

**Brandon Select Board Meeting
November 9, 2020**

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Brian Coolidge, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Shari Vaccarella, Butch Shaw, Chris Brickell, Lee Kahrs, Allie Walters

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

Seth Hopkins asked all present to take a moment of silence for two individuals Brandon recently lost. On October 30th, Roy Jackson died, and Mr. Jackson had been an active member of the Chamber and a number of other organizations. On November 4th, Lance Mead died, and he was involved in the early days of BRAVO with Art Doty and is a legacy valuable to Brandon. Mr. Mead was very interesting, thoughtful and world traveler in his field.

1. Call to order

a) Agenda Adoption – Motion by Doug Bailey/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) Select Board Meeting – October 26, 2020

Motion by Tracy Wyman/Doug Bailey to approve the minutes of the October 26th Select Board meeting. **The motion passed unanimously.**

b) Select Board Emergency Meeting – November 2, 2020

Motion by Doug Bailey/Tim Guiles to approve the minutes of the November 2nd Emergency Select Board meeting. **The motion passed with one abstention – Tracy Wyman.**

3. Town Manager’s Report

Dave Atherton provided a report for the weeks of October 26th and November 2nd, 2020.

Segment 6:

The concrete slab was poured on November 5th. There will be a five-day cure time for the concrete and then the membrane can be set in place and backfilled. Looking at paving on West Seminary the week of Thanksgiving.

Park Street:

Completed the final walk through with A & E and Markowski on November 2nd. There will be a repair made to the sag in asphalt in the Park/Marble/High Street intersection in the spring. Also, one sewer manhole will need a riser ring on it to be flush with the surface. They finished the striping on Saturday.

Other happenings:

All departments have been working on the budget. Hoping to have close to final first draft out tomorrow afternoon and Mr. Atherton will send to the Select Board.

As a reminder, the first budget meeting is this Wednesday the 11th at 6PM.

Rec Department News:

. Meeting with the RNESU Superintendent regarding winter activities. The general guidance from the State is positive, need clarification locally.

. Got denied for our grant for Town Hall work (door conversions and associated electrical work for public restrooms). We received \$10,000 last year from this program for the Seminary Hill project, which likely led to our denial. Will table and reapply for FY21-22.

. Received a donation of an ice-skating rink liner from John Kerr Dairy Supply. Will be erecting a 50' x 150' rink at the Neshobe Golf Course.

. Working with Assistant Rec Director, Colleen Wright, to create some winter programming at the Town Hall.

. Will be opening up the Town Hall for limited rentals now that we have some more safety protocols in place. We have a couple of downtown businesses that would like to continue to do some things that were done in Green Park this summer. We are trying to help the businesses downtown as much as possible.

Seth Hopkins received a Town Fair Recap that the Town Manager had participated in. Mr. Hopkins noted it is a timely issue as there is information about the budgeting process. Doug Bailey asked which departments will be discussed on Wednesday and requested the budgets if possible, be printed for the Select Board members to pick up at the Town Office. Dave Atherton advised the budget discussed will be the Police Department and the Town Manager's budget will also be available for the Select Board's review. Mr. Bailey asked if the built-in speed carts that were in the original Segment 6 plans were going to be installed. Mr. Atherton advised the carts were not part of Segment 6, but they have been converted to

solar and the Police Chief and he will determine the best locations to install them in the spring. Mr. Bailey stated the town clock is now working and also noted the line markings look really good. Tim Guiles asked how many will be allowed in the town hall when rented. Mr. Atherton stated that would be a question for Bill Moore, noting the State website may have the figures, however, this may change if COVID increases. Butch Shaw stated the grant that Mr. Atherton had noted was denied was due to the Town receiving a grant last year for the Seminary Street project, which precludes from receiving a grant this year. Mr. Shaw encouraged the Town to submit another application next year and noted once in a while they have extra money. Mr. Shaw thanked the Town for submitting for grant applications.

4. Public Comment and Participation

There was no discussion held.

5. Fiscal

a) *Warrant – November 9, 2020 - \$208,784.86*

b) *Route 7 Construction Warrant – November 9, 2020 - \$230,865.00*

Motion by Doug Bailey/Tracy Wyman to approve the November 9th warrant in the amount of \$208,784.86. **The motion passed unanimously.**

Doug Bailey questioned the numbers of trees and where they were removed relating to the McCullough Brothers invoice for \$8,100 for tree removal. Dave Atherton reported the removal was similar to what was done at the wastewater plant that had problems with trees overhanging. There were quite a few trees removed on Lover's Lane and a couple removed in other locations in Town.

Motion by Tracy Wyman/Doug Bailey to approve the November 9th Route 7 Construction warrant in the amount of \$230,865.00. **The motion passed unanimously.**

Seth Hopkins questioned clarification of the Route 7 warrant. Mr. Atherton stated there was an error and the purchase amount line is the correct one. The Casella amount did not get transferred over to the amount paid.

The Select Board recessed at 7:19PM.

The Select Board reconvened at 7:22PM.

Motion by Tracy Wyman/Brian Coolidge to enter into executive session at 7:23PM to discuss the appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. 313(a)(3) to include the Town Manager and Police Chief. **The motion passed unanimously.**

10. Executive Session

The Board came out of Executive session at 8:25PM. There were no actions required.

11. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 8:25PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary