

**Brandon Board of Sewer Commissioners**  
**June 14, 2021**  
**7:00 p.m.**

The Brandon Board of Sewer Commissioners will meet Monday, June 14, 2021 in conjunction with the Select Board Meeting to begin at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes
  - a) Sewer Commissioners Minutes – October 26, 2020
- 3) Consider Purchase Orders
  - a) P.O. 61373 to Allen Engineering for Sodium Hypochlorite - \$17,600
  - b) P.O. 61372 to Holland Company for Sodium Aluminate - \$24,960
  - c) P.O. 61371 to Holland Company for Sodium Bisulfite - \$19,100
  - d) P.O. 61374 to Casella Waste Management, Inc. for Trucking - \$56,700
  - e) P.O. 61375 to the City of Rutland WWTF for Processing of Sludge - \$59,852
- 4) Adjournment

**Brandon Board of Sewer Commissioners Meeting  
October 26, 2020**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**All in Attendance via Zoom.**

**In Attendance:** Seth Hopkins, Brian Coolidge, Tracy Wyman, Tim Guiles, Doug Bailey

**Others In Attendance:** Dave Atherton, Brent Buehler, Bill Moore, Shari Vaccarella, Butch Shaw, Chris Brickell, Lee Kahrs, Jan Coolidge, Tom Kilpeck

**1. Call to Order**

The meeting was called to order at 8:11PM by Seth Hopkins – Chair.

***a. Agenda Adoption***

**Motion by Brian Coolidge/Tracy Wyman to adopt the agenda. The motion passed unanimously.**

**2. Consent Agenda**

***a) Minutes of Board of Sewer Commissioners of October 12, 2020***

**Motion by Brian Coolidge/Tracy Wyman to approve the minutes of the October 12, 2020 Sewer Commissioner’s Meeting. The motion passed unanimously.**

**3. Consider Wastewater Treatment Plant Upgrade Options**

Seth Hopkins advised the Select Board has been provided two options for consideration. Dave Atherton stated Aldrich & Elliott have provided a recap of the summaries and fees. Mr. Elliott put together what the costs would be for Option 1 and 2 and estimated associated costs. Once the Select Board determines which option they want, Aldrich & Elliott can then look for the funding. Mr. Hopkins thanked Mr. Atherton for the chart as this is what the Select Board was hoping to see and it is easy to understand with the comments providing good guidance.

**Motion by Tim Guiles/Seth Hopkins to move forward with Option 2 as this is the more complete project. The motion passed unanimously.**

It was noted the major differences between the two options is adding the screening at the headworks and a clarifying pool. Tim Guiles stated the quarterly increase in sewer rates for Option 2 is about \$40, which is only \$10 more than Option 1, which is a less complete option. Seth Hopkins advised the two funding options available would be either through the State or the USDA. Mr. Atherton stated Option 2 indicates the USDA funding is more beneficial for the

Town and would be the lesser cost for the rate increases. If action was taken it would get the ball rolling with the application for the USDA if that is desired option. The Town would also require a positive bond vote in March. Aldrich & Elliott would create a pamphlet with the funding outlined so that people will know ahead of time what is happening.

**Motion** by Tracy Wyman/Brian Coolidge to use the USDA funding for Option 2. **The motion passed unanimously.**

#### **4. Adjournment**

**Motion** by Brian Coolidge/Tracy Wyman to adjourn the Board of Sewer Commissioners' meeting at 8:17PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

# TOWN OF BRANDON

49 CENTER STREET  
 BRANDON, VERMONT 05733  
 (802)247-3635  
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 61373

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

Fax (802) 665-0015

www.townofbrandon.com

TO: Allen Engineering  
 P.O. Box 613  
 Rutland, Vt. 05702  
 (802) 775-5952 (800) 649-5952

SHIP TO: Town of Brandon WRP  
 500 Union Street  
 Brandon, Vt. 05733-1493  
 (802) 247-6730

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER		
6/9/2021			100015		
QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	AMOUNT	
		ORG. OBJ.			
10,000 gallons	Sodium Hypochlorite 12.5% solution	20555 50120	1.76 per gallon	\$17,600	
	July 1, 2021 - June 30, 2022				
	This chemical kills the bad bacteria after the wastewater has been cleaned up				
	2021-2022 1.76 per gallon				
	2020-2021 1.56 per gallon				
	2019-2020 1.45 per gallon				
	2018-2019 1.394 per gallon				
	2017-2018 1.445 per gallon				
	2016-2017 1.680 per gallon				
	2015-2016 1.720 per gallon				
	2014-2015 1.585 per gallon				
	Allen 1.76 per gallon			Chose allen because they have demonstrated good billing practices - 24 hr delivery for emergency - Close by	
	Slack 1.847 per gallon				
	Surpass 1.555 per gallon				
NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.			REQUESTED BY	TOTAL \$17,600	
			Stephen J. Cifka		
			APPROVED BY		

hc office at hollandcompany.com

TOWN OF BRANDON

49 CENTER STREET  
 BRANDON, VERMONT 05733  
 (802)247-3635  
 FAX: (802)247-5481

PURCHASE ORDER NO.
No 61372
THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

fax (413) 743-1298

wwtpa townofbrandon.com

TO: Holland Company Inc  
 153 Howland Avenue  
 Adams, Ma. 01220-1199  
 (413) 743-1292

SHIP TO: Town of Brandon WPCP  
 500 Union Street  
 Brandon, VT. 05733-1193  
 (802) 247-6730

QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
8000 gallons	sodium aluminate 38% solution	20555	50150	3.12 per gallon	\$ 24,960
	July 1, 2021 - June 30, 2022				
	This chemical sticks to phosphorus in wastewater to produce more sludge that gets removed				
	2021-2022			3.12 per gallon	
	2020-2021			3.12 per gallon	
	2019-2020			3.12 per gallon	
	2018-2019			2.984 per gallon	
	2017-2018			2.55 per gallon	
	2016-2017			2.42 per gallon	
	2015-2016			2.50 per gallon	
	2014-2015			2.50 per gallon	
	Allen no response				
	Slack no bid				
	Surpass no response				
	Holland 3.12 per gallon				

VENDOR NUMBER 30060

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY: Stephen J. Cijka  
 APPROVED BY: \_\_\_\_\_

TOTAL \$ 24,960

# TOWN OF BRANDON

49 CENTER STREET  
 BRANDON, VERMONT 05733  
 (802)247-3635  
 FAX: (802)247-5481

**PURCHASE ORDER NO.**  
**№ 61371**  
 THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: Holland Company Inc  
153 Howland Avenue  
Adams, Ma. 01220-1999  
(413) 743-1292

SHIP TO: Town of Brandon WPOP  
500 Union Street  
Brandon, Vt. 05733-193  
(802) 247-6730

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER		
6/8/2021			300600		
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
10,000 gallons	Sodium bisulfite 38% Solution July 1, 2021 - June 30, 2022 This chemical used to remove chlorine after bad bacteria are killed. 2021-2022 1.91 per gallon 2020-2021 1.91 per gallon 2019-2020 1.91 per gallon 2018-2019 1.598 per gallon 2017-2018 1.65 per gallon 2016-2017 1.70 per gallon 2015-2016 1.80 per gallon 2014-2015 1.83 per gallon  Allen no response Slack 2.079 per gallon Surpass no response Holland 1.91 per gallon	20555	50140	1.91 per gallon	\$19,100

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY Stephon J. Cijka  
 APPROVED BY \_\_\_\_\_

TOTAL \$19,100

Pierre. Lachyussie w Casella Com

# TOWN OF BRANDON

49 CENTER STREET  
 BRANDON, VERMONT 05733  
 (802)247-3635  
 FAX: (802)247-5481

PURCHASE ORDER NO.

№ 61374

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

TO: Casella Waste Management Inc. SHIP TO: Town of Brandon WPCP  
 408 East Montpelier Rd 500 Union Street  
 Montpelier, Vt. 05602 Brandon, Vt. 05733-1193  
 (802) 247-6130

DATE	DATE REQUIRED	SPECIAL INSTRUCTIONS	VENDOR NUMBER		
6/19/2021			100462		
QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
84 Loads 630,000 gallons	July 1, 2021 - June 30, 2022	20555	50170	3¢ per gallon	\$ 18,900
84 Loads 630,000 gallons	July 1, 2022 - June 30, 2023			3¢ per gallon	\$ 18,900
84 Loads 630,000 gallons	July 1, 2023 - June 30, 2024			3¢ per gallon	\$ 18,900
This is the cost of transportation to bring the sludge to a suitable facility for processing Casella 3¢ per gallon to Rutland City Doran no response Hance no response Hartigan no response Naugatuck no response Residuals management no response Waste Stream Environmental no response 2021-2024 3¢ per gallon 2018-2021 2.7¢ per gallon 2015-2018 2.6¢ per gallon 2012-2015 3.3¢ per gallon					
				7.3¢ per gallon market 9.0¢ per gallon street Fuel surcharge if price of fuel exceeds 3.25 per gallon 1% increase for every 5¢ increase over 3.25 per gallon	

NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.

REQUESTED BY: Stephen J. Cijka  
 APPROVED BY: \_\_\_\_\_

TOTAL \$ 56,700

Fax (802) 775-3947  
**TOWN OF BRANDON**  
 49 CENTER STREET  
 BRANDON, VERMONT 05733  
 (802) 247-3635  
 FAX: (802) 247-5481

**PURCHASE ORDER NO.**  
**No 61375**  
 THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS AND ANY OTHER CORRESPONDENCE RELATED TO THIS ORDER.

wwtpa@townofbrandon.com

TO: City of Rutland WWTF  
10 Greens Hill Lane  
Rutland, Vt. 05701  
(802) 773-1003

SHIP TO: Town of Brandon WRP  
500 Union Street  
Brandon, Vt. 05733-1193  
(802) 247-6130

DATE: 6/9/2021 DATE REQUIRED: \_\_\_\_\_ SPECIAL INSTRUCTIONS: \_\_\_\_\_ VENDOR NUMBER: 300375

QUANTITY	DESCRIPTION	ACCOUNT NO.		UNIT PRICE	AMOUNT
		ORG.	OBJ.		
630,000 gallons of sludge	Disposal of wastewater sludge at City of Rutland WWTF	20555	50160	9.54 per gallon	\$ 59,850
	July 1, 2021 - June 30, 2022				
	2021-2022			9.54 per gallon	
	2020-2021			8.54 per gallon	
	2019-2020			8¢ per gallon	
	2018-2019			8¢ per gallon	
	2017-2018			7¢ per gallon	
	2016-2017			7¢ per gallon	
	2015-2016			7¢ per gallon	
	2014-2015			7¢ per gallon	
	City of Schenectady NY			5¢ per gallon but 9.8¢ + transport	
	City of Rutland Vt			9.5¢ per gallon but 3¢ transport	
	City of Montpelier Vt			7.7¢ per gallon but 1.3¢ transport	

**NOTE: THE TOWN OF BRANDON IS EXEMPT FROM STATE & LOCAL TAXES. TAX EXEMPT #26863. PLEASE NOTIFY IMMEDIATELY IF ANY PORTION OF THIS ORDER CANNOT BE SATISFIED BY THE DATE REQUIRED.**

REQUESTED BY: Stephon J. Cyr  
 APPROVED BY: \_\_\_\_\_

TOTAL \$ 59,850