suggested marketing efforts could be done on this item. Ms. Jerome also thanked the Chamber, Bill Moore and his staff and the downtown businesses for a phenomenal event this weekend. Chris Brickell thanked the efforts of Representatives Jerome and Shaw as this legislative session was crazy and they are really connected with the Town. Brent Buehler noted Red Clover also did a fabulous, well-organized job. Mr. Buehler asked if ballots can be put in the box outside the town office. Sue Gage advised they can be placed in the drop box outside the town office, brought into the town office or dropped off at Neshobe School. Mr. Buehler questioned if the aquifer is being monitored or if there is protocol with the changes in weather trends as he had been advised by someone that lives in Forestdale that their well has been dry. Seth Hopkins stated the Town is provided water from the Brandon Fire District and have been told it is well-protected and there is a more than adequate supply. Mr. Hopkins was not aware that there have been any conservation methods from the Brandon Fire District. Dave Atherton was not aware of any issues with Brandon Fire District 2 and noted this could be someone with their own well that is experiencing a problem. Mr. Hopkins noted it is always wise to be conservative with our natural resources and the aquifer does recharge itself, but there are some people that do not get their water from the Fire District.

5. Consider 2020 VTrans Bicycle & Pedestrian Grant Support

Dave Atherton advised this grant would continue the sidewalk on both sides of Union Street and is the logical next step to continuing it down to the railroad tracks where the other new sidewalk is. The RRPC thinks it is a good project and a letter of support was requested to be included with the application. Mr. Hopkins thanked the Town Manager for the work he has put into this grant application.

Motion by Doug Bailey/Tim Guiles to adopt the letter of support for submission with the 2020 VTrans Bicycle & Pedestrian grant. **The motion passed unanimously.**

7. Fiscal

a) *Warrant – September 28, 2020 - \$231,031.88*

b) *Route 7 Construction Warrant – September 28, 2020 - \$183,521.56*

Motion by Doug Bailey/Brian Coolidge to approve the September 28th warrant in the amount of \$231,031.88. **The motion passed unanimously.**

Doug Bailey questioned the two Robert Black invoices that were identical amounts. Dave Atherton advised it was one invoice for signage development that was split between the DBA and Economic Development. The new signs are “You Are Here” signs that are intended to direct people to where things are happening. Mr. Bailey questioned the invoice from BSN Sports for soccer balls. Bill Moore advised that due to COVID-19, each participant in the program has to have their own soccer ball. Seth Hopkins stated the signs can be helpful for building community in terms of identifying areas and helping people to speak a common language. Tim Guiles reported he has been working with Mr. Black on the Green Ways project that will encourage people to walk more. There is the possibility of getting a trail from downtown to Forestdale.

Motion by Brian Coolidge/Tim Guiles to approve the September 28th Route 7 Construction warrant in the amount of \$183,521.56. **The motion passed unanimously.**

The Select Board recessed at 7:57PM.

The Select Board reconvened at 8:00 PM.

Bernie Carr reported the Brandon Harvestfest will be held this Sunday from 1PM to 4PM at Estabrook Park. Brent Buehler advised they are trying to defund the food and beverage service on Amtrak and suggested people can go to change.org to encourage continuing this service. Bill Moore advised there will be a campaign forum held at the Brandon Library on Wednesday October 14th. Bernie Carr thanked the library and Mr. Moore for taking over this event.

Motion by Doug Bailey/Tim Guiles to enter into executive session at 8:01PM to discuss the appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. 313(a)(3) to include the Town Manager. **The motion passed unanimously.**

7. Executive Session

Motion by Brian Coolidge/Doug Bailey to come out of executive session at 8:48PM. **The motion passed unanimously.**

There was no action required.

8. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 8:49PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Brandon Select Board Meeting

October 12, 2020

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Brian Coolidge, Doug Bailey, Tracy Wyman,

Others In Attendance: Dave Atherton, Brent Buehler, Bill Moore, Wayne Rausenberger, Shari Vaccarella, Butch Shaw, Chris Brickell, Bernie Carr, Wayne Elliott, Jeff Lewis, Lee Kahrs

The meeting was called to order by Seth Hopkins – Chair at 7:31PM.

Seth Hopkins requested a moment of silence for the passing of Richard Baker. Mr. Baker was a long-time resident of Brandon who had gone on to a career in the federal government and returned to Brandon to give back to the Town that he loved. Mr. Baker loved to talk about 20th century Brandon and Mr. Hopkins noted he learned a lot from him. Mr. Baker was excited about the projects in Brandon and put a lot of energy into the town hall. He served as a Selectman for 7 terms and at one point was the Chair of the Select Board. Mr. Baker was also an interim Town Manager for a period of time. Mr. Baker's energy did not stop until the very end as he was on the upcoming ballot to be a justice of the peace and was also ready to serve as a BLSG Board member. Ms. Hopkins noted Richard will be missed.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Doug Bailey to adopt the agenda, as amended. **The motion passed unanimously.**

Add Green Fleet Policy presentation following Public Comment.

2. Approval of Minutes

a) Select Board Meeting – September 28, 2020

Seth Hopkins advised that regarding the approval of the minutes, late today there was an interested party with some suggested revisions. The revisions were in keeping with the content of the last meeting and had been added to the minutes and distributed to the board members just prior to the meeting.

Motion by Tim Guiles/Seth Hopkins to approve the minutes of the September 28th Select Board meeting, as revised with changes requested by Shari Vaccarella.

Dave Atherton noted he did send plans to the Vaccarella's on April 15th when they were sent to the Board and he did not think the changes were accurate. Shari Vaccarella noted the one-page sheet was not a full set of construction documents and she was trying to be true to the conversation. Mr. Atherton noted he sent the one-page design of the roof structure, but Ms. Vaccarella was expecting more details of drainage documents. Mr. Atherton noted that the Vaccarella's and he have settled this item and was okay with what the minutes showed. Doug Bailey noted he had not read the amended minutes and would feel more comfortable having an opportunity to compare the two. Tim Guiles withdrew his motion and the minutes were tabled for approval to the next meeting. Mr. Hopkins thanked Ms. Vaccarella and Mr. Atherton for meeting on the site the day after the previous Select Board meeting and working through the concerns and also thanked Ms. Vaccarella for providing the clarification to assure that everyone understands.

3. Town Manager's Report

Dave Atherton provided a report for the weeks of September 28th and October 5th, 2020.

Segment 6:

The steel beams have arrived on site and we are waiting for the bearing pads to be delivered. Once the bearings are here the steel beams will be installed.

Park Street:

Paving started on October 9th and will continue for most of the week, weather permitting.

Other happenings:

The Town received a \$5,000.00 grant from the Center for Tech and Civic Life for reimbursement for election fees as a result of a grant application Sue Gage had submitted.

The Town also received a notice of award for a grant through the Rutland Regional Planning Commission to purchase more equipment as a result of a grant application that Mr. Atherton and Shawn had completed. The equipment to be purchased will be a leaf blower that attaches to a backhoe or other equipment to blow leaves out of the road and blow ditches out.

Mt. Atherton attended the annual VLCT/PACIF/VERB meeting via zoom September 30th.

The new structure at the Highway Department has been installed. We will now be able to keep all of the equipment under cover. Mr. Atherton encouraged the board members to view the structure.

The Town Hall sidewalk roof is completed. We decided to use drain stone on the perimeter of the sidewalk instead of pipe. We added some privacy panels on the west side. We also addressed some voids mortar joints on the portico floor and around the columns that was

allowing water to infiltrate which was causing some shifting in the stone floor tiles. Mr. Atherton also encouraged the board members to take a look at this project as well.

We have had McCullough Tree Services in Town clearing trees around the wastewater treatment plant and the pump stations. The trees are overgrown and have damaged parts of the perimeter fence around the plant and at the Champlain Street pump station.

Rec Department News:

The Brandon Rec will be starting their 3-week kids cornhole and kickball leagues on Friday, October 16th. Estabrook will host cornhole and Neshobe School will host kickball. Sign-up on-line brandonvt.myrec.com

On Wednesday October 14th, the Chamber and Economic Development of the Rutland Region, a new organization that features the merger of the Rutland Regional Chamber of Commerce and Rutland Economic Development Corporation, will be hosting their annual meeting at the Jack McKernon Drive-in at Estabrook Park. The \$25 per car entrance fee will go directly to food coupons to be used with the food vendor of the evening, Otter Valley Union High School's Walking Stick Theatre. There will be a Rutland County movie debuted which features folks from all around the county, including some from Brandon! The food alone is worth the price of admission!

The partnership with the Paramount Theater continues through the month of October with Saturday showings on the big screen. Gates open at 7:00, movie starts at 7:30. Beetlejuice on October 10, Ghostbusters (1984) on October 17, Hocus Pocus on October 24, Halloweentown on October 31. Tickets available online: paramountvt.org.

We have secured an arrangement with the Neshobe Golf Course to host the town skating rink on one of their lots. They will open their lodge on occasion for hot chocolate sales. We are looking for volunteers to help maintain the rink. Contact Bill Moore with any questions!

Working with Assistant Rec Director Colleen Wright we are developing our winter schedule at the town hall in a COVID safe manner. Table Tennis will be starting on Thursday, October 15th at 7:00 pm. Pre-registration and masks are required to participate!

Doug Bailey noted he did view the new building at the highway department and it is a great improvement. Mr. Bailey asked if striping will be done on Park Street this year. Mr. Atherton advised Markowski will be doing temporary center and fog lines, however, with the coming of cold weather, it might not be possible to do permanent striping.

Seth Hopkins congratulated Sue Gage and Mr. Atherton on the grants received and noted it was nice progress done on the town hall roof and the highway department building.

4. Public Comment and Participation

Brent Buehler noted the new town hall roof looks fabulous and the dividing columns and anchor screens are helpful, and he is glad to have it for winter. Mr. Buehler questioned whether the soccer ball cost that came up at the last meeting might be reimbursable from the State. Bill Moore advised the Town is looking into reimbursement around COVID-related items, noting typically with uniforms the Town usually has them returned, however, those provided this year were not. Mr. Buehler also questioned the purpose for the two motions for the executive session. Seth Hopkins advised for certain executive sessions such as contracts, the first motion is required as this is an existing contract the Town is a party to and is a specific item. Mr. Hopkins noted the second motion for executive session is for discussion of a town employee.

Shari Vaccarella thanked Mr. Atherton for meeting with her at the town hall site and noted he was very professional, and she was appreciated that. Ms. Vaccarella also noted she loves the structure and it is nice to have the separation and it complements the town hall structure very nicely. Mr. Hopkins thanked Ms. Vaccarella for working with the Town as the town hall is near neighbors to them.

5. Green Fleet Policy Presentation

Tim Guiles reported he has been working the policy since it was approved. Mr. Guiles shared a five-page report to the attendees (See Attachment) The opening screen showed the numbers to determine the CO2 emissions according to fuel. He then shared information about the Town's equipment that he received from Jackie Savelle. Mr. Guiles shared a spreadsheet that showed start and end mileage and gallons used to calculate the CO2 emissions. Mr. Guiles noted the data he received from the Town also included heating oil and propane usage as it is important information to assist in reducing the carbon footprint. Mr. Guiles' report covered a three-year time period. Mr. Guiles provided a summary of the data that was broken down by department. He noted the propane usage over the last 3 years at the town office has gone down due to the installation of heat pumps. There is an effort in Vermont to try to drive down the CO2 emissions and Mr. Guiles noted Montpelier is trying to become net zero by 2030. Mr. Guiles stated the total emissions from a town municipal standpoint, has been slightly increasing over the last three years. This is a function of how much our equipment is being used and is a number that is good to know. Mr. Guiles advised the report going forward will be a low demand way to keep track of CO2 emissions and the Town may be able to assist in reducing its CO2 emissions. Seth Hopkins appreciated Mr. Guile's work in this area and noted the graphs provide a much easier way to understand it.

5. Consider BLSG Insect Control District Representative Appointments

Seth Hopkins noted there is a letter of interest from Wayne Rausenberger to serve on the BLSG Board and confirmed that Richard Russ is also one the BLSG representatives. The Board has two Brandon seats and an alternate and there are currently two vacancies. Mr. Hopkins thanked Mr. Rausenberger for his willingness to serve on this board again.

a. Representative (remainder of 1-year term ending March 2021)

Motion by Brian Coolidge/Doug Bailey to appoint Wayne Rausenberger as the Representative to the BLSG for the remainder of a 1-year term ending March 2021. **The motion passed unanimously.**

b. Alternate (remainder of 1-year term ending March 2021)

Dave Atherton noted he has been serving as the alternate but has been unable to attend the meetings due to conflicting meeting schedules. Mr. Rausenberger has been attending the meetings. Seth Hopkins stated the Town has good representation on the Board but anyone who would like to serve as the Alternate could contact Mr. Atherton.

6. FY21/22 Budget Meeting Discussion

Dave Atherton requested the Board determine the dates for the upcoming budget meetings. The budget meetings usually start in November and Mr. Atherton suggested coming up with times that are good for everyone. Seth Hopkins stated last year there was a hybrid format of two Tuesday meetings and two Wednesday meetings with the group meeting twice in November and twice in December. Mr. Atherton questioned if the meetings would be in person or via Zoom. Mr. Hopkins suggested confirming this with the Budget Committee with regard to their preference. Mr. Atherton stated the current Committee members are: Jan Coolidge, Barry Varian, and Tony Paduto. It was the consensus of the Board to keep the start time of the meetings to 6:00PM and the Board was agreeable to setting the meetings for Tuesdays and Wednesdays. Mr. Atherton will propose a schedule once he has confirmed it with the Budget Committee members. Mr. Hopkins noted there were the four meetings last year and one in January as a wrap-up meeting to assure that all have had time to get the input that is required in order to meet the deadline for the town report.

7. Town Report Discussion

Dave Atherton noted the Board had previous discussions about the format of the town report and asked if the Board wanted to do something different prior to going to print. Seth Hopkins would like to enhance the town report presentation to make it a useful tool for people. Mr. Hopkins and Mr. Bailey had viewed other town reports and highlighted some changes they would like to make. Mr. Atherton questioned if someone on the Board would like to participate in putting the book together so that it is more of the Select Board's design. Mr. Hopkins and Mr. Bailey will work with Mr. Atherton on this project. Mr. Hopkins noted that relative to the Open Meeting Law, for certain clerical tasks like the town report, the Select Board may have more than two members working together and will not be an issue should that be the case when working on the project.

8. Fiscal

- a) P. O. 51773 to Cargill, Inc. for Road Salt - \$68,500.00**
- b) Warrant – October 12, 2020 - \$269,159.42**
- c) Route 7 Construction Warrant – October 12, 2020 - \$22,995.32**

Dave Atherton reported the salt price went down this year.

Motion by Tracy Wyman/Brian Coolidge to approve P. O. 51773 in the amount of \$68,500.00 to Cargill, Inc. for road salt, the October 12th warrant in the amount of \$269,159.42 and the October 12th Route 7 Construction warrant in the amount of \$22,995.32. **The motion passed unanimously.**

Doug Bailey questioned the invoice for Abanaki for box rentals and questioned how many boxes are rented. Mr. Atherton reported it is the same box that stores the play structure that came from McDonalds. Mr. Bailey also questioned if the invoice for Greg Lussier-Barn Builder was for the town garage structure and Mr. Atherton confirmed that was correct.

Bill Moore reported the date for the Brandon Free Public Library Candidates Forum was moved to Thursday via Zoom. The forum will be moderated and the format is similar to the past and is sponsored by the Brandon Chamber. There will be opening remarks and questions will be sent by way of chat and will given at the beginning of the forum. The topics will be specific to the state representatives and not a referendum on federal politics. All questions will be directed to all candidates. Mr. Moore will post information on the forum on the Town's website and will share it on the Brandon Rec page. Bernie Carr will also include this information in a Brandon Chamber newsletter.

Butch Shaw reported the Legislature has adjourned and thanked Mr. Moore for the information on the Candidate Forum.

The Select Board recessed at 8:22PM.

The Select Board reconvened at 8:24PM.

Motion by Brian Coolidge/Tracy Wyman to find that premature general public knowledge of a contract regarding a Public Works project, to which the public body is or may be a party will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Tim Guiles/Tracy Wyman to enter executive session at 8:24PM to discuss the current contract regarding a Public Works project under the provisions of 1 V.S.A. Section 313(a)(1) with the Town Manager present.

9) Executive Session

The Board came out of Executive session at 8:44PM. There were no actions required.

Motion by Tim Guiles/Tracy Wyman to enter into executive session at 8:44PM to discuss the appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. 313(a)(3). **The motion passed unanimously.**

10. Executive Session

The Board came out of Executive session at 9:13PM. There were no actions required.

11. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 9:13PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Greenhouse Gas Emissions Factors as CO ₂ equivalents	Sources:	US EPA: https://www.epa.gov/energy/greenhouse-gases-equivalencies-calculator-calculations-and-references Federal Register (2010). Light-Duty Vehicle Greenhouse Gas Emission Standards and Corporate Average Fuel Economy Standards; Final Rule, page 25,330, footnote 2 https://www.govinfo.gov/content/pkg/FR-2010-05-07/pdf/2010-8159.pdf IPCC (2006). 2006 IPCC Guidelines for National Greenhouse Gas Inventories. Volume 2 (Energy). Intergovernmental Panel on Climate Change, Geneva, Switzerland. https://www.ipcc-nggip.iges.or.jp/public/2006gl/vol2.html
Gasoline	8.887E-03	metric ton / gallon
Diesel	1.018E-02	metric ton / gallon
Propane	0.00576145	4.24 lbs/gallon * 0.817 lbs C/lb Propane * 0.4536 kilograms/pound x 44 kg CO ₂ /12 kg C x 1 metric ton/1,000 kg = 0.00576 metric tons CO₂/gallon
#2 Heating Oil	0.01022880	1/42 barrels/gallon x 429.61 kg CO ₂ /barrel x 1/1,000 kg/metric ton = 0.0102 metric tons CO ₂ /gallon

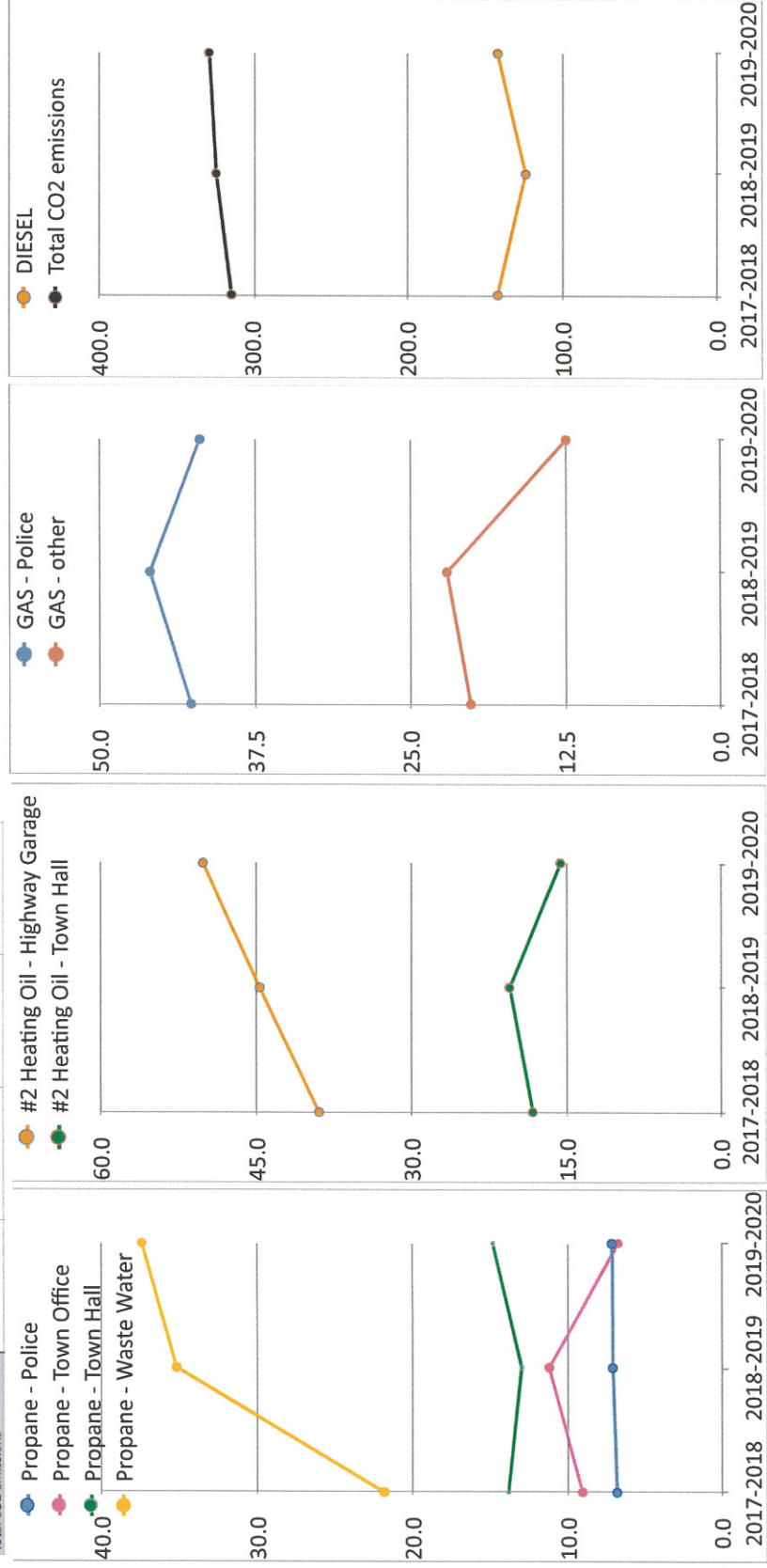
Spreadsheet Name	ITEM	Date Acquired (for example 9/16/2008)	S/N or VIN	Model
EQ1 - PD	2016 Ford Explorer		1FM5K8AR8GGA13393	FORD Explorer
EQ2 - PD	2013 Dodge Charger		2C3CDXAG3DH568254	DODGE Charger
EQ3 - PD	2018 Ford Explorer		1FM5K8AR2JGC45673	FORD Explorer
EQ4 - PD	2020 Ford F150 Truck		1FTEW1P41LKD12131	FORD F150 Truck
EQ5 - PD				
EQ6 - PD	2010 Dodge Charger		2B3AA4CV6AH318333	DODGE Charger
EQ7 - PD	2014 Ford Taurus		1FAHP2MK8EG102978	FORD Taurus
EQ8 - PD	2015 Ford Interceptor		1FAHP2L88FG184864	FORD Interceptor
pickup	2012 Chevrolet Pickup		1GC0KVC7CF203033	Chevrolet Silverado, 3/4 ton pickup
Toro				
truck #2				
white van	2010 Dodge Van		2D4RN1AE6AR339400	DODGE Grand Caravan
backhoe	2004 Loader Backhoe		T0410GX937042	John Deere 410G Loader Backhoe
chipper				
Dodge 5500	2015 Dodge pickup truck		3C7WRNAL5FG625779	DODGE 5500 Pickup truck
excavator				
grader	2015 Caterpillar AWD grader		M9H00355	Caterpillar 120M2 AWD motor grader
John Deere	1976 Tractor		116J57L	830 Tractor
loader	2013 Wheel Loader		CAT0924KJPWR0665	Caterpillar loader/backhoe/excavator
skid steer	GEHL Skid Steer		04640K00310664	GEHL 4640E SKID STEER
trackless	2018 Sidewalk Tractor		1366	MT7 Sidewalk tractor w/attachments
truck #1	2019 Ford F550 dumptruck		1FDUF5HTXKEE57850	FORD F550 super duty w/attachments
truck #3	2015 Ford F550		1FDUF5HTXFEC47481	FORD F550
truck #4	2017 Mack Dump Truck		1M2AX09C2HM035314	MACK GU713 dump truck w/attachments
truck #5	2011 International 7400		1HTWDZR8BJ275797	INTERNATIONAL 7400
truck #6	2013 International 7400		1HTWDZR3DH114610	INTERNATIONAL 7400

			FY 2020- 2021 (YTD)						FY 2019- 2020				
		Starting Mileage (or hours)	Ending Mileage (or hours)		Gallons Used	MPG	CO ₂ -eq (mt)*	Starting Mileage (or hours)	Ending Mileage (or hours)		Gallons Used	MPG	CO ₂ -eq (mt)*
Vehicle / Equipment	Fuel Type	(or hours)	(hours)	YTD miles				(or hours)	(hours)	YTD miles			
cans	GAS				39.6	0.0	0.4				163.1	0.0	1.4
EQ1 - PD	GAS	39861	42178	2317	170.4	13.6	1.5	31267	39861	8594	810.3	10.6	7.2
EQ2 - PD	GAS	85295	90049	4754	365.5	13.0	3.2	71409	85295	13886	1105.5	12.6	9.8
EQ3 - PD	GAS	15695	17584	1889	133.2	14.2	1.2	6948	15695	8747	683.1	12.8	6.1
EQ4 - PD	GAS	1642	2893	1251	115.1	10.9	1.0	120	1642	1522	120.5	12.6	1.1
EQ6 - PD	GAS	157567	160135	2568	189.6	13.5	1.7	151889	157567	5678	529.2	10.7	4.7
EQ7 - PD	GAS	72332	74441	2109	190	11.1	1.7	62104	72332	10228	764.5	13.4	6.8
EQ8 - PD	GAS	45807	46386	579	37.2	15.6	0.3	38754.9	45807	7052.1	702.3	10.0	6.2
pickup	GAS	51820	52040	220	58.7	3.7	0.5	46349	51820	5471	734.7	7.4	6.5
Toro	GAS	764.4	865	100.6	149.6	0.7	1.3	587.8	764.4	176.6	232.4	0.8	2.1
Truck #2	GAS	51534	52396	862	152.1	5.7	1.4	51479	51534	55	27.1	2.0	0.2
White Van	GAS	74563	74750	187	14.2	13.2	0.1	71798	74563	2765	187.1	14.8	1.7
Burlett	GAS			0	0		0.0	23589	25000	1411	55	25.7	0.5
backhoe	DIESEL	6255.2	6328	72.8	139.8	0.5	1.4	5925	6255.2	330.2	505.2	0.7	5.1
cans	DIESEL				0		0.0				57.9	0.0	0.6
chipper	DIESEL	4232	4232	0	0		0.0	4179	4232	53	73.9	0.7	0.8
Dodge 5500	DIESEL	34640	35852	1212	144.9	8.4	1.5	27942	34640	6698	770.7	8.7	7.8
excavator	DIESEL				0		0.0				88.3	0.0	0.9
grader	DIESEL	2448	2567	119	415.7	0.3	4.2	2096.5	2448	351.5	1285.2	0.3	13.1
John Deere	DIESEL				0		0.0				20.9	0.0	0.2
loader	DIESEL	3812	3958	146	506.6	0.3	5.2	3026	3812	786	1899.6	0.4	19.3
skid-steer	DIESEL	1720	1739.6	19.6	15	1.3	0.2	1692	1720	28	29.9	0.9	0.3
trackless	DIESEL	342	447.7	105.7	12.5	8.5	0.1	169.1	342	172.9	347.9	0.5	3.5
truck #1	DIESEL	4963	5753	790	94.8	8.3	1.0	655	4963	4308	806	5.3	8.2
truck #3	DIESEL	34578	35780	1202	146.8	8.2	1.5	28993.1	34578	5584.9	822.4	6.8	8.4
truck #4	DIESEL	36574	39494	2920	638.8	4.6	6.5	24553	36574	12021	3320.5	3.6	33.8
truck #5	DIESEL	66757	67309	552	109.4	5.0	1.1	60152	66757	6605	1884.6	3.5	19.2
truck #6	DIESEL	52007	52247	240	65	3.7	0.7	44686	52007	7321	2046.7	3.6	20.8
Highway Garage	#2 Heating Oil				0		0.0				4906.1	0.0	50.2
Town Hall	#2 Heating Oil				0		0.0				1522.9	0.0	15.6
Police Station	Propane				0		0.0				1250.9	0.0	7.2
Town Office	Propane				0		0.0				1176.8	0.0	6.8
Town Hall	Propane				0		0.0				2586	0.0	14.9
WW - Generator Bldg	Propane				0		0.0				1324.6	0.0	7.6
WW - Lab Bldg	Propane				0		0.0				3235.2	0.0	18.6
WW - Chemical Bldg	Propane				0		0.0				829.6	0.0	4.8
WW - Supply Garage	Propane				0		0.0				393.5	0.0	2.3
WW - Small Garage	Propane				0		0.0				245.6	0.0	1.4
WW - Main Garage	Propane				0		0.0				475	0.0	2.7
Total CO2 emissions							37.7						328.6
* Emissions as CO ₂ equivalent, in metric tons													
Chart Summary	GAS - Police				1201		10.7				4715.4		41.9
	GAS - other				414.2		3.7				1399.4		12.4
	DIESEL				2289.3		23.3				13959.7		142.1
	#2 Heating Oil - Highway Garage				0		0.0				4906.1		50.2
	#2 Heating Oil - Town Hall				0		0.0				1522.9		15.6
	Propane - Police				0		0.0				1250.9		7.2
	Propane - Town Office				0		0.0				1176.8		6.8
	Propane - Town Hall				0		0.0				2586		14.9
	Propane - Waste Water				0		0.0				6503.5		37.5

	FY 2018-2019						FY 2017-2018					
Vehicle / Equipment	Starting Mileage (or hours)	Ending Mileage (or hours)	YTD miles	Gallons Used	MPG	CO ₂ -eq (mt)*	Starting Mileage (or hours)	Ending Mileage (or hours)	YTD miles	Gallons Used	MPG	CO ₂ -eq (mt)*
cans				150.2	0.0	1.3				119.2	0.0	1.1
EQ1 - PD	23291	31267	7976	729.2	10.9	6.5	14318	23291	8973	689.5	13.0	6.1
EQ2 - PD	57321	71409	14088	1169.6	12.0	10.4	48439	57321	8882	702.4	12.6	6.2
EQ3 - PD	157	6948	6791	553.2	12.3	4.9	93047	94902	1855	147.1	12.6	1.3
EQ4 - PD	84685	93637	8952	856.4	10.5	7.6	75963	84685	8722	653.5	13.3	5.8
EQ6 - PD	148226	151889	3663	330.6	11.1	2.9	96947	108226	11279	1055.3	10.7	9.4
EQ7 - PD	52446.8	62104	9657.2	661.2	14.6	5.9	42583	52446.8	9863.8	682.6	14.5	6.1
EQ8 - PD	30396	38754.9	8358.9	865.2	9.7	7.7	19039.3	30396	11356.7	863.8	13.1	7.7
pickup	40979	46349	5370	750.6	7.2	6.7	36445	40979	4534	643	7.1	5.7
Toro	436.6	587.8	151.2	181.6	0.8	1.6	291.9	436.6	144.7	213.5	0.7	1.9
Truck #2			0	0		0.0			0	0		0.0
White Van	66125	71798	5673	351.8	16.1	3.1	59491	66125	6634	398.8	16.6	3.5
Burlett			25589	1040.3	24.6	9.2	23469	53500	30031	886.2	33.9	7.9
backhoe	5672.4	5925	252.6	398.3	0.6	4.1	5289.2	5672.4	383.2	523.6	0.7	5.3
cans		0		11.9	0.0	0.1		0		103.2	0.0	1.1
chipper	4173.7	4179	5.3	14.6	0.4	0.1			0			0.0
Dodge 5500	22442	27942	5500	689.5	8.0	7.0	16435	22442	6007	692.1	8.7	7.0
excavator		0				0.0		0				0.0
grader	1613.2	2096.5	483.3	1758.1	0.3	17.9	953.9	1613.2	659.3	2654.7	0.2	27.0
John Deere		0		8.8	0.0	0.1		0				0.0
loader	2351	3026	675	1463.8	0.5	14.9	1637	2351	714	1456.9	0.5	14.8
skid-steer	1642	1692	50	57	0.9	0.6	1404.8	1642	237.2	282.2	0.8	2.9
trackless	4.5	169.1	164.6	370.5	0.4	3.8			0			0.0
truck #1			0			0.0			0			0.0
truck #3	22186	28993.1	6807.1	1263.7	5.4	12.9	13735	22186	8451	1471.4	5.7	15.0
truck #4	14935	24553	9618	2735.4	3.5	27.8	6836.6	14935	8098.4	2572.5	3.1	26.2
truck #5	54808	60152	5344	1618.9	3.3	16.5	47045	54808	7763	2359.3	3.3	24.0
truck #6	39502	44686	5184	1807.6	2.9	18.4	33658	39502	5844	1868.9	3.1	19.0
Highway Garage				4371.6	0.0	44.7				3813.9	0.0	39.0
Town Hall				2007	0.0	20.5				1789.3	0.0	18.3
Police Station				1242.4	0.0	7.2				1195.2	0.0	6.9
Town Office				1953.8	0.0	11.3				1580	0.0	9.1
Town Hall				2262.9	0.0	13.0				2412.1	0.0	13.9
WW - Generator Bldg				1727	0.0	10.0				1482.2	0.0	8.5
WW - Lab Bldg				2477.7	0.0	14.3				818.5	0.0	4.7
WW - Chemical Bldg				698.7	0.0	4.0				610.9	0.0	3.5
WW - Supply Garage				428.8	0.0	2.5				317.3	0.0	1.8
WW - Small Garage				271.4	0.0	1.6				227.1	0.0	1.3
WW - Main Garage				513.6	0.0	3.0				342	0.0	2.0
Total CO ₂ emissions						324.0						314.1
* Emissions as CO ₂ eq												
Chart Summary				5165.4		45.9				4794.2		42.6
				2474.5		22.0				2260.7		20.1
				12198.1		124.2				13984.8		142.4
				4371.6		44.7				3813.9		39.0
				2007		20.5				1789.3		18.3
				1242.4		7.2				1195.2		6.9
				1953.8		11.3				1580		9.1
				2262.9		13.0				2412.1		13.9
				6117.2		35.2				3798		21.9

BRANDON CO2 emissions (CO2 equivalent, in metric tons)

	2017-2018	2018-2019	2019-2020	2020-2021
GAS - Police	42.6	45.9	41.9	10.7
GAS - other	20.1	22.0	12.4	3.7
DIESEL	142.4	124.2	142.1	23.3
#2 Heating Oil - Highway Garage	39.0	44.7	50.2	0.0
#2 Heating Oil - Town Hall	18.3	20.5	15.6	0.0
Propane - Police	6.9	7.2	7.2	0.0
Propane - Town Office	9.1	11.3	6.8	0.0
Propane - Town Hall	13.9	13.0	14.9	0.0
Propane - Waste Water	21.9	35.2	37.5	0.0
Total CO2 emissions	314.1	324.0	328.6	37.7



Town Manager Report for weeks of October 12th and October 19th, 2020

Segment Six:

The steel beams have been installed.

Casella is now prepping the site to install the stay in place forms that will be used for pouring the concrete slab.

Park Street:

Paving is completed.

L&D are marking out the new pavement for installation of the pavement markings.

Other Happenings:

I have received the permit from VTrans for the south entrance at Estabrook Park to become permanent. Per the permit we are required to widen the access and install a gate which has to remain closed if there are not events.

Rec Dept. News:

Our Soccer Season has ended as of October 24th. Many thanks to the volunteer coaches that made the co-educational, multiage season for our 3rd-6th graders a surprising success.

Kickball started on Friday.

The final movie of the fall season is Halloweentown, being shown on Halloween.

Spooksville, with COVID considerations is October 30th at Estabrook

The Neshobe Pie Gobbler Thanksgiving Fun Run will return in November of 2021

Work has commenced on the Seminary Hill park work.

Other items will be covered in the agenda.

\$1,6400- State grant
\$ 4,100- 20% match
\$20,500-



RUTLAND REGIONAL PLANNING COMMISSION

INVITATION TO PARTICIPATE IN MUNICIPAL ROADS GRANTS-IN-AID PROGRAM

TO: Vermont Municipal Officials
FROM: Barbara Noyes Pulling, Rutland Regional Planning Commission
DATE: September 16, 2020
RE: Letter of Intent to Participate in a Municipal Roads Grants-in-Aid Program
Funding Assistance for Municipal Road General Permit Compliance

Vermont's Regional Planning Commissions (RPC), the Department of Environmental Conservation (DEC) and the Agency of Transportation (VTrans) invite your municipality to participate in the Municipal Roads Grants-in-Aid Program. This program provides funding for municipalities to implement best management practices (BMPs) in compliance with the DEC Municipal Roads General Permit (MRGP).¹ **Funding for this program is pending approval through the State budget in the legislature. Do not move forward with construction of any project until authorization is received.**

VTrans anticipates receiving funding to support BMP implementation under this program. VTrans will work with the RPCs to provide grant funds to participating Vermont municipalities that agree to the terms (see attached participation Letter of Intent). Your municipality must return the signed letter by **October 30, 2020** to be eligible (page 3 of this invitation letter).

VTrans will offer funding to participating municipalities to implement BMPs on hydrologically connected road segments that currently do not meet standards.² A municipality's funding award depends upon:

- The number of hydrologically connected roads, sorted into five-mile increments.; and
- The number of participating municipalities. Additional funds may become available should some municipalities decide not to participate. **Refer to the attached VTrans Base Offer for your municipality to see the amount of funding you are eligible to receive.**

Grants-in-Aid awards will be made available through RPCs, which will submit reimbursement requests to VTrans on behalf of municipalities. VTrans will reimburse up to 80% of the municipality's documented construction expenses, including in-kind support, for BMPs on hydrologically connected roads.

Participating municipalities agree to:

- Construct the additional BMPs on hydrologically connected roads to bring road segments into full compliance with MRGP standards.
- Complete the project by **June 30, 2021**.
- Sign the commitment letter to confirm the municipal responsibilities of the program.
- Document project costs and provide a minimum of 20% local match (cash or in-kind) for BMP construction
- Match for BMP construction can include in-kind contributions such as transportation, municipally-owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project. Funds

¹ MRGP available at: <http://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>.

² Hydrologically connected roads are those that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands) as defined by the MRGP.

from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.

- Work with your RPC to select projects, conduct site visits, obtain technical assistance, compile invoices, and seek reimbursement from VTrans.
- Comply with the MRGP before requesting reimbursement from the State for construction and equipment costs. Full compliance with the MRGP includes full payment of MRGP fees, required MRGP forms and Annual Planning Report.

DEC agrees to:

- Use a formula, based on the number of hydrologically connected municipal road miles, in determining the monies appropriated to each participating municipality;

VTrans agrees to:

- Make payments on a reimbursement basis, upon receipt of invoices submitted from Regional Planning Commission on behalf of participating municipalities. VTrans will reimburse 80% of documented costs for BMP construction and purchase of equipment up to the final award amount for each municipality.

Regional Planning Commissions agree to:

- Assist municipalities by: (a) serving as the municipalities' point-of-contact and fiscal agent for reimbursement of expenses under the program; (b) providing maps of connected road segments to participating municipalities; (c) providing technical assistance to towns in project selection, mapping and construction techniques; (d) posting Clean Water Project signs for publicly visible projects during construction when feasible, and (e) aiding municipalities in tracking and reporting deliverables.
- Secure letters of intent to participate in the program coordinated statewide through the Northwest Regional Planning Commission in St. Albans.

Eligible BMPs according to the MRGP Standards:

- Grass and stone-lined drainage ditches and stone check-dams;
- Turnouts, cross culverts, and other disconnection and infiltration practices;
- Lowering of high road shoulders;
- Installation or replacement of drainage culverts and driveway culverts on non-perennial streams within right of way and installation of culvert headwalls and outlet stabilization;
- Stabilizing conveyance zones;
- Addressing gully erosion on Class 4 roads; and
- Stabilizing catch basin outlets.

If you have any questions about the Municipal Grants-in-Aid Project, please contact Barbara Noyes Pulling, Rutland Regional Planning Commission, Barbara@rutlandrpc.org, 802-747-7535.

For questions about the Municipal Roads General Permit please refer to the DEC website:

<http://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>.

We look forward to hearing from you soon.

Sincerely,

Barbara Noyes Pulling
Rutland Regional Planning Commission

**LETTER OF INTENT TO PARTICIPATE IN THE
MUNICIPAL ROADS GRANTS-IN-AID PROGRAM**

We, the Legislative Body of the Municipality of _____ certify that
the municipality will:

- Construct one or more road best management practices (BMPs) to bring connected road segments into full compliance with Municipal Roads General Permit (MRGP) standards, to be completed by June 30, 2021.
- Construct the road BMPs on hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands). Contact your Regional Planning Commission or refer to the Vermont Department of Environmental Conservation (DEC) map layer for *hydrologically-connected* municipal roads in Vermont. This map layer is available at: <http://anr.vermont.gov/maps/nr-atlas>.
- Consult with the Regional Planning Commission prior to construction of the BMPs to conduct a required site visit and verify the appropriate location of the connected road segment and BMP(s) to meet MRGP standards.
- Post a Clean Water Project sign during construction (select projects only).
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as transportation, municipally-owned road equipment, crew labor, municipal staff time and other costs directly related to the BMP construction project as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Work with the Regional Planning Commission to complete all reporting and invoicing requirements.
- Comply with the MRGP before requesting reimbursement from the State for construction and equipment costs. Full compliance with the MRGP includes full payment of MRGP fees, required MRGP forms and Annual Planning Report.

_____ Date: _____

(Duly Authorized Representatives)

This signed letter is due by **October 30, 2020**

Return signed Letter of Intent to: Municipal Roads Grants-in-Aid Program, c/o Northwest Regional Planning Commission, 75 Fairfield Street, St. Albans, Vermont 05478 or email to GIA@nrpcvt.com.



MEMORANDUM TO SELECTBOARD

October 20, 2020

Re: Sale of Swamp Lots

Selectboard Members:

There is a party interested in acquiring two swamp lots identified as Parcels 6-1-23 (7.31ac+/-) and 6-1-32 (10 ac+/-).

Per the Selling a Town Asset Policy the process is as follows:

“...the Town will use the sealed bid process and set a minimum bid amount and deadline to accept bids, which will be posted on the Town website, in the newspaper of record and at the Town Office and Forest Dale notice boards. Sealed bids will be opened by the Town Manager and results will be presented at the Select Board meeting following the bid opening.”

I have attached the following documents for review:

Warranty Deed (43/332) for parcel 6-1-23
Tax Deed (69/508) for parcel 6-1-32
Assessor's property cost sheets and property record cards
Copy of Tax Map #6 showing the two parcels in bold

Sincerely,

David J. Atherton,
Brandon Town Manager

Know all Men by these Presents; That I, Henry A. Cook,
of Brandon in the County of Rutland and State of Vermont,
for the consideration of one dollar and other valuable consideration Dollars, received to my
full satisfaction of The Town of Brandon
do in the County of Rutland and State of Vermont
do give, grant, bargain, sell and confirm unto the said The Town of Brandon, its successors

and assigns, a
certain parcel of land situated in Brandon, County of Rutland and State of
Vermont, known and described as follows, viz: The James Knapp meadow, so
called, and being the same land and all the same deeded to me, the said
Henry A. Cook by Walter J. Dodge by his Warranty Deed bearing the date of Feb-
ruary 4th, A.D. 1924 and recorded in the Brandon land records in said
Brandon in Book 58, Page 465, and in said deed being more particularly
described as follows: "Beginning at a cedar stake in a line of lands
of J. A. and G. J. Knowlton; thence north 14 degrees, west 42 rods and 4 links
to a cedar stake; thence west 4 degrees, south 47 1/2 rods to a stake; thence
south 4 degrees east to a cedar stake at foot of ledge - 8 rods; thence
southerly by said ledge to an elm tree marked A.E.D. & P.W.; thence south
6 degrees east - 4 rods and 12 links to a stake; thence 4 degrees north
to the place of beginning, containing seven (7) acres and fifty (50)
rods of land."

Reference to above mentioned deed and the record thereof may
be had for further particulars and description.

To Have and to Hold the above granted and bargained premises, with the appurtenances thereof, unto it the
said Town of Brandon, its successors and assigns,
forever, to them and their own proper use, benefit and behoof. And also I the said Henry A. Cook
do for myself and heirs, executors and administrators,
covenant with the said Town of Brandon, its successors
and assigns, that at, and until the sealing of these presents, I am well seized of the premises, as a good inde-
feasible estate, in fee simple, and have good right to bargain and sell the same in any manner and form as above written, and that the
same is free from all incumbrances whatsoever. And furthermore I the said Henry A. Cook
do by these presents bind myself
and heirs forever to warrant and defend the above granted and bargained premises to the said Town of Brandon,
its successors and assigns, against all claims and demands whatsoever.

In witness whereof, I have hereunto set my hand and seal this 28th day of April A. D. 1939
Signed, Sealed and Delivered in Presence of

C. R. Brown.
Charles H. Brown

Henry A. Cook . . . Seal
L.S.

STATE OF VERMONT, } Be it REMEMBERED, That on the 28th day of April, A. D. 1939
RUTLAND COUNTY. } personally appeared Henry A. Cook
signer and sealer of the above written instrument, and acknowledged the
same to be his free act and deed.

Before me, Charles H. Brown Notary Public,
A true record made this 9th day of May A. D. 1939 at 9 o'clock 35 minutes A. M.
Attest Margaret A. Deveny, Town Clerk.

Itemized Property Costs					
From Table: MAIN Section 1		Town of Brandon 2020		Record # 2809	
Property ID: 0080-3020		Span #: 078-024-12156		Last Inspected: / /	
		Cost Update: 12/16/2019			
Owner(s): BRANDON TOWN OF		Sale Price: 0		Book: Validity: No Data	
		Sale Date: / /		Page: _____	
Address: 49 CENTER ST		Bldg Type: No Data		Quality: 0.00	
City/St/Zip: BRANDON VT 05733		Style: No Data		Frame: No Data	
Location: 0 CHAMPLAIN ST		Area: 0		Yr Built: 0	Eff Age: 0
Description: LAND 7.31 AC		# Rms: 0	# Bedrm: 0	# Ktchns: 0	
Tax Map #: 06-01-23		# 1/2 Bath: 0	# Baths: 0		
Item	Description	Percent	Quantity	Unit Cost	Total
BASE COST					
ADJUSTED BASE COST					
Subtotal					
REPLACEMENT COST NEW					
REPLACEMENT COST NEW LESS DEPRECIATION					
LAND PRICES	Size	Nbhd Mult	Grade	Depth/Rate	
AC Other	7.31	1.00	0.50		13,700
Total	7.31				13,700
TOTAL PROPERTY VALUE					13,700
NOTES					

Residential Property Record Card

Date Printed 10/20/20

Owner Information Parcel 0080-3020 Owner BRANDON TOWN OF 49 CENTER ST BRANDON, VT 05733 Location 0 CHAMPLAIN ST Descr: LAND 7.31 AC		Parcel Value Information Land Value 13,700 Homestead 0 Dwelling Value 0 Housesite 0 Site Imprvmnt 0 Outbuildings 0 Misc. Adj. 0 Total 13,700									
Parcel Information Tax Map # 06-01-23 NBHD 4 Span 078-024-12156 Acres 7.31 Status A - Active Last Update 03/23/20											
Sales Information Book / / Page 0											
Sketch Updated: / /											
BUILDING											
Total Rooms	0	Year Built	0	Building SF	0	Energy Adj	0	No Data	0	Roughins	0
Bedrooms	0	Effect Age	0.0	Quality	0.00	Bsmt Wall	No Data	No Data	0	Plumb Fixt	0
Full Baths	0	Condition	No Data	Style	No Data	Bsmt SF	0	0	0	Fireplaces	0
Half Baths	0	Phys Depr	0	Design	No Data	Bsmt Fin	No Data	No Data	0	Porch	0
Kitchens	0	Funct Depr	0	Bldg Type	No Data	Bsmt Fin SF	0	0	0	Gar/Shed	0
Econ Depr		0		% Complete:		0					

T A X D E E D

Swinnington

THAT I, CARROLL HOLDEN, of the Town of Brandon, County of Rutland, and State of Vermont, Town Constable and Collector of Taxes, in and for the Town of Brandon, in said County, for the year 1945, by virtue of the laws of the State of Vermont, relative to levying and collecting rates and taxes for the several Towns, in the State, for and in consideration of the sum of One and More Dollars to me in hand paid before the delivery hereof by the Selectmen of the Town of Brandon, upon behalf of and for said Brandon, the receipt whereof I do hereby acknowledge, have given, granted, and sold, and by these presents do Give, Sell, and Convey, unto the said Town of Brandon, a municipal corporation, its successors and assigns forever, the following described piece or parcel of land lying and being situate in the said Town of Brandon, and described as follows:

Parcel No. 1. A parcel of swamp land supposed to contain 25 acres, more or less, and being the same parcel of land conveyed to me, the said George O. Swinnington, together with other lands, by my father the late Aden A. Swinnington, by deed dated April 29, A.D.1870 and recorded in the land records of the said Town of Brandon Book 34 pages 131-132, reference being made to said deed and to the said record thereof, the said parcel of land is covered in the said deed of my said Father to me by the following words; also twenty-five acres of swamp land lying in Brandon, in the county of Rutland on the line of the Town of Sudbury, said parcel of land is supposed to be bounded at the date hereof as follows, viz: on the North by lands formerly owned by the Johnson Brothers, on the South by lands of W.J. Sawyer, on the East by lands of Miss Josephine Hawkins, and on the West by the East line of the town of Sudbury, said premises being the same covered by survey made by William A. Finney, surveyor, dated Brandon, March 14, 1811 filed herewith for record.

Further reference to the above may be made to Brandon records Book 59 page 516 and Book 40 page 592.

Parcel No. 2. A parcel of swamp land located and situate in the North westerly part of the said Town of Brandon and to the West of the so-called Elizah Avery farm; and being the same parcel of land conveyed to Solomon Lessor the deceased husband of her the said Adella Lessor, by one John Under by deed dated Feb. 3rd, A.D.1871 and recorded in the land records of said Town of Brandon in Book 32 page 302 and in the said deed bounded as follows: on the North and East by the lands of Elizah Avery and on the South and West by lands of Button and supposed to contain ten (10) acres, be the same more or less.

Further reference to Parcel No. 2. may be made to Brandon Records Book 59 page 519 and Book 45 page 735.

It the Town of Brandon, through its representatives and agents, the Selectmen, being the highest bidder for the same at public vendue legally notified and holden in front of the Town Clerk's Office, of the Town of Brandon, on the 26th day of July, A.D.1945 for the sale of lands in said Town of Brandon, belonging to the delinquents in the payment of said rate or tax.

TO HAVE AND TO HOLD, the said granted premises, with appurtenances thereof, to it, the said Town of Brandon, its successors and assigns, in fee simple, forever. And I, the said Carroll Holden, Collector, as aforesaid, do in my said capacity as such collector, but not otherwise, agree to and with the said Town of Brandon, its successors and assigns to Warrant and Defend the said premises to it, the said Town of Brandon, its successors and assigns, against the lawful claims and demands of any person whomsoever.

In Witness Whereof, I have hereunto set my hand and seal this 26th day of July, A.D.1946.

Signed, sealed and delivered in Presence of:

Charles H. Brown

Carroll C. Holden LS

Elsie Atwell

State of Vermont)

Rutland County, ss) Be It Remembered, That on the 26th day of July, A.D.1946, personally appeared Carroll Holden, Collector, signer and sealer of the foregoing written instrument, and acknowledged the same to be his free act and deed.

Before Me, Charles H. Brown, Notary Public

A true Record made this 23rd day of October, A.D. 1946 at 9 o'clock A. M.

attest Minnie A. Dodge Town Clerk

Itemized Property Costs

From Table: MAIN Section 1

Town of Brandon 2020

Record # 4460

Property ID: 0015-1050 Span #: 078-024-12157 Last Inspected: 11/05/2019 Cost Update: 05/18/2020

Owner(s): BRANDON TOWN OF

Sale Price: 0

Book:

Validity: No Data

Sale Date: / /

Page:

Address: 49 CENTER ST

Bldg Type: No Data

Quality: 0.00

City/St/Zip: BRANDON VT 05733

Style: No Data

Frame: No Data

Location: 0 CHAMPLAIN ST

Area: 0

Yr Built: 0

Eff Age: 0

Description: LAND 10.00 AC

Rms: 0

Bedrm: 0

Ktchns: 0

Tax Map #: 06-01-32

1/2 Bath: 0

Baths: 0

Item	Description	Percent	Quantity	Unit Cost	Total
BASE COST					
ADJUSTED BASE COST					
Subtotal					
REPLACEMENT COST NEW					
REPLACEMENT COST NEW LESS DEPRECIATION					
LAND PRICES	Size	Nbhd Mult	Grade	Depth/Rate	
AC Other	10.00	1.00	1.00		33,800
Total	10.00				33,800
TOTAL PROPERTY VALUE					33,800

NOTES

Residential Property Record Card

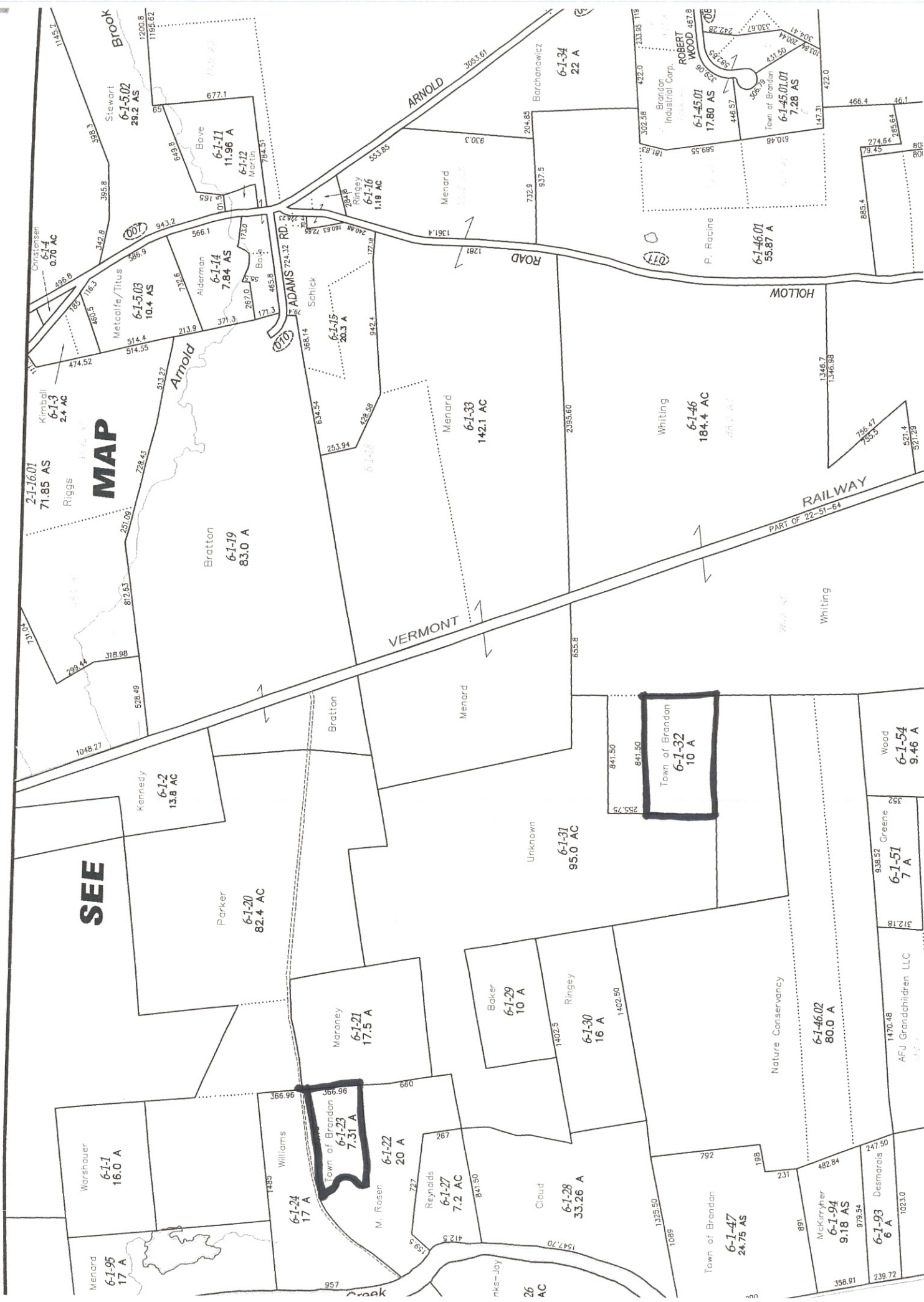
Date Printed 10/20/20

Owner Information Parcel 0015-1050 Owner BRANDON TOWN OF 49 CENTER ST BRANDON, VT 05733 Location 0 CHAMPLAIN ST Descr: LAND 10.00 AC		Parcel Value Information Land Value 33,800 Homestead 0 Dwelling Value 0 Housesite 0 Site Imprvmt 0 Outbuildings 0 Misc. Adj. 0 Total 33,800	
Parcel Information Tax Map # 06-01-32 NBHD 3 Span 078-024-12157 Acres 10.00 Status A - Active Last Update 06/30/20			
Sales Information Book / / Page 0			

Sketch Updated: / /

BUILDING

Total Rooms	0	Year Built	0	Building SF	0	Energy Adj	No Data	Roughins	0
Bedrooms	0	Effect Age	0.0	Quality	0.00	Bsmt Wall	NoData	Plumb Fixt	0
Full Baths	0	Condition	No Data	Style	No Data	Bsmt SF	0	Fireplaces	0
Half Baths	0	Phys Depr	0	Design	No Data	Bsmt Fin	No Data	Porch	0
Kitchens	0	Funct Depr	0	Bldg Type	No Data	Bsmt Fin SF	0	Gar/Shed	0
Econ Depr		0					% Complete:		0



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TOWN OF BRANDON Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311029	ADIRMONT REAL ESTATE LLC	10/19/20 interest refund covid 0087-0004	10-2-00-02120 Anticipated Tax Credits	99.46	48970	10/26/20
301070	ALLEGIANCE TRUCKS LLC	10/09/20 repair 2011 International R10100067501	10-5-15-41180 HW Outside Maint. - Vehic	7719.51	48971	10/26/20
100655	BLSG INSECT CONTROL DISTR	10/13/20 appropriation AUG 2020	10-5-17-71800 Mosquito Control	10505.25	48966	10/13/20
311030	BORAH, JUSTIN T	10/19/20 interest refund covid 0052-0001	10-2-00-02120 Anticipated Tax Credits	12.43	48972	10/26/20
311028	BRANDON AMERICAN LEGION P	10/19/20 rental for polls 10-26-2020	10-5-13-20010 Elections	500.00	48973	10/26/20
100255	BRANDON FIRE DISTRICT #1	10/19/20 oct portion of bills OCT 2020	90-5-15-90600 Paid To BFD No 1	161239.49	48974	10/26/20
310699	BRANDON GLC SOLAR, LLC	11/01/20 solar 166	10-5-22-42130 Bldgs & Grounds Electric	2365.00	48975	10/26/20
310699	BRANDON GLC SOLAR, LLC	11/01/20 solar 166	20-5-55-42130 Electric	1935.00	48975	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/05/20 pliers 855874/3	10-5-15-41110 New Equipment-Misc. Tools	36.98	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/08/20 trash bags 856268/3	10-5-22-43170 Trash costs-Transfer Stat	50.97	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/09/20 shovels 856473/3	20-5-55-43160 Maint. Supplies - General	43.98	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/13/20 cable ties 857073/3	10-5-22-43080 Highway Bldg Maint	27.98	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/14/20 paint, grinder discs 857208/3	10-5-15-41160 HW Maint. Supplies-Vehicl	59.96	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/14/20 paint, roller 857288/3	10-5-22-43130 Recreation Field Maint.	53.97	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/15/20 sprayer 857350/3	10-5-22-43080 Highway Bldg Maint	44.97	48976	10/26/20
100280	BRANDON LUMBER & MILLWORK	10/18/20 carwash, brush 857899/3	10-5-14-41160 PD Maint. Supplies-Vehicl	27.96	48976	10/26/20
200218	BRANDON REPORTER	09/30/20 advertising 09/30/20	10-5-18-10330 Advertising/Recruitment	830.00	48977	10/26/20
200218	BRANDON REPORTER	09/30/20 advertising 09/30/20	10-5-12-30310 Legal Advertising	45.50	48977	10/26/20
301063	CAI TECHNOLOGIES	10/19/20 tax map maintenance 10584	10-5-11-20110 Mapping	2450.00	48978	10/26/20
100462	CASELLA WASTE MANAGEMENT	10/01/20 Sept trucking of sludge 2461266	20-5-55-50170 Trucking	1620.00	48979	10/26/20
310712	CELEBRATION RENTALS, INC.	10/19/20 tent and lights polls 19399	10-5-13-20010 Elections	400.00	48980	10/26/20
301071	CHAMBER AND ECONOMIC DEVE	09/17/20 2021 membership 09/17/20	10-5-17-71600 REDC	500.00	48981	10/26/20
301503	CHAMPLAIN VALLEY FUELS	10/07/20 gasoline 397381	10-5-14-41130 Fuel - Vehicles	840.99	48982	10/26/20
301503	CHAMPLAIN VALLEY FUELS	10/05/20 heating fuel @ Town Hall 398373	10-5-22-42110 Heating Fuel	112.18	48982	10/26/20
301503	CHAMPLAIN VALLEY FUELS	10/08/20 diesel fuel 398838	10-5-15-41130 Fuel - Vehicles HW	406.93	48982	10/26/20

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310946 CINTAS	10/12/20	uniforms 4064092340	20-5-55-10320 Clothing Allowance	17.85	48983	10/26/20
310946 CINTAS	10/12/20	uniforms 4064092340	10-5-15-10320 Clothing Allowance	67.69	48983	10/26/20
310946 CINTAS	10/19/20	uniforms 4064680951	10-5-15-10320 Clothing Allowance	57.44	48983	10/26/20
310946 CINTAS	10/19/20	uniforms 4064680951	20-5-55-10320 Clothing Allowance	17.85	48983	10/26/20
301043 CIVES CORPORATION, DBA	10/16/20	splashguard 4500270	10-5-15-41160 HW Maint. Supplies-Vehicl	50.00	48984	10/26/20
310097 COMCAST	10/09/20	service: 10/16 - 11/15 TH 10/09/20	10-5-22-43150 Town Hall Repair/Maint.	87.31	48985	10/26/20
310037 CONSOLIDATED COMMUNICATIO	10/06/20	service: Sep 06 to Oct 05 HWY 10/06/20	10-5-15-42100 HW Telephone	91.29	48986	10/26/20
310037 CONSOLIDATED COMMUNICATIO	10/06/20	service: Sep 06 to Oct 05 PD 10/06/20	10-5-14-42100 PD Telephone Service	47.21	48986	10/26/20
301066 CORE & MAIN LP	10/16/20	check valve rebuild kit N151428	20-5-55-43160 Maint. Supplies - General	1243.42	48987	10/26/20
100494 ENDYNE INC	10/08/20	testing 348879	20-5-55-22120 Testing	25.00	48988	10/26/20
100494 ENDYNE INC	10/16/20	testing 349896	20-5-55-22120 Testing	25.00	48988	10/26/20
100615 FISHER SCIENTIFIC COMPANY	10/07/20	buffers, filter pads 0524267	20-5-55-30120 Professional Supplies	160.28	48989	10/26/20
300187 FLORENCE CRUSHED STONE	10/10/20	stone and sand 229144	10-5-15-47120 Winter Sand	3301.20	48990	10/26/20
300187 FLORENCE CRUSHED STONE	10/10/20	stone and sand 229144	10-5-15-46140 Gravel	152.85	48990	10/26/20
300187 FLORENCE CRUSHED STONE	10/17/20	sand 229203	10-5-15-47120 Winter Sand	1205.41	48990	10/26/20
101011 FOLEY DISTRIBUTING, INC	10/15/20	towels, hand soap 390609	10-5-18-43130 Estabrook	149.14	48991	10/26/20
101011 FOLEY DISTRIBUTING, INC	10/15/20	towels, hand soap 390609	10-5-22-43180 Maint. Supplies Bldgs.	201.52	48991	10/26/20
310426 FYLES BROS., INC.	10/05/20	propane - WW small garage 29059	20-5-55-42110 LP Gas - Bldgs	73.28	48992	10/26/20
310212 GAGE, SUE	10/22/20	election pens 10-21-2020	10-5-13-20010 Elections	139.80	48993	10/26/20
100725 GREEN MOUNTAIN GARAGE	10/19/20	cap screws, flat washers 158683	10-5-15-41160 HW Maint. Supplies-Vehicl	14.82	48994	10/26/20
310233 GREEN MOUNTAIN POWER	10/05/20	Central Park, lights 170028 10/20	10-5-22-42130 Bldgs & Grounds Electric	709.06	48995	10/26/20
310233 GREEN MOUNTAIN POWER	10/06/20	Estabrook Park 240302 10/20	10-5-22-42130 Bldgs & Grounds Electric	7.21	48995	10/26/20
310233 GREEN MOUNTAIN POWER	10/05/20	Green Park 317702 10/20	10-5-22-42130 Bldgs & Grounds Electric	21.77	48995	10/26/20
310233 GREEN MOUNTAIN POWER	10/05/20	Country Club Pump Station 338602 10/20	20-5-55-42130 Electric	25.00	48995	10/26/20
310233 GREEN MOUNTAIN POWER	10/02/20	car chargers, 7 Conant Sq 339840 10/20	10-5-22-42500 Electric EV Car Stations	267.51	48995	10/26/20

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
310233	GREEN MOUNTAIN POWER	10/05/20 Brookdale Pump Station	20-5-55-42130	30.71	48995	10/26/20
		467702 10/20	Electric			
310233	GREEN MOUNTAIN POWER	10/02/20 Crescent Park	10-5-22-42130	221.01	48995	10/26/20
		737937 10/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	10/05/20 street lights	10-5-22-42130	2911.66	48995	10/26/20
		851302 10/20	Bldgs & Grounds Electric			
310233	GREEN MOUNTAIN POWER	10/05/20 WWTP security light	20-5-55-42130	25.95	48995	10/26/20
		860302 10/20	Electric			
301069	GREG LUSSIER, BARN-BUILDE	10/15/20 Superstructure-final pymt	10-5-22-97010	8100.00	48996	10/26/20
		10/15/20	Capital - Rollover Funds			
100559	HACH COMPANY	10/15/20 turbidity solution	20-5-55-30120	215.22	48997	10/26/20
		12164892	Professional Supplies			
301065	HARDING, MARTIN	10/07/20 mulch hay	10-5-15-46130	140.00	48998	10/26/20
		953552	Culverts			
311032	HILL, MARTHA	10/19/20 state payment refund	10-2-00-02120	1284.14	48999	10/26/20
		0016-0047	Anticipated Tax Credits			
310624	KS STATEBANK	09/02/20 2019 F550 pymt #2	10-5-15-90400	21050.56	-----	--/--/--
		11/7/20	Leased Equipment			
311038	LANGLOIS, JAMES	10/20/20 interest refund covid	10-2-00-02120	19.49	49000	10/26/20
		0124-0049	Anticipated Tax Credits			
100873	LHS ASSOCIATES INC	10/19/20 accuvote coding	10-5-13-20010	234.00	49001	10/26/20
		67464	Elections			
100574	MAC STEEL CO	09/22/20 steel	10-5-15-41160	110.40	49002	10/26/20
		259900	HW Maint. Supplies-Vehicl			
311039	MAGEE, BARRIE W	10/20/20 interest refund covid	10-2-00-02120	2.09	49003	10/26/20
		0124-0009	Anticipated Tax Credits			
311040	MARKS, ANDREW	10/20/20 interest refund covid	10-2-00-02120	4.19	49004	10/26/20
		0083-3830	Anticipated Tax Credits			
310630	MASTERCARD	08/27/20 steel light hooks	10-5-18-43130	49.99	48969	10/23/20
		61300	Estabrook			
310630	MASTERCARD	09/01/20 webcam w/mic	10-5-10-92000	39.99	48969	10/23/20
		61401	COVID expenses			
310630	MASTERCARD	09/08/20 all ages-football	10-5-18-40010	404.22	48969	10/23/20
		61402	Middle School Football			
310630	MASTERCARD	09/22/20 HW Chevy N-Molding	10-5-15-41180	108.23	48969	10/23/20
		61403	HW Outside Maint. - Vehic			
310630	MASTERCARD	09/23/20 UCC filing-Common Ground	37-5-10-21110	35.00	48969	10/23/20
		61404	Legal Expenses			
310630	MASTERCARD	08/31/20 shipping parts for repair	20-5-55-10310	58.22	48969	10/23/20
		61405	Travel & Expenses			
310630	MASTERCARD	09/12/20 video conf. monthly serv	10-5-10-92000	15.89	48969	10/23/20
		61406	COVID expenses			
310630	MASTERCARD	09/21/20 sheet music downloading	10-5-18-40040	9.53	48969	10/23/20
		61407	After School Activity			
310630	MASTERCARD	09/25/20 football jerseys	10-5-18-40010	300.00	48969	10/23/20
		61408	Middle School Football			
310630	MASTERCARD	09/18/20 No-Contact Thermometer	10-5-10-92000	176.94	48969	10/23/20
		61409	COVID expenses			
300566	MERKERT, LUANNE	10/21/20 vari desk purchase	10-5-13-30110	150.00	49005	10/26/20
		OCT 2020	Office Supplies			

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311033	MEUSER, ELIZABETH C	10/19/20 interest refund covid 0055-0018	10-2-00-02120 Anticipated Tax Credits	105.40	49006	10/26/20
301033	MOMAR INC	09/25/20 degreaser PSI366252	20-5-55-51230 Outside Equip. - Pump St.	358.23	49007	10/26/20
310796	NATIONAL BUSINESS LEASING	10/10/20 lease: 10/01/20-10/31/20 69815964	10-5-10-30130 Service Contracts	102.00	49008	10/26/20
100788	NEW ENGLAND MUNICIPAL RES	10/16/20 program - reverse int/pen 46435	10-5-10-30134 Technical Support	1450.00	49009	10/26/20
100256	OVERHEAD DOOR COMPANY OF	10/07/20 replaced springs on door 33951	10-5-22-43080 Highway Bldg Maint	650.00	49010	10/26/20
310736	POCKETTE PEST CONTROL	10/12/20 pest control Town Hall 15440	10-5-22-43150 Town Hall Repair/Maint.	40.00	49011	10/26/20
310736	POCKETTE PEST CONTROL	10/12/20 pest control storage 15441	10-5-18-20500 Storage Unit Supply/Maint	50.00	49011	10/26/20
310736	POCKETTE PEST CONTROL	10/12/20 pest control Police Dept 15442	10-5-22-43090 PD Bldg Maint.	65.00	49011	10/26/20
310736	POCKETTE PEST CONTROL	10/13/20 pest control Town Office 15448	10-5-22-43100 Town Office	35.00	49011	10/26/20
311041	PRIEST, DAVID W & SUSAN B	10/20/20 revised bill credit 0085-3152	10-2-00-02120 Anticipated Tax Credits	12.10	49012	10/26/20
311034	QUESNEL HOLSTEINS INC	10/19/20 interest refund covid 0080-1360	10-2-00-02120 Anticipated Tax Credits	21.50	49013	10/26/20
311035	SECRETARY OF HOUSING & UR	10/19/20 interest refund covid 0073-1045	10-2-00-02120 Anticipated Tax Credits	70.61	49014	10/26/20
311035	SECRETARY OF HOUSING & UR	10/19/20 interest refund covid 0083-2187	10-2-00-02120 Anticipated Tax Credits	159.13	49015	10/26/20
310634	SHELDON TRUCKS, INC.	10/14/20 repair 2017 Mack 25207	10-5-15-41180 HW Outside Maint. - Vehic	407.48	49016	10/26/20
311042	SNOW, WAYNE A & JUDITH A	10/20/20 interest refund covid 0083-1450	10-2-00-02120 Anticipated Tax Credits	36.38	49017	10/26/20
311043	STARK, SUSAN & JAMES	10/20/20 interest refund covid 0066-0004	10-2-00-02120 Anticipated Tax Credits	6.75	49018	10/26/20
311037	STEARNS, NANCY ESTATE	10/20/20 interest refund covid 0080-0004	10-2-00-02120 Anticipated Tax Credits	56.41	49019	10/26/20
310863	TAX-EXEPMT LEASING CORP	10/06/20 Sidewalk machine pymt 2542352	10-5-15-90400 Leased Equipment	24027.77	49020	10/26/20
101019	TEXAS REFINERY CORP.	09/03/20 under coating 89843	10-5-15-41160 HW Maint. Supplies-Vehicl	127.20	49021	10/26/20
300809	THATCHER RESOURCE	10/20/20 over paid prior year 0093-0025D	10-2-00-02120 Anticipated Tax Credits	10.01	49022	10/26/20
100712	THOMAS, KIRK	10/19/20 877 wheeler road 0081-0877	10-2-00-02120 Anticipated Tax Credits	235.26	49023	10/26/20
100712	THOMAS, KIRK	10/19/20 17 franklin st 0086-0017	10-2-00-02120 Anticipated Tax Credits	719.87	49023	10/26/20
100712	THOMAS, KIRK	10/19/20 2598 franklin s t 0086-2580	10-2-00-02120 Anticipated Tax Credits	1495.54	49023	10/26/20
100900	TOWN OF BRANDON	10/19/20 dickerman/sewer/taxes 0086-0003	10-2-00-02120 Anticipated Tax Credits	386.66	49024	10/26/20
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-1-00-01600 Amt for Long Term Debt	-19750.00	-----	--/--/--

10/22/20
05:11 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63398 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 10/26/20 To 10/26/20

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-2-00-02516 PD VT Municipal Bond	19750.00	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-2-00-02517 Infrastructure Bond	41760.00	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	10-5-19-60500 2016 Segment 6 Bond	53279.51	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	10-5-19-60410 PD Bond Payment	23983.45	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-1-00-01600 Amt for Long Term Debt	-41760.00	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	20-5-55-60800 USDA Bond Loan #8 Interes	455.71	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	20-2-00-02525 CARVER REFI 2012 SERIES 5	3797.85	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	10-5-19-48140 RT 7 Town Share -2006	145602.14	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-2-00-02512 Long Term Debt Bond	135000.00	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	55-1-00-01600 Amt for Long Term Debt	-135000.00	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	20-2-00-02524 SEWER IMPROV SERIES 4	17297.15	-----	--/--/--
310490	US BANK	09/15/20 Nov '20 Bond payments NOV 20	20-5-55-61000 USDA Bond Loan #9 Interes	6974.57	-----	--/--/--
311036	US BANK TRUST NATIONAL AS	10/19/20 interest refund covid 0087-0077	10-2-00-02120 Anticipated Tax Credits	88.39	49025	10/26/20
100630	US POSTMASTER, BRANDON	10/22/20 postage 10/22/20	10-5-10-30132 Postage Expenses	764.00	49026	10/26/20
100067	VLCT	10/20/20 highway workshop webinar 2020-21600	10-5-10-10340 Professional Development	20.00	49027	10/26/20
310046	W.B. MASON CO INC	10/14/20 paper/pens/receipt books 214638034	10-5-10-30110 Office Supplies	177.33	49028	10/26/20
310046	W.B. MASON CO INC	10/14/20 toner, hand sanitizer 214638172	10-5-14-30110 Office Supplies	160.78	49028	10/26/20
310046	W.B. MASON CO INC	10/14/20 toner, hand sanitizer 214638172	10-5-14-30120 Professional Supplies	34.95	49028	10/26/20
330427	WINNING IMAGE GRAPHIX	10/20/20 election signs 17241	10-5-13-20010 Elections	244.00	49029	10/26/20
310243	ZAHN, STEPHEN & URSZULA	10/19/20 interest refund covid 0086-1246A	10-2-00-02120 Anticipated Tax Credits	11.80	49030	10/26/20
310243	ZAHN, STEPHEN & URSZULA	10/19/20 interest refund covid 0086-3772	10-2-00-02120 Anticipated Tax Credits	401.45	49030	10/26/20

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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63398 Current FY Invoices
All Invoices For Check Acct 01(10 General Fund) 10/26/20 To 10/26/20

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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Report Total

519706.23

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Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***519,706.23
Let this be your order for the payments of these amounts.

10/22/2020

05:12 pm

TOWN OF BRANDON Accounts Payable

Check Warrant Report # 63399 Current FY Invoices

All Invoices For Check Acct 99(10 General Fund) 10/26/2020 To 10/26/2020

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Jacelyn

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
300286	CASELLA CONSTRUCTION INC	PR62	Seg 6 PR# 62	209189.36	0.00	209189.36	48967 10/14/20
Report Total			209,189.36	0.00	209,189.36		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***209,189.36
Let this be your order for the payments of these amounts.

Segment 6