

## **Brandon Board of Sewer Commissioners Meeting October 26, 2020**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**All in Attendance via Zoom.**

**In Attendance:** Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles, Doug Bailey

**Others In Attendance:** Dave Atherton, Brent Buehler, Bill Moore, Shari Vaccarella, Butch Shaw, Chris Brickell, Lee Kahrs, Jan Coolidge, Tom Kilpeck

### **1. Call to Order**

The meeting was called to order at 8:11PM by Seth Hopkins – Chair.

#### ***a. Agenda Adoption***

**Motion** by Brian Coolidge/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

### **2. Consent Agenda**

#### ***a) Minutes of Board of Sewer Commissioners of October 12, 2020***

**Motion** by Brian Coolidge/Tracy Wyman to approve the minutes of the October 12, 2020 Sewer Commissioner's Meeting. **The motion passed unanimously.**

### **3. Consider Wastewater Treatment Plant Upgrade Options**

Seth Hopkins advised the Select Board has been provided two options for consideration. Dave Atherton stated Aldrich & Elliott have provided a recap of the summaries and fees. Mr. Elliott put together what the costs would be for Option 1 and 2 and estimated associated costs. Once the Select Board determines which option they want, Aldrich & Elliott can then look for the funding. Mr. Hopkins thanked Mr. Atherton for the chart as this is what the Select Board was hoping to see and it is easy to understand with the comments providing good guidance.

**Motion** by Tim Guiles/Seth Hopkins to move forward with Option 2 as this is the more complete project. **The motion passed unanimously.**

It was noted the major differences between the two options is adding the screening at the headworks and a clarifying pool. Tim Guiles stated the quarterly increase in sewer rates for Option 2 is about \$40, which is only \$10 more than Option 1, which is a less complete option. Seth Hopkins advised the two funding options available would be either through the State or the USDA. Mr. Atherton stated Option 2 indicates the USDA funding is more beneficial for the

Town and would be the lesser cost for the rate increases. If action was taken it would get the ball rolling with the application for the USDA if that is desired option. The Town would also require a positive bond vote in March. Aldrich & Elliott would create a pamphlet with the funding outlined so that people will know ahead of time what is happening.

**Motion** by Tracy Wyman/Brian Coolidge to use the USDA funding for Option 2. **The motion passed unanimously.**

#### **4. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 8:17PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary