

Meeting Minutes
Thursday, October 14, 2021

10:30am

Trustees of Public Funds

Meeting Start Time: 10:35AM

Attendance: Laura Miner, Courtney Satz, Molly Kennedy, & David Roberts

The Trustees of Public Funds (TOPF) discussed the most recent funding request submitted by Molly Kennedy on behalf of the Brandon Free Public Library (BFPL) in the amount of \$50,000 to be paid out incrementally over (3) years, or up to (5) years.

Molly Kennedy presented the initial funding application and the purpose of the project, which is to improve accessibility and provide several necessary upgrades to the BFPL. The overall scope of the project includes;

- An addition containing a 4-floor lift and fire proof stairway
- A handicap-accessible bathroom
- Upgrades to electrical, plumbing, heating, and ventilation
- Improvements to energy efficiency
- Restoration of historic portions of the façade and windows
- An accessible vestibule and entrance area

David Roberts shared the BFPL is working with Demont & Assoc., a philanthropic counsel, that will provide ongoing support and services throughout the course of the project. Additional fundraising and planning efforts are underway and the expected renovations will commence in the coming year.

Meeting adjourned: 11:05AM.

During the executive session, the TOPF determined all members were unanimously in favor of supporting the project. A motion was made to contribute \$10,000 per year for (3) consecutive years towards the cost of the project, which is less than the original funding request. The primary reason for the board's inability to fund the entire requested amount is due to the annual budget for all funding requests (approximately \$30,000) almost half of which is regularly allocated to the mosquito district on behalf of the town, an arrangement that pre-exists the current board.

The TOPF encouraged the BFPL to reapply for additional funding at year (4) which would provide an opportunity to further assess progress and determine any additional funding needs.