

Brandon Select Board Meeting
June 14, 2021
7:00 p.m.

The Brandon Select Board will meet Monday, June 14, 2021 at 7:00 p.m. at the Brandon Town Hall located at 1 Conant Square expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
 - a) Agenda Adoption
- 2) Approval of Minutes
 - a) Select Board Minutes – May 24, 2021
- 3) Town Manager's Report
- 4) Public Comment and Participation
- 5) Consider Rescinding 1994 Resolution re: Hours of Operation for Estabrook Field
- 6) Consider Brandon Energy Committee Mission Statement and On-going Tasks
- 7) Appointments
 - a) Development Review Board - Remainder of 1-year Term Ending June 30, 2022
- 8) Financial Management Questionnaire
- 9) Late Homestead Penalty
- 10) Fiscal
 - a) Warrant – June 14, 2021– \$91,168.68
- 11) Adjournment

Brandon Select Board Meeting May 24, 2021

NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.

All in Attendance via Zoom.

Board Members In Attendance: Seth Hopkins, Tim Guiles, Tracy Wyman, Brian Coolidge

Others In Attendance: Dave Atherton, Edna Sutton, Bernie Carr, Sue Gage, Bill Moore, Stephanie Jerome, Chris Brickell, Lee Kahrs, Matt Orchard, Justin McCoart, Jack Schneider, Keith Whitcomb

1. Call to order

The meeting was called to order by Seth Hopkins - Chair at 7:00PM.

a) Agenda Adoption

Motion by Tim Guiles/Tracy Wyman to adopt the agenda. **The motion passed unanimously.**

2. Approval of Minutes

a) Select Board Meeting – May 10, 2021

Motion by Tracy Wyman/Tim Guiles to approve the minutes of the May 10th Select Board Meeting. **The motion passed unanimously.**

3. Town Manager's Report

Dave Atherton provided a report for the weeks of May 10th and May 17th, 2021:

. The Segment 6 sidewalk repairs/replacement continue on Grove Street and Conant Square. Sidewalk milling will start in the downtown area this week. Crosswalk milling was done today. The final walk-thru is scheduled for June 21st for Segment 6.

. Shawn and Mr. Atherton met with the RRPC on the site at Long Swamp and Marshall Phillips Road to go over the ditch and drainage work that will be completed with MRGP grant funds. This work has to be done by October 23rd and is completely grant funded.

. Mr. Atherton attended the 5/18/21 Rutland Regional Planning Commission meeting. Discussion was continued on State Highway project rankings.

. Mr. Atherton attended the 5/18/21 VLCT webinar on ARPA funds.

. A pre-bid meeting was held for the Conant Square Park & Ride project on 5/21/21. The bid opening will be held on 5/28/21. There were 7 people who attended the prebid meeting.

. Mr. Atherton advised that work is being done on the FY22 wastewater budget.

Rec Department News:

. The Brandon Carnival is back. Miller Amusements called on May 20th to inform us that they have squeezed in Brandon for July 29th – August 1st for a midsummer treat. Stay tuned for all of the details.

. We are patiently awaiting the notification of the Summer Matters grant before releasing the summer camp schedule as it will greatly impact the pricing for residents. May 26th can't come fast enough.

. The school district has indicated interest in helping to underwrite summer programming with 20% of their ARPA funding mandated to be used for Summer and After-school programming. We are hopeful they will look to partner with the Rec.

. On June 5th Estabrook Park will host a craft fair to benefit the Brandon Dog Park from 10AM to 3PM. Spots are filling up. Please contact Karen Trayah with interest.

. We are partnering with the Brandon Area Toy Project to host a Job Fair at Central Park on Monday, June 7th from 5PM to 7PM. We encourage local businesses to connect with local job seekers. Contact Bill or Colleen Wright with any questions.

Stephanie Jerome reported she has had many businesses worried they can't find employees and asked about the outreach for the Fair. Bill Moore reported an advertisement is in the Brandon/Pittsford Reporter and he plans to call all businesses. The Chamber will also be reaching out and the school district has posted about the Job Fair.

Dave Atherton reported the flashing speed signs require breakaway poles and Shawn has ordered the poles and will be installed as soon as they are received. The location of the signs will be on the northbound side on Franklin Street and on the southbound side near the Stephen A. Douglas House.

Seth Hopkins asked if the bike racks are on the Segment 6 follow-up list. Bernie Carr stated the bike racks are not made to have cross pieces as he had posed that question to Casella previously. Mr. Hopkins thought they had drill holes and were possibly missing a piece. Dave Atherton will follow-up with Casella on this item.

Tim Guiles asked if others could be present for the June 21st Segment 6 walk-thru. Mr. Atherton advised that it will be just the Town Manager, Casella and VTrans, however, Mr. Guiles would be more than welcome to attend. The walk-thru will start at 10AM from the town office.

4. Public Comment and Participation

Stephanie Jerome thanked all who helped her throughout the session as it was good to be able to call and get advice and opinions about issues that were going on. She appreciated all the Town's staff and Bernie Carr from the Chamber. The legislature did some amazing work and the session has ended. The bills have been sent to the Governor and a couple of bills did not have time to move forward. They worked on unemployment insurance and funding for new businesses during the pandemic. They also worked on trying to bring new workers into Vermont with incentives for employers. She will be holding a constituent coffee hour at the Brandon Library and Pittsford Library next weekend.

Sue Gage stated one of the bills yet to be signed is about voting and general elections. The Secretary of State will mail ballots to all voters for general elections. Once the bill is signed, there will be rules and she will keep the Board posted on this bill.

5. Consider Reopening In-Person Meetings

Tim Guiles stated with the guidelines changing and the possibility of continuing with Zoom, there was discussion about possibly beginning meetings in person. Seth Hopkins asked if there is capability for a Zoom monitor and camera at an in-person meeting. Bill Moore reported equipment has been ordered and there is a plan in place. There is a TV that will be used as a monitor and the other equipment will be arriving this week. It will allow for participation for people from home, as well as allow for people to participate in person. Potentially by the next meeting on June 14th, the staff may be able to have the equipment up and running.

Motion by Tracy Wyman/Tim Guiles to go back to in-person meetings as of the June 14th meeting, following the then current State of Vermont guidelines with regard to mask wearing.

Seth Hopkins stated this is based on the information there is also Zoom capability for those who do not wish to meet in person. Tim Guiles suggested the Board may want to come up with guidelines for those that do plan to attend the meeting in person. Dave Atherton suggested people should wear masks if they are planning to be in-person. Mr. Guiles did not think people should have to wear a mask if they are fully vaccinated as it has been indicated any number of vaccinated people with no limit can gather inside according to what he has heard from the Governor's information. Mr. Atherton suggested seeing what information comes out by the 14th before deciding. Sue Gage stated the guideline for state employees is masks for unvaccinated people but masks are no longer required for state employees who are vaccinated. Mr. Atherton's concern is the Town has been good about following the guidelines and should respect the Governor's orders at the time of the meeting.

The motion passed unanimously.

6. Consider Ordinance for the Use of Town Parks and Recreational Areas

Seth Hopkins stated this was introduced at the last meeting and Mr. Atherton has made a few edits. Dave Atherton made some word changes and added more about definitions. The restrictions were discussed about congregating and not just walking through the parks.

Motion by Brian Coolidge/Tracy Wyman to adopt the ordinance for the Use of Town Parks and Recreational Areas as revised since the last meeting.

Tim Guiles asked if there are any parks not owned by the Town. Bill Moore stated it is good to have this information as some landowners have come to the Town to possibly have pocket parks that are not owned by the Town.

The motion passed unanimously.

7. Energy Committee Discussion

Seth Hopkins stated the Energy Committee has accomplished the major tasks of determining solar sitings and development of the Energy Plan and was present for a discussion of the Committee going forward. Jack Schneider advised the Committee has been on hiatus but they continue to be energy experts for the Town and have had discussion with the Planning Commission concerning the direction going forward as they are a sub-committee of the Planning Commission. One of the Energy Committee members is currently on the Planning Commission and Mr. Schneider asked if there should be another member added to the Energy Committee. Tim Guiles stated he is interested in this subject and he found Montpelier has the following website, <https://www.netzeromontpelier.org/> to help them achieve their energy goals and they also have an Energy Advisory Committee. Currently the State's energy goals are to meet 90% of Vermont's overall energy needs from renewable sources by 2050 and to reduce Vermont's greenhouse (GHG) emissions by 50% from the 1990 baseline level by 2028, and by 75% from the 1990 level by 2050. This is not just municipal numbers but is the entire state and it would be useful to have an energy committee to help in reaching the goals so that the state can be successful. Mr. Guiles stated data gathering is a big piece and the Committee has been doing some outreach events to promote energy efficiency and he thinks it is possible to parallel the Montpelier Energy Advisory Committee. Edna Sutton stated one of the good things of the Energy Committee was it became proactive in terms of raising the profile for energy efficiency. She thinks it would be a shame to lose that, however a lot of activity can happen but it has nowhere to go. The information that is gathered should not be kept in a vacuum and should be sent to the Select Board or Planning Commission. With regard to the EV Celebration, those types of events are a big benefit to Brandon. There needs to be a clearer steering for the Committee with regard to data gathering and where to provide the information. Seth Hopkins stated the Energy Committee has been a subcommittee of the Planning Commission and the concept would be the Committee would assist the Planning Commission in some way and perhaps make a report to the Select Board on a quarterly basis or at a milestone of actions. Ms. Sutton stated there has been amazing work done by the Committee and it would be a shame to lose all the valuable expertise and impact. Matt Orchard, also a member of the Energy Committee, recommended the Committee not be diminished as there are a large number of environmental challenges for the community and state. There has been advocacy work done to help the community be more mindful and he hopes the Committee can stay within its current size and given a mandate so that

there is a direction into the future of how to best act and best support the community. Mr. Hopkins stated there is a quorum of the Energy Committee this evening and the Board has heard from the committee members that are present. The one other member of the Committee is Lowell Rasmussen. Mr. Hopkins stated the Committee is looking for direction and are volunteering their time and expertise and the Board needs to determine a process or reporting regime where they will know what the Select Board is asking them to do. Tim Guiles volunteered to draft something for the Select Board's next meeting. He will research out to a couple of energy committees in the state and put something for the Select Board's consideration. Edna Sutton stated they have a good model that could be used as a base and additional information would be great to obtain. Tim Guiles and Jack Schneider will collaborate and come up with a proposal to the Select Board for a future meeting to discuss goals, actions, and a reporting structure. Mr. Hopkins thanked the Energy Committee for taking the initiative to request this discussion and wanting to engage with the Planning Commission and Select Board in a useful way. He appreciates people who wish to volunteer and serve the community.

8. ARPA Fund Discussion

Dave Atherton attended a webinar on the ARPA funds that provided guidelines for what the funds can be used for. A couple of the criteria that was helpful to hear were related to water and wastewater upgrades. The Clean Water Project would be one that ARPA funds could be used for. Mr. Atherton has talked with Wayne Elliott regarding the evaluation report that was used to get the bond money as there are some lines that are taking infiltration in and a pump station that could potentially receive funding as the funds can be used for water and sewer. Seth Hopkins thanked Mr. Atherton for attending the webinar and the direction he is taking as it is important the widest possible section of the community should benefit from the funding. Mr. Atherton advised the Town also wants to look at funds for shovel-ready projects that have been evaluated. The performance evaluation that A & E did will be helpful in obtaining funds. Tim Guiles asked if the ARPA money can be used for the wastewater project and Mr. Atherton advised the Town has already received the funding for that and this funding cannot be used as a match. Mr. Guiles liked the idea of getting money for water infiltration. Mr. Atherton stated there are areas where some houses are close to rivers and the water level is high and there is also the wet land area near the police station where there is infiltration. The sewer line north of Town was slip lined, but there is still a lot of infiltration. Mr. Guiles noted cyber security was also mentioned and is something the Town likely could do better at and possibly use some of the money in that way. He stated there is a statement that it indicates the Select Board needs to appoint a representative.

Motion by Tim Guiles/Seth Hopkins to authorize the Town Manager as the Representative for the ARPA funds. **The motion passed unanimously.**

Tim Guiles stated this level of money is a huge opportunity and is something that everyone should feel they are benefiting from. They make a point that there should be public engagement to possibly lay out a menu of options to see what the priorities should be and Mr. Guiles thought it would be a good opportunity to engage the public. Seth Hopkins would want to be sure what the dollar amount is and what it could be spent on. He would like to be sure there are parameters to give people. Stephanie Jerome stated at one point there was county money versus town money. Dave Atherton heard this is being distributed in two installments, but they are trying to

use the regional planning commissions like project managers. This will be helpful for small towns who do not have a town manager. Mr. Atherton stated this does not cover paving projects and if a water or sewer project were done, it would not cover the paving that would need to be torn up. Ms. Jerome advised there are strict guidelines and the Town has to be careful about how this is going to be spent and it needs to be sure to meet the criteria for the funds. Ms. Jerome stated Vermont has been cautious about spending the money in the appropriate way to avoid having to pay it back. It is about 3.5 years before it has to be spent and it is good to take it slow to assure things are done right. Mr. Guiles stated it seemed to be a great seminar that Mr. Atherton attended and they had mentioned May 2021 and Mr. Guiles wants to be sure the Town is deliberate but would hate to miss out if the request was not made. Mr. Atherton advised he is set up through treasury.gov and he checks the site frequently to determine if the submit button works. Mr. Guiles encouraged some kind of public outreach to determine what parts of the community were harmed during the pandemic. Mr. Hopkins stated this is currently in the under advisement stage and he thanked all for the initial discussion.

9. Consider Downtown Wi-Fi Network

Bill Moore stated there has been discussion of a master plan for a downtown wireless network. Justin McCoart from Up and Running Information Technology was present to discuss this subject. Mr. Moore has been working with Mr. McCoart about creating Wi-Fi for the downtown and there has been a review of the downtown for a wireless network. Mr. Moore shared the proposal for this program that included wireless access points at the Brandon Congregational Church, Brandon Library, the pole in front of Conant Square, Brandon Museum, the Town's charging station, Foley Taco & Bean, and the Town Hall. Mr. Moore received money from the economic development budget and he strongly encouraged the Select Board fund it and use ARPA money to help pay for the network. Stephanie Jerome asked if it is the designated downtown and it was confirmed that it would be. Ms. Jerome reported there is \$150 million in the State budget for broadband and thought that a portion may be able to be used for this. Mr. Moore stated the money is for the entire communication district and they have applied for grant money to fund high level design and to get the business plan complete. Consolidated plans to come into Brandon with fiber for people who are underserved. Ms. Jerome stated this is a step in the right direction as far as economic development. Tim Guiles asked what kind of speed can be expected. Justin McCoart stated all of the access points are gateways and would be connected directly to the internet host and quality of service rules could be segmented. In the case of the Brandon Library, they would be sharing whatever bandwidth they have, but others would need to protect the bandwidth for those businesses that are providing the access. In order for this to be value add, there would need to be sufficient bandwidth available. Downtown is what people will want and it will need at least 15 to 25 megabits of bandwidth. Mr. McCoart stated the ISP was concerned with losing market share and there are ways to filter protocols. Typically, in the downtown there is some overlap for those who live in the downtown area but is usually used by visitors. There is a dashboard that is cloud managed and one can see what and where the traffic is, but one can't look into people's computers. Mr. Guiles stated Bristol has public Wi-Fi that is very bad and they do not use it. He noted many airports have great Wi-Fi and he is curious what it is going to cost to have good internet. Mr. McCoart stated if the Town could subsidize the internet of the people who will be supporting the network, it would create a robust network. In between the access points there could be phenomenal internet. Mr. McCoart advised he has put

access in 195 towns and the problem is getting a source of internet and this is the question the Town may want to look at. Mr. Guiles thought it needs to be part of the conversation as having the charging station available, people will want to have full-speed internet. Mr. McCoart advised it will depend on what the Town has for supply. There could be dedicated sources for the public versus sharing some of the bandwidth to local businesses. It is up to the Town as to how much they want to fund the project. If the Town were to purchase bandwidth from a gigabit level, they could provide high speed internet. Mr. Guiles asked how soon it could be installed and Mr. McCoart stated late-July would be an optimistic guess as connectivity has been extremely busy due to Vermont being very underserved. The planning is what matters but it could be built in about a week. Each access point has a license and can be purchased per year or multi-year with the access points decreasing in cost depending on the number of years purchased. Mr. Guiles noted concern with the ongoing cost of bandwidth. Mr. McCoart noted if done correctly, one of the access points could be a repeater but it was designed to spread out the bandwidth required. Bill Moore stated there are negotiations happening for service with VTel. Consolidated will be providing fiber to the curb by this time next year.

Motion by Tim Guiles/Seth Hopkins to accept the estimate and move forward with the purchase and installation of the hardware and support for the Wi-Fi network.

Seth Hopkins stated there is hardware to purchase and the carrying costs and questioned if the Town Manager had information on where this would fall in the budget and whether it is a good fit. Dave Atherton is concerned about where the funds are coming from and he would like to have a conversation with Bill and Justin to go over the hard costs going forward. Bill Moore advised the Town currently has Xfinity and Comcast and this proposal would increase the town office to the one gig service and would be robust enough to supply the entire network. People would have a landing page that could bring them to the Chamber and the Town's webpage. The difference would be the \$250/month the Town is currently paying Comcast to \$600/month to have the gigabit as the backbone. Mr. McCoart stated things could change in the future, but the Town needs to consider what the connections are. He stated with some being repeaters and some gateways there is some flexibility to minimize the costs. Mr. Moore stated the proposed hosts have had discussions about this subject. Tim Guiles stated the nature of the motion is important as there is the internet connection, but also the basic hardware infrastructure and he promotes getting on Mr. McCoart's list to get the basic backbone and then have further discussion about how much the Town is going to put into bandwidth. Mr. McCoart noted people appreciate being able to come into a town to check emails and from an economic development point of view, it is helpful to be able to direct people to businesses and promote events that are going on. It makes a huge difference in people's lives with just one access point, but he understands that there is an expense with the internet part of it. Mr. Hopkins had concerns and he did not feel a sense of urgency to jump on the hardware and then figure out the bandwidth. Mr. Hopkins asked from a user point of view if it is not like cell phones where it is beneficial to have higher up rather than lower locations. Mr. McCoart stated there is no benefit to have it at a higher level as they do operate at a fair distance. Mr. Hopkins requested the Town Manager discuss this with the DBA and Chamber to determine if there is an interest in collaborating on this project. Brian Coolidge was not in favor of the motion at this point as he believes it will get more expensive every year and there are too many unknowns. Tracy Wyman also was not in favor of it at this point in time as most of the Town's constituents are not in the downtown area and he needs to consider it

more. Tim Guiles considered this an economic development necessity for the downtown. Mr. Wyman stated there is a lot more to the Town of Brandon and he is not prepared to vote on it until he can do more research. Mr. McCoart stated he installed one in Bethel that gets a lot of use from people in the area and considers it something that puts a good face forward for the town. Mr. Hopkins thinks it would be useful for the Town and he would support something of this nature but would like the Select Board to have more information and in terms of providers, the Town may be in a position to change internet providers. If that is the case it should be determined what that service will be and whether it is sufficient. Mr. Wyman thinks it is something that is needed for economic development but was not ready to vote on it.

Bill Moore suggested this could possibly fall under the ARPA funding. Seth Hopkins stated the Select Board would like more information about funding sources and ongoing maintenance. Justin McCoart stated due diligence would be a good idea and there is a component of the licenses that offers support. It allows for people who don't have IT backgrounds to troubleshoot and they are very user friendly and very manageable. His company warranties the hardware for life and they have never had one destroyed by an electrical issue. He stated it would be prudent to discuss this project further.

Tim Guiles withdrew the motion on this item.

Seth Hopkins looks forward to getting more information on this subject and noted he is sure that Mr. Atherton will foresee many of the Board's questions. He thanked Bill Moore and Justin McCoart for providing the presentation this evening.

10. Consider Swamp Lots Bid Results

Seth Hopkins advised there are two lots, #6-01-23 for 7.31 acres and #6-01-32 for 10 acres up for bid. Dave Atherton reported there was a bid opening last Friday and two were received for the lots that were originally going to be purchased by the Nature Conservancy. The bid amounts were \$1,300 from H. Chancy Wallace and \$690 from Lynn Des Maries.

Motion by Tracy Wyman/Brian Coolidge to accept the \$1,300 bid from H. Chancy Wallace for the two swamp lots that were referenced above. **The motion passed unanimously.**

11. Fiscal

a) General Fund Warrant – May 24, 2021 - \$1,101,045.25

Motion by Brian Coolidge/Tracy Wyman to approve the warrants of May 24, 2021 in the amount of \$1,101,045.25. **The motion passed unanimously.**

Dave Atherton advised that \$1,000,000 of the warrant was for the OVUU school district.

13. Adjournment

Motion by Brian Coolidge/Tracy Wyman to adjourn the Select Board meeting at 8:41PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant
Recording Secretary

Town Manager Report for the week of May 31st and June 7th, 2021

- The Segment Six sidewalk repairs/replacement continue in the downtown area. The final walk through is still planned for June 21st.
- I have applied for the FY22 MRGP grant. This is an annual grant that funds our gravel road ditching and runoff requirements.
- We will be receiving \$390,008.76 in ARPA funds. This will be sent to us in two installments within a 12 month period.
- DPW has rented an excavator to complete the ditching, drainage and culvert work on Florence Road and High Pond Road. We are looking at paving these in August.
- Held a bid opening on May 28th for the Conant Square Park & Ride. Lowell Landscaping was the low bidder. We are looking at completing this in mid-July

Rec. Dept. News

- Summer is almost here! Our camps have been filling up. From Soccer to Cheer, Sewing – Swimming. We have many camps that have been created and more that are going up every day. All registrations can be found at our registration site: brandonrec.com
- We were disappointed to hear that our Summer Matters grant request was amongst the \$4+ million dollars of Summer Camp grants that were not able to be funded. Vermont After School received \$7.4 million in requests.
- Our partnership with the RNESU looks to expand with the possibility of the Brandon Rec's Colleen Wright coordinating a morning supplement to the recovery camps that they are offering for July 5 – August 6. We are close to inking a cooperative agreement.
- The First Brandon Rec Job Fair was an unmitigated success. Thanks to the Brandon Inn and the VT Department of Health for working with Brandon's Safety maven, Debbie Boyce, to set-up a vaccination clinic in conjunction with an event that connected folks with our 19 local employers. Otter Valley and local tech schools helped get this information into the hands of juniors and seniors. We will be back with a fall job fair, stay tuned..
- The Brandon Rec/Brandon Area Toy Project/American Legion Everyone Eats collaboration ended on May 28. Volunteers donated over 1300 hours in all kinds of weather to help make this a cool program work in our area. Thanks to Harry at the VT Farmer's Food Center, Colleen Wright, Dallas Ladd and Patty Moore, Beth Quenneville Sue Danforth and Post 55's Aaron Tucker. The Brandon Forest-Dale Lions Club is working with Everyone East to get meals out at the Neshobe School for the month of June.
- Literacy day is Monday June 28th at Estabrook Park from 4 - 7. The Brandon Area Toy Project, Brandon Rec, The Brandon Free Public Library are collaborating to make sure kids have books to read this summer.
- The State of Vermont has announce the 2021 Buildings and Grounds grant program. We will be writing a grant to support improvements to the town hall that will allow for controlled access and make the downstairs bathrooms public restrooms for the downtown.

- The Brandon Craft Fair held at Estabrook on June 5th was a tremendous success. 85+ vendors were happy with the impressive amount of people that showed up in spite of the oppressive heat. Dog Part Committee Chair Karen Trayah will be organizing a Wednesday "Market Fest" that will run on the nights of the Brandon Area Chamber of Commerce's Music at the River Bend Summer concert series in July and August.

Other items will be covered in the agenda.

RESOLUTION CHANGING THE HOURS OF OPERATION FOR ESTABROOK FIELD

WHEREAS, Estabrook Field is currently posted to close at 10p.m., which is well after dark during all seasons of the year, and

WHEREAS, although there are plans to install security lights at the park in the near future, there are no lights nor plans to install lights for athletic events or other park activities, and

WHEREAS, there are no authorized park activities that can take place after dark, and

NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF BRANDON THAT:

1. Year-round hours of operation for the Estabrook Field facility shall be from 7 a.m. to Dusk,
2. That this resolution shall be in full force and effect this ~~20~~²⁶ 12th day of September, 1994.

Passed by the Brandon Selectboard this ²⁶ 12th day of September, 1994.

Bill Heath, Chair

Bill Heath

David Gibson, Vice Chair

David Gibson

Mamie Humiston (opposed)

Mary Kennedy

Mary Kennedy

Wayne Hunt

(opposed)

Brandon Energy Committee

Mission Statement and On-going Tasks

Background info: The State of Vermont has 2 significant yet achievable energy goals: 1) Meet 90% of Vermont's overall energy needs from renewable sources by 2050. 2) Reduce Vermont's greenhouse gas (GHG) emissions by 50% from the 1990 baseline level by 2028, and by 75% from the 1990 level by 2050. Each Vermont Town must do its' part to achieve these goals.

Achieving these VT energy goals will help Brandon become a healthier community that benefits everybody. Our energy bills will go down. Our environment will be cleaner. Our energy efficient homes will be more valuable. And, most importantly, we will all be doing our part to protect the climate that sustains our lives.

Mission Statement: The Brandon Energy Committee's mission is to help the town of Brandon do its' part to achieve these VT energy goals.

On-going tasks:

1) Gather accurate data to track energy use which includes:

- >> Thermal energy use (heating/cooling),
- >> Transportation energy use (gas/diesel trucks/cars/equipment),
- >> Electric Energy use (lighting and appliances).

2) Organize community outreach activities to inform the community about opportunities to save energy.

3) Analyze and make suggestions to the select board about strategic choices which might help the town of Brandon reduce its' carbon footprint. This might include discovering "best practice" energy solutions from other towns, and/or finding grant opportunities.

The Brandon Energy Committee is a 5-member sub-committee of the Brandon Planning Commission and will produce a report summarizing its' activities and findings twice a year.

The Brandon Energy Committee has no authority to incur expenses on behalf of the town, but may request funds (from either the town manager or the select board) for worthy projects.

David Atherton

From: Jack Schneider <schneider@att.net>
Sent: Tuesday, May 25, 2021 2:38 PM
To: David Atherton
Subject: DRB Member Position

Hello, Dave

A couple of months back, the Select Board approved me as an Alternate to the DRB, with the term expiring in June of this year.

Sam Stone has since asked me to join as a full Member, as the DRB is short one full board member, and I am interested in doing so.

So, I would appreciate your asking the SB at their next meeting if they will approve me as a full board member.


Thank you.

Jack Schneider

Financial Management Questionnaire – Towns and Cities

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?		X		Savella, Merkert, Smith, Gage
Do you reconcile bank and ledger balances monthly?	X			Gage
Are checks always written to specified payees and not to cash?	X			
Does the same individual open the mail and deposit checks?		X		Smith opens mail / Merkert deposits
Are pre-numbered checks used for all bank accounts?	X			
Are unopened bank statements delivered directly to the treasurer as received?	X			
Do you always provide a numbered receipt for any cash payment made to the town?	X			
Have select board members attended financial trainings?			X	
Are bank statements reconciled on a regular basis?	X			Gage
Does someone other than the treasurer review bank reconciliations?	X			Savella
Have you deposited town monies anywhere other than a town account?		X		
Have you deposited any non-town monies into a town account?		X		
Is interest in town accounts apportioned to each account?	X			
Have there been any changes in authorized signatures during the fiscal year?		X		
Has a signature stamp ever been used for any town account	X			Gage
Has there ever been a theft, or unauthorized use of town funds or equipment?	X			Prior Employee-2019
Are financial records maintained in a computerized system?	X			
Does the town have written policies and procedures for financial operations?	X			
Does each town official have copies of these policies and procedures?	X			
Have you attended trainings on recordkeeping?	X			
Are checks written by the same individual who approves payments?		X		
Are you a participant in any business which does business with the town?		X		
Do you maintain separate pages, columns or running balances for each fund?	X			
Do elected town auditors attend financial trainings?				NOT APPLICABLE
Are bank accounts and fund balances reconciled on a monthly basis?	X			
Does the town loan money to town employees?		X		

As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: BRANDON, Vermont.

Preparer: (signature)  (printed name): SUSAN GAGE Title: TREASURER

Received by Select Board (signature): _____ on (date): _____

LATE HOMESTEAD PENALTY

32 V.S.A. § 5410

Shall the Select Board of the Town of Brandon penalize late homestead filers per 32 VSA § 5410 (g) for Tax Year Ending 6/30/2022?

(g) If the property identified in a declaration under subsection (b) of this section is not the taxpayer's homestead, or if the owner of a homestead fails to declare a homestead as required under this section, the Commissioner shall notify the municipality, and the municipality shall issue a corrected tax bill that may, as determined by the governing body of the municipality, include a penalty of up to three percent of the education tax on the property. However, if the property incorrectly declared as a homestead is located in a municipality that has a lower homestead tax rate than the nonresidential tax rate, or if an undeclared homestead is located in a municipality that has a lower nonresidential tax rate than the homestead tax rate, then the governing body of the municipality may include a penalty of up to eight percent of the education tax liability on the property. If the Commissioner determines that the declaration or failure to declare was with fraudulent intent, then the municipality shall assess the taxpayer a penalty in an amount equal to 100 percent of the education tax on the property; plus any interest and late-payment fee or commission which may be due. Any penalty imposed under this section and any additional property tax interest and late-payment fee or commission shall be assessed and collected by the municipality in the same manner as a property tax under chapter 133 of this title. Notwithstanding section 4772 of this title, issuance of a corrected bill issued under this section does not extend the time for payment of the original bill, nor relieve the taxpayer of any interest or penalties associated with the original bill. If the corrected bill is less than the original bill, and there are also no unpaid current year taxes, interest or penalties and no past year delinquent taxes or penalties and interest charges, any overpayment shall be reflected on the corrected tax bill and refunded to the taxpayer.

YES _____

NO _____

Selectboard Members:

Date: _____

Seth Hopkins _____

Tracy Wyman _____

Timothy Guiles _____

Brian Coolidge _____

Michael Markowski _____

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 1 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310184	ABANAKI INC	06/05/21 box trailer rental 17125	10-5-18-20500 Storage Unit Supply/Maint	150.00	49701	06/14/21
100406	ADDISON INDEPENDENT	05/31/21 DRB ad 5/31/21	10-5-12-30310 Legal Advertising	62.00	49702	06/14/21
200263	ALDRICH & ELLIOTT, PC	06/01/21 WW Upgrade-Final Design 79881	20-5-60-20130 WW Final Design	13104.00	49703	06/14/21
200263	ALDRICH & ELLIOTT, PC	06/01/21 Sewer Mapping 79890	20-5-60-20150 Sewer Mapping	5146.53	49704	06/14/21
310590	AMERICAN WINDOW CLEANING	06/01/21 6096	10-5-22-43100 Town Office	50.00	49705	06/14/21
100190	BLUE SEAL FEEDS	05/12/21 plants for parks 329-2094	10-5-22-43160 Parks Maint.	308.77	49706	06/14/21
100190	BLUE SEAL FEEDS	05/17/21 plants for parks 329-3138	10-5-22-43160 Parks Maint.	485.19	49706	06/14/21
100275	BRANDON FREE PUBLIC LIBRA	05/26/21 appropriation JUNE 2021	10-5-25-70470 Brandon Library	7666.63	49707	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/03/21 post caps - Kennedy Park 814914/1	10-5-22-43160 Parks Maint.	166.45	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	05/16/21 carwash 885874/3	10-5-14-41160 PD Maint. Supplies-Vehicl	9.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	05/19/21 weed killer 886266/3	10-5-22-43160 Parks Maint.	10.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	05/27/21 hanger 887699/3	10-5-22-43120 Municipal Mowing-maint	3.59	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	05/27/21 cable clamp 887700/3	10-5-22-43120 Municipal Mowing-maint	1.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 auger bits 888338/3	10-5-22-43080 Highway Bldg Maint	64.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 seed 888361/3	10-5-22-43160 Parks Maint.	47.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 ground contacts, concrete 888416/3	10-5-22-43160 Parks Maint.	120.56	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 ground contact, screws 888433/3	10-5-22-43160 Parks Maint.	82.41	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 elec tape, trash bags 888457/3	20-5-55-43160 Maint. Supplies - General	1.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/01/21 elec tape, trash bags 888457/3	10-5-22-43170 Trash costs-Transfer Stat	16.99	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/02/21 pick axe 888544/3	20-5-55-43160 Maint. Supplies - General	35.99	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/02/21 paint , stain, brush 888568/3	10-5-22-43160 Parks Maint.	55.95	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/03/21 boots 888680/3	10-5-15-41120 Safety Equipment	89.99	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/03/21 hammer, screws, glue 888681/3	10-5-22-43160 Parks Maint.	100.62	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/03/21 ground contact, post 888699/3	10-5-22-43080 Highway Bldg Maint	-43.07	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/04/21 putty knives 888863/3	10-5-22-43080 Highway Bldg Maint	11.98	49708	06/14/21

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 2 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100280	BRANDON LUMBER & MILLWORK	06/04/21 glass cutter, sandpaper 888871/3	10-5-22-43160 Parks Maint.	9.98	49708	06/14/21
100280	BRANDON LUMBER & MILLWORK	06/07/21 marking paint 889407/3	10-5-18-10330 Advertising/Recruitment	19.98	49708	06/14/21
200218	BRANDON REPORTER	05/31/21 tax notice, DRB, Safety Day 5/31/21	10-5-12-30310 Legal Advertising	52.00	49710	06/14/21
200218	BRANDON REPORTER	05/31/21 tax notice, DRB, Safety Day 5/31/21	10-5-18-10330 Advertising/Recruitment	302.50	49710	06/14/21
200218	BRANDON REPORTER	05/31/21 tax notice, DRB, Safety Day 5/31/21	10-5-10-30310 Legal Advertising	65.00	49710	06/14/21
100310	BRANDON SENIOR CITIZENS C	05/26/21 appropriation JUNE 2021	10-5-25-70480 Senior Citizen Center	1125.00	49711	06/14/21
300967	BRANDON, TOWN OF	06/08/21 water @ Estabrook EST 07/15/21	10-5-22-42120 Bldgs & Grounds Water Fee	66.63	49712	06/14/21
300967	BRANDON, TOWN OF	06/08/21 water @ Police Dept. PD 07/15/21	10-5-22-42120 Bldgs & Grounds Water Fee	74.95	49712	06/14/21
300967	BRANDON, TOWN OF	06/08/21 water @ Town Hall TH 07/15/21	10-5-22-42120 Bldgs & Grounds Water Fee	79.18	49712	06/14/21
300967	BRANDON, TOWN OF	06/08/21 water @ Town Office TO 07/15/21	10-5-22-42120 Bldgs & Grounds Water Fee	99.32	49712	06/14/21
300967	BRANDON, TOWN OF	06/08/21 water @ Wastewater Plant WW 07/15/21	20-5-55-42120 Water	1207.10	49712	06/14/21
311057	BURKE, THOMAS	05/27/21 tax over payment 0029-0023	10-2-00-02120 Anticipated Tax Credits	1459.95	49713	06/14/21
301063	CAI TECHNOLOGIES	06/11/21 tax map maintenance 11912	10-5-11-20110 Mapping	2450.00	49714	06/14/21
100462	CASELLA WASTE MANAGEMENT	06/01/21 May trucking of sludge 2555144	20-5-55-50170 Trucking	1417.50	49715	06/14/21
301503	CHAMPLAIN VALLEY FUELS	05/17/21 diesel fuel 516713	10-5-15-41130 Fuel - Vehicles HW	197.60	49716	06/14/21
301503	CHAMPLAIN VALLEY FUELS	05/24/21 gasoline 516867	10-5-14-41130 Fuel - Vehicles	429.21	49717	06/14/21
301503	CHAMPLAIN VALLEY FUELS	05/25/21 diesel fuel 516896	10-5-15-41130 Fuel - Vehicles HW	393.41	49718	06/14/21
310703	CITY HALL SYSTEMS, INC.	05/12/21 online cc fees-April 17620	10-5-18-30070 Little League Expenses	42.63	49719	06/14/21
310097	COMCAST	05/27/21 service: 06/04 - 07/03 PD 05/27/21	10-5-14-42100 PD Telephone Service	311.78	49720	06/14/21
310097	COMCAST	05/27/21 service: 06/04 - 07/03 TO 05/27/21	10-5-10-42100 Telephone Exp. Admin.	608.45	49721	06/14/21
310097	COMCAST	05/21/21 service: 05/28 - 06/27 WW 05/21/21	20-5-55-42100 Wastewater Telephone	191.99	49722	06/14/21
310177	COTT SYSTEMS, INC.	05/26/21 June host fee 140565	10-5-13-30123 Records Preservation	250.00	49723	06/14/21
330426	CVC PAGING	05/25/21 WW pager Jun 01 - Aug 31 199-16883	20-5-55-42100 Wastewater Telephone	35.85	49724	06/14/21
311001	DAVIS, MANDY	03/23/21 Get it and Go updates 0160	10-5-18-10330 Advertising/Recruitment	18.00	49725	06/14/21
311001	DAVIS, MANDY	05/15/21 safety day, job fair 0162	10-5-18-10330 Advertising/Recruitment	36.00	49725	06/14/21

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 3 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
311001	DAVIS, MANDY	06/07/21 banner	10-5-18-10330	27.00	49725	06/14/21
		0164	Advertising/Recruitment			
310733	DENTON & SON	06/01/21 May rubbish removal	20-5-55-50160	425.00	49726	06/14/21
		MAY2021	Sludge Disposal			
100456	DUBOIS & KING INC	05/24/21 S6 CI progress rpt #94	46-5-50-61200	9157.25	49727	06/14/21
		521098	RT 7 C.I. - Construction			
100456	DUBOIS & KING INC	06/07/21 S6 Progress rpt # 95	46-5-50-61200	9162.73	49728	06/14/21
		621000	RT 7 C.I. - Construction			
300466	DUNDON PLUMBING & HEATING	05/27/21 portable toilet	10-5-18-30070	115.00	49729	06/14/21
		62968	Little League Expenses			
300466	DUNDON PLUMBING & HEATING	05/27/21 portable toilet's	10-5-18-30070	120.00	49729	06/14/21
		62998	Little League Expenses			
300466	DUNDON PLUMBING & HEATING	05/27/21 portable toilet's	10-5-18-60100	120.00	49729	06/14/21
		62998	Seminary Hill			
300466	DUNDON PLUMBING & HEATING	06/02/21 pumped wet well	20-5-55-20240	1202.50	49729	06/14/21
		63085	Contractors			
100494	ENDYNE INC	05/21/21 testing	20-5-55-22120	25.00	49730	06/14/21
		371557	Testing			
100494	ENDYNE INC	05/26/21 testing	20-5-55-22120	100.00	49730	06/14/21
		371971	Testing			
100494	ENDYNE INC	05/28/21 testing	20-5-55-22120	25.00	49730	06/14/21
		372205	Testing			
100494	ENDYNE INC	06/10/21 testing	20-5-55-22120	210.00	49730	06/14/21
		373861	Testing			
310956	ERICKSON, SHAWN	06/08/21 mileage-RRPC Grant	10-5-15-10310	39.20	49731	06/14/21
		6/8/21	Travel & Expenses			
100756	F W WEBB COMPANY	06/03/21 straps	20-5-55-51310	43.15	49732	06/14/21
		71570597	Collection Systems			
330422	FERGUSON ENTERPRISES LLC	05/25/21 culverts	10-5-15-46130	2978.80	49733	06/14/21
		1019177	Culverts			
100615	FISHER SCIENTIFIC COMPANY	05/24/21 pads, buffers, wipes	20-5-55-30120	142.52	49734	06/14/21
		7641616	Professional Supplies			
300187	FLORENCE CRUSHED STONE	06/05/21 gravel	10-5-18-60070	506.27	49735	06/14/21
		230064	Estabrook Fundraising			
311054	FOLEY, PATRICK	05/26/21 tax over payment	10-2-00-02120	535.26	49736	06/14/21
		0055-0016	Anticipated Tax Credits			
311055	FOSTER, CHARLES L	05/26/21 tax over payment	10-2-00-02120	1160.14	49737	06/14/21
		0023-0345	Anticipated Tax Credits			
310603	FRANCOEUR, BEN	06/11/21 umpiring through 6/11/21	10-5-18-30070	150.00	49738	06/14/21
		06/11/21	Little League Expenses			
310426	FYLES BROS., INC.	06/07/21 propane @ Police Dept	10-5-22-42100	364.85	49739	06/14/21
		49676	Heating - Propane			
100650	GALLS LLC	05/07/21 nameplate	10-5-14-10320	28.97	49740	06/14/21
		018320608	Clothing Allowance			
100650	GALLS LLC	05/25/21 belt, boots	10-5-14-10320	84.69	49740	06/14/21
		018442505	Clothing Allowance			
100725	GREEN MOUNTAIN GARAGE	05/24/21 gauge	20-5-55-41180	4.20	49741	06/14/21
		167889	Maintenance-Vehicles			
100725	GREEN MOUNTAIN GARAGE	05/26/21 hose, fittings	10-5-15-41160	50.11	49741	06/14/21
		167995	HW Maint. Supplies-Vehicl			

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 4 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
100725	GREEN MOUNTAIN GARAGE	05/27/21 fitting 168045	10-5-15-44120 Roadside Mower- Maint	1.56	49741	06/14/21
100725	GREEN MOUNTAIN GARAGE	06/08/21 windshield wash 168548	10-5-14-41160 PD Maint. Supplies-Vehicl	17.70	49741	06/14/21
100725	GREEN MOUNTAIN GARAGE	06/10/21 oil 168657	10-5-22-43120 Municipal Mowing-maint	12.61	49741	06/14/21
311056	HUBBARD, DARCY STONE	05/26/21 tax over payment 0087-0052	10-2-00-02120 Anticipated Tax Credits	53.41	49742	06/14/21
301060	HUNTER EXCAVATING INC	05/25/21 mulch 9541	10-5-22-43160 Parks Maint.	330.00	49743	06/14/21
100811	INITIAL IDEAS	06/04/21 medals 53397	10-5-18-30070 Little League Expenses	150.00	49744	06/14/21
310259	KOFILE PRESERVATION INC	06/01/21 town report binding 001254	10-5-13-30123 Records Preservation	375.00	49745	06/14/21
310941	LAUGHLIN, DUANE	06/11/21 umpiring through 6/11/21 06/11/21	10-5-18-30070 Little League Expenses	50.00	49746	06/14/21
310825	LENO, COLTON	06/11/21 umpiring through 6/11/21 06/11/21	10-5-18-30070 Little League Expenses	150.00	49747	06/14/21
100588	MARKOWSKI EXCAVATING, INC	05/31/21 Park Street sewer manhole V-22993	20-5-55-20240 Contractors	8843.52	49748	06/14/21
300087	MARRO, STEPHEN R	06/11/21 umpiring through 6/11/21 06/11/21	10-5-18-30070 Little League Expenses	65.00	49749	06/14/21
310630	MASTERCARD	05/20/21 Internal Affairs training 44652	10-5-14-10340 Professional Development	595.00	49750	06/14/21
310630	MASTERCARD	05/20/21 batteries 44655	10-5-14-30110 Office Supplies	9.08	49750	06/14/21
310630	MASTERCARD	05/06/21 WW Hi-Vis shirts 61366	20-5-55-10320 Clothing Allowance	114.90	49750	06/14/21
310630	MASTERCARD	05/03/21 baseball supplies 61444	10-5-18-30070 Little League Expenses	264.07	49750	06/14/21
310630	MASTERCARD	05/21/21 Carbonite-1 yr subscrip. 61445	10-5-10-10330 Dues & Subscriptions	119.99	49750	06/14/21
310630	MASTERCARD	05/04/21 Cintas-settlement. 61446	10-5-15-10320 Clothing Allowance	1242.00	49750	06/14/21
310630	MASTERCARD	05/04/21 COT-Grievance Hearings 61447	10-5-11-10310 Travel & Expenses	56.76	49750	06/14/21
310630	MASTERCARD	05/03/21 Gate for Estabrook Field 61448	10-5-18-43130 Estabrook	411.07	49750	06/14/21
310630	MASTERCARD	05/21/21 flags, web cam, tv stand 61449	10-5-21-75000 Economic Development	219.90	49750	06/14/21
310630	MASTERCARD	05/21/21 flags, web cam, tv stand 61449	10-5-10-30210 Office Equipment	128.97	49750	06/14/21
310630	MASTERCARD	05/19/21 Snapper cultivator attach 61450	10-5-22-43120 Municipal Mowing-maint	99.00	49750	06/14/21
310630	MASTERCARD	05/19/21 Snapper-electric mower/at 61451	10-5-22-43120 Municipal Mowing-maint	838.14	49750	06/14/21
310630	MASTERCARD	05/26/21 web site hosting 61452	10-5-10-30134 Technical Support	300.00	49750	06/14/21
310630	MASTERCARD	05/28/21 Acrobat pro DC-1 yr subsc 61453	10-5-10-30210 Office Equipment	166.75	49750	06/14/21

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 5 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
310630	05/01/21	MASTERCARD Office 365- Renewal 61454	10-5-14-30110 Office Supplies	106.99	49750	06/14/21
310602	06/11/21	MITCHELL, DAVID A. umpiring through 6/11/21 06/11/21	10-5-18-30070 Little League Expenses	100.00	49752	06/14/21
301033	05/13/21	MOMAR INC degreaser PSI395904	20-5-55-51230 Outside Equip. - Pump St.	373.21	49753	06/14/21
310721	06/11/21	MORRISSETTE, JOE umpiring through 6/11/21 06/11/21	10-5-18-30070 Little League Expenses	50.00	49754	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-22-10218 HRA	2.50	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	20-5-55-10218 HRA WW	5.00	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-13-10218 HRA	5.00	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-18-10218 HRA	2.50	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-15-10218 HRA HW	7.50	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-10-10218 HRA Admin	5.00	49755	06/14/21
301083	06/03/21	MVP SELECT CARE INC May 2021 - HRA 2021-05	10-5-14-10218 HRA PD	7.50	49755	06/14/21
310796	06/06/21	NATIONAL BUSINESS LEASING lease: 06/01/21-06/30/21 72721378	10-5-10-30130 Service Contracts	102.00	49756	06/14/21
310795	05/24/21	NATIONAL BUSINESS TECHNOL service contract printers IN424908	10-5-10-30130 Service Contracts	37.94	49757	06/14/21
310795	05/24/21	NATIONAL BUSINESS TECHNOL service contract copiers IN424909	10-5-10-30130 Service Contracts	90.00	49757	06/14/21
100788	05/19/21	NEW ENGLAND MUNICIPAL RES Lisa -April 2021 48028	10-5-11-22140 Property Assessor	2232.50	49758	06/14/21
301088	05/25/21	PETE'S TIRE BARNS, INC backhoe tire repair 002470	10-5-15-41170 HW Tires - Vehicles	97.40	49759	06/14/21
310794	05/26/21	PIONEER MANUFACTURING COM marking paint INV790878	10-5-18-30070 Little League Expenses	186.00	49760	06/14/21
310794	05/26/21	PIONEER MANUFACTURING COM marking paint INV790878	10-5-18-40000 Youth Soccer	186.00	49760	06/14/21
310736	06/01/21	POCKETTE PEST CONTROL pest control: Police Dept 16431	10-5-22-43090 PD Bldg Maint.	65.00	49761	06/14/21
310736	06/01/21	POCKETTE PEST CONTROL pest control: Town Office 16432	10-5-22-43100 Town Office	70.00	49761	06/14/21
310736	06/01/21	POCKETTE PEST CONTROL pest control: Town Hall 16433	10-5-22-43150 Town Hall Repair/Maint.	40.00	49761	06/14/21
310736	06/01/21	POCKETTE PEST CONTROL pest control: storage 16434	10-5-18-20500 Storage Unit Supply/Maint	50.00	49761	06/14/21
300375	05/27/21	RUTLAND CITY April sludge processing 29184SLUDG	20-5-55-50160 Sludge Disposal	4462.50	49762	06/14/21
310921	05/27/21	STEARNS SERVICES LLC Consulting fee- PR May 1096	10-5-10-30130 Service Contracts	360.00	49763	06/14/21
310228	05/26/21	STEVENS, LARRY & SARA-ANN tax over payment 0082-2158	10-2-00-02120 Anticipated Tax Credits	477.00	49764	06/14/21

06/11/21

11:09 am

TOWN OF BRANDON Accounts Payable

Page 6 of 6

Check Warrant Report # 63473 Current Prior Next FY Invoices

TOB-Elaine

All Invoices For Check Acct 01(10 General Fund) 06/14/21 To 06/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
330447	TMDE CALIBRATION LABS, IN	05/14/21 calibration/certification	10-5-14-30130	958.96	49765	06/14/21
		41858	Service Contracts			
330447	TMDE CALIBRATION LABS, IN	05/25/21 Lidar Calibration	10-5-14-30130	110.00	49765	06/14/21
		41966	Service Contracts			
330348	VERIZON WIRELESS	05/13/21 cell serv Apr 14 - May 13	10-5-15-42100	40.49	49766	06/14/21
		9879792103	HW Telephone			
330348	VERIZON WIRELESS	05/13/21 cell serv Apr 14 - May 13	10-5-14-42100	40.49	49766	06/14/21
		9879792103	PD Telephone Service			
330348	VERIZON WIRELESS	05/13/21 cell serv Apr 14 - May 13	10-5-21-10310	20.24	49766	06/14/21
		9879792103	Travel & Expenses			
330348	VERIZON WIRELESS	05/13/21 cell serv Apr 14 - May 13	20-5-55-42100	40.49	49766	06/14/21
		9879792103	Wastewater Telephone			
330348	VERIZON WIRELESS	05/13/21 cell serv Apr 14 - May 13	10-5-18-42100	20.25	49766	06/14/21
		9879792103	Recreation Telephone			
330348	VERIZON WIRELESS	05/22/21 service: Apr 23 - May 22	10-5-14-20233	240.06	49766	06/14/21
		9880363267	MDT/Aircards			
310046	W.B. MASON CO INC	05/14/21 tape	10-5-10-30110	15.78	49767	06/14/21
		220220969	Office Supplies			
310046	W.B. MASON CO INC	05/18/21 boxes	10-5-10-30110	115.65	49767	06/14/21
		220280078	Office Supplies			
310046	W.B. MASON CO INC	05/21/21 batteries	10-5-14-30110	35.80	49767	06/14/21
		220397180	Office Supplies			
310046	W.B. MASON CO INC	05/28/21 paper, toner, folders	10-5-10-30110	281.86	49767	06/14/21
		220569339	Office Supplies			
310046	W.B. MASON CO INC	06/02/21 tape	10-5-10-30110	38.53	49767	06/14/21
		220645327	Office Supplies			

Report Total

91168.68

=====

Selectboard

To the Treasurer of TOWN OF BRANDON, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****91,168.68
Let this be your order for the payments of these amounts.