

**Brandon Board of Liquor Control Commissioners Meeting**  
**October 11, 2021**  
**7:00 p.m.**

The Brandon Board of Liquor Control Commissioners will meet Monday, October 11, 2021 in conjunction with the Select Board Meeting to begin at 7:00 p.m. expecting to consider the items noted on this agenda. Agendas shall be posted on the community bulletin board located at the Town Office at 49 Center Street and on the community bulletin board located at the Junction Store & Deli at 2265 Forest Dale Road. The Select Board reserves the right to add additional items, if necessary, at the beginning of the meeting.

Interested parties may also attend this meeting electronically:

- Video Conference via ZOOM: Meeting ID (253 279 4161)
- Conference call: Dial (929) 205 6099

- 1) Call to Order
  - a) Agenda Adoption
- 2) Approval of Minutes:
  - a) Board of Liquor Control Commissioners Meeting – September 27, 2021
- 3) Review of Request to Cater Malt, Vinous and/or Spirituous Liquors Previously Approved by the Town Clerk:
  - Brandon Harvest Group dba Café Provence for a Chamber Mixer to take place at the Bar Harbor Bank & Trust on November 3<sup>rd</sup> from 5:00 p.m. until 7:00 p.m.
- 4) Adjournment

**Brandon Board of Liquor Control Commissioners Meeting  
September 27, 2021**

**NOTE: These are unapproved minutes, subject to amendment and/or approval at the subsequent board meeting.**

**Board Members In Attendance:** Seth Hopkins, Brian Coolidge, Tim Guiles, Tracy Wyman, Michael Markowski

**Others In Attendance:** Dave Atherton

**1. Call to Order**

The meeting was called to order at 9:15PM by Seth Hopkins – Chair.

*a. Agenda Adoption*

**Motion** by Tracy Wyman/Mike Markowski to approve the agenda as posted. **The motion passed unanimously.**

**2. Consent Agenda**

*a) Approve Minutes of Board of Liquor Control Commissioners Meeting – September 13, 2021*

*b) Review of Special Events Permit Previously Approved by the Town Clerk*

*. Red Clover Ale Company LLC for an outdoor Beer Garden to take place in Green Park from 12:00PM until 8:00PM on September 25, 2021. The rain/alternate date is September 24, 2021.*

*c) Review of Request to Cater Malt, Vinous and/or Spirituous Liquors Previously Approved by the Town Clerk:*

*. Common Ground Restaurant and Pub dba Mae's Place for a mixer for the Chamber of Commerce to take place at the Brandon Town Hall on October 6<sup>th</sup> from 7:00PM to 9:00PM.*

**Motion** by Tim Guiles/Tracy Wyman to approve the consent agenda as presented. **The motion passed unanimously.**

**3. Adjournment**

**Motion** by Brian Coolidge/Tim Guiles to adjourn the Board of Liquor Control Commissioners meeting at 9:16PM. **The motion passed unanimously.**

Respectfully submitted,

Charlene Bryant  
Recording Secretary

Brandon Board of Liquor Control  
Commissioners Meeting  
September 27, 2021

**Request to Cater Malt, Vinous and/or Spirituous Liquors**

**\$20.00 Application Fee (must be included)**

License Number: 5475-001-CATR-001

Licensee Name: BRANDON HARVEST GROUP

Doing Business as: CAFÉ PROVENCE

Street: 11 CENTER ST Town/City BRANDON

Contact Name & Phone: Line Barral 802 342 3545

Email or Fax: admin@cafeprovencevt.com

**BE SURE TO READ INSTRUCTIONS BELOW  
BEFORE COMPLETING APPLICATION**

1) Describe type of event: Chamber Mixer

2) Location of event: Bar Harbor Bank & Trust, 2 Park St. Brandon

3) Date of event: 11/3/21

4) Hours of operation from beginning to end: 5PM - 7PM

Approximate number of persons expected: 55

Signed: Line Barral Date: 10/5/21

**Each catered event must have approval from the Town/City  
before submitting this application to Liquor Control.**

Please check one:  Approved  Disapproved

S. A. C.  
Town/City Clerks Signature (Catered location)

Brandon  
Town/City

10/6/2021  
Date

**SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT**

**DIRECTIONS:**

- 1) Submit to Town/City Clerk for approval (Town/City Clerk will send to DLC).
- 2) Follow all Liquor Control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
- 3) Must have a defined area for serving and consumption of alcohol with designated barriers.
- 4) Must have separate toilet and lavatory facilities available for both men and women.
- 5) Provide sufficient number of employees for control purposes.
- 6) No personal checks will be accepted.