

PLEASE NOTE: REMOTE MEETING via ZOOM

Meeting ID (253 279 4161)

Dial: (929) 205 6099

**Brandon Select Board Meeting
December 14, 2020
7:00 p.m.**

The Brandon Select Board will meet Monday, December 14, 2020 at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – November 23, 2020
 - b) Select Board Budget Workshop Minutes – December 9, 2020
- 3) Town Manager's Report
- 4) Zoning Administrator's Report
- 5) Public Comment and Participation
- 6) Town Manager Authority Regarding Appointed Officials
- 7) Town Report and Town Meeting Preparation
- 8) Consider Certificate of Project Completion for the Bond Bank
- 9) Fiscal
 - a) Warrant – December 14, 2020 - \$396,430.17
 - b) Route 7 Construction Warrant – December 14, 2020 - \$279,346.68
- 10) Executive Session

The appointment or employment or evaluation of a public officer or employee under the provisions of 1 V.S.A. § 313(a)(3).
- 11) Adjournment

Brandon Select Board Meeting November 23, 2020

NOTE: These are unapproved minutes, subject to amendment and/or approval at a subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Brian Coolidge, Doug Bailey, Tracy Wyman

Others In Attendance: Dave Atherton, Shari Vaccarella, Butch Shaw, Bill Moore, Brent Buehler, Chris Brickell, Joan Ballen

The meeting was called to order by Seth Hopkins – Chair at 7:00PM.

1. Call to order

a) Agenda Adoption – Motion by Brian Coolidge/Tim Guiles to adopt the agenda. as amended. **The motion passed unanimously.**

Addition of a discussion of NEEPA, the Police Benevolent Association, during the current executive session regarding a discussion of AFSCME, the employee's union.

Addition of an executive session regarding a contract the Town is a party to in accordance with 1 V.S.A. (313) (a)(1).

2. Approval of Minutes

a) Select Board Meeting – November 9, 2020

Motion by Tracy Wyman/Tim Guiles to approve the minutes of the November 9th Select Board meeting. **The motion passed unanimously.**

b) Select Board Budget Workshop – November 11, 2020

c) Select Board Budget Workshop – November 17, 2020

Motion by Tim Guiles/Doug Bailey to approve the minutes of the November 11th and November 17th Select Board Budget Workshop meetings. **The motion passed with one abstention from Tracy Wyman for both meetings and an abstention from Brian Coolidge for the November 17th meeting.**

3. Town Manager's Report

Dave Atherton provided a report for the weeks of November 9th and November 16th, 2020.

Segment 6:

The bridge slab membrane was installed last week, area was backfilled, curbing installed, sidewalk prepped for Monday pour, road temporarily paved and both travel lanes are open. There will be permanent pavement done in the spring.

Other happenings:

The Town received a denial letter from VTrans stating that we did not receive the Union Street sidewalk grant. The reason was due to a high volume of applicants. An application will be submitted again next year. Mr. Atherton is also applying for a Transportation grant for this project that is due on Friday.

Mr. Atherton attended the Rutland Regional Transportation Council meeting on November 19th. Topics were the Municipal Roads General Permit and Regional Project Prioritization Updates. The Transportation Council rates the projects within the county as to what is prioritized for Class 1 roads.

Tim Guiles and Mr. Atherton had a Zoom meeting with Efficiency Vermont on November 17th. The meeting was productive. We will be looking into some inexpensive ways to make the existing buildings at the highway department as efficient as possible, however, the consensus was that it might be advantageous to pursue a new building option. There are some small things that can be done to save money for the Town.

Mr. Atherton will be meeting with the US Army Corp of Engineers on December 1st to start a Flood Loss Avoidance Study. This is going to be a joint effort with the State Hazard Mitigation. The Town was chosen for this study due to our past flood mitigation projects. This conversation started in the spring and was postponed due to COVID but is beginning again.

Another Local Option Tax payment in the amount of \$52,574.83 was received. This is for the quarter covering 8/11/20 through 11/12/20, however is thought that it is probably the third quarter installment.

As a reminder, the next budget meeting is Wednesday, December 9th at 6:00PM.

Rec Department News:

Due to COVID, the following programs have been suspended: Brandon 4th – 8th grade Cheering and Table Tennis at the Town Hall.

Bill Moore met with Jeanne Collins of the RNESU about the Rec being able to facilitate indoor youth programming at the school. It is not out of the question and would depend upon where we are with Vermont Department of Health guidance.

The Rec Department is partnering with the Brandon Area Chamber of Commerce to expand the Holiday Light Decorating contest.

The Gifts Galore promotion headed by Stacey Mohan of the Brandon Area Toy Project that was scheduled for the Town Hall on December 6th has been turned into a virtual event that is COVID-safe and will allow for kids to shop for their parents.

Seth Hopkins questioned if the Town received the same letter that the Select Board had received from the Marble Valley Regional Transit with their annual request. Dave Atherton stated the Town also received the letter and the numbers have been added to the letter.

Brent Buehler stated regarding the flood plain evaluations, he has attempted to contact the person from FEMA and has not received a response on the re-evaluation of the floodplain and asked if the Town could submit a request an update on his behalf. Dave Atherton advised at a seminar he attended on this subject; they were told it is likely to be a five-year plan. Mr. Atherton stated landowners can request a notice of map amendment that is a LOMAR and they will come out and reassess where you are. Mr. Buehler noted a surveyor was at the Mobil Station and stated the road plain is four feet less than it used to be. Mr. Atherton stated this will be based on the elevation of each landowner's property and the culvert was supposed to change this information. Mr. Buehler had the flood plain evaluation done with his insurance company but can't do anything until he hears from FEMA. Mr. Atherton noted anyone that is on the flood plain can request this mapping. Seth Hopkins stated there may be others that could benefit from having this done. Mr. Atherton advised there was someone on River Street that just went through the map amendment and it worked out for them.

Bill Moore provided the following link for a LOMAR request:
https://www.fema.gov/media-library-data/1490118979672-c9c3172e0cd7437cb033da371cf1751e/LOMA-LOMRF_Fact_Sheet.pdf

4. Public Comment and Participation

Doug Bailey noted there is a broken lamp at the southern end of the park. Dave Atherton reported the replacement has been received. The light had been hit by a truck and was covered by their insurance. Mr. Bailey asked if by the next budget meeting of December 9th, the Board could receive the fund balance for the Option Tax funds and how much will be spent on Segment 6. Dave Atherton advised the fund balance for the Option Tax is \$588,606.42 and as far as Segment 6, there is a grant anticipation note that will be paid in full, as it is not anticipated needing to use it again. The Option Tax funds will be used at the end of the project to cover the final expenses.

5. Swamp Lot Bid Results

Dave Atherton reported there was only one bid received from the Nature Conservancy with a bid of \$200 for Parcel 1, \$235 for Parcel 2 and agreement to cover the legal and advertising costs not

to exceed \$1,265.00. They would like to close no later than March 31, 2021. They will pay some taxes on this property. The total would be \$1700.00 for the two swamp lots.

Motion by Tim Guiles/Doug Bailey to accept the bid from the Nature Conservancy.

Doug Bailey noted it was a low bid, but the Town will likely not do anything with the lots. Seth Hopkins stated this process was begun from the Vermont Fish and Wildlife, but they decided not to submit a bid. Dave Atherton noted there was another person interested but attorney fees deterred them from bidding.

The motion passed unanimously.

6. Fiscal

a) *Warrant – November 23, 2020 - \$1,933,127.96*

b) *Route 7 Construction Warrant – November 23, 2020 - \$20,864.31*

Motion by Tracy Wyman/Tim Guiles to approve the November 23rd warrant in the amount of \$1,933,127.96 and the November 23rd Route 7 Construction warrant in the amount of \$20,864.31. **The motion passed unanimously.**

Seth Hopkins noted the first warrant is large because of the school payment and the grant anticipation loan payment. Doug Bailey asked if the grant anticipation loan pay off will be by the reserve. Dave Atherton reported this has been bonded for twice.

Butch Shaw stated the Legislature is struggling with the opening of the next session and noted it appears that it will be done with the same type of process as the past session due to the increase in COVID cases in Washington County.

Seth Hopkins wished everyone a Happy Thanksgiving.

Motion by Tracy Wyman/Brian Coolidge to find that premature general public knowledge of the pending contract negotiations with AFSCME and NEEPA will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Tracy Wyman/Brian Coolidge to enter into executive session at 7:23PM to discuss the Towns' pending contract negotiations with AFSCME and NEEPA, under the provisions of 1 V.S.A. 313(a)(1) of the Vermont Statutes to include the Town Manager. **The motion passed unanimously.**

7. Executive Session

The Board came out of Executive session at 8:08PM. There were no actions required.

Motion by Tim Guiles/Doug Bailey to find that premature general public knowledge of the pending contract discussions will clearly place the Town at a substantial disadvantage. **The motion passed unanimously.**

Motion by Tim Guiles/Brian Coolidge to enter into executive session at 8:08PM to discuss a contract, under the provisions of 1 V.S.A. 313(a)(1) of the Vermont Statutes to include the Town Manager. **The motion passed unanimously.**

8. Executive Session

The Board came out of Executive session at 8:15PM. There were no actions required.

9. Adjournment

Motion by Brian Coolidge/Doug Bailey to adjourn the Select Board meeting at 8:15PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

December 9, 2020 Budget Committee Workshop

Attendees: Seth Hopkins, Doug Bailey, Tim Guiles, Brian Coolidge, Tracy Wyman, David Atherton, Jackie Savela, Janet Coolidge, Barry Varian, Brent Buehler

6:00 p.m. Meeting called to order by Seth Hopkins

Motion to Adopt the Agenda by Guiles/Bailey. Approved.

Motion to add and Executive Session to discuss the appointment or employment or evaluation of a public officer or employee per 1 V.S.A. § 313(3)(a)(3), to include the Town Manager. Approved.

Highway Department budget discussion led by David Atherton.

Building & Grounds budget discussion led by David Atherton.

Intergovernmental budget review discussion led by Jacolyn Savela.

Discussion on proposed Animal Control Officer budget requests led by David Atherton.

7:23 p.m. Motion by Bailey/Coolidge to Enter Executive Session to discuss the appointment or employment or evaluation of a public officer or employee. 1 V.S.A. § 313(3)(a)(3), to include the Town Manager. Approved.

8:05 p.m. Motion by Bailey/Coolidge to Leave Executive Session. Approved.

8:06 p.m. Motion to Adjourn by Bailey/Wyman. Approved.

Respectfully Submitted,

David Atherton

Town Manager Report for weeks of November 30th and December 7th, 2020

Segment Six:

A sewer line connect had to be made on Champlain Street. This was not shown on the plans, however it is within the project limits.

We had to replace a crosswalk control on the Park Street/Franklin Street intersection.

The project will shut down on December 18th and resume on April 15, 2021 to mill, pave and line stripe the work area on West Seminary Street. Sidewalk repairs/replacement will also commence on April 15th, 2021. The final project end date is May 31, 2021.

Other Happenings:

I have started employee evaluations this week and hope to have them completed by the end of the month.

Attended a Local Roads meeting via Zoom on 12/2/2020 to discuss highway department plans due to Covid-19. The discussion was centered around what departments have planned in case their crew is exposed to the virus. It was informative but basically mirrored the plan we have had in place since March.

As a reminder, the next budget meeting is **TUESDAY**, December 15th at 6 p.m.

Rec Dept. News:

- The Brandon Rec has teamed up with the Brandon Area Chamber of Commerce and The Reporter to sponsor and expand the holiday decorating competition, Get Lit, Brandon. More prized categories including a Best Lit Street! Judging occurs on December 20th.
- The Brandon Area Toy Project with help from the Brandon Rec, Brandon Free Public Library and the Brandon Area Chamber of Commerce are hosting a "Reverse Parade" on December 20th from 5 – 6 pm. Folks who want to experience the inaugural holiday celebration should travel down High street and on to Park street and exit the parade route through Lot A. All kinds of displays, both temporary lots and houses along the route will be so cheery!
- The Brandon Rec and Brandon Public Library are partnering on 2 endeavors to break the COVID blues. Thanks to a partnership with Olivia's Crouton, a monthly baking competition will commence with the first challenge: Get Stuffed! What can you do with stuffing? Register and pick-up the supplies on December 18th. Judging will be visual for now with the winner's recipe being promoted by Olivia's! And quiz night is back, on Zoom. The resumption of this pub style trivia game was an early pandemic adjustment that became a weekly distraction for folks locked down. December 19th we will have 12 teams participating and starting after the New Year, weekly on Saturdays for the winter. Register your team online!
- Our youth sports season is awaiting direction from the Scott administration and once we have been given the green light, we will work with the school to bring back basketball and cheerleading.

Other items will be covered in the agenda.

ZONING ADMINISTRATOR (ZA) ANNUAL REPORT to BRANDON SELECT BOARD – Fiscal Year 2019 - 2020

ZONING PERMIT ACTIVITY:

This Fiscal Year included the final phases of the monumental Downtown Renovation. Despite the pandemic (or possibly because of it) permit activity increase by 42% over the past F.Y. The ZA reviewed 70 zoning permit applications; with the largest increase being attached residential additions to existing housing. The total number of new dwelling units (including new single family structures and additional apartments) also increased 40% over last year's activity.

Summary of permits reviewed 7/1/19 - 6/30/20

Project Category	# Applications
Residential (attached to the residence): additions, decks, porches	12
Accessory (detached) Structures: garages, sheds, pools, fences	21
Single Family Residences (stick-built, modular, panel, log, mobile homes); new or replaced	7
Commercial Projects, Changes of Use,	9
Home Occupations	2
Signs (business)	8
Demolitions (Note that a VT Asbestos Certification may also be required); Miscellaneous	2
Subdivisions, Boundary Line Adjustments	2
Barns, Agricultural Structures (to qualified farmers), Farm Animal permits (a Conditional Use)	3
Denied, incomplete, withdrawn Applications	0
Total # applications approved (Addendum I attached)	70

Other Permit Related Highlights:

1. Compass Music & Arts LLC received its Town and Act 250 permits to host public events.
2. Ultravation (light manufactures of air filtration products) is moving from its Jones Dr. location to the vacant portion of the former VT Tubbs facility. This provides increased manufacturing and office area, and possible consolidation with its Poultney based operations.
3. While Cattails and the Ice Cream Shop closed, the total number of eatery options remained stable thru unprecedented times with addition of Foley's Taco & Bean, relocation of Mae's Place, and new food offerings at Ripton Mt. Distillery and Red Clover Ale.
4. Representatives of Dollar General informed the ZA of a renewed search for a new retail store location; and are researching the permit process.
5. The Owner of the former High School have been working with an architect to transform the building into apartments; contacting the ZA about the permit process.
6. Elemental Partners received both Town and Act 250 approvals to "extinguish" its 2000 Planned Unit Development permits on Steinberg Road; changing the properties use to a nine lot subdivision.
7. The Land Use Ordinance now includes River Corridor rules. The ZA has not yet had to apply these to a permit application.

APPROPRIATE MUNICIPAL PANEL (AMP) ACTIVITY:

The DEVELOPMENT REVIEW BOARD held five Public Hearings, as required by rules, to decide on appeals and commercial permit applications. All were approved. The review of Farm Animals (a conditional use permit requirement everywhere in the Township except on qualified farms) was the #1 application subject.

After almost a decade of "common sense" participation, Tom Bohler recently submitted his resignation, following Lee Amber's departure. Fortunately, Ralph Eithier has volunteered his time as a member. This still leaves a regular member and alternate vacancy; and S.B. support to locate new participants is imperative.

The PLANNING COMMISSION (P.C.) finalized adoption of the Enhanced Energy Plan as an amendment to the Town Plan. The P.C. also amended the Land Use Ordinance to update the Special Flood Hazard Area section (Article VIII) to add River Corridor rules. I consider these terrific accomplishments; representing more than one year's efforts by Energy Committee and Planning Commission members.

All this was done while enduring significant staff changes this F.Y. Stephanie Jerome moved on to the VT Legislature and has exchanged her Chair-person position with Vice-Chair Michael Shank. While losing Ethan Nelson and Lisa Rovi as members, the P.C. is very fortunate to have added members Alexandria Breyer, Allison Walter, and Ralph Eithier.

The P.C. is now turning its efforts to revising or clarifying specific sections of the current Brandon Land Use Ordinance (BLUO) to address or clarify certain current "deficiencies" and VT rule regulation updates. These currently include improved Definitions, Accessory Structures, Accessory Dwelling Units, Noise, Farm Animal, and Violation enforcement options.

Maintaining a full panel of AMP members that participate regularly is a very difficult issue for many other Towns. This ZA commends the DRB, PC and Energy Committees for all their time. The Town is also fortunate to have the support and recording services of Hillary Knapp and Charlene Bryant.

ZONING VIOLATION ISSUES:

There were no new Zoning Violations issues that required VT Superior Court action in this F.Y.

F.Y. 2019-20 Zoning Violation Issues :

Ryan Breen, 1063 North St. (Parcel 15-20-04): This property Owner has a flock of several dozen geese and other fowl; which have free range around the 22 acre property. This was determined by the VT Agency of Ag. Food & Markets (VAFM) to be a qualified farm operation; and exempt from local zoning regulations. At my request, a VT ANR Air Quality specialist visited the site, without any further action as a VT (odor) violation. The DRB decided that this was under VAFM jurisdiction.

Craig Frasier III, 12 Old Basin Road (Parcel 07-03-13.04): Multiple Neighbors had submitted complaints about garbage, unregistered vehicles, and a camper being lived in on the property. The camper's occupants left the premises, and the property owner cleaned up his door yard to be within rule compliance. Thanks to the efforts of the Police and Health Officer, this matter may be considered resolved without further legal action.

Nicholas Audet, 191 Newton Rd (Parcel 15-21-13): The Owners have been contacted several times about their failure to either obtain a VAFM Exemption Determination for their Farm Animals (sheep) OR apply for a Farm Animal permit (per Section 619). Despite assurances to follow up; the ZA has not received any required documentation. Enforcement Action is considered appropriate.

B. Whitney-Backus, 38 Newton Rd. (Parcel 16-20-41.02): This property has a thick file by previous ZA's about Section 627 (Outside Storage of Junk/Junkyard) issues, but no formal Violations. In issuing Permit #6050 in Nov. 2018 to replace the mobile home destroyed by fire, a requirement was to remove the junk. While significant progress was made to this end, the property is not in strict compliance to date with Section 627, and enforcement action is considered appropriate.

G. Bird/ Jeff's Undercoating, Forestdale Road: This remains an unresolved and unpermitted use. I have determined the use qualifies as a Home Occupation, and the occupant/tenants have removed the initial unpermitted signage. The tenant/ business owners, despite recent assurances to follow up; have not complied with ZA requests for required documentation. Enforcement action is now believed appropriate, although this will be delivered to the Parent/Owner of the property, not Son/Tenant.

Recent Violation Issues: for the next ZA report, but to offer advance information... The ZA has received a number of recent complaints (in F.Y. 2020-2021) that include (in part):

Ripton Mt. Distillery for constructing an unpermitted open public deck on the rear of the Howell Building; a clear violation of both Town and VT Public Safety rules. The Town permit issue has been resolved.

Noise & Gunfire Complaints: The ZA believes that current BLUO Section 608 lacks the Zoning language needed to enforce this nature of complaints. I have requested VLCT for guidance and researched this issue for existing rules in other Towns. The 12/7/20 Planning Commission Meeting was dedicated to this issue; and remains their focus for immediate future. I feel that Town Noise regulations should be a "stand alone" Ordinance, in order to facilitate enforcement by the ZA, Police, Animal Control, even Rental Code Officer; if so authorized by the S.B.

Farm Animal Complaints: Current regulations under Section 619 send ALL Farm Animal ownership issues to the DRB (except for VT qualified Farm operations), regardless if involves 2 or 80 chickens, on ¼ acre or 40 acres. The DRB currently lacks guidance on how to evaluate the number of animals for area involved, dictate manure & offal disposal, shelter & feed storage requirements, etc. This is to be researched by the P.C.; and I hope more practical rules will be drafted in 2021.

Camper Occupancy for Residential use: Several property owners are being contacted about regular occupancy of a Recreational Vehicle without permitted approval or connection to a legal sewer/ water supply system. This is not allowed past 21 days per Town rules (and likely violates VT W-W rules). These situations are seen in many Towns today; sad testimony to the tough economic times and high costs of VT housing. Property Owners will be notified of Violation situations,

Sign Violations; Especially the of "feather type" soft fabric signs displayed longer than 21 days; and neon illuminated "Open" signs displayed in business windows. Both are subject to Section 407 of the BLUO. Although this may appear to local merchants as anti-business, I've received concerns from P.C. members about recent proliferation of unpermitted signs. I will initially inform businesses (and their landlords) of this violation situation in January.

Another issue to address is the Central Business District "temporary banner" sign ordinance the S.B. approved during the Downtown Renovation work. Many of these banners are "showing their age" and I am at a loss to know if they can be replaced or even if new banners may be installed on new store fronts. *Please address this with details on if or when these banners should be discontinued and removed, etc.*

Junk vehicles at 356 Wood Lane: This is a situation where the Owner rents her property to her son, whose personal hobby/therapy is working on his own vehicles. The Owner has been in contact with the Rental Code Officer and the ZA, in response to their inquiries. The Owner has new awareness of the local rules, and has submitted a written response to detail corrective efforts. I prefer to wait and see how this progresses.

Zoning Violation Conclusion: It is my opinion that the Town's Management has been willing to offer reasonable patience and support to residents and business owners through the Construction Projects and unforeseen Pandemic restrictions. This ZA has stated before his preference to "resolve vs. enforce" a situation whenever patience and mutual effort towards compliance seem realistic.

Miscellaneous Items:

1. **ZA Change of Office Schedule:** To better separate office staff in Pittsford during the pandemic, I have been requested to arrange my posted Office hours. This then necessitates I change my schedule in other Towns. I will soon be scheduling Brandon Office time all day Tuesdays (not a change), and on Wednesday mornings (instead of Fridays).
2. **Zoning Fee Update:** In July 2019, the VT legislature increased the Clerk's recording fees. Brandon's fee schedule has not been updated, and is considered difficult to interpret. Addendum II of this report represents an improved format. The zoning fees have not increased. However, I have proposed adding a new fee for attorney requests to the ZA for zoning compliance review. These are now very common and may be time consuming. The S.B. sets Zoning fees, so your approval is required.

As before, I appreciate the Board's input and look forward to serving Brandon in the New Year.
Holiday Greetings, and Best Wishes for a Happy & healthy New Year!

Yours,


Jeffrey M. Biasuzzi

Attached: Addendum I - F.Y. 2020 permit details
Addendum II - Updated Fee Schedule

Addendum **I** to ZONING ADMINISTRATOR'S (ZA) REPORT to Brandon's Select Board for Fiscal Year 2019 - 2020

TO: Brandon Selectboard

FROM: Jeff Biasuzzi, ZA

ZA Report: Dec. 10, 2020

Fiscal Year PERMIT ACTIVITY (7/1/2019 thru 6/30/2020)

6019	K. Rasmussen	425 Prospect St.	New Deck
6020	David Davis	661 N. Birch Hill	Garage
6021	Chris. Mack	1423 Country Club Rd.	New decks
6022	J. Keeler	140 Middle Rd.	Demo SFR, rebuild SFR (application under review)
6023	Timmi Moffit	26 Fox Rd.	Convert from seasonal to year-round SFR (subject to WW permit)
6024	J. MacLachlan	1075 High Pond Rd.	Construct Ag. Structure (greenhouse)
6025	Maurice Quesnel	2073 Town Farm Rd.	Equipment Shed
6026	Jennifer Keeler	140 Middle Rd.	Demo garage & SFR
6027	A & D Peduto	3080 Wheeler Rd.	Boundary Line Adjustment
6028	Shannon Bertrand	996-7 Carver St.	Deck addition
6029	T. Guiles	9 E. Seminary St.	Remove & rebuild front porch
6030	Merket/Walgreens	1 Union St.	Flush mounted store sign
6031	Void		
6032	Chet Mackenzie	1975 Birch Hill Rd.	Detached Garage
6033	Sean Reid	59 Carver St.	New Manufactured Home
6034	Kirk Thomas	877 Wheeler Rd.	Change of use Barn to Self Storage facility. Referred to DRB for 9/10 Hearing
6035	Compass Music & Arts Foundation/ J. Leary	1321 Pearl St.	Change Use of Barn to Community Support & Rec. (art & music)
6036	B. Laricos /Caron	Smalley & McConnell Rd.	New SFR and garage
6037	Jason Sica	49 Pearl St.	Barn
6038	Doug Frary	1227 Forestdale Rd.	Detached Garage
6039	Smokerise Campground	2085-2145 Grove St.	Sub-division
6040	VT DCL / Double Bogey Realty	34 Conant Sq.	Liquor Control Sign
6041	Lili. Abromaitiene	48 Maple St.	Greenhouse, front porch
6042	Kathy Hayes.	873 Park St.	Garage
6043	G. & I. Markowski/ K. Gabbard	2417 Rt. 7	Change Use to retail, Sign
6044	R. Delany	51 Pearl St.	non-conforming garage; applic. under review
6045	R. Poro	2936 Wheeler Rd.	Mudroom & Deck additions
6046	Ann Chartrand	256 Grove St.	New Sign
6047	Brittney Hayes	47 Carver St.	Home Occupation (Child Care)
6048	David Fuller	767 Town Farm Rd.	Storage Lean-to
6049	Peter Breen	20 Marble St.	new Porch
6050	Brandi Whitney	38 Newton Rd.	replacement Manufactured Home
6051	Travern Francis	572 North St.	open deck
6052	Daniel Celik	1437 High Pond Rd.	storage structure addition
6053	Roger Paquette	13 Marble St.	detached Shed
6054	Walgreens	1 Union St.	Sign
6055	H&R Block Inc.	1 Franklin	Sign
6056	Josh Collier	3122 Franklin St.	Side porch
6057	CRLT Group	191 Alto Woods	Cold storage addition to existing store
6058	Barry Whitney jr.	370 Wheeler Rd.	Home Occupation/Firearms & Sporting goods
6059	Chris. Barnhardt	32 Pearl St. St.	Appeal of ZA denial, setback waiver request to DRB
6060	Michael Driscoll	25 Church St. St.	Farm Animals in Resid. Zone, Conditional Use/DRB

Addendum to ZONING ADMINISTRATOR'S (ZA) REPORT to Brandon's Select Board for Fiscal Year 2019 - 2020

TO: Brandon Selectboard

FROM: Jeff Biasuzzi, ZA

ZA Report: Dec. 10, 2020

6061	J. & S. Hutchins	21 Church St.	Raise poultry & rabbits in NR Zone (Conditional Use)
6062	Eggy Lady LLC	10 Park St.	Change use; retail to restaurant
6063	Lafave, 28 Park St. LLC	28 Park St.	Partial demo; change use to SFR
6064	P. Zeno-Roberts	6 Van Cortland	Addition to SFR & garage
6065	L. Pattis, Foley Taco & Bean	22 Park St.	Change use; Ice cream pallor to full restaurant
6066	J. Leary, Neshobe Falls LLC	41 Center St.	Sign
6067	R. Torrey	1559 Birch Hill Rd.	Addition to SFR
6068	Eggy Lady LLC	10 Park St.	Signs
6069	Thomas & Bilodeau LLC	1691 Grove St.	Sign
6070	R & B. Jones	13-15 Franklin St.	Expand use, duplex to multi-family (refer to DRB)
6071	K. Thomas	17 Franklin St.	Change use; multi-family to SFR
6072	D. Chartrand	11 Mt. Pleasant Hts.	Open deck
6073	O.V.U.U. School Dist.	2997 Franklin St.	Demo & reconstruct vestibule and canopy, signs (application incomplete)
6074	Reincipis Realty Group	39 Stanton Rd.	Remove & replace M.H. in Pine Tree Park
6075	David Davis	661 N. Birch Hill	new Single family Residence (SFR)
6076	J. Martelle	769 Park St.	SFR Addition
6077	R. Roucolet	1867 Town Farm	SFR Addition
6078	C. Oldroyd	544 North St.	replace detach. access. structure (shed)
6079	S. Butkowski-Bruno	241 Van Cortland	new open deck
6080	K. Jennings	27 Mt. Pleasant	detached accessory structure (shed)
6081	D. Butterfield	97 Ray Forest Rd.	attached garage w/ storage
6082	K. Williams	318 North St.	convert deck to porch
6083	Martin & Hansen	280 Prospect	detached accessory structure (shed)
6084	No. 28 Park St. LLC	28 Park St.	enclose patio, fence
6085	M. Chartrand	11 Mt. Pleasant	detached accessory structure (shed)
6086	R. Jobst	509 Old Basin Rd.	corrective permit, detached structure
6087	J. Kimball	430 Kimball Rd.	open deck
6088	M. Loven	1800 Country Club	new porch
6089	Rosen & Laughlin	64 Pearl	addition to barn, Fill

(DRAFT) Zoning Fee Schedule (effective 1/1/2021)

Town of Brandon ZONING FEE SCHEDULE (revised Jan. 1, 2021)

The Town Select Board sets the schedule of Fees; which must be paid in full with the submission of the Application. The ZA will review the application BEFORE the Town Clerk deposits any Fees. **Checks, made to the Town of Brandon**, are preferred over Cash payments. If the Application is not complete or conforming to the Town Regulations, or the Fee Payment is incorrect, the Application & Payment will usually be held until the ZA has had an opportunity to communicate with the Applicant. Once the ZA deems an Application complete, and the Application is processed, it may not be withdrawn without forfeiture of all Fees.

Zoning Fees may be doubled for starting a project without an EFFECTIVE APPROVED Permit; &/or result in a Violation

REQUIRED RECORDING FEES: These are In Addition to the Zoning Fees; may be paid with same check.

Memorandum of Municipal Actions (usually one page), VT WW permits, etc.	\$15.00 per page
Survey Mylars	\$25.00 per sheet

LAND USE (ZONING) APPLICATION FEES (not including recording fee)

Subdivisions: 0 – 3 parcels involved	\$ 60.00 per Lot
4+ parcels involved	85.00 per Lot
Boundary Line Adjustments:	\$135.00

Construction, alteration, reconstruction, relocation, conversion, structural enlargement:

For Commercial applications	\$95.00
For New Residential construction (includes attached decks, porches, garage; If included on same application)	\$85.00
For Residential Additions to a structure	53.00

Mining, excavation operations, earthen material removal in excess of 14 cu. yds.	\$85.00
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Home Occupations (per BLUO Section 405)	\$53.00
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Swim Pools; private (per BLUO Section 406): only required for in-ground pools, includes fence.	\$33.00
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Fences: permit required if height is over 73 inches above grade. (per BLUO Section 402)	\$53.00
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Accessory Structures: permit required if over 80 sq. ft. (per Definition & BLUO Section 402)	\$53.00
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Substantial Change to Nature or Intensity of current Structure or Land's Use	\$53.00
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Interior Renovations to residential structure to increases number of bedrooms or dwelling Units:	\$53.00
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Interior Renovations to non-residential primary structure(s), done in contemplation of a change to nature or intensity of Use:	\$53.00
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Razing a Structure in Central Business District OR structure(s) over 500 sq. ft. in other districts	\$43.00
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Signs (per BLUO Section 407); fee includes up to 1 each of 5 types of signs IF on same application	\$53.00
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Development in Special Flood Hazard Areas: (per BLUO Article VIII)	\$53.00
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ZA Certificate of Occupancy for projects in SFHA	\$53.00
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DEVELOPMENT REVIEW BOARD (DRB) HEARINGS: Appeals (fee refundable if Appeal granted), Variances, Conditional Uses, Waivers, Act 250 local reviews.	\$235.00
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ZA Review for Zoning Compliance:

Option 1: An emailed request to the ZA to research any known Notice of Violations for a specific property Will be addressed (usually within two weeks) by researching any records readily available within the Town Office records, and a reply emailed. This minimal research is not to be considered a formal ZA Opinion. There is no fee.	\$0.00
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Option 2: A request for a formal ZA Review Letter needs to be submitted in writing, detail any specific issues of concern, & include Fee payment. This level of ZA (max. 2 hours) research will include an exterior Site Inspection. The request letter should include granting the ZA permission to enter exterior of subject property, and the contact information for any Occupants. Additional review time required or requested shall be invoiced for cost to the Town.	Residential - \$ 50.00 Commercial - \$100.00
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APPENDIX II CURRENT FEE SCHEDULE IN USE

TOWN OF BRANDON
49 CENTER STREET
BRANDON, VT 05733
(802) 247-3635 EXT. 202

pg 2

LAND USE APPLICATIONS & FEES

Subdivision 0-3 lots	\$75.00 per lot
4+	\$100.00 per lot
Boundary Line Adjustment	\$150.00
Construction, alteration, reconstruction, relocation, conversion, structural alteration, relocation, or enlargement of any building or structure	\$110.00 commercial \$100.00 residential \$68.00 addition
Mining, excavation operations, or removal of topsoil or gravel in excess 14 Cubic Yards	\$100.00
Home occupation	\$68.00
Private swimming pools - in-ground	\$48.00
Fences (more than 6'1")	\$48.00
Accessory Structures	\$68.00
Substantial change in the nature or intensity of the current use building, structure or land	\$68.00
Interior renovations to residential structures that increase the number of dwellings or bedrooms	\$68.00
Interior renovations to non-residential primary structure done in contemplation of a change of Use or change in intensity of use	\$68.00
Razing any structure (over 500 square feet or any structure in the Central Business District)	\$48.00
Signage	\$68.00
*Development in Fluvial Erosion Hazard and Special Flood Hazard Areas	\$68.00
Certificate of Occupancy (Hazard Areas only)	\$68.00
*A Conditional Use may be required for all development in Flood Hazard Areas and necessary permits from State or Federal Agencies have must be submitted.	

DEVELOPMENT REVIEW BOARD HEARINGS & FEES

Appeals (Refund if Approved)	\$250.00
Variance	\$250.00
Conditional Use	\$250.00
Waiver	\$250.00
Act 250 Local Hearing	\$250.00

PUBLIC WORKS

APPLICATIONS & FEES

Access/driveway review	\$60.00
Access/driveway deposit*	\$300.00
Excavation/review	\$60.00
Excavation/refund deposit *	\$300.00
Resurfacing bid price*	varies
Sewer Review	\$60.00
Sewer Tap/refundable deposit*	\$250.00
Sewer Capacity/per gallon *	\$2.79

- ☐ Application fees include a fee of \$10.00 a page to record permits in the Land Records.
- ☐ Application fees are not refundable if a permit is withdrawn or denied.
- ☐ Proof of Federal Non-Profit status must be provided for exemption of application fees.
- ☐ Applications marked * are not exempt from payment of fees.
- ☐ Fee is doubled for "after the fact" permits

Please Note!

For information concerning public works permits please call:
the Brandon Public Works Director at 802-247-3635 ext. 211
For information concerning municipal water permits please call:
the Brandon Fire District #1 at 802-247-3311
For information about State permits please call:
the Vermont Department of Environmental Conservation at 802-282-6488
the Vermont Department of Labor & Industry at 802-786-5867
the Regional Act 250 Review Board at 802-786-5923
the Vermont Division of Fire & Safety 888-786-5872 (Rutland Office)

David Atherton

From: Seth Michael Hopkins
Sent: Wednesday, December 9, 2020 4:52 PM
To: David Atherton
Cc: Doug Bailey; Tracy Wyman; Tim Guiles; Brian Coolidge
Subject: item for Monday SB agenda please

Dear Dave,

For Monday's selectboard meeting, please add an agenda item: "Town manager authority regarding appointed officials" and provide this email as a page in the packet.

24 VSA 37 § 1236 states "the [town] manager shall have authority and it shall be his or her duty:

... (2) To perform all duties now conferred by law upon the selectboard, except that he or she shall not ... make appointments to fill vacancies which the selectboard is now authorized by law to fill; but he or she shall, in all matters herein excepted, render the selectboard such assistance as it shall require. ..."

Full text of chapter 37: <https://legislature.vermont.gov/statutes/fullchapter/24/037>

Fellow Selectmen: In light of the "such assistance as it shall require" clause in (2) above, I suggest the Brandon Selectboard consider making an official finding of the *italicized* text below:

To successfully provide town services to the public, and to further the equitable and professional treatment of board-appointed officials, the selectboard requires the town manager to assist the board by providing supervision and evaluation of officials the board is required by statute to appoint, specifically the zoning officer, the animal control officer, and the rental code and health officer, similar to the supervision provided by the town manager to the other paid staff of the Town.

Reasoning: The three positions listed above are held by dedicated and valuable part-time, paid employees who cannot be effectively or efficiently overseen by a five-member volunteer board meeting twice a month. It is simply not fair to them. Our full-time professional town manager is qualified and able to oversee them as he does the rest of the town staff (hired part-time and full-time employees) whom we do not appoint. We owe this to our appointees so they have an alert, engaged, and responsive supervisor to ensure their success in their work. We also owe this to our community who rely on the services these appointees provide. Thank you for your consideration.

Respectfully submitted,
Seth Hopkins

Seth Michael Hopkins
Chair, Selectboard





Certificate of Project Completion

VMBB Bond Series: Year 2006 Series # 2014-4

This Certificate shall be evidence signed by the borrower, delivered to the trustee/disbursing agent and the Bond Bank. That the (name of borrower) TOWN OF BRANDON

Project, (describe here) ROUTE 7, SEGMENT 6 AND PAVING PROJECTS

has been substantially completed so as to permit efficient use in operations of the borrower and setting forth any Project Costs remaining to be paid from the Project Fund established with the trustee/disbursing agent.

IN WITNESS WHEREOF, we have hereunto set our hands on behalf of the Borrower this

_____ day of _____, 20_____.

Name of Borrower: _____

By: _____

All or a Majority of its Board

And By: _____, Its Treasurer



Certificate of Project Completion

VMBB Bond Series: Year 2016 Series # 2017-3

This Certificate shall be evidence signed by the borrower, delivered to the trustee/disbursing agent and the Bond Bank. That the (name of borrower) TOWN OF BRANDON

Project, (describe here) OVERFLOW CULVERT, BRIDGE 114, ROUTE 7 SEGMENT 6

has been substantially completed so as to permit efficient use in operations of the borrower and setting forth any Project Costs remaining to be paid from the Project Fund established with the trustee/disbursing agent.

IN WITNESS WHEREOF, we have hereunto set our hands on behalf of the Borrower this

_____ day of _____, 20_____.

Name of Borrower: _____

By: _____

All or a Majority of its Board

And By: _____, Its Treasurer

12/11/20
01:46 pm

TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63417 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 12/14/20 To 12/14/20

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310184	ABANAKI INC	12/05/20 rental of trailer 15332	10-5-18-20500 Storage Unit Supply/Maint	150.00	49148	12/14/20
301074	ADS - CUSTOMER SUPPORT (4	11/16/20 service agreement 70018855	10-5-14-30130 Service Contracts	2053.10	49149	12/14/20
301077	AERUS	12/03/20 air filter 178662	10-5-10-92000 COVID expenses	1500.00	49150	12/14/20
200263	ALDRICH & ELLIOTT, PC	12/02/20 Park St Step 3 79517	56-5-16-20100 Park St -Step 3 Engineer	6527.00	49151	12/14/20
200263	ALDRICH & ELLIOTT, PC	12/01/20 WWTF refurb 79537	20-5-60-20120 Engineering	2656.00	49152	12/14/20
200263	ALDRICH & ELLIOTT, PC	12/01/20 Sewer mapping 79544	20-5-60-20150 Sewer Mapping	4094.09	49153	12/14/20
100015	ALLEN ENGINEERING & CHEMI	12/02/20 chlorine, soda ash 11152054401	20-5-55-50120 Sodium Hypochorite	514.80	49154	12/14/20
100015	ALLEN ENGINEERING & CHEMI	12/02/20 chlorine, soda ash 11152054401	20-5-55-42140 Maint. Supplies - Bldgs	29.95	49154	12/14/20
310590	AMERICAN WINDOW CLEANING	11/25/20 cleaned exterior windows 5855	10-5-22-43100 Town Office	25.00	49155	12/14/20
100255	BRANDON FIRE DISTRICT #1	12/10/20 Dec portion of bills 12/10/20	90-5-15-90600 Paid To BFD No 1	7977.18	49156	12/14/20
100275	BRANDON FREE PUBLIC LIBRA	11/25/20 appropriation DEC 2020	10-5-25-70470 Brandon Library	7666.67	49157	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/12/20 post base, fasteners 860203/3	10-5-18-43130 Estabrook	65.36	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/12/20 padlock 861518/3	10-5-22-43160 Parks Maint.	15.99	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/20/20 sakrete concrete 862620/3	10-5-22-43080 Highway Bldg Maint	20.97	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/23/20 cable, cable clamp 862994/3	10-5-15-41160 HW Maint. Supplies-Vehicl	7.12	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/23/20 4x8 strand board 863002/3	10-5-22-43080 Highway Bldg Maint	50.24	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/23/20 batteries 863036/3	10-5-22-43080 Highway Bldg Maint	11.99	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/24/20 trash bags 863129/3	10-5-22-43170 Trash costs-Transfer Stat	13.99	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/25/20 paint, paint brush 863285/3	20-5-55-42140 Maint. Supplies - Bldgs	113.55	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/25/20 drill bit, lag screws 863336/3	10-5-18-43130 Estabrook	12.67	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	11/25/20 structural screws 863381/3	10-5-18-43130 Estabrook	13.35	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	12/02/20 screwdriver set/caulk gun 864165/3	10-5-22-43080 Highway Bldg Maint	21.98	49158	12/14/20
100280	BRANDON LUMBER & MILLWORK	12/09/20 door closer 864202/3	20-5-55-42140 Maint. Supplies - Bldgs	252.79	49158	12/14/20
200218	BRANDON REPORTER	11/30/20 advertising/ Rec Dept 11/30/20	10-5-18-10330 Advertising/Recruitment	175.00	49160	12/14/20
100310	BRANDON SENIOR CITIZENS C	11/25/20 apprpriation DEC 2020	10-5-25-70480 Senior Citizen Center	1125.00	49161	12/14/20

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310049	BROOK FIELD SERVICES	11/18/20 2021 maint agreement 2021	10-5-22-43180 Maint. Supplies Bldgs.	523.00	49162	12/14/20
310049	BROOK FIELD SERVICES	11/18/20 2021 maint agreement 2021	20-5-55-20240 Contractors	1046.00	49162	12/14/20
310395	BUTTERFIELD, PAULA	12/10/20 vacuum bags & filter 12/10/20	10-5-22-43180 Maint. Supplies Bldgs.	86.68	49163	12/14/20
100198	CARGILL, INCORPORATED	11/19/20 salt 2905811369	10-5-15-47110 Road Salt	4541.56	49164	12/14/20
100462	CASELLA WASTE MANAGEMENT	12/01/20 Nov trucking of sludge 2485641	20-5-55-50170 Trucking	1620.00	49165	12/14/20
301503	CHAMPLAIN VALLEY FUELS	11/18/20 diesel fuel 401777	10-5-15-41130 Fuel - Vehicles HW	462.82	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	11/23/20 heating fuel @ HWY 401778	10-5-22-42110 Heating Fuel	171.44	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	11/18/20 gasoline 401782	10-5-14-41130 Fuel - Vehicles	323.71	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	11/27/20 diesel fuel 402237	10-5-15-41130 Fuel - Vehicles HW	505.78	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	12/01/20 heating fuel @ Town Hall 425092	10-5-22-42110 Heating Fuel	19.12	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	12/04/20 gasoline 425410	10-5-14-41130 Fuel - Vehicles	449.60	49166	12/14/20
301503	CHAMPLAIN VALLEY FUELS	12/02/20 repairs @ Town Hall 70576	10-5-22-43150 Town Hall Repair/Maint.	225.50	49167	12/14/20
300755	CHEMSEARCHFE	11/16/20 degreaser 7173048	20-5-55-51310 Collection Systems	295.11	49168	12/14/20
100411	CIJKA, STEPHEN J	12/10/20 boot, pants reimb 12/10/20	20-5-55-10320 Clothing Allowance	274.93	49169	12/14/20
301043	CIVES CORPORATION, DBA	11/18/20 repairs - truck #6 4501211	10-5-15-41180 HW Outside Maint. - Vehic	3447.00	49170	12/14/20
301043	CIVES CORPORATION, DBA	11/25/20 parts for trucks 5 & 6 4501406	10-5-15-41160 HW Maint. Supplies-Vehicl	965.30	49170	12/14/20
310097	COMCAST	11/27/20 service: 12/04 - 01/03 TO 11/27/20	10-5-10-42100 Telephone Exp. Admin.	606.63	49171	12/14/20
310097	COMCAST	11/21/20 service: 11/28 - 12/27 WW 11/21/20	20-5-55-42100 Wastewater Telephone	190.78	49172	12/14/20
310037	CONSOLIDATED COMMUNICATIO	12/06/20 service: Nov 6 to Dec 5 HWY 12/06/20	10-5-15-42100 HW Telephone	91.33	49173	12/14/20
310177	COTT SYSTEMS, INC.	11/25/20 december fee 137363	10-5-13-30123 Records Preservation	250.00	49174	12/14/20
310177	COTT SYSTEMS, INC.	12/07/20 Land rec back to 1994 137835	10-5-13-30123 Records Preservation	12159.60	49174	12/14/20
330426	CVC PAGING	11/25/20 WW pager 12/20 - 2/21 193-16883	20-5-55-42100 Wastewater Telephone	35.85	49175	12/14/20
200241	D & F EXCAVATING & PAVING	11/30/20 asphalt for Middle Road 5313	10-5-15-46110 Paving Roads	320.00	49176	12/14/20
310927	DENNIS NEWTON ELECTRICAL	12/06/20 maintenance/removed clog 272854	10-5-22-43100 Town Office	365.00	49177	12/14/20
100494	ENDYNE INC	12/04/20 testing 355241	20-5-55-22120 Testing	75.00	49178	12/14/20

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300187	FLORENCE CRUSHED STONE	11/14/20	sand 229385	10-5-15-47120 Winter Sand	153.46	49179	12/14/20
300187	FLORENCE CRUSHED STONE	11/21/20	sand 229439	10-5-15-47120 Winter Sand	1200.44	49179	12/14/20
300187	FLORENCE CRUSHED STONE	11/21/20	sand 229439	10-5-15-46140 Gravel	2245.89	49179	12/14/20
300187	FLORENCE CRUSHED STONE	11/30/20	gravel 229472	10-5-15-46140 Gravel	894.81	49179	12/14/20
310426	FYLES BROS., INC.	11/23/20	propane @ Town Office 31938	10-5-22-42100 Heating - Propane	119.65	49180	12/14/20
100835	GMWEA INC	12/11/20	membership renewal 2021-7443	20-5-55-10330 Dues & Subscriptions	250.00	49181	12/14/20
300974	GRAPH-X INCORPORATED	10/26/20	hoodys, tanks, printing 4367	10-5-15-10320 Clothing Allowance	365.00	49146	12/10/20
300974	GRAPH-X INCORPORATED	11/23/20	caps 4380	10-5-14-10320 Clothing Allowance	39.00	49182	12/14/20
300974	GRAPH-X INCORPORATED	11/23/20	hoody, Hi-Viz shirt print 4381	10-5-15-10320 Clothing Allowance	180.00	49182	12/14/20
100216	GRAYBAR ELECTRIC CO INC	11/16/20	light pole 9318793231	10-5-15-45120 Signs & Posts	1310.94	49183	12/14/20
100725	GREEN MOUNTAIN GARAGE	11/20/20	filter, oil, inspection 160068	10-5-18-20150 Vehicle Maint.	104.10	49184	12/14/20
100725	GREEN MOUNTAIN GARAGE	11/23/20	fittings, hose 160124	10-5-15-41160 HW Maint. Supplies-Vehicl	29.42	49184	12/14/20
100725	GREEN MOUNTAIN GARAGE	11/25/20	oil 160237	20-5-55-43160 Maint. Supplies - General	25.83	49184	12/14/20
100725	GREEN MOUNTAIN GARAGE	12/02/20	maint supplies/pump stat 160457	20-5-55-43160 Maint. Supplies - General	133.80	49184	12/14/20
310526	GUILES, TIMOTHY S.	11/18/20	reimb for thermostats DEC 2020	10-5-22-43080 Highway Bldg Maint	72.76	49185	12/14/20
101032	MACHAIN, JEFFREY	11/30/20	coveralls reimb 11/30/20	10-5-15-10320 Clothing Allowance	30.99	49186	12/14/20
100588	MARKOWSKI EXCAVATING, INC	12/03/20	Park St App # 13 PARK APP 13	56-5-16-20240 Park St Construction	267811.21	49145	12/04/20
310630	MASTERCARD	10/30/20	dry erase markers 61418	10-5-18-50090 Adult Activities	28.99	49187	12/14/20
310630	MASTERCARD	11/17/20	video conf. monthly serv 61419	10-5-10-92000 COVID expenses	15.89	49187	12/14/20
310630	MASTERCARD	11/21/20	sheet music downloading 61420	10-5-18-40040 After School Activity	9.53	49187	12/14/20
310630	MASTERCARD	11/24/20	Air purifier, filter's 61421	10-5-10-92000 COVID expenses	807.00	49187	12/14/20
310796	NATIONAL BUSINESS LEASING	12/06/20	lease: 12/01/20-12/31/20 70535267	10-5-10-30130 Service Contracts	102.00	49188	12/14/20
310795	NATIONAL BUSINESS TECHNOL	11/24/20	service contract printers IN396283	10-5-10-30130 Service Contracts	38.16	49189	12/14/20
310795	NATIONAL BUSINESS TECHNOL	11/24/20	service contract copiers IN396284	10-5-10-30130 Service Contracts	90.00	49189	12/14/20
100788	NEW ENGLAND MUNICIPAL RES	11/26/20	2020 tax forms 46868	10-5-10-30210 Office Equipment	107.50	49190	12/14/20

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310530	PATCH ELECTRIC INC	11/25/20 serv call - church clock 1521	10-5-22-43140 Town Clock Maint.	265.00	49191	12/14/20
310940	PIPER, JENNIFER	12/10/20 refund of rental fee DEC2020	10-5-18-50020 Dodgeball/Kickball	100.00	49192	12/14/20
310736	POCKETTE PEST CONTROL	12/01/20 pest control: storage 15640	10-5-18-20500 Storage Unit Supply/Maint	50.00	49193	12/14/20
310736	POCKETTE PEST CONTROL	12/01/20 pest control: Town Hall 15641	10-5-22-43150 Town Hall Repair/Maint.	40.00	49193	12/14/20
310736	POCKETTE PEST CONTROL	12/01/20 pest control: Town Office 15642	10-5-22-43100 Town Office	35.00	49193	12/14/20
310736	POCKETTE PEST CONTROL	12/01/20 pest control: Police Dept 15644	10-5-22-43090 PD Bldg Maint.	65.00	49193	12/14/20
310842	RHR SMITH & COMPANY	12/04/20 field work for audit 30776	10-5-10-22110 Auditors	2800.00	49194	12/14/20
300502	ROUSE TIRE SALES INC	11/14/20 service call - loader 10304558	10-5-15-41170 HW Tires - Vehicles	137.50	49195	12/14/20
300502	ROUSE TIRE SALES INC	11/23/20 tires, rims for truck #6 10305121	10-5-15-41170 HW Tires - Vehicles	873.86	49195	12/14/20
300502	ROUSE TIRE SALES INC	11/28/20 service call - loader 10305604	10-5-15-41170 HW Tires - Vehicles	137.50	49195	12/14/20
300375	RUTLAND CITY	11/20/20 oct sludge processing 20855SLUDG	20-5-55-50160 Sludge Disposal	5100.00	49196	12/14/20
310859	SNOW, DANIEL	12/08/20 reimb for mileage DEC 2020	10-5-10-10310 Travel & Expenses	58.00	49197	12/14/20
310921	STEARNS SERVICES LLC	11/30/20 consulting fee 1078	10-5-10-30130 Service Contracts	360.00	49198	12/14/20
310995	STONE CHRYSLER DODGE JEEP	11/06/20 bodywork 2013 Dodge 34609	10-5-14-41180 PD Vehicle Maintenance	5304.75	49199	12/14/20
100900	TOWN OF BRANDON	12/11/20 Rec fundraiser pizza kits 387603	10-5-18-40090 Cheerleading	1477.00	49147	12/11/20
100630	US POSTMASTER, BRANDON	12/20/20 permit fee DEC 2020	10-5-10-30132 Postage Expenses	240.00	49200	12/14/20
300018	VCDA	12/10/20 membership renewal DEC2020	10-5-21-75000 Economic Development	55.00	49201	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	10-5-15-42100 HW Telephone	-168.49	49202	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	10-5-15-42100 HW Telephone	40.43	49202	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	10-5-21-10310 Travel & Expenses	20.21	49202	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	10-5-18-42100 Recreation Telephone	20.22	49202	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	10-5-14-42100 PD Telephone Service	40.43	49202	12/14/20
330348	VERIZON WIRELESS	10/13/20 cell phone 9/14-10/13/20 9864931393	20-5-55-42100 Wastewater Telephone	40.43	49202	12/14/20
330348	VERIZON WIRELESS	11/13/20 cell phone-10/14-11-13-20 9867033950	10-5-15-42100 HW Telephone	40.43	49202	12/14/20
330348	VERIZON WIRELESS	11/13/20 cell phone-10/14-11-13-20 9867033950	10-5-21-10310 Travel & Expenses	20.21	49202	12/14/20

12/11/20
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TOWN OF BRANDON Accounts Payable
Check Warrant Report # 63417 Current Prior Next FY Invoices
All Invoices For Check Acct 01(10 General Fund) 12/14/20 To 12/14/20

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Jacolyn

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
330348	VERIZON WIRELESS	11/13/20 cell phone-10/14-11-13-20	10-5-14-42100	40.43	49202	12/14/20
		9867033950	PD Telephone Service			
330348	VERIZON WIRELESS	11/13/20 cell phone-10/14-11-13-20	20-5-55-42100	40.43	49202	12/14/20
		9867033950	Wastewater Telephone			
330348	VERIZON WIRELESS	11/13/20 cell phone-10/14-11-13-20	10-5-18-42100	20.22	49202	12/14/20
		9867033950	Recreation Telephone			
330348	VERIZON WIRELESS	11/22/20 service: Oct 23 - Nov 22	10-5-14-20233	240.06	49202	12/14/20
		9867592154	MDT/Aircards			
300382	VLCT EMPLOYMENT RESOURCE	01/01/21 Unemployment Ins Q1-2021	10-5-17-61150	1483.00	49203	12/14/20
		31688-Q1	Unemployment Insurance			
300382	VLCT EMPLOYMENT RESOURCE	01/01/21 Unemployment Ins Q1-2021	20-5-55-61150	107.00	49203	12/14/20
		31688-Q1	WW Unemployment			
100146	VLCT PACIF	01/01/21 P&C Ins, W/C Ins -Q1-2021	20-5-55-61160	1183.05	49204	12/14/20
		210068-Q1	WW Workers Comp.			
100146	VLCT PACIF	01/01/21 P&C Ins, W/C Ins -Q1-2021	10-5-17-61110	22467.75	49204	12/14/20
		210068-Q1	VLCT Insurance			
100146	VLCT PACIF	01/01/21 P&C Ins, W/C Ins -Q1-2021	20-5-55-61110	4041.75	49204	12/14/20
		210068-Q1	Insurance Expenses			
100146	VLCT PACIF	01/01/21 P&C Ins, W/C Ins -Q1-2021	10-5-17-61160	8675.70	49204	12/14/20
		210068-Q1	Worker's Comp Insurance			
330427	WINNING IMAGE GRAPHIX	11/16/20 embroidery, printing	10-5-18-50090	325.00	49205	12/14/20
		17391	Adult Activities			
330427	WINNING IMAGE GRAPHIX	12/07/20 masks	10-5-10-92000	341.40	49205	12/14/20
		17450	COVID expenses			
Report Total				396430.17	=====	

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***396,430.17
Let this be your order for the payments of these amounts.

12/11/2020

01:46 pm

TOWN OF BRANDON Accounts Payable

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Check Warrant Report # 63418 Current Prior Next FY Invoices

Jacolyn

All Invoices For Check Acct 99(10 General Fund) 12/14/2020 To 12/14/2020

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
100255	BRANDON FIRE DISTRICT #1	10/27/20 S6 BFD Water Super	26885.00	0.00	26885.00	49206	12/14/20
300286	CASELLA CONSTRUCTION INC	PR 64 Seg 6 PR 64	234828.73	0.00	234828.73	49144	12/02/20
100456	DUBOIS & KING INC	1120055 S6 CI rpt # 86	10512.25	0.00	10512.25	49207	12/14/20
100456	DUBOIS & KING INC	1220016 S6 CI rpt # 87	6074.00	0.00	6074.00	49208	12/14/20
310760	FUSS & O'NEILL INC	227354 S6 Roadway Design	1046.70	0.00	1046.70	49209	12/14/20
Report Total			279,346.68	0.00	279,346.68		

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***279,346.68
Let this be your order for the payments of these amounts.

Segment 6